

Mr. Carroll said there was a \$1,200 credit in September in Transportation and for October it will be closer to \$5,000. Dr. Petrone said this would continue throughout the year.

Mr. Carroll noted the Property and Liability Insurance line and that \$15,000 for Cyber Insurance was not included but will be in the next fiscal year budget.

Mr. Carroll reviewed the heating bill, which is the natural gas cost.

He said the bottom line of the Management Report went from \$90,000 to \$45,000.

III.B. Encumbrance Reports

Mr. Carroll reviewed the encumbrance reports.

M. Kortmann talked about the process for accounting for grant funds.

III.C. Capital and Special Funds

Mr. Carroll said there is not a lot of activity. He said the Andover payment came in early in November, so it is not showing yet.

III.C.1. Approve: Use of Facilities Fund, Lighting Repairs

Dr. Petrone reviewed the issue with the lighting in the auditorium. Mr. Carroll said there is approximately \$1,800 in related bills, that we would like to charge to the Use of Facilities Fund. There was consensus to do this.

III.C.2. Information: Special Education Van - RFP Reissued

Mr. Carroll said the RFP has been put out and the funds are set aside in the Tuition Fund account.

III.C.3. Approve: Purchase of Video Storage Devices

Dr. Petrone reviewed the costs of updating video storage devices. (J. Beausoleil arrived.) Dr. Petrone said he would like to take this cost out of the Tuition Fund account. There was consensus.

III.D. Special Education Tuition/Excess Cost

Mr. Carroll said there was an addition of a transportation cost for a student, which caused most of the change.

Mr. Carroll also noted the percentage of reimbursement, and that we are ranked 107 in the state, and that makes a difference in what percentage we will receive from the State. He said we are right at our budgeted number.

III.E. Preschool Fund

Mr. Carroll reviewed the preschool fund report and noted all is looking good. Dr. Petrone added that we are having trouble with staffing the afterschool program, which brings in a significant amount of money to the program as a whole.

III.E.1. Approve: HVAC Repairs 60/40 Split

Mr. Carroll said there is an HVAC unit in the foyer at HEEC that needs replacing. Dr. Petrone explained that the usual procedure is for the Board to pay 40% and the preschool 60% for items such as this. He said recently various repairs that have been done, have come out of the preschool fund at 100%. He said this time they are suggesting the preschool pays 40% and the Board pays 60% out of the operating budget (facilities) for this one item.

M. Kortmann said it could be funded out of the 2% non-lapsing account. P. DePaola said he agreed with paying 100% out of the 2% account. E. Eaton agreed. There was consensus to move this forward to the full Board.

III.F. Food Service

Mr. Carroll reviewed the Food Service accounts.

IV. Discussion and Approval: CIP FY24-FY28

M. Kortmann reviewed the CIP. She asked that the band room compressor be removed, since it is covered under the HVAC grant.

M. Kortmann noted that the biggest number items are the classroom computers upgrades and the HVAC for CNH.

J. Beausoleil said she believes we send this number without adjusting anything further.

E. Eaton agreed.

P. DePaola agreed.

The Committee requested the narratives be adjusted to be more clear - items related to the HVAC grant should not be on next year's list.

Related to the HVAC items, the Committee agreed to adjust the amount of \$14,000 to \$20,000 and put it on the list.

The Committee had consensus to move the CIP forward with these noted changes to the full Board.

V. Informational Items

V.A. Minimum Budget Requirements

Mr. Carroll noted the State has released this year's Minimum Budget Requirement and Coventry met the requirement.

V.B. Grant Awards

Dr. Petrone noted the new grant awards received.

V.C. ECHIP

Dr. Petrone reviewed the issues surrounding the ECHIP program.

V.D. Solar Panel Project – CHS

Mr. Carroll updated the Committee on the solar project.

V.E. HVAC Grant Application

Dr. Petrone said all of the internal dates have been pushed back by one week.

V.F. Certified Nurse Assistant (CNA)

Dr. Petrone noted that a CNA is needed at one of the schools, due to student need.

V.G. Building Projects – GHR

Dr. Petrone talked about the project at GHR. He said that the sidewalk bid came in much higher than expected. He said we will get done what we can with the money we have.

VI. Adjournment

MOTION: To Adjourn the Fiscal Meeting at 6:59 p.m.

By: E. Eaton

Seconded: P. DePaola

Result: Motion carries unanimously

Respectfully submitted:

Kimberlee Arey Delorme
Board Clerk

Approved: December 8, 2022