

# Woodburn School District 103

Code: **JECB-AR(2)**  
 Revised/Reviewed: 9/15/05; 1/17/13; 3/06/14  
 Orig. Code(s): JECB-AR

## Application for Nonresident Transfer Request - Out of District Mutual Consent from Affected Boards and Tuition Only Requests

(Must be completed by parent/legal guardian and on file for **each** student request)

**School Year:** \_\_\_\_\_  
 Circle One: New/Renewal

Name of Student:	Birthdate: ___/___/___	Grade:	Sex: M F
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From: <b>Woodburn School District</b>	
Resident School District	Last School Attended
TO:	
Nonresident (Receiving) School District	School Requested
PARENT OR	Home Phone:(    ) -
LEGAL GUARDIAN:	Work Phone:(    ) -
(Please Print)	Cell Phone:(    ) -
Address:	
(Street Address Required)	City/State/Zip
Mailing Address:	
Street/P.O.	City/State/Zip

1. Attach documentation that verifies current address and phone number (may include utility bill, phone bill, driver's license).
2. Is the student currently expelled?  Yes  No      If yes, for how long: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Please read the following carefully - signature required to be valid**

I hereby acknowledge that the information provided is true and accurate, and that I understand and agree to the following conditions set forth upon approval of this Nonresident Transfer Request:

3. The above-stated student must reside with me.
4. The parent must assume responsibility for transportation to and from school.
5. The conditional admission agreement is contingent upon strict adherence to all district and school policies, rules and regulations regarding attendance and behavior.
6. Attending districts may revoke this Transfer Agreement at anytime due to attendance or behavior or lack of academic effort.
7. Nonresident Transfer Agreements are valid for the current school year only and must be renewed annually.
8. Nonresident Transfer Agreements will be contingent upon adequate space, resources, staff, adequate programs at the requested grade and school and/or a positive review of both educational and behavior records.

9. I understand that falsely responding to any of the questions throughout will result in denial and/or revocation of the request.
10. Under terms of temporary guardianship:
  - a. I affirm the primary reason for this request shall not be for the purpose of attending school in this district.
  - b. I must remain a legal resident of this district throughout the duration of this agreement, and will notify my resident district if I move.
  - c. I must submit and keep a valid notarized power of attorney for temporary guardianship of said student.
11. OSAA Rules: Parents of high school students must understand and agree that an approved nonresident agreement does allow the student to complete an academic transfer, but does not guarantee eligibility to participate in competitive interscholastic activities. Due to additional state rules, competitive eligibility is determined by Oregon School Activities Association (OSAA) rules.
12. I authorize the release and exchange of educational records and other educationally relevant confidential information regarding my child following approval of a Nonresident Transfer Request.

I also understand and agree that I will be responsible for payment of the appropriate nonresident student tuition if the above requirements, district policies and guidelines are not satisfied.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (required to be valid)

<b>OFFICE USE ONLY</b>	Initials/Date:
<input type="checkbox"/> Approved	Received:
<input type="checkbox"/> Denied	Documentation Verified:
<input type="checkbox"/> Reason/Comment	
Superintendent or Designee: _____ Date: _____	POA:
Title: _____	Mailed to District:
	Other:

Written explanation of denial was provided to the student or parent.