



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

School Board:

Steven Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Kim Ross, Adam Seidel, Charles "CJ" Strehl, Dennis Stubbs

2. Pledge of Allegiance

3. Agenda Review and Approval (Action)

Approval of the agenda for the Monday, December 12, 2022 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

4. Approval of Previous Minutes (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings on November 28, 2022.

Motion _____ Seconded _____

4

5. Spotlight on Success: 6:05 PM (Information)

Cedar Ridge Elementary - Inspire Choice Pilot

6. Public Comment - General: 6:15 PM (Information)

7. Truth in Taxation Hearing: 6:25 PM (Information)

A. Pay 2023 Presentation

7

8. Public Comment - Truth in Taxation: 6:55 PM (Information)

9. Announcements: 7:05 PM (Information)

10. Board Work: 7:15 PM (Action)

A. Decision Preparation

B. Required Board Action (Action)

1) Approval of Final Fiscal Year (FY) 2023-24 Levy (Action)

Motion _____ Seconded _____

a. Executive Summary of Pay 2023 Levy

57

b. Levy Presentation

58

c. Pay 23 Final Levy Comparison

64

2) 2021-2022 School Board Year-End Treasurer's Report (Action)

65

Motion _____ Seconded _____

3) Resolution Designating Combined Polling Places for 2023 (Action)

66

Motion _____ Seconded _____

Aaron Casper Yes ___ No ___ Dennis Stubbs Yes ___ No ___

Adam Seidel Yes ___ No ___ Kim Ross Yes ___ No ___

Charles Strehl Yes ___ No ___ Steve Bartz Yes ___ No ___

Debjoyti Dwivedy Yes ___ No ___

C. Policy Monitoring (Action)

1) EL 2.5 Financial Planning and Budgeting **(Action)** 70

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

a. EL 2.5.1 Risks incurring those situations or conditions described as unacceptable in the School Board policy "Financial Condition and Activities."

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

b. EL 2.5.2 Neglects to present, no later than the third quarter of the current fiscal year, the assumptions, any material reinvestment of unbudgeted revenues or savings, and a timeline for the next annual budget.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

c. EL 2.5.3 Allows the fiscal year-end unassigned general fund balance to fall below 8% of expenditures.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

d. EL 2.5.4 Does not collect appropriate input from various sources.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

2) EL 2.0 Global Executive Constraint **(Action)** 76

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

D. Record of Board Self-Evaluation **(Action)**

1) 2021-22 Record of Board Policy Monitoring - Governance Policies *(No Updates)*

2) Record of Board Policy Monitoring - Executive Limitation (EL's) **(Action)** 77

Motion _____ **Seconded** _____

3) 2022-22 Record of Board Policy Monitoring - Ends (1.1 - 1.6) - *(No Updates)*

11. **Superintendent Consent Agenda: 8:00 PM (Action)**

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____

A. Monthly Reports

1) Human Resources Report 78

2) Business Services Reports

a. Board Business 80

b. Financial Report - Monthly Revenue/Expenditure Report 81

B. Cabinet Contracts

C. Student Handbook Update

1) Executive Summary 82

2) EPHS Student Handbook - Update to Page 6 & 7 83

12. **Superintendent's Incidental Information Report: 8:05 PM (Information)**

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. 2022-23 Board Education & Workshop Topic: Strategic Planning

13. **Board Action on Committee Reports & Minutes: 8:15 PM (Action)**

A. Board Development Committee

1) Minutes from the 12/7/22 Committee Meeting 86

Motion _____ **Seconded** _____

B. Community Linkage Committee **(Action)**

- 1) Inspiring New Article **(Action)** 88
Motion _____ Seconded _____
- 2) MWM - Graduation Rate Metrics **(Action)** 90
Motion _____ Seconded _____
- 3) Measuring What Matters - 3rd Grade Metric - *First Draft* 92
- 4) Year-end CLC Summary - 2022 Plan vs. Accomplishments

C. Negotiations Committee

D. Policy Committee

14. **Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 8:45 PM (Information)**

- A. AMSD (Association of Metropolitan Schools) - *Kim Ross*
- B. ECSU (Metropolitan Educational Cooperative Service Unit) - *Kim Ross*
- C. ISD 287 (Intermediate School District 287)
- D. MSHSL (Minnesota State High School League) - *Charles Strehl*

15. **Board Work Plan: 8:50 PM (Action)**

- A. Work Plan Change Document **(Action)** 94
Motion _____ Seconded _____
- B. 2022-23 Board Annual Work Plan 95

16. **Closed Session: Review of FY 2021-22 Superintendent Annual Review (Minn. Stat. 13D.05,Subd.3): 8:55 PM (Action)**

Pursuant to MN Statute 13D.05, Subd.3(a): A public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

Motion by _____, Seconded by _____ to move into Closed Session at _____ p.m.

Motion by _____, Seconded by _____ to move out of Closed Session and the resume regular Business Meeting at _____ p.m.

17. **Adjournment - Move to adjourn at _____ PM (Action)**

Motion _____ Seconded _____

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE NOVEMBER 28, 2022
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on November 28, 2022, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 PM – Roll Call

Present: Steven Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Kim Ross, Adam Seidel, Charles "CJ" Strehl, Dennis Stubbs

Board Member Debjyoti "DD" Dwivedy joined meeting remotely.

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Oath of Office - New School Board Member Dennis Stubbs

4. Agenda Review and Approval – Motion by S. Bartz, **Seconded** by A. Casper to approve the agenda for the Monday, November 28, 2022 School Board of Independent School District 272, Eden Prairie Schools reasonable – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

5. Approval of Previous Minutes – Motion by K. Ross, **Seconded** by A. Casper move to approve of the UNOFFICIAL Minutes of the School Board Regular Business Meeting on October 24, 2022, Special Business Meeting and Workshop Notes on November 14, 2022 – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No - 0

6. Public Comment - None

7. Announcements – Eagle Excellence

- **National Scholar Recognition Breakfast** – We honored the outstanding academic efforts of our EPHS students at the National Scholar Recognition Breakfast! This annual celebration recognizes the hard work of our nationally recognized 11th and 12th grade scholars.
- **Niche.com names EP among state's top School District:** Last month, school review tool Niche.com once again named Eden Prairie Schools among the state's top school districts! The district was named #3 in the state, with Eden Prairie High School taking the same spot on the public high schools list. Eden Prairie Schools is the only straight-A district in the state, earning top ranks in academics, clubs & activities, administration, diversity, college preparation, teachers and more.
- **A public "thank you"** to the Community for supporting the two referendum questions that were on the ballot. That will make a big difference in terms of our financial stability in the future, and even more importantly, for all those programs and services that allow our students to excel and be recognized for those great efforts and great work.
- **Congratulations** to all of our fall sports as a lot of them wrapped up since our last board meeting. Our women's swim and dive team wrapped up at conference championships; the football team played in the semifinal game, which was an absolutely fantastic game to watch.
- **Congratulations** to our fine arts programs, we had a lot of our programming wrap up as well. We had the high school students perform "Mama Mia" – our kids did a great job. Our CMS drama club performed "Bed-time Stories" in which they did a great job with that show as well.
- We have a lot of our winter concerts series coming up soon, a lot of our fine arts performances as well, so I encourage the Community to check out their schedules for some good entertainment, watching many our students perform and do outstanding work in those passion areas.

8. Spotlight on Success

A. Eden Lake Elementary - *Inspire Choice*

9. Board Education & Required Reporting

A. Fiscal Year (FY) 2021-22 Audited Financial Presentation Information

- 1) FY 2021-22 Executive Summary - Annual Financial Audit
- 2) Audited Financial Presentation
- 3) Annual Comprehensive Financial Report (See Appendix "A")
- 4) Management Report (See Appendix "A")
- 5) Special Purpose Audit Reports (See Appendix "A")

10. **Board Work**

A. Decision Preparation

1) School Board Treasurer's Report

B. Required Board Action

C. Policy Monitoring

1) EL 2.9

OI Motion by S. Bartz, **Seconded** by K. Ross, move that the Superintendent's assertion of reasonableness of the overarching Global Constraint and child policies are reasonable – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No - 0

Evidence Motion by K. Ross, **Seconded** by A. Casper, move to accept the Superintendent's assertion that the Evidence for the overarching Global Constraint is in compliance – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No - 0

a. EL 2.9.1, EL 2.9.2, EL 2.9.4 through EL 2.9.11

OI Motion by S. Bartz, **Seconded** by A. Casper, all the child policies, EL 2.9.1 through EL 2.9.11, with the exception of EL 2.9.3 are reasonable - Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

Evidence Motion by K. Ross, **Seconded** by A. Seidel, move to accept the Superintendent's assertion that all the child policies, EL 2.9.1 through EL 2.9.11, with the exception of EL 2.9.3 are in compliance – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

b. EL 2.9.3

OI Motion by A. Casper; **Seconded** by A. Seidel, OI is reasonable - Passed 6-1: Yes – 6 (AS, AC, DD, KR, DS, SB); No – 1 (CS)

Evidence Motion by A. Casper, **Seconded** D. Stubbs, Evidence is compliant - Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

D. Record of Board Self-Evaluation

1) 2021-22 Record of Board Policy Monitoring - Governance Policies (GP's)

Motion by A. Seidel, **Seconded** by A. Casper, move acceptance as presented – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No - 0

2) 2021-22 Record of Board Policy Monitoring - Executive Limitations (EL's)

Motion by A. Seidel, **Seconded** by A. Casper, move acceptance as presented – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

3) 2021-22 Record of Board Policy Monitoring - Ends (1.1 - 1.6)

Motion by A. Seidel, **Seconded** by S. Bartz, move acceptance as presented – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

11. **Superintendent Consent Agenda – Motion** by A. Casper, **Seconded** by S. Bartz, move to accept Consent Agenda as presented – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

B. Seek Bid - District-wide LED Lighting Upgrade

12. **Superintendent's Incidental Information – None to Report**

Motion by A. Seidel, **Seconded** by S. Bartz to recess at 7:31 PM. – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0;
Resumed at 7:41 PM

13. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

B. Community Linkage Committee

C. Article for Inspiring News

- 1) Listen & Learn Discussion

D. Negotiations Committee

E. Policy Committee

- 1) GP Policy 4.8.4 - Negotiations Committee

Motion by A. Seidel, **Seconded** by A. Casper to accept document with additional changes noted – Passed 7-0:

Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No – 0

14. **Other Board Updates (AMSD, ECSU, ISD 287, MSHSL)**

A. AMSD – *Update*

B. ECSU – *No update*

C. ISD 287 (Intermediate School District 287) – *n/a*

D. MSHSL – *Update*

15. **Board Work Plan**

A. Work Plan Changes Document

Motion by A. Casper, **Seconded** by S. Bartz to approve as presented – Passed 7-0: Yes – 7 (AS, CS, AC, DD, KR, DS, SB); No - 0

B. 2022-23 Board Annual Work Plan

16. **Closed Session: Security - Minn. Stat. 13D.05, Subd. 3(d)**

Motion by A. Seidel, **Seconded** by A. Casper to move into Closed Session at 8:40 PM

Motion by A. Seidel, **Seconded** by A. Casper to move out of Closed Session and the resume regular Business Meeting at 9:56 PM

17. **Adjournment – Motion** by A. Seidel, **Seconded** by A. Casper to adjourn at 10:02 PM.

18. **Appendix "A" - Fiscal Year 2021-22 Audited Financial Presentation Information (Item #8)**

A. Annual Comprehensive Financial Report

B. Management Report

C. Special Purpose Audit Reports

Debjyoti Dwivedy – Board Clerk



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

Public
Hearing for
Taxes Payable
in 2023

7

DECEMBER 12, 2022

PRESENTED BY:

JASON MUTZENBERGER,
EXECUTIVE DIRECTOR OF
BUSINESS SERVICES

Minnesota State Law Requires:

A Public Meeting...

- Between November 25th & December 28th
- After 6:00 PM
- May be part of regularly scheduled meeting
- May adopt final levy at same meeting
- Must allow for public comments

...and Presentation of:

- Current year budget
- Proposed property tax levy

Hearing Agenda

- 1. Background Information on School Funding**
- 2. District's Budget**
- 3. District's Proposed Tax Levy for Taxes Payable in 2023**
- 4. Public Comments**

MN Legislature Must Set Funding for Minnesota Public Schools

Minnesota Constitution ARTICLE XIII

MISCELLANEOUS SUBJECTS

Section 1“**UNIFORM SYSTEM OF PUBLIC SCHOOLS.** The stability of a republican form of government depending mainly upon the intelligence of the people, it is the duty of the legislature to establish a general and uniform system of public schools. The *legislature shall make such provisions by taxation or otherwise* as will secure a thorough and efficient system of public schools throughout the state.”

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As a result...

Funding is Highly Regulated

State Sets:

- Formulas which determine revenue; most revenue based on specified amounts per pupil
- Maximum authorized property tax levy (districts can levy less but not more than amount authorized by state, unless approved by voters)

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State also authorizes school board to submit referendums for operating and capital needs to voters for approval



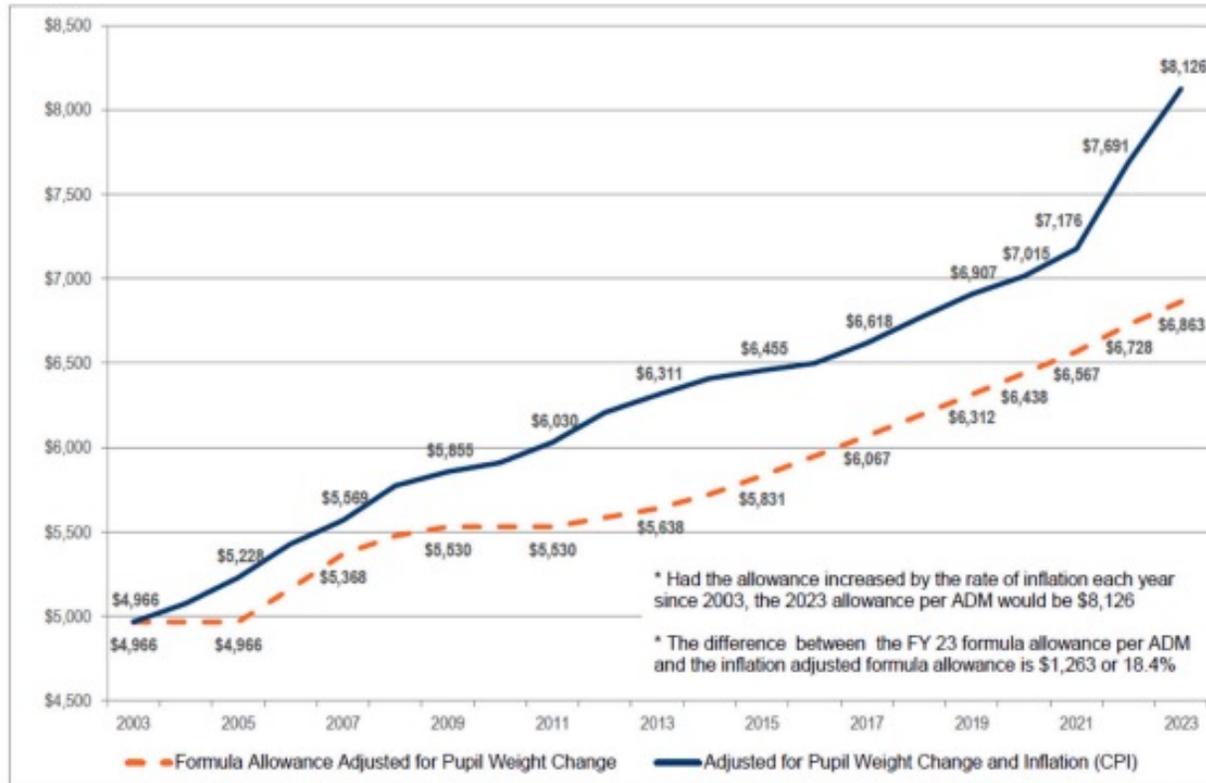
Challenge: State Set Basic General Education Formula Lags Inflation

- Since FY03, state General Education Revenue formula has not kept pace with inflation
- For FY23, Legislature approved an increase of 2.00%
- Per-pupil allowance for FY23 of \$6,863 would need to increase by another \$1,263 (18.4%) to have kept pace with inflation since FY03

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Education Formula Lags Inflation



Source: MDE June 2022 Inflation Estimates



EDEN PRAIRIE SCHOOLS

Underfunding of Special Education

MDE reports the FY 2023 cost of providing special education programs is underfunded by \$745 million

In Eden Prairie Schools, the funding gap results in an additional \$4,900,000 paid from the General Fund in FY21.

Underfunding of special education costs requires a transfer from regular program resources to support an underfunded program mandated by state and federal law

Primary options to bridge special education funding gap are to cut regular program budgets or increase referendum revenue, most districts have done both

Referendum Need

Result:

- Growing dependence on referendum revenue to bridge the gap in state funding

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Change in Tax Levy Does not Determine Change in Budget

1

Tax levy is based on many state-determined formulas plus voter approved referendums

2

Some increases in tax levies are revenue neutral, offset by reductions in state aid

3

Expenditure budget is limited by state-set revenue formulas, voter-approved levies, and fund balance

4

An increase in school taxes does not always correlate to an equal increase in budget

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School District Levy Cycle Differs from City/County Levy Cycle

City/County:

- Budget Year same as calendar year
- 2023 taxes provide revenue for 2023 calendar year budget

Schools:

- Budget year begins July 1st and coincides with school year
- 2023 taxes provide revenue for 2023-24 school year
- Budget will be adopted in June 2023

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Budget Information

Because approval of school district budget lags certification of tax levy by six months, state requires only current year budget information and prior year actual financial results be presented at this hearing. The Fiscal 2022-23 budget will be set in June 2022.

All school district budgets are divided into separate funds, based on purposes of revenue, as required by law

Our District's Funds:

- General (Includes: Capital, Tech Levy, Transportation)
- Food Service
- Community Service
- Building Construction (LTFM, Designing Pathways)
- Debt Service
- Other Post Employment Benefit (OPEB) Trust
- Internal Service (Self Funded Medical and Dental)

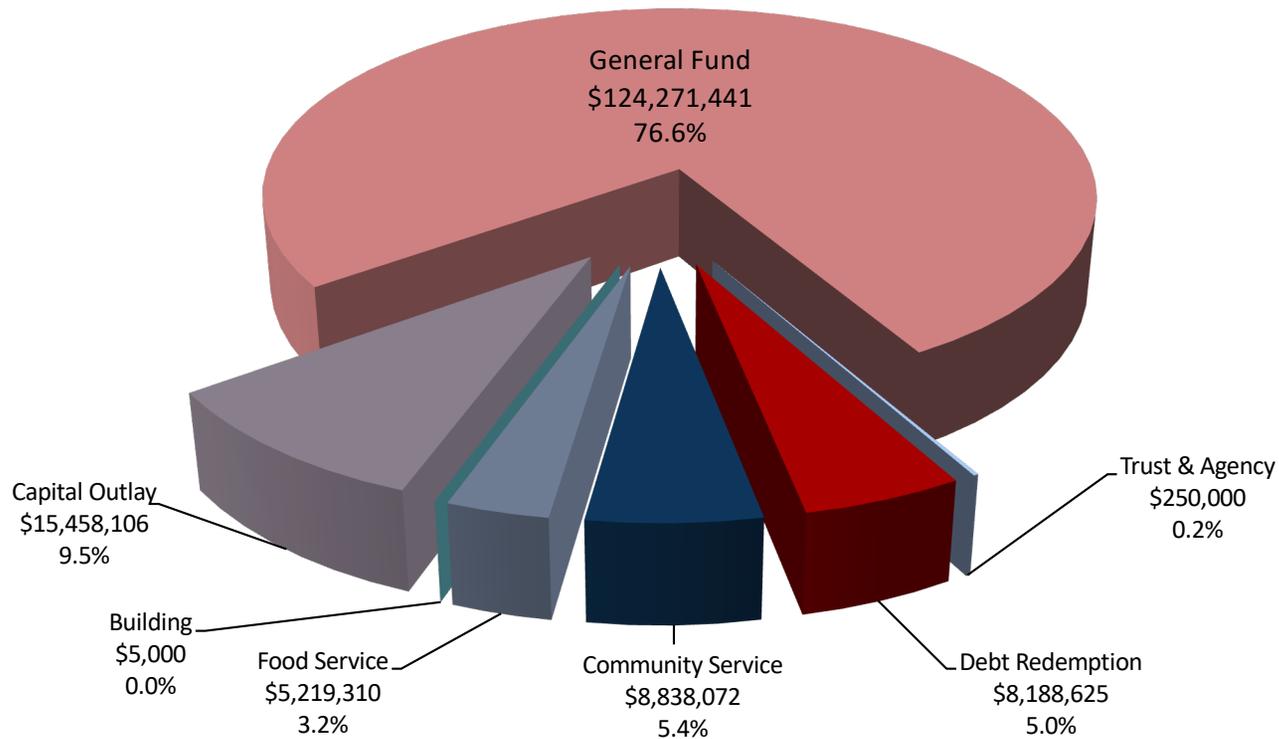
Proposed Tax Year	Taxing District						
2023	Eden Prairie ISD - 272						
Fund	FY 2021 Beginning Fund Balances	FY 2021 Actual Revenues and Transfers In	FY 2021 Actual Expenditures and Transfers Out	Jun 30, 2021 Actual Fund Balances	FY 2022 Budget Revenues and Transfers In	FY 2022 Budget Expenditures and Transfers Out	Jun 30, 2022 Projected Fund Balances
General Fund/Restricted	\$2,198,591	\$27,746,035	\$26,638,692	\$3,305,935	\$23,354,986	\$26,866,527	(\$205,606)
General Fund/Other	\$29,551,095	\$112,824,439	\$114,413,526	\$27,875,662	\$116,374,561	\$117,092,596	\$27,157,627
Food Service Fund	\$271,769	\$6,407,566	\$5,257,234	\$1,422,101	\$5,219,310	\$5,386,011	\$1,255,400
Community Service Fund	\$90,130	\$9,522,675	\$8,506,764	\$1,106,042	\$8,838,072	\$8,337,170	\$1,606,944
Building Construction Fund	\$15,090,377	\$3,651,072	\$15,271,392	\$3,470,057	\$5,000	\$2,773,634	\$701,423
Debt Service Fund	\$2,153,857	\$9,147,979	\$9,586,899	\$1,714,938	\$8,188,625	\$8,213,156	\$1,690,407
Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Service Fund	\$7,880,634	\$14,399,024	\$13,285,060	\$8,994,598	\$14,450,000	\$13,600,000	\$9,844,598
*OPEB Revocable Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPEB Irrevocable Trust Fund	\$19,252,427	(\$2,076,955)	\$2,341,026	\$14,834,446	\$250,000	\$500,000	\$14,584,446
OPEB Debt Service Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - All Funds	\$76,488,882	\$177,449,442	\$191,214,546	\$62,723,778	\$176,680,554	\$184,019,094	\$55,385,238

Long-term Debt	
Outstanding July 1, 2021	\$98,665,000
Plus: New Issues	\$0
Less: Redeemed Issues	\$6,030,000
Outstanding June 30, 2022	\$92,635,000
Short-Term Debt	
Certificates of Indebtedness	\$0
Other Short-Term Indebtedness	\$0

Current Statutory Operating Debt per Minnesota Statutes, section 123B.81	
Amount of General Fund Deficit, if any, in excess of 2.5% of expenditures 06/30/, 2022	\$0
Cost per student - Average Daily Membership (ADM) 06/30/2022	
Total Operating Expenditures	\$137,178,599
FY 2022 Total ADM Served + Tuitioned Out ADM + Adjusted Extended ADM	\$8,864
FY 2022 Operating Cost per ADM	\$15,476

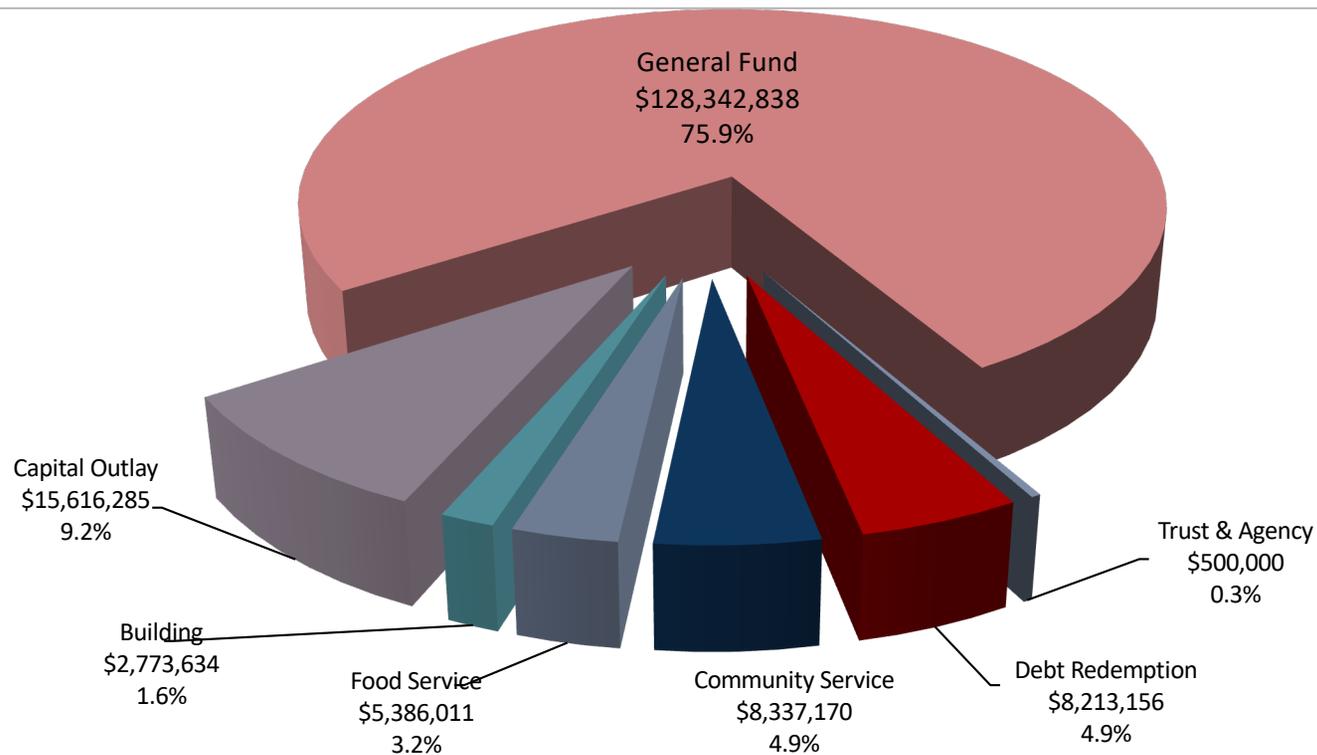
Revenues - All Funds

FY 23 Budget Total - \$162,230,554

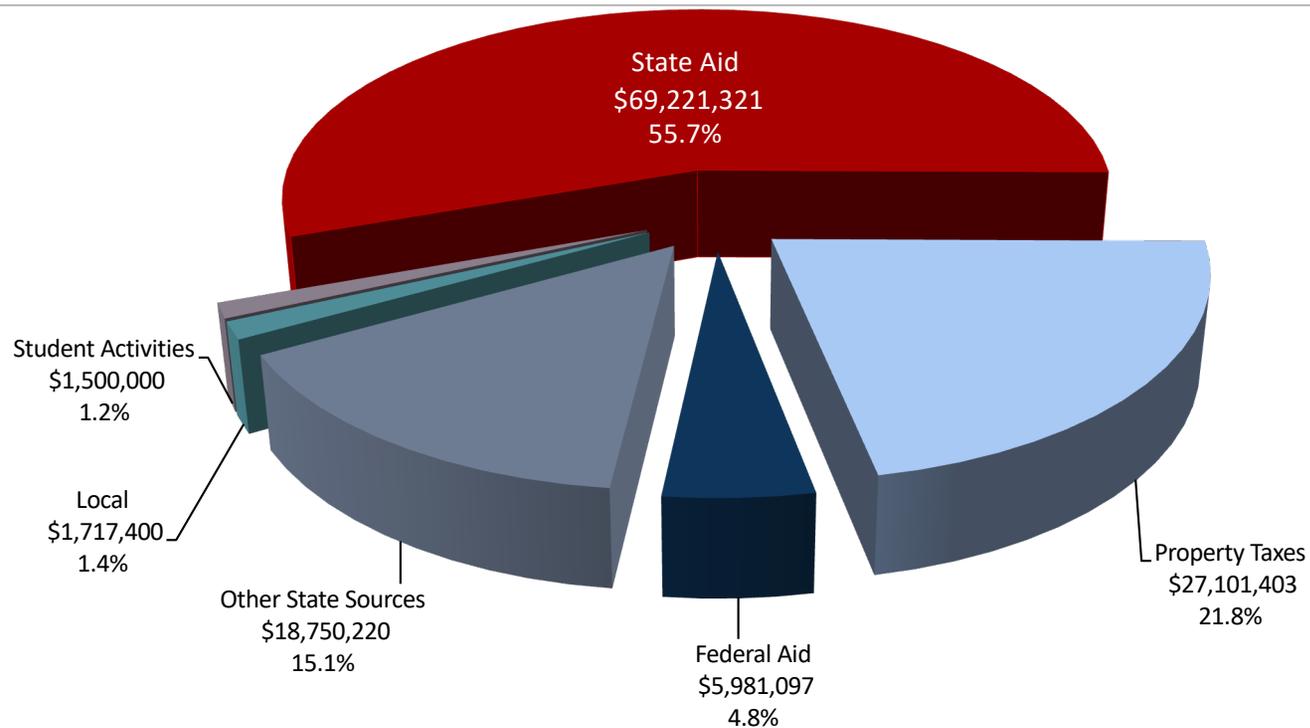


Expenditures - All Funds

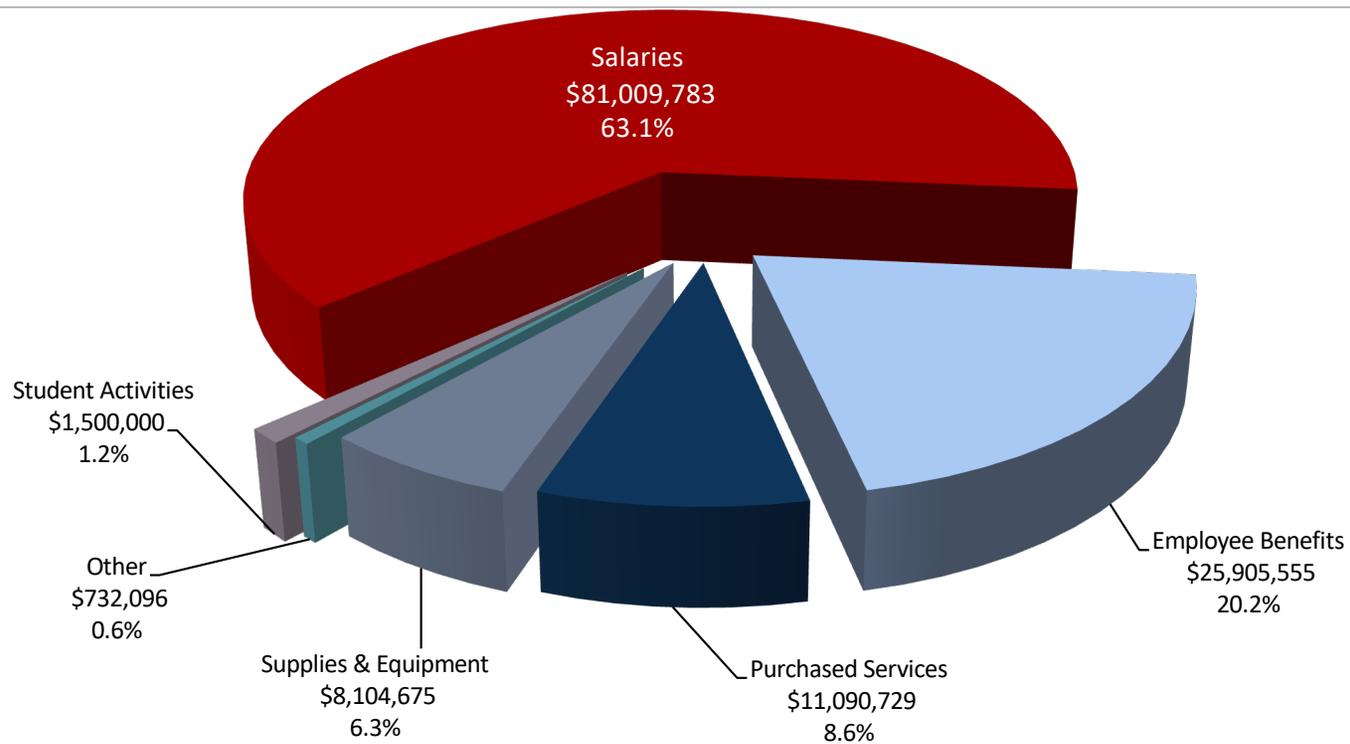
FY 23 Budget Total - \$169,169,094



General Fund Revenues FY 23 Budget - \$124,271,441



General Fund Expenditures FY 23 Budget - \$128,342,838



Payable 2023 Property Tax Levy

Determination of levy

Comparison of 2022 to 2023 levies

Specific reasons for changes in tax
levy

Impact on taxpayers

Schedule of Events of District's 2022 (Payable 2023) Tax Levy



Just a Note...

- The operating referendum of 2022 impacts tax statements issued for calendar year 2023
- 2023 will mark the 1st year of the operating referendum



Property Tax Background

- Every owner of taxable property pays property taxes to various “taxing jurisdictions” (county, city/township, school district, special districts) in which property is located
- Each taxing jurisdiction sets own tax levy, often based on limits in state law
- County sends bills, collects taxes from property owners, and distributes funds back to other taxing jurisdictions

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School District Property Taxes

- Each school district may levy taxes in over 40 different categories
- “Levy limits” (maximum levy amounts) for each category are set by
 - State law
 - Voter approval
- Minnesota Department of Education (MDE) calculates detailed levy limits for each district

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Factors Impacting Individual Taxpayer Taxes

Many factors can cause a tax bill for an individual property to increase or decrease from year to year

- Estimated Market Value established by County/City Assessor
- Property Classifications established by state legislature
- Tax levy established by taxing jurisdictions (School, City, County, and others)

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Market Value:

Basics of Property Assessment

- Minnesota Law requires that property be valued at its market value
- Assessors physically review 20% of properties annually, but re-value all properties each year
 - Also review properties where permits were issued
- For 1/01/2022 Assessments (Pay 2023), study period is October 2020-September 2021
- Use sales data and computer software to re-value all properties
- Perform a study of recent sales to establish appropriate adjustments to values

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Market Value: Hennepin County Assessment Details 2022

Hennepin County
Property Value
Increase in 2022

+13.3%

- Industrial +17.7%
- Residential +16.7%
- Townhouses +15.7%
- Apartments +15.1%
- Commercial +2.8%

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Classified Property Tax System:

Properties are Assigned Class Rates

Property Tax Class	Tax Rate Pay 2023
Residential (Up to \$500,000)	1.00%
Residential (Over \$500,000)	1.25%
Apartments	1.25%
Commercial (Up to \$150,000)	1.50%
Commercial (Over \$150,000)	2.00%
Seasonal Recreational (Up to \$500,000)	1.00%

Note:

The property's taxable market value is multiplied by the class rate(s) to determine the property's tax base, known as its net tax capacity.



Taxing Jurisdictions

Proposed Increases

City of Eden Prairie + 4.50%

Hennepin County + 4.50%

School District + 12.89%

Voter Approved Levies: 20.69%

School Board Approved Levies: 4.39%



Property Taxes:

Dividing the Property Tax Pie

Tax Burden Shift

- Property values do not rise uniformly across all properties
- The burden of the tax levy shifts from taxpayers with lower increases to those with higher increases
 - Higher increase = Larger piece of the pie

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Property Taxes

School Revenue Impact

Property
Value
Versus
Inflation

- Property valuation increases do not change the amount of revenue the district receives
 - (Exception – Capital Project/Technology Levy)
- Inflation does drive additional revenue and helps to offset inflationary expenses

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Overview of Levy Changes

Fund	Pay 22	Pay 23	\$ Change	% Change
General	\$41,029,870	\$47,651,257	+ \$6,621,387	+ 16.14%
Community Education	1,210,950	1,261,482	+ 50,532	+ 4.17
Debt Service	8,168,625	7,995,522	- 173,103	- 2.12
Total	\$50,409,445	\$56,908,261	+ \$ 6,498,816	+ 12.89%

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Note: Includes an under levy of \$727,209



Explanation of Levy Changes

General Fund	
Category:	Operating Referendum & Local Optional Revenue
Change:	+ \$4,929,960
Use of Funds:	General operating expenses
Reasons for Increase:	
Voter Approved:	
	Inflation adjusted (CPI) – 2-year increase of 10%, 3-year increase of 15.94%
	2022 election passage generates an additional \$2.5 million/year

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Explanation of Levy Changes

General Fund	
Category:	Capital Project Levy (Technology Levy)
Change:	+ \$206,971
Use of Funds:	Technology expenses (Examples include; Infrastructure, hardware (student and staff devices), software (instructional technology))
Reasons for increase:	
Voter Approved:	
	The capital projects levy is based on anticipated net tax capacity (ANTC), which is a factor based on the value of property.

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Explanation of Levy Changes

General Fund	
Category:	Long-Term Facility Maintenance (LTFM)
Change:	+ \$1,802,632
Use of Funds:	Deferred capital and maintenance, approved health and safety, increased accessibility to school facilities, and a push towards sustainability projects
Reasons for increase:	
School Board Approved:	
	Increase in pay-as-you go (Paygo), in an effort to reduce debt burden
	Consideration for district-wide debt financing plan

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Explanation of Levy Changes

General Fund	
Category:	Building/Lease Levy
Change:	- \$200,891
Use of Funds:	To pay for leasing of space outside of school Examples include; Rental of City Center for the Tassel program, District 287 for special education services, athletic complexes (i.e. ice arena, pool, ski hills, golf courses, graduation venue)
Reasons for decrease:	
School Board Approved:	
	Continued to work on reducing rented space and bringing programs in house. (Example includes moving Community Education to the Administrative Services Center)
	Continue to experience increased costs for athletics use of space (ice, pool, ski, golf courses)

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Explanation of Levy Changes

Debt Service Fund	
Category:	Debt Service
Change:	- \$173,103
Use of Funds:	To make principal and interest payments on debt
Reasons for decrease:	
School Board Approved:	
	The district refunded (refinanced) multiple long-term facilities maintenance debt issues during 2020, saving the taxpayers money in calendar 2022 and beyond.

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Proposed Levy Reductions

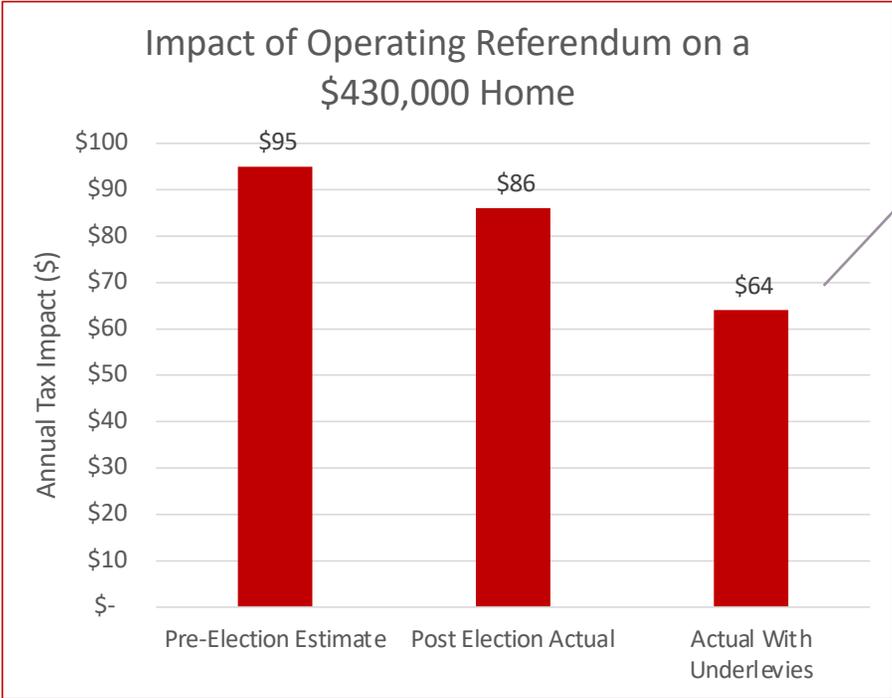
Taxpayer Savings

- General Fund
 - Defer property tax abatements of \$506,865
- Community Service Fund
 - Defer property tax abatements of \$12,933
- Debt Service Fund
 - Permanently reduce property tax abatements of \$207,411

42



Operating Referendum Impact



Includes School Board underlevies of \$727,209.46



Overview of Levy Changes

Fund	Pay 22	Pay 23	\$ Change	% Change
Voter Approved	\$ 26,290,786	\$ 31,731,528	+ \$5,440,742	+ 20.69%
School Board Approved	<u>24,118,660</u>	<u>25,176,733</u>	+ <u>1,058,074</u>	+ <u>4.39%</u>
Total	\$ 50,409,445	\$ 56,908,261	+ \$6,498,816	+ 12.89%

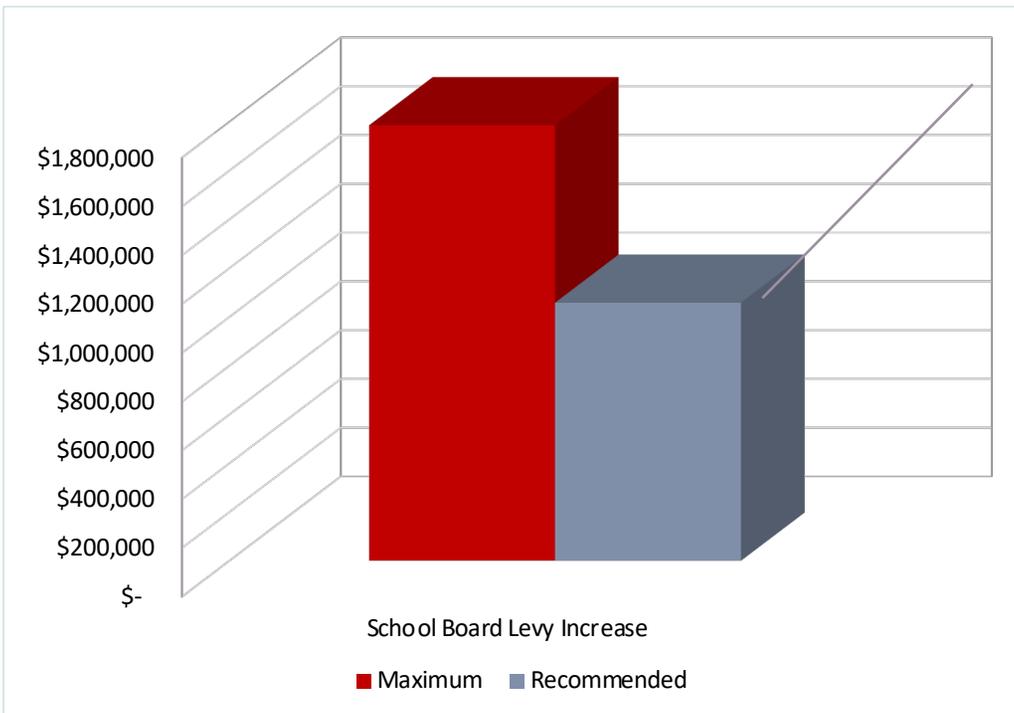
44

Note: School Board Approved Includes an under levy of \$727,209



Overview of Levy Changes

School Board Approved Levy Change



Reduces School Board Approved Levies from 7.40% to 4.39%

45



Four Year School Levy Comparison

- Examples include school district taxes only & are shown based on no change and an 18.5% increase in property value for residential homes over the past four years
 - Actual changes in value may be more or less than this for any parcel of property
 - Intended to provide a fair representation of what happened to school district property taxes over this period for typical properties
- Amounts for 2023 are preliminary estimates; final amounts could change slightly
- Estimates prepared by Ehlers (District's municipal financial advisors)

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Estimated Changes in School Property Taxes, 2020 to 2023

Based on No Changes in Property Values

Type of Property	Estimated Market Value	Actual Taxes Payable in 2020	Actual Taxes Payable in 2021	Actual Taxes Payable in 2022	Estimated Taxes Payable in 2023			Change in Taxes 2020 to 2023	Change in Taxes 2022 to 2023
					Initial Proposed Levy	Net Change*	Total		
Residential Homestead	\$250,000	\$1,030	\$1,014	\$1,006	\$956	\$38	\$994	-\$36	-\$12
	350,000	1,474	1,452	1,440	1,368	52	1,420	-54	-20
	430,000	1,826	1,799	1,784	1,694	64	1,758	-68	-26
	515,000	2,195	2,163	2,145	2,037	76	2,113	-82	-32
	650,000	2,841	2,801	2,776	2,635	94	2,729	-112	-47
	850,000	3,798	3,746	3,711	3,521	121	3,642	-156	-69

47

* Net change is increase in operating levy approved by voters and decrease due to underlevies of abatements.

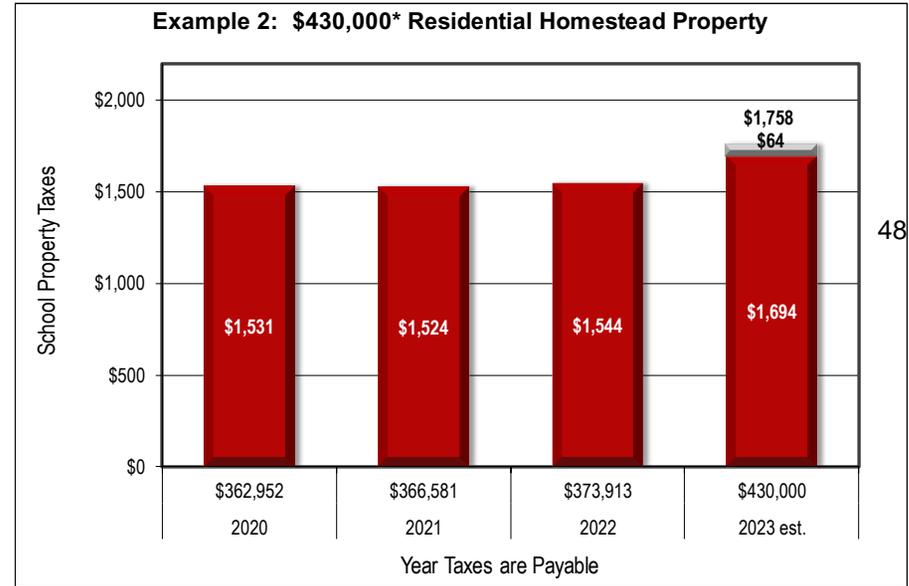
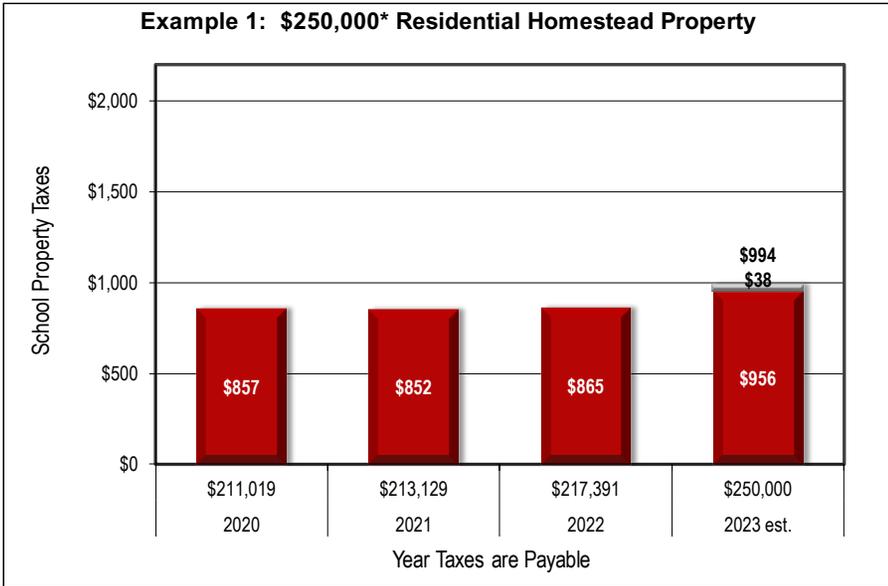
General Notes

1. Amounts are based on school district taxes only, and do not include taxes for city or township, county, state, or other taxing jurisdictions.
2. Estimates of taxes payable in 2023 are preliminary, based on the best data available.
3. For all examples of properties, taxes are calculated based on no changes in estimated market value from 2020 to 2023.



Estimated Changes in School Property Taxes, 2020-23

Based on 18.5% Cumulative Changes in Property Value



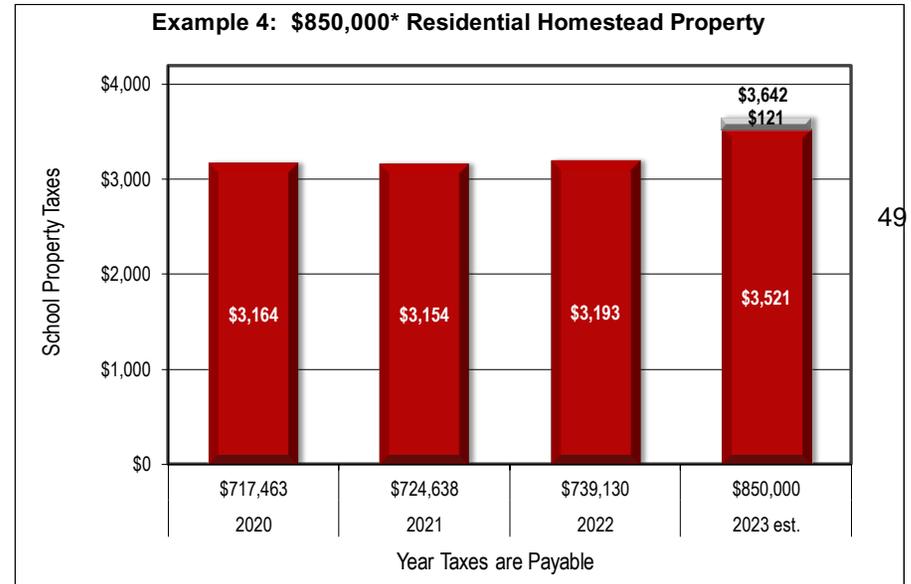
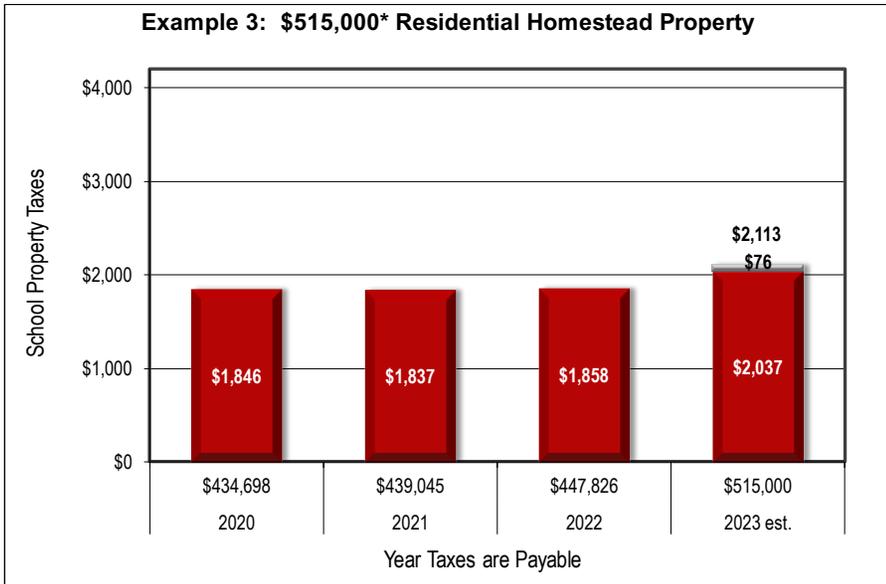
*Estimated market value for taxes payable in 2023. Taxes are calculated based on changes in market value of 1.0% from 2020 to 2021, 2.0% from 2021 to 2022 and 15.0% from 2022 to 2023.

** The lighter portion of the 2023 bar represents the estimated taxes associated with the increase in operating referendum levy approved by voters.



Estimated Changes in School Property Taxes, 2020-23

Based on 18.5% Cumulative Changes in Property Value



*Estimated market value for taxes payable in 2023. Taxes are calculated based on changes in market value of 1.0% from 2020 to 2021, 2.0% from 2021 to 2022 and 15.0% from 2022 to 2023.

** The lighter portion of the 2023 bar represents the estimated taxes associated with the increase in operating referendum levy approved by voters.



Taxpayer Options

Minnesota Tax Court

- Taxpayers have the right to appeal their property valuation to the local board of appeal and adjustment and County board of appeal and adjustment each spring.
- For Pay 2023, the only option left is to appeal to Minnesota tax court (Open until April 2023)

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State Property Tax Refunds & Deferral

Taxpayer Options

- The State of MN has two tax refund programs and one tax deferral program available for owners of homestead property
- These programs may reduce the net tax burden for local taxpayers, but only if you take time to complete and send in the forms
- For help with the forms and instructions:
 - Consult your tax professional
 - Visit the Department of Revenue website at www.revenue.state.mn.us

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State Property Tax Refunds & Deferral

Homestead Credit Refund

- Regular Refund
 - You owned and lived in your home on January 2, 2022
 - Your household income for 2021 was less than \$119,790
- Special Refund
 - You owned and lived in the same home on January 2, 2021 & January 2, 2022
 - Your home's net property tax increased by more than 12% from 2021 to 2022
 - The net property tax increase was at least \$100
 - The increase was not due to improvements you made to the property
- Refund is a sliding scale, based on total property taxes and income (Maximum refund is \$2,930 for homeowners and \$2,280 for renters)

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State Property Tax Refunds & Deferral

Senior Citizen Property Tax Deferral

- Allows people 65 years of age or older with household income of \$60,000 or less to defer a portion of property taxes on their home
- You have owned and lived in your home for the last 15 years
- Deferred property taxes plus accrued interest (<5%) must be paid when home is sold or homeowner dies
- 3% of your total household income, state pays remainder as a loan

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Next Steps

Accept

Board will accept public comments on proposed levy



Certify

Board will certify 2023 property tax levy

Contact Information

School District Specific Tax Levy Questions:

Jason Mutzenberger, Executive Director of Business Services

jmutzenberger@edenpr.org

(952) 975-7071

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To Appeal your Property Valuation:

MN Tax Court

info@taxcourt.state.mn.us

651-297-8737





EDEN PRAIRIE SCHOOLS

Inspiring each student every day

Public
Comments



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

December 12, 2022

To: Dr. Josh Swanson, Superintendent
From: Jason Mutzenberger, Executive Director of Business Services
Re: Pay 2023 Levy

We present for school board approval the final levy for taxes payable in 2023. We are requesting the school board to direct Eden Prairie Schools to levy a specific dollar amount of \$56,908,261.01.

Some items of note for the final levy for taxes payable in 2023:

1. The calculation of the final levy represents an increase of 12.89% or \$6,498,816 over the prior year.
 - a. The final levy includes the 2022 operating referendum increase of \$260 per student.
 - i. A home valued at \$430,000 will see a \$64 annual increase instead of a \$95 increase as estimated prior to the November election.
 - b. The final levy includes an inflationary increase of 15.94% over 3 years as calculated by the Minnesota Department of Education.
2. The final levy represents a 20.69% increase in taxpayer approved levies and a 4.39% increase in school board approved levies.
3. The district is proposing to under levy abatements in all three funds, saving the taxpayers \$727,209.46, or approximately \$22/year on a \$430,000 home.
4. An Eden Prairie home valued at \$430,000 will see on average a school property tax decrease of \$26 per year, assuming no change in home market value from 2022 to 2023. A home with an increase of 15.0% in value from 2022 to 2023 will see an increase of \$150 in school taxes.

We recommend the School Board of Independent School District No. 272 approve a final levy for taxes payable in 2023 in the amount of \$56,908,261.01.



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

Fiscal Year 2023-24 Levy

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DECEMBER 12, 2022

PRESENTED BY:

JASON MUTZENBERGER,
EXECUTIVE DIRECTOR OF
BUSINESS SERVICES

Overview of Levy Changes

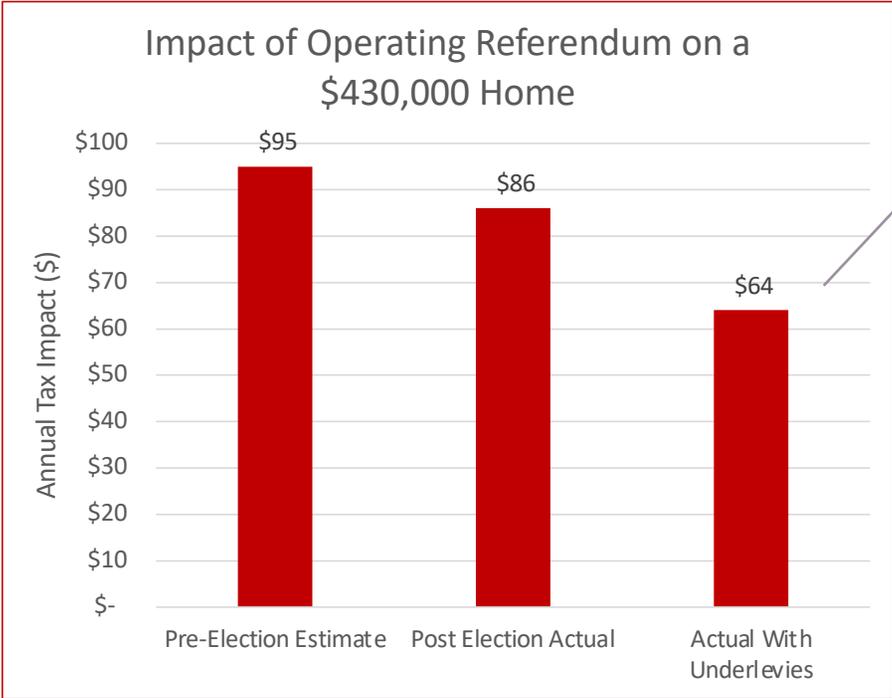
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School Board Approved	<u>24,118,660</u>	<u>25,176,733</u>	+ <u>1,058,074</u>	+ <u>4.39%</u>
Total	\$ 50,409,445	\$ 56,908,261	+ \$6,498,816	+ 12.89%

59

Note: School Board Approved Includes an under levy of \$727,209



Operating Referendum Impact

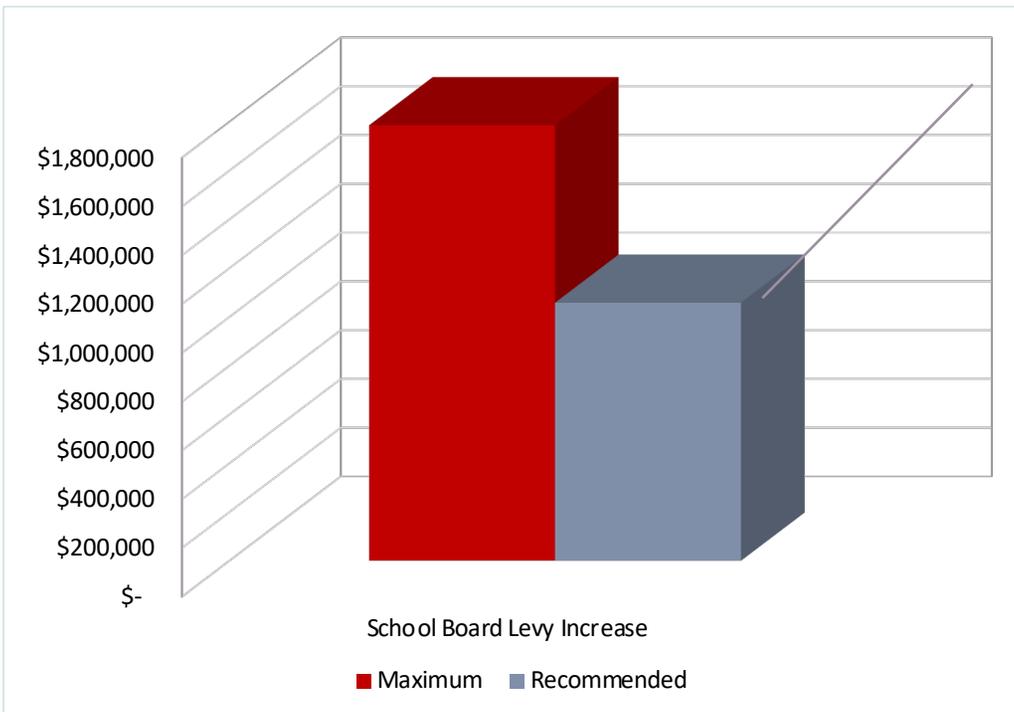


Includes School Board underlevies of \$727,209.46



Overview of Levy Changes

School Board Approved Levy Change



Reduces School Board Approved Levies from 7.40% to 4.39%

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School Board Approval

Certify
the Pay
23 Levy

- We recommend the School Board of Independent School District No. 272 approve a final levy for taxes payable in 2023 in the amount of \$56,908,261.01

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EDEN PRAIRIE SCHOOLS

Inspiring each student every day

Questions?

Eden Prairie Schools Final Levy Certification Payable 2023

Categories	2021 Pay 22 FY 23	2022 Pay 23 FY 24	Dollar Change	Comments
1 GENERAL FUND				
2 Equity	\$ 824,536	\$ 694,298	\$ (130,238)	Reduction due to increase in operating referendum through the 2022 election
3 Achievement & Integration	494,463	524,928	30,465	Increasing enrollment
4 Alternative Teacher Compensation	781,911	840,026	58,116	Similar to last year, large prior year negative adjustment
5 Referendum	23,440,449	28,370,409	4,929,960	2.38% inflation increase (FY24) - cumulative 15.94% over 3 years =\$2.3 million 2022 election passage generates an additional \$2.5 million
6 Transition	55,317	53,839	(1,478)	Similar to last year
7 Re-employment Ins.	278,523	282,938	4,416	Similar to last year
8 Safe Schools	505,788	496,467	(9,321)	Decreasing enrollment planned, positive adjustment will be in Pay 2024
9 Career Technical	470,060	470,060	-	35% of estimated expenditures, same as last year
10 Abatement/Other Adjustments	(9,275)	-	9,275	Deferring property tax abatements of \$507,000 to Pay 2024
11 Building/ Lease	1,038,650	837,758	(200,891)	Continued decrease in leased space
12 Operating Capital	1,356,908	1,278,389	(78,520)	Decreasing enrollment planned
13 Capital Projects	7,904,789	8,111,760	206,971	Technology levy, increase in adjusted net tax capacity
14 Long Term Facility Maintenance	3,887,752	5,690,384	1,802,632	Large Pay-as-you-go increase over prior year
15 GENERAL FUND LEVY TOTAL	\$ 41,029,870	\$ 47,651,257	\$ 6,621,387	16.14%
16 COMMUNITY EDUCATION FUND				
17 Basic Levy	\$ 429,837	\$ 429,837	\$ -	\$5.42 times 2020 EP population plus youth service and after school revenue
18 Early Child & Family	328,342	324,779	(3,564)	Slightly smaller population
19 Home Visiting	10,233	10,719	486	0-4 year old
20 Disabled Adults	6,365	6,365	-	50% of approved expenditures
21 School-Aged Care	436,539	489,782	53,244	Funding for students with disabilities, increasing expenses
22 Abatement Adjustment	(366)	-	366	Deferring property tax abatements of \$13,000 to Pay 2024
23 COMMUNITY SERVICE LEVY TOTAL	\$ 1,210,950	\$ 1,261,482	\$ 50,532	4.17%
24 DEBT SERVICE FUND				
25 Debt Levy	\$ 2,235,975	\$ 2,361,975	\$ 126,000	Scheduled principal & interest payments
26 Facilities Maintenance (LTFM) Bond	6,380,490	6,099,720	(280,770)	Scheduled principal & interest payments, Bond refunding last year
27 Debt Excess	(447,840)	(466,173)	(18,333)	Calculated using fund balance & projected costs
28 Abatement Adjustment	-	-	-	Permanently underlevy property tax abatements of \$207,000
29 DEBT SERVICE LEVY TOTAL	\$ 8,168,625	\$ 7,995,522	\$ (173,103)	-2.12%
30 LEVY - GRAND TOTAL	\$ 50,409,445	\$ 56,908,261	\$ 6,498,816	12.89%

**2021-22 Eden Prairie School Board
Year-End Treasurer Report**

Budget Category	Description	Fiscal Year 2018-19 Actual	Fiscal Year 2019-20 Actual	Fiscal Year 2020-21 Actual	Approved 2021-22 Budget	Fiscal Year 2021-22 Expenses	Underspend (Overspend)	Approved 2022-23 Budget
109	Board Member Compensation	36,100.00	35,006.66	35,900.00	36,300.00	35,987.50	312.50	36,300.00
210	FICA (Fed Ins Contrib Act)	2,761.74	1,918.53	1,497.08	1,500.00	1,686.67	(186.67)	1,500.00
214	PERA (Pub Emp Ret Assoc)	1,135.12	1,125.08	1,007.56	1,300.00	860.00	440.00	1,300.00
305	Service Fees/Consulting	3,859.35	15,743.69	2,680.05	16,173.00	26,891.85	(10,718.85)	15,000.00
329	Postage	15.40	14.35	16.50	-	-	-	-
366	Travel/Conferences	2,115.00	1,687.52	4,945.00	2,500.00	2,485.00	15.00	4,750.00
398	Chargeback (Printing)	393.11	70.00	1,307.02	1,000.00	852.88	147.12	1,500.00
401	General Supplies	284.92	545.21	749.35	900.00	715.79	184.21	750.00
490	Food	456.58	11.24	316.17	1,200.00	1,071.15	128.85	500.00
820	Memberships/Dues	16,353.00	16,547.00	16,545.00	17,127.00	17,127.00	-	17,500.00
	Totals	63,474.22	72,669.28	64,963.73	78,000.00	87,677.84	(9,677.84)	79,100.00

Notes:

- 109 Slightly under budget by \$313 due to a vacant board member position before an appointment
- 210/214 Board members can choose between FICA and PERA, the combination of these line items is under budget by \$253
- 305 Over budget due to the timing of a payment to a consultant of \$12,860. This expense occurred in FY20-21, which ended under budget, but the consultant did not bill the district until November 2021. This line item also includes the cost of publishing the school board minutes.
- 366 Board members attending conferences/training was slightly under budget.
- 398 Printing was under budget by \$147
- 401 Supplies were under budget by \$184
- 490 Food for various meetings was under budget by \$129
- 820 Memberships were right on track for MSBA and the Board Book subscription

Overall budget was overbudget by \$9,678, but the timing of the one bill for \$12,860 accounts for this variance. Had this bill occurred in the correct fiscal year, the school board budget would be under budget by \$3,182 or 4.08%.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 272
(EDEN PRAIRIE)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 272 (Eden Prairie), State of Minnesota, was held in said school district on December 12, 2022, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE
2023 SCHOOL DISTRICT ELECTION(S)**

WHEREAS, when no other election is being held in a school district, Minnesota Statutes, Section 205A.11, subdivision 2 requires the School Board to designate by resolution the combined polling places at which voters in those precincts may vote in the School District election(s) for the upcoming 2023 calendar year;

WHEREAS, changes to the combined polling place locations designated in this resolution may be made in the event of an emergency in accordance with Minnesota Statutes, Section 204B.175;

WHEREAS, changes to the combined polling places locations designated in this resolution also may be made before the next election if one or more of the authorized combined polling places becomes unavailable for use; and

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 272, State of Minnesota, hereby designates the following combined polling places for School District elections that are not conducted on the same date as other state, county or municipal elections in 2023:

COMBINED POLLING PLACE:

Immanuel Lutheran Church
16515 Luther Way
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 1
City of Eden Prairie, Precinct 2
City of Eden Prairie, Precinct 3
City of Eden Prairie, Precinct 5
City of Eden Prairie, Precinct 6
City of Chanhassen, Precinct 1

COMBINED POLLING PLACE:

St. Andrew Lutheran Church
13600 Technology Drive
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 4
City of Eden Prairie, Precinct 7
City of Eden Prairie, Precinct 8
City of Eden Prairie, Precinct 11
City of Eden Prairie, Precinct 12
City of Edina, Precinct 10c
City of Edina, Precinct 19c

COMBINED POLLING PLACE:

Prairie Lutheran Church
11000 Blossom Road
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 13
City of Eden Prairie, Precinct 14
City of Eden Prairie, Precinct 15
City of Eden Prairie, Precinct 16
City of Eden Prairie, Precinct 17
City of Bloomington W-3, Precinct 17

COMBINED POLLING PLACE:

Grace Church
9301 Eden Prairie Road
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 9
City of Eden Prairie, Precinct 10
City of Eden Prairie, Precinct 18
City of Eden Prairie, Precinct 19
City of Eden Prairie, Precinct 20

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate an emergency replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution;

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate a replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution that becomes unavailable for use by the School District; and

AND BE IT FURTHER RESOLVED, that the School District Clerk is directed to send a copy of this resolution and any subsequent combined polling place designations to the Hennepin County Elections Office.

Adopted by the School Board of Independent School District No. 272, Eden Prairie, Minnesota this 12th day of December, 2022.

Chair

Clerk

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

CLERK’S CERTIFICATE

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of the School Board of Independent School District No. 272, Eden Prairie, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a regular meeting of the School Board of Independent School District No. 272, duly called and held on the date therein indicated, so far as such minutes relate to a Resolution Designating Combined Polling Places for the 2023 School District Election(s) and that the Resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 12th day of December, 2022.

Clerk of the School Board
Independent School District No. 272
Eden Prairie, Minnesota

Eden Prairie School District 272
Superintendent Monitoring Report

Policy Name: EL 2.5 Financial Planning and Budgeting	Monitoring Time Frame: July 1, 2020 - June 30, 2021 July 1, 2021 - June 30, 2022	<p style="text-align: center;">Policy Monitoring Column FOR BOARD USE ONLY</p> Compliance rating: <ul style="list-style-type: none"> ● OI is/is not reasonable ● Data does/does not provide adequate evidence of compliance <i>Include specific evidence for rating conclusion and recommendations.</i>
Policy Quadrant: Executive Limitations	Date of School Board Monitoring: December 13, 2021 December 12, 2022	
		Board member name:
<u>Global Constraint:</u> The Superintendent shall not cause or allow financial planning and budgeting for any fiscal year or the remaining part of any fiscal year to deviate materially from the School Board’s Ends priorities, risk financial jeopardy, or fail to be derived from a multi-year plan.		<i>(enter rating and reasoning when appropriate)</i>
<u>Operational Interpretation:</u> <ol style="list-style-type: none"> 1. The Board’s Ends policy was created to address the question of “what good” the organization creates as a result of our work. The Ends priorities provide the framework upon which the Superintendent bases action. Board expectations are communicated to the Superintendent via the Ends policy, and the Superintendent is empowered to implement the “Means” to accomplish the “Ends.” The strategic plan is a five-year plan to accomplish the means. Failing to substantially address or change the specific ideals set forth in Board Policy would result in a material deviation from the Ends. 2. A <i>multi-year plan</i> projects expected revenue and expenditure across a three to five-year period. School district budgets are largely based upon projections of revenue and anticipated expenditures. It is appropriate to review multi-year financial projections and strategic plan in order to anticipate the opportunities and barriers presented in future budgets. 		70
<u>Justification:</u> <ol style="list-style-type: none"> 1. There is no requirement in statute, but best practice based on World’s Best Workforce and school finance practices would suggest aligning budget resources to strategic high yield instructional strategies and maintaining projections to provide for future planning is prudent practice. 2. The State adopts its budget on a biennium schedule. That drives a large portion of our general fund resources. Predicting what the legislative body might do beyond a 5 year time span is not a practice that is dependable. Although a rolling 3-5 year prediction is not always accurate; it is a commonly accepted practice within the field as it typically provides a reasonable outlook. 		

<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> 1. Compliance with this policy shall be evidenced by the School Board Ends Monitoring Reports results including specific budget limitations during any required reports subsequent to evidence being found as not making reasonable progress. 2. A multi-year plan showing projected revenues and expenditures shall be a component of annual budget planning and execution. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. Ends policy monitoring reports have not disclosed budget allocations or financial resources as a barrier to reaching the Ends during the monitoring period. Resources during the pandemic were directly steered to support the outcomes of the Ends during the Pandemic through the budget process approved by the board which with a few examples being: extra supports for students through EP Online, building substitutes, paraprofessional support for students online, managing class sizes to increase support and keep students in school, implement increased layers of COVID mitigation strategies to ensure as much in-person learning as possible, while also moving choice programs and other strategic initiatives forward to ensure long term success toward achieving the ends. 2. The district used a multi-year financing plan provided by our financial advisor, Ehlers & Associates, during 2020-21 2021-22. The district business office also creates a multi-year financial projection model which is studied by the Superintendent’s Cabinet and the Citizen’s Finance Advisory Committee. The summarized financial projections from the plan are disclosed in the Informational Overview section of the 2021-22 2022-23 Annual Budget Book and was presented to the school board in January 2021 2022. 	71
<p><u>Statement of Assertion:</u> EL 2.5 is reasonable and is in compliance.</p>	
<p>2.5.1 Furthermore, there will be no financial plan that: Risks incurring those situations or conditions described as unacceptable in the School Board policy “Financial Condition and Activities.”</p>	
<p><u>Operational Interpretation:</u> I interpret this policy to mean that the proposed budget for the upcoming fiscal year meets the reasonable requirements as interpreted in EL.2.6 Financial Condition and Activities.</p>	
<p><u>Justification:</u> Executive Limitations Policy 2.6 Financial Conditions and Activities delineates School Board determined restrictions of selected financial activities in order to protect the District from adverse financial risk, as well as involve the School Board in certain decision-making processes that they have determined to be “their work.”</p>	

<p><u>Measurement Plan:</u> Compliance with this policy shall be evidenced by School Board approval of the School District Budget.</p>	
<p><u>Evidence:</u> The district budget was presented to the School Board at its May 24, 2021 May 23, 2022 meeting and was approved by the School Board at its June 28, 2021 June 27, 2022 meeting.</p>	
<p><u>Statement of Assertion:</u> EL 2.5.1 is reasonable and is in compliance.</p>	
<p>2.5.2 Neglects to present, no later than the third quarter of the current fiscal year, the assumptions, any material reinvestment of unbudgeted revenues or savings, and a timeline for the next annual budget.</p>	
<p><u>Operational Interpretation:</u></p> <ol style="list-style-type: none"> 1. I interpret this policy to mean that no later than the third quarter of the fiscal year (January – March) the Administration will present and enact “Budget Assumptions,” any material reinvestment of unbudgeted revenues or savings, and a timeline for action when building the next annual budget. 2. An <i>assumption</i> is a “thing that is accepted as true or certain to happen without proof.” When creating a budget, <i>assumptions</i> are expectations that provide a starting point for the process. <i>Assumptions</i> are most often relative to revenue and expenditure forecasts. They also can be expressed as managerial decisions, anticipated legislative actions, and changes to student enrollment. 3. <i>To fully disclose and make clear</i> the budget must reflect the conditions and expectations in which it was created and also anticipate those that may be in effect during its implementation. 4. A published <i>timeline</i> of discrete actions to be performed provides a framework for budget work to be completed and also provides transparency to the process. 	72
<p><u>Justification:</u> The district budget must adhere to financial realities. In order to conform with the “means” and “ends” expressed via the Policy Governance structure, it is important to promote understanding of the budgeting process as well as the tenets or “assumptions” used to create the annual financial plan or budget for the District.</p>	
<p><u>Measurement Plan:</u> Compliance to this policy shall be evidenced by:</p> <ol style="list-style-type: none"> 1. Presentation to the Board of the assumptions, material reinvestment of unbudgeted revenues or savings, and timeline by the third quarter of the fiscal year. 2. School Board approval of the School District Budget. 	

<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. The 2021-22 2022-23 budget timeline and 2021-22 2022-23 budget assumptions were presented to the School Board at its January 25, 2021 January 24, 2022 meeting and finalized at its March 22, 2021 March 28, 2022 Board meeting. 2. The district budget was presented to the School Board at its May 24, 2021 May 23, 2022 meeting and was approved by the School Board at its June 28, 2021 June 27, 2022 meeting. 	
<p><u>Statement of Assertion:</u> EL 2.5.2 is reasonable and is in compliance.</p>	
<p>2.5.3 Furthermore, there will be no financial plan that: Allows the year-end unassigned general fund balance to fall below 8% of expenditures.</p>	
<p><u>Operational Interpretation:</u> I interpret this to mean that upon the completion of the annual financial audit, the general fund shall demonstrate a minimum of 8% of annual expenditures within the unassigned portion of the district’s fund balance.</p>	
<p><u>Justification:</u></p> <ol style="list-style-type: none"> 1. External independent auditors generally recommend a minimum fund balance equaling one month of expenditures, or approximately two payroll periods. 2. A comparison of neighboring district fund balance policies and recommendations places 8% in a reasonable or comparable range. 3. The State of Minnesota requires school districts to undergo a financial audit each fiscal year. 	73
<p><u>Measurement Plan:</u> Compliance shall be demonstrated by:</p> <ol style="list-style-type: none"> 1. The projected general fund balance presented as part of the annual budget process demonstrates a balance of >8% of projected expenditures, and 2. The external audit confirms the general fund balance of >8% of reported expenditures at the conclusion of the fiscal year audited. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. The 2020-21 2021-22 mid-year budget update projected an unassigned General Fund balance of 14.7% 14.9% (greater than 8%) for the fiscal year ending June 30, 2021 June 30, 2022. 2. The Executive Audit Summary presented by the auditing firm of MMKR & Co, P.A at the November 22, 2021 November 28, 2022 meeting of the School Board confirmed a June 30, 2021 June 30, 2022 year-end unassigned fund balance of 14.2% 12.4%(greater than 8%). This calculation of unassigned fund balance percentage includes, in the denominator, expenditures for operating capital. For consistency purposes, the 	

<p>district excludes operating capital expenditures from its internal calculation of unassigned fund balance, which remains in a restricted and self-contained fund. The district’s internal calculation of unassigned fund balance was 16.3% 14.9%.</p>	
<p><u>Statement of Assertion:</u> EL 2.5.3 is reasonable and is in compliance.</p>	
<p>2.5.4 Furthermore, there will be no financial plan that: Does not collect appropriate input from various sources.</p>	
<p><u>Operational Interpretation:</u></p> <ol style="list-style-type: none"> 1. I interpret this policy to mean that as the annual budget is developed, the Administration collects input from reputable sources as a function of the budget development process. Those sources could be either external or internal to the District. External <i>sources</i> may consist of, but are not limited to, the federal government, the Minnesota Department of Education, Minnesota Statute and Rule, local community advisory committees, and parents (as defined in EL 2.3). District employees are considered internal sources. <p>Public schools are local governmental entities, and therefore function as representatives of the community, state, and nation. The “public good” requires a budget process that is relatively transparent and seeks input from its customers and employees...each of whom have varying interests and values. With that said, it is important to note that the professionals hired by the District are highly trained and knowledgeable in their occupational craft.</p> <ol style="list-style-type: none"> 2. The term <i>appropriate</i> in this context refers to being “suitable or proper” to the circumstance. The Superintendent must weigh all of these factors when recommending a budget for approval. While all points of view and corresponding input may not find their way into the recommended budget, it is still important to acknowledge that various positions and recommendations brought forth were considered for inclusion. 3. Collection of <i>input</i> for the purposes of informing budget development must come from reputable sources with knowledge of the process and needs of the District. Generally, <i>appropriate input</i> is regarded as “advisory” in nature. The Superintendent is ultimately responsible for the budget, and therefore retains the authority to determine the appropriate level of input collected during the budget development process. 	74
<p><u>Justification:</u></p>	
<p><u>Measurement Plan:</u> The Superintendent shall note and recognize the contributions of internal and external sources as part of the annual budget adoption process in the annual Budget Book.</p>	

<p>Evidence: The Introductory Section of the 2020-21 2021-22 Budget Book included the following information regarding the collection of input:</p> <p>Collecting Input School Board Executive Limitation 2.5.4 states that “There will be no financial plan that does not collect appropriate input from various sources”. The process to build the proposed 2020-21 2021-22 budget included the following input opportunities:</p> <ol style="list-style-type: none"> 1. <u>School Board</u> – The first official action that begins the process of budget development was the approval of the payable 2020 2021 tax levy, which occurred on December 9, 2019 December 14, 2020. This levy includes approximately 22.7% 22.7% of General Fund revenue. The board also provided guidance and input to the budget development process as follows: <ul style="list-style-type: none"> ● January 6, 2020 January 4, 2021 – Board workshop on 5-year financial model ● January 27, 2020 January 25, 2021 – Review budget timeline, discuss preliminary 2020-21 2021-22 budget assumptions, 2019-20 2020-21 Mid-year budget approval ● March 23, 2020 March 22, 2021 – Approved final 2020-21 2021-22 budget assumptions, review proposed 2020-21 2021-22 preliminary capital budget ● April 27, 2020 April 26, 2021 – Review proposed 2020-21 2021-22 School Board budget ● April 27, 2020 April 26, 2021 – Approved 2020-21 2021-22 capital budget 2. <u>Finance Advisory Committee</u> – This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process. 3. <u>Principals</u> – This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs. 4. <u>Community</u> – The district website, email list and publications contained continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation. 5. <u>Superintendent’s Cabinet</u> – This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week. 	75
<p>Statement of Assertion: EL 2.5.4 is reasonable and is in compliance.</p>	
<p>Board member’s summarizing comments:</p>	

Eden Prairie School District 272
Superintendent Monitoring Report

Policy Name: EL 2.0 Global Executive Constraint	Monitoring Time Frame: July 1, 2020 to June 30, 2021 July 1, 2021 to June 30, 2022	Policy Monitoring Column FOR BOARD USE ONLY Compliance rating: <ul style="list-style-type: none"> ● OI is/is not reasonable ● Evidence supports/does not support the OI <i>Include specific evidence for rating conclusion and recommendations.</i>
Policy Quadrant: Executive Limitations	Date of School Board Monitoring: December 13, 2021 December 12, 2022	
		Board member name:
Global Constraint: The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance that is unlawful, unethical, imprudent, or in violation of commonly accepted business and professional practices.		<i>(enter rating and reasoning when appropriate)</i>
Operational Interpretation: I interpret this policy to mean that I will not cause or allow any conduct that is not ethical or lawful within the reasonable and legal scope of District control. The provisions in Executive Limitations policies 2.1 to 2.9 have demonstrated that I have not allowed any practice, activity, decision, or organizational circumstance that is unlawful, unethical, imprudent, or in violation of commonly accepted business and professional practices.		76
Justification:		
Measurement Plan: Compliance with all provisions of Executive Limitations 2.1 to 2.9		
Evidence: I have presented supporting data throughout the Executive Limitations policies 2.1 to 2.9.		
Statement of Assertion: EL 2.0 is reasonable and is in compliance.		
Board Member's summarizing comments:		

**Record of Board Policy Monitoring
Executive Limitations**

Monitoring 2021-2022 School Year Data : July 1, 2021 – June 30, 2022

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence does not support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.0 Global Executive Constraint	12/12/22						
EL 2.1 Emergency Superintendent Succession	08/22/22	Yes	Yes	Yes	Yes		Yes
EL 2.2 Treatment of Students	08/22/22	Yes	Yes	Yes	Yes		Yes
EL 2.3 Treatment of Parents	09/26/22	Yes	Yes	Yes	Yes		Yes 77
EL 2.4 Treatment of Staff	10/24/22	Yes	Yes	Yes	Yes		Yes
EL 2.5 Financial Planning and Budgeting	12/12/22						
EL 2.6 Financial Management and Operations	09/26/22	Yes	Yes	Yes	Yes		Yes
EL 2.7 Asset Protection	08/22/22	Yes	Yes	Yes	Yes		Yes
EL 2.8 Compensation and Benefits	10/24/22	Yes	Yes	Yes	Yes		Yes
EL 2.9 Communication and Support to the School Board	11/28/22	Yes	Yes	Yes	Yes		Yes

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Principals
 - a. New Hires
 - b. Change in Assignment
 - c. Resignation/Retirements
2. Human Resources – Administrative/Supervisory/Technical (AST)
 - a. New Hires
 - b. Change in Assignment
 - c. Resignation/Retirements
3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)
 - a. New Hires
 - b. Change in Assignment
 - c. Resignation/Retirements
4. Human Resources – Licensed Staff
 - a. New Hires

Crews, Jacinda - Special Education Teacher, 1.0 FTE, Cedar Ridge Elementary, effective 12/12/2022

Hames, Sean - ELL/ESL Teacher, 1.0 FTE, District-wide, effective 12/12/2022

Taylor, Pamela - Early Childhood Special Education Teacher, 1.0 FTE, Lower Campus, effective 1/3/2023
 - b. Change in Assignment

Tower, Chadwick, Move from Special Education Teacher, 1.0 FTE, Eden Prairie High School to Special Education Teacher - Lead, .5 FTE, Eden Lake Elementary School and Special Education Teacher, .5 FTE, Eden Prairie Online
 - c. Resignation/Retirements
5. Human Resources – Classified Staff
 - a. New Hires

BUILDING SERVICES
CLASS
Mohamed, Mohamed - Cultural Liaison - Somali, Prairie View Elementary, 4 hrs/day, 5 days/wk, 191 days/yr, effective 12/2/2022
FOOD SERVICE
MSEA
Nuriye, Rahmo - Little Eagles Preschool Paraprofessional, Eden Lake Elementary, 5.5 hrs/day, 5 days/wk, 178 days/yr, effective 12/1/2022
PRESCHOOL TEACHERS
TRANSPORTATION
 - b. Change in Assignment

BUILDING SERVICES
CLASS
Hoover, Heidi - From Little Eagles Preschool Para, Eden Lake Elementary, to Eagle Zone Program Lead, Forest Hills Elementary, 8 hrs/day, 5 days/wk, 260 days/yr, effective 12/13/2022

SUPERINTENDENT CONSENT AGENDA

FOOD SERVICE

MSEA

Jethwa, Riddhi - Lunchroom Paraprofessional, Eden Lake Elementary, 2 hrs/day, 5 days/wk, 178 days/yr, effective 12/05/2022

PRESCHOOL TEACHERS

TRANSPORTATION

c. Resignation/Retirements

BUILDING SERVICES

CLASS

FOOD SERVICE

MSEA

Anderson, Alison - Special Education Paraprofessional, Eden Lake Elementary, effective 12/20/2022

Johnson, Gunner - Eagle Zone Program Assistant, Oak Point Elementary, effective 12/1/2022

Noel, Tamara - Health Service Paraprofessional, Forest Hills Elementary, effective 1/6/2023

PRESCHOOL TEACHERS

TRANSPORTATION

Hendricks, Mark - Bus Driver, Transportation, effective 12/14/2022

Kennedy, Nancy - Bus Driver, Transportation, effective 11/30/2022

Board Business

General Consent Agenda

Approval of Payments, all funds, November 2022

Check #414933-415146	\$2,158,783.84
Electronic Disbursements	\$4,215,863.94
TOTAL	\$6,374,647.78

**EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Nov-22**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 20,449,370	\$ 27,101,403	75.46%	67.34%
021-040	TUITION	8,327	50,000	16.65%	0.00%
041-089	FEES & ADMISSIONS	496,444	582,900	85.17%	102.58%
090-199	MISC REVENUE	118,891	946,000	12.57%	23.44%
200-399	STATE AID	24,522,627	87,821,541	27.92%	27.26%
400-499	FEDERAL PROGRAMS	1,403	5,981,097	0.02%	0.38%
600-649	SALES	51,912	50,000	103.82%	75.29%
		\$ 45,648,975	\$ 122,532,941	37.25%	35.52%
	CAPITAL OUTLAY	94,423	15,458,106	0.61%	2.27%
	STUDENT ACTIVITIES	1,341,734	1,580,000	84.92%	69.09%
	MEDICAL ASSISTANCE	14,810	150,000	9.87%	36.32%
	SCHOLARSHIPS	1,751	8,500	20.60%	0.00%
Revenue Notes:					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 23,863,700	\$ 81,017,597	29.45%	28.69%
200	BENEFITS	7,598,995	25,833,585	29.42%	27.18%
300	PURCHASED SVCS	3,604,044	11,116,297	32.42%	40.83%
400	SUPPLIES & EQUIPMENT	4,404,654	8,051,611	54.71%	29.11%
800	OTHER EXPENSES	138,968	621,896	22.35%	18.19%
900	TRANSFERS & CONTINGENCY	-	100,000	0.00%	0.00%
		\$ 39,610,362	\$ 126,740,986	31.25%	29.24%
	CAPITAL OUTLAY	6,569,419	15,616,285	42.07%	40.51%
	STUDENT ACTIVITIES	1,210,259	1,580,000	76.60%	59.76%
	MEDICAL ASSISTANCE	52,518	196,783	26.69%	25.65%
	SCHOLARSHIPS	-	11,000	0.00%	140.91%
Expenditure Notes:					
The % increase under 400 Supplies & Equipment is up significantly due to the spend down of assigned fund balances for Construction and Designing Pathways.					



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

December 8, 2022

To: Dr. Josh Swanson, Superintendent
From: Nathaniel Gibbs, Principal, Eden Prairie High School
Re: Academic Recognition Cords at Graduation.

EPHS Administration recommends a modification to the Academic Recognition Cords a student may receive, which are reflected on pages 6 and 7 of the 2022-23 EPHS Student Handbook. We recommend that Red Cords be awarded at the 2023 graduation ceremony if students meet the requirements outlined within the recommended and requested student handbook changes.

This recommendation is being made after speaking with students, staff, and families. I have learned that Red Cords have been an important tradition that our students have come to deeply value over the years. I have also learned that many students committed to an accelerated academic pathway with the hopes and expectation of being formally recognized with a red cord during graduation.

In addition - a significant amount of our students have advocated that EPHS revisit the cords policy through our Eagle Voice process.

With those factors in mind, I am proposing that we adjust our graduation cords policy for the 2022-23 school year and enter a process at EPHS to evolve and align future practices of graduation recognition with our mission and academic vision, while including the voices of our students, staff, and families over the coming months.



EDEN PRAIRIE SCHOOLS

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EDEN PRAIRIE HIGH SCHOOL HANDBOOK



2022-2023

EDEN PRAIRIE SCHOOLS, ISD #272
8100 SCHOOL ROAD
EDEN PRAIRIE, MN 55344

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WWW.EDENPR.ORG

Quotes another person's actual words, or replicates all or part of another's product. ● Cutting and pasting another person's actual words.

- Uses another person's ideas, opinions, work, data, or theories, even if they are completely paraphrased in one's own words.
- Borrows facts, statistics, or other illustrative materials - unless the information is common knowledge.

Incomplete Policy

If students are missing Essential Learning items at the end of a term, the student grade may be reported as an incomplete until the student completes those items. When a student earns a grade of (I) Incomplete, it will be reflected in the computation of his/her new GPA as a zero. This zero stays until the grade is changed. In order to resolve an Incomplete, the student must make arrangements with the teacher to complete the missing work. If an Incomplete is not completed by these arrangements the student may enroll in an in-school or summer credit recovery class. If a student does not meet proficiency in a course by August 31, the incomplete will be transition to an F on the student's transcript.

- 1. Contract with their teacher to finish it:** If a student contracts with a teacher, the teacher stipulates what must be done and a deadline (at least 3 weeks after the end of the term) for completion of work. If a student contracts with a teacher, and does not complete by the contracted deadline, the "I" turns into an "F".
- 2. Enroll in an in-school credit recovery class:** If a student enrolls in the in-school credit recovery class, they must finish the incomplete by the end of the term of enrollment. If they do not, the "I" turns into an "F". This option is only available if the original class is able to provide materials to allow credit recovery. If the teacher can provide rubrics to correct the assessments associated with the incomplete, then the credit recovery teacher can do this. If not, then the original teacher will evaluate the work.
- 3. Enroll in a summer school class:** If a student enrolls in the summer school credit recovery class, s/he needs to complete credit in summer school. If the course is not completed, the original grade of "I" will convert to an "F." This option is only available if the original class is able to provide materials to allow credit recovery. If the teacher can provide rubrics to correct the assessments associated with the incomplete, then the credit recovery teacher can do this. If not, then the original teacher must evaluate the work.

Recognition

Academic Recognition Cords

- Gold Cords will be awarded to students with a 3.9-4.0 GPA and 54 credits at the end of Term 3
- Silver Cords will be awarded to students with a 3.75-3.89 GPA and 54 credits at the end of Term 3
- Red cords will be awarded to the class of 2023 students if they have completed 6 or more courses with a GPA average of 3.5 or above in the following course domains:
 - CIS
 - AP
 - PSEO
 - Dual Enrollment college courses



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

Designation of gold, ~~and~~ silver, red cords will be determined at the end of term 3. Students receiving academic recognition as noted above will be Honors Graduates, receiving an Honors sticker on their diploma.

Service Cords

Students in identified school programs will receive a white cord as recognition of their service to EPHS.

Program Recognition

Students in the AVID Program will receive a blue cord.

Students members of the National Honor Society will be recognized with an NHS Medallion or Stole.

Communication

Alerts

The district has the ability to call and email all district families. In order to help ensure that you receive these important messages, please go to www.edenpr.org and make sure that we have the correct email address and phone numbers for us to use. You can update your email address and cell phone number yourself by logging into the [parent portal](#) and click on "Family Members". Make the necessary changes and click "Update" in each cell that you change. If you have moved or changed your primary home phone number, please contact your students' schools to have that information updated in the system. Contact us with questions at (952) 975-7094 or helpline@edenpr.org.

Publications

Families with students attending Eden Prairie Schools receive print and electronic publications from the district. To ensure you're receiving electronic newsletters from the district and EPHS, log onto the district website, www.edenpr.org. You can update your email address and cell phone number yourself by logging into the [parent portal](#) and click on "Family Members." Make the necessary changes and click "Update" in each cell that you change. If you have moved or changed your primary home phone number, please contact your students' schools to have that information updated in the system.

Contacting Your Student

Calls requesting that a message be given to a student during the school day must be limited to parents/guardians. Employers, friends, and siblings are not allowed to leave messages. Paging students to pick up messages is limited to passing times, before and after school only. Messages not picked up by students will be discarded at the end of the day. Students are responsible, once paged, to report to their student center to pick up their message. Calling into a classroom is reserved for emergencies only. All emergency calls will be referred to the health office, the student's dean, counselor, or principal's office.



EDEN PRAIRIE SCHOOLS

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**Eden Prairie School Board
Board Development Committee Meeting Minutes
Crumb Restaurant, Eden Prairie, MN
December 7, 2022**

Charter per Board Policy GP 4.8.3: This committee will ensure ongoing School Board development and oversee self-monitoring of the School Board's performance related to Governance Process and Board-Management Delegation policies.

Committee Members: Kim Ross, Aaron Casper, Steve Bartz

Meeting Convened: 4:35 p.m.

Agenda Items

1. Approve Agenda
2. Board Development Committee Discussion Topics.
 - a. Q1 & 2 2023 Board Development Plan
 - i. Policy Governance 101 training session for new board members
Abby Libsack and Dennis Stubbs, on 12/07/22
 - ii. MNSBA Training opportunities at Annual conference: Phase I & II
for Abby Libsack and Dennis Stubbs. Phase III: CJ Strehl, (Steve Bartz- tentatively)
 - iii. Discuss board interest for Policy Governance update
 - iv. The committee recommends the board's consideration to the
Following Work Plan changes for plotted and suggested board
development topics including:
 - Combine February 13th and April 10th workshop "Agenda
Items" (Sample Agenda and Discussion of Agenda Elements and
Walk-Through School Board Agenda) to the February 13th
Workshop
 - Swap March 13th and April 10th Workshop topics to cover
Mechanisms of Monitoring on March 13th

- April or May Workshop option to cover Board Policy Change Process or Potential DiSC assessment at either the April or May Workshops
 - Discussed ROI on previous DiSC Assessment due to high cost. Potentially add value by using a different organization– Discovery Insights, a local organization that offers DiSC assessment at a significantly lower price than previous vendor. Cost is roughly 5K + \$250 pp (updated methodology). Director Ross will provide additional details, e.g., including strongest to least personality types using color blocks model, etc.
 - Director Ross volunteered to put together a Policy Monitoring guide/flowchart
 - v. The committee recommends ordering Tools of Cultural Competency books for board members Libsack and Stubbs. Director Casper will ask Supt. Swanson if he or cabinet member could provide a Tools of Cultural Proficiency 101 overview, specifically addressing what we are doing as a district to reinforce best practices around this work.
 - vi. Recommended updates from previous BDC meeting were made to the candidate information and new director orientation presentation slide decks on the website
3. Next BDC meeting- the committee recommends meeting after suggested work plan changes are finalized, and the board reaches agreement on “all board” development session.

Meeting Adjourned: 5:29 p.m.

Referendum Results: Stability & Excellence- THANK YOU

We want to thank all voters for their input via the referendum process. We are grateful for the continued community support for our schools by approval of both referendums. With this funding, our schools will continue to have the resources to meet the high educational expectations of our community and ensure EACH child excels. The results also provide an important reminder that the board continue to prioritize educational excellence and fiscal responsibility to maintain the trust of all voters in Eden Prairie.

Governance, Oversight, and Accountability: “What” vs. “How”

The governance model in EP Schools is a little different than many in Minnesota. Our model requires the board focus on “What” should be accomplished in the schools versus “How” it should be accomplished. In Eden Prairie, the “How” is the responsibility of the Superintendent and Administration, whereas the Board provides oversight and accountability to ensure these operational plans achieve the goals/objectives set forth by the School Board. This model keeps the EP Board focused on student achievement for each student and reduces the impact politics and external distractions have on educational objectives.

“What” does the School Board do?

The School Board is responsible for governing the Eden Prairie School district, approving the district’s budget, monitoring finances, exercising tax authority, hiring a superintendent, and establishing a Strategic Vision for the district and our students. Over the last few months, the board has been active in all these areas to sustain stability and excellence in EP Schools. In October we completed the annual performance review of the 2021-2022 school year and in November we extended Superintendent Dr. Swanson for an additional 3-year contract, reflecting his continued excellent leadership of our district. We completed the review of the long-term financial needs of the district and provided the community an opportunity to weigh in via the November referendums. And finally, in our on-going effort to improve transparency, we implemented a new process to share the results of our oversight and monitoring through the publishing of “Measuring What Matters.” This series highlights key metrics from the annual performance review, including a summary of the board’s perspective on results. Look for future updates via email or link to <https://www.edenpr.org/community/school-board/measuring-what-matters>.

How to engage with School Board?

Over the last year, the School Board made an investment to increase accessibility and visibility in the community. You may have sent us an email, reviewed the Measuring What Matters summary on the website, or perhaps spoke with us at a High School sporting event, elementary/middle school welcome back event, or participated in a “Listen and Learn” round-table with board members. We want to emphasize the importance of your perspectives and experiences as we work together to deliver educational excellence. Your feedback helps us ask better questions, identify under-the-radar issues, improve accountability, and ensure academic excellence is delivered and recognized across our district. Please do not hesitate to email, call,

Inspiring News - **FINAL**

or attend a school board meeting or event, as your input is critical to our oversight and monitoring responsibilities. <https://www.edenpr.org/community/school-board>.



Measuring What Matters

Graduation Rate Metrics

Academic Achievement

Introduction

Graduation rate metrics are reviewed by the Eden Prairie School Board each year when Ends Policy 1.1 is monitored. This policy states: “Each student graduates and is academically prepared to progress to multiple opportunities after high school.” During the monitoring process the Superintendent must provide evidence that the district is making reasonable progress toward this goal.

Data

This data for the 2021-2022 school year was presented to the Board on October 24, 2022.

Target Set for 2021-2022	Level of Achievement
4-year: 95%	4-year: 95%
7-year: 97%	7-year: 96% (2020 cohort)

(insert graph here)

School Board’s Perspective on the Data

On October 24, 2022, this policy was monitored by the School Board. The Superintendent asserted, and the board concurred, that reasonable progress had been made. Over the last five years, substantial progress has been made in graduation rates. Additionally, Eden Prairie Schools continue to make significant progress reducing disparities in graduation rates across demographic sub-groups. Eden Prairie Schools’ success can be attributed to a well-defined multi-year strategy, excellent execution, the shift to personalized learning, and accountability for results. We believe these outcomes are unique in Minnesota and demonstrate that each student can succeed when we work together to reduce/eliminate barriers to learning. We are proud of the district’s performance and I look forward to further progress next year.



New for 2022-2023:

Sound research and measurement practices involve the triangulation of data for each student to identify success. To provide additional evidence confirming that “Each student graduates and is academically prepared to progress to multiple opportunities after high school,” the district has implemented a new three-part metric. This metric was established in 20221-22 and evaluates student success across: ACT scores, capstone course completion, and gateway course performance (English 12, Algebra II, Physics/Chemistry, and Economics). The School Board will review this new metric at the conclusion of the 2022-2023 evaluation period in October 2023.

The Eden Prairie School District can confidently say that the overwhelming majority of our students will graduate in four years, well prepared for college, a career pathway, or their next journey after graduation.

For more information, [click here](#) to read the full monitoring report presented to the Board.



Measuring What Matters

Third Grade Reading Metrics

2021-2022 School Year

Academic Achievement

Introduction

Third grade reading metrics are reviewed by the Eden Prairie School Board each year when Ends Policy 1.1.1 is monitored. This policy states: “Each student is reading at grade level by the end of third grade.” During the monitoring process the Superintendent must provide evidence that the district is making reasonable progress toward this goal.

Studies show that in third grade students transition from learning to read to reading to learn. If students are not reading at grade level in third grade it can negatively impact their academic achievement in future years, so the Board prioritized this goal in its policies.

Sound research and measurement practices involve the triangulation of data for each student to identify success. To provide comprehensive evidence that third grade students are reading at grade level, EP Schools uses three metrics to demonstration of proficiency.

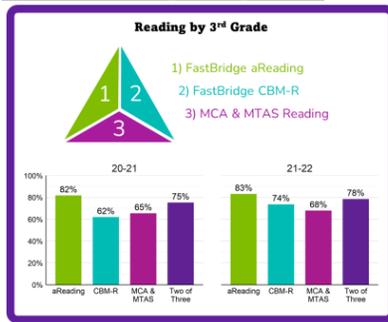
Data

The data for the 2021-2022 school year was presented to the Board on October 24, 2022.

Target Set for 2021-2022: 80%: Level of Achievement: 78%

Evidence:

Proficient in Two of Three Aligned Reading Assessments

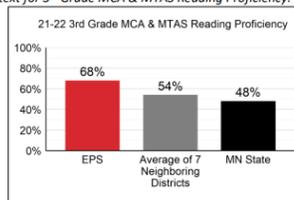


Reading by 3 rd Grade: Meets Two of Three Criteria		
	20-21	21-22
Overall	75%	78%
Asian	96%	86%
Black or African American	58%	59%
Hispanic/Latino	59%	68%
Two or more races	78%	78%
White	79%	86%
EL	34%	39%
FRP	52%	59%
SpEd	45%	61%

Note: American Indian or Alaska Native and Native Hawaiian or Other Pacific Islander groups have fewer than 10 students and are not shown to protect student confidentiality.

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Additional Context for 3rd Grade MCA & MTAS Reading Proficiency: Neighboring District Average and State Proficiency Levels



School Board Meeting – June 28, 2021

Policy Monitoring Ends 1.2 for FY 2021-2022 | Page 8 of 7

School Board’s Perspective on the Data

On October 24, 2022, this policy was monitored by the School Board. The Superintendent asserted that reasonable progress had not been made based upon not achieving the 80% target.

The School Board debated this assertion extensively, evaluating: (1) Management did not reach the target, (2) Management initially proposed a 78% metric, but the board requested (and management agreed) to raise performance expectations to 80%, (3) Although EP Schools maximized in person school days during the 2021-2022 school year, there were significant COVID distractions and student/staff absences that impacted student learning, (4) The 80% target was set during the summer of 2021, before additional COVID restrictions/impacts were contemplated, (5) Fastbridge test results (which are last in the evaluation cycle) were trending towards the 80% metric, (6) Supplemental initiatives to improve reading performance “Power Reading” gained traction post MCA/MTAS testing, (7) EP School reading outcomes vs surrounding school districts demonstrated superior execution and performance.

The School Board did not accept the Superintendent’s assertion and concluded that reasonable progress had been made by the school district. Although the School Board considered extenuating circumstances in 2021-2022, Management and the School Board agreed to set the reading proficiency target for 2022-2023 at 80%, reflecting the expectation that the district consistently raise performance expectations for each child in our district.

Eden Prairie School Board
2022–23 WORK PLAN CHANGES
“Proposed” Changes
December 12, 2022

Date of Meeting/Workshop	Changes Requested
Monday, January 9, 2023 – Annual Organization Meeting	
Monday, January 9, 2023 – Workshop	
Monday, January 23, 2023	- Add: Closed Session for Negotiations
Monday, February 13, 2023 – Workshop	
Monday, February 27, 2023	
Monday, March 13, 2023 – Workshop	
Monday, March 27, 2023	
Monday, April 10, 2023 – Workshop	
Monday, April 24, 2023	
Monday, May 8, 2023	
Monday, May 22, 2023	
Monday, June 12, 2023	
Monday, June 26, 2023	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • 2022-23 Board Education & Workshop Topics: <ul style="list-style-type: none"> ○ Strategic Planning (Spring 2023) ○ Types of Assessments (Spring 2023) 	
Placeholder – Policy Review	
<ul style="list-style-type: none"> • GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year • GP Policy 2.6.7 – Discuss Financial Management and Operations 	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>****2022****</p> <p>Board Meeting Mon, Jul 25, 2022 7:30 AM</p>			<ul style="list-style-type: none"> Resolution Calling the Eden Prairie School District Election 	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> Monthly Reports TASSEL Student Handbook Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) 		95
School Board/Eden Prairie City Council Joint Workshop Meeting, Tuesday, August 16, 2022, 5:00 p.m., City of Eden Prairie							
<p>Board Meeting Mon, Aug 22, 2022 6:00 PM</p>	<ul style="list-style-type: none"> EL 2.1 Emergency Supt. Succession EL 2.2 Treatment of Students EL 2.7 Asset Protection 		Record of Board Self-Evaluation	2022-23 School Site Visits	Monthly Reports	Positive Behavior Intervention & Support (PBIS)	
<p>Post Meeting Board Workshop Mon, Aug 22, 2022</p>							School Board Mtg. Self-Assessment
School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2022, at 6:00 p.m.							
<p>Board Workshop Mon, Sep 12, 2022 6:00 PM</p>							<ul style="list-style-type: none"> ADMIN Proposals for FY 2022-23 Workshops 2021-22 Financial Update Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3

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							<ul style="list-style-type: none"> •Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop
Board Meeting Mon, Sep 26, 2022 6:00 PM	<ul style="list-style-type: none"> •EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules 		<ul style="list-style-type: none"> •Resolution to Appoint Election Judges •Approval of Preliminary FY 2023-24 Levy -Tax Levy Comparison - Tax Levy Presentation Pay 23 •Record of Board Self-Evaluation •Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1) 		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2021-2022 Year-end Preliminary Financial Report •FY 2022-2023 Preliminary Enrollment Report 	96

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 26, 2022							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 10, 2022 6:00 PM							<ul style="list-style-type: none"> •Administration: Setting Stage for FY 2023-24 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 Discussion: Community Linkage/Listen & Learn – Theme & Location of Event (Wed., 11/16/22 at 4:30 PM) •Site Visit Discussion – ADMIN •Board Education Topic: Panorama •Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 24, 2022 6:00 PM	<ul style="list-style-type: none"> •Ends 1.1 – 1.6 Evidence (FY 2021-22) •EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits 		<ul style="list-style-type: none"> •Future Board Workshop Topics •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports •MSHSL Form A 	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> •Enrollment Report as of 10/1/2022 •World’s Best Workforce Report 	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment 					<ul style="list-style-type: none"> •FY 2021-2022 Achievement Integration Summary Report •Board Education Topic: Sustainability 	
Post Meeting Board Workshop Mon, Oct 24, 2022							<ul style="list-style-type: none"> •School Board Mtg. Self-Assessment
Board Business Meeting Mon, Nov 14, 2022 6:00 PM			<ul style="list-style-type: none"> • Resolution Approving Canvass Election Results •Resolution Authorizing Issuance of Certificates of Election 				
Board Workshop Mon, Nov 14, 2022 6:15 PM							<ul style="list-style-type: none"> •“New Policy Introductions” •Review of Board Treasurer’s Annual Report •Community Linkage: <ul style="list-style-type: none"> - Identify topics for the Inspiring News Board Education Topic: Technology Use & Screen Time: Overview of

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Digital Practices & Digital Citizenship <ul style="list-style-type: none"> • Confirm agenda for next Board Workshop
School Board/Community Linkage Event: Listen & Learn Session/Board Reception, Wednesday, November 16, 2022 – Location: TBD							
Board Meeting Mon, Nov 28, 2022 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Treasurer’s Report	<ul style="list-style-type: none"> • Oath of Office • Closed Session – Security – Minn. Stat. 13D.05, Subd. 3(d) • Record of Board Self-Evaluation 	<ul style="list-style-type: none"> • Inspire News Topic – DRAFT Presented • Board Policy GP 4.8.4 	Monthly Reports	FY 2021-22 Audited Financial Presentation	99
Post Meeting Board Workshop Mon, Nov 28, 2022							<ul style="list-style-type: none"> • School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 12, 2022 6:00 PM	<ul style="list-style-type: none"> • EL 2.5 Financial Planning and Budgeting • EL 2.0 Global Executive Constraint 		<ul style="list-style-type: none"> • Approval of Final FY 2023-24 Levy • School Board Treasurer’s Report • <i>Closed Session:</i> Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 • Record of Board Self-Evaluation 	Inspire News Article (DRAFT) Approval	Monthly Reports	<ul style="list-style-type: none"> • Truth in Taxation Hearing Planning and Budgeting • Board Education Topic: Strategic Planning 	
Post Meeting Board Workshop Mon, Dec 12, 2022							<ul style="list-style-type: none"> • School Board Mtg. Self-Assessment

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>****2023****</p> <p align="center">Annual Organizational Meeting Mon, Jan 9, 2023 6:00 PM</p>			<ul style="list-style-type: none"> • 2023 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Resolution for Combined Polling Places for the General Elections • School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023 • Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> • 2023 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA) 		100
<p>Board Workshop Mon, Jan 9, 2023 6:30 PM Convene following the Annual Organizational Meeting</p>							<ul style="list-style-type: none"> • 2023 Committees & Outside Organization Discussion • Budget: 5-Year Financial Forecast • Pathways & Capstones

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> • Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 23, 2023 6:00 PM		<ul style="list-style-type: none"> • FY 2023-24 Final School Calendar (Draft) • FY 2024-25 Preliminary School Calendar (Draft) • FY 2023-24 Budget Timelines – <i>First Reading</i> • FY 2023-24 Budget Assumptions – <i>First Reading</i> 	<ul style="list-style-type: none"> • FY 2022-23 Mid-Year Budget Approval • Resolution Authorizing the Sale of Facility Maintenance Bonds • <i>Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</i> • Record of Board Self-Evaluation 	2023 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> • Monthly Reports • FY 2023-24 Bus Purchase 		101
Post Meeting Board Workshop Mon, Jan 23, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 13, 2023 6:00 PM							<ul style="list-style-type: none"> • Finance Overview • Walk through School Board Agenda • Community Linkage: Discuss Goals & Format for Community Engagement • Confirm agenda for next Board Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Feb 27, 2023 6:00 PM			Resolution Awarding the Sale of Facility Maintenance Bonds Record of Board Self-Evaluation		<ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2023-24 School Calendar • Approval of Preliminary FY 2024-25 School Calendar • American Indian Education Resolution 	Ends 1.6 Update	
Post Meeting Board Workshop Mon, Feb 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 13, 2023 6:00 PM							<ul style="list-style-type: none"> • Discuss Policy Change Process • New Policy Introductions • Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 27, 2023 6:00 PM		• FY 2023-24 Capital Budget – First Reading	<ul style="list-style-type: none"> • Final FY 2023-24 Budget Assumptions • <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1 • Record of Board Self-Evaluation 	Identify Topic for Inspiring News Article	<ul style="list-style-type: none"> • Monthly Reports • Achievement & Integration Budget • Resolution to Release Probationary Teachers 	Ends 1.3 Update	
Post Meeting Board Workshop Mon, Mar 27, 2023							School Board Meeting Self-Assessment

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

<p>Board Workshop Mon, Apr 10, 2023 6:00 PM</p>							<ul style="list-style-type: none"> •Agenda Items: Sample Agenda & Discussion of Agenda Elements •Source of Agenda Items: Board Request for Information; Superintendent Information; 1,03 Agenda Timeline •FY 2023-2024 Annual Work Plan Calendar Discussion •Review DRAFT of Inspiring News Article •Discussion/Review all items in Placeholder area on “Work Plan Changes Document” •FY 2023-2024 School Board Meeting Calendar Discussion •FY 2023-2024 School Board Budget Discussion •Mechanics of Monitoring •Inspiring News Discussion
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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> Workshop Skeleton Summary Discussion Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 24, 2023 6:00 PM		<ul style="list-style-type: none"> FY 2023-24 School Board Work Plan – First Reading FY 2023-24 School Board Budget – First Reading 	<ul style="list-style-type: none"> Approval of FY 2023-24 Capital Budget Approval of FY 2023-24 School Board Meeting Calendar Approval –Workshop Skeleton Summary Discussion <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1) Record of Board Self-Evaluation 	Approve Inspiring News Article DRAFT	Monthly Reports		104
Post Meeting Board Workshop Mon, Apr 24, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, May 8, 2023 6:00 PM							<ul style="list-style-type: none"> Confirm agenda for next Board Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, May 22, 2023 6:00 PM		<ul style="list-style-type: none"> •FY 2023-24 Budget – First Reading •FY 2023-24 School Meal Prices - <i>DRAFT</i> 	<ul style="list-style-type: none"> • Approval of FY 2023-24 School Board Work Plan •Approval of FY 2023-24 School Board Budget •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports 		
Post Meeting Board Workshop Mon, May 22, 2023							<ul style="list-style-type: none"> •School Board Meeting Self-Assessment
Board Workshop Mon, June 12, 2023 6:00 PM							<ul style="list-style-type: none"> •General Fund Budget Q&A •All Ends 1.1 – 1.6 OI's •CLC: Inspiring News Top Discussion – 1st Draft (2022-2023) •Confirm agenda for next Board Workshop
Board Meeting Mon, June 26, 2023 6:00 PM	OI's for FY 2023-24 doe all Ends 1.1 through 1.6		<ul style="list-style-type: none"> •Approval of FY 2023-24 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution •Record of Board Self-Evaluation 	Community Linkage: Inspiring New DRAFT Approval – 2022-23	<ul style="list-style-type: none"> • Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Summary Update of General District Policies 		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
					<ul style="list-style-type: none"> Annual Review of District Mandated Policies MSHSL Resolution for Membership 		
Post Meeting Board Workshop Mon, Jun 26, 2023							<ul style="list-style-type: none"> School Board Meeting Self-Assessment <p align="right">106</p>