

**SARASOTA MILITARY ACADEMY  
BOARD OF DIRECTORS  
Tuesday December 13, 2022**

- Call to Order
- Pledge of Allegiance
- Approval of the Minutes-Tab 1
  - October 18, 2022
- Executive Session
- CEO Report Tab 2
  - HR Update
  - Make-Up Days
    - 9 January
    - 20 March
- Head of School Report – SMA Prep Tab 3
  - Athletic Director Report
  - Faculty Representative
- Head of School Report – SMA High Tab 4
  - Athletic Director Report
  - Faculty Representative
- SAI Report Tab 5
- Treasurer’s Report Tab 6
  - Monthly Financial Report
  - Salaries
- SMA Foundation, Inc. Report Tab 7
- Committee Report Tab 8
  - PTCC Committee Report
- Chairperson’s Report
  - Who Do We Want to Be?
  - Conceptual Reorganization of the Academy
  - Expanded SMA Footprint
- New Business
- Old Business

- Public Comment
- Meeting Adjournment

# **Sarasota Military Academy**

## **BOARD OF DIRECTORS**

### **MEETING MINUTES**

**18 OCTOBER 2022**

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#### **Board of Director Members' Attendance**

##### **Present:**

Thomas J. McElheny, EdD, CAPT, USMC (Ret), Chair  
Peter Skokos, Interim Vice Chair  
Erica Gregory, Lt Col, USAF (Ret)  
Heather Koester (virtual)  
Linda Long  
Richard Swoope, COL (Ret)  
Jim Tollerton  
Cynthia West, RN Lt, USA (Ret)

Rafael Robles, Executive Director, SMA Foundation Inc.

**Absent:** Scott Lempe, LTC, USA (Ret), Vice Chair; Ben Knisely, COL USA (Ret), Secretary; Brian Crupi, LTC, USAR; MAJ Clarence Arrington, Senior Army Instructor; SMA-MAJ Lisa Currie, Assistant Head of Middle School; MAJ Becky Morris, Assistant Head of Middle School; MSG Teddy Grace, (Ret) Athletic Director, High School; SMA-MAJ Leslie Smith, Athletic Director, Middle School; Jeanine Signorelli, PTCC President

##### **SMA Administrative Staff in Attendance:**

SMA-COL Christina Bowman, Chief Executive Officer/Interim Head of High School  
SMA-LTC Caitlin West, Assistant Head of High School  
SMA-LTC Abby Williams, Assistant Head of High School  
SMA-LTC Steve Kok, Director of Finance  
SMA-COL Tom Vara, Head of Middle School

**Guests in Attendance:** SMA-CPT George Barbaresi, HS Faculty Rep; Ms. Brenda Canales, PTCC HS Vice President

Location: SMA High School

The chair called the meeting to order at 2:30 pm.

Chair Thomas McElheny started the Pledge of Allegiance.

#### **Motion to Approve the 18 October 2022 Minutes:**

Ms. Cynthia West moved to approve the 18 October 2022 minutes; Mr. Pete Skokos seconded the motion and the board unanimously approved.

**Chief Executive Officer:** SMA-COL Christina Bowman provided a read-ahead report. She discussed the current enrollment numbers and attendance report for the 2021-22 school year as well as followed up on a previous inquiry of the dual enrollment numbers. SMA-COL Bowman stated that her administrative team is working on increasing the attendance of seniors. Ms. West stated to have an attendance breakdown available at the next meeting of excused and unexcused absences.

SMA-COL Bowman stated that Vice Chair Scott Lempe asked for her to compile an organizational chart by campus including department chairs. Chair McElheny stated that this will be presented at the next meeting. Mr. Richard Swoope inquired as to the charts presenting the positions in need to be filled to which SMA-COL Bowman replied yes with currently three long-term substitutes per campus.

**Head of Middle School Report:** SMA-COL Tom Vara provided a read-ahead report. He stated the first admissions meeting was successful. SMA-COL Vara explained that a couple of south county families have still not come back after Hurricane Ian and the main concern was to assist cadets and families in need.

**Middle School Athletics Report:** N/A

**Head of High School Report:** SMA-COL Bowman provided a read-ahead report.

**High School Athletics Report:** MSG Teddy Grace provided a read-ahead report.

**SAI Report:** MAJ Clarence Arrington provided a read-ahead report.

**Treasurer's Report:** SMA-LTC Steve Kok provided a read-ahead report. He discussed the profit and loss per campus and the FTE numbers for this semester. SMA-LTC stated the ESSER distribution and millage payment will help to increase working capital.

**Staff Representatives:** SMA-CPT George Barbaresi provided a read-ahead report. He stated that the faculty were very happy to hear that every south county family was called after Hurricane Ian and that SMA-COL Bowman reaches out to every cadet in the lunch line on their well-being. SMA-CPT Barbaresi stated that faculty were concerned about making up the lost work from two weeks of no school to which SMA-COL Bowman replied that nothing has been reported from the county and state.

**PTCC Report:** SMA-COL Bowman provided a read-ahead report. Ms. Canales discussed the success of funds raised from the MS walk-a-thon and will be rewarding students and businesses in a different way since the walk was canceled due to the hurricane.

**Foundation:** Mr. Rafael Robles provided a read-ahead report. He explained his financial dashboard includes unrestricted and restricted funds that have been allocated to various programs. Chair McElheny inquired as to upcoming major campaigns to which Mr. Robles replied with the clay shoot on 20 March and the gala on 31 March. Ms. Erica Gregory inquired as to whether information on events has been sent to which Mr. Robles replied that once details have been confirmed, an email will be sent. Chair McElheny inquired to the board of any interested directors to attend the Military Ball to email him as seats are limited. Mr. Robles stated a table



was purchased at the National Philanthropy luncheon in November to which SMA Foundation Treasurer, Mr. Frederick Derr has been nominated.

**Chair Report:** Chair McElheny discussed a successful board retreat on 15 October and shared his appreciation to Mr. Jim Tollerton for financial support. He stated the SMA Foundation and Mr. Robles will be assisting in the mission of SMA and the focus is on efforts. Chair McElheny mentioned the Patriot Support dinner on 8 December chaired by a board director, Mr. Skokos, and that he has a table if other directors would like to attend. He stated the board retreat report will be sent out with action items for review.

Mr. Tollerton stated that he asked Vice Chair Lempe for his opinion of the board retreat to which he responded it went well but still has a lot of work ahead of us and may need the facilitator more. Mr. West stated that committees were formed to compile data on parents/guardians' involvement and academic achievements. She stated that a School Advisory Council (SAC) may need to be reintroduced as the board satisfying SAC fulfillment doesn't include current families. Ms. Linda Long inquired as to why SAC had ceased to which SMA-COL Bowman replied that the board decided to serve as SAC once the two schools combined.

Ms. Long stated that the SMA Color Guard were requested at the monthly Tiger Bay luncheons and will continue to present SMA with additional opportunities to be represented at these meetings. Chair McElheny mentioned he has a table for the Marine Corps Birthday Dinner and would like to invite 2-3 faculty and 4-5 cadets to attend.

Ms. Heather Koester suggested the board members attend the Military Ball at the beginning during the recession line only since limited seats for dinner. Mr. Tollerton and Mr. Skokos inquired as to which days board members can attend formation to which SMA-COL Bowman replied she will provide a few dates.

**Old Business:** N/A

**New Business:** SMA-LTC Kok stated the county asked for a traffic signal analysis when the middle school opened. He stated the county just confirmed the traffic signal is not necessary and SMA does not have to reserve funds for payment.

**Public Comments:** N/A

The next board meeting will be on 8 November 2022 at 4:30 pm at the Middle School campus.

The chair adjourned the meeting at 3:22 pm.

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Dr. Thomas McElheny, Chair

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Date

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COL Ben Knisely, Secretary

Date

DRAFT

Chief Executive Officer Report  
High School Interim Head of School Report  
December 13, 2022

**Mission:**

Within a culture where every cadet is valued, Sarasota Military Academy is committed to: Preparing students for College, Careers, & Citizenship; Developing tomorrow's Leaders; and Cultivating Character based on the steadfast values of Honor, Integrity, and Respect.

**Strategic Plan Goals:**

- **Resources:**
  - Open Enrollment---October 1<sup>st</sup>-January 31<sup>st</sup>
  - Enrollment Membership and Mobility Report Provided
  - District Enrollment Projection for SY 2023-2024 Provided
  - Ongoing Analysis of Staffing Levels
    - Organizational Charts
- **College, Careers, and Citizenship**
  - Earn recognition as an "A" rated school by the Florida Department of Education
    - Acquire and retain quality faculty and staff
    - Develop Academy Mentor Program
    - Mentor Program Update Provided
  - State mandated progress monitoring as well as grades 11 and 12 ELA progress monitoring data will be provided at the January 2023 meeting.
- **Character and Leadership Development**
- SMA supports age appropriate character and leadership growth while also attentive to the social and emotional well-being of our cadets.
- Advisory Program; Project Wayfinder
- **HR:**
- Positions to fill:
- Academy
  - ESOL Instructor(added position)
  - Mental Health and Substance Abuse Counselor
    - Contract with First Step

- Middle School
  - Computer Science
  - English Language Arts
  - Agri-Science

**Communication/Community Outreach:**

- SPIN Night
  - Event well attended by staff and cadets and families from both campuses.
- The Patterson Foundation Art and Testimonial Unveiling
- Marine Corps Birthday Luncheon November 10, 2022
- Next Meeting: January 17, 2023 4:30 pm Prep Middle School Campus



## SARASOTA COUNTY

SARASOTA MILITARY ACADEMY - 0074  
2023 - 1

SIS Live.

SIS &gt; Enrollment &gt; View

[Options](#) | [H](#)

## Enrollment by Race

## Majority/Minority Section

Grade Level	Majority		Minority		Total
	MALE	FEMALE	MALE	FEMALE	
06	63	25	74	27	189
07	53	38	49	50	190
08	54	31	59	31	175
09	52	34	59	43	188
10	58	24	50	34	166
11	43	16	34	42	135
12	46	17	49	32	144
TOTAL	369	185	374	259	1187

A - ASIAN(OLD PACIFIC ISLANDER), Minority

B - BLACK/AFRICAN-AMERICAN, Minority

I - AMERICAN INDIAN/ALASKA NATIVE, Minority

P - NATIVE HAWAIIAN / PACIFIC ISLANDER, Minority

W - WHITE, Majority

## Primary Race Section

Grade Level	MALE						FEMALE						Total
	I	A	B	H	M	W	I	A	B	H	M	W	
06		3	8	58	5	63		1	5	18	3	25	189
07		1	4	34	10	53	1	1	3	40	5	38	190
08	1	3	3	50	2	54			2	24	5	31	175
09		2	10	37	10	52			4	37	2	34	188
10		2	9	38	1	58		1	3	28	2	24	166
11		1	4	26	3	43			3	32	7	16	135
12	1	5	2	36	5	46			7	24	1	17	144
TOTAL	2	17	40	279	36	369	1	3	27	203	25	185	1187

## OCTOBER 2022 MEMBERSHIP REPORT MIDDLE SCHOOLS

*"Shows the number of students attending their zoned school plus  
those that have transferred into this school from another attendance zone."*

SCHOOL ATTENDING	ZONED SCHOOL	GRADE LEVEL			TOTALS
		6	7	8	
Sarasota Military Academy	Booker High School			1	1
	Booker Middle School	63	61	54	178
	Brookside Middle School	25	22	16	63
	Charlotte County Schools	6	3	1	10
	Desoto County Schools		2		2
	Heron Creek Middle School	7	6	4	17
	Hillsborough County Schools	1			1
	Laurel Nokomis School	5	5	2	12
	Manatee County Schools	46	42	36	124
	McIntosh Middle School	35	25	41	101
	Pinellas County Schools			1	1
	Sarasota Middle School	7	21	18	46
	Venice Middle School	1	2	1	4
	Woodland Middle School		5	1	6
<b>TOTALS</b>		<b>196</b>	<b>194</b>	<b>176</b>	<b>566</b>

## OCTOBER 2022 MEMBERSHIP REPORT HIGH SCHOOLS

*"Shows the number of students attending their zoned school plus  
those that have transferred into this school from another attendance zone."*

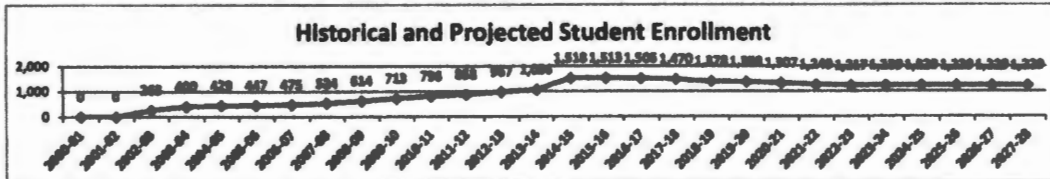
SCHOOL ATTENDING	ZONED SCHOOL	GRADE LEVEL				TOTALS
		9	10	11	12	
Sarasota Military Academy	Booker High School	56	47	43	47	193
	Charlotte County Schools		1		3	4
	Desoto County Schools	1		1		2
	Hillsborough County Schools		1			1
	Manatee County Schools	49	48	36	34	167
	North Port High School	14	9	5	11	39
	Osceola County Schools				1	1
	Riverview High School	28	23	17	15	83
	Sarasota High School	42	36	35	31	144
	Venice High School	1	7	1	4	13
TOTALS		191	172	138	146	647

**The School Board of Sarasota County, Florida**  
**Student Enrollment for the Period 2018-2019 through 2027-2028**  
**Historical Student enrollment by Grade level Information (Based upon October of each school year)**

**Sarasota Military Charter School (consolidated)**

School Principal:	Ms. Christine Bowman	Year School Opened	2002
School Address:	801 Orange Avenue Sarasota, FL 34236	Buildings and Property owned by charter	
School Phone:	(941) 926-1701	Free / Reduced Lunch Percentage	46.32%
School Web Site:	sarasotamilitaryacademy.com	Title One School	No

Student Enrollment by Grade Level										
Grade Level	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Pre Kindergarten NON FEFP										
Pre Kindergarten FEFP (ESE)	0	0	0	0	0	0	0	0	0	0
Kindergarten	0	0	0	0	0	0	0	0	0	0
First	0	0	0	0	0	0	0	0	0	0
Second	0	0	0	0	0	0	0	0	0	0
Third	0	0	0	0	0	0	0	0	0	0
Fourth	0	0	0	0	0	0	0	0	0	0
Fifth	0	0	0	0	0	0	0	0	0	0
Sixth	215	224	200	177	197	197	197	197	197	197
Seventh	190	209	208	184	196	197	197	197	197	197
Eighth	181	196	206	207	177	196	196	196	196	196
Ninth	222	208	176	182	191	191	191	191	191	191
Tenth	198	202	191	173	172	176	176	176	176	176
Eleventh	176	170	173	171	138	150	150	150	150	150
Twelfth	196	150	153	155	146	123	123	123	123	123
Total by Grade	1,378	1,359	1,307	1,249	1,217	1,229	1,229	1,229	1,229	1,229
Students by Program funded through the Florida Education Finance Program										
Basic Education	1,074	1,067	1,012	940	916	926	926	926	926	926
E.S.O.L.	20	25	33	32	31	32	32	32	32	32
Students with Disabilities k-3	0	0	0	0	0	0	0	0	0	0
Students with Disabilities 4-8	81	85	81	98	95	96	96	96	96	96
Students with Disabilities 9-12	145	134	129	126	122	124	124	124	124	124
ESE Level 4	0	0	0	0	0	0	0	0	0	0
ESE Level 5	0	1	0	0	0	0	0	0	0	0
Career Education	19	16	18	14	14	14	14	14	14	14
Total Students by Program	1,339	1,328	1,274	1,210	1,179	1,191	1,191	1,191	1,191	1,191



**Principal's Certification**

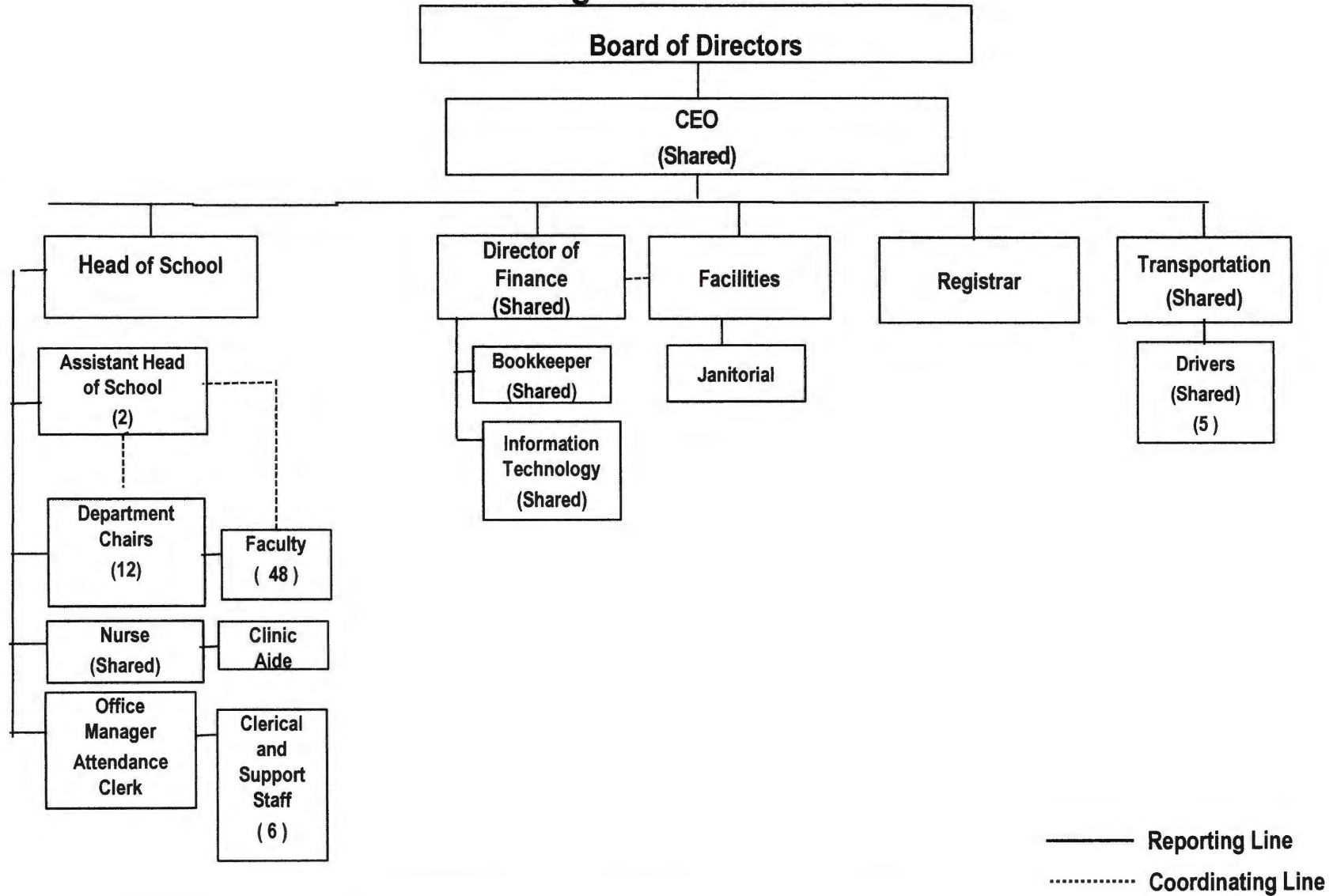
"I have reviewed the above student enrollment projection for the school year 2023-2024"

Signature and Date

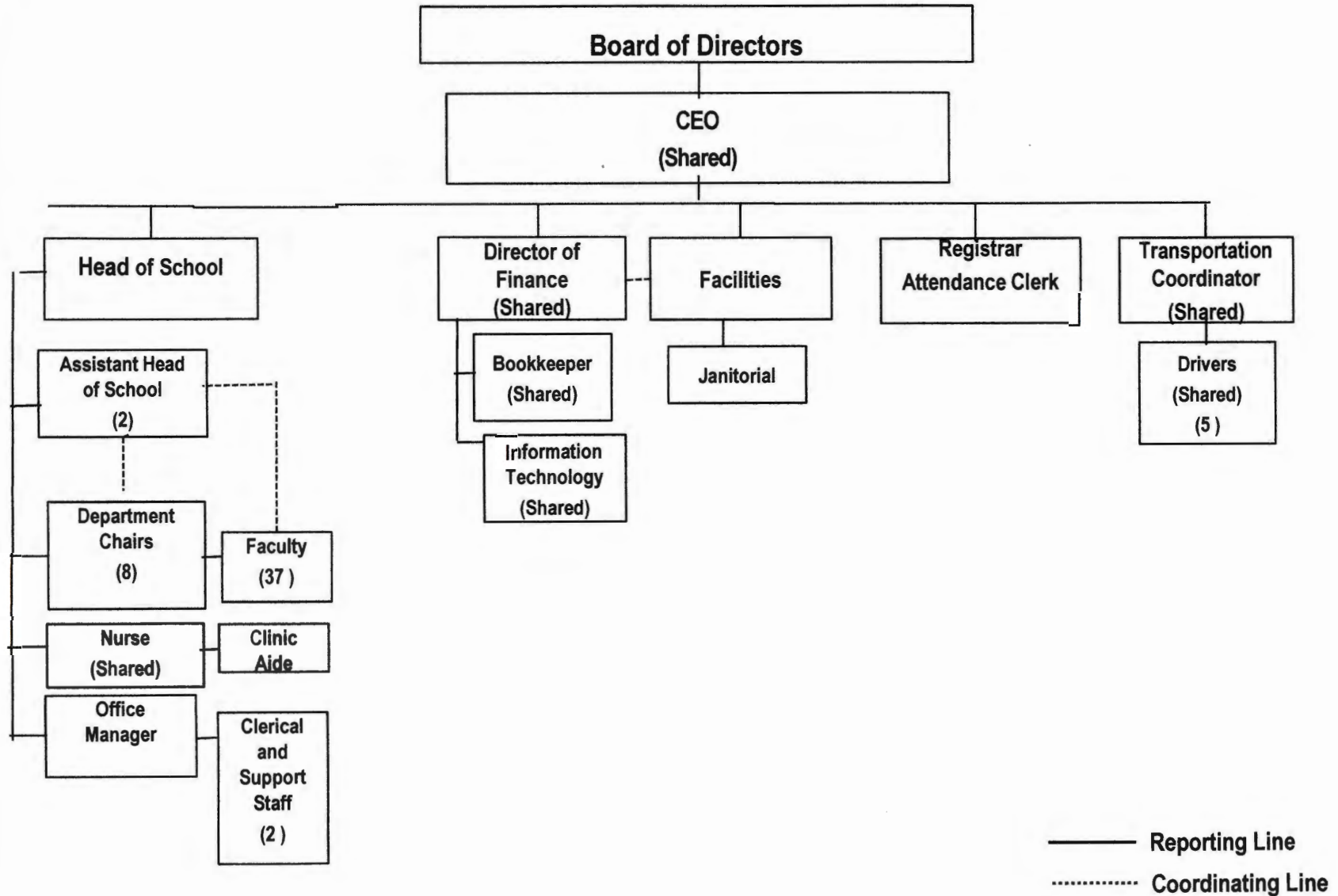
*Christine Bowman*

I am in agreement with the 2023-2024 projection Circle One ☒ Yes ☐ No

# Sarasota Military Academy High School Organizational Chart



# Sarasota Military Academy Prep Middle School Organizational Chart







# Sarasota Military Academy

## Mentor/Mentee Program

### 2022-2023

**Purpose of the SMA Mentor/Mentee Program:** The purpose of the SMA mentor program is to provide the new teacher (Category 1) with support for professional growth through mentorship.

**Goal:** Retain highly qualified professional educators who support the SMA mission and initiatives for school improvement.

**New Staff this School Year:** 8

**Mentors:** 8

**Mentor Combined Years of Teaching Experience:** 94 years

**Meeting Requirements:** 1 time monthly (as a cohort); weekly (one on one); Daily (first 2 weeks)

**Documented hours of PD since the beginning of the school year for Category 1:** 57

**Quarter 1 focus:** PRIDE Domain II: Planning for Success: *The teacher demonstrates a deep content knowledge, aligns instructional objectives and learner outcomes with approved curriculum, and uses data to meet individual needs. The teacher also plans appropriate assessments and uses instructional time effectively.*

**Quarter 2 focus:** PRIDE Domain III: Instructing and Assessing for Student Achievement: *The teacher uses a variety of strategies in learning. The instruction is varied by utilizing technology, quality questioning, and discussions. The teacher creates opportunities for students to monitor*

*their own performance while making adjustments in the instructions in order to enhance student achievement.*

**Quarter 3 focus:** PRIDE Domain I: Creating a Culture for Learning: *The teacher creates a culture for learning through building positive relationships with students. This organized safe learning environment encourages high expectations for all students and allows them to feel respected and valued.*

**Quarter 4 focus:** PRIDE Domain IV: Communicating Professional Commitment: *The teacher takes responsibility for his/her professional development in support of the school initiatives. The teacher works collaboratively with colleagues to enhance student performance and develops positive relationships with family and community.*

**\*\*PRIDE - Professional Rubrics Investing and Developing Educator Excellence\*\***



## **Sarasota Military Academy Student Success Center Data Report October 10<sup>th</sup>-November 8<sup>th</sup>, 2022**

Student Success Centers have been an integral staple in area high schools. Students and families gain access to tools, resources, and support as they plan for life after high school. As most students are solidifying their college and career plans, discovering ways to finance their plan is now a top priority. Students and families have identified many benefits from visiting Student Success Centers. Benefits include knowledge and access to the various tools and resources for life readiness planning. Student Success Coaches continue to develop meaningful relationships with students and families to provide access to college representatives and career professionals in our area. The Education Foundation remains committed to providing students and their families with direct access to career opportunities as Student Success Coaches forge relationships with business, industry, and community members to create pipelines for students to gain employment, internships, and externships which lead to prosperous careers. Students are exposed to career, interest, and aptitude assessments as they seek to discover their potential career paths. Since October 10<sup>th</sup>, the Sarasota Military Academy Student Success Center has impacted students through 428 visits!

<i>Student Success Center</i>	<i>October 10<sup>th</sup>-November 8<sup>th</sup></i>
Sarasota Military Academy	428 Visits

<i>First Time Visit</i>	<i>Not First Time Visit</i>
11%	89%

The Sarasota Military Academy Student Success Center is open to any student however, our services are designed for students in grades 9 through 12<sup>th</sup>. Juniors and Seniors are encouraged to take advantage of the tools, resources, and information within centers as they are more immersed in planning for life after high school. Student Success Coaches are compassionate and skilled individuals and offer guidance, resources, and support to all students as they navigate decisions for college, career, and life. Most students visit during lunches but have access to the center before school, during school, lunch, and after school. Teachers, specifically elective classroom teachers, are encouraged to allow Student Success Coaches access to their classrooms to share information and resources available at each Student Success Center. Students had the option to self-report the information listed below.

Grade Level	October 10 <sup>th</sup> -November 8 <sup>th</sup> Percentage of Student Visits Per Level
9 <sup>th</sup>	5%
10 <sup>th</sup>	0%
11 <sup>th</sup>	0%
12 <sup>th</sup>	95%

Student Success Centers are designed to be inclusive of all students regardless of their race, ethnicity, or socio-economic background. Our goal is to increase the number of underrepresented and underserved students to be prepared for life. Student Success Coaches are asked to make additional efforts to target underrepresented and underserved students to take advantages of the resources and services within Student Success Centers. Students had the option to self-report the information listed below.

Race/Ethnicity	October 10 <sup>th</sup> -November 8 <sup>th</sup> Percentage
White	48%
African American	5%
Hispanic	35%
Multi-racial	4%
Asian	8%

Special Demographic	October 10 <sup>th</sup> -November 8 <sup>th</sup> Percentage
Free/Reduced Lunch	47%
First Generation	35%
Low Income	39%

\*Student may select multiple special demographics.



Student Success Centers are a positive, safe, and nurturing space for many students. Student Success Coaches are an integral part of the success of a center. Many students attribute their success after high school to the relationships developed with their Student Success Coach. Additionally, the services, information and resources obtained within Student Success Centers are key to helping students reach their full potential. Students visit centers for various reason which include college career advisement, college research, career exploration, financial aid, scholarships, and much more.

Top Reasons for Coaching and Support
College, Career Research and Exploration
Community Service and Volunteering
Financial Aid, FAFSA, Bright Futures, Scholarships
Career Research and Exploration
Event Hosted by the Student Success Center

\*Student may select multiple reasons for visit.



## Sarasota Military Academy Student Success Center Data Report August-December

Student Success Centers have been an integral staple in area high schools. Students and families gain access to tools, resources, and support as they plan for life after high school. As most students are solidifying their college and career plans, discovering ways to finance their plan is now a top priority. Students and families have identified many benefits from visiting Student Success Centers. Benefits include knowledge and access to the various tools and resources for life readiness planning. Student Success Coaches continue to develop meaningful relationships with students and families to provide access to college representatives and career professionals in our area. The Education Foundation remains committed to providing students and their families with direct access to career opportunities as Student Success Coaches forge relationships with business, industry, and community members to create pipelines for students to gain employment, internships, and externships which lead to prosperous careers. Students are exposed to career, interest, and aptitude assessments as they seek to discover their potential career paths. **Since August 10<sup>th</sup>, the Sarasota Military Academy Student Success Center has impacted 233 students through 928 visits!**

Student Success Center	August-December
Sarasota Military Academy	928 Visits

First Time Visit	Not First Time Visit
22%	78%



The Sarasota Military Academy Student Success Center is open to any student however, our services are designed for students in grades 9 through 12<sup>th</sup>. Juniors and Seniors are encouraged to take advantage of the tools, resources, and information within centers as they are more immersed in planning for life after high school. Student Success Coaches are compassionate and skilled individuals and offer guidance, resources, and support to all students as they navigate decisions for college, career, and life. Most students visit during lunches but have access to the center before school, during school, lunch, and after school. Teachers, specifically elective classroom teachers, are encouraged to allow Student Success Coaches access to their classrooms to share information and resources available at each Student Success Center. Students had the option to self-report the information listed below.

Grade Level	August-December
9 <sup>th</sup>	10%
10 <sup>th</sup>	6%
11 <sup>th</sup>	12%
12 <sup>th</sup>	72%

Student Success Centers are designed to be inclusive of all students regardless of their race, ethnicity, or socio-economic background. Our goal is to increase the number of underrepresented and underserved students to be prepared for life. Student Success Coaches are asked to make additional efforts to target underrepresented and underserved students to take advantages of the resources and services within Student Success Centers. Students had the option to self-report the information listed below.

Race/Ethnicity	August-December
White	48%
African American	4%
Hispanic	40%
Multi-racial	3%
Asian	5%

Special Demographic	August-December
Free/Reduced Lunch	50%
First Generation	35%
Low Income	41%

\*Student may select multiple special demographics.

Student Success Centers are a positive, safe, and nurturing space for many students. Student Success Coaches are an integral part of the success of a center. Many students attribute their success after high school to the relationships developed with their Student Success Coach. Additionally, the services, information and resources obtained within Student Success Centers are key to helping students reach their full potential. Students visit centers for various reason which include college career advisement, college research, career exploration, financial aid, scholarships, and much more.

Top Reasons for Coaching and Support
College, Career Research and Exploration
Community Service and Volunteering
Financial Aid, FAFSA, Bright Futures, Scholarships
Career Research and Exploration
Event Hosted by the Student Success Center

\*Student may select multiple reasons for visit.

Head of School Report  
For November 2022

**Enrollment**

Grade 6: 192  
Grade 7: 190  
Grade 8: 176  
Total: 558

**Campus Life/Event**

- 11/1-School pictures (Re-scheduled)
- 11/2-1/2 day for cadets/Professional Development for teachers
- 11/4-Lockdown drill conducted
- 11/7-Sixth grade hearing screening
- 11/8-Board of Directors meeting @ Prep 4:30pm
- 11/11-Veteran's Day Parade
- 11/11-PTCC provided lunch for our Veteran's
- 11/18-Dress Down Day for cadets and staff
- 11/18-Fire drill conducted
- 11/21-11/25-Thanksgiving break

**Cadet Highlights**

-Cadets of the Month for **October**:

<b>Physical Education:</b>	Lily Watson	Taj Alexis
<b>Military Science:</b>	Corrine Dubois	Chase Graybell
<b>Math:</b>	Jacquelyn Enriquez-Vega	Yeral Zaldivar

**Meetings:**

- 11/7-Parade procedures
- 11/9-Charter school principal meeting 11:00-12:30
- 11/10-New teacher meeting
- 11/15-Safety + Threat Assessment team
- 11/17-Department chair meeting
- 11/19-Administration team

**Faculty/Staff Highlights**

- Prep will continue our push for literacy as the library will be open for classes to visit and cadets to sign out books. This will enhance our independent reading program across the campus.

**Parent and Community Highlights**

- 11/9-Prep enrollment/Information meeting
- 11/16-Campus tour for a prospective cadet

**Security**

- Teachers are reminded of safety and security procedures on the campus. There was an emphasis about keeping doors locked and being by your doors during formation and during passing time in case of an emergency.

**Attention Item**

- We are starting to have county bus issues with one late arriving bus and two to three in the afternoon

# November Prep Athletic Round Up

## GOLF –

**10/24** - SMA Prep lost a very close match to Suncoast Academy yesterday. Max Wilkins chipped in 15 yards for a birdie and turned in his season best score for the Eagles as they closed out their regular season. The team has qualified for the FSCL Championship to be held 10/26 at Tatum Ridge Golf Links. Go Eagles



**10/26** -The Prep Eagles finished in fourth place at yesterday's FSCL golf Championship held at Tatum Ridge. Strong play was turned in by all 5 golfers. Special shoutout to first year golfer, Royce Dunnuck, for shooting his season low score on the final day. Congratulations to 8th grader, golfing sensation, Phoenix Scanlan, who finished overall runner up in the individual race, shooting an amazing 34. Great job Eagles on a fantastic, crazy, hurricane season.

**Cross Country –**

10/27 – The Eagles hosted the first invitational of the season today. Fourteen middle schools from Sarasota and Bradenton participated in this race. The invitational was a huge success. Eighth grader, Jasmine France, won the girls race with an amazing 13:01 time. The girls team placed 5<sup>th</sup> and the boys team placed 7<sup>th</sup>.

**Girls Basketball –**

The girls' basketball team has been formed and is currently beginning practice. Our flag football Coach, Robert Wilkins, will take the rein of the girls team this year.

**Boys Basketball –**

58 boys tried out for the boys' basketball team this year. Prep PE teacher, Jim Smith, will once again lead this year's squad.

**Soccer Club –**

This club will begin on Wednesday, November 9<sup>th</sup>. A huge turnout is expected.



## **Athletic Department Report – Board Meeting**

for: November 8, 2022

### **Past Month**

**Volleyball** – Banquet held at Pier 22 that included awards and dinner.

**XC** – Girls Varsity went on to regionals and one male runner advanced to regionals

**Golf** – Season ended at Districts with males performing better than they have over the past 4 years overall

### **Next 30 days (Fall Sports)**

Boys Basketball - Tryouts ended and selection will be posted. First Game in December.

Girls Basketball – Tryouts on slow start, First game 22 November

Boys Soccer- First game 8 November at Robert L Taylor Field vs Cardinal Mooney.

Girls Soccer – First game @ Bayshore 14 November

### **Budget**

Still working toward keeping a balanced budget across each sport. We have raised support from multiple sources to include business sponsorship program. Currently across all sports, we have \$34,238. On track to sustain sports programs currently and still working on sources to raise the approximately \$40,000+/- to get SMA through the remainder of this school year of sports.

### **Campaigns**

Last business sponsor was the U.S. Coast Guard for a donation of \$2500.

Pending- In Kind Donations grant from CoolTodayParks, Venice, and Atlanta Braves Spring Training Center.

### **New items**

SMA baseball team being formed. Baseball clinics are underway each month.

Filled boys Soccer Head coach position, Gaetano Liberti

Girls Soccer Head coach position still needed, and is being advertized. We have one assistant coach running practice with a parent assisting.

Baseball Coach Interviews ongoing, two potential candidates.

### **Challenges being worked:**

*Lights for Middle School Field for Soccer games.* Practice Fields and game fields are and will continue to be the greatest challenge for athletics. Transportation is an ongoing and expensive issue. Looking at a plan for making an agreement to acquire a used / NON CDL, shuttle bus

Head of School Report  
For December, 2022

**Enrollment**

Grade 6: 190  
Grade 7: 190  
Grade 8: 175  
Total: 555

**Campus Life/Events**

- 11/30-Sarasota Commissioner Erik Arroyo spoke to our Prep cadets
- 12/1-8th-grade field trip to the Kennedy Space Center
- 12/2-Modified lockdown drill
- 12/2-Pizza party for Walk-A-Thon
- 12/7-Enrollment/Information meeting
- 12/8-12/13-Progress monitoring #2
- 12/13-Board meeting at the high school-2:30 pm
- 12/16-Fire Drill
- 12/21-DDD for Toys-4-Tots
- 12/23-1/8-School closed

**Cadet Highlights**

-Cadets of the Month for **November**:

**History:**

**Leah Trotter**

**Pedro Silva De Araujo**

**Art + Design:**

**Khloe Lissage**

**Victor Monteiro**

**Meetings/Tours:**

- 12/1-Parent tour
- 12/6-Threat Assessment Team
- 12/7-Charter school principal meeting
- 12/9-Administration Team
- 12/14-Parent tour
- 12/16-Parent tour

**Parent and Community Highlights**

-12/7-Prep enrollment/information meeting- 8:30 am

**Security:**

-Reviewed lock down and fire drill procedures after the most current drills. Deputy Lucas is reviewing our safety procedures to make any recommendations for our campus.

**Attention Items:**

-PTCC organized a Thanksgiving lunch for the Prep staff on the Wednesday before Thanksgiving. It was a great way to start the break and spend time with colleagues. Thank you, PTCC.

-7 dismissal letters were sent to cadets in December

-16 new offer letters were sent to prospective cadets to begin in January

## **DECEMBER PREP ATHLETIC ROUNDUP**

### **Cross Country –**

The Cross Country season is rolling along. Eighth grader, Jasmine France, has won every race this season on the girl's side. Eighth grader, Ethan Carver, won for the boys last week and is always a strong presence for the Eagles.

12/7 – The XC team traveled to Bradenton to compete in the Rowlett Academy Invitational. Top finishers for the girls were; Jasmine France (1<sup>st</sup>) and Arianna Siska (16) and for the boys; Ethan Carvin (1), Chris Solis (10) and Jovan Torres (13). The team will compete in their final regular season race on 12/13 (Beach run on Lido Beach) and finish with the league Championship on 12/20.

### **Girls Basketball –**

The girls' basketball team lost their home opener yesterday to SSAS. It was a hard fought game right up until the end. The team will regroup at practice today focusing on rebounding and passing. The girls will host Inspiration Academy tomorrow at 5:00. Wish them good luck.

The girls' basketball team lost to Inspiration Academy. The non-conference loss makes the team 0-2 for the season. Skyler Selby was the standout for the Eagles.

The girls lost to Student Leadership Academy 15-26. The girls rallied together to score the most points so far this season. Game standout was Maria Torres who scored four.

The girls' team lost to St Stephen' 16-25. The girls are getting better each game. Six players contributed to today's score. Top scorers were Nicole Almelda and Rebecca Kirn. Game standout was Skyler Selby that showed great improvement on defense.

### **Boys Basketball –**

The boys' basketball team has lost their first 3 games this season. Coach Smith is trying to get the team to focus on teamwork rather than individual stats. This process takes a while with a very young team.

The boys lost to St Stephen's on 12/6 31-35. Connor Sankes led the team with 11 points

### **Soccer Club –**

The soccer club is winding down with its last meeting on December 14. The group has been working on skills and drills that will assist them for the team tryouts that will be held in January when returning from Christmas break.

### **Lacrosse Club –**

Prep teacher, John Zieger, is heading up this year's lacrosse club. The group meets on Tuesday's and Thursday's in December. They will be preparing for the team tryouts in January.

## **Athletic Department Report – Board Meeting**

for: December 13, 2022

### **Past Month**

**Basketball** ~ Our Varsity Army vs Navy Game took place at SMA Prep

### **Next 30 days (Fall Sports)**

Boys Basketball – Ongoing, next home game 16 DEC

Boys Soccer- Ongoing, next game at Lemon Bay

Girls Soccer – Ongoing, Next game 16 DEC at RLT

Wrestling – Ongoing, Our Varsity “Army vs Navy” dual with Admiral Farragut 14 DEC

### **Budget**

Still working toward keeping a balanced budget across each sport.

### **Campaigns**

No new business sponsor to report.

Pending- In Kind Donations grant from CoolTodayParks, Venice, and Atlanta Braves Spring Training Center.

### **New items**

SMA baseball team being formed. Baseball clinics are underway each month.

Brought on board a certified Athletic Trainer as part time coach/ trainer to assist in taking care of our student Athletes. This saves us money instead of contracting our Premier sports to cover our games.

### **Challenges being worked:**

*Lights for Middle School Field for Soccer games.* Practice Fields and game fields are and will continue to be the greatest challenge for athletics.

Transportation is an ongoing and expensive issue. Looking at a plan for making an agreement to acquire a used / NON CDL, shuttle bus



**SARASOTA MILITARY ACADEMY**

Senior Army Instructor  
801 North Orange Avenue  
Sarasota, Florida 34236

1 Nov 2022

MEMORANDUM FOR GOVERNING BOARD, SARASOTA MILITARY ACADEMY  
THROUGH EXECUTIVE DIRECTOR OF SCHOOLS

SUBJECT: Significant Activities Report

Significant activities past thirty days:

- 18 Oct-43 Cadets took the ASVAB. (Hosted at SMA) 11 Cadets scored at least 65 or above.
- 18 Oct-Armed Forces Day-All branches were in attendance.
- 19-20 Oct-Stop the Bleed Committee on Trauma
- 21 Oct-Color Guard & Drumline supported the Bay Event ribbon cutting ceremony.
- 18-22 Oct-SMA Rifle team hosted the annual Fall Fun event
- 28 Oct-Freshman Lock-In
- 29 Oct-SMA Rifle finished second at the ARQ County League rifle match at Desoto HS
- 29 Oct-Area 5 Raider State Qualifier (Districts) at Lakewood Ranch HS. Mixed team will move on to the state tournament. (Lake Wales, FL)
- 5 Nov-SMA Raiders competed at the Raiders Nationals in Molena, GA
- 2-6 Nov-Dixie Doubles, Anniston, AL (Seven Cadets)
- A total of five (6) nomination letters have been submitted to service academies: Cadet Fabyanic, Cadet Rossi, Cadet Claybrooke, Cadet Nyguen and Cadet Canales, Cadet Nazario.
- A total of nine (9) cadets have active application for college ROTC.

Significant activities next thirty days:

- 11 Nov-SMA Veterans Day parade ceremony.
- 11 Nov-Yacht Club Honor Guard support
- 12 Nov-Color Guard support, Country Club East (LWR)
- 18-20 Nov-Ole Mill Invitational, Griffin, GA (13 Cadets)
- 29 Nov, 1-3 Dec, 15-17 Dec (Precision), 17 Dec-SMA Rifle Team are hosting the U.S. Army Junior Air Rifle Sectionals
- 8 Dec-Area 5 Rifle Match (Manatee H.S.)
- 7-13 Dec-Winter Air Gun, Colorado Springs, CO (Olympic Training Center) (Seven Cadets)

Respectfully,

CLARENCE L. ARRINGTON  
MAJ (Retired), U.S. Army  
JROTC, Senior Army Instructor

**SARASOTA MILITARY ACADEMY**

Senior Army Instructor  
801 North Orange Avenue  
Sarasota, Florida 34236

7 Dec 2022

MEMORANDUM FOR GOVERNING BOARD, SARASOTA MILITARY ACADEMY  
THROUGH EXECUTIVE DIRECTOR OF SCHOOLS

SUBJECT: Significant Activities Report

Significant activities past thirty days:

- A total of six (6) nomination letters have been submitted to service academies: Cadet Fabyanic, Cadet Rossi, Cadet Claybrooke, Cadet Nyguen and Cadet Canales, Cadet Nazario.
- A total of nine (9) cadets have active application for college ROTC.
- 12 Nov-Color Guard support, Country Club East (LWR)
- 18-20 Nov-Ole Mill Invitational, Griffin, GA (13 Rifle Team Cadets)
- 29 Nov, 1-3 Dec, 15-17 Dec (Precision), 17 Dec-SMA Rifle Team are hosting the U.S. Army Junior Air Rifle Sectionals
- 1 Dec-2<sup>nd</sup> BN Briefed SMA COL Bowman on their Service Learning Project (Athletic Fund)
- 8 Dec-Area 5 Rifle Match (Manatee H.S.)
- 7-13 Dec-Winter Air Gun, Colorado Springs, CO (Olympic Training Center) (Seven Cadets)
- Preparing for Honor Board proceedings (SOP drafted and sent to administrators)
- 5 Dec-Florida State Raider Competition-Our mixed team were first place
- 5-8 Dec-JROTC Cadet of the Quarter board
- 8 Dec-Operation Patriot Support Color Guard (PMH Group, Bradenton, FL)
- Military Ball Preparations
- 10-11 Dec-Best Raider Competition

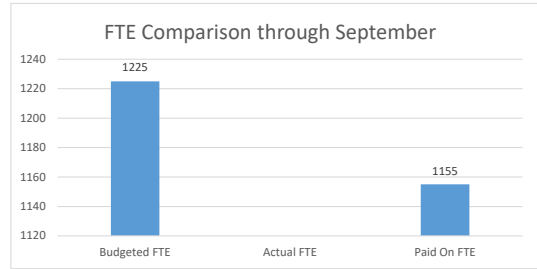
Significant activities next thirty days:

- Finalize Honor Board SOP and set dates to convene
- 15 Dec-Military ball walk through at the Art Ovation Center
- 17 Dec-Military ball celebrating 20 years of SMA
- Cadet Fabyanic received Marine Corps ROTC scholarship offer
- 12-16 Dec-SMA Spirit Week

Respectfully,

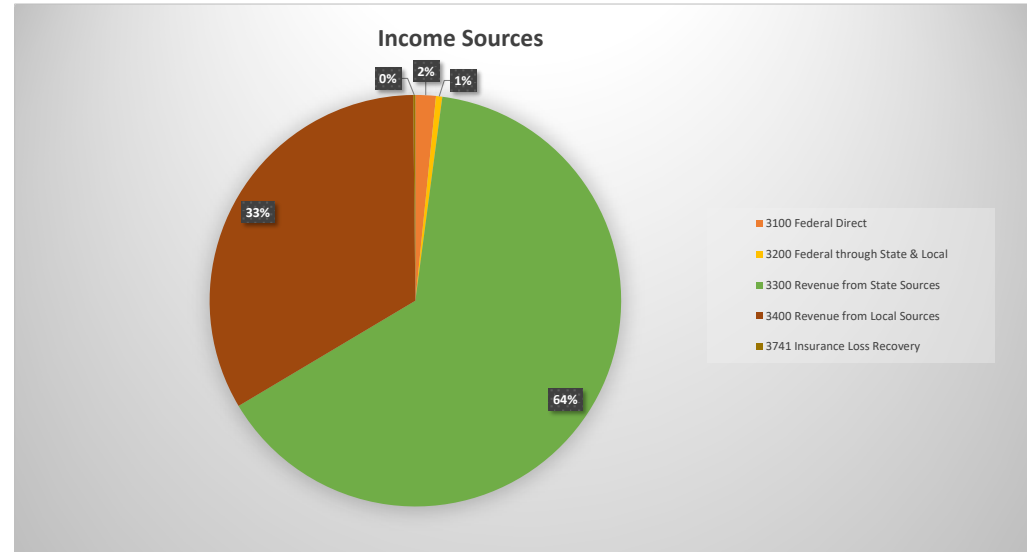
CLARENCE L. ARRINGTON  
MAJ (Retired), U.S. Army  
JROTC, Senior Army Instructor

# Profit and Loss Pie Charts through October 2022



Income		
3100 Federal Direct	\$	73,322
3200 Federal through State & Local	\$	22,608
3300 Revenue from State Sources	\$	2,948,264
3400 Revenue from Local Sources	\$	1,528,596
3741 Insurance Loss Recovery	\$	7,993

**Total Revenue \$4,580,783**



Expenses		
4100 Salaries	\$2,357,375	
4200 Employee Benefits	\$693,783	
4300 Purchased Services	\$571,405	
4400 Energy Services	\$95,630	
4500 Materials & Supplies	\$197,699	
4600 Capital Outlay	\$166,923	
4700 Other Expenses (less depreciation)	\$176,709	

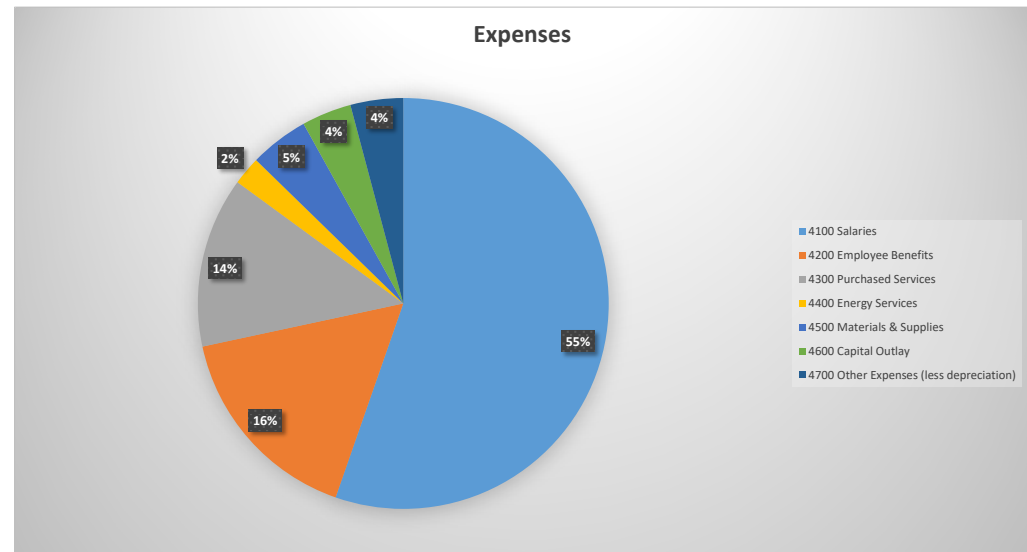
**Total Operating Expenses \$4,259,524**

**Net Operating Income \$321,259**

**Depreciation Expense \$217,747**

**Net Income \$103,512**

**Salaries & Benefits Equal 71 % of Operating Budget**



# Sarasota Military Academy

## Balance Sheet- By Campus

As of October 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1110 Cash and cash equivalents	1,779,702
8-1111 Sport Team Bank Accounts	78,443
<b>Total Bank Accounts</b>	<b>\$1,858,145</b>
Other Current Assets	
1130 Accounts Receivable	18,757
1210 Deposits	11,727
1215 Due from Foundation - Current	13,292
1220 Due from Other Governments	124,000
<b>Total Other Current Assets</b>	<b>\$167,776</b>
<b>Total Current Assets</b>	<b>\$2,025,920</b>
Fixed Assets	\$18,831,891
<b>TOTAL ASSETS</b>	<b>\$20,857,812</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	\$23,251
Credit Cards	\$59,524
Other Current Liabilities	\$1,098,501
<b>Total Current Liabilities</b>	<b>\$1,181,276</b>
Long-Term Liabilities	\$9,952,396
<b>Total Liabilities</b>	<b>\$11,133,672</b>
Equity	
3010 Invested In Capital Assets, Net	7,883,416
3020 Temporarily Restricted Net Assets	22,779
3030 Unrestricted Net Assets	1,714,433
Net Income	103,512
<b>Total Equity</b>	<b>\$9,724,139</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$20,857,812</b>

$\$2,025,920 - \$1,181,276 = \$844,644$  Working Capital; September- \$826,980 Up \$17,664

Ratio of Assets to Liabilities =  $\$2,025,920 / \$1,181,276 = 1.72$ ; Up 0.02 from September- 1.69

As I said last month, we are putting in for an increase in FTE to be paid on from 1155 to 1205, (an increase of 50 FTE), which will take effect in November. We will wait for December's Monthly Earning Statement, to see if there will be additional funds to be paid if the final FTE comes in higher than 1205.

# Sarasota Military Academy

Budget vs. Actuals: FY23 Board Approved Budget - FY23 P&L

July - October, 2022

4 Months in should be at 33%

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
3100 Federal Direct	73,322	238,989	31.00 %
3200 Federal Through State & Local	22,608	82,415	27.00 %
3300 Revenue from State Sources	2,948,264	9,425,550	31.00 %
3400 Revenue from Local Sources	1,528,596	4,327,345	35.00 %
3741 Insurance Loss Recovery	7,993		
<b>Total Income</b>	<b>\$4,580,782</b>	<b>\$14,074,299</b>	<b>33.00 %</b>
GROSS PROFIT	<b>\$4,580,782</b>	<b>\$14,074,299</b>	<b>33.00 %</b>
Expenses			
4100 Salaries	2,357,375	7,570,614	31.00 %
4200 Employee Benefits	693,783	2,368,050	29.00 %
4300 Purchased Services	571,405	1,774,511	32.00 %
4400 Energy Services	95,630	269,168	36.00 %
4500 Materials & Supplies	197,699	361,991	55.00 %
4600 Capital Outlay	166,923	227,493	73.00 %
4700 Other Expenses	394,456	1,266,645	31.00 %
<b>Total Expenses</b>	<b>\$4,477,270</b>	<b>\$13,838,474</b>	<b>32.00 %</b>
NET OPERATING INCOME	<b>\$103,512</b>	<b>\$235,825</b>	<b>44.00 %</b>
NET INCOME	<b>\$103,512</b>	<b>\$235,825</b>	<b>44.00 %</b>

Ahead YTD on our Net Income by 11%

4600- Still high from initial Chrome Book orders and additional software purchased in October.

# Sarasota Military Academy

## Profit and Loss - YTD - By Campus

July - October, 2022

	HS	PREP	TOTAL
<b>Income</b>			
3100 Federal Direct	73,322		\$73,322
3200 Federal Through State & Local	13,195	9,413	\$22,608
3300 Revenue from State Sources	1,602,709	1,345,555	\$2,948,264
3400 Revenue from Local Sources	901,188	627,408	\$1,528,596
3741 Insurance Loss Recovery		7,993	\$7,993
<b>Total Income</b>	<b>\$2,590,413</b>	<b>\$1,990,369</b>	<b>\$4,580,782</b>
<b>GROSS PROFIT</b>	<b>\$2,590,413</b>	<b>\$1,990,369</b>	<b>\$4,580,782</b>
<b>Expenses</b>			
4100 Salaries	1,325,958	1,031,417	\$2,357,375
4200 Employee Benefits	382,362	311,421	\$693,783
4300 Purchased Services	322,867	248,538	\$571,405
4400 Energy Services	40,049	55,581	\$95,630
4500 Materials & Supplies	89,192	108,506	\$197,699
4600 Capital Outlay	85,170	81,753	\$166,923
4700 Other Expenses	257,755	136,701	\$394,456
<b>Total Expenses</b>	<b>\$2,503,353</b>	<b>\$1,973,917</b>	<b>\$4,477,270</b>
<b>NET OPERATING INCOME</b>	<b>\$87,060</b>	<b>\$16,452</b>	<b>\$103,512</b>
<b>NET INCOME</b>	<b>\$87,060</b>	<b>\$16,452</b>	<b>\$103,512</b>

Prep had another large software order expense.

For October we were still paid on 1155 so will still not see the bump in FTE pay until November.





# FOUNDATION DASHBOARD FY '23



## Metrics Analysis with Foundation Performance

July 1, 2022 - October 31, 2022

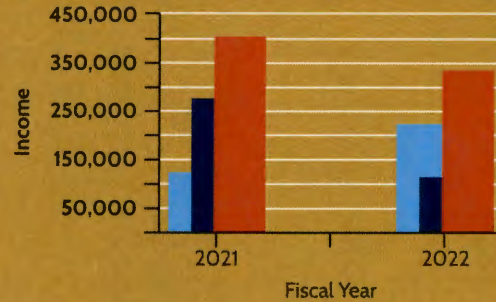
### NET CASH Balance

This is the amount of money on-hand in the Foundation's account. It is a current asset on the Balance Sheet and includes all receipts minus disbursements including the initial deposit at the start of the fiscal year to the present date of this report.

# \$338,199

*Does NOT Include Receivables*

Receivables: \$ 0  
Donations with Restrictions... \$114,589  
Donations without Restrictions..\$223,609



Unrestricted Restricted Total

### FYTD GIFT REVENUE

Gross Revenue... \$ 82,747  
Expenses... \$178,449  
NET Revenue... (\$95,702)

### FYTD EXPENSES

Labor \$46,649

**TOTAL \$178,449**

Grants & Similar  
Amounts Paid  
\$120,928

Non-Labor \$10,872

**Includes:**  
Purchased Services;  
Materials & Supplies;  
Capital Outlay

### MONTHLY FINANCIAL OVERVIEW: OCTOBER

Total Income \$21,367  
Expenses \$82,951  
NET Income (\$61,585)

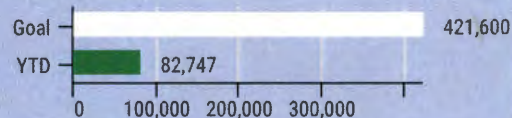
Labor \$10,776

Grants & Similar  
Amounts Paid  
\$67,458

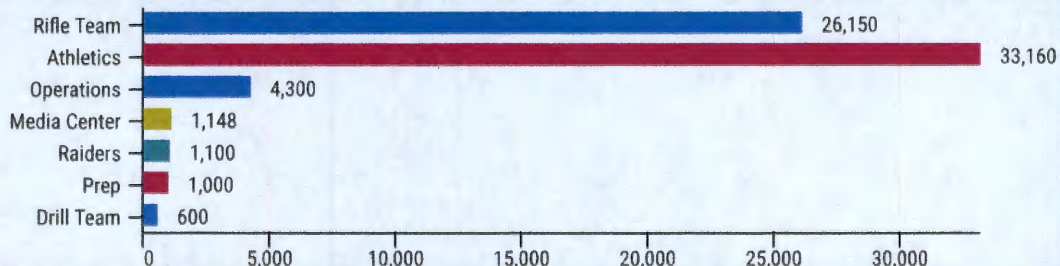
Non-Labor \$4,717

### PERFORMANCE EVALUATION

FUNDRAISING FY  
GOAL: \$421,600  
Percent to GOAL: 19.6%



### \$67,458 GRANT AWARDS



# Parent Teacher Cadet Council



## 2022/23 Council Members

**Staff Representative:** SMA-Capt. Marsha Seagrave and SMA-Capt. Samantha Miller  
**President:** Jeannine Signorelli  
**Vice Presidents:** Brenda Canales(HS) and Jeannie Whipple(MS)  
**Secretary/Grant Coord:** **Open** **Merchandise Coord.:** **Open**  
**Treasurer:** Liz Bonnett **Calendar/Events Coord.:** Nathalie Knipfer  
**Social Media:** Karen Medina **Volunteer Coord:** Amanda Huffman  
**Cadet:** Hannah Monahan (HS) **Welcome to the team:** Ms. Holly Wesner

### What's New:

- Proposed New Projects
  - School Store at HS
  - Winter Wonderland Dance HS
  - Coffee & Conversation MS
  - Mural MS
  - Christmas for Cadets Academy
- Desperate for More Parent Involvement
  - Lost 2 members, all are overwhelmed, open to ideas

### Event Recap:

- **Walk-A-Thon**
  - Col. Vara got pied!
  - Carousel Icery 11/4
  - Rewards being passed out 11/14
- **SPIN Night:** Raised \$525 from Spirit Sales
- **Halloween:** Candy for cadets & staff, Gift cards for staff

### Upcoming Events:

#### November

- **Fundraiser:** Der Dutchman pie sales MS
- **Veterans Appreciation Lunch**
  - 11/10 for High School
  - 11/11 for Middle School
- **Veterans Day Parade** - PTCC will march in parade

#### December

- **Dress Down Day Fundraiser** HS
- **Winter Concert** HS
- **Christmas for Cadets** Academy
- **Wreaths Across America** Academy

### Grant and Donation Summary:

**Approved Donations:** None for October

#### Approved by Grant Committee (October):

Proposed Annual Budget = \$13,000  
(\$500ea per semester/per Dept.)

Location	Requested	Approved
High	0	0
Middle	0	0

**Total Amount for FY'22/23: \$4,540**

*NOTE: All grants are forwarded to the Finance Dept. for final approval.*

November 8, 2022



# Parent Teacher Cadet Council



## 2022/23 Council Members

**Staff Representative:** SMA-Capt. Marsha Seagrave and SMA-Capt. Samantha Miller  
**President:** Jeannine Signorelli  
**Vice Presidents:** Brenda Canales(HS) and Jeannie Whipple(MS)  
**Secretary/Grant Coord:** **Open** **Merchandise Coord.:** **Tonya Ott (New)**  
**Treasurer:** Liz Bonnett **Calendar/Events Coord.:** Nathalie Knipfer  
**Social Media:** Karen Medina **Volunteer Coord:** Amanda Huffman  
**Cadet:** Hannah Monahan (HS)

### What's New:

- **Rise and Run 5K** Possibly Run by PTCC this year
- **Volunteer Portal Updates:** PTCC category needed to capture volunteer hours
- **Ugly Sweater Dress Down:** At both schools
- **School Store:** Working with Col. Bowman to open

### Event Recap:

- **Veterans Day Lunch** - All Veterans were recognized with a pasta bar lunch and gift bag
- **Dress Down/High School** and Ugly Sweater Contest: Raised \$1,583

### Upcoming Events:

#### December

- **Dress Down Day Fundraisers** - Academy
- **Staff Holiday Lunch:** Academy
- **Christmas for Cadets** Academy
- **Wreaths Across America** Academy

#### January

- **High School Dance:** Theme - Hawaiian Luau

#### March

- **Spirit Night** - Sky Zone

### Grant and Donation Summary:

#### Approved by Grant Committee (November)

Proposed Annual Budget = \$13,000  
(\$500ea per semester/per Dept.)

Location	Requested	Approved
High	5	3
Middle	2	1

**Total Amount for FY'22/23: \$3,540**

*NOTE: All grants are forwarded to the Finance Dept. for final approval.*

December 9, 2022