



Meeting Minutes-WHIPT

Whipple Heights Interested Parents Teachers

2022-2023 School Year

November 3, 2022

Call to order: Rebecca P. 6:01 pm

Attendees: Rebecca Paliswat, Tracy Smith, Nathan Alterio, Kent Witters, Erica Mytinger, Alison Witters, Danielle Hugg, Laura Beading, Lisa Wagner, Sarah Cole, Kayla Erhard, Tracey Evans, Eleftheria Cundiff, Shannon Collin, Lindsay C., Amber Rose, Amanda Owens, Micki Ketterman.

New business:

- Treasurer report from Kent W.: October ended with \$29,919
- Kent W. is open to doing more popcorn days as the process has been streamlined and the entire school enjoys this treat. Proposed adding Nov 22nd and Dec 21st: Approved 11/3.
- Kent W. has mentioned a possible request for a budget increase from Mr. Snyder for Hot Shots.

Old business:

- Walk-A-Thon – 11/3/22 Alison said she has been in contact with Red Robin, but further discussion is needed. 10/13/22 Alison W. discussed the status of Walk-A-Thon. If \$20k is raised Whipple staff members get slimed, as of Thursday she had a little over \$15,000 with donations still being accepted on Friday. Walk-a-Thon was postponed to Friday Oct. 14th due to the weather. 9/9/22 Currently no restaurant is in place for the limo lunch prize as Papa Bears is now closed Alison requested ideas for restaurants that can host the limo lunch. Also discussed that the limo lunch will be in the spring, date will be decided when we have decided on a restaurant.
- Trunk or Treat – 11/3/22 Event was a success! Some suggestions for next year are to have a registration/sign in area, categories for contests/more contests, possibly inflatables, shortening time to one and a half hours. 10/13/22 Several parents have asked for more details Erica M. suggested a sign up for parents participating to provide a general idea of the number of participants. If there are enough participants that we will need to overflow into the school parking lot we will need a volunteer to cross children from one parking lot to another. Micki K. has the PTO table decorations handled. Also, Alison W. asked to include the bus in the budget. Candy is purchased for the PTO and Kent W. will purchase the gift card next week. 9/9/22 Erica will request permission to use the church parking lot for this event. Budget: \$350 Gift card: \$25 (Will be awarded to “Best Trunk Design”), Decorations: \$50 and Candy: \$250. Approved 9/9.
- Fall parties – 11/3/22 Class parties were a success! 10/13/22 Nate will be contacting head room parents to be sure they are in contact with other volunteers and are making volunteers aware of the importance of on time arrival and no siblings are permitted to attend. Parent volunteers will be able to take their child home as long as they send a note in with their child in the morning & sign out their child after the party.
- Grandparents Day – 11/3/22 Event was successful, with a few complaints regarding communication and parking. Some were upset that they were not informed the event was outside. We will discuss moving the event to spring next year if it needs to be outdoors again. The back-to-back time slots left little time for one group to leave and the next to arrive causing limited parking. The photo booth was very popular however it was too low to the ground. Next year the backdrop should be high enough that no grandparent is squatting down or we should provide some sort of seated option. 10/13/2022 Volunteers are needed, sign up for this event will be sent out in the next couple of weeks! ID will be required, anyone without will be turned away for safety reasons.
- Bake Sale – 11/3/22 We still need plenty of donations to make this fundraiser successful! 10/13/22 Donations needed! Alison will reach out to Marisa to see if she needs volunteers for the sale.
- Christmas craft – 11/3/22 Supplies are in! Times for this event will be determined asap. 10/13/22 Volunteers are needed, Danielle will request volunteers in November.

- Whipple Celebration Day – 11/3/22 Possibly need volunteers, Alison will speak with Mrs. Williams to confirm. 10/13/22 December 21st - Mrs. Williams and Mr. Snyder are planning Reindeer Games! \$400 budget requested by Erica M. for this event. March 24th - I Am Cory! \$1,200 budget for 2 days requested by Erica M. for this event. Approved 10/13.
- A Night at the Races – 11/3/22 Alison W. will call to book this event. 10/13/22 More details will be discussed at the November meeting. Approved 10/13.
- Scholarships – 10/13/22 Kent W. requested to put \$12,000 in an account for scholarships for current 10th-3rd grade students who will not have an elementary scholarship opportunity available once Whipple is gone. Approved 10/13.
- Bulletin boards – 10/13/22 Kent W. asked for \$100 budget to provide new supplies for bulletin boards as the old ones have been reused for several years. Approved 10/13.
- Kindness Club - November 15th 3:30-5pm – 11/3/22 This event is open to all students in grades 2-4. Students will be asked to bring markers, coloring pencils or crayons to decorate the bags that meals will be delivered in. This event will need to be completed and cleaned up promptly by 5pm as the gym is needed for basketball. 10/13/22 Compassion Delivered will be at this meeting to present information on the mission of the mom-profit organization. Participating students will be decorating the bags in which holiday meals will be distributed to families and individuals with chronic, life threatening illnesses and disease. This is a test run on the Kindness Club to see how many interested students there are and if it is something we should continue. Approved 9/8.
- Father/Daughter Dance – 9/8/22 DJ booked.
- Mother/Son Game Night – 11/3/22 We are discussing possible containment idea for Hungry Hippos. Invites going out the first week of January. 9/8/22 CWC reserved.
- Open House – 9/8/22 Kindergarten: PTO board was present with cookies, Perry swag/gifts and sign-up information. New kindergarten parent interest was high. 1st-4th grade: PTO members were present with cookies, Perry swag/gifts and sign-up information. Parent interest was high.

Events:

- Open House
 - Kindergarten August 11th 5:30-6:30pm - **Completed.**
 - 1st-4th grades August 15th 5:30-6:30pm - **Completed.**
- Popcorn Days (Chairperson: Kent W.)
 - Entire school dates: End of every 9 weeks. Oct. 20th **Completed.** Nov. 22nd, Dec. 21st, Jan. 20th and Mar. 10th. Approved 9/9 with additional dates approved 11/3.
- Staff Lunch: October 7th **Completed.**
- Trunk or Treat: (Chairperson: Micki K.) October 23rd 3-5pm –**Completed.**
- Fall Class Parties: October 28th **Completed.**
- Grandparents Day: November 2nd **Completed.**
- Kindness Club: *NEW!* (Chairperson: Rebecca P.) First meeting Nov 15th.
- Christmas Craft Workshop: (Chairperson: Danielle H.)
 - Dec. 9th – Grades K and 1
 - Dec. 16th – Grades 2, 3, & 4
- Whipple Celebration Day: December 21st
- Mother/Son Game Night: January 27th 5-7pm @ The Career & Wellness Center. (Chairperson: Tracey E.)
- Winter Class Parties: February 10th
- Staff Lunch: February 16th
- Father/Daughter Dance: February 24th (Chairperson: Laura Kelly)
- Family Literacy Night: March 8th
- Variety Show: March 10th (Chairperson: Danielle H.) DJ booked.
 - Rehearsal dates: Feb 28th, March 2nd
 - Dress rehearsal date: March 9th
- Whipple Celebration Day: March 24th - I Am Cory!
- Staff Appreciation Week: May 1st-5th (Chairperson: Danielle H. Co-Chairperson: Micki K.)
- End of Year Field Day: May 19th (*inflatables reserved*)
- Fourth Grade (Chairperson: Kent W.)
 - Parade: May 18th Rain Date: May 23rd
 - Party: May 23rd (*CWC will need to be reserved*)
- Art Extravaganza: Further discussion is required.
- Scholarship Award: (Chairperson: Holly L.) Scholarships will remain two awards at \$750 each.

Fundraisers:

- Walk-a-thon: October 13th Rain date: October 14th (Chairperson: Allison W. / Co-chair Danielle H.)
 - Fundraising dates: Sept. 7th-Oct. 13th **Completed.**
- Bake Sale: November 8th (Chairperson: Marisa U.)
- Pasta Sale: Nov. 1-29th (Chairperson: Rebecca P.)
- A Night at the Races: February 18th (Chairperson: Allison W.)
- Chipotle: March 16th
- Square 1 Art: date TBD (Chairperson: Tracey E.)

** In order to continue Square 1 Art someone needs to email the company to request a Tool Kit and Project timeline each year. This is usually done in early fall when the new school year begins. Contact: Stephanie Coplan: stephanie@square1art.com

- Crumbl Cookie: Details TBD – Danielle H. will contact Crumbl Cookie for more info.

Misc. discussion items:

- Staff requested a new microwave for staff lounge: Approved 10/13.
- Amy Hixenbaugh requested books for her class novel project: Approved 10/13.
- Holly L. requested basketball hoop nets for the playground: Approved 10/13. Budget: \$50
- 2022-23 PTO meetings: Second Thursday of every month at 6pm in the library. Next meeting January 12th. No meeting in December!

Motion to Close: Rebecca P. 6:38pm, second Kent W.

TRACY SMITH
SECRETARY

NOVEMBER 4, 2022
DATE OF APPROVAL