



**School Board Regular Meeting
Monday, December 12, 2022; 7:00 PM
ECC Room 349**

- I. **Determination of Quorum and Call to Order**
- II. **Approval of Agenda**
- III. **Excellence in Action**

Meeting Recessed

• **Truth in Taxation Public Hearing**

Presenter: Mert Woodard, Director of Business Services

Meeting Resumed

IV. **Hearing from Members of the Public**

V. **Consent Agenda**

- A. Minutes: *November 9 special meeting, November 14 work session and regular meetings; November 29 special meeting*
- B. Personnel Recommendations
- C. Expenditures Payable, November 2022
- D. November Electronic Funds Transfers
- E. Medical Insurance Provider Change
- F. Facility Rental Fees - Fiscal Year 2024
- G. Athletic Event Entry Ticket Transaction Fees

VI. **Discussion**

- A. Board Legislative Action Committee (LAC) 2023 Legislative Platform, Goals and Plan
Description: The School Board approved board goals for the 2022-23 school year that include legislative advocacy as a top priority. This work aligns with advocacy priorities outlined in the district's Strategic Plan.
Presenter(s): Legislative Action Committee: Julie Greene, Chair; Dan Arom, Board Member; Catherine Gump, community member; Kate Quayles, community member; Raja Chinnakotla, 11th grade EHS student; Sofia Doval, 11th grade EHS student; and Sabeeh Mirza, 12th grade EHS student
- B. Portrait of a Well-Rounded Edina Graduate
Description: Administration is proposing an update to the Portrait of an Edina Graduate. The portrait was previously approved by the School Board to articulate the traits we want our learners to have when they leave Edina Public Schools. It serves as a northstar for families regarding how Edina scholars are preparing to be future ready. During the 2021-2022 school year a variety of stakeholders reviewed the Portrait of an Edina Graduate and edits were made. After discussion and feedback at the November 14th, 2022 Board Meeting, administration has updated the Portrait of a Well-Rounded

Edina Graduate based on feedback from students and alumni. The Edina administration has also articulated how the Portrait of a Well-Rounded Edina Graduate will be effectively used throughout the system.

Presenter(s): Jody De St. Hubert, Director of Teaching & Learning

C. 2023-2024 Secondary New Course and Course Change/Drop Proposals

Description: As part of our continuous improvement efforts, each year the Teaching and Learning department brings forth proposals for new courses and recommendations for course changes for School Board review. These proposals and recommendations are generated by district and building staff, reviewed and refined through a committee process and presented to the school board for consideration.

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; Deb Richards, Gifted Education Coordinator; Mark Carlson, Curriculum Coordinator; and Andy Beaton, Edina High School Principal

D. EPS Academic Calendar Proposals for 2024-2025 and 2025-2026

Description: The Calendar Committee has met six times this fall to develop the calendar proposals for the 2024-25 and 2025-26 school years. The process utilized the Guiding Parameters approved by the school board on Aug. 8, 2022. Updates were provided to the board on Sept. 19, 2022 and Oct. 25, 2022 where committee representatives asked the board for feedback on several calendar concepts. In addition a student focus group of 27 EHS students was assembled to collect additional feedback about some calendar concepts. The feedback from the school board and students was incorporated by the committee and the committee is proposing the attached calendars for the 2024-25 and 2025-26 school years.

Presenter(s): Dr. Randy Smasal, Assistant Superintendent; and Sonya Sailer, Director of Human Resources

E. Policy Review (107, 203, 205, 210)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

VII. Action

A. VEBA and HRA Trust Administrator and Trustee Change

Description: In order to best serve employees of the District, the District administration, with the assistance of its benefits consultant, recommends changing the third-party VEBA and health reimbursement arrangements administrator. In order to make this change, the District must also officially designate a change to the benefits trustee.

Presenter(s): Mert Woodard, Director, Business Services; and Sonya Sailer, Director, Human Resources

Recommendation: Approve a resolution, effective January 1, 2023, that removes Plan Source as third-party benefits administrator, removes TrustPoint as trustee, appoints Benefit Extras as third-party benefits administrator, and appoints Hand Benefits and Trust Company as trustee of the District's VEBA and health reimbursement arrangement plans.

B. Twin Cities Transportation Contract Addendum

Description: In July 2021 the District engaged its sourcing agent Catalyst to perform a request for proposal for supplementary transportation services. After School Board approval at the Regular Meeting in July 2021, the District entered into a two-year contract with Twin City Transportation LLC ("TCT") to provide supplementary transportation services for special education students using type III vehicles. To mitigate rising costs due to inflation and to maintain existing staff, TCT has proposed an

addendum to the contract resulting in an estimated 18-20% increase to the seven routes currently serviced by TCT. This would result in an additional \$30,000-40,000 for the current fiscal year. Special education transportation expenditures are fully reimbursed through the state special education aid formula. The District retains the right to terminate the agreement after the first year of the contract should the contractor's performance not meet District expectations.

Presenter(s): Mert Woodard, Director, Business Services

Recommendation: Authorize the Director of Business Services to execute an addendum to the existing contract with Twin City Transportation for supplementary transportation services.

C. Certification of Property Taxes Payable in 2023

Description: The District administration recommends certification of the 2022 Payable 2023 Property Tax Levy in the amount of \$68,800,245.83. This amount represents a \$6,070,847, or 9.68% increase from the Payable 2022 levy, while the District's property tax base has grown by approximately 12.80%.

Presenter(s): Mert Woodard, Director, Business Services

Recommendation: Approve and certify the maximum allowable levy amount of \$68,800,245.83 and authorize the Board Clerk to sign the final 2022 payable 2023 levy for Independent School District No. 273 before submission to the Hennepin County Auditor and Minnesota Department of Education.

D. Establishing Combined Polling Places and Designating Hours

Description: Minnesota Statutes, Section 205A.11, requires the establishment of polling places for the next year be adopted by December 31st. The law requires each combined polling place must be a polling place designated by a county or municipality. The City of Edina established polling places for 2023 at the December 6, 2022 City Council Meeting. For those calendar years the District is not scheduled to hold an election, it is highly recommended by the Minnesota School Board Association to establish polling places annually in the event of a special election. For example, a special election may need to be held if a school board member is unable to serve the remainder of their term or to determine the results of a referendum.

Presenter(s): Mert Woodard, Director, Business Services

Recommendation: Adopt the resolution establishing the presented combined polling places for the calendar year 2023 and District elections not held on the same day as a statewide election and designating hours during which the polling places will remain open.

E. Increase to Substitute Rates (Teachers and Paraprofessionals)

Description: School districts are struggling to employ an adequate number of substitute teachers. A school district's ability to find enough substitute teachers is often referred to as its "fill rate," which refers to the percentage of teacher absences that were covered by a substitute over a period. A comparison of our neighboring districts continues to show average fill rates of approximately 80%. Our school district's fill rate is approximately 63%.

Presenter(s): Sonya Sailer, Director of Human Resources; and Mert Woodard, Director of Business Services

Recommendation: Approve the recommendation for increased daily substitute rates.

F. Student Travel - EHS Biology to Madagascar June 2023

Description: The EHS Biology travel experience to Madagascar was approved in the Spring of 2022. While beginning the process of booking flights with Operation Wallacea, it was brought to the attention of the EHS team that there was a change to the originally approved experience.

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; and Jenn Carter, Edina High School Assistant Principal

Recommendation: Approve the student travel experience.

G. Policy Review (106, 109, 110, 201, 202, 538)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Adjournment

XI. Information

A. Enrollment Mobility Report

B. Governmental Fund Expenditure Report – November 2022

C. Kids Club Update

D. e-Learning Day Plan



DEFINING EXCELLENCE

Edina Public Schools, ISD 273

Public Hearing for Taxes Payable in 2023

DECEMBER 12, 2022

PRESENTED BY:

MERT WOODARD,

DIRECTOR, BUSINESS SERVICES

Minnesota State Law Requirements

A Public Meeting...

- Between November 25th & December 28th
- At 6:00 PM or later
- May be part of regularly scheduled meeting
- Must allow for public comments
- May adopt final levy at same meeting

...and Presentation of:

- Current year budget
- Proposed property tax levy

Hearing Agenda

- Background Information on School Funding
- District's Budget
- District's Proposed Tax Levy for Taxes Payable in 2023
- Public Comments

MN Legislature Must Set Funding for Minnesota Public Schools

Minnesota Constitution ARTICLE XIII

MISCELLANEOUS SUBJECTS

Section 1

“UNIFORM SYSTEM OF PUBLIC SCHOOLS. The stability of a republican form of government depending mainly upon the intelligence of the people, it is the duty of the legislature to establish a general and uniform system of public schools. The *legislature shall make such provisions by taxation or otherwise* as will secure a thorough and efficient system of public schools throughout the state.”

As a Result,
Funding is
Highly
Regulated

State Sets:

- Formulas which determine revenue; most revenue based on specified amounts per pupil
- Tax policy for local schools
- Maximum authorized property tax levy
 - Districts can levy less, but not more than amount authorized by state, unless approved by voters in November

State also authorizes school board to submit referendums for operating & capital needs to voters for approval

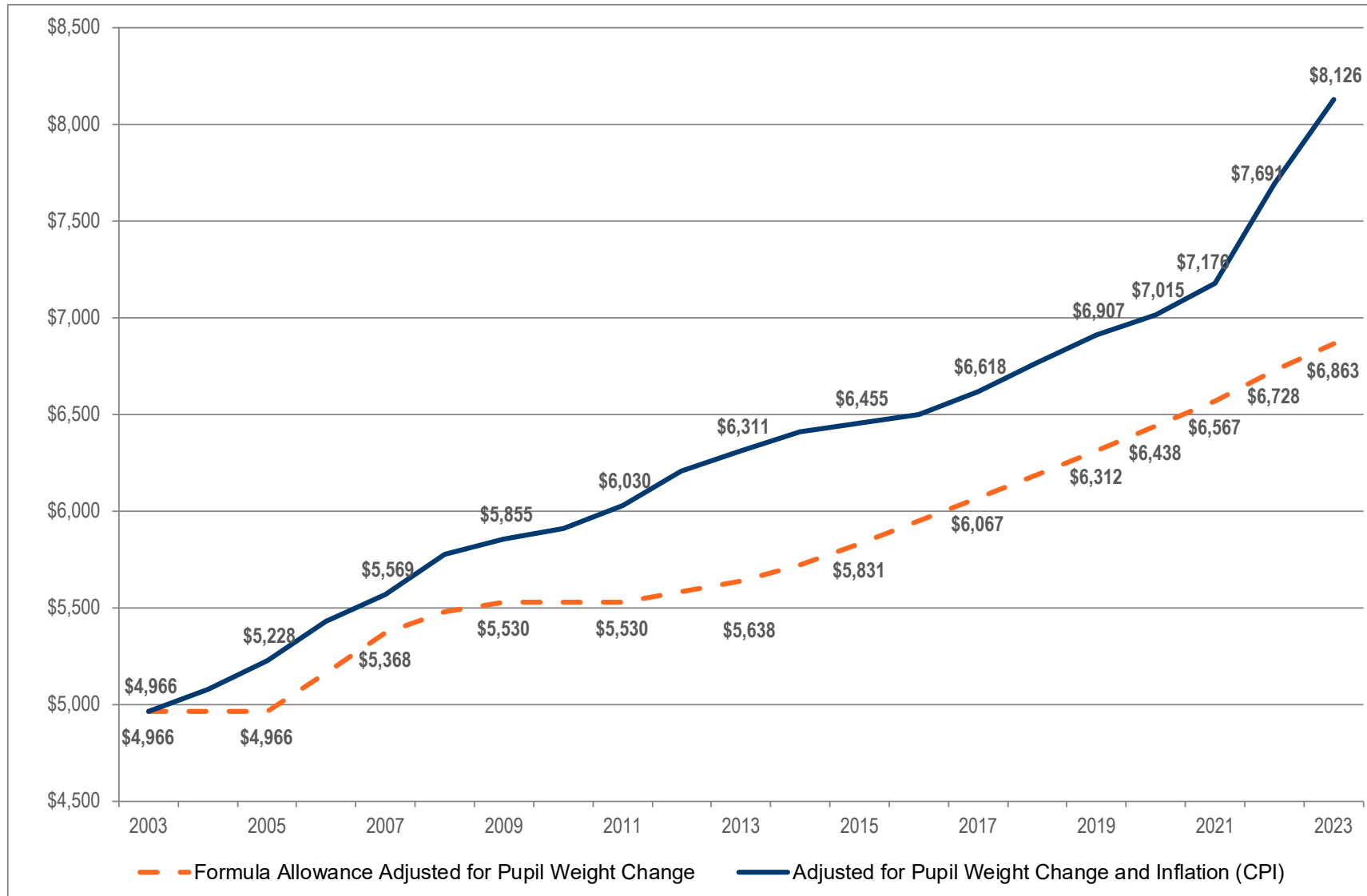
Basic General Education Formula Lags Inflation

- Since 2002-03, state General Education Revenue formula has not kept pace with inflation
- For Fiscal Year 2021-22, an increase of 2.45% or \$161 over previous year was approved
- For Fiscal Year 2022-23, an increase of 2.00% or \$135 over previous year was approved

Per-pupil allowance for Fiscal Year 2022-23 of \$6,863 would need to increase by another \$1,263 (18.4%) to have kept pace with inflation since 2002-03, resulting in an allowance of \$8,126

General Education Formula Allowance, 2003-2023

Adjusted for Pupil Weight Change and Inflation (CPI)

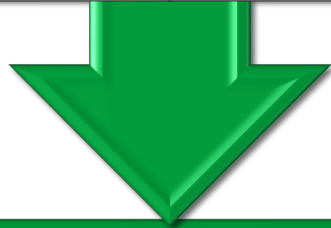


Source: MDE June 2022 Inflation Estimates

According to MN Department of Education (MDE):

FY 2020 costs of providing programs were underfunded statewide by \$591 million

By FY 2025 costs of providing programs statewide will be underfunded by \$806 million



Primary options to bridge funding gap are to cut regular program budgets or increase referendum revenue, most districts have done both

Underfunding
of Special
Education

Change in Tax Levy does not Determine Change in Budget



Tax levy is based on many state-determined formulas plus voter approved referendums



Some increases in tax levies are revenue neutral, offset by reductions in state aid



Expenditure budget is limited by state-set revenue formulas, voter-approved levies & fund balance



An increase in school taxes does not always correlate to an equal increase in budget

Difference in Levy Cycles



School District:

- Budget year begins July 1st
- 2023 taxes provide revenue for 2023-24 fiscal year
- Budget adopted in June 2023



City/County:

- Budget year begins Jan. 1st
- 2023 taxes provide revenue for 2023 calendar year budget

Budget Information

Because approval of school district budget lags certification of tax levy by six months, state requires only current year budget information be presented at this hearing. Fiscal Year 2023-24 budget will be adopted by School Board in June 2023.

School district budgets are divided into separate funds, based on purposes of revenue, as required by law.

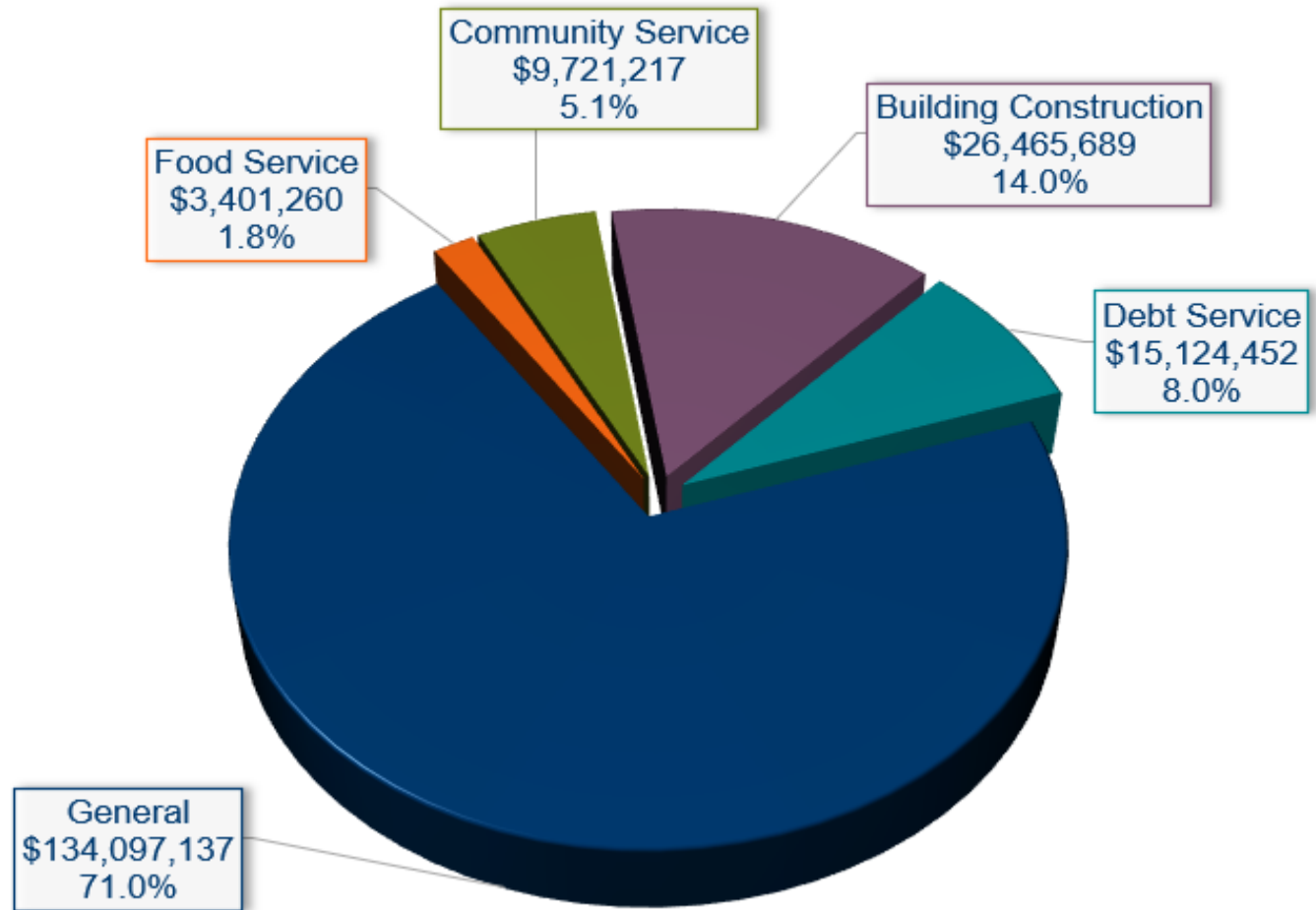
Our District's Funds:

- General
- Food Service
- Community Service
- Building Construction
- Debt Service
- Internal Service



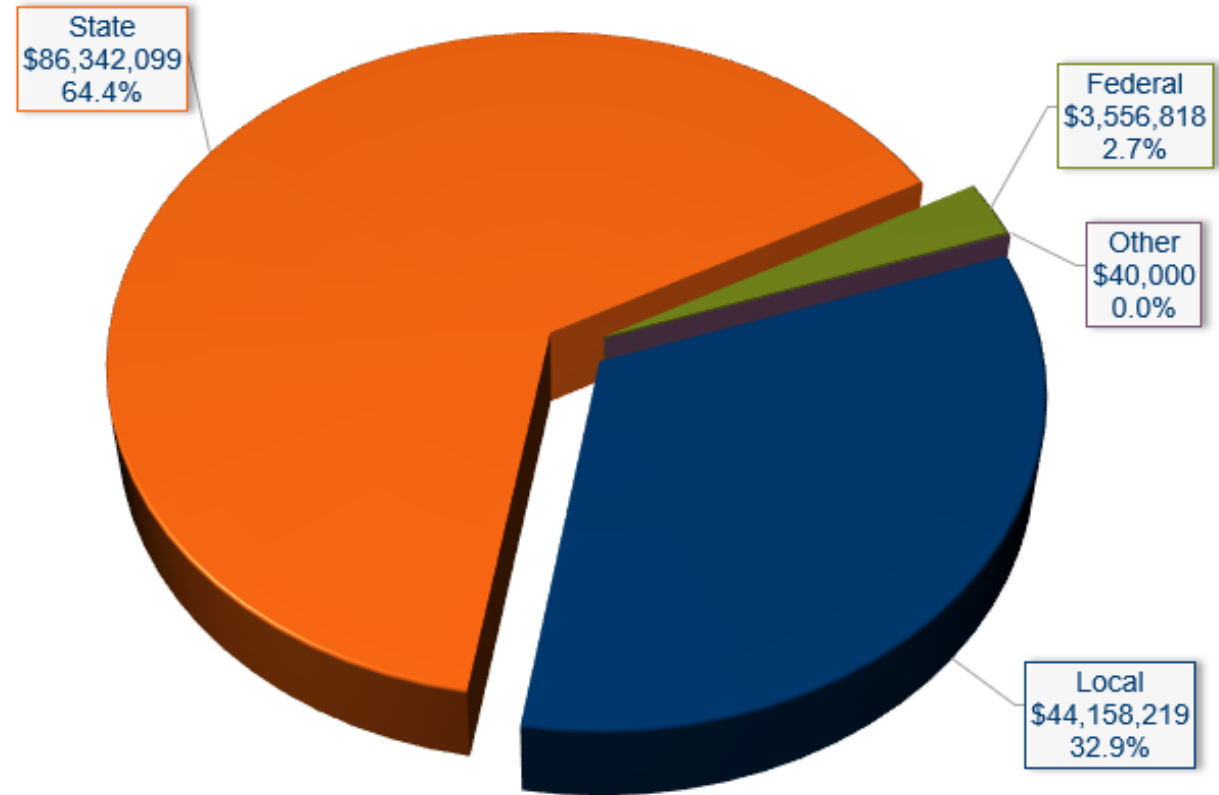
Revenue - All Funds -

2022-23 Budget
\$189,679,755



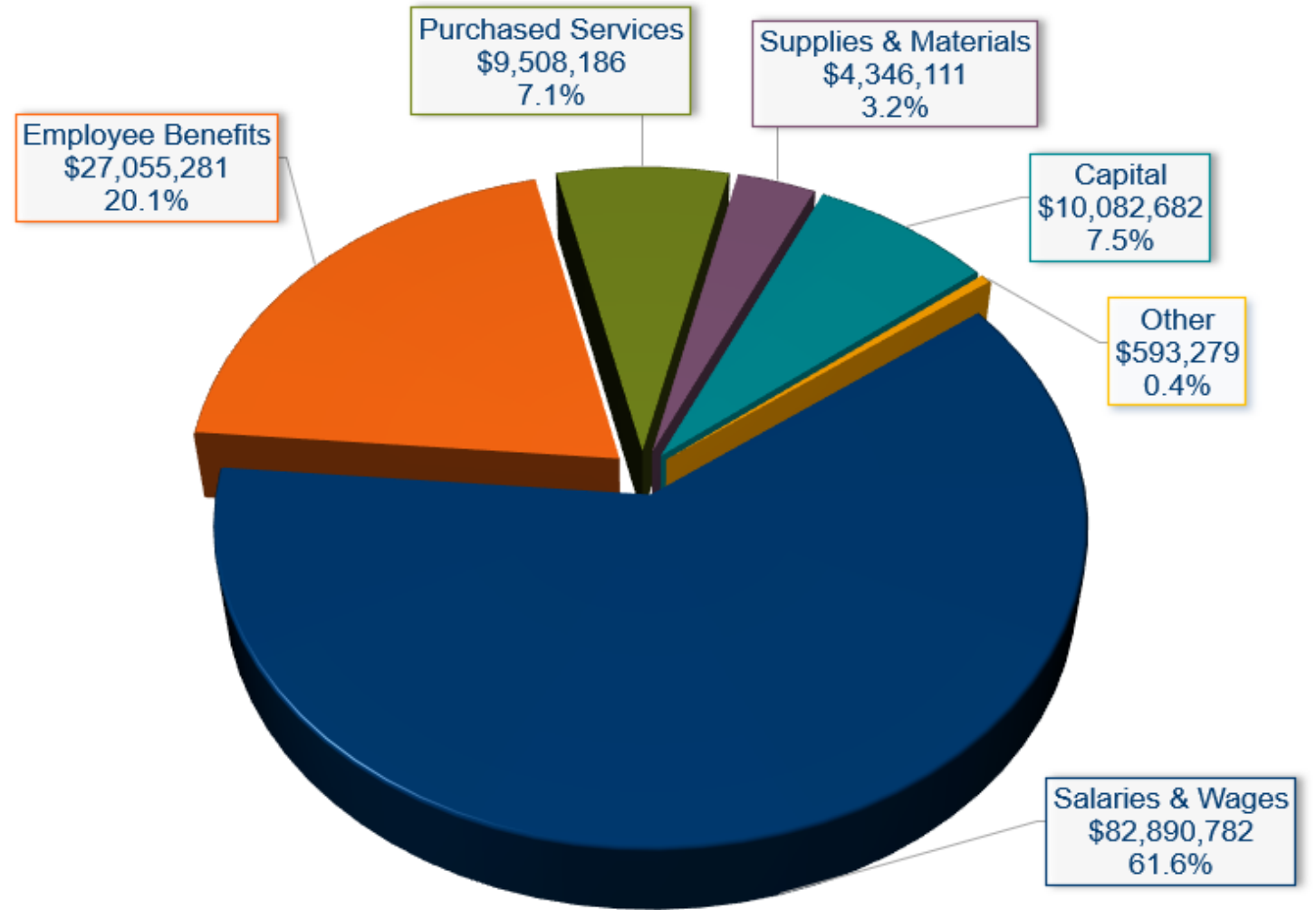
General Fund Revenue

2022-23 Budget
\$134,097,137



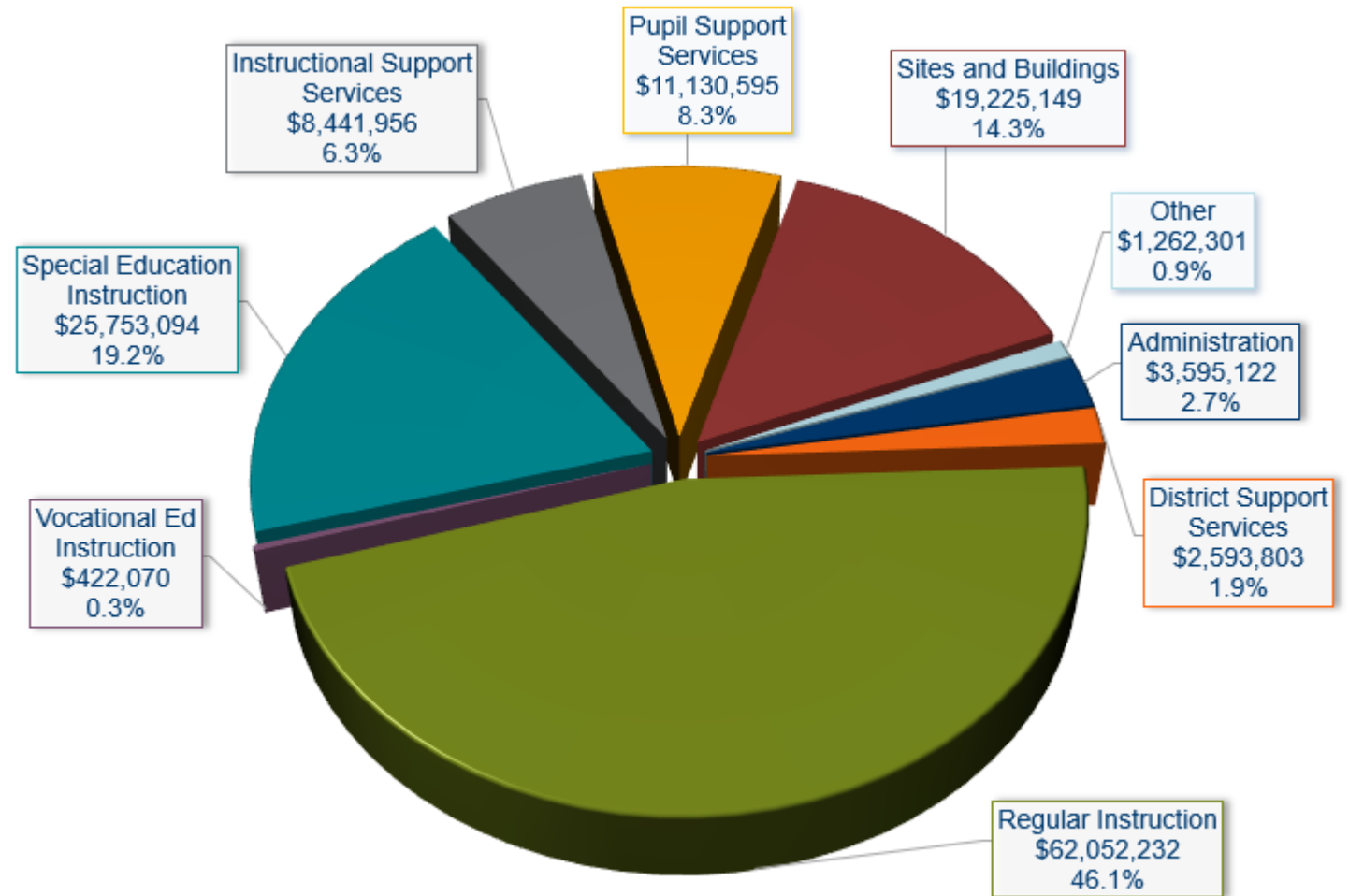
General Fund Expenditures - by Object -

2022-23 Budget
\$134,476,322



General Fund Expenditures - by Program -

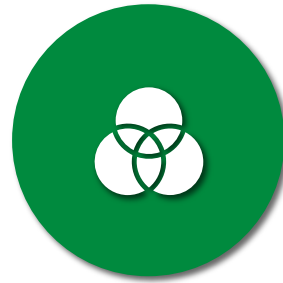
2022-23 Budget
\$134,476,322



Payable 2023 Property Tax Levy



Determination of levy



Comparison of 2022 to 2023 levies



Reasons for changes in tax levy



Impact on taxpayers

Property Tax Background

- Every owner of taxable property pays property taxes to various “taxing jurisdictions” (county, city/township, school district, special districts) in which property is located
- Each taxing jurisdiction sets own tax levy, often based on limits in state law
- County sends bills, collects taxes from property owners & distributes funds back to other taxing jurisdictions

Sample of parcel specific notice mailed to every property owner between November 11 & November 24

Contents:

- Proposed property taxes compared to last year
 - By taxing jurisdiction
 - By voter approved & other for school district
- Time & place of public meetings



Spruce County
 Jane Smith, Auditor-Treasurer
 345 12th Street East, Box 78
 Spruceville, MN 55555-5555
 (555) 345-6789
 www.co.spruce.mn.us

TAXPAYER(S):
 John and Mary Johnson
 123 Pine Rd S
 Spruceville, MN 55555-5555

Property Information

PIN Number: 01.234.56.789.R1
Property Address: 789 Pine Rd S
 Spruceville, MN 55555

Property Description:
 Lot 1, Block 1, Spruce Acres Subdivision

PROPOSED TAXES 2023

THIS IS NOT A BILL. DO NOT PAY.

VALUES AND CLASSIFICATION																
Step 1	<table border="1"> <thead> <tr> <th>Taxes Payable Year</th> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr> <td>Estimated Market Value</td> <td>\$125,000</td> <td>\$150,000</td> </tr> <tr> <td>Homestead Exclusion</td> <td>\$</td> <td>\$23,800</td> </tr> <tr> <td>Taxable Market Value</td> <td>\$125,000</td> <td>\$126,200</td> </tr> <tr> <td>Class</td> <td>Res NHmstd</td> <td>Res Hmstd</td> </tr> </tbody> </table>	Taxes Payable Year	2022	2023	Estimated Market Value	\$125,000	\$150,000	Homestead Exclusion	\$	\$23,800	Taxable Market Value	\$125,000	\$126,200	Class	Res NHmstd	Res Hmstd
Taxes Payable Year	2022	2023														
Estimated Market Value	\$125,000	\$150,000														
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Class	Res NHmstd	Res Hmstd														
Step 2	<table border="1"> <thead> <tr> <th colspan="2">PROPOSED TAX</th> </tr> </thead> <tbody> <tr> <td>Property Taxes before credits</td> <td>\$1,562.46</td> </tr> <tr> <td>School building bond credit</td> <td>\$ 12.00</td> </tr> <tr> <td>Agricultural market value credit</td> <td></td> </tr> <tr> <td>Other credits</td> <td></td> </tr> <tr> <td>Property Taxes after credits</td> <td>\$1,550.46</td> </tr> </tbody> </table>	PROPOSED TAX		Property Taxes before credits	\$1,562.46	School building bond credit	\$ 12.00	Agricultural market value credit		Other credits		Property Taxes after credits	\$1,550.46			
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The time to provide feedback on PROPOSED LEVIES is NOW

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2022	Proposed 2023
State General Tax	No meeting required	\$0	\$0
County of Spruce Spruce County Courthouse 123 Spruce St Spruceville, MN 55555 www.co.spruce.mn.us (555) 123-4567	December 2, 7:00 PM	\$438.06	\$484.18
City of Spruceville Mayor's Office 456 Spruce St Spruceville, MN 55555 www.ci.spruceville.mn.us (555) 123-7854	December 1, 6:30 PM Spruceville City Hall	\$273.79	\$312.06
Spruceville School District 900 150 1st St N Spruceville, MN 55555 www.spruceville.k12.mn.us (555) 123-6780	December 9, 7:00 PM Spruceville High School Cafeteria		
Voter Approved Levies		\$289.35	\$296.68
Other Levies		\$340.11	\$374.60
Memo Special Taxing Districts		\$57.76	\$58.70
Spruceville Metropolitan Council www.spruce.metrocouncil.org (555) 555-5555 Spruceville, MN 55055	December 12, 7:30 PM Spruce Park Centre 500 Pine St.		
Other Special Taxing Districts	No meeting required	\$12.80	\$13.02
Tax Increment Tax	No meeting required	\$10.15	\$11.22
Total excluding any special assessments:		\$1,422.02	\$1,660.46
			9.0%

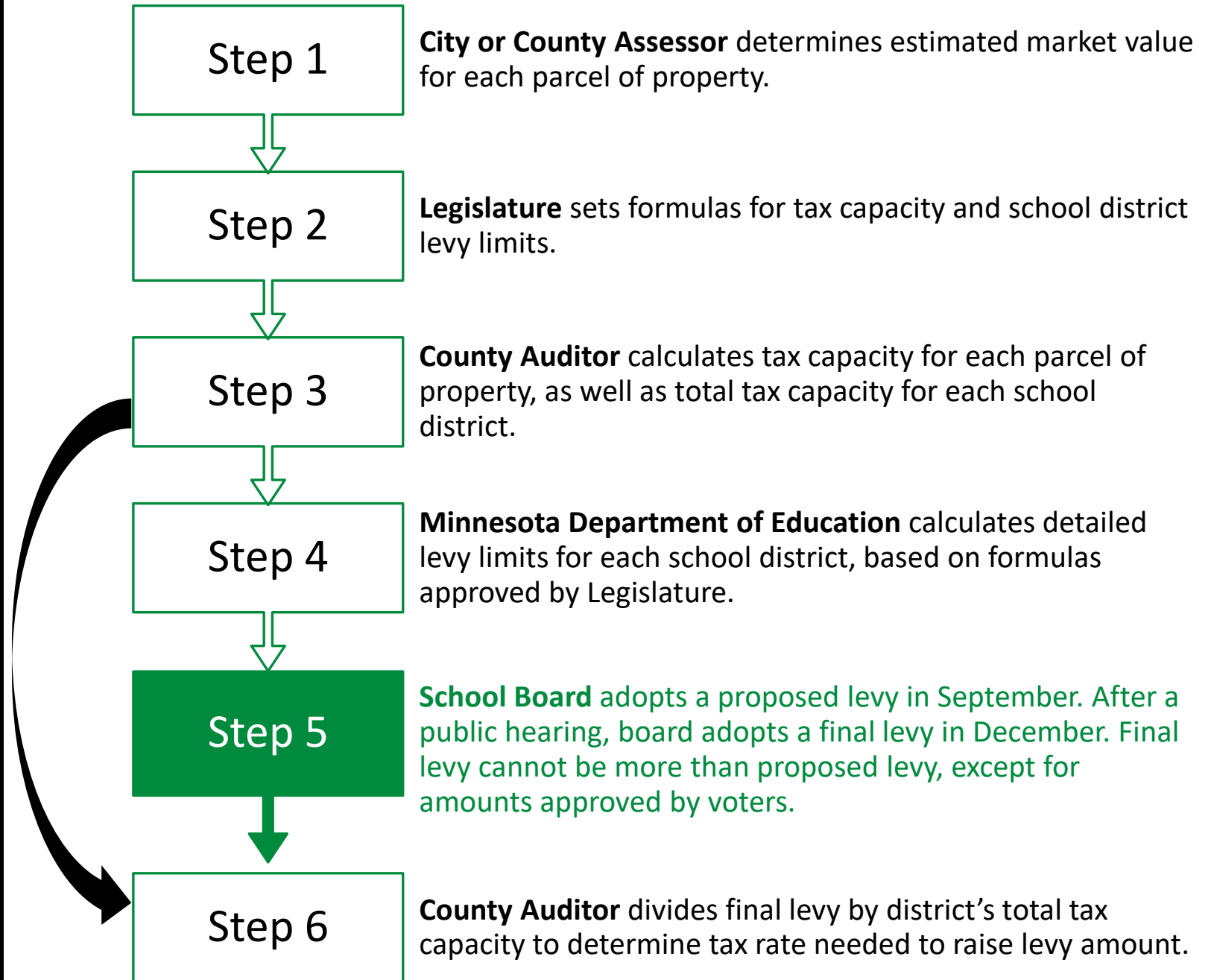
Your school district was scheduled to hold a referendum at the November general election. If the referendum was approved by the voters, the school district's voter approved property tax for 2023 may be higher than the proposed amount shown on this notice.

School District Property Taxes

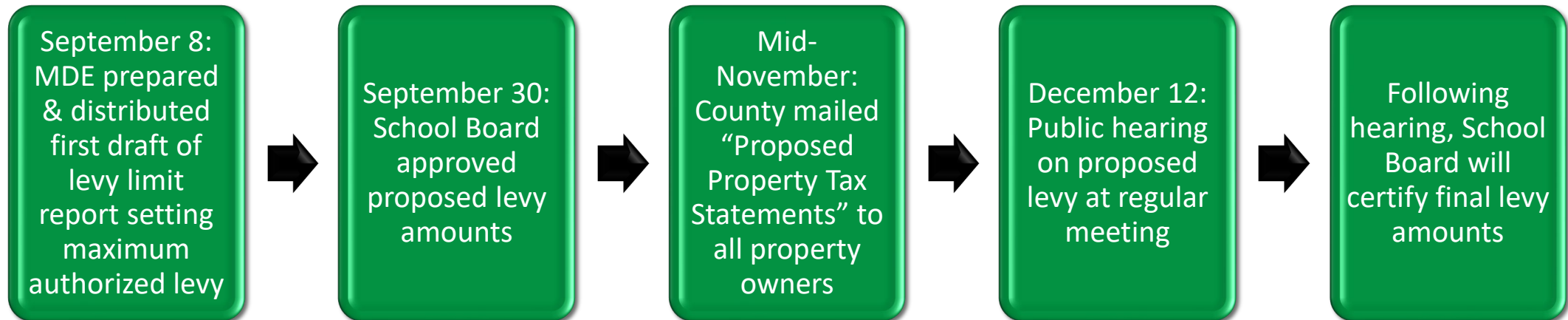
- Each school district may levy taxes in over 40 different categories
- Maximum levy amounts (calculated by MDE) for each category are set by:
 - State law
 - Voter approval
- Property Tax Process
 - Key steps in process are summarized on next slide
 - Any of these steps may affect taxes on a parcel of property, but district has control over only 1 of 6 steps

School District Property Tax Process

Note: For certain levy categories, tax rates & levy amounts are based on referendum market value, rather than tax capacity.



Approval of District's Tax Levy in 2022 (Payable 2023)





Overview of District's Proposed Tax Levy

- Proposed Payable 2023 tax levy is an increase from 2022 of \$6,070,847 or 9.7%
- Changes by levy category and reasons for major increases & decreases in levy are included on following slides

Comparison of Actual Tax Levy Payable in 2022 to Proposed Levy Payable in 2023

Fund Levy Category	Actual Levy Payable in 2022	Proposed Levy Payable in 2023	\$ Change	% Change
General				
Voter Approved Operating Referendum	\$17,358,577	\$19,707,621	\$2,349,043	
Local Optional Revenue (LOR)	6,690,790	6,771,734	80,943	
Equity	642,824	648,840	6,017	
Capital Project Referendum	6,977,669	7,431,835	454,166	
Operating Capital	1,257,777	1,396,397	138,620	
Alternate Teacher Compensation	789,983	802,462	12,479	
Achievement and Integration	381,976	391,167	9,190	
Other Post Employment Benefits	986,258	613,276	(372,981)	
Long Term Facilities Maintenance	9,580,545	10,946,893	1,366,348	
Instructional Lease	788,819	2,218,571	1,429,752	
Other	643,947	597,149	(46,798)	
Prior Year Adjustments	495,886	1,764,767	1,268,881	
Total, General Fund	\$46,595,052	\$53,290,711	\$6,695,659	14.4%
Community Service				
Basic Community Education	\$309,579	\$309,579	\$0	
Early Childhood Family Education	309,280	342,999	33,719	
School-Age Child Care	453,000	560,000	107,000	
Other	12,640	13,563	923	
Prior Year Adjustments	5,361	5,918	558	
Total, Community Service Fund	\$1,089,859	\$1,232,059	\$142,200	13.0%
Debt Service				
Voter Approved	\$13,494,671	\$12,768,998	(\$725,673)	
Long Term Facility Maintenance	2,483,789	2,348,654	(135,135)	
Reduction for Debt Excess	(995,220)	(929,733)	65,487	
Prior Year Adjustments	61,248	89,557	28,309	
Total, Debt Service Fund	\$15,044,488	\$14,277,476	(\$767,012)	-5.1%
Total Levy, All Funds	\$62,729,399	\$68,800,246	\$6,070,847	9.7%
Subtotal by Truth in Taxation Categories:				
Voter Approved	37,356,418	40,753,483	3,397,065	
Other	25,372,981	28,046,763	2,673,781	
Total	\$62,729,399	\$68,800,246	\$6,070,847	9.7%

Explanation of Levy Changes

Category:

General Fund - Voter Approved Operating Referendum

Change:

+\$2,349,043

Use of Funds:

General Operating Expenses

Reason for Change:

- Voter approved operating referendum authority includes an annual inflationary increase
- Inflation factors are determined by the State, as set in statute

Explanation of Levy Changes

Category:

General Fund – Long Term Facilities Maintenance (LTFM)

Change:

+\$1,366,348

Use of Funds:

Deferred Maintenance

Reason for Change:

- District is eligible for LTFM revenue based on state approved project costs
- Levies are coordinated with other capital and debt levies to maintain a level or declining tax rate

Explanation of Levy Changes

Category:

General Fund –Instructional Lease

Change:

+\$1,429,752

Use of Funds:

State Approved Instructional Lease Costs

Reason for Change:

Estimated FY 2023-24 lease payments for building additions at Countryside Elementary School

Explanation of Levy Changes

Category:

General Fund – Prior Year Adjustments

Change:

+\$1,268,881

Use of Funds:

Various

Reason for Change:

Initial levies are based on estimates. In later years, amounts are updated and levies are retroactively adjusted.

Explanation of Levy Changes

Category:

Debt Service Fund – Voter Approved

Change:

-\$725,673

Use of Funds:

Required Payments on Bonds

Reason for Change:

Levies are coordinated with other capital and debt levies to maintain a level or declining tax rate

Factors Impacting Individual Taxpayers' School Taxes

Many factors can cause a tax bill for an individual property to increase or decrease from year to year

- Changes in value of individual property
- Changes in total value of all property within District
- Increases or decreases in levy amounts caused by changes in state funding formulas, local needs & costs, voter-approved referendums & other factors

Four Year School Levy Comparison

- Examples include school district taxes only & are shown based on no change and a 12.8% increase in property value for residential homes over the past four years
 - Actual changes in value may be more or less than this for any parcel of property
 - Intended to provide a fair representation of what happened to school district property taxes over this period for typical properties
- Examples are for property in City of Edina
- Amounts for 2023 are preliminary estimates; final amounts could change slightly
- Estimates prepared by Ehlers (District's municipal financial advisors)

Estimated Changes in School Property Taxes, 2020 to 2023

Based on No Changes in Property Values

Type of Property	Estimated Market Value	Actual Taxes Payable in 2020	Actual Taxes Payable in 2021	Actual Taxes Payable in 2022	Estimated Taxes Payable in 2023	Change in Taxes 2020 to 2023	Change in Taxes 2022 to 2023
Residential Homestead	\$500,000	\$2,624	\$2,629	\$2,594	\$2,511	-\$113	-\$83
	750,000	4,128	4,140	4,078	3,942	-186	-136
	1,000,000	5,631	5,651	5,562	5,373	-258	-189
	1,500,000	8,638	8,673	8,530	8,235	-403	-295
	2,000,000	11,644	11,694	11,498	11,097	-547	-401
Commercial/Industrial #	\$1,000,000	\$6,055	\$6,126	\$5,807	\$5,743	-\$312	-\$64
	2,500,000	15,364	15,550	14,728	14,564	-800	-164
	5,000,000	30,878	31,256	29,598	29,266	-1,612	-332

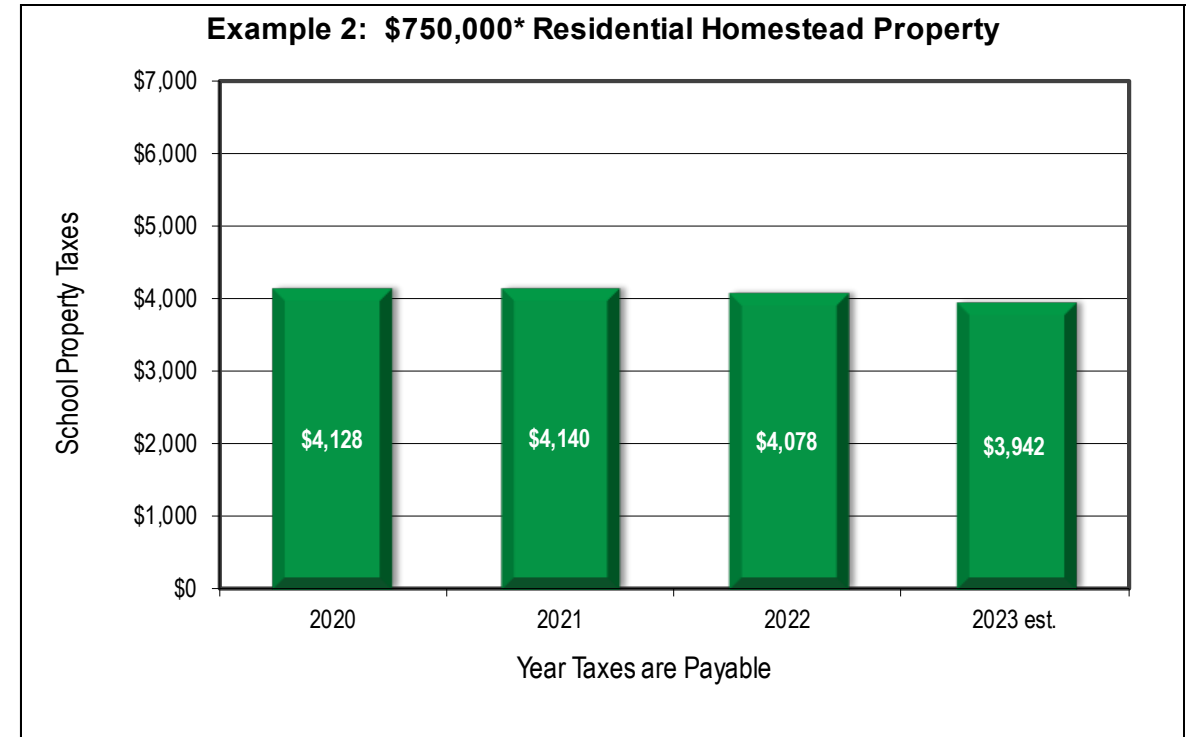
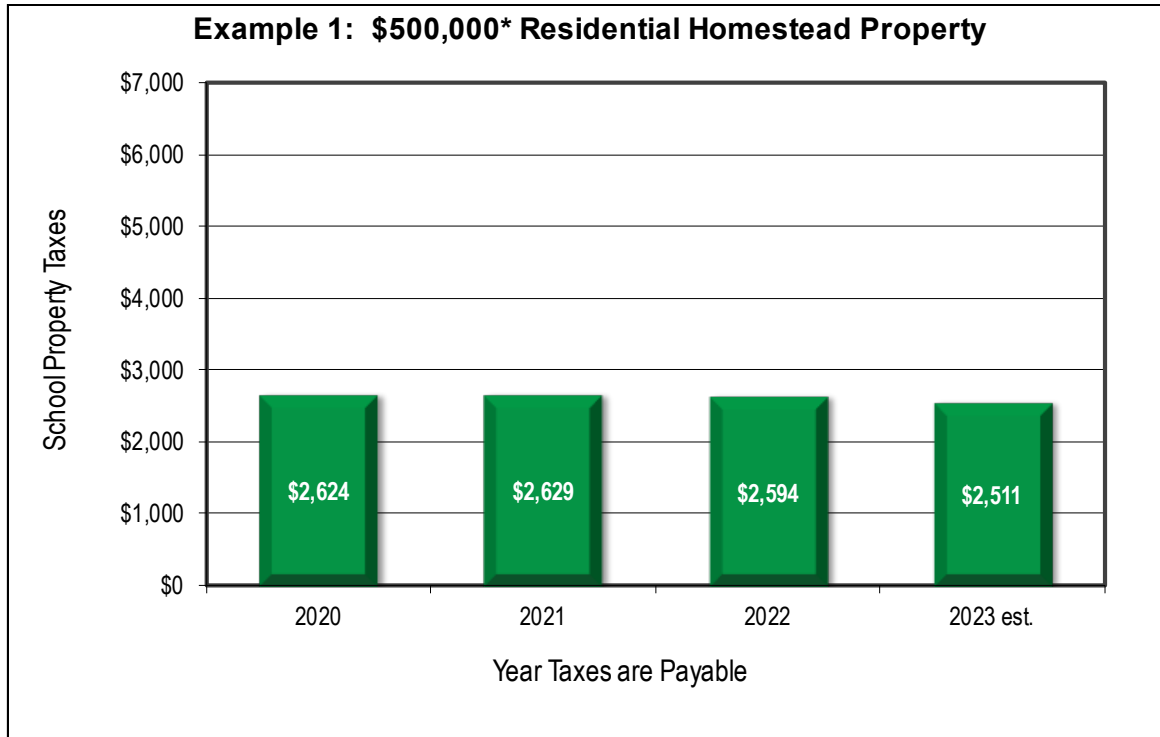
For commercial-industrial property, amounts above are for property in the City of Edina. Taxes for commercial-industrial property in other municipalities may be slightly different, due to the impact of the Fiscal Disparities Program.

General Notes

1. Amounts are based on school district taxes only, and do not include taxes for city or township, county, state, or other taxing jurisdictions.
2. Estimates of taxes payable in 2023 are preliminary, based on the best data available.
3. For all examples of properties, taxes are calculated based on no changes in estimated market value from 2020 to 2023.

Estimated Changes in School Property Taxes, 2020-23

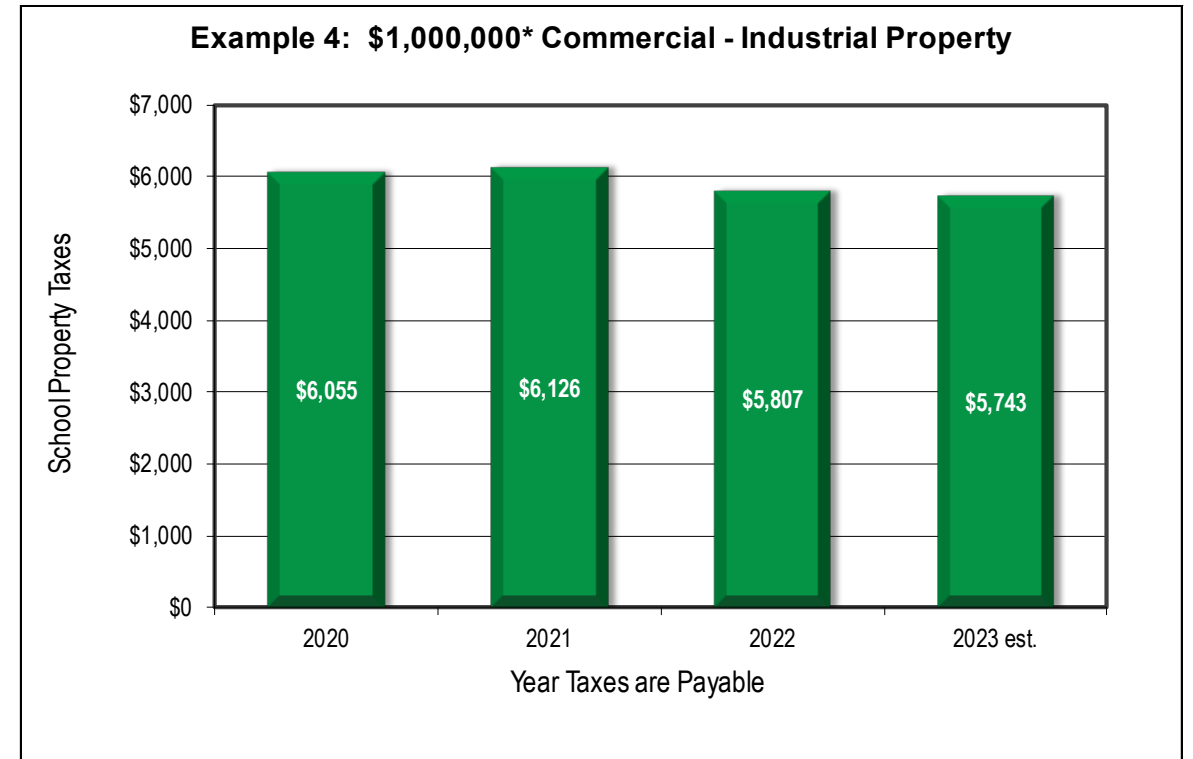
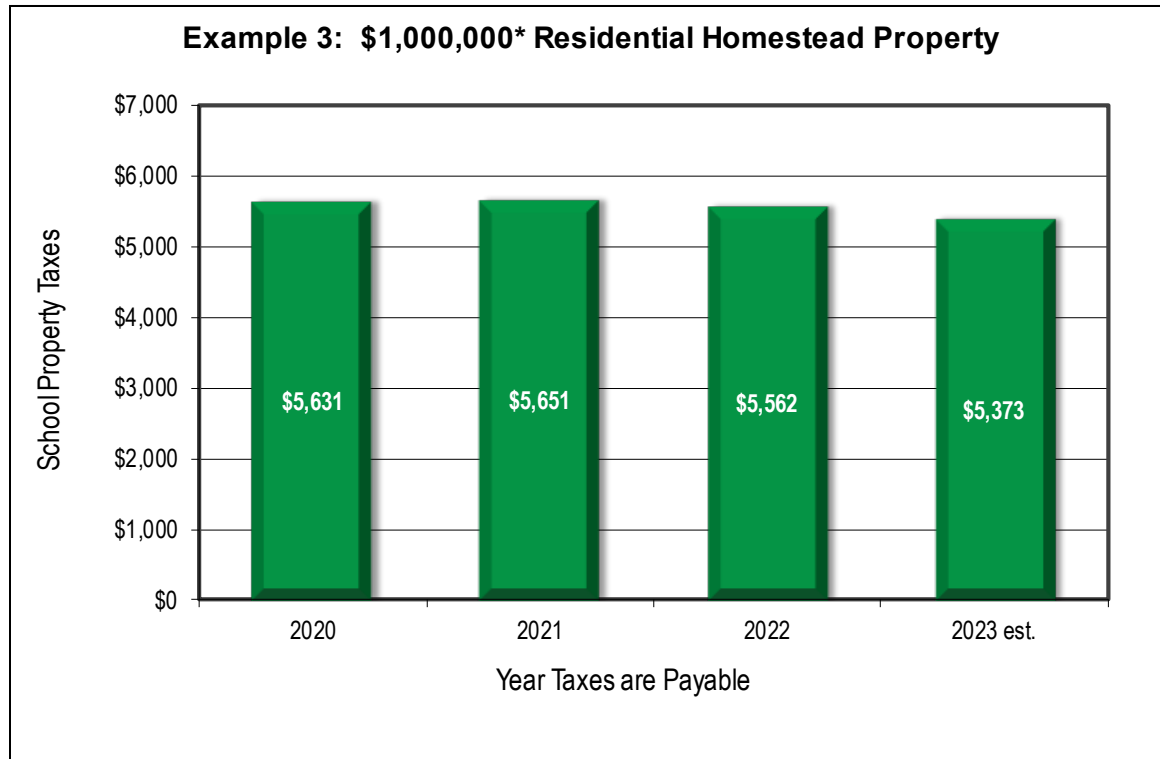
Based on No Changes in Property Value



* Estimated market value for taxes payable in 2023. Taxes are calculated based on no changes in market value from 2020 to 2023.

Estimated Changes in School Property Taxes, 2020-23

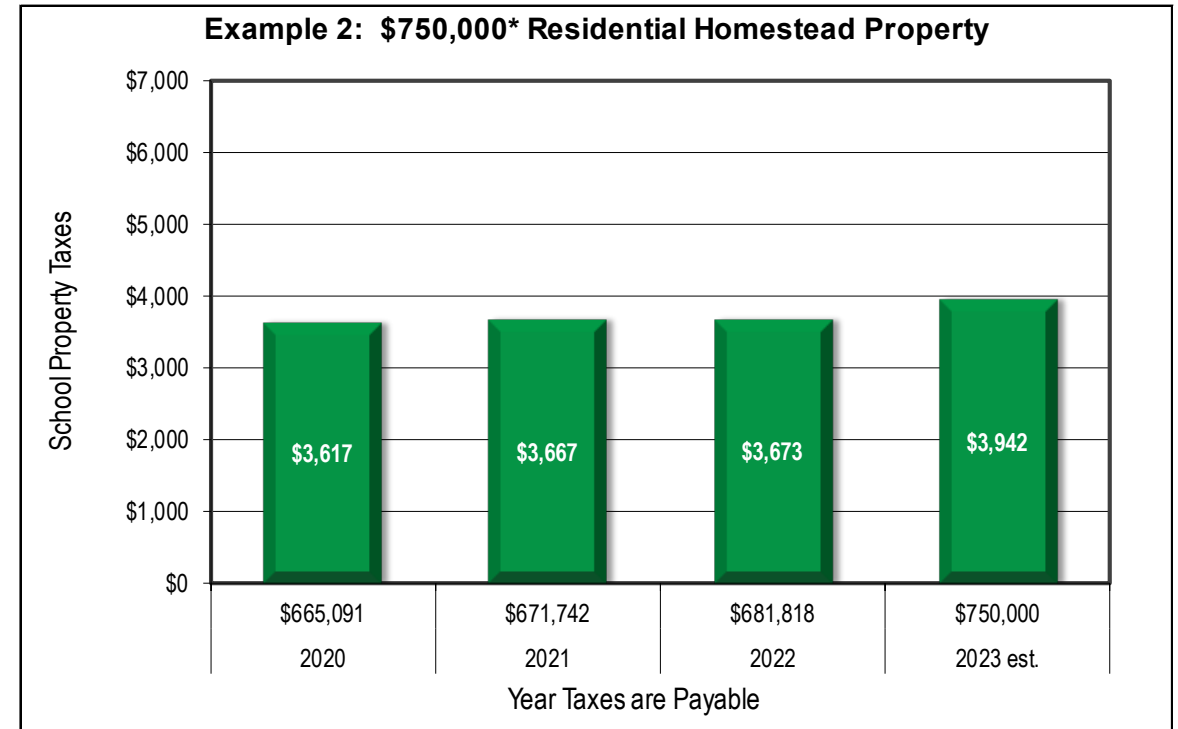
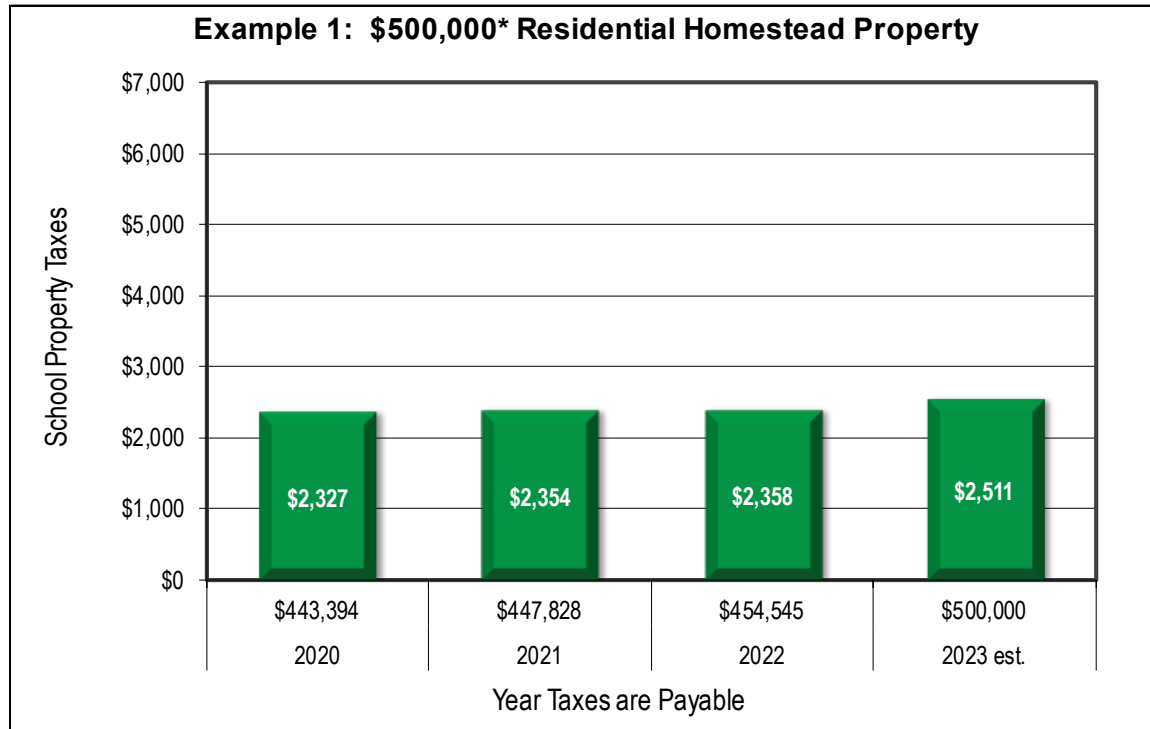
Based on No Changes in Property Value



* Estimated market value for taxes payable in 2023. Taxes are calculated based on no changes in market value from 2020 to 2023.

Estimated Changes in School Property Taxes, 2020-23

Based on 12.8% Cumulative Changes in Property Value



* Estimated market value for taxes payable in 2023. Taxes are calculated based on changes in market value of 1.0% from 2020 to 2021, 1.5% from 2021 to 2022 and 10.0% from 2022 to 2023.

State Property Tax Refunds & Deferral

Homestead Credit Refund

- Available for all homestead property, both residential and agricultural (house, garage and one acre (HGA) only)
- Refund is sliding scale, based on total property taxes and income (maximum refund is \$2,930 for homeowners and \$2,280 for renters)

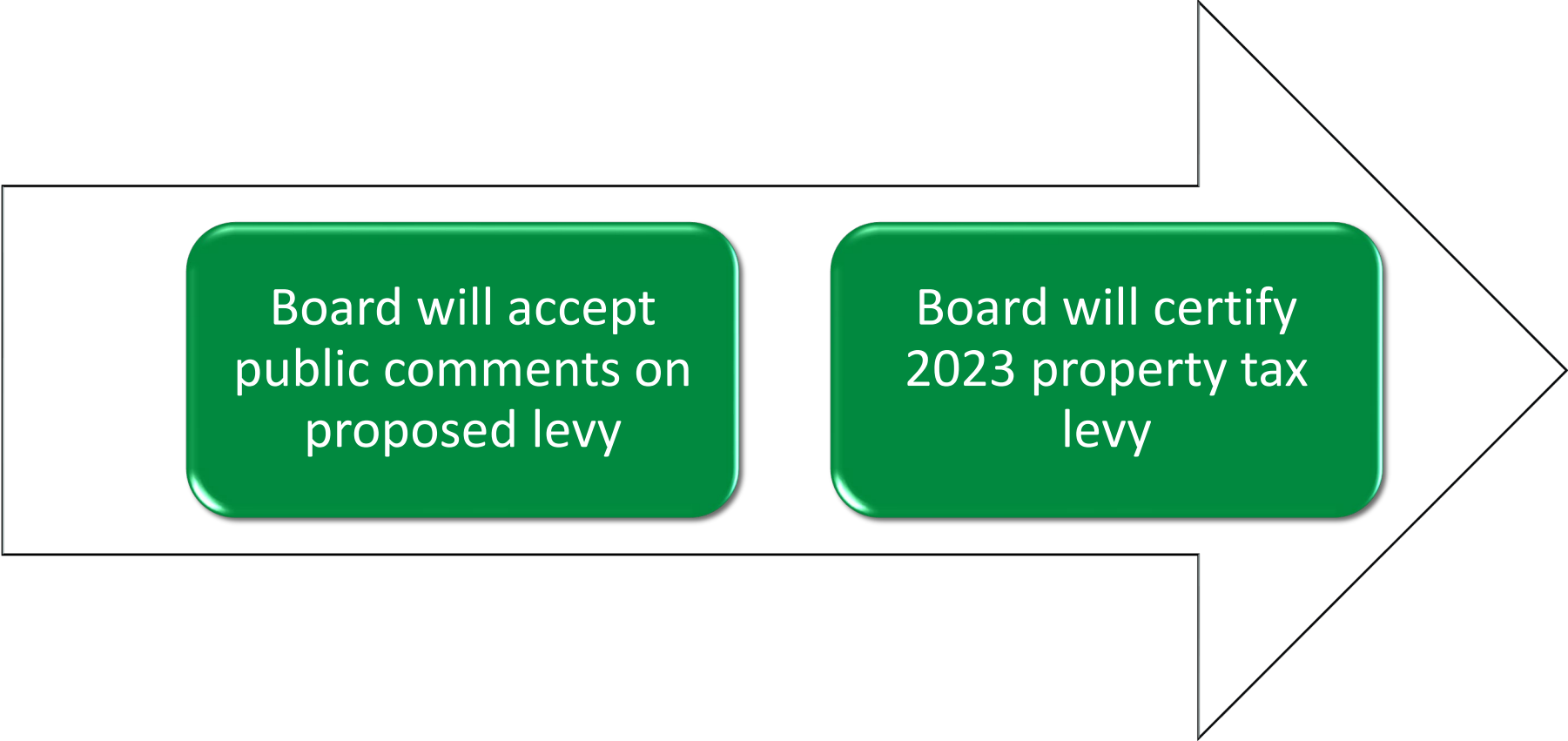
Special Property Tax Refund

- Available for all homestead property, both residential & agricultural (HGA only) with a gross tax increase of at least 12% and \$100 over prior year
- Refund is 60% of tax increase that exceeds greater of 12% or \$100 (max \$1,000)

Senior Citizen Property Tax Deferral

- Allows people 65 years of age or older with household income of \$60,000 or less to defer a portion of property taxes on their home
- Deferred property taxes plus accrued interest must be paid when home is sold or homeowner(s) dies

Next Steps



Board will accept
public comments on
proposed levy

Board will certify
2023 property tax
levy



PUBLIC COMMENTS

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF NOVEMBER 9, 2022

SPECIAL MEETING
5:00 PM

Edina Community Center
ECC 338 and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Mr. David Goldstein
Ms. Julie Greene

Ms. Janie Shaw

PRESIDING OFFICER: Chair Erica Allenburg

5:00 - 7:06 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Mert Woodard, Director of Business Services

Karen Bergen, Principal, Countryside Spanish Dual Language Elementary
Caroline Linden, Dean, Countryside Spanish Dual Language Elementary

Mick Spence, Esq.

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
NOVEMBER 9, 2022

5:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Goldstein, Greene. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Woodard; Bergman, Linden; Spence.

CLOSED SESSION

A. Legal Issue

DISCUSSION

A. Countryside Programming Update

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 7:06 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 9, 2022 SPECIAL MEETING

5:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Gabler, Goldstein, Greene. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Woodard; Bergman, Linden; Spence.

Member Birdman motioned and Member Arom seconded to close the meeting. Motion was approved by unanimous vote.

CLOSED SESSION

Legal Issue: Pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been filed against the District in the case of Otto v. ISD 273, Court File No. 22-cv-00005-KMM-BRT. The Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for the potential settlement of the matter.

Closed session adjourned at 6:15 pm; Member Arom motioned and Member Birdman seconded to open meeting. Meeting recessed until 6:25 pm.

DISCUSSION

Countryside Programming Update: Staff and Board members discussed programming at Countryside Elementary, including needs assessment to gather information from stakeholders.

LEADERSHIP AND COMMITTEE UPDATES

Chair Allenburg provided information about seating of the new Board member.

Member Greene provided information about a video created as part of the Communications Plan.

ADJOURNMENT

At 7:06 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF NOVEMBER 14, 2022

SPECIAL MEETING
4:00 PM

Edina Community Center
ECC 338 and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw

Mr. David Goldstein

PRESIDING OFFICER: Chair Erica Allenburg

4:05 - 4:55 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Natasha Monsaas-Daly; Director of District Media and Technology
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Business Services

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
NOVEMBER 14, 2022

4:05 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Leland, Monsaas-Daly, Remsing, Sailer, Woodard.

REPORT:

- A. Board Retreat Overview

DISCUSSION

- A. Portrait of a Graduate
- B. Board Legislative Engagement

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 4:55 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 14, 2022 SPECIAL MEETING

5:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Gabler, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Leland, Monsaas-Daly, Remsing, Sailer, Woodard.

REPORT

Board Retreat Overview: Chair Allenburg gave an overview of plans for the annual Board retreat in January.

DISCUSSION

Portrait of a Graduate: Staff and Board members discussed a proposed update to the Portrait of a Graduate.

Board Legislative Engagement: Board members discussed Policy 217 Legislative Involvement and their legislative platform.

ADJOURNMENT

At 4:55 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF NOVEMBER 14, 2022

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Mr. David Goldstein
Ms. Julie Greene
Ms. Janie Shaw

PRESIDING OFFICER: Chair Erica Allenburg

7:00 PM – 10:43 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Natasha Monsaas-Daly, Director of District Media and Technology Services
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Business Services

Dr. Tim Anderson, Principal, South View Middle School
Andy Beaton, Principal, Edina High School
Karen Bergman, Principal, Countryside Spanish Dual Language Elementary School
Mark Carlson, Teaching and Learning Curriculum Coordinator
Greg Guswiler, Teaching and Learning Data Programming Analyst and Coordinator
Lisa Masica, Principal, Cornelia Elementary School

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA NOVEMBER 14, 2022

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Goldstein, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard; Anderson, Beaton, Bergman, Carlson, Guswiler, Masica.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

EXCELLENCE IN ACTION

PUBLIC HEARING

HEARING FROM MEMBERS OF THE PUBLIC

REPORT

- A. Culture and Climate Board Update

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

- A. Minutes: *October 17 work session and regular meetings; October 25 special meeting*
- B. Personnel Recommendations
- C. Expenditures Payable, October 2022
- D. Electronic Fund Transfers, October 2022
- E. Assurance of Compliance
- F. Acceptance of Donations, October 2022
- G. Anonymous Stethoscope Gift
- H. Commendation of National Merit Scholarship Program Honorees

DISCUSSION

- A. Edina Public Schools Data Metrics Plan
- B. Substitute Rates (Teachers and Paraprofessionals)
- C. Policy Review (*106, 109, 110, 201, 202, 538*)

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

- A. Countryside Programming Update
- B. Proposed 2022-2024 Collective Bargaining Agreement Between Independent School District 273 and the Edina Administrative Council (Principals)
- C. Canvassing Returns of Votes for the School District Special Education
- D. Issuance of Certificates of Election and District Election Related Duties
- E. Policy Review (*105 and 108*)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

- A. Enrollment
 - Mobility Report
 - Enrollment Report

- B. Governmental Fund Expenditure Report
- C. Kids Club Update

ADJOURNMENT

The meeting adjourned at 10:43 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 14, 2022 REGULAR MEETING

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Goldstein, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard; Anderson, Beaton, Bergman, Carlson, Guswiler, Masica.

APPROVAL OF AGENDA WITH CHANGE BY UNANIMOUS VOTE

Member Gabler moved and Member Birdman seconded to approve the agenda. All members voted Aye.

EXCELLENCE IN ACTION

Concord Elementary PTO President Shelby Reitz and others shared a presentation about the cafeteria updates.

MEETING RECESSED at 7:08pm

World's Best Workforce Public Hearing: Staff presented information on the district's World's Best Workforce and Achievement & Integration plans.

MEETING RESUMED at 7:39pm

HEARING FROM MEMBERS OF THE PUBLIC

Students Alexandra Ayers, Isla Stevens, Alexander Tyshow, Marko Tomljanovic, John Doyle, and Clarie Daman spoke about the South View Middle School Environmental Group (SVEG). Teacher Matt Pearson spoke about SVEG and environmental partnerships. Mindy Ahler spoke about sustainability in schools. Dorothy Kerzner spoke about the Edina Professional Association of Support Staff (EPASS).

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

Member Birdman moved and Member Shaw seconded to approve the consent agenda. Member Greene abstained from voting. All other members voted Aye.

The resolutions were:

- A. Minutes: *October 17 work session and regular meetings; October 25 special meeting*
- B. Personnel Recommendations
- C. Expenditures Payable, October 2022
- D. Electronic Fund Transfers, October 2022
- E. Assurance of Compliance
- F. Acceptance of Donations, October 2022
- G. Anonymous Stethoscope Gift
- H. Commendation of National Merit Scholarship Program Honorees

REPORT

Culture and Climate Board Update: Staff shared information about efforts to develop and maintain a culture of continuous improvement. Principals and staff from Cornelia Elementary School, South View Middle School, and Edina High School shared specific examples of work in their buildings.

DISCUSSION

Edina Public Schools Data Metrics Plan: Staff presented information about the Data Metrics plan, including baseline data from Spring 2022.

Substitute Rates (Teachers and Paraprofessionals): Staff presented information about the challenge of employing enough substitute teachers and paraprofessionals.

Policy Review (106, 109, 110, 201, 202, 538): Policy Committee members presented Policies 106, 109, 110, 201, 202, 538 for discussion. All policies will move forward for Action at the next regular meeting.

- Policy 106 School District Goals and School Improvement Goals
- Policy 109 School District Advisory Teams
- Policy 110 Decision Making Process
- Policy 201 Legal Status of the School Board
- Policy 202 School Board Officers
- Policy 538 Field Trips and Travel

Citing Policy 203, Chair Allenburg requested that the Board vote on extending the meeting past 10:00pm. Member Greene moved and Member Gabler seconded to approve the motion. The Board recessed for 5 minutes.

ACTION ITEM APPROVED BY UNANIMOUS VOTE

Countryside Programming Update: Member Shaw moved and Member Birdman seconded to approve the motion. All members voted Aye.

Proposed 2022-2024 Collective Bargaining Agreement Between Independent School District 273 and the Edina Administrative Council (Principals): Member Birdman moved and Member Gabler seconded to approve the motion. All members voted Aye.

Canvassing Returns of Votes for the School District Special Education: Member Goldstein moved and Member Gabler seconded to approve the motion. All members voted Aye.

Issuance of Certificates of Election and District Election Related Duties: Member Shaw moved and Member Birdman seconded to approve the motion. All members voted Aye.

Policy Review (105 and 108): Member Gabler moved and Member Shaw seconded to approve the motion. All members voted Aye.

LEADERSHIP AND COMMITTEE UPDATES

Chair Allenburg spoke about seating the new Board member and noted this would be Member Goldstein's last meeting. She also mentioned the reception held earlier in the evening to recognize National Merit semifinalists and commended students. And, Chair Allenburg expressed thanks for the donations to the district.

SUPERINTENDENT UPDATES

Superintendent Stanley also spoke about the National Merit students' exceptional work, and read three staff commendations. She spoke about the Student Spaceflight Experiments Program (SSEP) and thanked the Edina Education Fund for their financial support and Dr. Smasal's project management.

At 10:43 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF NOVEMBER 29, 2022

SPECIAL MEETING
5:00 PM

Edina Community Center
ECC 338

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Regina Neville
Ms. Janie Shaw

PRESIDING OFFICER: Chair Erica Allenburg

5:00 - 5:59 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Mert Woodard, Director of Business Services

Mick Spence, Esq.

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
NOVEMBER 29, 2022

5:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Neville, Shaw. Staff present: Stanley, Smasal, Woodard; Spence.

CLOSED SESSION

A. Legal Issue

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 5:59 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Janie Shaw, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
NOVEMBER 29, 2022 SPECIAL MEETING

5:00 PM Chair Allenburg called to order the special meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Neville, Shaw. Staff present: Stanley, Smasal, Woodard; Spence.

Member Birdman motioned and Member Arom seconded to close the meeting. Motion was approved by unanimous vote.

CLOSED SESSION

Legal Issue: Pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been filed against the District in the case of Otto v. ISD 273, Court File No. 22-cv-00005-KMM-BRT. The Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for the potential settlement of the matter.

ADJOURNMENT

At 5:59 PM, there being no objection, Chair Allenburg adjourned the meeting.



Board Meeting Date: December 12, 2022

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Sonya Sailer, Director of Human Resources

BACKGROUND: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER:

ATTACHMENTS:

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Salary</u>	<u>Date</u>
BRUESCH, ELLEN	DW	OCCUPATIONAL THERAPIST	\$34,168.40 (prorated)	12/5/2022
GULBRANSON, HANS	EHS	MATHEMATICS (LTS)	\$27.63/HOUR	1/23/23 - 6/5/23
SCHWINGHAMMER, ANDREA CC		KINDERGARTEN (LTS)	\$27.63/HOUR	10/24/22 - 1/20/23
YOUNG, HADLEY	VV	MATHEMATICS (LTS)	\$27.63/HOUR	2/21/23 - 6/5/23

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Building</u>	<u>Date</u>
PEACHA, CLAIRE	SPED TEACHER	CV	12/21/2022
STEWART, ANN	GRADE 4 TEACHER	CV	12/5/2022
WATKINS, STEPHEN	ENGLISH TEACHER	EHS	1/20/2023

C. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
BAKER, ZACHARY	TEACHER	CV	4/20/23 - 6/01/2023
LARKINS, SALLY	TEACHER	EHS	2/17/23 - 6/5/2023
MINOWITZ, MATTHEW	TEACHER	EHS	1/13/23 - 5/5/2023
STEWART, ANN	TEACHER	CV	11/14/22 - 12/5/22
STAMM, ALYSSA	TEACHER	CS	5/29/22 - 6/5/2023
UHLER, KAREN	TEACHER	VV	1/13/23 - 4/7/2023

D. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Salary</u>	<u>Date</u>
ECK, ABIGAIL	VV	FROM: EA - SPED PARA TO: PREMIER SUBSTITUTE	\$190/DAY	11/4/2022
ENDO, ANGIE	VV	MEDIA SPECIALIST-ADDITIONAL 4 DUTY DAYS FOR 22-23	\$1,655.15	22-23 SY

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Salary</u>	<u>Date</u>
ABREGO, DAVID	DW	CUSTODIAN	\$21.00/HOUR	11/22/2022
BACA, EMILY	CN	EA - SPED PARA	\$18.50/HOUR	11/17/2022
BOU MALHAM, SARAH	CV	EA - SPED PARA	\$22.02/HOUR	12/07/2022
CARLSON, TREY	EHS	EVENT WORKER	\$15.00/HOUR	12/05/2022
CRANDELL, STEVE	EHS	CUSTODIAN	\$20.25/HOUR	11/22/2022
CHRISTIANS, DYLAN	TRANSP	MECHANIC	\$4,277/MONTH	11/28/2022
JACKSON, MARY	DO	12-MONTH DEPT SPECIALIST A	\$4,234/MONTH	12/12/2022
LUNDBORG, STEPHANIE	EHS	EA - SPED PARA	\$22.02/HOUR	11/29/2022
RAMOS, ANDREW	VV	IA - CLASSROOM PARA	\$17.50/HOUR	11/28/2022
REGAN, CHARLES	EHS	EA - SPED PARA	\$18.50/HOUR	12/02/2022
ROSAS, EDITH	ECC	CUSTODIAN	\$20.25/HOUR	11/21/2022
ROUP, JOHN	TRANSP	BUS DRIVER	\$23.00/HOUR	12/05/2022
SACKETT, CATHY	SV	EA - SPED PARA	\$22.02/HOUR	11/21/2022
SAHOO, DEEPTIREKHA	CV	EA - SPED PARA	\$22.02/HOUR	12/12/2022
SHUN, AVERY	VV	EA - SPED PARA	\$19.67/HOUR	12/05/2022
VAUGHN-JEHRING, KATHERINE	VV	IA - CLASSROOM PARA	\$17.50/HOUR	11/29/2022

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Building</u>	<u>Date</u>
BARBOUCHE, BOUCHRA	EA - SPED PARA	CN	11/11/2022
CARLSON, ANN	IA - CLASSROOM PARA	EHS	10/4/2022
CARTER, EDGAR	EA - SECURITY MONITOR	EHS	11/21/2022
DEVORE, SOPHIE	EA - ASL INTERPRETER	EHS	11/30/2022
HICKS, HEATHER	EA - SPED PARA	CC	11/22/2022
KELLEY, SUSAN	EA - SPED PARA	HL	12/31/2022

MONCHAMP, JEANNE	10-MONTH DEPT SPECIALIST D	CC	11/25/2022
REIMANN, BROOKE	EA - SPED PARA	CV	12/20/2022
ROBERTO, SAMUEL	EA - SPED PARA	HL	06/03/2022
SULLIVAN, FRANCIS	EA - SECURITY PARA	EHS	11/30/2022

C. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
JAIN, EMILY	EA - SPED PARA	EHS	12/01/2022 - 01/19/2023
ROY, BUTCH	BUS DRIVER	TRANSP	10/31/22 - 06/02/2023

D. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Salary</u>	<u>Date</u>
CARTER, ALICIA	CC	FROM: 12-MONTH DEPT SPECIALIST B TO: 10-MONTH SECRETARY-PRINCIPAL D	\$3,491/MO	12/5/2022
DUCHATEAU, ALLISON	EHS	FROM: 10-MONTH OFFICE ASST D TO: 12-MONTH DEPT SPECIALIST B	\$4,390/MO	11/16/2022
SATHE, MUKTA	CN	FROM: EA - SPED PARA TO: 9-MONTH TEACHER ADMIN ASST G	\$3,285/MO	11/2/2022

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Date</u>	<u>Salary</u>
ALTMAN, AVA	CV	RECREATION LEADER	11/22/2022	\$16.00/HOUR
CARTER, JONATHAN	ECC	PROGRAM SUPERVISOR	11/28/2022	\$22.51/HOUR
DELOACH, SYDNEY	ND	RECREATION LEADER	12/05/2022	\$17.33/HOUR
FREDRICKSON, KENNETH	CN	RECREATION LEADER	12/05/2022	\$20.32/HOUR
GORNEY, TATE	HL	RECREATION LEADER	11/28/2022	\$16.00/HOUR
GRAVES, MORGAN	CN	RECREATION LEADER	11/14/2022	\$16.00/HOUR
HALE, AMBER	CV	RECREATION LEADER	12/02/2022	\$20.32/HOUR
PIGRUM, JAMESE	CC	RECREATION LEADER	11/28/2022	\$22.00/HOUR
SHOWMAN, KRISTIAN	CN	RECREATION LEADER	11/28/2022	\$17.33/HOUR

WEST, PEYTON CN RECREATION LEADER 11/21/2022 \$16.00/HOUR

A. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Building</u>	<u>Date</u>
SUSSMAN, JONATHAN	RECREATION LEADER	CN	11/17/2022

B. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Salary</u>	<u>Date</u>
NONE				

C. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
HICKS, RACHEL	COMMUNITY ED COORD	ECC	11/07-12/09/2022
PAVLOVSKI, VIRVINA	RECREATION LEADER	CN	12/05/22-1/04/2023



Board Meeting Date: 12/12/2022

Title: Expenditures Payable – November 2022

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Background: Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of November 2022:

<u>Fund</u>	<u>Amount</u>
General	\$ 4,033,335
Food Service	791,398
Community Service	197,947
Building Construction	1,255,860
Debt Service	-
Internal Service	-
Total	\$ 6,278,539

Recommendation: Approve the disbursements as presented for the month of November 2022.

Attachment(s):

1. Check Register – November 2022

2022-23 School Year

Check Report

For the Month Ended November 30, 2022



DEFINING EXCELLENCE

Check No.	Vendor	Description	Date	Amount
389792	MN PEIP	CURRENT TEACHERS	11/16/2022	736,967.80
389871	GMH ASPHALT CORPORA	VV SITE IMPROVEMENT	11/23/2022	480,432.57
389786	MET-CON CONSTRUCTIO	BUS GARAGE ADDITION	11/16/2022	478,424.77
389635	CHARTWELLS DINING S	SEP22 FOOD SERVICE	11/9/2022	307,999.28
389983	CHARTWELLS DINING S	OCT22 FOOD SERVICES	11/30/2022	298,443.48
389564	NAC MECHANICAL & EL	VV 2022 BOILER REPL	11/2/2022	206,435.00
389635	CHARTWELLS DINING S	AUG22 FOOD SERVICE	11/9/2022	182,899.94
389616	WOLD ARCHITECTS & E	EHS DEFERRED MAINT	11/2/2022	171,010.92
390035	NORMANDALE COMMUNIT	PSEO ND FALL 22-23	11/30/2022	167,201.04
389564	NAC MECHANICAL & EL	ECC 2022 BOILER REP	11/2/2022	162,450.00
389591	SHEEHY CONSTRUCTION	ECC SITE REPAIRS	11/2/2022	127,161.48
389792	MN PEIP	RETIREEES/COBRA	11/16/2022	72,676.44
389602	THE CAULKERS COMPAN	ECC EXTERIOR ENVELO	11/2/2022	72,295.00
390045	SANTANDER BANK, N.A	002-0027445-000 LEA	11/30/2022	67,628.03
389842	BENILDE ST MARGARET	NON PUB TRANS 21-22	11/23/2022	62,050.88
389965	1ST AYD CORPORATION	OCT22 SPED TRANSPOR	11/30/2022	61,127.04
390062	METRO TRANSPORTATIO	OCT22 SPED TRANSPOR	11/30/2022	61,127.04
390036	NORTHLAND CONCRETE	CS 2023 ES ADDITION	11/30/2022	44,274.75
389660	ISD #272 - EDEN PRA	FY2022 TASSEL PROGR	11/9/2022	37,988.61
389685	PEMBER COMPANIES IN	HL-DRAINAGE SWALE	11/9/2022	36,393.56
389709	XCEL ENERGY	ECC 09/21/22-10/20/	11/9/2022	36,140.09
389666	JOHNSON FLOOR SANDI	VV GYM FLOOR DEPOSI	11/9/2022	34,400.00
389731	DAKOTA TRUCK UNDERW	INSTALLMENT #6	11/16/2022	32,560.00
389965	1ST AYD CORPORATION	OCT22 HHM TRANSPORT	11/30/2022	32,248.32
390062	METRO TRANSPORTATIO	OCT22 HHM TRANSPORT	11/30/2022	32,248.32
389544	KATH FUEL OIL SERVI	DIESEL	11/2/2022	31,768.00
389849	CDW GOVERNMENT	CARBON BLACK RENEWA	11/23/2022	31,500.00
389772	KATH FUEL OIL SERVI	DIESEL	11/16/2022	30,933.12
389784	MCGRAW-HILL SCHOOL	BENTLEY, TRADITIONS	11/16/2022	30,492.00
389963	WEST METRO LEARNING	SERVICES REQ IN IEP	11/23/2022	27,597.50
389613	WEST METRO LEARNING	SERVICES REQUIRED-I	11/2/2022	27,597.50
389609	TWIN CITY TRANSPORT	SEP22 SPED TRANSPOR	11/2/2022	26,832.26
389644	FARIBAULT WOOLEN MI	EDINA VARSITY THROW	11/9/2022	26,250.00
389775	KRAUS-ANDERSON CONS	CS ADDITION-OWNER S	11/16/2022	25,990.00
389775	KRAUS-ANDERSON CONS	CS ADDITION-SITE SE	11/16/2022	25,752.90
389883	INTERMEDIATE DISTRI	LEASE LEVY	11/23/2022	25,519.09
389538	INTERMEDIATE DISTRI	LEASE LEVY	11/2/2022	25,519.09
389538	INTERMEDIATE DISTRI	LEASE LEVY	11/2/2022	25,519.09
389538	INTERMEDIATE DISTRI	LEASE LEVY	11/2/2022	25,519.09
389538	INTERMEDIATE DISTRI	LEASE LEVY	11/2/2022	25,519.09
389745	FULCRUM MANAGEMENT	22-23 THOUGHT EXCHA	11/16/2022	25,200.00
389794	MP NEXLEVEL LLC	CS - FIBER RELOCATI	11/16/2022	25,130.17
390010	INTEREUM INC	FURNITURE/INSTALL	11/30/2022	24,289.36
389883	INTERMEDIATE DISTRI	ITINERANT	11/23/2022	22,751.41

Check No.	Vendor	Description	Date	Amount
389538	INTERMEDIATE DISTRI	ITINERANT	11/2/2022	22,751.41
389538	INTERMEDIATE DISTRI	ITINERANT	11/2/2022	22,751.41
389538	INTERMEDIATE DISTRI	ITINERANT	11/2/2022	22,751.41
389538	INTERMEDIATE DISTRI	ITINERANT	11/2/2022	22,751.41
389709	XCEL ENERGY	EHS 09/21/22-10/20/	11/9/2022	20,974.99
390007	INGINA LLC	ROBOTICS&STEM	11/30/2022	20,790.00
389883	INTERMEDIATE DISTRI	CONTRACTED NSO	11/23/2022	20,735.46
389538	INTERMEDIATE DISTRI	CONTRACTED NSO	11/2/2022	20,735.46
389538	INTERMEDIATE DISTRI	CONTRACTED NSO	11/2/2022	20,735.46
389538	INTERMEDIATE DISTRI	CONTRACTED NSO	11/2/2022	20,735.46
389538	INTERMEDIATE DISTRI	CONTRACTED NSO	11/2/2022	20,735.46
390033	NATIONAL INSURANCE	LTD DISTRICT W/H	11/30/2022	18,951.30
389709	XCEL ENERGY	SV 09/21/22-10/20/2	11/9/2022	18,493.11
389709	XCEL ENERGY	VV 09/21/22-10/20/2	11/9/2022	18,316.68
389793	MORCON CONSTRUCTION	CC LIGHTING UPGRADE	11/16/2022	17,082.80
389674	LIGHTSPEED SYSTEMS	QUOTE 184621	11/9/2022	17,000.00
389715	BEST BUY BUSINESS A	OPEN PO FOR BYOD CO	11/16/2022	16,800.00
389572	PLANSOURCE	SERVICES FOR OCT 22	11/2/2022	16,456.73
389845	BOLTON & MENK INC	CS PARKING LOT	11/23/2022	16,442.00
390033	NATIONAL INSURANCE	CURR EMP LIFE/AD&D	11/30/2022	16,165.64
389616	WOLD ARCHITECTS & E	CS 2023 LTFM	11/2/2022	14,916.13
389544	KATH FUEL OIL SERVI	DIESEL	11/2/2022	14,453.65
389658	INTEREUM INC	FACS FURNITURE	11/9/2022	14,323.78
389902	MALLOY MONTAGUE KAR	PROGRESS THRU 10/31	11/23/2022	14,300.00
389503	DASH SPORTS LLC	SEPT/OCT CAMPS	11/2/2022	14,298.90
389509	DIVERSE CONSTRUCTIO	EHS ROOFING	11/2/2022	14,100.00
389509	DIVERSE CONSTRUCTIO	VV ROOFING	11/2/2022	14,100.00
390034	NCESSÉ / TIDES CENT	SSEP MISSION 17 - I	11/30/2022	13,500.00
389936	SAFEWAY DRIVING SCH	DRV ED 1031-170/174	11/23/2022	13,320.00
389668	JOSTENS INC	YEARBOOK	11/9/2022	12,845.00
389777	LAURA NISI	FALL CAT/WNT CAT	11/16/2022	12,800.00
389538	INTERMEDIATE DISTRI	FY21-22FINAL BILL A	11/2/2022	11,562.28
389627	BAYCOM INC	PROPOSAL ATTACHED:	11/9/2022	11,150.00
390001	FUN ENGINEERZ LLC	FUNGINEERING	11/30/2022	11,116.00
389883	INTERMEDIATE DISTRI	CORE FEE	11/23/2022	11,018.12
389538	INTERMEDIATE DISTRI	CORE FEE	11/2/2022	11,018.12
389538	INTERMEDIATE DISTRI	CORE FEE	11/2/2022	11,018.12
389538	INTERMEDIATE DISTRI	CORE FEE	11/2/2022	11,018.12
389538	INTERMEDIATE DISTRI	CORE FEE	11/2/2022	11,018.12
389576	RADAR CONSULTING LL	STAFFING CONSULT	11/2/2022	11,000.00
389883	INTERMEDIATE DISTRI	SAFE SCHOOL	11/23/2022	10,981.53
389538	INTERMEDIATE DISTRI	SAFE SCHOOL	11/2/2022	10,981.53
389538	INTERMEDIATE DISTRI	SAFE SCHOOL	11/2/2022	10,981.53
389538	INTERMEDIATE DISTRI	SAFE SCHOOL	11/2/2022	10,981.53
389538	INTERMEDIATE DISTRI	SAFE SCHOOL	11/2/2022	10,981.53
389718	BRIN GLASS SERVICE	EHS-REPL BROKEN GLA	11/16/2022	10,895.00
389734	EAGLE BLUFF ENVIRON	ENVIRON OVERNITE CA	11/16/2022	10,592.30
389709	XCEL ENERGY	ND 09/21/22-10/20/2	11/9/2022	10,125.90
390060	ZAHL-PETROLEUM MAIN	VV-VEEDER ROOT SYST	11/30/2022	9,999.50
389701	THE WESTIN EDINA GA	CONSORTIUM EXPENSES	11/9/2022	9,883.36
389927	PHOENIX SCHOOL COUN	SVC GR 7/8 OLG Q2	11/23/2022	9,686.62
389546	KINECT ENERGY, INC	SV - SEP22 SERVICES	11/2/2022	9,616.09
389756	HENNEPIN COUNTY TRE	32-117-21 42 54 PRP	11/16/2022	9,447.93
389582	SAFEWAY DRIVING SCH	1010-169/173	11/2/2022	9,360.00

Check No.	Vendor	Description	Date	Amount
390060	ZAHL-PETROLEUM MAIN	VV-EXCAVATING/TRENC	11/30/2022	9,249.50
390056	TRUDY ARRIAGA	DAY 3&4 TRAIN TRAIN	11/30/2022	9,200.00
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	8,063.99
390022	LYON & HEALY HARPS,	ITEM # 500425-100 S	11/30/2022	8,000.00
389544	KATH FUEL OIL SERVI	UNLEADED	11/2/2022	7,523.64
389914	MOLLIE MARTIN	STR/SP 905-089/090	11/23/2022	7,350.00
389709	XCEL ENERGY	CC 09/21/22-10/20/2	11/9/2022	7,280.46
389709	XCEL ENERGY	HL 09/22/22-10/23/2	11/9/2022	7,230.61
390059	XCEL ENERGY	SV 10/12/22-11/10/2	11/30/2022	7,132.47
389817	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/16/2022	7,046.40
389898	LANGUAGE LINE SERVI	OCT22 INTERPRETER	11/23/2022	7,004.90
389954	TONeworks MUSIC THE	OCT22 MUSIC THERAPY	11/23/2022	6,970.00
389633	CDW GOVERNMENT	FINAL PO 220608 ITE	11/9/2022	6,912.00
389670	KATH FUEL OIL SERVI	UNLEADED	11/9/2022	6,853.02
390051	SHEEHY CONSTRUCTION	ECC 22 INTERIOR UPG	11/30/2022	6,851.21
389546	KINect ENERGY, INC	EHS - SEP22 SERVICE	11/2/2022	6,751.38
389521	FLICEK WELDING	CC-CLIMB PREVENT WA	11/2/2022	6,670.00
389600	TEACHERS ON CALL, A	EHS-SUBSTITUTES	11/2/2022	6,643.20
389704	TONeworks MUSIC THE	SEP22 MUSIC THERAPY	11/9/2022	6,630.00
389700	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/9/2022	6,547.20
389709	XCEL ENERGY	CS 09/21/22-10/20/2	11/9/2022	6,529.47
389600	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/2/2022	6,278.40
389635	CHARTWELLS DINING S	9/19 BOARD	11/9/2022	6,255.00
389709	XCEL ENERGY	CV 09/21/22-10/20/2	11/9/2022	6,244.65
390016	JOSTENS INC	SCHOLAR CORDS	11/30/2022	6,192.20
389926	PARALLEL TECHNOLOGI	CS-FRONT ACCESS CAR	11/23/2022	6,165.43
389868	FRASER CHILD AND FA	CONSULT-PSYCHOTHERA	11/23/2022	6,160.00
389948	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/23/2022	6,060.80
389544	KATH FUEL OIL SERVI	UNLEADED	11/2/2022	5,981.85
390022	LYON & HEALY HARPS,	ITEM # 500425-100 S	11/30/2022	5,950.00
389880	INSPEC INC	ECC - 2022 RR SURVE	11/23/2022	5,300.00
389768	JOHNSON CONTROLS FI	FIRE ALARM PANEL	11/16/2022	5,210.00
389820	TRUDY ARRIAGA	COHORT B: DAY 4	11/16/2022	5,000.00
389600	TEACHERS ON CALL, A	EHS-SUBSTITUTES	11/2/2022	4,960.00
389883	INTERMEDIATE DISTRI	HTP-GEN ED	11/23/2022	4,757.39
389538	INTERMEDIATE DISTRI	HTP-GEN ED	11/2/2022	4,757.39
389538	INTERMEDIATE DISTRI	HTP-GEN ED	11/2/2022	4,757.39
389538	INTERMEDIATE DISTRI	HTP- GEN ED	11/2/2022	4,757.39
389538	INTERMEDIATE DISTRI	HTP-GEN ED	11/2/2022	4,757.39
389600	TEACHERS ON CALL, A	EHS-SUBSTITUTES	11/2/2022	4,736.00
389600	TEACHERS ON CALL, A	HL-SUBSTITUTES	11/2/2022	4,665.60
389491	AMERICAN ENGINEERIN	BUS GARAGE ADDITION	11/2/2022	4,636.25
390033	NATIONAL INSURANCE	COBRA/RETIREE	11/30/2022	4,626.96
389654	IMAGINE LEARNING, L	QUOTE# 280022 DATE	11/9/2022	4,617.00
389973	BARBARA NICOL PUBLI	KG MARKETING PLAN E	11/30/2022	4,500.00
389681	MIKKONEN MUSIC LLC	OCT MUSIC	11/9/2022	4,500.00
389961	VARSITY ATHLETIC AP	1000 CT CHENILLE "E	11/23/2022	4,450.00
390016	JOSTENS INC	CHENILLE LETTERS ET	11/30/2022	4,429.00
389883	INTERMEDIATE DISTRI	LONG TERM FACILITIE	11/23/2022	4,339.86
389538	INTERMEDIATE DISTRI	LONG TERM FACILITIE	11/2/2022	4,339.86
389538	INTERMEDIATE DISTRI	LONG TERM FACILITIE	11/2/2022	4,339.86
389538	INTERMEDIATE DISTRI	LONG TERM FACILITIE	11/2/2022	4,339.86
389538	INTERMEDIATE DISTRI	LONG TERM FACILITIE	11/2/2022	4,339.86
389519	FIDELITY SECURITY L	EMPLOYEE WITHHOLDIN	11/2/2022	4,280.68

Check No.	Vendor	Description	Date	Amount
389886	IWS - INNOVATIONAL	SYSTEM MGMT PROGRAM	11/23/2022	4,275.25
389600	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/2/2022	4,262.40
389556	MEGAN KOOMAN	905-145	11/2/2022	4,221.00
389948	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/23/2022	4,217.60
389832	ADVANCED IMAGING SO	LEASE 12.08 0631790	11/23/2022	4,151.77
389859	DELORES LINDSEY	CONSULTING SERVICES	11/23/2022	4,125.00
389979	BSN SPORTS, LLC	TEACHER APPR TSHIRT	11/30/2022	4,023.08
390060	ZAHL-PETROLEUM MAIN	VV-FILL/RISER	11/30/2022	3,989.02
389700	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/9/2022	3,948.80
389546	KINECT ENERGY, INC	VV - SEP22 SERVICES	11/2/2022	3,930.94
389795	RICHARD D MROS	12/2 SADIE HAWKINS	11/16/2022	3,925.00
389600	TEACHERS ON CALL, A	HL-SUBSTITUTES	11/2/2022	3,840.00
389817	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/16/2022	3,833.60
389851	CITY OF EDINA	CN 08/01/22-10/31/2	11/23/2022	3,753.10
389971	ASTLEFORD INTERNATI	INJECTORS/SEAL KIT	11/30/2022	3,716.34
389490	ALLEGRA EDEN PRAIRI	BOOKLETS/JOURNALS	11/2/2022	3,690.00
390055	TRI-STATE BOBCAT IN	DW - TOOL CAT REPLA	11/30/2022	3,666.56
389883	INTERMEDIATE DISTRI	ALC-STABILIZATION F	11/23/2022	3,660.51
389538	INTERMEDIATE DISTRI	ALC-STABILIZATION F	11/2/2022	3,660.51
389538	INTERMEDIATE DISTRI	ALC-STABILIZATION F	11/2/2022	3,660.51
389538	INTERMEDIATE DISTRI	ALC-STABILIZATION F	11/2/2022	3,660.51
389538	INTERMEDIATE DISTRI	ALC-STABILIZATION F	11/2/2022	3,660.51
389616	WOLD ARCHITECTS & E	CS PARK/SITE IMPROV	11/2/2022	3,622.73
389851	CITY OF EDINA	BUS 07/28/22-10/31/	11/23/2022	3,577.01
389797	PARALLEL TECHNOLOGI	PROJECT 5954 - AUDI	11/16/2022	3,565.00
389544	KATH FUEL OIL SERVI	UNLEADED	11/2/2022	3,554.81
389600	TEACHERS ON CALL, A	SV-SUBSTITUTES	11/2/2022	3,508.00
389804	REGENTS OF THE UNIV	PRINC ACADEMY-M.P&J	11/16/2022	3,500.00
389883	INTERMEDIATE DISTRI	TRANS DISABLED	11/23/2022	3,447.97
389538	INTERMEDIATE DISTRI	TRANS DISABLED	11/2/2022	3,447.97
389538	INTERMEDIATE DISTRI	TRANS DISABLED	11/2/2022	3,447.97
389538	INTERMEDIATE DISTRI	TRANS DISABLED	11/2/2022	3,447.97
389538	INTERMEDIATE DISTRI	TRANS DISABLED	11/2/2022	3,447.97
390033	NATIONAL INSURANCE	VOL AD&D EMP W/H	11/30/2022	3,426.49
389581	RUPP ANDERSON SQUIR	LEGAL SERV-H.R.	11/2/2022	3,423.00
389933	RICHFIELD BUS CO	CHARTER BUS FOR CAM	11/23/2022	3,420.00
389700	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/9/2022	3,417.60
389700	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/9/2022	3,385.60
389859	DELORES LINDSEY	CONSULTING SERVICES	11/23/2022	3,375.00
389600	TEACHERS ON CALL, A	EHS - SUBSTITUTES	11/2/2022	3,372.80
389700	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/9/2022	3,353.60
390021	LEARNING A-Z	RENEWAL COUNTRYSIDE	11/30/2022	3,328.00
389885	ITSAVVY LLC	DEDUCTIBLES-33	11/23/2022	3,300.00
389616	WOLD ARCHITECTS & E	CV PARK/SITE IMPROV	11/2/2022	3,286.42
389677	MCGRAW-HILL SCHOOL	REVEAL MATH ALGEBRA	11/9/2022	3,233.34
389546	KINECT ENERGY, INC	HL - SEP22 SERVICES	11/2/2022	3,189.74
389951	THE ART OF EDUCATIO	QUOTE CREATED ON AU	11/23/2022	3,174.00
389600	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/2/2022	3,161.60
389967	93 SKIP LLC	OCT22-CN SOLAR PROD	11/30/2022	3,155.29
390048	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	11/30/2022	3,152.82
389587	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	11/2/2022	3,141.69
389811	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	11/16/2022	3,139.94
389581	RUPP ANDERSON SQUIR	LEGAL SERV-MISC	11/2/2022	3,136.50
389600	TEACHERS ON CALL, A	CN-SUBSTITUTES	11/2/2022	3,110.40

Check No.	Vendor	Description	Date	Amount
389562	MN STATE HS LEAGUE	10/11 SECTION SOCCE	11/2/2022	3,095.00
389503	DASH SPORTS LLC	912-126/127	11/2/2022	3,073.00
389503	DASH SPORTS LLC	10/17 LET OUT DAYS	11/2/2022	3,059.00
389513	EDINA SEASONAL SERV	10/13 TREE SERVICE	11/2/2022	3,000.00
389770	JUNIOR ACHIEVEMENT	BIZTOWN 6TH GRD (15	11/16/2022	3,000.00
389817	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/16/2022	2,995.20
389700	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/9/2022	2,976.00
389851	CITY OF EDINA	HL 07/28/22-10/31/2	11/23/2022	2,975.14
389600	TEACHERS ON CALL, A	SV-SUBSTITUTES	11/2/2022	2,937.60
389600	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/2/2022	2,905.60
389700	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/9/2022	2,899.20
389932	RELATE COUNSELING C	CHEM HEALTH #2 OF 1	11/23/2022	2,880.00
389578	RELATE COUNSELING C	CHEM HEALTH #1 OF 1	11/2/2022	2,880.00
389544	KATH FUEL OIL SERVI	UNLEADED	11/2/2022	2,822.40
389817	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/16/2022	2,822.40
389521	FLICEK WELDING	ECC-GUARDRAILS INST	11/2/2022	2,800.00
389957	TWIN CITY GARAGE DO	GARAGE DR REPAIR	11/23/2022	2,790.00
389600	TEACHERS ON CALL, A	ND-SUBSTITUTES	11/2/2022	2,784.00
389756	HENNEPIN COUNTY TRE	31-028-24 12 02 PRP	11/16/2022	2,773.39
389560	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	11/2/2022	2,767.12
389700	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/9/2022	2,752.00
390045	SANTANDER BANK, N.A	002-0027445-000 INT	11/30/2022	2,731.97
390030	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	11/30/2022	2,722.58
389718	BRIN GLASS SERVICE	SV POOL GLASS	11/16/2022	2,663.98
389978	BRIN GLASS SERVICE	CLASSROOM WINDOW	11/30/2022	2,624.00
389982	CDW GOVERNMENT	QUOTE NBPM605	11/30/2022	2,622.00
389993	EDMENTUM, INC	EDMENTUM RENEWAL PE	11/30/2022	2,617.25
389817	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/16/2022	2,611.20
389530	GROUP HEALTH INC-WO	MANAGED CARE 10-12/	11/2/2022	2,565.00
389600	TEACHERS ON CALL, A	VV-SUBSTITUTES	11/2/2022	2,553.60
389600	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/2/2022	2,540.80
389541	JARED LITTLE	912-147/148	11/2/2022	2,513.00
389798	PINK CONSULTING LLC	BUILD A HEALTHY TEA	11/16/2022	2,500.00
389682	MINNESOTA MEMORY IN	QUOTE 20221012-1542	11/9/2022	2,479.40
389616	WOLD ARCHITECTS & E	VV BOILER REPLACED	11/2/2022	2,438.45
389495	BAUER BUILT INC	RECAPS FOR TIRES	11/2/2022	2,425.66
389945	STRATEGIC BEHAVIORA	SPED CONTRACT SERVI	11/23/2022	2,388.75
389579	RIFTON EQUIPMENT	RIFTON R130	11/2/2022	2,382.00
389579	RIFTON EQUIPMENT	RIFTON R130	11/2/2022	2,382.00
389790	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	11/16/2022	2,378.56
389948	TEACHERS ON CALL, A	HL - SUBSTITUTES	11/23/2022	2,374.40
389817	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/16/2022	2,368.00
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	2,362.51
389948	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/23/2022	2,329.60
389616	WOLD ARCHITECTS & E	CS LIGHTING REPLACE	11/2/2022	2,293.13
389900	LUMEN TECHNOLOGIES	DO 10/12/22-11/11/2	11/23/2022	2,287.16
389552	LUMEN TECHNOLOGIES	DO 09/12/22-10/11/2	11/2/2022	2,286.62
389626	BARBARA NICOL PUBLI	MARKETING CONSULTIN	11/9/2022	2,250.00
389881	INSTITUTE FOR ENVIR	20-23 EHS MGMT PRGM	11/23/2022	2,244.90
389725	CHRISTINE JOHNSON	OCT-NOV22 CONSULTIN	11/16/2022	2,230.00
389544	KATH FUEL OIL SERVI	UNLEADED	11/2/2022	2,219.06
389720	BSN SPORTS, LLC	BBSKTBALL 9TH UNIFO	11/16/2022	2,205.00
390005	HILDI INC	AUDIT REVIEW 11/10/	11/30/2022	2,200.00
389622	ADVANCED IMAGING SO	HIGH SCHOOL 10/22	11/9/2022	2,181.40

Check No.	Vendor	Description	Date	Amount
389689	RICHARDSON NATURE C	NATURALIST CLASSES	11/9/2022	2,175.50
389971	ASTLEFORD INTERNATI	PUMP	11/30/2022	2,175.06
389889	JESSEN PRESS INC	POSTAGE: EXP NEWSLE	11/23/2022	2,166.74
389600	TEACHERS ON CALL, A	VV-SUBSTITUTES	11/2/2022	2,137.60
389600	TEACHERS ON CALL, A	HL-SUBSTITUTES	11/2/2022	2,137.60
389611	UPPER LAKES FOODS I	KC SNACKS	11/2/2022	2,116.39
389930	RAINDROP IRRIGATION	ECC BLOWOUT SPRINKL	11/23/2022	2,115.00
389600	TEACHERS ON CALL, A	CC-SUBSTITUTES	11/2/2022	2,105.60
389975	BAYCOM INC	3 PORTS-SPED	11/30/2022	2,105.00
390013	JOE KOCH	OCT22-BUS SPED SERV	11/30/2022	2,091.31
389742	ELECTRONIC DESIGN C	SV: TONE OUT SPEAKE	11/16/2022	2,071.61
389909	MIDWEST BUS PARTS I	FUEL TANK	11/23/2022	2,066.04
389746	FUN ENGINEERZ LLC	HL JR STEM	11/16/2022	2,063.60
389546	KINECT ENERGY, INC	ECC - SEP22 SERVICE	11/2/2022	2,054.43
389847	BSN SPORTS, LLC	SCHOOL STORE DECO	11/23/2022	2,048.00
389600	TEACHERS ON CALL, A	CS-SUBSTITUTES	11/2/2022	2,028.80
389600	TEACHERS ON CALL, A	VV-SUBSTITUTES	11/2/2022	2,016.00
389949	TEKTON CONSTRUCTION	CS-REWORK DR HARDWA	11/23/2022	1,980.00
389600	TEACHERS ON CALL, A	SV-SUBSTITUTES	11/2/2022	1,952.00
389712	ARVIG	NOV22-INTERNET FEES	11/16/2022	1,939.50
389847	BSN SPORTS, LLC	BASEBALL CATCHING K	11/23/2022	1,930.50
389600	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/2/2022	1,926.40
389817	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/16/2022	1,900.80
390040	PARALLEL TECHNOLOGI	HL DATA ADDITIONS	11/30/2022	1,898.55
389544	KATH FUEL OIL SERVI	GREASE	11/2/2022	1,879.95
389732	DASH SPORTS LLC	1107-133	11/16/2022	1,862.00
389600	TEACHERS ON CALL, A	CS-SUBSTITUTES	11/2/2022	1,843.20
389831	ADAPTIVE SPECIALTIE	ITEM #: 904500-9038	11/23/2022	1,838.00
390018	KATH FUEL OIL SERVI	UNLEADED	11/30/2022	1,832.15
389896	KATHERINE MCGRAW	DANCE 912/905	11/23/2022	1,824.90
389948	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/23/2022	1,817.60
389817	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/16/2022	1,804.80
389600	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/2/2022	1,804.80
389600	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/2/2022	1,804.80
389709	XCEL ENERGY	CN 09/22/22-10/23/2	11/9/2022	1,800.80
389634	CEMENT RAISING INC	EHS-RAMP VOID REPAI	11/9/2022	1,800.00
389784	MCGRAW-HILL SCHOOL	ESTIMATED SHIPPING/	11/16/2022	1,797.56
389720	BSN SPORTS, LLC	MERCH DECO COACH	11/16/2022	1,790.25
389600	TEACHERS ON CALL, A	CC-SUBSTITUTES	11/2/2022	1,772.80
390024	MCEA	MNCEDASSOC DUES	11/30/2022	1,763.00
389948	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/23/2022	1,740.80
389600	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/2/2022	1,740.80
389709	XCEL ENERGY	BUS 09/21/22-10/20/	11/9/2022	1,733.02
389546	KINECT ENERGY, INC	CC - SEP22 SERVICES	11/2/2022	1,732.73
389546	KINECT ENERGY, INC	CS - SEP22 SERVICES	11/2/2022	1,718.10
389930	RAINDROP IRRIGATION	ECC BLOWOUT SPRINKL	11/23/2022	1,705.00
389600	TEACHERS ON CALL, A	CV-SUBSTITUTES	11/2/2022	1,696.00
389867	FOLLETT SCHOOL SOLU	BOOKS FOR CORNELIA	11/23/2022	1,685.87
389916	THE MUSIC MART	PEARL PBE3216/S CON	11/23/2022	1,650.00
389535	INPRO CORPORATION	WALL COVERING	11/2/2022	1,641.74
389671	LEARNING A-Z	PAZ PLUS RENEWAL 7	11/9/2022	1,629.60
389741	ELECTRIC MOTOR REPA	ELECTRIC MOTOR REPA	11/16/2022	1,624.00
389829	ACRE	3 CHAIRS FOR STAFF	11/23/2022	1,620.38
389948	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/23/2022	1,619.20

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389774	KOCH SCHOOL BUS SER	SEP22 SPED TRANSPOR	11/16/2022	1,608.70
389630	BOWLERO-EDEN PRAIRI	6/1/23 TRIP - DEPOS	11/9/2022	1,600.00
389974	BAUER BUILT INC	10R	11/30/2022	1,597.40
389750	GILBERT MECHANICAL	BAS SYSTEMS METERIN	11/16/2022	1,597.00
390009	INSPEC INC	CC WALL-PROF SERVIC	11/30/2022	1,591.20
390009	INSPEC INC	SV WALL-PROF SERVIC	11/30/2022	1,591.20
389994	EDUCATION LOGISTICS	NOV22-GPS SERVICES	11/30/2022	1,582.12
389600	TEACHERS ON CALL, A	CC-SUBSTITUTES	11/2/2022	1,574.40
389958	ULINE	OFFICE SUPPLIES	11/23/2022	1,571.94
389600	TEACHERS ON CALL, A	CN-SUBSTITUTES	11/2/2022	1,568.00
389841	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/23/2022	1,563.75
389817	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/16/2022	1,542.40
389945	STRATEGIC BEHAVIORA	SPED CONTRACT SERVI	11/23/2022	1,527.50
389545	KIDCREATE STUDIO	10/20 ART CAMP	11/2/2022	1,526.00
389600	TEACHERS ON CALL, A	ND - SUBSTITUTES	11/2/2022	1,516.80
389847	BSN SPORTS, LLC	BLACROSSE PINNIES	11/23/2022	1,500.00
389819	THE SENSORY PATH IN	SENSORY PATH	11/16/2022	1,500.00
389544	KATH FUEL OIL SERVI	UNLEADED	11/2/2022	1,493.21
389841	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/23/2022	1,485.00
389562	MN STATE HS LEAGUE	10/13 SECTION SOCCE	11/2/2022	1,476.00
389720	BSN SPORTS, LLC	SECURITY JACKETS (4	11/16/2022	1,474.00
389945	STRATEGIC BEHAVIORA	SPED CONTRACT SERVI	11/23/2022	1,462.50
V17823	TAMI JO J COOK	CELL PHONE PURCHASE	11/9/2022	1,450.00
389616	WOLD ARCHITECTS & E	ECC BOILER REPLACED	11/2/2022	1,444.42
389911	MINNESOTA EQUIPMENT	DW - GATORO BLADES	11/23/2022	1,418.97
389931	REGION 6AA	10/26 SECTION VBALL	11/23/2022	1,415.00
389600	TEACHERS ON CALL, A	CS-SUBSTITUTES	11/2/2022	1,408.00
389600	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/2/2022	1,408.00
389707	WASTE MANAGEMENT OF	SV - NOV22 SERVICES	11/9/2022	1,400.62
389600	TEACHERS ON CALL, A	ND-SUBSTITUTES	11/2/2022	1,395.20
389975	BAYCOM INC	REPEATER TEST/FIELD	11/30/2022	1,383.75
389966	93 HOP LLC	OCT22-BUS SOLAR PRO	11/30/2022	1,379.45
389600	TEACHERS ON CALL, A	ND-SUBSTITUTES	11/2/2022	1,369.60
389707	WASTE MANAGEMENT OF	VV - NOV22 SERVICES	11/9/2022	1,346.34
389945	STRATEGIC BEHAVIORA	A.A. WK ENDING 11/0	11/23/2022	1,332.50
389600	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/2/2022	1,324.80
389616	WOLD ARCHITECTS & E	CV SITE REPAIRS	11/2/2022	1,311.18
389635	CHARTWELLS DINING S	10/19 VALLEY VIEW	11/9/2022	1,308.90
389840	BAUER BUILT INC	TIRES	11/23/2022	1,307.60
389620	ABBE BLACKER	904-330/331, 1017-3	11/9/2022	1,298.50
389506	DEHN'S PUMPKINS	GRD K FIELD TRIP	11/2/2022	1,298.00
389600	TEACHERS ON CALL, A	SV - SUBSTITUTES	11/2/2022	1,280.00
389508	DISTRICT 3 DECA	22-23 DISTRICT FEES	11/2/2022	1,275.00
390026	METRO ELEVATOR INC	NOV22 ELEVATOR SERV	11/30/2022	1,275.00
390050	SECURITY CONTROL SY	DOOR 6B CARD READER	11/30/2022	1,258.58
389877	HORIZON COMMERCIAL	POOL SUPPLIES	11/23/2022	1,255.57
389707	WASTE MANAGEMENT OF	EHS - NOV22 SERVICE	11/9/2022	1,254.72
389942	SPHERO INC	QUOTE 008897	11/23/2022	1,249.08
389948	TEACHERS ON CALL, A	CN - SUBSTITUTES	11/23/2022	1,248.00
389945	STRATEGIC BEHAVIORA	A.A. WK ENDING 10/1	11/23/2022	1,235.00
389622	ADVANCED IMAGING SO	CONCORD 10/22	11/9/2022	1,229.42
389813	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	11/16/2022	1,228.51
389960	UPPER LAKES FOODS I	SNACKS KC	11/23/2022	1,209.71
389622	ADVANCED IMAGING SO	ECC/DO 10/22	11/9/2022	1,206.99

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389632	CAPSTONE PRESS INC	PEBBLE GO RENEWAL-	11/9/2022	1,199.00
389957	TWIN CITY GARAGE DO	GARAGE DR MAINTENAN	11/23/2022	1,190.00
389992	ECM PUBLISHERS INC	GEN ELECTION NOTICE	11/30/2022	1,184.80
389700	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/9/2022	1,184.00
389707	WASTE MANAGEMENT OF	ECC - NOV22 SERVICE	11/9/2022	1,183.92
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	1,162.35
389883	INTERMEDIATE DISTRI	ALC	11/23/2022	1,155.20
389538	INTERMEDIATE DISTRI	ALC	11/2/2022	1,155.20
389538	INTERMEDIATE DISTRI	ALC	11/2/2022	1,155.20
389538	INTERMEDIATE DISTRI	ALC	11/2/2022	1,155.20
389538	INTERMEDIATE DISTRI	ALC	11/2/2022	1,155.20
390040	PARALLEL TECHNOLOGI	CV DATA LINES	11/30/2022	1,148.88
389600	TEACHERS ON CALL, A	CV-SUBSTITUTES	11/2/2022	1,145.60
389611	UPPER LAKES FOODS I	KC SNACKS	11/2/2022	1,139.36
389882	INTELLIGERE LLC	INTERPRETER-ML	11/23/2022	1,127.50
389948	TEACHERS ON CALL, A	VV - SUBSTITUTES	11/23/2022	1,107.20
389600	TEACHERS ON CALL, A	CS - SUBSTITUTES	11/2/2022	1,107.20
389616	WOLD ARCHITECTS & E	ECC WINDOW REPLACED	11/2/2022	1,107.00
389956	TRUGREEN PROCESSING	DW - FALL SERVICE	11/23/2022	1,088.85
389962	VEOLIA NORTH AMERIC	DW-HAZARD WASTE REM	11/23/2022	1,072.30
389581	RUPP ANDERSON SQUIR	LEGAL SERV-MISC	11/2/2022	1,071.00
389536	INSPEC INC	EHS 2022 REROOF	11/2/2022	1,066.67
389536	INSPEC INC	ECC REROOF	11/2/2022	1,066.67
389536	INSPEC INC	VV 2022 REROOF	11/2/2022	1,066.66
389688	PROJECT LEAD THE WA	220-3702 LAUNCH 1.1	11/9/2022	1,062.75
389855	CROSTOWN MECHANICA	WALKIN FREEZER REPA	11/23/2022	1,062.53
389546	KINECT ENERGY, INC	CV - SEP22 SERVICES	11/2/2022	1,049.30
389881	INSTITUTE FOR ENVIR	CS 2022 RENO INSPEC	11/23/2022	1,042.50
389987	D.S. ERICKSON & ASS	IW - NICOLE BEY	11/30/2022	1,040.86
389912	MINNESOTA SCHOOL EM	IW - NICOLE BEY	11/23/2022	1,040.86
V17868	GWENDOLYN PEYTON	AUG-DEC22 MEDI/HUMA	11/16/2022	1,040.50
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	1,023.74
389553	MACKIN EDUCATIONAL	BOOKS FOR EHS	11/2/2022	1,015.94
389515	ELIZABETH SWANSON	808-302	11/2/2022	1,015.00
389546	KINECT ENERGY, INC	CN - SEP22 SERVICES	11/2/2022	1,005.46
389720	BSN SPORTS, LLC	GSOCCER SHORTS (26)	11/16/2022	1,001.52
389622	ADVANCED IMAGING SO	CORNELIA 10/22	11/9/2022	1,001.15
389502	CONSTANTINE DANCE C	EASY PART DANCING	11/2/2022	1,001.00
389688	PROJECT LEAD THE WA	220-7068 LAUNCH 1.5	11/9/2022	1,000.50
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	984.38
389622	ADVANCED IMAGING SO	CREEK VALLEY 10/22	11/9/2022	983.27
389600	TEACHERS ON CALL, A	CV-SUBSTITUTES	11/2/2022	972.80
389525	GILBERT MECHANICAL	POWER OUTAGE	11/2/2022	969.00
389622	ADVANCED IMAGING SO	VALLEY VIEW 10/22	11/9/2022	968.48
389677	MCGRAW-HILL SCHOOL	REVEAL MATH COURSE	11/9/2022	963.90
389636	CHESS & STRATEGY GA	912-064	11/9/2022	960.40
389600	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/2/2022	960.00
389906	MESPA	MEMBERSHIP - L.M.	11/23/2022	955.00
389883	INTERMEDIATE DISTRI	CAREER & TECH	11/23/2022	954.44
389538	INTERMEDIATE DISTRI	CAREER & TECH	11/2/2022	954.44
389538	INTERMEDIATE DISTRI	CAREER & TECH	11/2/2022	954.44
389538	INTERMEDIATE DISTRI	CAREER & TECH	11/2/2022	954.44
389538	INTERMEDIATE DISTRI	CAREER & TECH	11/2/2022	954.44
389707	WASTE MANAGEMENT OF	SV THEATRE - OCT22	11/9/2022	946.27

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389498	CDW GOVERNMENT	QUOTE MZNC805- LESS	11/2/2022	937.60
389952	THE MCDOWELL AGENCY	BKGD CK: EPS EMPLOY	11/23/2022	927.95
389854	COMMITTEE FOR CHILD	KINDERGARTEN BOOK I	11/23/2022	918.00
389590	SEVER'S FALL FESTIV	FALL FESTIVAL	11/2/2022	896.00
389616	WOLD ARCHITECTS & E	CC WINDOW REPLACED	11/2/2022	890.21
389945	STRATEGIC BEHAVIORA	A.A. WK ENDING 10/2	11/23/2022	877.50
390040	PARALLEL TECHNOLOGI	S2 WORK REQUEST	11/30/2022	872.50
389553	MACKIN EDUCATIONAL	BOOKS FOR CONCORD E	11/2/2022	870.12
389976	BJORKLUND COMPENSAT	JOB DESCRIPTION EVA	11/30/2022	870.00
389941	SECURITY CONTROL SY	REMOVE SEC CONTRACT	11/23/2022	867.50
389546	KINECT ENERGY, INC	NOV22 ENERGY MGMT F	11/2/2022	867.00
389492	ASTLEFORD INTERNATI	EGR VALVE	11/2/2022	866.44
389841	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/23/2022	861.25
389688	PROJECT LEAD THE WA	220-4520 K.3 REFILL	11/9/2022	861.00
389612	FRIENDS OF VALLEY D	9/23 DEBATE ENTRY F	11/2/2022	855.00
389570	PAUL MCCULLOUGH AND	DW CRISIS PLANNING	11/2/2022	855.00
389688	PROJECT LEAD THE WA	220-4504 LAUNCH 4.4	11/9/2022	854.25
389622	ADVANCED IMAGING SO	NORMANDALE 10/22	11/9/2022	851.75
389897	KAYLA MARING	TRIKTRT 1107-071	11/23/2022	850.50
389847	BSN SPORTS, LLC	SECURITY JACKETS (2	11/23/2022	850.20
389635	CHARTWELLS DINING S	8/18 DMTS	11/9/2022	849.49
389600	TEACHERS ON CALL, A	CC - SUBSTITUTES	11/2/2022	844.80
389767	JIMMY'S JOHNNYS	KUHLMAN PORTA POTTI	11/16/2022	840.00
389544	KATH FUEL OIL SERVI	OIL	11/2/2022	830.00
389555	MCGRAW-HILL SCHOOL	AA 2223-738	11/2/2022	829.94
389635	CHARTWELLS DINING S	8/22 VALLEY VIEW	11/9/2022	827.98
389543	KAETHE BIRKNER	613-925/926	11/2/2022	821.10
389985	CITY OF EDINA - BRA	10/31 GIRLS ICE TIM	11/30/2022	820.50
389824	WESTMARK PRODUCTION	10/18 CONCERT RECOR	11/16/2022	820.00
389720	BSN SPORTS, LLC	SOFTBALL UNIFORMS	11/16/2022	808.50
389622	ADVANCED IMAGING SO	COUNTRYSIDE 10/22	11/9/2022	807.54
390046	SCHERER BROTHERS LU	WOOD FOR PLAY TECH	11/30/2022	801.17
389727	COLLABORATIVE CLASS	#Q720473	11/16/2022	800.00
389653	HILL LEARNING CENTE	QUOTE QT-D36894A2-0	11/9/2022	800.00
V17821	NOAH W CHESTLER	TIMING SYSTEM	11/9/2022	800.00
V17821	NOAH W CHESTLER	TIMING SYSTEM	11/9/2022	800.00
V17821	NOAH W CHESTLER	TIMING SYSTEM	11/9/2022	799.00
389611	UPPER LAKES FOODS I	KC SNACKS	11/2/2022	790.26
389615	WESTWOOD HILLS NATU	10/11-12 FIELD TRIP	11/2/2022	787.50
389964	WEX BANK	FUEL	11/23/2022	771.82
389673	LEVEL8CREATIVE	HALL PASS PHOTOS	11/9/2022	750.00
389820	TRUDY ARRIAGA	CABINET MTG	11/16/2022	750.00
389945	STRATEGIC BEHAVIORA	A.A. WK ENDING 10/2	11/23/2022	747.50
389714	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/16/2022	742.50
390054	THE WORKS MUSEUM	OFFSITE PROGRAMMING	11/30/2022	740.00
389846	BROTHERS FIRE & SEC	PULL STATION REPL	11/23/2022	736.25
389766	JESSEN PRESS INC	CHOIR FALL/WINTER P	11/16/2022	735.00
390052	SUCCESS BEYOND THE	SR KNWLG BOWL ENTRY	11/30/2022	735.00
389989	DASH SPORTS LLC	MULTI SPORT 1121-13	11/30/2022	731.50
389638	CROSSTOWN MASONRY,	FRIDGE KITCHEN REPA	11/9/2022	726.72
389608	TWIN CITY GARAGE DO	GARAGE DOOR REPAIR	11/2/2022	725.00
389600	TEACHERS ON CALL, A	CV - SUBSTITUTES	11/2/2022	723.20
389995	EKIN LLC	SOCCER NET REPL PAR	11/30/2022	713.00
389995	EKIN LLC	SOCCER NET REPL PAR	11/30/2022	713.00

Check No.	Vendor	Description	Date	Amount
389707	WASTE MANAGEMENT OF	CC - NOV22 SERVICES	11/9/2022	712.59
12064	WILD RUMPUS BOOK ST	BOOKS FOR EHS	11/30/2022	712.00
389611	UPPER LAKES FOODS I	KC SNACKS	11/2/2022	701.20
389505	DECA	22-23 MEMBERSHIPS	11/2/2022	689.00
389761	JAIME GAARD	1107-097	11/16/2022	686.00
389925	OWENS COMPANIES INC	A/C CHILLER FAULTS	11/23/2022	681.20
389830	ACTION FENCE INC	EXTRA FENCE CONS SI	11/23/2022	680.00
389837	AUDIOQUIP INC	AUDIO RENTAL	11/23/2022	680.00
389669	KAREN GOLDFARB	905-330	11/9/2022	672.00
389600	TEACHERS ON CALL, A	CN-SUBSTITUTES	11/2/2022	672.00
389828	ZIP PRINTING & COPY	PRINT SVC: ONE TOWN	11/16/2022	665.24
389707	WASTE MANAGEMENT OF	CS - NOV22 SERVICES	11/9/2022	660.17
389563	MULBERRY BUILDERS	WALL REPAIR IN CAN	11/2/2022	650.00
V17862	SARAH E FINCHAM	ND CHOIR T-SHIRTS	11/16/2022	649.50
390006	HOGLUND BUS CO INC	PEDAL	11/30/2022	644.96
389677	MCGRW-HILL SCHOOL	EVERDAY MATH HOME L	11/9/2022	642.60
389510	DUNHAM ASSOCIATES I	BUS-PROF SERVICES	11/2/2022	633.34
389510	DUNHAM ASSOCIATES I	VV-PROF SERVICES	11/2/2022	633.33
389510	DUNHAM ASSOCIATES I	ECC-PROF SERVICES	11/2/2022	633.33
390020	LAKESHORE LEARNING	RUG FOR EXTENDED LA	11/30/2022	631.35
389958	ULINE	SHELVES SCHOOL STOR	11/23/2022	626.09
389659	IRISH SPEECH AND DE	10/1 DEBATE ENTRY	11/9/2022	623.00
390010	INTEREUM INC	SV CLASSROOM CHAIRS	11/30/2022	621.30
389616	WOLD ARCHITECTS & E	ECC EXTERIOR REPAIR	11/2/2022	619.10
389635	CHARTWELLS DINING S	8/17 NEW TEACHER	11/9/2022	619.00
389526	GOPHER STATE EVENTS	BOYS XC FEES/BASE/E	11/2/2022	617.75
389526	GOPHER STATE EVENTS	GRLS XC FEES/BASE/E	11/2/2022	617.75
389514	EDUCATORS BENEFIT C	403(B) ADMIN&COMP F	11/2/2022	616.72
389868	FRASER CHILD AND FA	CONSULT-PSYCHOTHERA	11/23/2022	616.00
389616	WOLD ARCHITECTS & E	CC LIGHTING REPLACE	11/2/2022	614.18
389996	ESCREEN, INC.	DOT - MULTIPLE	11/30/2022	613.75
389832	ADVANCED IMAGING SO	LEASE 12.08 0631790	11/23/2022	612.00
389511	ECM PUBLISHERS INC	GENERAL ELECT NOTIC	11/2/2022	602.40
389622	ADVANCED IMAGING SO	HIGHLANDS 10/22	11/9/2022	602.13
389833	ALLEGRA EDEN PRAIRI	PLAY YARD SIGNS	11/23/2022	600.30
389788	MICHAEL D MATTHEWS	MEETING FACILITATIO	11/16/2022	600.00
390031	MOCK TRIAL PROGRAM	MOCK TRIAL PROGRAM	11/30/2022	600.00
390061	ZIEBART	FUEL TANK RUST PROO	11/30/2022	600.00
389744	FOLLETT SCHOOL SOLU	BOOKS FOR CORNELIA	11/16/2022	594.28
389622	ADVANCED IMAGING SO	SOUTH VIEW 10/22	11/9/2022	590.21
389971	ASTLEFORD INTERNATI	EGR VALVE	11/30/2022	585.23
389661	JACKIE MART	1017-067/068	11/9/2022	579.60
389546	KINECT ENERGY, INC	ND - SEP22 SERVICES	11/2/2022	579.46
389958	ULINE	CORKBOARDS FOR CLAS	11/23/2022	579.16
389583	SAM'S CLUB/SYNCHRON	FACS FOOD SUPPLY	11/2/2022	577.20
389603	LAKEVILLE DEBATE BO	10/8 DEBATE ENTRY F	11/2/2022	574.00
389730	CUSTOM EDUCATION SO	STARFISH	11/16/2022	573.13
389892	JOHNSON CONTROLS IN	CHILLER CONTROL BOA	11/23/2022	571.00
389984	CHILDREN'S THEATRE	10/4 CIRCUS ABYSSIN	11/30/2022	570.00
389901	MACKIN EDUCATIONAL	BOOKS FOR CONCORD	11/23/2022	562.60
389974	BAUER BUILT INC	10R	11/30/2022	561.60
389707	WASTE MANAGEMENT OF	CV - NOV22 SERVICES	11/9/2022	560.28
389852	CITY OF EDINA - PAR	BOARD RETREAT 1/11-	11/23/2022	560.00
390027	MHS -- MULTI-HEALTH	#PVAT03 - ORTIZ PVA	11/30/2022	556.00

Check No.	Vendor	Description	Date	Amount
389838	BA SERVICES LLC	CAR WASH ADJUSTMENT	11/23/2022	555.00
389751	GOPHER STATE EVENTS	GRLS XC BASE TIMING	11/16/2022	550.00
389930	RAINDROP IRRIGATION	ECC SIDEWALK CONNEC	11/23/2022	550.00
389920	NICE GUY TECHNOLOGY	IPHONE1010-208/209	11/23/2022	546.00
389688	PROJECT LEAD THE WA	220-7173 LAUNCH 4.7	11/9/2022	545.25
389586	SCHOLASTIC INC	SCHOLASTIC SUBSC	11/2/2022	544.50
389523	FOLLETT SCHOOL SOLU	BOOKS FOR CORNELIA	11/2/2022	540.57
389494	BARNUM GATE SERVICE	SUPPORT ARM/HARDWAR	11/2/2022	538.92
389499	CENTURYLINK	EHS 10/10/22-11/09/	11/2/2022	524.16
390016	JOSTENS INC	PHOTO PACKAGES	11/30/2022	520.00
389823	VIKING AUTOMATIC SP	EPAC VESDA SYS REPA	11/16/2022	520.00
389944	ST PAUL PUBLIC SCHO	FY 2022 C&T (GEN ED	11/23/2022	518.94
389708	WOLD ARCHITECTS & E	HL-LIGHTING REPLACE	11/9/2022	516.27
389850	CENTURYLINK	EHS 11/10/22-12/09/	11/23/2022	513.90
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	511.88
389979	BSN SPORTS, LLC	BOYS XC UNIFORMS	11/30/2022	511.87
389699	STAR-ISANTI-CHISAGO	ZEPHYRUS PRINTING	11/9/2022	508.06
389738	EDINA GIRLS CROSS C	10/19 STADIUM CLEAN	11/16/2022	500.00
389641	EDINA GIRLS SOCCER	10/7 STADIUM CLEANU	11/9/2022	500.00
390040	PARALLEL TECHNOLOGI	HS CAMERA ADDITION	11/30/2022	499.90
389642	EDINA GIVE & GO	REFUND I. ROMERO	11/9/2022	490.50
389831	ADAPTIVE SPECIALTIE	#2772S - NET SWING	11/23/2022	486.98
389971	ASTLEFORD INTERNATI	INJECTOR PUCK	11/30/2022	485.28
389518	FACTORY MOTOR PARTS	BATTERY	11/2/2022	482.00
V17949	SARA SWENSON	MLA CONFERENCE	11/30/2022	481.25
389657	INTELLIGERE LLC	INTERPRETER-SPED	11/9/2022	472.50
389841	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/23/2022	471.25
389972	AUDIOQUIP INC	COMM EQUIP RENTAL	11/30/2022	470.00
389823	VIKING AUTOMATIC SP	CV-SPRINKLER HEAD	11/16/2022	470.00
390053	THE PRINT SHOP	1000 WRITING PADS	11/30/2022	469.51
389971	ASTLEFORD INTERNATI	SENSOR	11/30/2022	465.30
389677	MCGRAW-HILL SCHOOL	REVEAL MATH COURSE	11/9/2022	465.12
389720	BSN SPORTS, LLC	TSHIDA JACKETS (5)	11/16/2022	465.00
389707	WASTE MANAGEMENT OF	CN - NOV22 SERVICES	11/9/2022	461.73
390042	PRIOR LAKE CHEERLEA	SANTAS CHEER SHOP	11/30/2022	460.00
389528	GRAINGER	SUPPLIES	11/2/2022	458.63
V17908	TROY STEIN	FALL SPORTS MILEAGE	11/23/2022	457.50
389881	INSTITUTE FOR ENVIR	VV 2022 ASBESTOS RE	11/23/2022	454.50
389899	LIGHTNING PRINTING	FALL CONCERT PROGRA	11/23/2022	452.00
389616	WOLD ARCHITECTS & E	HL LIGHTING REPLACE	11/2/2022	451.74
389791	MINUTEMAN PRESS EDE	CALENDAR PRINTING	11/16/2022	451.00
389978	BRIN GLASS SERVICE	INTERIOR DOOR LIGHT	11/30/2022	450.00
389910	MIKE'S SEPTIC SERVI	ATHL CONCESSION STA	11/23/2022	450.00
389559	METRO VOLLEYBALL OF	9/7-9/8 OFFICIALS	11/2/2022	444.00
389881	INSTITUTE FOR ENVIR	ECC 2022 ASBESTOS R	11/23/2022	440.76
390006	HOGLUND BUS CO INC	FILTER	11/30/2022	440.52
389492	ASTLEFORD INTERNATI	GASKET	11/2/2022	440.15
389750	GILBERT MECHANICAL	TROUBLESHOOT RTH 7	11/16/2022	439.25
389750	GILBERT MECHANICAL	TROUBLESHOOT MOTOR	11/16/2022	439.25
389716	BIO CORPORATION	ESTIMATED SHIPPING/	11/16/2022	438.70
389981	CATALYST SOURCING S	ONDEMAND/SPED/VAN A	11/30/2022	435.00
389546	KINECT ENERGY, INC	BUS - SEP22 SERVICE	11/2/2022	430.42
390044	SAM'S CLUB/SYNCHRON	FACS FOOD SUPPLY	11/30/2022	428.80
V17858	STEVEN CURTIS CULLI	TABLET PURCHASE	11/16/2022	428.00

Check No.	Vendor	Description	Date	Amount
389618	YOUTH FRONTIERS INC	6TH GRD RETREAT 10/	11/2/2022	425.00
389707	WASTE MANAGEMENT OF	HL - NOV22 SERVICES	11/9/2022	422.01
389493	CHRISTINE MORGAN	912-202	11/2/2022	420.00
389918	NBS CALIBRATIONS	WRESTLING SCALE	11/23/2022	420.00
389716	BIO CORPORATION	ITEM # FP0709D (7-9	11/16/2022	418.00
389728	CORNWELL- MATTHEW T	TOOLS	11/16/2022	417.40
389735	EASTVIEW HS CHEER B	EDINA MS CHEER REG	11/16/2022	414.00
389639	CUSHMAN MOTOR COMPA	DW - FILTERS	11/9/2022	412.54
389720	BSN SPORTS, LLC	BRINE GSOCER BALLS	11/16/2022	411.60
389499	CENTURYLINK	VV 10/10/22-11/09/2	11/2/2022	407.68
389722	CENTURYLINK	SV 11/01/22-11/30/2	11/16/2022	400.82
389623	ALLEGRA EDEN PRAIRI	FALL PLAY PROGRAMS	11/9/2022	400.39
389547	KRISTIN ROBINSON	RECOVERY SERV REIMB	11/2/2022	400.00
389850	CENTURYLINK	VV 11/10/22-12/09/2	11/23/2022	399.70
389834	AMAZON CAPITAL SERV	GR 2 INSTRUCTIONAL	11/23/2022	399.00
390047	SCHOLASTIC INC	GRD 4 SCHOLASTIC NE	11/30/2022	395.34
389497	BUSINESS ESSENTIALS	WHITE 8 1/2 X 11	11/2/2022	395.00
389580	ROBERT B HILL CO	SOLAR SALT	11/2/2022	392.86
389614	WEST MUSIC COMPANY	B/O TAMBOURINE	11/2/2022	392.60
389971	ASTLEFORD INTERNATI	GASKET	11/30/2022	391.63
389737	EDEN PRAIRIE SPEECH	10/15 DEBATE TOURNE	11/16/2022	391.00
389806	RM COTTON CO	Y4 SOLENOID VALVE	11/16/2022	390.00
389577	RED BALLOON BOOKSHO	BOOKS FOR ND	11/2/2022	388.16
389958	ULINE	RACKS SCHOOL STORE	11/23/2022	381.00
V17947	ANNEMARIE CHRISTINE	CES SUPPLIES	11/30/2022	380.33
389677	MCGRAW-HILL SCHOOL	REVEAL MATH COURSE	11/9/2022	377.91
389635	CHARTWELLS DINING S	8/17 T&L	11/9/2022	371.00
389800	PRAIRIE ELECTRIC CO	VV DOOR ACUATOR	11/16/2022	369.05
389517	EVERYDAY SPEECH, LL	QUOTE REFERENCE 202	11/2/2022	367.99
390058	VERIFIED CREDENTIAL	OCT22 BKGD CHECKS	11/30/2022	366.31
389887	JANET UNGS - BUSINE	OCT22 T&L COACHING	11/23/2022	360.00
V17835	MARGARET E SCHLUKEB	MATH TEAM ENTRY FEE	11/9/2022	360.00
389760	INNOVATIVE OFFICE S	FILE CABINET	11/16/2022	358.48
389546	KINECT ENERGY, INC	ECC - SEP22 SERVICE	11/2/2022	354.92
V17861	ANGIE LP ENDO	LIBRARY BOOKS	11/16/2022	352.94
V17898	DANA E NIKLAUS	MSSWA FALL CONFEREN	11/23/2022	350.00
389988	DARK KNIGHT SOLUTIO	FEES FOR OCT22	11/30/2022	350.00
389776	LAKEVILLE SOUTH HIG	9/24 9A/9B TOURNEY	11/16/2022	350.00
389551	LIFE SAFETY SYSTEMS	TROUBLESHOOT DR HOL	11/2/2022	350.00
389691	SAMANTHA BOLL	PD TRAINING 9/26/22	11/9/2022	350.00
389616	WOLD ARCHITECTS & E	BUS GARAGE ADDITION	11/2/2022	347.63
389787	MEYER INK SCREEN PR	TSHIRTS	11/16/2022	343.65
389688	PROJECT LEAD THE WA	220-7167 K.6 REFILL	11/9/2022	342.75
389714	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/16/2022	341.25
V17820	CESLEY R BERGSTEN	SNOM CONFERENCE	11/9/2022	341.11
V17896	THERESA MARIE MYRE	MEDICARE	11/23/2022	340.00
389862	ELSMORE SWIM SHOP	25 SILICONE SWIM CA	11/23/2022	337.75
389621	ACME TOOLS PLYMOUTH	STORAGE LIGHTS	11/9/2022	337.00
389707	WASTE MANAGEMENT OF	ND - NOV22 SERVICES	11/9/2022	333.93
389999	FLINN SCIENTIFIC IN	ITEM # P0211 (POLYV	11/30/2022	333.84
389679	MHS -- MULTI-HEALTH	PROTOCOLS	11/9/2022	332.50
389489	ACME TOOLS PLYMOUTH	LEAF BLOWER/VACUUM	11/2/2022	329.99
389520	SHRED-IT USA	CC-SHREDDING	11/2/2022	329.75
390015	JOHN HENRY FOSTER	AIR DRYER FILTER PA	11/30/2022	329.41

Check No.	Vendor	Description	Date	Amount
389573	PRAIRIE ELECTRIC CO	DUPLEX RECEPTICALE	11/2/2022	329.37
389938	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/23/2022	328.00
389831	ADAPTIVE SPECIALTIE	ITEM #:3042-46HAUS	11/23/2022	326.00
389870	GILBERT MECHANICAL	AHU2 PROGRAMMING	11/23/2022	323.00
389616	WOLD ARCHITECTS & E	ECC DOOR-ENTRY REPA	11/2/2022	322.88
389549	LDT BOOSTER CLUB	EASTVIEW INVITE ENT	11/2/2022	320.00
389739	EDUCATORS BENEFIT C	ACT PARTICIPANT FEE	11/16/2022	319.88
389705	UNITED REFRIGERATIO	CAPACITOR REPAIR	11/9/2022	316.16
389722	CENTURYLINK	HL 11/01/22-11/30/2	11/16/2022	315.95
V17912	ALEXANDRE BAFOIL	EHS FRENCH INTERN P	11/30/2022	310.00
V17916	ALEXIA BOBLET	ND FRENCH INTERN PA	11/30/2022	310.00
V17944	ALISEA RIFFET	ND FRENCH INTERN PA	11/30/2022	310.00
V17941	ANAELLE PETIOT	ND FRENCH INTERN PA	11/30/2022	310.00
V17928	ANDREA GALIAN-CARCE	ND FRENCH INTERN PA	11/30/2022	310.00
V17937	CAMILLE LINAY	ND FRENCH INTERN PA	11/30/2022	310.00
V17946	CAMILLE ROUARD	ND FRENCH INTERN PA	11/30/2022	310.00
V17919	CHARLOTTE CABANNES	ND FRENCH INTERN PA	11/30/2022	310.00
V17950	CINDY TEYSSIER	ND FRENCH INTERN PA	11/30/2022	310.00
V17914	CLEMENTINE BEGIN	ND FRENCH INTERN PA	11/30/2022	310.00
V17920	CYRIELLE CHESNAY	ND FRENCH INTERN PA	11/30/2022	310.00
V17951	DONKAR TSERANG	ND FRENCH INTERN PA	11/30/2022	310.00
V17936	ELISA LESAUVAGE	EHS FRENCH INTERN P	11/30/2022	310.00
V17945	ELSA-FLEUR RODRIGUE	VV FRENCH INTERN PA	11/30/2022	310.00
V17927	FLORA FIESCHI	ND FRENCH INTERN PA	11/30/2022	310.00
V17917	GAETANE BOUILLOT	ND FRENCH INTERN PA	11/30/2022	310.00
V17933	LISA JULES	ND FRENCH INTERN PA	11/30/2022	310.00
V17935	MARINE LEMAN	ND FRENCH INTERN PA	11/30/2022	310.00
V17940	MARTIN PERRIN	ND FRENCH INTERN PA	11/30/2022	310.00
V17923	MELISSA DESTAC	EHS FRENCH INTERN P	11/30/2022	310.00
V17918	NOEMIE BROIS-COUZON	ND FRENCH INTERN PA	11/30/2022	310.00
V17915	SALWA BENABOUD	ND FRENCH INTERN PA	11/30/2022	310.00
V17922	SARAH DAHMANE	VV FRENCH INTERN PA	11/30/2022	310.00
V17942	SARAH PILONI	ND FRENCH INTERN PA	11/30/2022	310.00
V17930	SLIMANE IDIR	ND FRENCH INTERN PA	11/30/2022	310.00
V17934	TERRY KUMPS	VV FRENCH INTERN PA	11/30/2022	310.00
V17929	THEO GOUY-LINDE	ND FRENCH INTERN PA	11/30/2022	310.00
389977	BORENE LAW FIRM P.A	LEGAL SERVICES: H.R	11/30/2022	308.56
389822	UNITED RENTALS (NOR	LIFT INSPECTIONS	11/16/2022	306.80
389706	UNITED RENTALS (NOR	LIFT INSPECTION	11/9/2022	306.80
389716	BIO CORPORATION	ITEM #S020P (SHEEP	11/16/2022	303.60
389631	BOYER TRUCKS	FILTERS	11/9/2022	303.00
390040	PARALLEL TECHNOLOGI	SECURITY MAG LOCKS	11/30/2022	302.50
389635	CHARTWELLS DINING S	8/24 KICK OFF	11/9/2022	301.99
389853	CLICK CLACK WRITING	WRIT 1017280/1107-2	11/23/2022	301.00
389504	DAVID WEBB -- HOMER	EXECUTIVE COACHING	11/2/2022	300.00
389884	ISD 2897 - REDWOOD	TOURNEY 12/16 & 12/	11/23/2022	300.00
389894	JUNIOR ACHIEVEMENT	3 JA PROGRAM KITS	11/23/2022	300.00
389770	JUNIOR ACHIEVEMENT	FINANCE PARK 8TH GR	11/16/2022	300.00
389565	NACAC	2023 MEMBERSHIPS	11/2/2022	300.00
390039	PACER CENTER	GRADE K SPEAKER	11/30/2022	300.00
389955	TRI-STATE BOBCAT IN	DW - BLADE/SCRAPER	11/23/2022	299.91
389501	CITY OF EDINA - POL	10/7 GAME SECURITY	11/2/2022	299.25
389631	BOYER TRUCKS	FILTERS	11/9/2022	299.04
389533	HOLLY DAU	FALL FEST CANDY REI	11/2/2022	298.24

Check No.	Vendor	Description	Date	Amount
389970	ALLEGRA EDEN PRAIRI	EHS CHORUS LINE SIG	11/30/2022	297.50
389512	EDINA MORNINGSIDE R	2ND QRTR DUES	11/2/2022	295.00
389825	WILD RUMPUS BOOK ST	BOOKS FOR CV	11/16/2022	293.36
V17815	MICHAEL S SMITH	CLASSROOM SUPPLIES	11/2/2022	291.19
389991	EAST RIDGE HIGH SCH	10/29 DEBATE ENTRY	11/30/2022	288.00
389882	INTELLIGERE LLC	INTERPRETER-SPED	11/23/2022	287.50
389650	GROTH MUSIC COMPANY	VARIOUS BAND PIECES	11/9/2022	287.10
389787	MEYER INK SCREEN PR	TSHIRTS	11/16/2022	287.00
389722	CENTURYLINK	ECC 11/01/22-11/30/	11/16/2022	286.30
389938	SCHMITT MUSIC COMPA	FLUTE REPAIR	11/23/2022	285.00
389938	SCHMITT MUSIC COMPA	REEDS	11/23/2022	282.36
389528	GRAINGER	PORTABLE WINCH	11/2/2022	282.34
389696	SIGN PRO	DW - B&G SIGN	11/9/2022	280.00
390057	ULINE	TSCHIDA HANGERS	11/30/2022	278.96
389808	RYDIN	PARKING STICKERS	11/16/2022	278.25
389635	CHARTWELLS DINING S	9/22 BOARD	11/9/2022	277.00
389844	BLUUM OF MINNESOTA,	BOARD ROOM TECH	11/23/2022	275.00
390009	INSPEC INC	EHS LEAK TESTING	11/30/2022	270.00
390009	INSPEC INC	VV LEAK TESTING	11/30/2022	270.00
389921	NORCOSTCO INC	LIGHT RENTAL	11/23/2022	270.00
389684	NORCOSTCO INC	FICK LGHT CONSOLE	11/9/2022	270.00
389575	PUMP AND METER SERV	DIESEL PUMP COUPLER	11/2/2022	268.00
389616	WOLD ARCHITECTS & E	CV LIGHTING REPLACE	11/2/2022	267.91
389586	SCHOLASTIC INC	SCHOLASTIC ARTS SUB	11/2/2022	266.97
389589	SCHOOL SPECIALTY, L	ON LINE ORDER PLACE	11/2/2022	264.18
389629	BLUUM OF MINNESOTA,	QUOTE 239837	11/9/2022	263.19
389800	PRAIRIE ELECTRIC CO	VV FLOOR REPAIR	11/16/2022	260.30
389722	CENTURYLINK	DO 11/01/22-11/30/2	11/16/2022	260.00
389499	CENTURYLINK	DO 10/01/22-10/31/2	11/2/2022	260.00
V17887	CHANDREYEE BASU THA	MELED REGISTRATION	11/23/2022	260.00
390011	ISD #112 - CHASKA H	10/22 VBALL TOURNEY	11/30/2022	260.00
389539	JANET UNGS - BUSINE	SEP22 COACHING	11/2/2022	260.00
389915	MULTILINGUAL WORD I	INTERPRETER-GEN ED	11/23/2022	260.00
V17938	ANNE K.A. LINDQUIST	SNOM CONFERENCE	11/30/2022	256.24
389789	MINNESOTA JUNIOR HI	VVMS REGISTRATION	11/16/2022	250.00
389950	TERMINAL SUPPLY CO	AIR FITTINGS	11/23/2022	249.92
389832	ADVANCED IMAGING SO	LEASE 12.08 0631790	11/23/2022	246.00
389711	APPLE VALLEY HIGH S	9/9 TOURNEY ENTRY F	11/16/2022	245.00
389767	JIMMY'S JOHNNYS	EHS PORTA POTTIES	11/16/2022	245.00
389561	MN DEBATE TEACHERS	9/23 DEBATE ENTRY F	11/2/2022	245.00
389922	ODP BUSINESS SOLUTI	COPY ROOM SUPPLIES	11/23/2022	244.64
389688	PROJECT LEAD THE WA	220-3738 LAUNCH 4.1	11/9/2022	243.00
389495	BAUER BUILT INC	TIRE DISPOSAL	11/2/2022	240.75
389688	PROJECT LEAD THE WA	220-7067 K.6 FULL K	11/9/2022	239.50
389935	RUSSELL SECURITY RE	BOILER DOOR	11/23/2022	237.40
389716	BIO CORPORATION	ITEM # SK1822P (DOG	11/16/2022	237.00
V17849	ETHAN SCHULTZ	CLASSROOM SUPPLIES	11/9/2022	236.78
390009	INSPEC INC	EHS WALL-PROF SERVI	11/30/2022	232.50
390009	INSPEC INC	VV WALL-PROF SERVIC	11/30/2022	232.50
V17907	KORY M SMITH	SEP-NOV22 MILEAGE	11/23/2022	231.94
389981	CATALYST SOURCING S	SUPP TRACK MON SUBS	11/30/2022	229.99
389722	CENTURYLINK	CS 11/01/22-11/30/2	11/16/2022	229.04
389722	CENTURYLINK	CN 11/01/22-11/30/2	11/16/2022	229.04
389722	CENTURYLINK	CC 11/01/22-11/30/2	11/16/2022	229.04

Check No.	Vendor	Description	Date	Amount
389778	LEXIA LEARNING SYST	QUOTE#Q-533739-1	11/16/2022	229.00
389680	MIDWEST BUS PARTS I	PA	11/9/2022	227.70
389648	GRAINGER	NEW FLUSHER	11/9/2022	225.75
389771	JW PEPPER & SON INC	CHOIR MUSIC	11/16/2022	225.74
389835	AMERICAN MAILING MA	SV POSTAGE MTR INK	11/23/2022	224.00
389779	LIBRAIRIE MONET	BOOKS FOR ND	11/16/2022	223.21
389688	PROJECT LEAD THE WA	220-3731 K.2 REFILL	11/9/2022	222.00
389619	SPORTS PRO LLC	TREADMILL REPAIR	11/9/2022	221.25
390022	LYON & HEALY HARPS,	ESTIMATED SHIPPING/	11/30/2022	221.16
V17910	ABE WOFSE	MNTESOL REGISTRATIO	11/23/2022	220.00
V17848	MEGAN B SCHNEIDER	SEP-OCT22 MILEAGE	11/9/2022	219.81
389736	ECKROTH MUSIC	SAXOPHONE REPAIR	11/16/2022	218.00
389640	ECKROTH MUSIC	MELLOPHONE REPAIR	11/9/2022	218.00
389604	THE ROTARY CLUB OF	2ND QTR DUES - R.S.	11/2/2022	218.00
V17852	ERIN ST. ORES	SEP-OCT22 MILEAGE	11/9/2022	217.13
389752	GRAINGER	HOSE FOR MACHINE	11/16/2022	216.24
389716	BIO CORPORATION	ITEM # LF0445P (4-4	11/16/2022	216.00
389762	JARED LITTLE	SUPPLIES 912-148	11/16/2022	216.00
389647	GRAINGER	WHEEL WEIGHT	11/9/2022	214.57
389716	BIO CORPORATION	ITEM# TL0406P (4-6	11/16/2022	214.50
389720	BSN SPORTS, LLC	WRESTLING COACH DEC	11/16/2022	212.40
389975	BAYCOM INC	EHS-RADIO BATTERIES	11/30/2022	212.00
389841	BAYADA HOME HEALTH	NURSE DURING SCHOOL	11/23/2022	211.25
389817	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/16/2022	211.20
389815	SOPHIA POLLEY-FISAN	DEBATE: BRONX	11/16/2022	210.00
390047	SCHOLASTIC INC	GRD 3 SCHOLASTIC NE	11/30/2022	207.30
390025	MENARDS - EDEN PRAI	RAGS	11/30/2022	205.93
389999	FLINN SCIENTIFIC IN	ITEM # AP1110 (THER	11/30/2022	205.20
389688	PROJECT LEAD THE WA	220-3734 LAUNCH 2.1	11/9/2022	204.00
389721	BURNSVILLE HIGH SCH	10/8 9A VBALL TOURN	11/16/2022	200.00
389721	BURNSVILLE HIGH SCH	10/8 9B VBALL TOURN	11/16/2022	200.00
389721	BURNSVILLE HIGH SCH	9/24 JV VBALL TOURN	11/16/2022	200.00
389500	CHARLES AND JAY LLC	ND AUTHOR VISIT	11/2/2022	200.00
389726	CHRISTOPHER KREIE	10/19 AUTHOR VISIT	11/16/2022	200.00
389864	FAMILY TREE CLINIC	GENDER INCLUSIVITY	11/23/2022	200.00
389759	HOPKINS HIGH SCHOOL	9/8 BOYS XC MEET FE	11/16/2022	200.00
V17806	JOHN DAILEY	PLAYBACK SUBSCRIPTI	11/2/2022	200.00
V17806	JOHN DAILEY	PLAYBACK SUBSCRIPTI	11/2/2022	200.00
V17882	JULIA M WILLIAMS	MSHSL HEAD COACH CR	11/16/2022	200.00
389548	LAKEVILLE NORTH HIG	9/10 VBALL INVITE F	11/2/2022	200.00
389913	MN DEPT OF LABOR AN	SV-ANNUAL ELEVATOR	11/23/2022	200.00
389692	SAMUEL PETERSON	AUDIO EDITING CHARG	11/9/2022	200.00
389610	UNIVERSITY OF MINNE	9/23 BOYS XC ENTRY	11/2/2022	200.00
389839	BATTERIES R US	FIRE PANEL BATTERIE	11/23/2022	199.98
389680	MIDWEST BUS PARTS I	AIR FILTER	11/9/2022	198.00
389967	93 SKIP LLC	OCT22-BUS SOLAR PRO	11/30/2022	195.92
389518	FACTORY MOTOR PARTS	SWITCHES	11/2/2022	195.82
389999	FLINN SCIENTIFIC IN	ESTIMATED SHIPPING/	11/30/2022	195.57
V17851	BRANDON DONALD SIEC	AUG-OCT22 CELL PHON	11/9/2022	195.00
389904	MENARDS - EDEN PRAI	CARBON MONOXIDE ALA	11/23/2022	194.85
V17885	KRISTEN E ZWIEG	CUSTOM BOWS CHEER	11/16/2022	194.35
389645	FLINN SCIENTIFIC IN	ITEM # AP7679 (BOTT	11/9/2022	194.00
389959	UNIVERSITY LANGUAGE	INTERPRETER-GEN ED	11/23/2022	193.13
389617	WORLD LEADERSHIP SC	TEDX EDINA	11/2/2022	192.98

Check No.	Vendor	Description	Date	Amount
V17802	JODY DESTHUBERT	AUG-OCT22 CELL PHON	11/2/2022	187.97
389969	ALBERTINE BOOKS	BOOKS FOR ND	11/30/2022	187.21
389656	INNOVATIVE OFFICE S	OFFICE SUPPLIES	11/9/2022	185.08
389753	GREATAMERICA FINANC	POSTAGE MTR NOV22 D	11/16/2022	184.95
389847	BSN SPORTS, LLC	BASKETBALL NETS	11/23/2022	184.80
390000	FOLLETT SCHOOL SOLU	BOOKS FOR CORNELIA	11/30/2022	184.02
389891	JOHNSON CONTROLS FI	FIRE PANEL REPAIR	11/23/2022	183.04
389688	PROJECT LEAD THE WA	220-3735 LAUNCH 2.2	11/9/2022	182.75
389940	SCRIPPS NATIONAL SP	SV REGISTRATION FEE	11/23/2022	182.50
389879	INNOVATIVE OFFICE S	ITEM # WAU22791 SUN	11/23/2022	181.68
389879	INNOVATIVE OFFICE S	ITEM # WAU21811 MAR	11/23/2022	181.68
389879	INNOVATIVE OFFICE S	ITEM # WAU21869 VUL	11/23/2022	181.68
389879	INNOVATIVE OFFICE S	ITEM # WAU21951 OUT	11/23/2022	181.68
389813	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	11/16/2022	181.00
389848	BURNSVILLE HIGH SCH	QUIZ BOWL XVII ENTR	11/23/2022	180.00
389532	JAH SCHEDULING LLC	BSOCCER ASSIGN FEES	11/2/2022	180.00
389532	JAH SCHEDULING LLC	GSOCCER ASSIGN FEES	11/2/2022	180.00
V17829	AMY E FAIRWEATHER	SEP-OCT22 MILEAGE	11/9/2022	179.94
390028	MICHELLE LORDING	TEDX/SUPPLIES	11/30/2022	179.53
389651	HACH COMPANY	ITEM # 26084-50 (M-	11/9/2022	179.20
389948	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/23/2022	179.20
389755	HAMMER SPORTS LLC	10/17+ VBALL OFFICI	11/16/2022	178.00
V17843	CHERYL L PARISH	SEP-OCT22 MILEAGE	11/9/2022	175.50
389767	JIMMY'S JOHNNYS	CV TENNIS COURTS	11/16/2022	175.00
389776	LAKEVILLE SOUTH HIG	9/10 9B TOURNEY	11/16/2022	175.00
390023	MASSP-MN ASSOC OF S	SCHOOL VIOLENCE-N.M	11/30/2022	175.00
389782	MASSP-MN ASSOC OF S	VIOLENCE PREVENT-E.	11/16/2022	175.00
V17812	MATTHEW R PETERSON	PTO GRANT: SUPPLIES	11/2/2022	175.00
389499	CENTURYLINK	CV 10/10/22-11/09/2	11/2/2022	174.72
389680	MIDWEST BUS PARTS I	PIPE	11/9/2022	174.46
390041	PATRICIA CRATER	TEDX MATERIALS	11/30/2022	174.36
389879	INNOVATIVE OFFICE S	ITEM # WAU91904 WHI	11/23/2022	174.00
389826	WILSON LANGUAGE TRA	#W4MAGABC - WRS MAG	11/16/2022	174.00
389529	GROTH MUSIC COMPANY	BARITONE REPAIR	11/2/2022	173.00
389909	MIDWEST BUS PARTS I	HINGE	11/23/2022	172.20
389707	WASTE MANAGEMENT OF	BUS - NOV22 SERVICE	11/9/2022	171.59
389850	CENTURYLINK	CV 11/02/22-12/09/2	11/23/2022	171.30
389512	EDINA MORNINGSIDE R	MEAL CHARGE	11/2/2022	170.00
389720	BSN SPORTS, LLC	CHAMPIONSHIP HAT (1	11/16/2022	169.92
389828	ZIP PRINTING & COPY	PRINT SVC: VALUE CA	11/16/2022	168.90
V17836	JESSICA L HEIDELBER	SEP-OCT22 MILEAGE	11/9/2022	168.31
V17800	MARK R CARLSON	FOOD FOR NETT	11/2/2022	167.69
390022	LYON & HEALY HARPS,	ESTIMATED SHIPPING/	11/30/2022	166.84
389999	FLINN SCIENTIFIC IN	AP1278 (WEIGHING DI	11/30/2022	166.80
389752	GRAINGER	DRUM DOLLY	11/16/2022	166.58
389788	MICHAEL D MATTHEWS	EXPENSES	11/16/2022	166.57
390037	ODP BUSINESS SOLUTI	ON LINE ORDER ADMIN	11/30/2022	165.65
389557	MENARDS - EDEN PRAI	REPAIR HARDWARE	11/2/2022	165.28
389606	TOOLS 4 READING LLC	T4R VALUE PACK SKU	11/2/2022	165.00
389771	JW PEPPER & SON INC	CHOIR MUSIC	11/16/2022	164.99
389935	RUSSELL SECURITY RE	DOOR REPAIR GYM DOO	11/23/2022	162.50
389879	INNOVATIVE OFFICE S	ITEM # WAU21855 TEA	11/23/2022	160.64
389529	GROTH MUSIC COMPANY	BAND SUPPLIES	11/2/2022	160.09
389874	GREATAMERICA FINANC	POSTAGE MTR DEC22 S	11/23/2022	159.95

Check No.	Vendor	Description	Date	Amount
389527	GOPHER/PLAY WITH A	MISSED PMT: GYM SUP	11/2/2022	159.90
389753	GREATAMERICA FINANC	POSTAGE MTR DEC22 E	11/16/2022	159.00
389623	ALLEGRA EDEN PRAIRI	LION KING ETC POSTE	11/9/2022	157.75
390038	OPENTEXT INC	FEES FOR OCT22	11/30/2022	156.52
389557	MENARDS - EDEN PRAI	EHS - POLY/BASE	11/2/2022	156.16
389860	DISPLAY SALES CO	UNITED STATES FLAG	11/23/2022	156.00
389507	DISPLAY SALES CO	AMERICAN FLAGS	11/2/2022	156.00
389765	JERRY'S PRINTING	HOME VISIT REPORTS	11/16/2022	155.00
389765	JERRY'S PRINTING	STUDENT SERVICES FO	11/16/2022	155.00
389534	INNOVATIVE OFFICE S	REPLACEMENT CASTERS	11/2/2022	154.80
389698	SPS COMPANIES INC	FAUCET CARTRIDGE	11/9/2022	154.18
389686	PRAIRIE ELECTRIC CO	20A DUPLEX CONVERSI	11/9/2022	153.50
V17904	DEBRA K RICHARDS	AUG-OCT22 MILEAGE	11/23/2022	153.36
389771	JW PEPPER & SON INC	CHOIR MUSIC	11/16/2022	153.00
389817	TEACHERS ON CALL, A	LATE FEE	11/16/2022	151.30
389843	BJORN CYCLING LLC	AD BIKE REP 1107-27	11/23/2022	151.20
389873	GRAINGER	DRAIN AUGER REPL PA	11/23/2022	150.84
390002	GENERAL SECURITY SE	BUS-PATROL/EXCESS T	11/30/2022	150.00
389665	JOHN W MCKONE -- BE	PIANO TUNING SERVIC	11/9/2022	150.00
389923	OSI ENVIRONMENTAL I	OIL COLLECTION	11/23/2022	150.00
389928	PRAIRIE ELECTRIC CO	FIELD VERIFY ELEC E	11/23/2022	150.00
389938	SCHMITT MUSIC COMPA	ALTO SAX REPAIR	11/23/2022	150.00
389753	GREATAMERICA FINANC	POSTAGE MTR NOV22 E	11/16/2022	149.95
389861	ECM PUBLISHERS INC	SEPT 19 REG	11/23/2022	147.20
389640	ECKROTH MUSIC	BARI/EUPH REPAIR	11/9/2022	146.00
V17863	NICHOLAS J GAUDETTE	MMEA/SAFME MEMBERSH	11/16/2022	145.00
389596	STAR TRIBUNE MEDIA	I COPY OF THE START	11/2/2022	145.00
389975	BAYCOM INC	REPAIRED ANTENNA, N	11/30/2022	143.80
389616	WOLD ARCHITECTS & E	ECC SITE REPAIRS	11/2/2022	140.68
389879	INNOVATIVE OFFICE S	ITEM # WAU22881 FIR	11/23/2022	140.64
389879	INNOVATIVE OFFICE S	ITEM # WAU22841 ROC	11/23/2022	140.64
389717	BOLTON & MENK INC	HL-SWALE/EROSION RE	11/16/2022	140.00
389733	DAVID COATES	DEBATE: ROSEVILLE	11/16/2022	140.00
389997	ESTR PUBLICATIONS L	#TRS 1.0-ESTR-J - T	11/30/2022	140.00
390012	ISD #623 -- ROSEVIL	10/28-29 DEBATE ENT	11/30/2022	140.00
389785	MENARDS - EDEN PRAI	CAULK & CAULK GUN	11/16/2022	139.28
389686	PRAIRIE ELECTRIC CO	RECEPTICLE REPAIR	11/9/2022	138.10
390025	MENARDS - EDEN PRAI	GARBAGE CANS	11/30/2022	137.85
389999	FLINN SCIENTIFIC IN	ITEM # AP3106 (FILT	11/30/2022	137.70
389647	GRAINGER	WHEEL WEIGHT	11/9/2022	137.06
389683	MULTILINGUAL WORD I	INTERPRETER-SPED	11/9/2022	137.00
389879	INNOVATIVE OFFICE S	ITEM # WAU22751 REE	11/23/2022	136.24
389863	FACTORY MOTOR PARTS	BATTERY	11/23/2022	135.96
389716	BIO CORPORATION	ITEM # OWLPellet (O	11/16/2022	135.00
390032	THE MUSIC MART	BAND SUPPLIES	11/30/2022	135.00
389656	INNOVATIVE OFFICE S	STORAGE BOX CLIPBOA	11/9/2022	134.54
389752	GRAINGER	EHS-POST POUNDER	11/16/2022	133.94
389763	JERRY'S FOODS CORP-	FACS FOOD SUPPLY	11/16/2022	133.12
389858	DELEGARD TOOL COMPA	LED PIGGYBACK	11/23/2022	132.13
V17824	JANET M DAHL	OCT22 MILEAGE-PART	11/9/2022	130.06
389810	SCHMITT MUSIC COMPA	BAND MUSIC	11/16/2022	130.00
V17900	SIERRA JADE OVERTON	SEP-OCT22 CELL PHON	11/23/2022	130.00
390029	MIDWEST BUS PARTS I	SEAT BELT	11/30/2022	129.97
389946	SUMMIT FIRE PROTECT	CS-EXTINGUISHER SER	11/23/2022	129.61

Check No.	Vendor	Description	Date	Amount
389646	FOLLETT CONTENT SOL	GREA 2012MATH IN FO	11/9/2022	129.60
389857	CULLIGAN BOTTLED WA	STAFF LOUNGE WATER	11/23/2022	129.57
389499	CENTURYLINK	BUS 10/04/22-11/03/	11/2/2022	128.54
389999	FLINN SCIENTIFIC IN	ITEM # AP1695 (POLY	11/30/2022	128.40
389982	CDW GOVERNMENT	QUOTE NBPM605	11/30/2022	128.00
V17824	JANET M DAHL	OCT22 MILEAGE-PART	11/9/2022	127.81
389903	MEDCO SUPPLY	CRAMER TUF-SKIN TAP	11/23/2022	126.24
389850	CENTURYLINK	BUS 11/04/22-12/03/	11/23/2022	126.22
389723	CHAMPLIN PARK HIGH	8/26 BOYS XC MEET	11/16/2022	125.00
389723	CHAMPLIN PARK HIGH	8/26 GRLS XC MEET	11/16/2022	125.00
389999	FLINN SCIENTIFIC IN	ITEM # AP5420 (TIME	11/30/2022	125.00
389754	GROTH MUSIC COMPANY	JAZZ BAND MUSIC	11/16/2022	124.00
389593	SOUTHPAW ENTERPRISE	#121110 - 6'L EQUIP	11/2/2022	124.00
389879	INNOVATIVE OFFICE S	ITEM # WAU21021 LEM	11/23/2022	123.06
389938	SCHMITT MUSIC COMPA	ALTO SAX REPAIR	11/23/2022	123.00
389999	FLINN SCIENTIFIC IN	ITEM # SE039 (HOT V	11/30/2022	122.50
V17869	MICHAEL A KILANOWSK	OCT-NOV22 CELL PHON	11/16/2022	122.40
389825	WILD RUMPUS BOOK ST	BOOKS FOR CV	11/16/2022	121.51
V17847	SONYA LEIGH SAILER	SEP-OCT22 CELL PHON	11/9/2022	121.33
V17808	KAITLYN MIKSCH	SEP-OCT22 CELL PHON	11/2/2022	120.81
389555	MCGRAW-HILL SCHOOL	AA 2223-78	11/2/2022	119.55
389569	OFFICE DEPOT INC	BOISE® X-9® MULTI-U	11/2/2022	118.68
389569	OFFICE DEPOT INC	BOISE® X-9® MULTI-U	11/2/2022	118.68
389569	OFFICE DEPOT INC	BOISE® X-9® MULTI-U	11/2/2022	118.68
389939	SCHOLASTIC INC	VV-MAGAZINES	11/23/2022	118.63
V17874	MATTHEW R PETERSON	UKULELE HOLDERS	11/16/2022	115.92
389877	HORIZON COMMERCIAL	POOL SUPPLIES	11/23/2022	115.65
V17948	NATALIE M SPICER	FALL SPORTS MILEAGE	11/30/2022	115.00
389607	TRI-STATE BOBCAT IN	ECC - TIRES	11/2/2022	114.69
389607	TRI-STATE BOBCAT IN	SV - TIRES	11/2/2022	114.69
389607	TRI-STATE BOBCAT IN	DW - TIRES	11/2/2022	114.68
389722	CENTURYLINK	VV 10/28/22-11/27/2	11/16/2022	114.60
390044	SAM'S CLUB/SYNCHRON	OFFICE FOOD	11/30/2022	113.31
389968	AGATE HOUSING & SER	HANDBK STREETS	11/30/2022	111.00
V17947	ANNEMARIE CHRISTINE	SEP-OCT22 CELL PHON	11/30/2022	110.76
389703	T-MOBILE	ECC MAINT - OCT22	11/9/2022	110.24
V17865	DYLAN T HACKBARTH	PRESENTER GIFT CARD	11/16/2022	110.00
V17878	SERENITY SEBESTA	SEP-OCT22 CELL PHON	11/16/2022	110.00
V17864	RENAE ANN GOTER	MAYO TOURNEY TENNIS	11/16/2022	109.50
389593	SOUTHPAW ENTERPRISE	#103000 - 6'L BALL	11/2/2022	109.00
389922	ODP BUSINESS SOLUTI	OFFICE SUPPLIES	11/23/2022	108.06
389979	BSN SPORTS, LLC	BBSKTBALL BACKPACKS	11/30/2022	108.00
V17891	JENNIFER HEYER	CLASSROOM SUPPLIES	11/23/2022	107.73
389679	MHS -- MULTI-HEALTH	PROTOCOLS	11/9/2022	106.25
V17913	SARAH CATHERINE BAL	CLASSROOM SUPPLIES	11/30/2022	106.24
389664	JERRY'S HARDWARE	FALL PLAY SET SUPPL	11/9/2022	105.45
389677	MCGRAW-HILL SCHOOL	ESTIMATED SHIPPING/	11/9/2022	105.41
389748	GARY BORK	GSWIM: TRUE TEAM ME	11/16/2022	105.00
390002	GENERAL SECURITY SE	EHS-PATROL RESPONSE	11/30/2022	105.00
389757	HIGH NORTH INC	GSWIM: TRUE TEAM ME	11/16/2022	105.00
389872	GOLD MEDAL PRODUCTS	POPCORN FOR STAFF	11/23/2022	104.40
390003	GOPHER STATE ONE-CA	OCT22-BILLABLE TICK	11/30/2022	102.60
389990	DELEGARD TOOL COMPA	FUEL INJ PRESS TEST	11/30/2022	102.38
389716	BIO CORPORATION	ITEM # S040P (SHEEP	11/16/2022	102.30

Check No.	Vendor	Description	Date	Amount
389739	EDUCATORS BENEFIT C	ACT BASE FEE	11/16/2022	102.00
389802	PRO-ED	#15062 - BWAP-2: BE	11/16/2022	102.00
V17896	THERESA MARIE MYRE	MEDICARE SUPPLEMENT	11/23/2022	102.00
389754	GROTH MUSIC COMPANY	BAND SUPPLIES	11/16/2022	101.94
V17890	CHERYL B GUNNESS	SEP-OCT22 CELL PHON	11/23/2022	101.65
389999	FLINN SCIENTIFIC IN	ITEM # AP1672 (WASH	11/30/2022	100.80
389546	KINECT ENERGY, INC	ND - SEP22 SERVICES	11/2/2022	100.11
389831	ADAPTIVE SPECIALTIE	ESTIMATED SHIPPING/	11/23/2022	100.00
389986	CONCORDIA COLLEGE	12/17 BBALL TOURNEY	11/30/2022	100.00
390014	JOEL BRYAN	PATTONS MARCH SCORE	11/30/2022	100.00
389913	MN DEPT OF LABOR AN	ECC-ANNUAL ELEVATOR	11/23/2022	100.00
389913	MN DEPT OF LABOR AN	VV-ELEVATOR OPERATI	11/23/2022	100.00
389809	SAINT FRANCIS	10/15 DEBATE TOURNE	11/16/2022	100.00
389938	SCHMITT MUSIC COMPA	BARI/EUPH FLUSH	11/23/2022	100.00
389938	SCHMITT MUSIC COMPA	BARI/EUPH FLUSH	11/23/2022	100.00
389697	SIGNUM SIGNS AND GR	BATHROOM SIGN	11/9/2022	100.00
389816	SUZANNE MAGNUSON	CHORUS LINE POSTERS	11/16/2022	100.00
V17867	ANGELA K HRUBY	APPLE PENCIL FOR IP	11/16/2022	99.00
389754	GROTH MUSIC COMPANY	BAND SUPPLIES	11/16/2022	99.00
V17810	COURTNEY DOWD MUEHL	FILTER FOR FISH TAN	11/2/2022	98.95
389866	SHRED-IT USA	VV - SHREDDING	11/23/2022	98.34
389907	METRO SALES INC	NOV22 ATHL COPIER	11/23/2022	98.00
389938	SCHMITT MUSIC COMPA	SAX REPAIR	11/23/2022	98.00
V17886	JULIE K BAKER	CLASSROOM BOOKS	11/23/2022	97.00
389675	LYDEN OIL COMPANY	MANIFOLD	11/9/2022	97.00
V17926	ANGIE LP ENDO	MEDIA SUPPLIES	11/30/2022	96.68
390008	INNOVATIVE OFFICE S	COLORED FILE FOLDER	11/30/2022	96.33
389524	GENERAL PARTS LLC	FUSE REPAIR PARTS	11/2/2022	96.30
389635	CHARTWELLS DINING S	10/6 CONCORD	11/9/2022	96.00
389908	MIDAMERICA ADMIN &R	HRA ADMIN FEES-3Q20	11/23/2022	96.00
389651	HACH COMPANY	ITEM # 25150-25 (AC	11/9/2022	94.64
390008	INNOVATIVE OFFICE S	OFFICE SUPPLIES	11/30/2022	93.73
V17902	DEBORAH M PEKAREK	CLASSROOM SUPPLIES	11/23/2022	93.61
V17818	SAYALI AMARAPURKAR	TEACHERS OF COLOR (11/9/2022	93.00
389827	WPS - WESTERN PSYCH	SKU: W-622BP25 - AB	11/16/2022	93.00
389754	GROTH MUSIC COMPANY	BAND SUPPLIES	11/16/2022	92.60
389719	BRYAN MORBEN	FOOTBALL: EASTVIEW	11/16/2022	92.00
389729	CORY STROUP	FOOTBALL: EASTVIEW	11/16/2022	92.00
389799	PIYUSH RANADE	FOOTBALL: EASTVIEW	11/16/2022	92.00
389814	SETH BECCARD	FOOTBALL: EASTVIEW	11/16/2022	92.00
389821	TYLER HASSE	FOOTBALL: EASTVIEW	11/16/2022	92.00
389856	CROWN EQUIPMENT COR	PALLET JACK	11/23/2022	90.00
389773	KATHERINE CLARK	SOCCER SECTION FINA	11/16/2022	90.00
389606	TOOLS 4 READING LLC	KID KIPS TM PICUTRE	11/2/2022	90.00
V17939	SHAUN P PAKENHAM	MO WILLIAMS BOOK SE	11/30/2022	89.99
389764	JERRY'S HARDWARE	DW - PLUGS/PADDLES	11/16/2022	89.98
389700	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	11/9/2022	89.60
389600	TEACHERS ON CALL, A	ELC/ECSE-SUBSTITUTE	11/2/2022	89.60
389722	CENTURYLINK	DO 11/01/22-11/30/2	11/16/2022	89.00
389499	CENTURYLINK	DO 10/01/22-10/31/2	11/2/2022	89.00
389755	HAMMER SPORTS LLC	10/10 VBALL OFFICIA	11/16/2022	89.00
389531	HAMMER SPORTS LLC	10/3 VBALL OFFICIAL	11/2/2022	89.00
390019	KIMBERLY HOWIE	COOKIE BAKING SUPPL	11/30/2022	88.24
389813	SCHOOL SPECIALTY, L	SAX WATER COLOR PAD	11/16/2022	87.50

Check No.	Vendor	Description	Date	Amount
390037	ODP BUSINESS SOLUTI	BATTERIES, MARKERS	11/30/2022	87.15
389938	SCHMITT MUSIC COMPA	TROMBONE REPAIR	11/23/2022	87.00
389710	ANDREW STOTTS	SOCCER SECTION FINA	11/16/2022	86.25
389938	SCHMITT MUSIC COMPA	FLUTE ADJUSTMENTS	11/23/2022	85.00
389938	SCHMITT MUSIC COMPA	VIOLIN BOW REPAIRS	11/23/2022	84.60
V17839	COURTNEY DOWD MUEHL	OFFICE SUPPLIES	11/9/2022	84.40
389640	ECKROTH MUSIC	CLARINET REPAIR	11/9/2022	84.31
389763	JERRY'S FOODS CORP-	FACS FOOD SUPPLY	11/16/2022	84.22
389716	BIO CORPORATION	ITEM # B005P (BEEF	11/16/2022	83.60
V17884	KENDA J ZELLNER-SMI	SEP-OCT22 MILEAGE	11/16/2022	83.00
389710	ANDREW STOTTS	SOCCER SECTION FINA	11/16/2022	82.50
389540	JANICE NOVAK	10/10 CLASS	11/2/2022	81.20
389980	BUCKHOLDT LANGUAGE	INTERPRETERS-CONF	11/30/2022	80.00
389724	CHARLES STEWART	FOOTBALL: PRIOR LAK	11/16/2022	80.00
389740	EDWARD STEVENS	FOOTBALL: PRIOR LAK	11/16/2022	80.00
389645	FLINN SCIENTIFIC IN	ITEM # AB1470 (PETR	11/9/2022	80.00
389917	NATIONAL SPEECH & D	LIFETIME MEMBERSHIP	11/23/2022	80.00
389566	NATIONAL SPEECH & D	LIFETIME MEMBERSHIP	11/2/2022	80.00
389690	ROSAMARIA CAMPBELL	INTERPRETER-GEN ED	11/9/2022	80.00
389752	GRAINGER	SILICONE	11/16/2022	79.50
389929	PREMIUM WATERS INC	WATER FOR DMTS (10)	11/23/2022	79.49
389773	KATHERINE CLARK	SOCCER SECTION FINA	11/16/2022	78.75
389801	PREMIUM WATERS INC	WATER FOR DMTS (9)	11/16/2022	78.74
389694	SCHOOL HEALTH CORPO	#52844 - SLOAN LETT	11/9/2022	77.67
389861	ECM PUBLISHERS INC	SEPT 19 WS	11/23/2022	76.80
389905	MENARDS - RICHFIELD	BUILDING SUPPLIES	11/23/2022	76.75
389628	BLICK ART MATERIALS	ART SUPPLY MATERIAL	11/9/2022	76.71
389876	HOGLUND BUS CO INC	LATCH	11/23/2022	75.86
390008	INNOVATIVE OFFICE S	LAMINATE FILM ROLLS	11/30/2022	75.69
389843	BJORN CYCLING LLC	BIKE REP 1107-084	11/23/2022	75.60
389650	GROTH MUSIC COMPANY	H&B 121 FR HORN MUT	11/9/2022	75.50
389647	GRAINGER	ABRASIVE DISC	11/9/2022	75.30
389981	CATALYST SOURCING S	ONDEMAND/ADMIN/PHOT	11/30/2022	75.00
389981	CATALYST SOURCING S	ONDEMAND/CC/SURPLUS	11/30/2022	75.00
V17887	CHANDREYEE BASU THA	MINNTESOL MEMBERSHI	11/23/2022	75.00
389635	CHARTWELLS DINING S	9/20 BOARD	11/9/2022	75.00
389567	OCCUPATIONAL MEDICI	DOT - G.M.	11/2/2022	75.00
389567	OCCUPATIONAL MEDICI	DOT - G.D.	11/2/2022	75.00
389567	OCCUPATIONAL MEDICI	DOT - R.R.	11/2/2022	75.00
389923	OSI ENVIRONMENTAL I	OIL COLLECTION	11/23/2022	75.00
389953	TOLL GAS & WELDING	HELIUM LEASE 22-23	11/23/2022	75.00
389635	CHARTWELLS DINING S	10/25 BOARD	11/9/2022	74.25
389635	CHARTWELLS DINING S	10/17 BOARD	11/9/2022	74.25
389635	CHARTWELLS DINING S	9/19 BOARD	11/9/2022	74.25
389938	SCHMITT MUSIC COMPA	VITO ALTO SAX REPAI	11/23/2022	74.00
389766	JESSEN PRESS INC	BUSINESS CARDS-B.K.	11/16/2022	73.75
389812	DO NOT USE)SCHOOL S	ART SUPPLIES	11/16/2022	73.40
V17875	LAURA T PHONGSAVATH	SEP-OCT22 MILEAGE	11/16/2022	73.06
389754	GROTH MUSIC COMPANY	BAND MUSIC	11/16/2022	71.16
389783	MATSON HOLDINGS, IN	SCREWDRIVER	11/16/2022	71.00
389649	GRAYBAR ELECTRIC CO	SPEED CONTROLS COOL	11/9/2022	70.89
389568	ODP BUSINESS SOLUTI	SHIPPING LABELS	11/2/2022	70.68
V17853	LESLIE STAGEBERG	CLASSROOM SUPPLIES	11/9/2022	70.46
V17857	JESSICA D BATEMAN	CONJUGUEMOS SUBSC	11/16/2022	70.00

Check No.	Vendor	Description	Date	Amount
389769	JOSEPH ANNAREDDY	DEBATE: EAST RIDGE	11/16/2022	70.00
V17825	KARI L DAHLQUIST	AUG-SEP22 CELL PHON	11/9/2022	70.00
389913	MN DEPT OF LABOR AN	EHS-BOILER LICENSE	11/23/2022	70.00
389805	RICHELLE LIES	DEBATE: EAST RIDGE	11/16/2022	70.00
389938	SCHMITT MUSIC COMPA	TUBA REPAIR	11/23/2022	70.00
389938	SCHMITT MUSIC COMPA	BASS REPAIR	11/23/2022	70.00
V17911	ALAINA D ZAPATA	CLASSROOM TOYS	11/23/2022	69.92
389832	ADVANCED IMAGING SO	LEASE 12.08 0631790	11/23/2022	68.96
V17873	BETHANY A MOHS	SEP22 MILEAGE	11/16/2022	68.63
V17947	ANNEMARIE CHRISTINE	CONFERENCE MEALS	11/30/2022	68.44
V17901	SHAUN P PAKENHAM	SNACK FOR STAFF MTG	11/23/2022	67.17
389938	SCHMITT MUSIC COMPA	TRUMPET FLUSH/ADJ	11/23/2022	67.00
V17811	ALYSSA C MEANS	CLASSROOM BOOKS	11/2/2022	66.62
389529	GROTH MUSIC COMPANY	BARITONE REPAIR	11/2/2022	66.00
389713	AUTO PLUS PARTS	CLAMPS	11/16/2022	65.10
389836	ANGELA YOUNG	REFUND ENROLL	11/23/2022	65.00
V17903	CAROLYN PROCTOR	OCT22 CELL PHONE	11/23/2022	65.00
V17931	CURT E JOHANSON	OCT22 CELL PHONE	11/30/2022	65.00
V17805	CURT E JOHANSON	SEP22 CELL PHONE	11/2/2022	65.00
389643	ELIZABETH SAMUEL	FIELD TRIP REFUND	11/9/2022	65.00
V17859	MARK A DEYOUNG	OCT22 CELL PHONE	11/16/2022	65.00
389938	SCHMITT MUSIC COMPA	SOPRANO SAX REPAIR	11/23/2022	65.00
V17860	SHAWN G DRAVES	SEP22 CELL PHONE	11/16/2022	65.00
V17894	THOMAS LYMAN	NOV22 CELL PHONE	11/23/2022	65.00
V17905	TIMOTHY J RODEN	NOV22 CELL PHONE	11/23/2022	65.00
V17841	TRENT J OSTMAN	OCT22 CELL PHONE	11/9/2022	65.00
V17804	TAMARA K FORBY	SEP22 CELL PHONE	11/2/2022	64.91
389938	SCHMITT MUSIC COMPA	DADDAARIO STRING	11/23/2022	64.26
389713	AUTO PLUS PARTS	CARB CLEANER	11/16/2022	64.20
389861	ECM PUBLISHERS INC	SEPT 30 SPEC	11/23/2022	64.00
389861	ECM PUBLISHERS INC	OCT 10 SPEC	11/23/2022	64.00
389703	T-MOBILE	CN MAINT - OCT22	11/9/2022	63.88
V17799	JONATHAN M BRYANT	MSHSL MEMBERSHIP	11/2/2022	63.50
389640	ECKROTH MUSIC	CLARINET REPAIR	11/9/2022	63.00
389703	T-MOBILE	ECSE - OCT22	11/9/2022	62.62
389938	SCHMITT MUSIC COMPA	REEDS	11/23/2022	62.25
389574	PREMIUM WATERS INC	WATER FOR DMTS (11)	11/2/2022	62.24
389595	ST PAUL STAMP WORKS	ENGR NAMEPLATES (4)	11/2/2022	61.35
V17907	KORY M SMITH	NOV22 CELL PHONE	11/23/2022	61.34
V17814	KORY M SMITH	OCT22 CELL PHONE	11/2/2022	61.34
389540	JANICE NOVAK	1017-236	11/2/2022	60.90
V17875	LAURA T PHONGSAVATH	OCT22 CELL PHONE	11/16/2022	60.72
389752	GRAINGER	COUPLER	11/16/2022	60.13
389749	GENERAL PARTS LLC	CC-AIR ROCKER SWITC	11/16/2022	60.06
389529	GROTH MUSIC COMPANY	BAND SUPPLIES	11/2/2022	60.00
389529	GROTH MUSIC COMPANY	BAND SUPPLIES	11/2/2022	60.00
389913	MN DEPT OF LABOR AN	ECC BOILER LICENSE	11/23/2022	60.00
389571	PHILLIP KAIRAIUAK	CUSTOM MINI DRUM SE	11/2/2022	60.00
389938	SCHMITT MUSIC COMPA	VITO CLARINET REPAI	11/23/2022	60.00
389938	SCHMITT MUSIC COMPA	CLARINET ADJUST	11/23/2022	60.00
389938	SCHMITT MUSIC COMPA	CLARINET ADJUSTMENT	11/23/2022	60.00
389947	TALENT ASSESSMENT I	SET WB4 TRAINING MO	11/23/2022	60.00
389839	BATTERIES R US	SECURITY SYS BATTER	11/23/2022	59.98
389834	AMAZON CAPITAL SERV	BOOKS FOR GRADE 2	11/23/2022	59.85

Check No.	Vendor	Description	Date	Amount
389938	SCHMITT MUSIC COMPA	CLARINET STRAP	11/23/2022	59.37
389541	JARED LITTLE	ARCHERY SUPPLIES	11/2/2022	59.00
390008	INNOVATIVE OFFICE S	NAME PLATES	11/30/2022	57.86
389499	CENTURYLINK	CC 10/19/22-11/18/2	11/2/2022	57.44
V17828	VALERIE D EVANS	MASBO FALL CONFEREN	11/9/2022	57.00
390006	HOGLUND BUS CO INC	SHROUD	11/30/2022	56.19
389696	SIGN PRO	EHS - ITINERANT SIG	11/9/2022	56.00
389696	SIGN PRO	DW - ITINERANT SIGN	11/9/2022	56.00
389696	SIGN PRO	CV - B&G SIGN	11/9/2022	56.00
389888	JERRY'S HARDWARE	BUILDING SUPPLIES	11/23/2022	55.83
389585	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/2/2022	55.00
389771	JW PEPPER & SON INC	CHOIR MUSIC	11/16/2022	54.98
389542	JW PEPPER & SON INC	CHOIR MUSIC	11/2/2022	54.74
V17880	ROLLAND T TALAN	OCT22 MILEAGE	11/16/2022	54.50
389557	MENARDS - EDEN PRAI	WALL HANGING HARDWA	11/2/2022	53.64
389662	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/9/2022	53.39
389713	AUTO PLUS PARTS	BULBS	11/16/2022	53.25
V17909	NORMAN F VANDERLIND	OCT22 CELL PHONE	11/23/2022	52.58
V17943	CAROLYN PROCTOR	NOV22 CELL PHONE	11/30/2022	52.50
389557	MENARDS - EDEN PRAI	CV - BACKER ROD	11/2/2022	51.96
389873	GRAINGER	4 V-BELTS	11/23/2022	51.44
389558	MENARDS - RICHFIELD	PARTS MISC	11/2/2022	51.42
V17871	DERRICK J LIDSTONE	OCT22 CELL PHONE	11/16/2022	50.75
V17809	BROOKE MOEHRLE	*MISSED* JUN22 CELL	11/2/2022	50.70
V17807	DERRICK J LIDSTONE	SEP22 CELL PHONE	11/2/2022	50.56
389516	EMILY GAGNON	926-287	11/2/2022	50.40
389766	JESSEN PRESS INC	BUSINESS CARDS-J.F.	11/16/2022	50.25
389651	HACH COMPANY	ESTIMATED SHIPPING/	11/9/2022	50.22
V17925	ADAM P DUFFY	NOV22 CELL PHONE	11/30/2022	50.00
V17888	ANNIKA L CULVER	MNSHAPE CONFERENCE	11/23/2022	50.00
389890	JOE KOCH	MISSED ADDTL PAYMEN	11/23/2022	50.00
389771	JW PEPPER & SON INC	ORCHESTRA MUSIC	11/16/2022	50.00
389771	JW PEPPER & SON INC	CHOIR MUSIC	11/16/2022	49.99
V17854	MELODY SUITE	OCT22 MILEAGE	11/9/2022	49.88
V17803	GINA R FELTON	STRATEGIES THAT WOR	11/2/2022	49.40
389566	NATIONAL SPEECH & D	LIFETIME MEMBERSHIP	11/2/2022	49.00
389647	GRAINGER	VALVE STEM	11/9/2022	48.88
V17906	ELIZABETH A SANDVIC	SEP-NOV22 MILEAGE	11/23/2022	48.00
389999	FLINN SCIENTIFIC IN	ITEM # M0001 (MAGNE	11/30/2022	48.00
390043	PTM DOCUMENT SYSTEM	99992 (4UPDWENVS05)	11/30/2022	48.00
389584	SARA MCGRANE	BLOOD DRIVE MUFFINS	11/2/2022	47.95
389639	CUSHMAN MOTOR COMPA	DW - FUEL FILTER	11/9/2022	47.26
389639	CUSHMAN MOTOR COMPA	CN - FUEL FILTER	11/9/2022	47.25
389639	CUSHMAN MOTOR COMPA	CV - FUEL FILTER	11/9/2022	47.25
V17897	BAILLIE MORGAN NASH	NOV22 MILEAGE	11/23/2022	47.12
389938	SCHMITT MUSIC COMPA	MOUTHPIECE PULLER	11/23/2022	46.75
389645	FLINN SCIENTIFIC IN	ITEM # GP6020 (TEST	11/9/2022	45.60
V17866	SCOTT H HIPPIE	OCT22 CELL PHONE	11/16/2022	45.28
V17870	DEBORAH KRENGEL	SEP22 MILEAGE	11/16/2022	45.13
389710	ANDREW STOTTS	BSOCCER: HOLY FAMIL	11/16/2022	45.00
389895	JW PEPPER & SON INC	ORCHESTRA MUSIC	11/23/2022	45.00
389542	JW PEPPER & SON INC	BAND MUSIC	11/2/2022	45.00
389781	MARK PERRY	BSOCCER ASSIGNING F	11/16/2022	45.00
389781	MARK PERRY	GSOCCER ASSIGNING F	11/16/2022	45.00

Check No.	Vendor	Description	Date	Amount
389676	MCEA	JOB POSTING	11/9/2022	45.00
389807	RUSSELL SECURITY RE	LOCK WORK AND KEYS	11/16/2022	45.00
389938	SCHMITT MUSIC COMPA	TUBA REPAIR	11/23/2022	45.00
389938	SCHMITT MUSIC COMPA	TUBA REPAIR	11/23/2022	45.00
389693	SCHMITT MUSIC COMPA	TUBA REPAIR	11/9/2022	45.00
389527	GOPHER/PLAY WITH A	MISSED PMT: GYM SUP	11/2/2022	44.95
389667	JONATHAN DEVRIES	FIELD TRIP REFUND	11/9/2022	44.00
389678	MELISSA KAMP	FIELD TRIP REFUND	11/9/2022	44.00
V17817	KRISTA G WINKEL	LIBRARY BOOKS	11/2/2022	43.95
V17849	ETHAN SCHULTZ	CLASSROOM BOOKS	11/9/2022	43.92
389766	JESSEN PRESS INC	BUSINESS CARDS-S.C.	11/16/2022	43.13
389766	JESSEN PRESS INC	BUSINESS CARDS-M.D.	11/16/2022	43.12
389999	FLINN SCIENTIFIC IN	ITEM # C0084 (COPPE	11/30/2022	43.00
V17879	LYNN L SOSNOWSKI	STATE SOCCER PARKIN	11/16/2022	43.00
V17831	CHELSEY ANN FENYAK	SEP-OCT22 MILEAGE	11/9/2022	42.88
V17837	THOMAS J JOHNSTON	OCT22 CELL PHONE	11/9/2022	42.84
389938	SCHMITT MUSIC COMPA	CLARINET SILK	11/23/2022	42.50
390004	GRAINGER	PARTS PREWIRED DELA	11/30/2022	42.44
V17932	THOMAS J JOHNSTON	NOV22 CELL PHONE	11/30/2022	42.04
389736	ECKROTH MUSIC	TRUMPET REPAIR	11/16/2022	42.00
389810	SCHMITT MUSIC COMPA	PISTON/ROTOR WORK	11/16/2022	42.00
V17880	ROLLAND T TALAN	SEPT22 MILEAGE	11/16/2022	41.56
V17801	BRADLEY G DAHLMAN	FOOD FOR STAFF	11/2/2022	41.28
389662	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/9/2022	41.02
389736	ECKROTH MUSIC	CORNET REPAIR	11/16/2022	41.00
389640	ECKROTH MUSIC	ALTO SAX REPAIR	11/9/2022	41.00
389640	ECKROTH MUSIC	SAXOPHONE REPAIR	11/9/2022	41.00
V17855	EMMA T TEWES	CLASSROOM SUPPLIES	11/9/2022	40.96
V17817	KRISTA G WINKEL	MEMORY CARD	11/2/2022	40.84
V17889	JULIE MARIE GREENE	TEDXEDINA BALLOONS	11/23/2022	40.20
389703	T-MOBILE	FAM CNTR 2 - OCT22	11/9/2022	40.12
389869	GENERAL SECURITY SE	VV-INTRUSION MONITO	11/23/2022	40.08
389869	GENERAL SECURITY SE	SV-INTRUSION MONITO	11/23/2022	40.08
389869	GENERAL SECURITY SE	EHS-INTRUSION MONIT	11/23/2022	40.08
389869	GENERAL SECURITY SE	ECC-INTRUSION MONIT	11/23/2022	40.08
389869	GENERAL SECURITY SE	CV-INTRUSION MONITO	11/23/2022	40.08
389869	GENERAL SECURITY SE	HL-INTRUSION MONITO	11/23/2022	40.08
389869	GENERAL SECURITY SE	CC-INTRUSION MONITO	11/23/2022	40.08
389869	GENERAL SECURITY SE	CN-INTRUSION MONITO	11/23/2022	40.08
389771	JW PEPPER & SON INC	ORCHESTRA MUSIC	11/16/2022	40.00
389913	MN DEPT OF LABOR AN	CC-BOILER LICENSSE	11/23/2022	40.00
389913	MN DEPT OF LABOR AN	CN-BOILER LICENSE	11/23/2022	40.00
389934	ROSAMARIA CAMPBELL	INTERPETER-GEN ED M	11/23/2022	40.00
389690	ROSAMARIA CAMPBELL	INTERPRETER-SPED MT	11/9/2022	40.00
389938	SCHMITT MUSIC COMPA	TENOR SAX REPAIR	11/23/2022	40.00
389585	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/2/2022	40.00
389760	INNOVATIVE OFFICE S	NAMEPLATES	11/16/2022	39.85
389645	FLINN SCIENTIFIC IN	ITEM # AP5330 (TEST	11/9/2022	39.67
389766	JESSEN PRESS INC	BUSINESS CARDS-M.L.	11/16/2022	39.57
389766	JESSEN PRESS INC	BUSINESS CARDS-M.K.	11/16/2022	39.56
389766	JESSEN PRESS INC	BUSINESS CARDS-D.M.	11/16/2022	39.56
389766	JESSEN PRESS INC	BUSINESS CARDS-G.M.	11/16/2022	39.56
389803	RAINBOW RESOURCE CE	#062499 - EXPLODE T	11/16/2022	39.45
389763	JERRY'S FOODS CORP-	FACS FOOD SUPPLY	11/16/2022	39.13

Check No.	Vendor	Description	Date	Amount
V17854	MELODY SUITE	SEP-OCT22 CELL PHON	11/9/2022	39.02
389813	SCHOOL SPECIALTY, L	SCHOOL SMART OIL PA	11/16/2022	38.75
390008	INNOVATIVE OFFICE S	STORAGE CLIP BOARDS	11/30/2022	38.44
389749	GENERAL PARTS LLC	CN-DISWASHER PUMP	11/16/2022	38.37
389974	BAUER BUILT INC	TIRE DISPOSAL FEE	11/30/2022	38.25
V17876	STEPHEN P SANGER	AP BIO SUPPLIES	11/16/2022	38.17
389938	SCHMITT MUSIC COMPA	BAND BOOKS	11/23/2022	38.16
V17840	BAILLIE MORGAN NASH	MASBO FALL CONFEREN	11/9/2022	38.00
V17850	CARLA J SCHWAPPACH	MASBO FALL CONFEREN	11/9/2022	38.00
V17826	DANIEL W DEGENAAR	MASBO FALL CONFEREN	11/9/2022	38.00
V17845	DOYLE CLIFTON PIPER	MASBO FALL CONFEREN	11/9/2022	38.00
389622	ADVANCED IMAGING SO	BUS GARAGE 10/22	11/9/2022	37.95
V17893	JULIE M GABRIELSON	NOV22 CELL PHONE	11/23/2022	37.93
389999	FLINN SCIENTIFIC IN	ITEM # AP4381 (BOTT	11/30/2022	37.68
389703	T-MOBILE	B&G - OCT22	11/9/2022	37.54
389710	ANDREW STOTTS	GSOCCER: CRETIN-DER	11/16/2022	37.50
389710	ANDREW STOTTS	BSOCCER: MINNETONKA	11/16/2022	37.50
389710	ANDREW STOTTS	GSOCCER: MINNETONKA	11/16/2022	37.50
389710	ANDREW STOTTS	BSOCCER: CHASKA	11/16/2022	37.50
389710	ANDREW STOTTS	GSOCCER: E PRAIRIE	11/16/2022	37.50
389710	ANDREW STOTTS	BSOCCER: SHAKOPEE	11/16/2022	37.50
389597	STARFALL EDUCATION	#KIT75 - PHONICS AN	11/2/2022	37.38
V17813	DANA M ROTH	CLASSROOM SUPPLIES	11/2/2022	37.05
389780	LUPIENT CHEVROLET O	SWITCH	11/16/2022	36.84
V17811	ALYSSA C MEANS	CLASSROOM SUPPLIES	11/2/2022	36.62
V17913	SARAH CATHERINE BAL	CLASSROOM BOOKS	11/30/2022	36.47
389869	GENERAL SECURITY SE	CS-FIRE ALARM MONIT	11/23/2022	36.00
389869	GENERAL SECURITY SE	CN-FIRE ALARM MONIT	11/23/2022	36.00
389869	GENERAL SECURITY SE	HL-FIRE ALARM MONIT	11/23/2022	36.00
389869	GENERAL SECURITY SE	ECC-FIRE ALARM MONI	11/23/2022	36.00
389869	GENERAL SECURITY SE	EHS-FIRE ALARM MONI	11/23/2022	36.00
389869	GENERAL SECURITY SE	SV-FIRE ALARM MONIT	11/23/2022	36.00
389869	GENERAL SECURITY SE	TC-FIRE ALARM MONIT	11/23/2022	36.00
389869	GENERAL SECURITY SE	TC-INTRUSION MONITO	11/23/2022	36.00
389869	GENERAL SECURITY SE	CV-FIRE ALARM MONIT	11/23/2022	36.00
V17877	AMANDA N SCHUTZ	SEP22 MILEAGE	11/16/2022	35.94
389645	FLINN SCIENTIFIC IN	ESTIMATED SHIPPING/	11/9/2022	35.93
389999	FLINN SCIENTIFIC IN	ITEM # T0016 (TIN,	11/30/2022	35.88
389752	GRAINGER	COUPLER	11/16/2022	35.80
V17873	BETHANY A MOHS	OCT22 MILEAGE	11/16/2022	35.69
389710	ANDREW STOTTS	BSOCCER: BUFFALO	11/16/2022	35.63
389710	ANDREW STOTTS	BSOCCER: STMA	11/16/2022	35.63
389710	ANDREW STOTTS	GSOCCER: BUFFALO	11/16/2022	35.62
389710	ANDREW STOTTS	GSOCCER: STMA	11/16/2022	35.62
V17893	JULIE M GABRIELSON	AIRPORT TAXI RIDE	11/23/2022	35.59
389703	T-MOBILE	CC MAINT - OCT22	11/9/2022	35.39
389703	T-MOBILE	SPED - OCT22	11/9/2022	35.39
389736	ECKROTH MUSIC	CLARINET REPAIR	11/16/2022	35.00
389672	LEON MONDRAGON	FIELD TRIP REFUND	11/9/2022	35.00
389938	SCHMITT MUSIC COMPA	PISTON/ROTOR WORK	11/23/2022	35.00
389938	SCHMITT MUSIC COMPA	JUPITOR PISTON/ROTO	11/23/2022	35.00
389938	SCHMITT MUSIC COMPA	TRUMPET REPAIR	11/23/2022	35.00
389938	SCHMITT MUSIC COMPA	PISTON/ROTOR REPAIR	11/23/2022	35.00
389938	SCHMITT MUSIC COMPA	PISTON/ROTOR REPAIR	11/23/2022	35.00

Check No.	Vendor	Description	Date	Amount
389938	SCHMITT MUSIC COMPA	FILING SYSTEM	11/23/2022	35.00
389938	SCHMITT MUSIC COMPA	ARTINO GRAPHITE BOW	11/23/2022	35.00
389585	SCHMITT MUSIC COMPA	TRUMPET REPAIR	11/2/2022	35.00
389947	TALENT ASSESSMENT I	SET MP1 SHEET METAL	11/23/2022	35.00
389736	ECKROTH MUSIC	BAND SUPPLIES	11/16/2022	34.99
389703	T-MOBILE	CV MAINT - OCT22	11/9/2022	34.55
389703	T-MOBILE	CS MAINT - OCT22	11/9/2022	34.55
V17867	ANGELA K HRUBY	SEP22 MILEAGE	11/16/2022	34.31
389832	ADVANCED IMAGING SO	LEASE 12.08 0631790	11/23/2022	34.15
389924	ELIZABETH OTTESON	TEDX PRINTING	11/23/2022	33.98
389703	T-MOBILE	DMTS - OCT22	11/9/2022	33.98
389754	GROTH MUSIC COMPANY	BAND SUPPLIES	11/16/2022	33.90
389710	ANDREW STOTTS	BSOCCER: WASHBURN	11/16/2022	33.75
389710	ANDREW STOTTS	GSOCCER: WASHBURN	11/16/2022	33.75
389710	ANDREW STOTTS	BSOCCER: WACONIA	11/16/2022	33.75
389710	ANDREW STOTTS	GSOCCER: WACONIA	11/16/2022	33.75
389710	ANDREW STOTTS	BSOCCER: SHAKOPEE	11/16/2022	33.75
389710	ANDREW STOTTS	GSOCCER: SHAKOPEE	11/16/2022	33.75
389588	DO NOT USE)SCHOOL S	ITEM # 1567560 (SCH	11/2/2022	33.72
389677	MCGRAW-HILL SCHOOL	ESTIMATED SHIPPING/	11/9/2022	33.41
389970	ALLEGRA EDEN PRAIRI	VV PLAY SIGNAGE	11/30/2022	33.30
389865	FASTENAL COMPANY	DW - CLIPS	11/23/2022	33.06
389687	PREMIUM WATERS INC	NOV22 HOT/COLD CNTR	11/9/2022	32.95
V17844	MATTHEW R PETERSON	SEP-OCT22 MILEAGE	11/9/2022	32.94
389922	ODP BUSINESS SOLUTI	STAPLERS	11/23/2022	32.28
V17819	JOHN A AUSTINSON	AWAY GAME MILEAGE	11/9/2022	32.25
V17924	BLANCA E DIAZ DE LE	FLEX SESSION SNACKS	11/30/2022	32.10
389919	NCPERS GROUP LIFE I	EMPLOYEE W/H	11/23/2022	32.00
V17889	JULIE MARIE GREENE	TEDXEDINA FOOD	11/23/2022	31.95
389597	STARFALL EDUCATION	#NB10 - SET OF 15 L	11/2/2022	31.90
389600	TEACHERS ON CALL, A	LATE FEE	11/2/2022	31.73
389624	ANCOM COMMUNICATION	UHF SLIM WHIP ANTEL	11/9/2022	31.71
389803	RAINBOW RESOURCE CE	#062498 - EXPLODE T	11/16/2022	31.56
389597	STARFALL EDUCATION	#KIT65 - "I'M READI	11/2/2022	31.50
389760	INNOVATIVE OFFICE S	ENVELOPES #10 500/B	11/16/2022	30.78
389763	JERRY'S FOODS CORP-	FACS FOOD SUPPLY	11/16/2022	30.77
V17832	ANNE M GANT	SEP-OCT22 MILEAGE	11/9/2022	30.50
V17807	DERRICK J LIDSTONE	SEP22 MILEAGE	11/2/2022	30.00
389913	MN DEPT OF LABOR AN	CS-BOILER LICENSE	11/23/2022	30.00
389913	MN DEPT OF LABOR AN	CV-BOILER LICENSE	11/23/2022	30.00
389913	MN DEPT OF LABOR AN	VV-BOILER LICENSE	11/23/2022	30.00
389913	MN DEPT OF LABOR AN	HL-BOILER LICENSE	11/23/2022	30.00
389585	SCHMITT MUSIC COMPA	FRENCH HORN REPAIR	11/2/2022	30.00
V17858	STEVEN CURTIS CULLI	OCT22 CELL PHONE	11/16/2022	30.00
V17895	ALYSON R MATTSON	SCIENCE LAB SUPPLIE	11/23/2022	29.99
389558	MENARDS - RICHFIELD	DOOR PARTS MISC	11/2/2022	29.94
V17903	CAROLYN PROCTOR	OCT-NOV22 MILEAGE	11/23/2022	28.50
V17869	MICHAEL A KILANOWSK	SEP-OCT22 MILEAGE	11/16/2022	28.00
389796	OFFICE DEPOT INC	QUARTERLY GENERAL O	11/16/2022	27.99
389662	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/9/2022	27.84
389588	DO NOT USE)SCHOOL S	ITEM # 1567559 (SCH	11/2/2022	27.66
V17842	POLLY PAMPUSCH	OCT22 MILEAGE	11/9/2022	27.28
V17842	POLLY PAMPUSCH	OCT22 MILEAGE	11/9/2022	27.28
389999	FLINN SCIENTIFIC IN	ITEM # AP8338 (SCOO	11/30/2022	26.88

Check No.	Vendor	Description	Date	Amount
V17899	MARY K O'KEEFE	CLASSROOM SUPPLIES	11/23/2022	26.87
389857	CULLIGAN BOTTLED WA	NOV22 RENTAL JUGS (11/23/2022	26.70
V17841	TRENT J OSTMAN	OCT22 MILEAGE	11/9/2022	26.69
389518	FACTORY MOTOR PARTS	AIR FILTER	11/2/2022	26.34
V17834	VICKIE GEIER	OCT22 MILEAGE	11/9/2022	26.12
V17846	BLAKE A PLOMBON	OCT22 MILEAGE	11/9/2022	26.00
V17948	NATALIE M SPICER	STATE SWIM TICKET,E	11/30/2022	25.99
389662	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/9/2022	25.93
389694	SCHOOL HEALTH CORPO	#52492 - LEA SYMBOL	11/9/2022	25.89
V17856	ALISON KAGOL ANDERS	LAB SUPPLIES	11/16/2022	25.71
389779	LIBRAIRIE MONET	BOOKS FOR ND	11/16/2022	25.46
V17830	TIMOTHY J FAKLIS	SEP22 CELL PHONE	11/9/2022	25.40
V17801	BRADLEY G DAHLMAN	GIFT CARD PRIZES	11/2/2022	25.00
389585	SCHMITT MUSIC COMPA	BARITONE REPAIR	11/2/2022	25.00
389585	SCHMITT MUSIC COMPA	CLARINET REPAIR	11/2/2022	25.00
389947	TALENT ASSESSMENT I	COMPUTER/TECHNOLOGY	11/23/2022	25.00
389522	FLINN SCIENTIFIC IN	ITEM # AP8985 (COMP	11/2/2022	24.80
V17838	DEBORAH KRENGEL	OCT22 MILEAGE	11/9/2022	24.75
V17808	KAITLYN MIKSCH	SEP-OCT22 MILEAGE	11/2/2022	24.44
389743	FACTORY MOTOR PARTS	BULBS	11/16/2022	24.36
389929	PREMIUM WATERS INC	NOV22 COOLER RENTAL	11/23/2022	24.00
389574	PREMIUM WATERS INC	OCT22 COOLER RENTAL	11/2/2022	24.00
389697	SIGNUM SIGNS AND GR	NAME PLATE - A.C.	11/9/2022	24.00
389803	RAINBOW RESOURCE CE	#062500 - EXPLODE T	11/16/2022	23.67
389703	T-MOBILE	CV - OCT22	11/9/2022	23.09
390043	PTM DOCUMENT SYSTEM	DW19W 1099 ENVELOPE	11/30/2022	23.00
389496	BOYS TOWN PRESS	#72-002 - BUILDING	11/2/2022	22.95
389496	BOYS TOWN PRESS	#72-003 - BUILDING	11/2/2022	22.95
V17952	LILY ZENTGRAF	SEP-OCT22 MILEAGE	11/30/2022	22.50
389588	DO NOT USE)SCHOOL S	ITME # 1442770 (YAS	11/2/2022	22.40
V17837	THOMAS J JOHNSTON	OCT22 MILEAGE	11/9/2022	22.25
389703	T-MOBILE	CC - OCT22	11/9/2022	22.25
389703	T-MOBILE	HL - OCT22	11/9/2022	22.25
389703	T-MOBILE	CN - OCT22	11/9/2022	22.25
389703	T-MOBILE	CS - OCT22	11/9/2022	22.25
389703	T-MOBILE	VV - OCT22	11/9/2022	22.25
389703	T-MOBILE	SV - OCT22	11/9/2022	22.25
389703	T-MOBILE	EHS - OCT22	11/9/2022	22.25
389703	T-MOBILE	KC CV - OCT22	11/9/2022	22.25
389703	T-MOBILE	KC ND - OCT22	11/9/2022	22.25
389703	T-MOBILE	KC CC - OCT22	11/9/2022	22.25
389703	T-MOBILE	KC CN - OCT22	11/9/2022	22.25
389703	T-MOBILE	KC CS - OCT22	11/9/2022	22.25
389703	T-MOBILE	KC HL - OCT22	11/9/2022	22.25
389625	A-Z RENTAL CENTER	PROPANE TANK REFILL	11/9/2022	22.20
389698	SPS COMPANIES INC	TOILET FIXTURE KIT	11/9/2022	22.03
389496	BOYS TOWN PRESS	#86-054 - THE SOCIA	11/2/2022	21.95
389998	FASTENAL COMPANY	DW - BELTS	11/30/2022	21.77
389647	GRAINGER	SCREWS	11/9/2022	21.67
389818	TEACHERS PAY TEACHE	#1457657 - READING	11/16/2022	21.50
390043	PTM DOCUMENT SYSTEM	ESTIMATED SHIPPING/	11/30/2022	21.08
389999	FLINN SCIENTIFIC IN	ITEM # N0041 (NICHR	11/30/2022	20.90
389651	HACH COMPANY	ITEM # 26575-12 (PH	11/9/2022	20.89
V17872	NICOLE S MCCLURE	3 CHAPTER BOOKS	11/16/2022	20.88

Check No.	Vendor	Description	Date	Amount
389796	OFFICE DEPOT INC	QUARTERLY GENERAL O	11/16/2022	20.38
389999	FLINN SCIENTIFIC IN	ITEM # GP5075 (GLAS	11/30/2022	20.00
389875	HAWKINS INC	CHLORINE CYLINDER F	11/23/2022	20.00
389652	HAWKINS INC	CYLINDER RENTAL FEE	11/9/2022	20.00
389540	JANICE NOVAK	10/26 CLASS	11/2/2022	20.00
V17892	DARCY RUTHANN IMMER	CLASSROOM SUPPLIES	11/23/2022	19.99
389496	BOYS TOWN PRESS	#69-010 - WHY IS DR	11/2/2022	19.95
V17827	ANDRE P DEWANE	OCT22 MILEAGE	11/9/2022	19.94
389637	COMCAST CABLE MANAG	OCT22 - INTERNET FE	11/9/2022	19.90
V17854	MELODY SUITE	TEDX FOOD SUPPLIES	11/9/2022	19.88
390049	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	11/30/2022	19.48
389662	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/9/2022	19.46
V17932	THOMAS J JOHNSTON	NOV22 MILEAGE	11/30/2022	19.25
389593	SOUTHPAW ENTERPRISE	ESTIMATED SHIPPING/	11/2/2022	18.76
389703	T-MOBILE	SV MAINT - OCT22	11/9/2022	18.36
389703	T-MOBILE	BUS - OCT22	11/9/2022	18.36
389703	T-MOBILE	VV MAINT - OCT22	11/9/2022	18.36
389592	SIGNUM SIGNS AND GR	NAME PLATE - S.T.	11/2/2022	18.00
390025	MENARDS - EDEN PRAI	DW-TREE PRUNING PAI	11/30/2022	17.98
389588	DO NOT USE)SCHOOL S	ITEM # 1567561 (SCH	11/2/2022	17.96
389869	GENERAL SECURITY SE	CS-INTRUSION MONITO	11/23/2022	17.95
389999	FLINN SCIENTIFIC IN	ITEM # A0023 (ALUMI	11/30/2022	17.90
389550	LEARNING WITHOUT TE	SKU # LN-22 - LETTE	11/2/2022	17.78
389550	LEARNING WITHOUT TE	SKU# MPB-22 - MY PR	11/2/2022	17.78
389550	LEARNING WITHOUT TE	SKU #PP-22 - PRINTI	11/2/2022	17.78
389550	LEARNING WITHOUT TE	SKU # LN-22 - LETTE	11/2/2022	17.77
389550	LEARNING WITHOUT TE	SKU# MPB-22 - MY PR	11/2/2022	17.77
389550	LEARNING WITHOUT TE	SKU #PP-22 - PRINTI	11/2/2022	17.77
389695	SHRED RIGHT	BUS - SHREDDING	11/9/2022	17.73
389879	INNOVATIVE OFFICE S	ITEM # WAU21021 LEM	11/23/2022	17.58
389999	FLINN SCIENTIFIC IN	ITEM # S0037 (SODIU	11/30/2022	17.50
390017	JW PEPPER & SON INC	ORCHESTRA MUSIC	11/30/2022	17.00
389779	LIBRAIRIE MONET	BOOKS FOR ND	11/16/2022	16.96
389597	STARFALL EDUCATION	#NB40 - ZAC AND FRI	11/2/2022	16.80
389688	PROJECT LEAD THE WA	C163200 WATER WORN	11/9/2022	16.50
389878	INDELCO PLASTICS CO	PVC TUBING/FITTING	11/23/2022	16.49
389656	INNOVATIVE OFFICE S	PORTFOLIO, 2PK (25)	11/9/2022	16.32
389747	G&K SERVICES	FIRST AID SUPPLIES	11/16/2022	15.97
389597	STARFALL EDUCATION	#MWKSET01 - BACKPAC	11/2/2022	15.80
389803	RAINBOW RESOURCE CE	#062494 - EXPLODE T	11/16/2022	15.78
389803	RAINBOW RESOURCE CE	#062496 - EXPLODE T	11/16/2022	15.78
390004	GRAINGER	COGGED V BELT	11/30/2022	15.62
390004	GRAINGER	COGGED V BELT	11/30/2022	15.62
389593	SOUTHPAW ENTERPRISE	ESTIMATED SHIPPING/	11/2/2022	15.26
389558	MENARDS - RICHFIELD	BLANK TOGGLE GATE P	11/2/2022	15.15
389588	DO NOT USE)SCHOOL S	ITEM # 1567562 (SCH	11/2/2022	15.08
389947	TALENT ASSESSMENT I	ESTIMATED SHIPPING/	11/23/2022	15.05
V17881	MARY WHELAN THUMA	PRESENTER GIFT	11/16/2022	15.00
389938	SCHMITT MUSIC COMPA	TROMBONE REPAIR	11/23/2022	15.00
389695	SHRED RIGHT	BUS - SHREDDING	11/9/2022	15.00
389597	STARFALL EDUCATION	#SB530 - BACKPACK B	11/2/2022	14.85
389597	STARFALL EDUCATION	ESTIMATED SHIPPING/	11/2/2022	14.82
389716	BIO CORPORATION	ITEM # S080P (SHEEP	11/16/2022	14.75
389938	SCHMITT MUSIC COMPA	BAND BOOKS	11/23/2022	14.36

Check No.	Vendor	Description	Date	Amount
389764	JERRY'S HARDWARE	SV - PLUGS/PADDLES	11/16/2022	13.99
389826	WILSON LANGUAGE TRA	ESTIMATED SHIPPING/	11/16/2022	13.92
389558	MENARDS - RICHFIELD	MISC SUPPLY	11/2/2022	13.53
389997	ESTR PUBLICATIONS L	ESTIMATED SHIPPING/	11/30/2022	13.40
389554	MARGARET KERSHNER	NEW STUDENT COOKIES	11/2/2022	13.04
V17816	ERICA A WATTSON	OLYMPIAD TROPHEY	11/2/2022	13.00
390043	PTM DOCUMENT SYSTEM	5209 (4UPPERFI05) W	11/30/2022	13.00
390043	PTM DOCUMENT SYSTEM	NEC5108 1099-NEC 3-	11/30/2022	13.00
389496	BOYS TOWN PRESS	#69-009 - WHY IS DR	11/2/2022	12.95
V17830	TIMOTHY J FAKLIS	SEP22 MILEAGE	11/9/2022	12.81
389803	RAINBOW RESOURCE CE	ESTIMATED SHIPPING/	11/16/2022	12.62
389550	LEARNING WITHOUT TE	SKU# TGMPB-22 - MY	11/2/2022	12.50
389947	TALENT ASSESSMENT I	HS3 CLOTH WITH SEAM	11/23/2022	12.50
389601	TEACHERS PAY TEACHE	#8143942 - MATH BIN	11/2/2022	12.50
389550	LEARNING WITHOUT TE	SKU# TGMPB-22 - MY	11/2/2022	12.49
389663	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	11/9/2022	12.25
V17830	TIMOTHY J FAKLIS	OCT22 MILEAGE	11/9/2022	12.19
389953	TOLL GAS & WELDING	CYLINDER DEMURRAGE	11/23/2022	12.03
389895	JW PEPPER & SON INC	ORCHESTRA MUSIC	11/23/2022	12.00
389589	SCHOOL SPECIALTY, L	NEW PLANTS LAMP BLU	11/2/2022	12.00
389947	TALENT ASSESSMENT I	FP6 SMALL: PIE PAN	11/23/2022	12.00
389601	TEACHERS PAY TEACHE	#2357942 - SOCIAL C	11/2/2022	12.00
389605	THE UPS STORE #1715	DMTS SHIPPING CHARG	11/2/2022	11.97
389955	TRI-STATE BOBCAT IN	CV - HEAD GASKET	11/23/2022	11.79
V17816	ERICA A WATTSON	MATH IN FOCUS MANUA	11/2/2022	11.49
389911	MINNESOTA EQUIPMENT	CV - LOCK HANDLE	11/23/2022	10.99
389518	FACTORY MOTOR PARTS	BULBS	11/2/2022	10.80
389903	MEDCO SUPPLY	KLEENEX SUPPLY	11/23/2022	10.68
389550	LEARNING WITHOUT TE	ESTIMATED SHIPPING/	11/2/2022	10.52
389550	LEARNING WITHOUT TE	ESTIMATED SHIPPING/	11/2/2022	10.52
390017	JW PEPPER & SON INC	CHOIR MUSIC	11/30/2022	10.50
389542	JW PEPPER & SON INC	CHOIR MUSIC	11/2/2022	10.50
389758	HOGLUND BUS CO INC	BOLT	11/16/2022	10.36
389802	PRO-ED	ESTIMATED SHIPPING/	11/16/2022	10.20
389496	BOYS TOWN PRESS	ESTIMATED SHIPPING/	11/2/2022	10.08
389893	JOSTENS INC	DIPLOMA ORDER - FST	11/23/2022	10.05
389593	SOUTHPAW ENTERPRISE	#121110B - EQUIPMEN	11/2/2022	10.00
389694	SCHOOL HEALTH CORPO	ESTIMATED SHIPPING/	11/9/2022	9.95
V17906	ELIZABETH A SANDVIC	LUNCH FOR T.ARRIAGA	11/23/2022	9.89
V17893	JULIE M GABRIELSON	NOV22 CELL PHONE	11/23/2022	9.49
V17883	SHUE XIONG	11/1-11/3 MILEAGE	11/16/2022	9.38
389557	MENARDS - EDEN PRAI	WATER MACHINE SUPPL	11/2/2022	8.77
389999	FLINN SCIENTIFIC IN	ITEM # AP1090 (MAGN	11/30/2022	8.60
V17822	HANNAH CHRISTIANSON	OCT22 MILEAGE	11/9/2022	8.44
389999	FLINN SCIENTIFIC IN	ITEM # AP4455 (WOOD	11/30/2022	8.00
389550	LEARNING WITHOUT TE	SKU# FGS20 - FLIP C	11/2/2022	7.98
389550	LEARNING WITHOUT TE	SKU# FGS20 - FLIP C	11/2/2022	7.97
389664	JERRY'S HARDWARE	FASTENERS	11/9/2022	7.50
V17921	STEVEN CURTIS CULLI	EVA STUDENT IDS	11/30/2022	7.50
389594	SPS COMPANIES INC	BOILER #2 PVC PLUG	11/2/2022	7.35
389810	SCHMITT MUSIC COMPA	BAND MUSIC	11/16/2022	7.20
389904	MENARDS - EDEN PRAI	PVC ELBOW	11/23/2022	7.08
389601	TEACHERS PAY TEACHE	#2626942 - CONVERSA	11/2/2022	7.00
V17913	SARAH CATHERINE BAL	CLASSROOM SUPPLIES	11/30/2022	6.99

Check No.	Vendor	Description	Date	Amount
V17833	SHANNON GARWOOD	OCT22 MILEAGE	11/9/2022	6.88
389589	SCHOOL SPECIALTY, L	AIR AND WEATHER RAI	11/2/2022	6.79
389938	SCHMITT MUSIC COMPA	BAND BOOKS	11/23/2022	6.36
389703	T-MOBILE	EHS MAINT - OCT22	11/9/2022	6.06
389703	T-MOBILE	HL MAINT - OCT22	11/9/2022	6.06
389703	T-MOBILE	COMM ED - OCT22	11/9/2022	6.06
389947	TALENT ASSESSMENT I	KA2 MICROWAVE SAFET	11/23/2022	6.00
389557	MENARDS - EDEN PRAI	HAND RAILING SUPPLI	11/2/2022	5.97
389655	INDELCO PLASTICS CO	PARTS FOR THE POOL	11/9/2022	5.84
V17804	TAMARA K FORBY	SEP22 MILEAGE	11/2/2022	5.62
389698	SPS COMPANIES INC	TOILET FIXTURE KIT	11/9/2022	5.51
389664	JERRY'S HARDWARE	SUPPLIES	11/9/2022	5.49
389703	T-MOBILE	ND - OCT22	11/9/2022	5.22
389601	TEACHERS PAY TEACHE	#7261961 - 5.OA.1 P	11/2/2022	5.00
389601	TEACHERS PAY TEACHE	#1761811 - ORDER OF	11/2/2022	5.00
V17813	DANA M ROTH	CLASSROOM SUPPLIES	11/2/2022	4.75
389785	MENARDS - EDEN PRAI	EHS - FLAT SCREWS	11/16/2022	4.49
389888	JERRY'S HARDWARE	FASTENERS	11/23/2022	3.89
389943	SPS COMPANIES INC	CONNECTOR PART	11/23/2022	3.85
389601	TEACHERS PAY TEACHE	#6229067 - EXECUTIV	11/2/2022	3.50
389953	TOLL GAS & WELDING	CYLINDER DEMURRAGE	11/23/2022	3.49
389796	OFFICE DEPOT INC	QUARTERLY GENERAL O	11/16/2022	3.33
389601	TEACHERS PAY TEACHE	#7363133 - AREA MOD	11/2/2022	3.00
389601	TEACHERS PAY TEACHE	#2343909 - SIMPLIFY	11/2/2022	3.00
389818	TEACHERS PAY TEACHE	PROCESSING FEE	11/16/2022	2.99
389601	TEACHERS PAY TEACHE	PROCESSING FEE	11/2/2022	2.99
389589	SCHOOL SPECIALTY, L	ESTIMATED SHIPPING/	11/2/2022	2.82
389601	TEACHERS PAY TEACHE	#3431117 - PARTIAL	11/2/2022	2.00
389601	TEACHERS PAY TEACHE	#4008565 - SOCIAL S	11/2/2022	2.00
389528	GRAINGER	UTILITY INCENCTIVE	11/2/2022	(12.00)
389747	G&K SERVICES	FIRST AID SUPPLIES	11/16/2022	(15.97)
389863	FACTORY MOTOR PARTS	BATTERY CORE CREDIT	11/23/2022	(16.00)
389752	GRAINGER	V-BELT RETURN	11/16/2022	(25.14)
389569	OFFICE DEPOT INC	GRADE 1 STUDENT SUP	11/2/2022	(84.58)
390025	MENARDS - EDEN PRAI	CC RETURN CAULK GUN	11/30/2022	(139.28)
389254	NOTEFLIGHT LLC	22-23 SV SUBSCRIPTI	10/12/2022	(149.00)
388624	MINUTEMAN PRESS CEN	CALENDAR PRINTING	9/7/2022	(451.00)
389579	RIFTON EQUIPMENT	ESTIMATED SHIPPING/	11/2/2022	(595.50)
389579	RIFTON EQUIPMENT	ESTIMATED SHIPPING/	11/2/2022	(595.50)
389912	MINNESOTA SCHOOL EM	IW - NICOLE BEY	11/23/2022	(1,040.86)
389971	ASTLEFORD INTERNATI	INJECTOR CORE CREDI	11/30/2022	(1,350.00)
389971	ASTLEFORD INTERNATI	PUMP RETURN	11/30/2022	(2,175.06)
389538	INTERMEDIATE DISTRI	FY 21-22 CREDIT SP	11/2/2022	(25,145.73)
389965	1ST AYD CORPORATION	OCT22 HHM TRANSPORT	11/30/2022	(32,248.32)
389965	1ST AYD CORPORATION	OCT22 SPED TRANSPOR	11/30/2022	(61,127.04)
Total Value of Checks Issued				\$ 6,278,539.35



Board Meeting Date: 12/12/2022

Title: Electronic Fund Transfers – November 2022

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Background: Minnesota Statute 471.38 requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of November 2022.

Attachment(s):

1. Electronic Fund Transfers – November 2022



Board Meeting Date: 12/12/2022

Title: Medical Insurance Provider Change

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services; Sonya Sailer, Director, Human Resources

Background: In accordance with state law, the District solicited requests for proposal from medical insurance providers for non-teacher employees of the District. The District received proposals from five different providers, including the current provider. The District administration has reviewed all of the proposals in detail with its benefits consultant and believes that moving to HealthPartners, effective January 1, 2023, is in the best interest of the District and all affected employees.

The plan design offered by HealthPartners will result in an average *decrease* to premiums paid by employees of 12.03% for calendar year 2023 with a maximum rate increase of 9.00% for calendar year 2024. The change in health carriers will result in minimal coverage disruption for employees, with disruption estimated to be less than one percent of all claims.

All employees enrolled in the HealthPartners plan will be part of the same “open access” network, which provides the greatest level of physician and clinic choice to employees and their dependents.

Recommendation: N/A

Attachment(s):

1. HealthPartners Plan Rates, Effective January 1, 2023



Edina Public Schools (administration staff not covered by PEIP)

Effective Date: January 1, 2023

NationalONE Plan	
In Network:	\$500x2 deductible, 80% coinsurance, \$12/30/45 Rx with \$750 Rx out-of-pocket, \$1750/\$3600 medical out-of-pocket
Out of Network:	\$1000x2 deductible, 60% coinsurance, \$3500/\$6400 out-of-pocket
Rx is Creditable	
Open Access	
<u>Rates</u>	
Single	\$834.47
Single + 1	\$1,790.32
Family	\$2,351.84

NationalONE Plan	
In Network:	\$1500x2 deductible, 100% coinsurance, \$1500x2 out-of-pocket
Out of Network:	\$2000x2 deductible, 60% coinsurance, \$4000x2 out-of-pocket
Rx is Creditable	
Open Access	
<u>Rates</u>	
Single	\$792.72
Single + 1	\$1,700.75
Family	\$2,234.18

NationalONE Plan	
In Network:	\$4000x2 deductible, 100% coinsurance, \$4000x2 out-of-pocket
Out of Network:	\$8000x2 deductible, 60% coinsurance, \$10000x2 out-of-pocket
Rx is Creditable	
Open Access	
<u>Rates</u>	
Single	\$639.38
Single + 1	\$1,371.76
Family	\$1,802.00

- * Quote will expire on January 1, 2023
- * Quote is contingent upon the Underwriting Requirements and Provisions.
- * Rates include Net Broker Commission.
- * If this group has elected an EAP product; the EAP fee is not included in the medical plan rates and should be billed separately.
- * If selling an EZ plan, please refer to EZ plan summaries to determine creditable coverage.
- * Refer to healthpartners.com/creditable-coverage for creditable coverage determination method and details.



Board Meeting Date: 12/12/2022

Title: Facility Rental Fees – Fiscal Year 2024

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Background: Annually the District administration establishes a fee schedule for users of District facilities for the subsequent fiscal year. For the 2024 fiscal year, the District administration proposes an average 2.0% increase to fees charged during the current fiscal year. The complete schedule of proposed fees is enclosed.

Recommendation: Approve the facility rental fees as proposed by the District administration, effective July 1, 2023.

Attachment(s):

1. Facility Rental Fee Schedule – Fiscal Year 2024

**Independent School District 273 - Edina Public
Schools Facility Rental Fee Schedule - Fiscal Year 2024**

	A		B		C		D	
	Rate	Pct. Incr.	Rate	Pct. Incr.	Rate	Pct. Incr.	Rate	Pct. Incr.
Auditoriums								
EHS/SVMS (rehearsal)	48.00	2.13%	106.00	1.92%	155.00	1.97%	250.00	1.63%
(event)	89.00	1.14%	148.00	2.07%	220.00	2.33%	280.00	1.82%
VVMS/ECC (rehearsal)	32.50	1.56%	48.00	2.13%	102.00	2.00%	151.00	2.03%
(event)	41.75	1.83%	90.00	2.27%	146.00	2.10%	238.00	2.15%
Gymnasium/Field House								
ECC/EHS/SVMS(LARGE)	18.25	1.39%	41.00	2.50%	64.00	1.59%	112.00	1.82%
ECC/SVMS/VVMS (SMALL)	14.50	1.75%	34.00	1.49%	57.00	1.79%	96.00	2.13%
Elementary	14.50	1.75%	28.50	1.79%	44.00	2.33%	78.00	1.96%
EHS-Activity Center (Per court)	14.50	1.75%	33.50	1.52%	55.00	1.85%	90.00	2.56%
Cafeteria/Kitchens								
Secondary	27.50	1.85%	53.00	1.92%	77.50	1.97%	112.00	1.82%
Elementary	20.25	1.25%	40.00	3.23%	59.00	1.72%	78.00	1.96%
Classrooms								
Secondary & Elementary	7.50	3.45%	15.75	1.61%	21.75	1.16%	37.50	2.04%
Professional Development Rooms								
EHS Community Room, ECC Rooms 166/170/317/348/350/351	11.75	2.17%	19.50	2.63%	27.50	1.85%	46.00	2.22%
Swimming Pools								
SVMS (includes Diving Well)	72.00	1.41%	107.00	1.90%	138.00	2.22%	250.00	2.04%
VVMS	39.50	1.28%	54.00	1.89%	78.00	1.96%	150.00	1.35%
Timing Equipment	14.75	1.72%	14.75	1.72%	14.75	1.72%	14.75	1.72%
Fields								
Kuhlman	16.75	1.52%	56.00	1.82%	102.00	2.00%	146.00	2.10%
ECC Multipurpose Fields (each)	16.75	1.52%	56.00	1.82%	102.00	2.00%	146.00	2.10%
EHS turf	16.75	1.52%	56.00	1.82%	102.00	2.00%	146.00	2.10%
EHS Multipurpose Fields (each)	16.75	1.52%	56.00	1.82%	102.00	2.00%	146.00	2.10%
Grass field	8.50	3.03%	16.25	1.56%	35.75	2.14%	50.00	2.04%
Tennis Courts	8.50	3.03%	16.25	1.56%	22.00	2.33%	40.00	2.56%
Stadium Lights	88.75	2.01%	88.75	2.01%	88.75	2.01%	88.75	2.01%
Locker Rooms (daily rate)	7.50	3.45%	7.50	3.45%	7.50	3.45%	7.50	3.45%

Class Descriptions:

Class E (No Charge)	Edina Public Schools Pre-K through grade 12 sponsored events including: all Community Education programs, athletics and extracurricular activities, Edina Public Schools support organization meetings (PTO/PTA/booster/etc)
Class A	Events sponsored by the City of Edina and Athletic Associations under the umbrella of the City of Edina, Edina-based service organizations, charitable and non-profit organizations that don't charge fees.
Class B	Edina-based non-profit organizations that charge user fees.
Class C	Private groups and individuals that do not charge fees, including, but not limited to: non-Edina based youth civic service groups, political, charitable, and educational organizations.
Class D	Individuals, private agencies, and businesses using District facilities for commercial use and profit.



Board Meeting Date: 12/12/2022

Title: Athletic Event Entry Ticket Transaction Fees

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Background: For certain athletic events the District utilizes the Vanco platform to sell tickets and process transactions via credit card. Currently, there are three different tiers of transaction fees: 1.99% plus \$0.35 per in-person transaction, 3.29% plus \$0.35 per qualified transaction, and 3.49% plus \$0.35 per non-qualified transaction. Vanco has offered the District the opportunity to move to a fee structure of 3.49% per transaction with no additional processing fee. An analysis of transactions during the current fiscal year shows that had the District utilized the proposed structure, there would have been a savings for users.

Recommendation: Authorize the Director of Business Services to accept offers to change the transaction fee structure for athletic event tickets sold through Vanco.

Attachment(s):

N/A



Board Meeting Date: December 12, 2022

TITLE: Board Legislative Action Committee (LAC) 2023 Legislative Platform, Goals and Plan

TYPE: Discussion

PRESENTER(S): Legislative Action Committee: Julie Greene, Chair; Dan Arom, Board Member; Catherine Gump, community member; Kate Quayles, community member; Raja Chinnakotla, 11th grade EHS student; Sofia Doval, 11th grade EHS student; and Sabeeh Mirza, 12th grade EHS student

BACKGROUND: The School Board approved board goals for the 2022-23 school year that include legislative advocacy as a top priority. This work aligns with advocacy priorities outlined in the district's [2020-2027 Strategic Plan, Strategy E: Engage Parents, Schools and Community.](#)

RECOMMENDATION: Review and be prepared with questions and feedback on the 2023 Legislative Platform, Plan and Goals.

DESIRED OUTCOMES FROM THE BOARD: Board reaches consensus through discussion to move LAC 2023 priorities and plan forward for Board approval in January.

ATTACHMENTS: 2023 LAC Legislative Platform DRAFT

2022-2023 School Board Goals (Approved)

Board Goal (2): *Elevate the Edina School Board within the District, State and Nation in order to advocate for the needs of the school community and best meet the needs of our district stakeholders.*

Key actions:

- *Board continues state and federal legislative advocacy efforts for public school education funding by following year 2 of the LAC plan.*
- *Board participates in leadership opportunities at local and national meetings/conferences (MSBA, AMSD, etc.) to elevate work of the board and successes in the district.*

Measurable impact:

- *Board LAC committee implements year 2 of LAC plan including increased community and legislative engagement.*
- *Full board actively participates in LAC efforts, as identified.*

To achieve these goals, the Board also approved a three-year plan for the Legislative Action Committee (LAC) in January, 2022. The 2022-23 school year is Year 2 of this plan.

For Board Review and Discussion:

Below please find the 2023 Legislative Platform, and the 2022-23 LAC Goals and Action plan for Board review and discussion:

1) 2023 LAC Legislative Platform

The LAC is proposing the attached 2023 legislative platform for Board consideration. These priorities are grounded in the Board’s 2022 legislative priorities with suggested changes developed in collaboration with district leadership, Dr. Stacie Stanley and Jody Remsing, Director of Student Services and Special Education and partner organizations including AMSD, MSBA and MASE, and additional aligned organizations as references.

2) 2022-2023 LAC Goals and Action Plan (Year 2)

The LAC sets goals and builds a calendar of LAC efforts in collaboration with Superintendent, Dr. Stacie Stanley and Director of Student Services and Special Education, Jody Remsing for maximum participation throughout the 2022-2023 year. These goals reflect hopeful outcomes of the LAC work this year. The committee meets on a monthly basis.

➤ **2022-23 LAC Goals**

- 1) *Advocacy efforts lead to priorities being realized at legislative session;*
- 2) *New and current relationships with all EPS legislative representation are developed and strong;*
- 3) *Community gains better understanding of legislative priorities, the impact on students and engages in LAC advocacy efforts with student voice amplified;*
- 4) *Collaboration with aligned partners proves an effective tactic of advocacy efforts.*
- 5) *Implementation of LAC action plan is effective (committee engagement, capacity, admin support, event success)*

➤ **2022-23 LAC Action Plan**

Through events, engagement, communication and community outreach, the LAC plans to advocate through a variety of means including, but not limited to, the following:

- Ongoing conversations with current and new local and national legislators in effort to build strong relationships

- Host pre-session legislative event to communicate priorities to legislators and larger community
 - 100% participation from local representative and at least one national representative
 - Attendance includes school board, community members and student representation outside of LAC, district admin and city leadership
- Continue to build communication base for info sharing and outreach
 - Revitalize social media platforms to welcome students and the Edina community to participate in planned LAC efforts
 - Focus on traditional media efforts targeted to students (Zephyrus) and community (Sun Current, Star Tribune), as appropriate
- Track and support legislative bills and their development at local and national level to help identify opportunities for advocacy outreach
- Engage in AMSD and MSBA legislative efforts related to 2023 priorities with participation in meetings and advocacy opportunities; identify additional partnership alignment opportunities for synergy in efforts (MACE, MDE, National PTA, AAP, etc)
- Collaborate with neighboring school districts' LAC efforts and activities for shared practices and synergy opportunities
- School board actively participate in planned LAC activities
- Attend at least 1 MN education related Committee meetings related to 2023 priorities
- Participate in at least 1 day of advocating at state capitol
- Secure at least 1 student testimony during legislature session

Legislative Update and LAC Efforts to Date (2022-2023)

With the new districting lines and the results of the November, 2022, election in, the district will now have the following local legislators representing Edina Public Schools (as of January 1, 2023). It's also important to note that 2023 is a budget year at the capitol.

Rep. Cheryl Youakim (District 46B)

Rep. Heather Edelson (District 50A)

Sen. Ron Latz (District 46)

Sen. Alice Mann (District 50)

In preparation for the 2023 session, LAC has begun work. Here's a brief update:

- LAC priorities have been developed and the LAC is presenting to the school board for discussion at its regular meeting on December 12, 2022.
- LAC Pre-Legislative Session Breakfast is set and invitations are out:
 - January 11, 2023, 7:30-8:30 am, ECC, Rm 358

- Legislators outreach has started.
 - Legislators will be visiting the EPS transportation facility and Edina High School on Friday, December 9 with LAC students participating in the tour
- LAC Advocacy Day at the Capitol is set and collaboration efforts with legislator cross-over with Hopkins LAC is being planned:
 - March 8, 2023, full-day, State Capitol
- Communication and community outreach planning and coordination is in motion.

Please let us know if you have any questions. Thank you.

Attachment 1

DRAFT for Board Discussion, 12/2022

Edina Public Schools | 2023 LEGISLATIVE PLATFORM

1. STABILIZE EDUCATION FUNDING

- > Link the basic formula and local optional revenue to inflation to provide a stable and consistent funding stream that allows school boards and administrators to engage in long-range and innovative planning; and
- > Allow locally-elected school boards to renew an existing operating referendum at the same level; and
- > Increase English learner funding to reduce the shortfalls in these important programs.

2. STRENGTHEN AND SUPPORT SPECIAL EDUCATION PROGRAMS

- > Increase special education funding to reduce shortfalls in this important program and fully fund special education to eliminate the cross-subsidy; and
- > Create a special student status for students in intermediate school districts requiring an extraordinary level of care. Increase state funding for these students.

3. ENSURE SAFE, MODERN SCHOOL FACILITIES AND INCREASE MENTAL HEALTH SUPPORT FOR STUDENTS AND STAFF

- > Increase the Safe Schools levy and state aid to allow school districts and intermediate school districts to hire additional support staff or develop programming resources to address the mental health needs of students; and
- > Remove the per-pupil limit and expand allowable uses of Long-Term Facilities Revenue to allow school districts and intermediate school districts to enhance safety through security modifications, remodeling and additions to existing buildings; and
- > Increase funding for statewide mental health services and supports available and accessible to both students and staff;
 - > Increase statewide capacity to provide intensive mental health services for children and youth experiencing mental health crises;
 - > Ensure school districts are allowed to receive MA reimbursement in alignment with other billable third-party related services without having to complete Children's Therapeutic Services and Supports (CTSS) requirements.

4. INCREASE AND DIVERSIFY TEACHER WORKFORCE

- > Remove barriers and provide incentives to address the shortage of substitute teachers, school bus drivers, paraprofessionals, and other staff; and
- > Continue to expand programs and incentives to attract, develop and retain teachers of color; and

> Maintain multiple pathways to licensure in the tiered licensing system.

References:

[Association of Metropolitan School Districts \(AMSD\) 2023 Legislative Platform](#)

[Minnesota Administrators for Special Education 2021-22 Legislative Platform](#)

[Minnesota School Board Association \(MSBA\) 2023 Legislative Platform](#)



Board Workshop Date: December 12, 2022

TITLE: Portrait of a Well-Rounded Edina Graduate

TYPE: Discussion

PRESENTER(S): Jody De St. Hubert, Director of Teaching & Learning

BACKGROUND: Administration is proposing an update to the Portrait of an Edina Graduate. The portrait was previously approved by the School Board to articulate the traits we want our learners to have when they leave Edina Public Schools. It serves as a northstar for families regarding how Edina scholars are preparing to be future ready. During the 2021-2022 school year a variety of stakeholders reviewed the Portrait of an Edina Graduate and edits were made. After discussion and feedback at the November 14th, 2022 Board Meeting, administration has updated the Portrait of a Well-Rounded Edina Graduate based on feedback from students and alumni. The Edina administration has also articulated how the Portrait of a Well-Rounded Edina Graduate will be effectively used throughout the system.

RECOMMENDATION: No decision is needed at this meeting. It is intended as a discussion and will be brought back to the board for approval on January 9th, 2023.

DESIRED OUTCOMES FROM THE BOARD: The desired outcome from the board is to review the proposed Portrait of a Well-Rounded Edina Graduate, have questions prepared, and provide feedback.

BACKGROUND MATERIALS:

[5.11.22 2022 Portrait of a Graduate](#)

[11.14.2022 Portrait of an Edina Graduate](#)

ATTACHMENTS:

Board Report (below)

Portrait of a Graduate Overview:

In 2017 EdLeader21, now named [Battelle for Kids](#), engaged in the important educational initiative of designing the “Portrait of a Graduate.” The purpose of the educational initiative was to define the qualities that ensure students move successfully into the world and are able to positively contribute in careers of the future.

In the [Why, What, and How of a High School Portrait of a Graduate](#), Jenny Curtain, Senior Program Officer of Education for the Barr Foundation describes the purpose of the Portrait of a Graduate to serve as a “north star to drive transformation of traditional school models”

As a “north star” the portrait of a graduate should align the district vision to a tangible set of attributes and skills or competencies that students have the opportunity to develop in Early Learning through High School. The portrait of a graduate is intended to help communities create opportunities for all students to develop each component of the portrait in highly engaging and integrated pathways. It is not intended to look like traditional standardization. (Getting Smart Podcast, January 28th 2022, [Ken Kay and Yong Zhao on Beyond the Portrait of a Graduate](#)).

The Edina Public Schools Portrait of a Graduate defines who Edina is in alignment with our mission, vision, and core values and beliefs and who we want our kids to be. On page 4 of the [Edina Strategic Plan Booklet](#), the Edina School Board states, “An Edina education provides them (students) with the foundation to move ahead in life, and also the skills to adapt to changes around them and in themselves, and to choose paths that lead to success and happiness.” This is the “north star” that the Portrait of a Well-Rounded Edina Graduate will ensure we are guided by.

Throughout the 2021-22 school year the Portrait of a Well-Rounded Edina Graduate was shared with a variety of stakeholders and updates were made to the portrait with an intentional focus on aligning to the 2020-2027 Strategic Plan:

2021-2022 Timeline:

- Edina Business Roundtable meeting hosted by the Chamber of Commerce and Edina Public Schools (40 local business leaders, 25 EPS Administrators and Teachers, Oct. 15, 2021)
- Review by EPS Principals
- Review by the EPS Cabinet
- Review by the EPS Teaching and Learning Department with a lens towards deepening alignment to the Edina 2000 - 2025 Strategic Plan, as well as creating processes to ensure implementation meets the intended goals.

2022-2023 Next Steps:

In the fall of 2022, further revision of the Portrait of a Well-Rounded Edina Graduate has begun with the following objectives at the forefront:

- Ensure continued alignment with the current Portrait of a Well-Rounded Edina Graduate with the Edina 2022-2027 Strategic Plan.
- Ensure the Portrait of a Well-Rounded Edina Graduate clearly defines the qualities that move Edina students successfully into the world and positively engage in careers of the future. (clear statement of vision for each and every Edina student)
- Ensure continued stakeholder feedback, specifically from students.
- Articulate how the Portrait of a Well-Rounded Edina Graduate will be intentionally used with and by the following stakeholder groups: Families (including students), Edina Educators, Community Partners.
- Ensure the Portrait of a Well-Rounded Edina Graduate is purposefully integrated throughout the entire Edina experience for each and every student to discover their possibilities and thrive.

Portrait of a Well-Rounded Edina Graduate: New Look

In the fall of 2022, the draft of the Portrait of a Well-Rounded Edina Graduate was shared with students and alumni as an additional set of stakeholders. Based on the feedback from students, alumni, and the school board at the November 14th, 2022 meeting the final Portrait of a Well-Rounded Edina Graduate was completed.

Alumni Feedback:

78 Edina Alumni in their first and second post high school years, responded to a feedback form with the following questions:

1. Check the top four skills that you use in your current daily school or work interactions?
2. List what other skills you use in your daily school or work interactions.
3. What did Edina do well to prepare you for your post Edina experience?
4. What could Edina do differently to prepare future Edina graduates for their post Edina experience?

Of the Core Competencies Academically Prepared (39%), Responsible and Engaged Citizen (62.3%), Effective Communicator and Collaborator (55.8%) were amongst the top skills that alumni report using daily. In addition, problem solving (55.8%), critical analysis (48%), and persistence (39%) were sub-competencies that alumni indicated using on a daily basis.

When asked about what other skills used in daily school or work interactions are missing from the list, time management was the only one that was different from what is currently listed on the Portrait of a Well-Rounded Edina Graduate.

When asked what Edina could do differently to ensure graduates are ready for their post Edina experience there were three common themes. These themes are:

1. Provide more information on options that are different from college and normalize these options as successful pathways post high school.
2. Provide more real world experiences through internships and extracurricular activities.
3. Support learning as a process by creating more opportunities for students to learn from their mistakes in a safe and supportive environment.

Secondary Student Feedback:

Using the Portrait of a Well-Rounded Edina Graduate draft shared at the 11.14.22 Board Workshop, 20 Edina High School students participated in focus groups to answer the following questions:

1. Are the current skills listed skills that you believe are meaningful for you to learn as you think about moving into the world post high school?
2. What skills are missing, if any?
3. Have you learned or are you currently learning the listed skills in your Edina education? Where and/or how?
4. What could we do better to ensure that all Edina students are Future Ready when they are done with their Edina education?

100% of the students communicated that yes, the current skills are important to learn as they think about moving into the world post high school? Most students did not believe any skills were missing. However, the two that did surface were money management and understanding the harm of racism and dynamics of privilege.

100% of the secondary students were also able to articulate that they have learned or are currently learning the listed skills in their Edina education. They articulated that this is happening through the instructional strategies that teachers are using in the classroom on a day-to-day basis, as well as the breadth and rigor of the classes that are offered. Some students noted that extracurricular activities were also providing an opportunity to directly practice the Portrait of a Well-Rounded Edina Graduate skills they are learning in class.

When asked what Edina could do better to ensure graduates are ready for their post Edina experience there were two common themes. These themes are:

1. Provide more real world experiences through internships, extracurricular activities, volunteering, and/or mentoring programs with Edina graduates.
2. Ensure students know the resources and opportunities that are available to them. As one student stated, "Identify students and make sure their needs are accounted for."

Elementary Student Feedback:

Using the Portrait of a Well-Rounded Edina Graduate draft shared at the 11.14.22 Board Workshop, the Changemaker Board Members at Highlands Elementary participated in focus groups to answer the following questions:

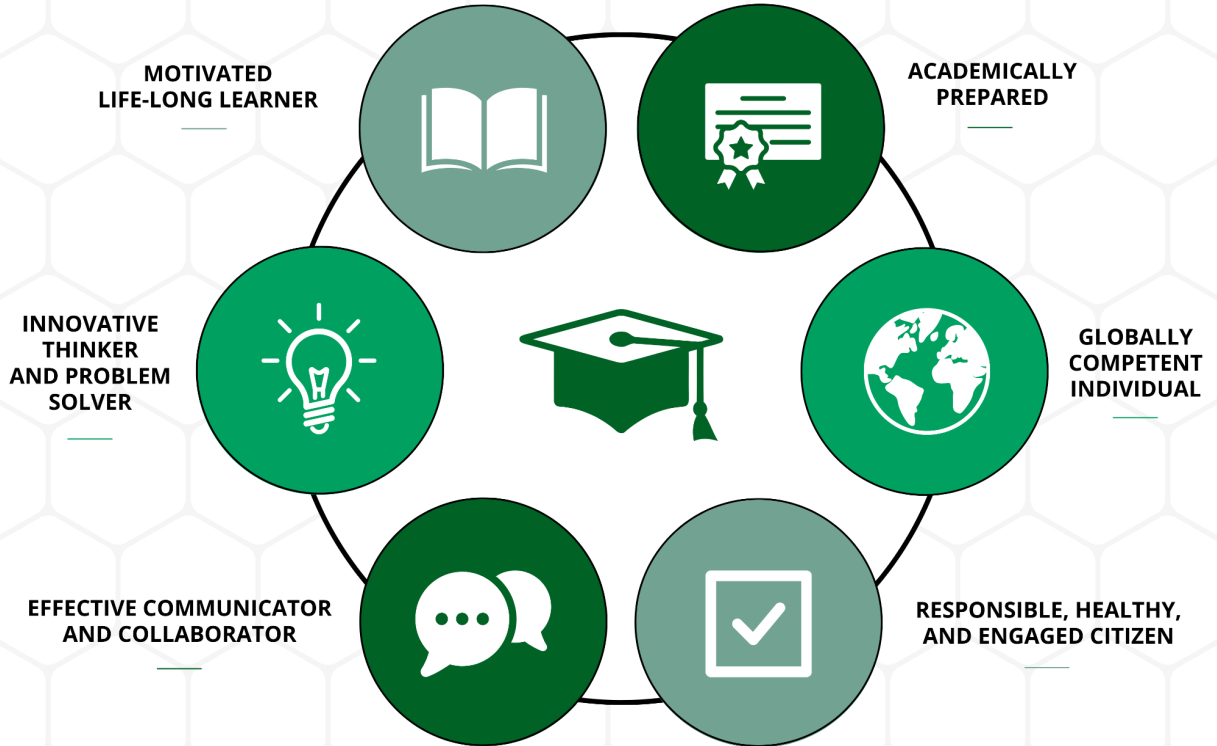
1. Are the current skills listed skills that you believe are meaningful for you to learn as you think about moving into the world post high school?
2. What skills are missing, if any?
3. Have you learned or are you currently learning the listed skills in your Edina education? Where and/or how?
4. What could we do better to ensure that all Edina students are Future Ready when they are done with their Edina education?

100% of the students communicated that yes, the current skills are important to learn as they think about moving into the world post high school. Several commented that they believe the Responsible, Healthy and Engaged Citizen is the one that they like the most. Although students did not believe any skills were missing, they did suggest incorporating kindness and a positive growth mindset into the learning process when developing the skills under “Effective Communicator and Collaborator” and “Motivated Life Long-Learner.” One student also suggested that all schools can help unify students so that everyone has positive relationships.

Based on feedback at and since the November 14th Board Workshop the following Portrait of a Well-Rounded Edina Graduate has been completed. Specific additions align with Strategy C of the Edina 2020-2027 Strategic Plan and alumni feedback to include time management:

- adding “Well-Rounded” to the title
- adding “Healthy” to Responsible and Engaged Citizen
- adding “Applies the social-emotional skills of self-awareness and self-management to ensure individual wellness” under Responsible, Health, and Engaged Citizen.
- adjustments in color
- adding the the circle connecting the skills/competencies to emphasize the whole child

Portrait of a Well-Rounded Edina Graduate





Portrait of a Well-Rounded Edina Graduate



ACADEMICALLY PREPARED

- Demonstrates foundational academic knowledge in Reading, English Language Arts, Social Studies, Science, Technology, Engineering, the Arts, and Mathematics.
- Masters and applies standards aligned to challenging and rich curricula.
- Identifies, understands, and solves complex issues.

GLOBALLY COMPETENT INDIVIDUAL

- Possesses a diverse and informed world perspective, including understandings of world geography, history, economics, social issues, cultures, political structures and environmental conditions.
- Communicates effectively in at least two world languages, one of which is English.
- Embraces the individual and cultural dignity of all people and actively seeks multicultural interactions.

RESPONSIBLE, HEALTHY, AND ENGAGED CITIZEN

- Demonstrates a high level of integrity and ethical action.
- Applies knowledge and education for the good of the community.
- Demonstrates empathy, compassion and open-mindedness.
- Accepts responsibility for personal choices and actions, including impact on others and learns from mistakes.
- Applies the social-emotional skills of self-awareness and self-management to ensure individual wellness.

EFFECTIVE COMMUNICATOR AND COLLABORATOR

- Communicates effectively as a listener, speaker, writer, and responder through appropriate and timely communication platforms (digital, print, video, and social media).
- Possesses strong social and interpersonal skills, including verbal, nonverbal, and conflict resolution.
- Works effectively with others in academic and social settings, both as a leader and a contributor.

INNOVATIVE THINKER AND PROBLEM SOLVER

- Thinks and produces creatively, both collaboratively and independently.
- Demonstrates intellectual curiosity.
- Critically analyzes and evaluates information sources.
- Adapts to changing demands.

MOTIVATED LIFE-LONG LEARNER

- Understands personal interests and passions, while valuing continuous learning and seeking opportunities for growth.
- Understands own needs as a learner and advocates appropriately.
- Persists when faced with challenge or adversity.
- Actively researches opportunities, sets personal learning goals, makes choices that support long-term aspirations and successful transitions.

In addition to providing feedback that informed the final draft of the Portrait of a Well-Rounded Edina Graduate, the feedback from alumni and students also informed how the Portrait can be used. It was clear that Edina students, both past and present, believe that their experience in Edina did or will prepare them for their future beyond high school. They articulated that the breadth and rigor of their academic classes, the instructional strategies used by their teachers, and the variety of extracurricular activities are what are currently providing opportunities to learn and practice the skills in the Portrait of a Well-Rounded Edina Graduate. Each group also communicated that more opportunities in real world experiences through internships, extracurricular activities, volunteering, and/or mentoring programs with Edina graduates would be additionally beneficial in application of the skills.

Edina educators, in partnership with community stakeholders, are currently in the process of developing Marquee Pathways and STEAM programming that will address adding real world, authentic experiences to the Edina education for each and every student. It is critical that the Portrait of a Well-Rounded Edina Graduate is complete and ready to be the “north star” in these

efforts. As project planning is being outlined, the Edina identified future ready skills must be road mapped with each pathway articulation.

Edina Educators will also put the Portrait of a Well-Rounded Edina Graduate to action in the curriculum review or design team process as well as day-to-day school operations.

Finally, the Portrait of a Well-Rounded Edina Graduate will act as a communication tool for a variety of community stakeholders from realtors who will help families understand what skills Edina students learn and apply throughout their education, to business stakeholders who become key partners in ensuring there are authentic pathways to practice and apply the skills outlined in the Portrait of a Well-Rounded Edina Graduate.



Board Meeting Date: 12/12/2022

TITLE: 2023-2024 Secondary New Course and Course Change/Drop Proposals

TYPE: Discussion

PRESENTER(S): Jody De St. Hubert, Director of Teaching and Learning; Deb Richards, Gifted Education Coordinator; Mark Carlson, Curriculum Coordinator; and Andy Beaton, Edina High School Principal

BACKGROUND: As part of our continuous improvement efforts, each year the Teaching and Learning department brings forth proposals for new courses and recommendations for course changes for School Board review. These proposals and recommendations are generated by district and building staff, reviewed and refined through a committee process and presented to the school board for consideration.

RECOMMENDATION: Review the new course proposals and changes for action at the January 9th Board Meeting.

DESIRED OUTCOMES FROM THE BOARD: Review the course information and provide feedback.

APPENDIX A:

Tentative Budget Proposals

ATTACHMENTS:

1. [EHS Course Catalog for Reference](#)
2. [VV Middle School Course Catalog for Reference](#)
3. [SV Middle School Course Catalog for Reference](#)
4. [Fine Arts Curriculum Review Update and Purchases 2022 Board Report](#)
5. [Science Curriculum Review 2022 Board Report](#)
6. Report (below)

New Course Proposals: Edina High School

Department: Social Studies

Course Title: Advanced Placement African American Studies

Purpose: The College Board has introduced a new pilot program for 60 high schools to implement an AP course in African American studies. AP courses help students navigate college-level work, earn college credits while in high school, and stand out in college admission applications. Students will have access to these benefits while making key connections to the African diaspora.

Prerequisite: None

Grade: 11 (or 11-12)

Length: Year-long

Meets Requirement for: U.S. History

Fee: Advanced Placement Test Fee

Course Description: AP African American Studies is an interdisciplinary course that examines the diversity of African American experiences through direct encounters with authentic and varied sources. Students explore key topics that extend from early African kingdoms to the ongoing challenges and achievements of the contemporary moment. This course foregrounds a study of the diversity of Black communities in the United States within the broader context of Africa and the African diaspora.

Department: Math

Course Title: Calculus

Purpose: This course is a good fit for students who finish Precalculus and are not interested in an AP level Calculus class. Currently the only options for students are College Algebra, AP Stats or AP Calculus AB. This would provide an alternative that would allow students a solid understanding of Calculus, if they plan to take it in college or at the high school the following year.

Course Title: Calculus

Prerequisite: A grade of C or better in Precalculus or College Algebra and Trigonometry is recommended for enrollment in this course.

Grade: 10-12 (students who have completed precalculus)

Length: Year-long

Meets Requirement for: Math elective or for students who are in high school and still need to meet the 3 year HS math requirement

Fee: None

Course Description: This course provides an introduction to basic differential and integral calculus. The focus of the course helps students to understand the underpinnings of calculus, including limits, derivatives, and integrals. The application of these ideas to real-world problems will also be examined. This course is not intended to be the equivalent of a first-year college calculus course, and it does not adequately prepare students for the Advanced Placement Exam in Calculus.

Department: Science

Course Title: AP Physics 1

Purpose: This course proposal is based on recommendations from the Science curriculum review. AP Physics 1 would replace the existing 9th grade physics courses and is geared to any student who has completed at least 1 year of high school science.

Course Title: AP Physics 1

Prerequisite: Geometry and Physical Earth Science

Grade: 9-12

Length: Year-long

Meets Requirement for: Meets requirements for 9-12 Physics and allows for a student to take another possible AP

Fee: None

Course Description: This introductory course addresses basic topics in physics, focusing primarily on motion, forces, fields, energy, and momentum. The course is intended for those science students who would like to explore the basic topics of mechanics. Each topic will include in-depth laboratory experimentation or project work with emphasis on investigating phenomena with quantitative and qualitative analysis. This course will prepare students for taking the national Advanced Placement Physics 1 test in the spring.

Department: Fine Arts

Course Title: Advanced 3D

Purpose: This course proposal is based on recommendations of the Visual Arts curriculum review and new/updated MN State Visual Arts Standards. This course will collapse our CERAMICS 3 AND CERAMICS 4 courses and run as a continuous progress inspired course, which allows students to make individual idea-based artworks, along with more traditional, teacher-directed assignments.

Course Title: Advanced 3D

Prerequisite: Ceramics 1 & 2

Grade: 10-12

Length: Semester

Meets Requirement for: Fine Arts

Fee: None: Donations appreciated

Course Description: ADVANCED 3D is a multiple level course that focuses on students developing a theme based portfolio throughout the semester. The work will be a combination of teacher guided projects, and student created projects. This course is repeatable; because students create a new portfolio with new artwork each semester they earn an additional art credit each semester. Students will integrate the following to create a well rounded portfolio: art research, personal aesthetic reflection, critiquing, text readings, writing, exposure to new art production skills, and exploration of new sculptural materials.

Course Title: Advanced Drawing & Painting

Purpose: Based on the Visual Arts curriculum review and new/updated MN State Visual Arts Standards, this course will collapse our current Drawing & Painting 3 and 4 courses and run as a continuous progress inspired course, which allows students to make individual idea-based artworks, along with more traditional, teacher-directed assignments. This course is meant to be repeatable, so students can choose to take it multiple times, making new artworks and earning additional art credits each time they take the course.

Aligned with the district's personalized learning goal, this course will allow students to integrate their own voice and choice into their art-making.

Course Title: Advanced Drawing & Painting

Prerequisite: Drawing & Painting 2

Grade: 10-12

Length: Semester

Meets Requirement for: Fine Arts Elective

Fee: Suggested Donation

Course Description: This is an advanced, multi-level course that students can take after taking level 2 of Drawing & Painting. Students will be creating a thematic portfolio of individual, idea-based artworks, along with teacher-directed assignments. Students will be actively engaged in critiquing and revising their artwork and displaying their artwork for public view. This course is meant to be repeatable, so students can choose to take it multiple times, making new artworks and earning additional art credits each time they take the course. *This course will run in place of Drawing & Painting 3 & Drawing & Painting 4.* **Prerequisite: Drawing & Painting 2**

Course Title: Advanced Darkroom Photo

Purpose: Based on the Visual Arts curriculum review and new/updated MN State Visual Arts Standards, this course will collapse our current Photo 3 course and run as a continuous progress inspired course, which allows students to make individual idea-based artworks, along with more traditional, teacher-directed assignments. This course is meant to be repeatable, so students can choose to take it multiple times, making new artworks and earning additional art credits each time they take the course.

Aligned with the district's personalized learning goal, this course will allow students to integrate their own voice and choice into their art-making.

Course Title: Advanced Darkroom Photo

Prerequisite: Darkroom Photography 2

Grade: 10-12

Length: Semester

Meets Requirement for: Fine Arts Elective

Fee: Suggested Donation

Course Description: This is an advanced course that students can take after taking level 2 of Darkroom Photography. Students will be creating a thematic portfolio of individual, idea-based artworks, along with teacher-directed assignments. Students will be actively engaged in critiquing and revising their artwork and displaying their artwork for public view. This course is meant to be repeatable, so students can choose to take it multiple times, making new artworks and earning additional art credits each time they take the course. *This course will run in place of Darkroom Photo 3.* **Prerequisite: Darkroom Photo 2**

Course Title: Digital Art & Design 2

Purpose: This proposal is based on the Visual Arts curriculum review and new/updated MN State Visual Arts Standards. There is currently only an intro level class for digital art & design, however, creating artwork digitally is the industry standard and students are asking for the next level of this art content. Students will make works of art using professional software: Adobe Photoshop, Adobe Illustrator & After Effects. It aligns with the district's STEAM learning initiative & personalized learning goal.

Course Title: Digital Art & Design 2

Prerequisite: Digital Art & Design 1

Grade: 9-12

Length: Semester

Meets Requirement for: Fine Arts Elective

Fee: Suggested Donation

Course Description: Students will expand their knowledge and skills in areas of graphic design, digital drawing & animation using Adobe Creative Cloud. They will create digital artworks based on assigned topics and a personal choice theme. *Prerequisite: Digital Art & Design 1*

Course Title: Advanced Digital Art & Design

Purpose: Based on the Visual Arts curriculum review and new/updated MN State Visual Arts Standards. It allows students to make digital artworks centered around real-world & authentic learning, creating their own individual idea-based artworks. This course is meant to be repeatable, so students can take it multiple times, making new artworks and earning additional art credits each time they take it. Students will make works of art using industry standard software: Adobe Photoshop, Adobe Illustrator & After Effects. It aligns with the district's STEAM learning initiative & personalized learning goal.

Course Title: Advanced Digital Art & Design

Prerequisite: Digital Art & Design 2

Grade: 10-12

Length: Semester

Meets Requirement for: Fine Arts Elective

Fee: Suggested Donation

Course Description: This is an advanced course that students can take after taking Digital Art & Design 2. Students will be creating a thematic portfolio of individual, idea-based artworks, along with teacher-directed assignments. Students will be actively engaged in critiquing/revising their photos and displaying it for public view. This course is meant to be repeatable, so students can take it multiple times, making new artworks and earning additional art credits each time they take the course. *Prerequisite: Digital Art & Design 2*

Course Title: Advanced Digital Photo

Purpose: Based on the Visual Arts curriculum review and new/updated MN State Visual Arts Standards, it will replace Digital Photo 3. It allows students to make photographs centered around real-world & authentic learning, creating their own individual idea-based work. This course is meant to be repeatable, so students can take it multiple times, making new artworks and earning additional art credits each time they take it. Students will make works of art using industry standard software: Adobe Lightroom & Photoshop. It aligns with the district's STEAM learning initiative & personalized learning goal.

Course Title: Advanced Digital Photo

Prerequisite: Digital Photo 2

Grade: 10-12

Length: Semester

Meets Requirement for: Fine Arts Elective

Fee: Suggested Donation

Course Description: This is an advanced course that students can take after taking Digital Photo 2. Students will be creating a thematic portfolio of individual, idea-based photographs, along with teacher-directed assignments. Students will be actively engaged in critiquing/revising

their photos and displaying it for public view. This course is meant to be repeatable, so students can take it multiple times, making new artworks and earning additional art credits each time they take the course. *This course will run in place of Digital Photo 3. Prerequisite: Digital Photo 2*

Department: Family and Consumer Sciences

Course Title: Interpersonal Relationships and Collaboration

Purpose: This course is being proposed to open up a new area of study within the FACS department focusing on relationships and family life. This focus is recommended as part of the national FACS standards. The course goal of teaching students how to build strong relationships and improve their collaboration skills aligns with our school goals and district strategic plans. Also, as we transition out of the pandemic, we know that students need the opportunity to learn to build strong social connections and collaboration skills as this was difficult during distance learning.

Course Title: Interpersonal Relationships and Collaboration

Prerequisite: None

Grade: 9-12

Length: Semester

Meets Requirement for: Elective

Fee: None

Course Description: In this course students will learn to identify and grow healthy interpersonal and family relationships. Areas of study will include types of relationships and family structures, communication skills, boundary setting, stress management, decision making, and conflict resolution. A special focus will be given to applying these skills in collaborative settings. Through hands-on, collaborative projects students will learn to be more successful working in groups and demonstrate teamwork and leadership skills. This is a great class for any student who wants to deepen their relationships and improve their capacity to work as a confident and successful team member.

Course Title: Education Experience

Purpose: Edina High School is working diligently to expand Career and Technical Education opportunities for our students. This class would be an option for students to engage in real-world application in the education environment.

Course Title: Education Experience

Prerequisite: None

Grade: 9-12

Length: Semester

Meets Requirement for: Elective

Fee: None

Course Description: Students will volunteer or work in an educational environment, a minimum of five hours per week (though some experiences may require more), with approval from the course instructor. Students will meet a variety of benchmarks to receive credit for the experience. This course does not meet in person but will include several asynchronous assignments throughout the semester. Examples of possible experiences: Kids Club Rec Leader, Elementary School Volunteer, EHS TA, Edina Early Learning Center Volunteer, and more.

Department: English Language Arts

Course Title: College Reading Readiness 9

Purpose: The purpose of the class is to assist students in improving their reading skills while also providing support with their current Pre-AP English 9 coursework.

Course Title: College Readiness 9

Prerequisite: Referral Process

Grade: 9

Length: Full Year

Meets Requirement for: Elective

Fee:

Course Description: The College Reading Readiness course seeks to develop skilled and critical readers. The course is intended for students who have been identified as needing extra support in reading. The purpose of the class is to assist students in improving their reading skills while also providing support with their current Pre-AP English 9 coursework.

New Course Proposals: EVP

Department: Business

Course Title: Online Travel and Tourism

Purpose: It is designed to help students realize their full potential and provides an opportunity to explore a post-high school path that does not necessarily require a four-year degree.

Course Title: Online Travel and Tourism

Prerequisite: None

Grade: 9-12

Length: Semester

Meets Requirement for: Elective

Fee: None

Course Description: Travel and tourism is one of the world's largest and fastest growing industries. This course will provide students with an opportunity to learn about the various aspects of travel and tourism from the local to the international level and give students a chance to explore the many career opportunities involved in it.

Department: Personal Wellness and Fitness

Course Title: Online Personal Fitness Trainer Certification

Purpose: It is consistent with district efforts for each student to achieve their full potential, and to open avenues of post-high school study and work other than a four-year degree.

Course Title: Online Personal Fitness Trainer Certification

Prerequisite: Personal Wellness

Grade: 10-12

Length: Semester

Meets Requirement for: None

Fee: None

While not required for the course, if a student chooses, after the course, to take the certification test, it costs \$399. We would seek sources of funding for students with financial need interested in taking this test.

Course Description: In the Online Personal Fitness Trainer Course, students will develop their knowledge of exercise science, fitness assessment, exercise programming, instructional and spotting techniques, nutrition and lifestyle modification. This course will prepare students to be successful on a certification exam.

Department: Science

Course Title: Online Science or Myth?

Purpose: This offering is consistent with district efforts to increase engagement and student choice in STEAM areas and to improve student critical thinking skills, including around misinformation.

Course Title: Online Science or Myth?

Prerequisite: None

Grade: 9-12

Length: Semester

Meets Requirement for: Science Elective

Fee: None

Course Description: Science or Myth is a semester-long course that looks at how we distinguish fact from Myth in our current reality of Deepfakes and fake news. Science or Myth looks at how Science was applied and reported, reflecting on current and historical events relating to their cultural and historical impact. Students will problem-solve and try to prove or bust conspiracy theories making us informed citizens and able to apply scientific logic in our future endeavors.

Department: Fine Arts

Course Title: Online Theatre Arts and Storytelling

Purpose: Edina Schools requires two fine arts elective credits for graduation, but EVP only offers one of its own at present, and none in theater.

Course Title: Online Theatre Arts and Storytelling

Prerequisite: None

Grade: 9-12

Length: Semester

Meets Requirement for: Elective

Fee: None

Course Description: Theatre, Puppetry, Playwriting and more! In this course students will explore various theatrical forms to learn the art of storytelling. Each unit, students will complete a hands-on project exploring a new mode of creation culminating in an original story. Students will learn to perform, build puppets, write plays, design toy theater sets, make videos, and mix and mash artforms into entirely new creations. No previous theater experience is required. Everyone is welcome whether you love to be in the spotlight or prefer to work offstage. This course is perfect for any student who wants to get creative and make things.

New Course Proposals: South View & Valley View

Department: Fine Arts

Course Title: Media Arts/ Visual Arts 8

Purpose: To align with the MDE Art requirements and fit Edina Public Schools schools movement towards STEAM.

Course Title: Media Arts/ Visual Arts 8

Prerequisite: required arts courses from previous years

Grade: 8th Grade

Length: Semester

Meets Requirement for: MDE Arts requirements

Fee: None

Course Description: This is a semester course where students will study the relation between art and media arts. Students will recognize and understand the importance of art and culture in our current world. Students will use a variety of visual and digital media as they learn about the unique role and perspective of an artist. These skills will continue to be used by students in all subject areas. This course will enhance students' appreciation for the media they use and see everyday.

Change Course Description/Objectives : Edina High School

Department: Science

Course Title: AP Biology

Purpose: The opportunity to engage in defined learning over the summer as a prerequisite is an addition to the prerequisite and course description. Nothing else has changed in the course description.

Course Title: AP Biology

Prerequisite: Chemistry or Enriched Chemistry; General or Enriched Biology or Summer work *

Course Description: This year-long course focuses on advanced biology topics, including biochemistry, cell biology, genetics, evolution, and ecology. Each topic will include in-depth laboratory experimentation and project work. This course will provide a college-like experience and is intended for students wishing to pursue a science or medical career. Strong reading and writing skills are highly recommended. AP Biology is designed as a second-year course in biology, so successful completion of General Biology or Enriched Biology is strongly recommended. Students may complete summer work to bypass this prerequisite. This course is intended to prepare students for taking the national Advanced Placement test in the spring.

Course Title: Comparative Anatomy

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Comparative Anatomy

Prerequisite: Biology, Enriched Biology or AP Biology

Course Description: This semester-long elective course is designed for any student who is curious about the incredible diversity of animals. Throughout the course, students will compare body structures between different animal groups, explore the evolutionary relationships among animals, and relate animal anatomy to the human body. Units of study include Invertebrates, Fish, Tetrapod Skeletons, Amphibians, Reptiles, Dinosaurs/Birds, and Mammals. Students will dissect earthworms, sharks, owl pellets, frogs, and turtles.

Department: Computer Science

Course Title: Web Page Coding 1

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Web Page Coding 1

Prerequisite: None

Course Description: Students will study and experience technologies used in the planning, preparation, and maintaining stages of Web Design and Development. Students will create and

format websites with HTML and CSS. Topics studied include styling text, colors, borders, images, lists, blocks, links, tables, audio and video, current semantics, navigation bar design, responsive web pages, and advanced web page topics. Emphasis is placed on creativity, structure, and problem solving using the World Wide Web and Internet systems.

Course Title: Web Page Coding 2

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Web Page Coding 2

Prerequisite: Web Page Coding 1

Course Description: This course provides a solid foundation in computer programming in JavaScript, one of the most in demand programming languages of today. Students learn basic programming concepts along with furthering their HTML/CSS skills from Web Page Coding I. Students will further their learning of web page design by applying JavaScript and some of the popular libraries available today to create interactive websites through a series of examples and projects.

Course Title: Introduction to Game Development

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Introduction to Game Development

Prerequisite: None

Course Description: This course focuses on the development of 3D interactive games. Students explore the design of games to understand how video games themselves are implemented. The course explores principles of 3D graphics, animation, sound, and collision detection using frameworks like Unity, as well as languages like C#. By class's end, students will have programmed several of their own games and gained a thorough understanding of the basics of game design and development.

Course Title: Independent Computer Language Study

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Independent Computer Language Study

Prerequisite: None

Course Description: Students can study various computer languages such as Python (Machine learning, Artificial Intelligence), Ruby, SQL, SWIFT, and R through an instructor approved curriculum. They will be responsible for planning out their course pacing with the instructor and should be ready to earn a certification in that language by the end of the semester.

Course Title: Cybersecurity

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Cybersecurity

Prerequisite: None

Course Description: Whether seeking a career in the growing field of cybersecurity or learning to defend their own personal data or a company's data, students in Cybersecurity establish an ethical code of conduct while learning to defend data in today's complex cyber world. Students will be introduced to the tools and concepts of cybersecurity through the use of virtual environments to learn topics such as Linux networking and command line tools, vulnerability scanning, SQL injection, advanced port scanning, and email tracking. This course encourages

students to create solutions that allow people to share computing resources while protecting privacy.

Department: Engineering & Technology

Course Title: Intro to Engineering Design

Purpose: Add additional detail to ensure a deeper understanding of the class objectives and experiences.

Course Title: Intro to Engineering Design

Prerequisite: None

Course Description: This course introduces students to engineering design. Students will learn about and apply the design process to solve real engineering problems. Students will learn to effectively document the solution to an engineering problem through sketching, modeling in CAD software, the creation of working drawings, and the use of a three-dimensional printer to create rapid prototypes. As students learn to solve engineering problems they will learn to apply many different elements of design (visual, functional and structural) to their solution, to work in teams to solve problems, and to analyze the effects of engineered products on society from an environmental and ethical standpoint. This course will be eligible for up to 3 college credits with successful course completion and mastery of the college credit end-of-the-year exam and students will be given the opportunity to earn a certification in Autodesk Fusion.

Other Changes to Course Communication : Edina High School

Department: Fine Arts

Course Title: Video Production

Purpose: This is the same as current description, EXCEPT it meets requirements for Media Arts Standards, instead of Fine Arts Standards.

Meets Requirement for: Media Arts

Department: English Language Arts

Course Title: Film and Literature II

Purpose: We would like to ELIMINATE the prerequisite for this class of Genre Studies. This is the only change requested.

Prerequisite: None

Change Course Name: Edina High School

Department: Science

Course Title: AP Physics

Purpose: The change in name will provide clarity on the level of the course.

Change name to new Course Title: AP Physics C: Mechanics

Prerequisite: Concurrent enrollment or completion of Calculus

Department: Fine Arts

Course Title: Digital Art & Design

Purpose: There will be new, advanced levels of Digital Art & Design and this name change will show that sequential order.

Change name to new Course Title: Digital Art & Design 1

Course Title: Entrepreneurship with DECA

Purpose: The title change will be more inclusive and open to all students. It also aligns more closely with the Edina's Shark Tank program.

Change name to new Course Title: Entrepreneurship

Change Course Name: South View

Department: Science

Course Title: Science 6 Pathway 1

Purpose: The title change will ensure each middle school has alignment in titles for Science classes.

Change name to new Course Title: Science 6

Course Title: Science 6 Pathway 2

Purpose: The title change will ensure each middle school has alignment in titles for Science classes.

Change name to new Course Title: Compacted Science 6

Course Title: Science 7 Pathway 1

Purpose: The title change will ensure each middle school has alignment in titles for Science classes.

Change name to new Course Title: Science 7

Course Title: Science 7 Pathway 2

Purpose: The title change will ensure each middle school has alignment in titles for Science classes.

Change name to new Course Title: Compacted Science 7

Course Title: Science 8 Pathway 1

Purpose: The title change will ensure each middle school has alignment in titles for Science classes.

Change name to new Course Title: Science 8

Course Title: Enriched Science 8 Pathway 1

Purpose: The title change will ensure each middle school has alignment in titles for Science classes.

Change name to new Course Title: Enriched Science 8

Course Title: Science 8 Pathway 2 Physical Earth

Purpose: The title change will ensure each middle school has alignment in titles for Science classes. This particular title change also aligns with the high school title.

Change name to new Course Title: Physical Earth Science 8

Change Course Name: Valley View

Department: Science

Course Title: Science 8 Pathway 2 Physical Earth

Purpose: The title change will ensure each middle school has alignment in titles for Science classes. This particular title change also aligns with the high school title.

Change name to new Course Title: **Physical Earth Science 8**

Drop Course: Edina High School

Department: Fine Arts

Course Title: Darkroom Photo 3

Purpose: Curriculum review. Darkroom Photo 3 will be dropped and the new Advanced Darkroom Photo course addition is based on recommendations of the Visual Arts curriculum review and new/updated MN State Visual Arts Standards, this change will address the following: allowing students to take Darkroom Photo as often as they desire, provide a place to meet the new MN art standard of working under more real world scenarios, and negate the necessity of Art Independent Studies.

Course Title: Drawing & Painting 3 & 4

Purpose: Curriculum review. Drawing & Painting 3 & 4 being dropped and the new Advanced Drawing & Painting course addition is based on recommendations of the Visual Arts curriculum review and new/updated MN State Visual Arts Standards. The new Advanced Drawing & Painting class will be guided by the new state standards which are centered around authentic learning, where “a range of real-world skills and social-emotional competencies are developed when there is a focus on process in student learning in the arts in addition to the product. These skills include the ability to innovate; reflect, evaluate, adjust and refine; take productive risks; use failures and mistakes as opportunities to learn; persist; practice self-reliance; and collaborate effectively. As a result, a full strand of standards is devoted to each of the four artistic processes.” Drawing & Painting 3 & 4 will be dropped so the new course can address the following: allowing students to take Advanced Drawing & Painting as often as they desire and negating the necessity of Art Independent Studies. The new MN state standards along with all previous content from Drawing & Painting 3 & 4 will be collapsed and accessible by students in the new course, Advanced Drawing & Painting.

Course Title: Ceramics 3 & 4

Purpose: Curriculum review. Ceramics 3 & 4 are being dropped and the new Advanced 3D course will replace them.

Course Title: Digital Photo 3

Purpose: The current Digital Photo 3 turned into a new, repeatable course called Advanced Digital Photo. Based on Visual Arts curriculum review suggestions and new/updated MN State Art Standards, this change will address the following: allowing students to take Digital Photo as often as they desire, provide a place to meet the new MN art standard of working under more real world scenarios, and negate the necessity of Art Independent Studies.

Department: Family and Consumer Sciences

Course Title: Unified foods

Purpose: Unified foods was proposed prior to Covid and the curriculum was never able to be completed. There is currently not a need for this specific class as all of our courses are accessible and frequently taken by special education students that work side by side with general education students.

Drop Course: South View & Valley View

Department: English Language Arts

Course Title: 21st Century Literature

Purpose: The 21st Century Literature Standards will now be absorbed in the 8th grade ELA Standard and Enriched Courses. This course was a semester and met one block period every other day which met the opposite semester from Flight, Space, and Electronics. This course provided students the opportunity to refine skills and strategies in Literacy, Research, Technology, and Communication necessary to transition smoothly and be successful in high school, college and the 21st Century. This change will also keep opportunities in the Middle School schedule open for future STEAM additions to the course offerings.

Department: Fine Arts

Course Title: Art in the Digital World

Purpose: The Art in the Digital World standards will now be absorbed in the 8th grade Media Arts/Visual Arts 8 in order to align with the MDE Art requirements and fit Edina Public Schools schools movement towards STEAM.

Appendix A: TENTATIVE BUDGET PROPOSALS

The following budget requests are all being reviewed in collaboration with Teaching Staff, Teaching and Learning, and DMTS. Final budget decisions will all be made with the lens of ensuring a rigorous and engaging experience for students and fiscal responsibility. The chart below gives a general overview of what is considered in the course request or change proposal process and does not reflect final budget decisions at this time. Final budget decisions will be communicated with teachers and administration in response to their requests between February and April of 2023.

COURSE TITLE	SCHOOL	COST IN HOURS	COST IN MATERIALS
Social Studies			
Advanced Placement African American Studies	High School	TDB	TBD

Math			
Calculus	High School	Staff Development= 10 Hours Curriculum = 32 Hours	Textbook \$111/per book (this includes a 6 year ebook license for each book)
Science			
AP Physics 1	High School		Textbook for each student enrolled
Fine Arts			
Advanced 3D	High School	Curriculum Revision 2 hrs x 6 units= 12 hours	Staff Development funds/ release day funds for staff visits to MN Native American Art Galleries and Cultural centers: Two Rivers Gallery, All My Relations Gallery (New York Times Article about the importance of this MN cultural resource)
Advanced Drawing & Painting	High School	Curriculum Revision 2 hrs x 6 units= 12 hours	Staff Development funds/ release day funds for staff visits to MN Native American Art Galleries and Cultural centers: Two Rivers Gallery, All My Relations Gallery (New York Times Article about the importance of this MN cultural resource)
Advanced Darkroom Photo	High School	Curriculum Revision 2 hrs x 6 units= 12 hours	Staff Development funds/ release day funds for staff visits to MN Native American Art Galleries and Cultural centers: Two Rivers Gallery, All My Relations Gallery (New York Times Article about the importance of this MN cultural resource) Repair fund of \$500 for upkeep of 35mm Film Cameras National Camera Repairs
Digital Art & Design 2	High School	Curriculum Writing 4 hrs x 6 new units = 30 hours + 1 release day	Staff Development funds: MCAD Continuing Education Product Design Course (info for Summer 2023 not available yet, but 1 course costs ~\$400.), Skillshare \$165/year, Domestika Plus \$83.88/year Equipment needs: Students will need access to on screen display digital drawing tablets that can be used with our current classroom Lenovo laptops. These tablets will also be used by Advanced Digital Art & Design and AP 2-D Design students. - Wacom One: \$399.95 x 10 = \$3,999.50 + tax + HDMI adaptor (a full class set (32) would be ideal, but having 10 would be a great start) - Power Strips: \$39.99 x 3 = \$119.97 Materials: - Color Swatch Guide for Color Theory \$25 - Color Theory Poster (or this one) for classroom reference 20"x24" - \$46.80
Advanced Digital Art & Design	High School	Curriculum Revision 2 hrs x 6 units= 12 hours	Staff Development funds: (All of these needs are also requested under the Digital Art & Design 2 & Advanced Digital Art & Design course proposal & will not require an additional purchase): Skillshare \$165/year & Domestika Plus \$83.88/year (same subscription as Digital Art & Design 2); Staff Development funds/ release day funds: Staff visits to MN Native American Art Galleries and Cultural centers: Two Rivers Gallery, All My Relations Gallery Equipment needs (this equipment will be used by Digital Photo 1 & 2 + AP courses for): Umbrella Flash Kit (for lighting setups) - \$72.85 x 2 = \$145.70

			50mm Canon Lens (for portrait & close-up photography): \$125 x 4 = \$400.00
Advanced Digital Photo	High School	Curriculum Revision 2 hrs x 6 units= 12 hours	Staff Development funds: (All of these needs are also requested under the Digital Art & Design 2 & Advanced Digital Art & Design course proposal & will not require an additional purchase): Skillshare \$165/year & Domestika Plus \$83.88/year (same subscription as Digital Art & Design 2); Staff Development funds/ release day funds: Staff visits to MN Native American Art Galleries and Cultural centers: Two Rivers Gallery, All My Relations Gallery Equipment needs (this equipment will be used by Digital Photo 1 & 2 + AP courses for): Umbrella Flash Kit (for lighting setups) - \$72.85 x 2 = \$145.70 50mm Canon Lens (for portrait & close-up photography): \$125 x 4 = \$400.00
Online Theatre Arts and Storytelling	EVP	Curriculum = 10 Hours design time = 36 hours curriculum design time (4 hr x 9 new units)	I plan to ask students to utilize household materials (newspaper, tape, cardboard, colored pencils et cetera as well as their digital devices to interact with this course. If students are unable to procure these supplies some financial support may be needed. Materials needed (Arts and craft supplies) may need to be purchased for the creation of demonstration videos and instruction, however I anticipate those costs to be minimal.
Media Arts/ Visual Arts 8	South View & Valley View	Curriculum writing= some time We will need some writing time to align with the other middle school and create curriculum that fits each and every students with opportunities for interventions and extensions	We are already working with DMTS as a partnership to get digital cameras for secondary arts.
Family & Consumer Sciences			
Interpersonal Relationships and Collaboration	High School	Curriculum development= 10 Hours Curriculum design time)= 36 Hours (9 new units x 4 hours)	25 textbooks ranging from \$45 to \$85 depending on text selected during design
Education Experience	High School	Curriculum writing several hours	
English Language Arts			
College Readiness 9	High School		FTE costs will be made in alignment with Achievement & Integration and the Secondary CLP design process.

Business			
Online Travel and Tourism	EVP	Curriculum writing = 24 hours (around \$840)	One time purchase of the Cambridge Travel and Tourism digital teacher resource guide and access card (\$200)
Personal Wellness and Fitness			
Online Personal Fitness Trainer Certification	EVP		Course materials- Instructor Materials - \$100
Computer Science			
Online Science or Myth?	EVP		



Board Meeting Date: Dec. 12, 2022

TITLE: EPS Academic Calendar Proposals for 2024-2025 and 2025-2026

TYPE: Discussion

PRESENTER(S): Dr. Randy Smasal, Assistant Superintendent; and Sonya Sailer, Director of Human Resources

BACKGROUND: The Calendar Committee has met six times this fall to develop the calendar proposals for the 2024-25 and 2025-26 school years. The process utilized the Guiding Parameters approved by the school board on Aug. 8, 2022. Updates were provided to the board on Sept. 19, 2022 and Oct. 25, 2022 where committee representatives asked the board for feedback on several calendar concepts. In addition a student focus group of 27 EHS students was assembled to collect additional feedback about some calendar concepts. The feedback from the school board and students was incorporated by the committee and the committee is proposing the attached calendars for the 2024-25 and 2025-26 school years.

RECOMMENDATION: Administrative recommendations have been proposed for the 2024-2025 and 2025-2026 academic school calendars.

DESIRED OUTCOMES FROM THE BOARD: Provide feedback on the attached draft calendars. The purpose of this meeting is for discussion. No action on the recommendation is being requested at this meeting.

ATTACHMENTS:

1. [Guiding Change for the 2024-25 & 2025-26 EPS Calendars](#)
2. *2024-25 and 2025-26 Calendars*

Summary of Calendar Discussions:

Calendar Design Parameter:

Placement of 11 Workshop/Professional Development/Conference and 3 Data Days days (Non Student Days) in the school calendar

- A priority system was developed by the Calendar Committee to help guide the placement of non-school days throughout the calendar year.
 - Priority one: Maintain educational continuity and consistency of learning for students throughout the week. This priority suggests that full weeks of school are most desirable in the calendar design. When full weeks of school are not possible, the non-school days would be placed at the beginning or end of the week allowing for the learning week to have the greatest consistency and continuity. This would be the primary priority in placement of non-school days during weeks of the calendar year.
 - Priority two: For weeks that are not full weeks of learning, align the non-school days to non-federal holidays or observances when they fall on a Monday or Friday. For example, if a non-federal cultural celebration or observance falls on a Monday in September, and a professional development day needs to be placed in September, the non-school day would be aligned to this celebration when possible.
 - Priority three: Balance the number of non-school days during the weeks of each semester so that students receiving specialized services have the most equitable learning opportunities throughout the week. As an example, If all of the non-school days are falling on Mondays and Fridays in a given semester, then one of the days could be moved to the middle of a week. This would be a third priority for placement of non-school days in the learning week.

Additional Background Information:

Student Focus Group Feedback

- In a recent high school student focus group conversation, mid-week breaks of pattern were described as disruptive to the learning process by 25/27 EHS students. A clear preference by students was to align breaks to Mondays and/or Fridays when possible. Reasons describing mid-week breaks as a disruption to the learning process included a change of sleep patterns mid-week, a feeling that mid-week breaks make the week feel longer, and a feeling that it disrupts learning, study habits and routines.

Calendar Committee Discussions

- When assessing placement of these days the Calendar Committee discussed the complex challenge for the placement of non-school days throughout learning weeks.

- A priority was made to spread the breaks out across various months to prevent separate breaks from being too close to each other when possible.
- The committee worked to balance the number of student contact days in Semester I and Semester II when possible. This is most relevant for secondary courses. When 170 student contact days are divided evenly across semesters, each semester would be 85 days long. The committee prioritized moving the end of the semester to the end of the week so that the non-school day for students would fall on a Friday. This provides for a smoother transition time for secondary staff who are teaching new courses.

January 2025

December '24							February '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 No Students Winter Break	2 No Students Winter Break	3 No Students Winter Break	4
5	6 Teacher Day 87	7 Teacher Day 88	8 Teacher Day 89	9 Teacher Day 90	10 Teacher Day 91	11
12	13 Teacher Day 92	14 Teacher Day 93	15 Teacher Day 94	16 Last Day of First Semester (86th Student Day) Teacher Day 95	17 No Students Teacher Data Day Teacher Day 96	18
19	20 No Students	21	22	23	24	25

- Breaks that have been incorporated into the calendar design
 - Two day MEA break
 - Two day week before Thanksgiving
 - (Note: Attendance rates that week are typically no more than 5% of students reporting an absence.)
 - Winter break is two weeks long
 - Spring break falls between the third week of March and the first week of April (This has been a historic parameter of community preference.)

Thank you to our Calendar Committee Members:

- Sayali Amarpurkar, Angela Hruby, Jodie Mettee, Betony Osborne, Kate Strand, Anthony Wolfbauer, Jennifer Carter, Cheryl Gunness, Melisa Craig, Daphne Edwards, Julie Gabrielson, Rachel Hicks, Minoo Misaghi, Jill Deitering, Sonya Sailer, Randy Smasal

August 2024

July '24							September '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	22	23	24	25	26	27	28
28	29	30	31				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
28	29	30	31	1	2	3	
4	5	6	7	8	9	10	
11	12	13 New Faculty Orientation	14 New Faculty Orientation	15 New Faculty Orientation	16 No Students Teacher Data Day (Floater Today or 6.2.25) Teacher Day 1	17	
18	19 No Students Workshop Week Teacher Day 2	20 No Students Workshop Week Teacher Day 3	21 No Students Workshop Week Teacher Day 4	22 No Students Workshop Week Teacher Day 5	23 No Students Workshop Week Teacher Day 6	24	
25	26 School Begins 6-12 Connect & Assess K-5 Teacher Day 7	27 Connect & Assess K-5 Teacher Day 8	28 School Begins K-5, ELC, and ESCE Teacher Day 9	29 Teacher Day 10	30 Teacher Day 11	31	
1	2	184 Teacher Contract Days 170 Student Days 6-12 168 Student Days K-5 3 Data Days 11 Workshop/Professional Development/Conference Days				DRAFT as of 12.6.2022 Semester 1 "No Student" Days = 1 Monday, 1 Tuesday, 1 Wednesday, 2 Thursdays, 3 Fridays Semester 2 "No Student" Days = 3 Mondays, 1 Tuesday, 1 Wednesday, 0 Thursday, 2 Fridays Did not include full week breaks in day of the week counts Calendar Templates by Vertex42 https://www.vertex42.com/calendars/	

September 2024

August '24							October '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 No Students Buildings Closed	3 Teacher Day 12	4 Teacher Day 13	5 Teacher Day 14	6 Teacher Day 15	7
8	9 Teacher Day 16	10 Teacher Day 17	11 Teacher Day 18	12 Teacher Day 19	13 Teacher Day 20	14
15	16 Teacher Day 21	17 Teacher Day 22	18 Teacher Day 23	19 Teacher Day 24	20 Teacher Day 25	21
22	23 Teacher Day 26	24 Teacher Day 27	25 Teacher Day 28	26 Teacher Day 29	27 Teacher Day 30	28
29	30 Teacher Day 31	1	2	3	4	5
6	7	Notes				

October 2024

September '24							November '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30						24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 Teacher Day 32	2 Teacher Day 33	3 Teacher Day 34	4 No Students Teacher Professional Development Day Teacher Day 35	5
6	7 Teacher Day 36	8 Teacher Day 37	9 Teacher Day 38	10 Teacher Day 39	11 Teacher Day 40	12
13	14 Teacher Day 41	15 Teacher Day 42	16 Teacher Day 43	17 No Students Education MN Conference	18 No Students	19
20	21 Teacher Day 44	22 Teacher Day 45	23 Teacher Day 46	24 Teacher Day 47	25 Teacher Day 48	26
27	28 Teacher Day 49	29 Teacher Day 50	30 Teacher Day 51	31 Teacher Day 52	1	2
3	4	Notes				

November 2024

October '24							December '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30	31			29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 Teacher Day 53	2
3	4 Teacher Day 54	5 No Students Teacher Professional Development Day Election Day Teacher Day 55	6 Teacher Day 56	7 Teacher Day 57	8 Teacher Day 58	9
10	11 Teacher Day 59	12 Teacher Day 60	13 Teacher Day 61	14 Teacher Day 62	15 Teacher Day 63	16
17	18 Teacher Day 64	19 Teacher Day 65	20 Teacher Day 66	21 Teacher Day 67	22 Teacher Day 68	23
24	25 Teacher Day 69	26 Teacher Day 70	27 No Students Teacher Comp Day for Evening Conferences Teacher Day 71	28 No Students Buildings Closed	29 No Students Buildings Closed	30
1	2	Notes				

December 2024

November '24							January '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2			1	2	3	4	
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Teacher Day 72	3 Teacher Day 73	4 Teacher Day 74	5 Teacher Day 75	6 Teacher Day 76	7
8	9 Teacher Day 77	10 Teacher Day 78	11 Teacher Day 79	12 Teacher Day 80	13 Teacher Day 81	14
15	16 Teacher Day 82	17 Teacher Day 83	18 Teacher Day 84	19 Teacher Day 85	20 Teacher Day 86	21
22	23 No Students Winter Break	24 No Students Winter Break	25 No Students Winter Break	26 No Students Winter Break	27 No Students Winter Break	28
29	30 No Students Winter Break	31 No Students Winter Break	1	2	3	4
5	6	Notes				

January 2025

December '24							February '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30	31					23	24	25	26	27	28	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 No Students Winter Break	2 No Students Winter Break	3 No Students Winter Break	4
5	6 Teacher Day 87	7 Teacher Day 88	8 Teacher Day 89	9 Teacher Day 90	10 Teacher Day 91	11
12	13 Teacher Day 92	14 Teacher Day 93	15 Teacher Day 94	16 Last Day of First Semester (86th Student Day) Teacher Day 95	17 No Students Teacher Data Day Teacher Day 96	18
19	20 No Students Buildings Closed	21 Teacher Day 97	22 Teacher Day 98	23 Teacher Day 99	24 Teacher Day 100	25
26	27 Teacher Day 101	28 Teacher Day 102	29 Teacher Day 103	30 Teacher Day 104	31 Teacher Day 105	1
2	3	Notes				

February 2025

January '25							March '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7	8
	Teacher Day 106	Teacher Day 107	Teacher Day 108	Teacher Day 109	Teacher Day 110	
9	10	11	12	13	14	15
	Teacher Day 111	Teacher Day 112	Teacher Day 113	Teacher Day 114	Teacher Day 115	
16	17	18	19	20	21	22
	No Students Buildings Closed	No Students Teacher Professional Development Day	Teacher Day 117	Teacher Day 118	Teacher Day 119	
	Teacher Day 116	Teacher Day 116	Teacher Day 117	Teacher Day 118	Teacher Day 119	
23	24	25	26	27	28	1
	Teacher Day 120	Teacher Day 121	Teacher Day 122	Teacher Day 123	Teacher Day 124	
2	3	Notes				

March 2025

February '25							April '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28		27	28	29	30			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23	24	25	26	27	28	1
2	3 Teacher Day 125	4 Teacher Day 126	5 Teacher Day 127	6 Teacher Day 128	7 Teacher Day 129	8
9	10 Teacher Day 130	11 Teacher Day 131	12 Teacher Day 132	13 Teacher Day 133	14 No Students Teacher PD, Conf, or Comp Evening Conf	15
16	17 Teacher Day 135	18 Teacher Day 136	19 Teacher Day 137	20 Teacher Day 138	21 Teacher Day 139	22
23	24 Teacher Day 140	25 Teacher Day 141	26 Teacher Day 142	27 Teacher Day 143	28 Teacher Day 144	29
30	31 No Students Spring Break	Notes				

April 2025

March '25							May '25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30	31	
30	31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 No Students Spring Break	2 No Students Spring Break	3 No Students Spring Break	4 No Students Spring Break	5
6	7 Teacher Day 145	8 Teacher Day 146	9 Teacher Day 147	10 Teacher Day 148	11 Teacher Day 149	12
13	14 Teacher Day 150	15 Teacher Day 151	16 Teacher Day 152	17 Teacher Day 153	18 Teacher Day 154	19
20	21 Teacher Day 155	22 Teacher Day 156	23 No Students Teacher Professional Development Day	24 Teacher Day 158	25 Teacher Day 159	26
27	28 Teacher Day 160	29 Teacher Day 161	30 Teacher Day 162	1	2	3
4	5	Notes				

May 2025

April '25							June '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1 Teacher Day 163	2 Teacher Day 164	3
4	5 Teacher Day 165	6 Teacher Day 166	7 Teacher Day 167	8 Teacher Day 168	9 Teacher Day 169	10
11	12 Teacher Day 170	13 Teacher Day 171	14 Teacher Day 172	15 Teacher Day 173	16 Teacher Day 174	17
18	19 Teacher Day 175	20 Teacher Day 176	21 Teacher Day 177	22 Teacher Day 178	23 Teacher Day 179	24
25	26 No Students Buildings Closed	27 Teacher Day 180	28 Teacher Day 181	29 Teacher Day 182	30 Last Day of Second Semester (170th Student Day)	31
1	2	Notes				

June 2025

May '25							July '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 No Students Teacher Data Day Teacher Day 184	3 No Students Teacher Data Day (Floater Today or 8.16.24)	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	Notes				

August 2025

July '25							September '25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5			1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	21	22	23	24	25	26	27	
27	28	29	30	31			28	29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
27	28	29	30	31	1	2	
3	4	5	6	7	8	9	
10	11	12 New Faculty Orientation	13 New Faculty Orientation	14 New Faculty Orientation	15 No Students Teacher Data Day (Floater Today or 6.1.26) Teacher Day 1	16	
17	18 No Students Workshop Week Teacher Day 2	19 No Students Workshop Week Teacher Day 3	20 No Students Workshop Week Teacher Day 4	21 No Students Workshop Week Teacher Day 5	22 No Students Workshop Week Teacher Day 6	23	
24	25 School Begins 6-12 Connect & Assess K-5 Teacher Day 7	26 Connect & Assess K-5 Teacher Day 8	27 School Begins K-5, ELC, and ECSE Teacher Day 9	28 Teacher Day 10	29 Teacher Day 11	30	
31	1	184 Teacher Contract Days 170 Student Days 6-12 168 Student Days K-5 3 Data Days 11 Workshop/PD/Conference Days				DRAFT as of 12.6.2022 Semester 1 "No Student" Days = 2 Mondays, 1 Tuesday, 1 Wednesday, 2 Thursdays, 2 Fridays Semester 2 "No Student" Days = 2 Mondays, 2 Tuesdays, 0 Wednesday, 0 Thursday, 2 Fridays Did not include full week breaks in day of the week counts Calendar Templates by Vertex42 https://www.vertex42.com/calendars/	

September 2025

August '25							October '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
						31							

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 No Students Buildings Closed	2 Teacher Day 12	3 Teacher Day 13	4 Teacher Day 14	5 Teacher Day 15	6
7	8 Teacher Day 16	9 Teacher Day 17	10 Teacher Day 18	11 Teacher Day 19	12 Teacher Day 20	13
14	15 Teacher Day 21	16 Teacher Day 22	17 Teacher Day 23	18 Teacher Day 24	19 Teacher Day 25	20
21	22 No Students Teacher Professional Development Day	23 Teacher Day 27	24 Teacher Day 28	25 Teacher Day 29	26 Teacher Day 30	27
28	29 Teacher Day 31	30 Teacher Day 32	1	2	3	4
5	6	Notes				

October 2025

September '25							November '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6							1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30					23	24	25	26	27	28	29
							30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30 Teacher Day 33	1 Teacher Day 34	2 Teacher Day 35	3 Teacher Day 36	4
5	6 Teacher Day 37	7 Teacher Day 38	8 Teacher Day 39	9 Teacher Day 40	10 Teacher Day 41	11
12	13 Teacher Day 42	14 Teacher Day 43	15 Teacher Day 44	16 No Students Education MN Conference	17 No Students	18
19	20 Teacher Day 45	21 Teacher Day 46	22 Teacher Day 47	23 Teacher Day 48	24 Teacher Day 49	25
26	27 Teacher Day 50	28 Teacher Day 51	29 Teacher Day 52	30 Teacher Day 53	31 Teacher Day 54	1
2	3	Notes				

November 2025

October '25							December '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30	31		28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31 Teacher Day 54	1
2	3 Teacher Day 55	4 No Students Teacher Professional Development Day Election Day Teacher Day 56	5 Teacher Day 57	6 Teacher Day 58	7 Teacher Day 59	8
9	10 Teacher Day 60	11 Teacher Day 61	12 Teacher Day 62	13 Teacher Day 63	14 Teacher Day 64	15
16	17 Teacher Day 65	18 Teacher Day 66	19 Teacher Day 67	20 Teacher Day 68	21 Teacher Day 69	22
23	24 Teacher Day 70	25 Teacher Day 71	26 No Students Teacher Comp Day for Evening Conferences Teacher Day 72	27 No Students Buildings Closed	28 No Students Buildings Closed	29
30	1	Notes				

December 2025

November '25							January '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1					1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10
9	10	11	12	13	14	15	11	12	13	14	15	16	17
16	17	18	19	20	21	22	18	19	20	21	22	23	24
23	24	25	26	27	28	29	25	26	27	28	29	30	31
30													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 Teacher Day 73	2 Teacher Day 74	3 Teacher Day 75	4 Teacher Day 76	5 Teacher Day 77	6
7	8 Teacher Day 78	9 Teacher Day 79	10 Teacher Day 80	11 Teacher Day 81	12 Teacher Day 82	13
14	15 Teacher Day 83	16 Teacher Day 84	17 Teacher Day 85	18 Teacher Day 86	19 Teacher Day 87	20
21	22 No Students Winter Break	23 No Students Winter Break	24 No Students Winter Break	25 No Students Winter Break	26 No Students Winter Break	27
28	29 No Students Winter Break	30 No Students Winter Break	31 No Students Winter Break	1	2	3
4	5	Notes				

January 2026

December '25							February '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	22	23	24	25	26	27	28
28	29	30	31										

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1 No Students Winter Break	2 No Students Winter Break	3
4	5 Teacher Day 88	6 Teacher Day 89	7 Teacher Day 90	8 Teacher Day 91	9 Teacher Day 92	10
11	12 Teacher Day 93	13 Teacher Day 94	14 Teacher Day 95	15 Last Day of First Semester (87th Student Day) Teacher Day 96	16 No Students Teacher Data Day Teacher Day 97	17
18	19 No Students Buildings Closed	20 Teacher Day 98	21 Teacher Day 99	22 Teacher Day 100	23 Teacher Day 101	24
25	26 Teacher Day 102	27 Teacher Day 103	28 Teacher Day 104	29 Teacher Day 105	30 Teacher Day 106	31
1	2	Notes				

February 2026

January '26							March '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Teacher Day 107	3 Teacher Day 108	4 Teacher Day 109	5 Teacher Day 110	6 Teacher Day 111	7
8	9 Teacher Day 112	10 Teacher Day 113	11 Teacher Day 114	12 Teacher Day 115	13 Teacher Day 116	14
15	16 No Students Buildings Closed	17 No Students Teacher Professional Development Day Teacher Day 117	18 Teacher Day 118	19 Teacher Day 119	20 Teacher Day 120	21
22	23 Teacher Day 121	24 Teacher Day 122	25 Teacher Day 123	26 Teacher Day 124	27 Teacher Day 125	28
1	2	3	4	5	6	7
8	9	Notes				

March 2026

February '26							April '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
							26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Teacher Day 126	3 No Students Teacher PD, Conf, or Comp Evening Conf Teacher Day 127	4 Teacher Day 128	5 Teacher Day 129	6 Teacher Day 130	7
8	9 Teacher Day 131	10 Teacher Day 132	11 Teacher Day 133	12 Teacher Day 134	13 Teacher Day 135	14
15	16 No Students Spring Break	17 No Students Spring Break	18 No Students Spring Break	19 No Students Spring Break	20 No Students Spring Break	21
22	23 Teacher Day 136	24 Teacher Day 137	25 Teacher Day 138	26 Teacher Day 139	27 Teacher Day 140	28
29	30 Teacher Day 141	31 Teacher Day 142	1	2	3	4
5	6	Notes				

April 2026

March '26							May '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30	31					24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 Teacher Day 143	2 Teacher Day 144	3 Teacher Day 145	4
5	6 Teacher Day 146	7 Teacher Day 147	8 Teacher Day 148	9 Teacher Day 149	10 No Students Teacher Professional Development Day Teacher Day 150	11
12	13 Teacher Day 151	14 Teacher Day 152	15 Teacher Day 153	16 Teacher Day 154	17 Teacher Day 155	18
19	20 Teacher Day 156	21 Teacher Day 157	22 Teacher Day 158	23 Teacher Day 159	24 Teacher Day 160	25
26	27 Teacher Day 161	28 Teacher Day 162	29 Teacher Day 163	30 Teacher Day 164	1	2
3	4	Notes				

May 2026

April '26							June '26							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4			1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	21	22	23	24	25	26	27	
26	27	28	29	30			28	29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1 Teacher Day 165	2
3	4 Teacher Day 166	5 Teacher Day 167	6 Teacher Day 168	7 Teacher Day 169	8 Teacher Day 170	9
10	11 Teacher Day 171	12 Teacher Day 172	13 Teacher Day 173	14 Teacher Day 174	15 Teacher Day 175	16
17	18 Teacher Day 176	19 Teacher Day 177	20 Teacher Day 178	21 Teacher Day 179	22 Teacher Day 180	23
24	25 No Students Buildings Closed	26 Teacher Day 181	27 Teacher Day 182	28 Last Day of Second Semester (170th Student Day) Teacher Day 183	29 No Students Teacher Data Day Teacher Day 184	30
31	1	Notes				

June 2026

May '26							July '26						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 No Students Teacher Data Day (Floater Today or 8.15.25)	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	Notes				



Board Meeting Date: 12/12/2022

TITLE: Policy Review

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 107 Public Relations and School Communications
- Policy 203 Operation of the School Board
- Policy 205 Open Meetings & Closed Meetings
- Policy 210 Conflict of Interest School Board Members

RECOMMENDATION: Review the suggested modifications for Policies 107, 203, 205, 210.

DESIRED OUTCOMES FROM THE BOARD: Review suggested modifications and bring any questions you may have.

ATTACHMENTS:

1. Policy 107 Public Relations and School Communications
2. Policy 203 Operation of the School Board
3. Policy 205 Open Meetings & Closed Meetings
4. Policy 210 Conflict of Interest School Board Members

School District

Public Relations and School Communications

I. Purpose

This policy ensures that Edina Public Schools maintains regular and ongoing communications throughout the community.

II. General Statement of Policy

Edina Public Schools is committed to partnering with the community, families, students and employees. The school district will coordinate and share regular and ongoing communications through a variety of means, including print, electronic, voice and visual. **The district will strive to communicate in languages that best represent our community whenever possible.** The district will identify spokespersons to facilitate communications and **disseminate** ~~share~~ information with the media (**digital, print, radio and television**) at the district, site and program levels.

III. Information Sharing

A. Coordination of Communications

The district will coordinate information sharing at the district, school site and education program levels through the **Marketing & C**ommunications department. The department will develop information processes for sharing with the district's **stakeholders** ~~publics~~. All news releases will be forwarded to the media and key contacts in the district by the **Marketing & C**ommunications department. The superintendent or designee will oversee district communications and public relations.

B. Regular Communications

1. The district, school sites and district programs will provide regular communications to their **stakeholders** ~~publics~~ by sharing information about their activities, happenings, curriculum, assessments and goals.
2. The primary source of regular communications will be electronic with the recognition that the district, school site, or education program levels will be responsible to ensure that families; ~~community members and employees~~

who do not have access to electronic sources will receive the shared communications.

3. The primary source of district communications will be the district's website. [District website is available for translation via the language drop down menu on the home page.](#)

C. Communication Standards

The superintendent, in collaboration with the administration, will establish communication standards for employees, recognizing the primary means of communications will be electronic. These standards will include effective internal and external use of electronic mail (Appendix I).

~~D. State of the School District Report~~

~~The school district will also provide regular communications to the entire community, noting:~~

- ~~● District goals~~
- ~~● Procedures for evaluating goals~~
- ~~● Results of progress on school district goals and other school district assessment information~~
- ~~● Reports on ongoing student and program assessments conducted each year in the school district~~
- ~~● Other legal information~~
- ~~● Other pertinent information~~

IV. District Spokesperson and Key Contacts for Media

A. Official Spokesperson

The superintendent is the official spokesperson for the school district. The superintendent will appoint additional spokespeople as appropriate, including but not limited to:

- [District-wide: Director of Marketing & Communications](#)
- Building site: Principal
- District activity: Activities director or administrative designee
- Community education services: [Director of eCommunity eEducation and Strategic Partnerships services](#)

The superintendent, or designee, is responsible for coordinating the information sharing with the media. The superintendent, or designee, will work with each school site or program's designated administrator when it is necessary to share information with the media.

District employees will receive approval from the superintendent or designee prior to sharing school district information with the media ([digital, print, radio and television](#)). ~~the print, radio or television or broadcast media.~~

The approval may be given to an employee to maintain direct media connections when appropriate (e.g, sports season, ongoing activity). [All media requests to the school board will be forwarded to the superintendent or director of marketing and communications.](#)

B. Crisis or Emergency Situation

The superintendent will identify one spokesperson to address all media when a crisis or an emergency situation occurs within the district. The district will identify specific times and locations of news conferences and/or briefings when necessary.

V. Media Communications with Students

The media may not contact or interview students on any of the school campuses or at school-related events without verbal permission of the district, school site, or program's spokesperson. Parent/guardian permission may be required and determined by the spokesperson.

Cross Reference:

[Policy 406 \(Public and Private Personnel Data\)](#)

[Policy 515 \(Protection and Privacy of Student Records\)](#)

Policy 616 (School District Accountability)

Policy 634 (Electronic Technologies Acceptable Use)

Policy
adopted: 10/22/07
amended: 09/24/12
revised: 06/17/19

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 107
EMPLOYEE COMMUNICATION STANDARDS

PURPOSE

To develop a standard set of communication expectations for employees and community members to ensure timely, meaningful and relevant communications are occurring in ways that encourage engagement and advance the mission of the district.

COMMUNICATION STANDARDS

Employees should use appropriate, professional language, understanding that they are representing the district in their written and oral communications.

MONITORING OF COMMUNICATION STANDARDS

An employee’s direct supervisor will be responsible for monitoring adherence to the communication standards. Failure to follow the standards may result in disciplinary action.

COMMUNICATION TOOLS

District staff will employ a variety of communication tools and strategies in an effort to enhance partnership and involvement among all stakeholders. The following protocols and expectations are intended to serve as minimum guidelines to help staff manage communications while also promoting manageable expectations for and responsiveness with stakeholders.

WEBSITE

All websites are to be maintained in accordance with Policies [107](#) (Public Relations and School Communications) and [634](#) (Electronic Technologies and Acceptable Use)

- **District web presence** – The district media and technology services department will manage the website software and infrastructure. The [marketing &](#) communications department will oversee and manage the content of the district website. Updates to content will be done in accordance with the district’s strategic communication plan.
- **School/Program web presence** – Each school site / program will maintain a web presence utilizing the district’s website platform. Support for school sites on managing the public facing pages will be provided by the district [marketing &](#) communications department in accordance with the district’s website standards and strategic communication plan.

CONTENT	UPDATE FREQUENCY
Teacher Contact Information and Communication Expectations	Annually
Calendars/Announcements	As needed
Schedule/Syllabus	Each school term
Assignments/Homework Information	As Needed
Newsletters / Parent Communications	Determined by site
Grades	Determined by site

- **Teacher/Classroom web presence** – Teachers are encouraged to maintain a classroom or program web presence, utilizing one of the district’s approved website platforms (e.g. ~~Schoolwires~~, Google, Schoology, etc.).

PHONE / VOICEMAIL

- **Voicemail greeting** - Employees with a district-assigned phone number will create a standard voicemail greeting. If the employee’s position requires him or her to be away from the phone at certain times of the day, the employee will include in the message (1) the times they are available by phone, and (2) an alternate contact for immediate assistance during business hours.

- **Monitoring voicemails** - Employees will monitor voicemail messages on a daily basis (on duty days) and direct callers to another source if they are not monitoring the voicemail account during a period of absence.
- **Responding to voicemails** - Employees are expected to return or respond to calls of significance (e.g., colleagues, parents, students) within one duty day and, in unique circumstances, within two duty days. If a response requires additional information gathering, employees are expected to reply to the caller letting them know of the status of their request.

EMAIL

Employees will use district emails in accordance with Policies [107](#) (Public Relations and School Communications) and [634](#) (Electronic Technologies and Acceptable Use) and their appendices.

- **Email standards** – Employee email accounts provided by the district are to be used for district-related business only and are subject to district review.
 - **Content** – The employee should use appropriate, professional language, understanding that they are representing the district in their communication.
 - **Public Data** – The content of district email accounts are public information except where allowable by law to be private (see Policies [406](#) and [515](#)). Employees should refrain from including confidential student data without permission of the student's parent/guardian.
 - **Signature/Confidentiality Notice** – Staff should include a signature in their email correspondences that include their name, position, contact information **and preferably the Edina Defining Excellence logo**, and a confidentiality notice, similar to the following:
If the information in this email relates to an individual or student, it may be private data under state or federal privacy laws. This individual private data should not be reviewed, distributed or copied by any person other than the intended recipient(s), unless otherwise permitted under law. If you are not the intended recipient, any further review, dissemination, distribution, or copying of this electronic communication or any attachment is strictly prohibited. If you have received an electronic communication in error, you should immediately return it to the sender and delete it from your system.
- **Monitoring emails** – Employees will monitor their email messages on a regular basis on duty days (see [responding to email for below](#)). (~~at least twice daily~~). Employees will inform families of and post their communication expectations (teachers/administration) as it relates to responding to emails in a timely manner.
 - **Out of Office** –
 - **Vacation / Illness / Professional Leave** - Employees will create an “Out of Office” response when they are away from the classroom/office for the day. Auto-reply messages should include the dates the employee will be absent and include an alternate contact for immediate assistance during business hours.
 - **Instruction Day (Teachers)** – Teachers will minimize responses to emails during the instructional day and are encouraged to use their “Out of Office Assistant” with a response similar to the following:
I am currently involved with my instructional responsibilities and will not be reviewing emails until after the school day. Please contact the school office if you are seeking an immediate response to this email. Thank you.
- **Responding to emails** – Employees are expected to return or respond to emails of significance (e.g., colleagues, parents, students) within a reasonable amount of time. If a response requires additional information gathering, employees are expected to reply to the message letting them know of the status of their request. However, depending on the employee's role in the district and the person inquiring, response times may vary.
 - **Response time** – Teachers / educational assistants should respond to parent/guardian inquiries within [48 hours of the one](#) duty day. Administration and support staff are expected to respond to inquiries within ~~48-6-24-XX~~ hours (during duty days).

- o **Articulate expectations** – Employees should be clear about their monitoring and response plans. Teachers should post their communication plans on their website (see above) and include in their auto-response.
- o **Time-sensitive emails** – School administration will inform families that time-sensitive emails and calls should be directed to the school office.
- o **After Hours** – In an effort to promote a healthy work-life balance, employees are not expected to monitor or respond to district emails messages outside of the duty day, except in the case of an emergency. In [school](#) emergency situations, [administrators will contact](#) employees ~~should be contacted~~ by text/SMS or phone to alert them to an important email message. Staff are encouraged to use discretion when communicating outside of the duty day.
- **Email Best Practices / Employee Limitations** – The following best practices should be considered when utilizing district email accounts:
 - o **Message Content** - Keep messages brief and to the point.
 - To conserve district electronic resources, to be consistent in communications, and to maximize efficiencies, employees should limit the use of unnecessary punctuations, emoticons/emojis, fonts, pictures, etc.
 - Do not put information in an email that you would not put on district letterhead.
 - o **Intended Audience** - Employees are to keep email informational and directed only to the intended recipient. Employees should be considerate about email clutter and limit “reply all” and “cc” functions only when necessary.
 - o **Distribution Lists** - Email distribution lists are intended for educational purposes only; employees are not to solicit sales or services. As noted above, employees should limit the use of distribution lists to messages of importance to all list members and should limit the use of the distribution list for sharing of “interesting” information or opinion.
 - o **Confidentiality** - Do not use email to communicate about confidential student information unless the parent or guardian has requested the communication. Emails containing student information should be sent to the parent or guardian’s personal email address unless requested otherwise. A phone call is the best means for sharing confidential student information. Do NOT leave voicemail messages containing confidential information.

TEXT/SMS COMMUNICATIONS

Similar to email correspondences, employees will ~~use~~ respond to correspondences via text/SMS in accordance with Policies [107](#) (Public Relations and School Communications) and the district’s [District Cell Phone Guidelines](#).

- **Responding to Text/SMS Communications** – ~~With the exception of district approved home/school messaging applications,~~ Employees are discouraged from using text/SMS as a standard communication tool with parents, families and students, ~~except as utilized through the parent notification system (mass communication) or through~~ [unless there is a](#) special circumstances. ~~Recognizing that text messaging has become a common internal communication tool, employees utilizing text messages for district business are expected to return or respond to messages of significance from colleagues within a reasonable amount of time.~~
 - o **Public Data** – The content of district communications via text messages are public information except where allowable by law to be private (see Policies [406](#) and [515](#)). Employees should refrain from including confidential data.
 - o ~~**Response Time** – Employees are expected to respond to text messages from colleagues within a reasonable amount of time one to four hours. If a response requires additional information gathering, employees are expected to reply to the message letting the sender know of the status of their request.~~
 - o **After Hours** – In an effort to promote a healthy work-life balance, employees are encouraged to limit text/SMS messages for district business ~~unless expected to do so or in emergency situations.~~

WRITTEN (PRINT) CORRESPONDENCE

Similar to email correspondences, employees will ~~use~~ respond to written correspondences in accordance with Policies [107](#) (Public Relations and School Communications).

- **Responding to Written Communications** – Employees are expected to return or respond to written correspondences of significance (e.g., colleagues, parents, students) within a reasonable amount of time. If a response requires additional information gathering, employees are expected to contact the sender to let them know of the status of their request. Depending on the request, response times may vary.
 - **Public Data** – The content of district communications are public information except where allowable by law to be private (see Policies [406](#) and [515](#)). Employees should refrain from including confidential student data without permission of the student's parent/guardian.
 - **Response Time** – Employees are expected to respond to written correspondence of significance (colleagues, parents, students) within one ~~to two~~ duty days. If a response requires additional information gathering, employees are expected to ~~reply to the message~~ **communicate to the sender** to letting them know of the status of their request.
- **Public Data Requests** – The director of **marketing & communications and community engagement** will coordinate response to requests for public data made under the Minnesota Government Data Practices Act. Questions about public data requests should be directed to the director of **marketing & communications and community engagement** or **who will work with** legal counsel.

SOCIAL MEDIA

Employees will use and respond to correspondences via social media in accordance with Policies [107](#) (Public Relations and School Communications) and [634](#) (Electronic Technologies and Acceptable Use) and their appendices.

● Using Social Media

- **School/Program Social Media Use** - Individual schools and departments may choose to establish an official presence on public online social media sites with prior administrative approval. Guidelines are established **in** the appendices of Policy 634.
- **Employee/Classroom Use of Social Media** - Teachers may elect to use social media tools for the purpose of instruction in accordance with Policy 634 and its appendices.
 - ~~**District sponsored social media**~~ – The district provides teachers with password-protected, online social media tools that can be used for instruction.
 - ~~**Non-district sponsored social media**~~ – If a teacher elects to use a non-district social media tool, the teacher must build a separate page in that social media tool from his or her **personal** online presence. Content and use must adhere to district policies and guidelines. Content and use must not violate the “terms of service” for the social media tool.
- **Responding to Social Media Communications** – Employees are encouraged to use caution when using social media as a standard communication tool with parents, families and students, unless otherwise noted above.
 - **Public Data** – The content of district communications via social media are public information except where allowable by law to be private (see Policies [406](#) and [515](#)). Employees ~~should~~ **must** refrain from including confidential data in social media posts and communications.
 - **Response Time** – Recognizing that social media has become a common communication tool, employees utilizing social media for district business are expected to respond to social media messages (e.g. comments, questions) within 12-24 hours (on duty days). If a response requires additional information gathering, employees are expected to notify the message sender of the status of their request.
 - **After Hours** – In an effort to promote a healthy work-life balance, employees are encouraged to limit social media communications for district business except in emergency situations.

Established: 9/24/12
Updated: 8/15/16

School Board

Operation of the School Board

I. Purpose

This policy provides rules of order for conducting meetings of the school board, [in order](#) to advance the mission of the school district, to ensure consistency in the order of business at regular school board meetings, to provide procedures for the preparation of the school board agenda, to allow the use of a consent agenda, and to establish procedures relating to the maintenance of records and publication of school board meetings.

II. General Statement of Policy

An orderly school board meeting allows board members to participate in discussion and to make decisions regarding school district issues. Rules of order allow board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

To ensure that board meetings are conducted in an orderly fashion, the board will follow rules of order that will allow the board:

- A. To establish guidelines by which the business of the board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the board and decisions of the board can be made in an orderly and reasonable manner;
- C. To ensure that members of the board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To ensure that meetings and actions of the board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. Rules of Order for Meetings

- A. Rules of order for school board meetings are (1) Minnesota Statutes where specified; (2) specific rules of order as provided by the board consistent with Minnesota Statutes; and (3) Robert's Rules of Order, Revised (latest edition) where not inconsistent with (1) or (2) above.

- B. Board members need not rise to gain the recognition of the chair.
- C. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- D. All motions that require a second must receive a second prior to opening the issue for discussion of the board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion are recorded in the minutes.
- E. The chair decides the order in which board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member will only speak to an issue after the member is recognized by the chair.
- F. The chair will rule on all questions relating to motions and points of order brought before the board.
- G. A ruling by the chair is subject to appeal to the full board pursuant to Robert's Rules of Order.
- H. The board has authority to recognize any member of the audience regarding a request to be heard at the board meeting. Members of the public who wish to be heard must follow board procedures ([see Policy 206](#)).
- I. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- J. The chair will repeat a motion or the substance of a motion prior to the vote. The chair will call for an affirmative and a negative vote on all motions.
- K. A board member may request a roll call vote. Roll call votes will be called in alphabetical order.
- L. The chair has the same right and responsibility as each board member to vote on all issues.
- M. The chair announces the result of each vote. The vote of each member, including abstentions, is recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- N. A majority of the voting members of the board constitute a quorum. The

absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

- O. In the absence of the chairperson at any meeting, the presiding officer will be an officer of the elected Board in the following order of precedence: (a) vice-chairperson, (b) clerk, (c) treasurer. If the chairperson does arrive, the acting presiding officer surrenders the chair to them.
- P. In the absence of the clerk at any meeting, the presiding officer designates an assistant clerk to act.

IV. Order of Meeting

- A. The school board will conduct an orderly board meeting. The board chair and superintendent will develop the agenda as discussed further in section V below. The board will, at all regular board meetings, follow an agenda order similar to:
 - 1. Call to Order
 - 2. Approval of Agenda
 - 3. Excellence in Action
 - 4. Hearing from members of the public
 - 5. Presentations by invited staff or guests
 - 6. Consent Agenda, including approval of prior meeting minutes
 - 7. Discussion items
 - 8. Action items
 - 9. Leadership and Committee updates
 - 10. Superintendent updates
 - 11. Information items
 - 12. Adjournment
- B. The board may depart from the order of business with the consent of the majority of members present.
- C. The board will receive monthly student enrollment updates and financial reports from the school administration.
- D. No regular meeting will continue beyond 10:00 PM, unless scheduled by the board chair and superintendent for a longer time, or without the approval of the majority of board members who are present and eligible to vote. A new time limit must be established before taking a board vote to extend the meeting. In the event a meeting has not been adjourned or continued by board vote prior to adjournment time, items not acted on will be deferred to the next regular board meeting.

V. School Board Agenda

- A. The school board chair and superintendent are responsible to develop, prepare and arrange the order of items for the tentative board meeting agenda for each board meeting.
- B. The board chair and superintendent will coordinate and share a monthly board agenda, for the school year, in August of each year. The year-long agenda will assist the board in its planning efforts.
- C. Annually, the board will act on the following organizational items:
- Election of officers
 - School board compensation
 - District legal counsel
 - District auditor
 - District physician
 - Designation of depositories
 - Designation of official newspaper
 - Educational memberships
 - Student and facility fees
- D. Persons wishing to place an item on the agenda must make a request to the board chair or superintendent ~~in a timely manner~~. The person making the request **should** ~~is encouraged to~~ provide their name, address, purpose of the item, action desired and pertinent background information. The chair and superintendent determine whether to place the matter on **a future** ~~the tentative~~ agenda.
- E. While every board member has the right to request adding an agenda item or changing an agenda at a regular board meeting, as best practice in preparing agendas and materials for regular board meetings, the board will strive to:
1. Make a request to the board chair or superintendent seven (7) days prior to the meeting for an item, presentation or material they wish to be considered added to the meeting agenda.
 2. Make a request to the board chair or superintendent 96 hours in advance of the meeting for any changes to the posted agenda. If materials are not made available seven days in advance of a meeting, then any requests should be made within 48 hours of receipt of materials.
 3. Contact the superintendent and responsible administrator, or the board chair directly, at least 24 hours prior to the meeting with any questions pertaining to a board agenda item that requires time and preparation to answer.
 4. Inform the superintendent or board chair prior to the meeting if an error is identified in a presentation or minutes, so that a correction can be made.
- F. The superintendent will strive to provide the board with the tentative agenda and supporting documents **five** ~~seven~~ days prior to the scheduled meeting or work session. The superintendent and board chair may change the agenda up until the start of the regular meeting. The superintendent or their designee will notify

the board if the tentative agenda or agenda packet is updated prior to the meeting.

- G. Items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the board meeting will include a description of the matter.
- H. At least one copy of any printed materials related to the meeting's agenda items prepared by, or distributed to, or at the direction of, the board must be made available for inspection in the meeting room while the board considers its subject matter if the printed materials were also (i) distributed at the meeting to all board members; (ii) distributed before the meeting to all board members; (iii) available in the meeting room to all board members; or (iv) posted on the district website or using other district technologies in advance of the meeting. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

VI. Consent Agenda

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the board has consented to the consideration of certain items as a group under one motion.
- B. Consent items are those items that (1) usually do not require discussion or explanation prior to board action, (2) are noncontroversial and/or similar in content, or (3) have already been discussed and/or explained at a board committee or full board level and do not require further discussion or explanation. These agenda items may include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, and approval of reports. These items may also include similar groups of decisions such as, but not limited to, approval of employee contracts, approval of maintenance details for the school district buildings and grounds, approval of various schedules, and approval of routine agreements or contracts with vendors.
- C. Items will be removed from the consent agenda by a timely request by an individual board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the board. The consent agenda items are separately recorded in the minutes.

VII. Maintenance of School Board Meeting Minutes and Records

A school district representative will keep and maintain permanent records of the

school board, including records of the minutes of board meetings and other required records of the board. ~~All votes taken at meetings required to be open to the public pursuant to the Minnesota Open Meeting Law will be recorded in a journal kept for that purpose.~~

Public records maintained by the district are available for inspection by members of the public during the regular business hours of the district. Minutes of meetings are available for inspection at the administrative offices of the district after they have been prepared and are also available on the district's website. Minutes of a board meeting are approved or modified by the board at a subsequent meeting, which action is reflected in the official proceedings of that subsequent meeting.

VIII. Publication of Official Proceedings, Minutes

- A. The school board will ensure that its official proceedings are published once in the official newspaper of the school district within 30 days of the meeting at which the proceedings occurred; however, if the board conducts regular meetings not more than once every 30 days, the board need not publish the minutes until 10 days after they have been approved by the board.
- B. The proceedings to be published will be sufficiently detailed to fairly set forth the proceedings. The publication must include the substance of all official actions taken by the board at any regular or special meeting, and at minimum must include (i) the subject matter of a motion, (ii) the persons making and seconding the motion, (iii) a listing of how each member present voted on the motion, (iv) the character of resolutions offered including a brief description of their subject matter and (v) whether the motion was adopted or defeated. The minutes and permanent records of the board may include more detail than is required to be published with the official proceedings. If the proceedings have not yet been approved by the board, the proceedings to be published may reflect that fact.
- C. The proceedings to be published may be a summary of the essential elements of the proceedings, and/or of resolutions and other official actions of the board. The summary will be written in a clear and coherent manner and to the extent possible, avoid the use of technical or legal terms not generally familiar to the public. When a summary is published, the publication will clearly indicate (i) the published material is only a summary; (ii) the full text is posted on the district website and is also available for public inspection at the administrative offices of the district; and (iii) a copy of the proceedings, other than attachments to the minutes, is available, without cost, at the offices of the district or by means of standard mail.

Legal References:

Minn. Stat. Ch. 13D (Open Meeting Law)

Minn. Stat. § 123B.09 (School Board Powers)

Minn. Stat. § 123B.14 (Record of Meetings; Officers)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 331A.05, Subd. 8 (Notice Regarding Published Summaries)
Minn. Stat. § 331A.08, Subd. 3 (Publication of Proceedings)
Minn. Stat. § 471.88 (Exceptions)
Op. Atty. Gen. 161-a-20, December 17, 1970
Ketterer v. Independent School District No. 1, 248 Minn. 212, 79 N.W.2d 428 (1956)

Cross References:

Policy 205 (Open Meetings and Closed Meetings)
Policy 206 (Public Hearings and Public Participation in School Board Meetings, Data
Privacy Considerations)
Policy 209 (Code of Ethics)

See also, Edina Public School Board Operating Norms

Policy
adopted: 04/16/07
amended: 10/22/12
revised: 12/15/15
revised: 8/12/19
revised: 7/13/20

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

School Board

Open Meetings and Closed Meetings

I. Purpose

This policy provides guidelines to assure the rights of the public to be present at school board meetings, while also protecting ~~an~~ the individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. General Statement of Policy

- A. Except as otherwise expressly provided by statute, all school board meetings, including executive sessions, are open to the public.
- B. The school district embraces the philosophy of openness in the conduct of its business, in the belief that openness produces better programs, more efficiency in administration of programs, and an organization more responsive to public interest and less susceptible to private interest.
- C. The board conducts its business under a presumption of openness. At the same time, the board recognizes and respects the privacy rights of individuals as provided by law. The board recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the board.

III. Definition

- A. A "meeting" means a gathering of at least a quorum of the members of the school board at which members discuss, decide and make recommendations or final decisions relating to the official business of the board. The term does not include a chance or social gathering.
- B. A "quorum" is a majority of the members.

IV. Procedures

A. Meetings

1. Regular Meetings

The school board will approve a schedule of regular school board meetings

annually. This schedule will be displayed for the public at the school district office and on the school district Website. ~~A schedule of the regular meetings of the school board is kept on file at its primary offices.~~ If the board decides to hold a regular meeting at a time or place different from the time or place stated in its approved regular meeting schedule, the change must first be approved by the board and it must give follow the same notice of the meeting as for a special meeting.

2. Special Meetings

Special meetings are meetings that are not part of the yearly Board-approved regular meeting schedule.

- a. For a special meeting, the board will post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the school district. The board's actions at the special meeting are limited to those topics included in the notice.
- b. The notice will also be delivered, by standard or electronic mail, to each person who has filed a written request for notice of special meetings. This notice shall be posted and mailed or delivered at least three days before the date of the meeting.
- c. The notice will be posted and mailed or delivered at least three days before the date of the meeting. As an alternative to mailing or otherwise delivering notice to persons who have filed a written request, the board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.
- d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the board is required to send notice to that person only concerning those particular subjects.
- e. The board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than sixty (60) days before the expiration date of request for notice, the board will send notice of the refiling requirement to each person who filed during the preceding year.

3. Emergency Meetings

- a. An emergency meeting is a special meeting called because of circumstances that, in the school board's judgment of the board, require immediate consideration.
- b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting must include a specific description of

those matters.

- c. The board will make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number. The notice to the news medium must be provided as soon as reasonably practicable after the notice has been provided to the board members.
 - d. The notice of the emergency meeting, which includes the subject of the meeting, is given by telephone or any other method used to notify the members of the school board.
 - e. Posted or published notice of an emergency meeting is not required.
 - f. The notice requirements for an emergency meeting as set forth in this policy supersedes any statutory notice requirement for a special meeting that is an emergency meeting.
4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings [in compliance with Minn. Stat. Ch.13D](#).

6. Actual Notice

If a person receives actual notice of a meeting of the board at least [twenty-four \(24\)](#) hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. [Meetings during Health Pandemic or Chapter 12 Declared-Emergency](#)

In the event of a health pandemic or an emergency declared under Minn. Stat. Ch. 12, a meeting may be conducted by telephone or other electronic means in compliance with Minn. Stat. § 13D.021.

8. Meetings Conducted by Interactive Technology

A meeting may be conducted by interactive technology, [Zoom](#), ~~Skype~~, or other similar electronic means in compliance with Minn. Stat § 13D.02.

B. Open Meetings and Data

1. Meetings may not be closed ~~to discuss merely because the data that to be discussed~~ are not public data, ~~except as provided under Minnesota law.~~ **to discuss** ~~merely because the data that to be discussed~~ **except as provided under Minnesota law.**
2. Data that are not public data may be discussed at an open meeting if the disclosure relates to a matter within the scope of the board's authority and is reasonably necessary to conduct the business or agenda item before the board.
3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting is public.

C. Reasons for a Closed Meeting

1. Labor Negotiations Strategy

- a. The board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, ~~conducted pursuant to Minnesota's Public Employment Labor Relations Act (PELRA).~~ **conducted pursuant to Minnesota's Public Employment Labor Relations Act (PELRA).**
- b. The time and place of the closed meeting must be announced at the public meeting. A written roll of board members and all other persons present at the closed meeting will be made available to the public after the closed meeting. The **proceedings of a closed meeting to discuss negotiation strategies** will be audio recorded. The audio recording must be preserved for two years after the contract discussed at the meeting is signed. The recording ~~is~~ **will be** made available to the public after all labor contracts are signed by the board for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation ~~meetings sessions~~, and hearings between the board and its employees or their respective representatives are public meetings. **Mediation meetings may be** ~~except when~~ closed by the Commissioner of the Bureau of Mediation Services ("BMS"). The use of recording devices, **stenographic records, or other recording methods** is prohibited in mediation sessions closed by BMS.

3. Preliminary Consideration of Allegations **or Charges** Against an Individual

- a. The board will close one or more meetings for preliminary consideration of allegations against an individual subject to its authority. If the board

members conclude that discipline of any nature may be warranted as a result of those specific allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open.

- b. A meeting must also be open at the request of the individual who is the subject of the meeting.
- c. A closed meeting [for this purpose](#) must be electronically recorded at the expense of the district, and the recording must be preserved for at least three years after the date of the meeting. [The individual who is the subject may obtain a transcript at their own expense.](#) The recording is not available to the public

4. Performance Evaluations

- a. The board may close a meeting to evaluate the performance of an individual who is subject to its authority.
- b. The board will identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the board will summarize its conclusions regarding the evaluation.
- c. A meeting must be open at the request of the individual who is the subject of the meeting.
- d. A closed meeting [for this purpose](#) must be electronically recorded at the expense of the district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney–Client [Privilege](#) Meeting

- a. A meeting may be closed if permitted by the attorney–client privilege. Attorney–client privilege applies when litigation is imminent or threatened, or when the board needs advice above the level of general legal advice (i.e., regarding specific acts and their legal consequences). A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting.
- b. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law.
- c. The law does not require that such a meeting be recorded.

6. Dismissal Hearing—~~Student, Teacher~~

- a. A hearing on the dismissal of a licensed teacher is **will be** public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence is public.
- b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act is closed unless the student, parent, or guardian requests an open hearing.
- c. To the extent a teacher or student dismissal hearing is held before the board and is closed, the closed meeting must be electronically recorded at the expense of the district. The recording must be preserved for at least three **(3)** years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

- a. If the board has declined to renew the coaching contract of a licensed or non-licensed head varsity coach, it must notify the coach within **fourteen (14)** days of that decision.
- b. If the coach requests the reasons for the nonrenewal, the board must give the coach ~~the~~ **its** reasons in writing within **ten (10)** days of receiving the request: **conducted pursuant to Minnesota's Public Employment Labor Relations Act (PELRA)**.
- c. On the request of the coach, the board must provide the coach with a reasonable opportunity to respond to the reasons at a board meeting.
- d. The meeting may be open or closed at the election of the coach, unless the meeting is closed as required by Minn. Stat. § 13D.05, Subd. 2 to discuss educational or certain other nonpublic data.
- e. A ~~closed~~-meeting **closed for this purpose** must be electronically recorded at the expense of the **school** district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

Any portion of a meeting must be closed if the following types of data are discussed:

- a. data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;
- b. active investigative data collected or created by a law enforcement

agency;

- c. educational data, health data, medical data, welfare data, or mental health data that are not public data; or
- d. an individual's personal medical records.
- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

9. Purchase and Sale of Property

- a. The board may close a meeting:
 - (1) to determine the asking price for real or personal property to be sold by the district;
 - (2) to review confidential or nonpublic appraisal data; and
 - (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
- b. Before closing the meeting, the board must identify on the record the particular real or personal property that is the subject of the closed meeting.
- c. The closed meeting must be tape recorded at the expense of the school district. The tape must be preserved for eight (8) years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.
- d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

- a. The board may close a meeting (1) to receive security briefings and reports, (2) to discuss issues related to security systems, (3) to discuss emergency response procedures, and (4) to discuss security deficiencies in or recommendations regarding public services,

infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.

- b. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.
- c. Before closing a meeting, the board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.
- d. The closed meeting must be tape recorded at the expense of the [school](#) district and the recording must be preserved for at least four (4) years.

11. Other Meetings

Other meetings must be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the [school](#) district. The recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

D. Procedures for Closing a Meeting

The board [will](#) ~~provides~~ notice of a closed meeting just as for an open meeting. A [school](#) board meeting may be closed only after a majority vote at an open meeting. Before closing a meeting, the board will state on the record the specific authority permitting the meeting to be closed and describe the subject to be discussed.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. Ch. 13D (Open Meeting Law)

Minn. Stat. § 121A.47, Subd. 5 (~~Student Dismissal Hearing~~) ([Exclusion and Expulsion Procedures](#))

Minn. Stat. § 122A.33, Subd. 3 (~~Coaches; Opportunity to Respond~~) ([License and Degree Exemption for Head Coach](#))

Minn. Stat. § 122A.40, Subd. 14 (~~Teacher Discharge Hearing~~) ([Employment; Contracts; Termination](#))

Minn. Stat. § 179A.14, Subd. 3 (~~Labor Negotiations~~) ([Procedures](#))

Minn. R. 5510.2810 ([Petition for Mediation](#))

Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)

Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)

The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)

Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)

Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869
(Minn. App. 1993)

Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)

Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)

Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993)

Dept. of Admin. Advisory Op. No. 21-003 (April 19, 2021)

Dept. of Admin. Advisory Op. No. 21-002 (January 13, 2021)

Dept. of Admin. Advisory Op. No. 19-012 (October 24, 2019)

Dept. of Admin. Advisory Op. No. 19-008 (May 22, 2019)

Dept. of Admin. Advisory Op. No. 19-006 (April 9, 2019)

Dept. of Admin. Advisory Op. No. 18-019 (December 28, 2018)

Dept. of Admin. Advisory Op. No. 17-005 (June 22, 2017)

Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)

Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)

Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)

Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)

Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)

Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)

Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)

Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

Cross References:

[Policy 203 \(Operation of the School Board\)](#)

Policy 206 (Public Hearings and Public Participation in School Board Meetings, Data
Privacy Considerations)

Policy 406 (Public and Private Personnel Data)

Policy 515 (Protection and Privacy of Student Records)

Policy

adopted: 04/16/07

amended: 12/09/08

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revised: 11/19/18

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

School Board

Conflict of Interest – School Board Members

I. Purpose

This policy reflects state statutes regarding conflicts of interest and engagement in school district business activities in a manner designed to avoid any conflict of interest or the appearance of impropriety.

II. General Statement of Policy

The school district contracts for goods and services in conformance with statutory conflict of interest laws and in a manner that will avoid any conflict of interest or the appearance of a conflict of interest.

III. General Prohibitions and Recognized Statutory Exceptions

- A. A school board member who is authorized to take part in any manner in making a sale, lease, or contract in his or her official capacity must not have a personal financial interest in that sale, lease, or contract or personally benefit financially from that interest .
- B. In the following circumstances, however, the board may, as an exception, by unanimous vote, contract for goods or services with a board member of the district:
 1. In the designation of a bank or savings association, in which a board member is interested, as an authorized depository for district funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minn. Stat. Ch. 118A. A board member having an interest must disclose that interest and the disclosed interest will be entered upon the minutes of the board. Disclosure must be made when the bank or savings association is first designated as a depository or source of borrowing, or when the board member is elected, whichever is later. Disclosure serves as notice of the interest and ~~need must~~ only be made once;
 2. The designation of an official newspaper, or publication of official matters in the newspaper, in which the board member is interested when it is the only newspaper complying with statutory requirements relating to the designation or publication;

3. A contract with a cooperative association of which the board member is a shareholder or stockholder but not an officer or manager;
4. A contract for which competitive bids are not required by law. A contract made under this exception will be void unless the following procedures are observed:
 - a. The board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.
 - b. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution in which the facts of the emergency are also stated.

Before a claim is paid, the interested school board member must file with the clerk of the school board an affidavit stating:

- (1) The name of the board member and the office held;
- (2) An itemization of the goods or services furnished;
- (3) The contract price;
- (4) The reasonable value;
- (5) The interest of the board member in the contract; and
- (6) That to the best of the board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.

5. A board member may rent space in a ~~public~~ district facility at a rate commensurate with that paid by other members of the public.
- C. In the following circumstances, the board may as an exception, by majority vote at a meeting where all board members are present, contract for services with a board member of the school district:—A board member may be newly employed or may continue to be employed by the district as an employee **only if** where there is a reasonable expectation on July 1, or at the time the contract is entered into or extended, that the amount to be earned by that board member under that contract or employment relationship, will not exceed \$20,000 in that fiscal year. If the board member does not receive majority approval to be initially employed or to continue in employment at a meeting where all board

members are present, that employment ~~must~~ will be immediately terminated and that board member ~~has~~ will have no further rights to employment while serving as a board member in the district.

D. The board may contract with a class of district employees, such as teachers or custodians, ~~when~~ where the spouse of a board member is a member of the class of employees contracting with the board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. ~~In order~~ For the board to invoke this exception, it must have a majority of disinterested board members vote to approve the contract, direct the board member spouse to abstain from voting to approve the contract, and publicly set out the essential facts of the contract at the meeting ~~in which~~ where the contract is approved.

IV. Limitations of Related Employees

A. The school board ~~must~~ can hire or dismiss teachers only at duly called meetings. ~~When~~ if a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full board.

B. The board may not employ any teacher related by blood or marriage to a board member, within the fourth degree as computed by the civil law, except by a unanimous vote of the full board.

V. Conflicts Prior to Taking Office

A school board member with personal financial interest in a sale, lease, or contract with the district that was entered before the board member took office and presents an actual or potential conflict of interest, must immediately notify the board of this interest. It is the responsibility of the board member to refrain from participating in an action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

VI. Determination as to Whether a Conflict of Interest Exists

The determination as to whether a conflict of interest exists is to be made by the school board. A board member who has an actual or potential conflict must notify the board of the conflict immediately. The board member must cooperate with the board as necessary for the board to make its determination.

Legal References:

Minn. Stat. § 122A.40, Subd. 3 (~~Teacher Hiring, Dismissal~~) ([Employment; Contracts; Termination](#))

Minn. Stat. § 123B.195 (Board Member's Right to Employment)

Minn. Stat. § 471.87 (Public Officers; Interest in Contract; Penalty)

Minn. Stat. § 471.88, Subds. 2, 3, 4, 5, 12, 13, and 21 (Exceptions)

Minn. Stat. § 471.89 (Contract, When Void)

Op. Atty. Gen. 437-A-4, March 15, 1935

Op. Atty. Gen. 90-C-5, July 30, 1940

Op. Atty. Gen. 90-A, August 14, 1957

Cross References:

Policy 101 (Legal Status of the School Board)

Policy 209 (Code of Ethics)

Policy

adopted: 04/16/07

amended: 12/10/12

revised: 12/17/18

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota



Board Meeting Date: 12/12/2022

Title: VEBA and HRA Benefits Administrator and Trustee Change

Type: Action

Presenter(s): Mert Woodard, Director, Business Services; Sonya Sailer, Director, Human Resources

Background: In order to best serve employees of the District, the District administration, with the assistance of its benefits consultant, recommends changing the third-party VEBA and health reimbursement arrangements administrator. In order to make this change, the District must also officially designate a change to the benefits trustee.

Recommendation: Approve a resolution, effective January 1, 2023, that removes Plan Source as third-party benefits administrator, removes TrustPoint as trustee, appoints Benefit Extras as third-party benefits administrator, and appoints Hand Benefits and Trust Company as trustee of the District's VEBA and health reimbursement arrangement plans.

Attachment(s):

1. Resolution Designating Benefit Extras Inc. as Third-Party Administrator and Hand and Benefits Trust Company as Trustee

EDINA PUBLIC SCHOOLS
Independent School District 273
Edina, Minnesota

BOARD OF EDUCATION
Regular Meeting – December 12, 2022

RESOLUTION DESIGNATING
BENEFIT EXTRAS, INC. AS THIRD-PARTY ADMINISTRATOR
AND HAND BENEFITS AND TRUST COMPANY AS TRUSTEE

BE IT RESOLVED by the School Board of Independent School District No. 273, State of Minnesota, as follows:

WHEREAS, a meeting of the Governing Body of the Plan Sponsor was properly noticed and held during which the following resolutions were passed:

RESOLVED, that the Governing Body of the Plan Sponsor approves the removal of TrustPoint and Plan Source and the engagement and appointment of Benefit Extras Inc., as third-party administrator, and Hand Benefits and Trust Company, as trustee, for custody and administration of the Plan Sponsor's VEBA trust and health reimbursement arrangement plans, effective as of January 1, 2023; and

FURTHER RESOLVED, the Governing Body grants authority to its authorized officers and representatives to take all action reasonable and necessary to affect the removal of TrustPoint and Plan Source and the transition of services, data, and plan assets to Benefit Extras Inc. and Hand Benefits and Trust Company.

IN WITNESS WHEREOF, the Plan Sponsor has caused these resolutions to be executed by a duly authorized representative of the Plan Sponsor.

Dated: December 12, 2022

BY ORDER OF THE SCHOOL BOARD

Janie Shaw
School Board Clerk



Board Meeting Date: 12/12/2022

Title: Twin City Transportation Contract Addendum

Type: Action

Presenter(s): Mert Woodard, Director, Business Services

Background: In July 2021 the District engaged its sourcing agent Catalyst to perform a request for proposal for supplementary transportation services. After School Board approval at the Regular Meeting in July 2021, the District entered into a two-year contract with Twin City Transportation LLC ("TCT") to provide supplementary transportation services for special education students using type III vehicles. To mitigate rising costs due to inflation and to maintain existing staff, TCT has proposed an addendum to the contract resulting in an estimated 18-20% increase to the seven routes currently serviced by TCT. This would result in an additional \$30,000-40,000 for the current fiscal year. Special education transportation expenditures are fully reimbursed through the state special education aid formula.

The District retains the right to terminate the agreement after the first year of the contract should the contractors performance not meet District expectations.

Recommendation: Authorize the Director of Business Services to execute an addendum to the existing contract with Twin City Transportation for supplementary transportation services.

Attachment(s):

1. Addendum to the Contract Between Independent School District No. 273 and TCT

ADDENDUM to Supplementary Student Transportation Agreement

This addendum applies to the agreement made on July 15th, 2021 between ISD #273 Edina Public Schools, of Hennepin County, Minnesota, hereinafter referred to as "DISTRICT" and Twin City Transportation LLC, of Dakota County, hereinafter referred to as "CONTRACTOR".

All changes and updates will be applicable to routes run from September 1st, 2022.

I. Agreed upon changes to Transportation Services Agreement:

School Closure/Early Dismiss/Delay Policy

o In instances in which school is canceled for: health and safety concerns, inclement weather, impassibility of roads; or force majeure, including but not limited to, civil disturbance, fire, riot, war, terrorism, District shall pay Twin City the greater of Ninety four and 33/100th percent (94.33%) of the of the actual scheduled trips had school not been cancelled for each day school so canceled, OR the actual service charges for scheduled trips provided prior to the cancellation event for such transportation ("Adjusted Net Amount")

Distance Learning

o Should distance learning be implemented prior to the beginning of the start of the school year, District shall pay Twin City Ninety-four and 33/100th percent (94.33%) of the amount that would be owing to Twin City based upon the previous school year's Jan 1st through May 30th daily average. Twin City shall provide all reasonable transportation services that District requests in District's efforts to facilitate distance learning or to facilitate services which may include, but are not limited to, delivering meals, delivering student learning materials, picking up student materials, providing emergency transportation, and providing transportation for children and employees/staff related to childcare. Twin City agrees to continue to pay its employees/staff during these school closings or changes in schedule.

o During any distance learning period, District shall pay Twin City the greater of actual charges or the minimum service charges as described above.

II. Agreed upon changes to Schedule One ("Schedule 1"):

Updates to the following pricing:

- o \$1.80 per minute for "Live Time" (as defined in current agreement)
- o \$23.50 per hour for Bus Aide (two-hour minimum per route)

Implementation of the following fees:

- Large van surcharge of \$10.00 for routes requiring large van usage
- Wheelchair Van surcharge of \$15 for routes requiring Wheelchair accessible van
- \$249.00 per route (AM/MID/PM) for use of Specialty Care Vehicle
- 3% Employee Wellness fee

Implementation of the following changes to billing:

- o 55-minute minimum of per route

Annual rate change for years three and four of agreement:

- o Greater of 3% or CPI

All other language, terms, and conditions from the original agreement remain as is.

Authorized Signatures

DISTRICT, District #273 – Edina Public Schools

Date

CONTRACTOR, Twin City Transportation, INC.
Thomas Reis, President

Date



Board Meeting Date: 12/12/2022

Title: Certification of Property Taxes Payable in 2023

Type: Action

Presenter(s): Mert Woodard, Director, Business Services

Background: The District administration recommends certification of the 2022 Payable 2023 Property Tax Levy in the amount of \$68,800,245.83. This amount represents a \$6,070,847, or 9.68% increase from the Payable 2022 levy, while the District's property tax base has grown by approximately 12.80%. Levy amounts by fund or type are as follows:

<u>Levy Category</u>	<u>Amount</u>
General Fund - Referendum Market Value - Voter Approved	\$ 21,248,384.72
General Fund - Referendum Market Value - Other	7,370,274.33
General Fund - Net Tax Capacity - Voter Approved	7,431,834.54
General Fund - Net Tax Capacity - Other	17,240,217.27
Community Service Fund	1,232,058.81
Debt Service Fund - Net Tax Capacity - Voter Approved	12,073,263.97
Debt Service Fund - Net Tax Capacity - Other	2,204,212.19
Total Certified Levy	\$ 68,800,245.83

Recommendation: Approve and certify the maximum allowable levy amount of \$68,800,245.83 and authorize the Board Clerk to sign the final 2022 payable 2023 levy for Independent School District No. 273 before submission to the Hennepin County Auditor and Minnesota Department of Education.

Attachment(s):

N/A



Board Meeting Date: 12/12/2022

Title: Establishing Combined Polling Places and Designating Hours

Type: Action

Presenter(s): Mert Woodard, Director, Business Services

Background: Minnesota Statutes, Section 205A.11, requires the establishment of polling places for the next year be adopted by December 31st. The law requires each combined polling place must be a polling place designated by a county or municipality. The City of Edina established polling places for 2023 at the December 6, 2022 City Council Meeting.

For those calendar years the District is not scheduled to hold an election, it is highly recommended by the Minnesota School Board Association to establish polling places annually in the event of a special election. For example, a special election may need to be held if a school board member is unable to serve the remainder of their term or to determine the results of a referendum.

Recommendation: Adopt the resolution establishing the presented combined polling places for the calendar year 2023 and District elections not held on the same day as a statewide election and designating hours during which the polling places will remain open.

Attachment(s):

1. Resolution Establishing Combined Polling Places and Hours - 2023

EDINA PUBLIC SCHOOLS
Independent School District 273
Edina, Minnesota

BOARD OF EDUCATION
Regular Meeting – December 12, 2022

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND DESIGNATING
HOURS DURING WHICH THE POLLING PLACES
WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS
NOT HELD ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 273, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The Board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the Board has established combined polling places for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places have been established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Polling Place Precinct No. 1:

Shepard of the Hills Church
500 Blake Road
Hopkins, MN

Polling Place Precinct No. 2:

Highlands Elementary School
5505 Doncaster Way
Edina, MN

Polling Place Precinct No. 3:

Countryside Elementary School
5701 Benton Avenue
Edina, MN

Polling Place Precinct No. 4:

Good Samaritan Church
5730 Grove Street
Edina, MN

Polling Place Precinct No. 5:

Normandale Church
6100 Normandale Road
Edina, MN

Polling Place Precinct No. 6:

Edina-Morningside Community Church
4201 Morningside Road
Edina, MN

Polling Place Precinct No. 7:

Southview Middle School
4725 South View Lane
Edina, MN

Polling Place Precinct No. 8:

Concord Elementary School
5900 Concord Avenue
Edina, MN

Polling Place Precinct No. 9:

Pamela Park
4301 W 58th Street
Edina, MN

Polling Place Precinct No. 10:

St. Albans Church
6716 Gleason Road
Edina, MN

Polling Place Precinct No. 11:

Calvary Lutheran Church
6817 Antrim Road
Edina, MN

Polling Place Precinct No. 12:

Church of St. Patrick
6820 St. Patricks Lane
Edina, MN

Polling Place Precinct No. 13, 14, 15, 16:

Cornelia Elementary School
7000 Cornelia Drive
Edina, MN

CITY OF BLOOMINGTON VOTERS. Those School District voters residing in the City of Bloomington in Precinct 17 will vote at Westwood Community Church, 6301 Cecilia Circle, Bloomington, Minnesota.

CITY OF BLOOMINGTON VOTERS. Those School District voters residing in the City of Bloomington in Precinct 18 will vote at St. Stephen Lutheran Church, 8400 France Avenue S., Bloomington, Minnesota.

CITY OF ST. LOUIS PARK VOTERS. Those School District voters residing in the City of St. Louis Park will vote at Vista Lutheran Church, 4003 Wooddale Avenue S., St. Louis Park, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.
4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located in whole or in part within 30 days after adoption.
5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Dated: December 12, 2022

BY ORDER OF THE SCHOOL BOARD

Janie Shaw
School Board Clerk



Board Meeting Date: December 12, 2022

TITLE: Increase to Substitute Rates (Teachers and Paraprofessionals)

TYPE: Action

PRESENTER(S): Sonya Sailer, Director of Human Resources; and Mert Woodard, Director of Business Services

BACKGROUND: School districts are struggling to employ an adequate number of substitute teachers. A school district's ability to find enough substitute teachers is often referred to as its "fill rate," which refers to the percentage of teacher absences that were covered by a substitute over a period. A comparison of our neighboring districts continues to show average fill rates of approximately 80%. Our school district's fill rate is approximately 63%.

Many school districts have increased their daily substitute rates this school year to better attract teacher substitutes to work in their district. Using data provided by Teachers on Call (TOC), our teacher substitute provider, the daily substitute rates in our area currently range between \$175-185/day with most offering \$200/day for building substitutes (substitutes assigned to a specific building on a regular basis). Some neighboring districts are now providing a premium rate of \$200/day for providing daily substitute services on Mondays and Fridays, as those days of the week typically have a higher number of absences. Our school district's experiences its largest number of absences on Fridays.

When a substitute is not available to cover for an absent teacher, principals will often need to assign other teachers to cover the absent teacher's classroom during the teacher's prep time. Our teachers' contract provides for additional salary in these situations, which is based on the covering teacher's pro rata rate.

The school district is also having great difficulty hiring paraprofessional substitutes. The current board approved amount for paraprofessional substitutes equates to 85% of the first step of the paraprofessional wage scale.

Our school district's current daily substitute rates are as follows:

Teachers:

\$70/half-day rate

\$165/full-day rate (TOC and EPS retired teacher substitutes)

\$175/full-day rate as a building substitute

Special Education Paraprofessionals:

\$15.73 per hour (85% of step 1)

RECOMMENDATION: Approve the following daily substitute rates effective immediately:

Teachers:

\$80/half-day rate

\$175/full-day rate (TOC and EPS retired teacher substitutes)

\$200/full-day rate as a building substitute

\$200/full-day rate on Fridays* as needed

**The school district is requesting the discretion to offer this higher rate as an incentive for substitutes to work in EPS on "hard-to-fill" Fridays as needed.*

Special Education Paraprofessionals:

Hourly amount equal to the first step of the special education paraprofessional wage scale, which is currently \$18.50 per hour.

ATTACHMENTS:

1. None



Board Meeting Date: 12.12.2022

TITLE: EHS Biology to Madagascar Updates

TYPE: Action

PRESENTERS: Jody De St. Hubert, Director of Teaching and Learning; and Jenn Carter, Edina High School Assistant Principal

BACKGROUND: The EHS Biology travel experience to Madagascar was approved in the Spring of 2022. While beginning the process of booking flights with Operation Wallacea, it was brought to the attention of the EHS team that there was a change to the originally approved experience. The change is the cost in which there is an increase of \$500 per person. It was also brought to the attention of the EHS team that the flight route currently recommended by Operation Wallacea would include a layover in Ethiopia en route to Madagascar. The other option offered is to fly through Europe at a substantial cost increase. The cost difference is \$1,961 dollars more to fly through Europe. This would be added to the \$500 dollar flat increase and the total increase would be almost a \$2,500 increase to the cost of the travel experience if the flight route is through Europe.

Operation Wallacea has provided two assurances. The first is that if the cost increases are too prohibitive to a family, they can choose to cancel and get a full refund. The second is surrounding the safety of the airport in Ethiopia. The following quote provides more detail about the safety of the Ethiopia Airport layover from an Operation Wallacea UK Schools Manager:

"The areas that are viewed as a flash point are along the border with Kenya, Somalia and with Sudan. These areas are far removed from the safety of Addis Ababa International Airport, students will not be traveling through or near them and will not be exposed to the conflict. The only comments I could find regarding transit through Addis Ababa give it positive reviews.

The area surrounding the airport is very safe and I could find no incidence of any armed conflict occurring in the vicinity of the airport. The State Department website states the situation in Addis Ababa is safe, and the city itself is considered one of the safest in Africa, and is a major hub for worldwide and African travel. It outranks more popular tourist destinations in the safety index, including Cape Town, Manchester (UK), Johannesburg, Bangkok, Athens and Sharm El Sheikh. The city is considered safer than many cities in the

US including but not limited to: Milwaukee, Kansas City, Atlanta, San Francisco, Minneapolis, Tampa, Memphis, Seattle, Los Angeles and Washington DC.

Prior to the Covid-19 epidemic, we had many groups and volunteers transit through Addis Ababa with no issues reported to it. It is a safe and convenient route with a reliable flag carrying airline, and we have every confidence it will continue to be so. Should this situation change, we would not hesitate to redirect our groups."

While managing the potential changes, Lindsey Smaka, EHS lead has been in communication directly with families. This communication has included a google meet, an information sharing and response gathering through email. The intent of the communication is to ensure that families understand the cost increase and the flight route with a potential layover through Ethiopia and to gather feedback.

Summary of family responses:

- 20 Ethiopia Route
- 2 Paris Route
- 5 Withdraw
- 2 no response (still following up with them – hoping to get a response before noon)

RECOMMENDATION: Approve the student travel experience.

DESIRED OUTCOMES FOR THE BOARD: Review the background information provided and approve the student travel experience.

ATTACHMENT:

1. [Madagascar Travel Experience 2023 Approved Board Report](#)



Board Meeting Date: 12/12/2022

TITLE: Policy Review

TYPE: Action

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 106 School District Goals and School Improvement Goals
- Policy 109 School District Advisory Teams
- Policy 110 Decision Making Process
- Policy 201 Legal Status of the School Board
- Policy 202 School Board Officers
- Policy 538 Field Trips and Travel

RECOMMENDATION: Accept revised policies as presented.

DESIRED OUTCOMES FROM THE BOARD: Accept revised policies as presented.

ATTACHMENTS:

1. Policy 106 School District Goals and School Improvement Goals
2. Policy 109 School District Advisory Teams
3. Policy 110 Decision Making Process
4. Policy 201 Legal Status of the School Board
5. Policy 202 School Board Officers
6. Policy 538 Field Trips and Travel

School District

School District Goals and School Improvement Goals

I. Purpose

The purpose of this policy is to ensure that ~~annual district-wide staff development and~~ **continuous** school improvement ~~action~~ goals are implemented.

II. General Statement of Policy

The school district believes that annual goal setting is an important part of the school district's and individual school's improvement process. Educational improvement is a cyclical and continuous process that includes the steps of data analysis, planning, goal implementation and evaluation. The process must connect the district's strategic plan, annual district goals, annual school improvement goals, achievement data, other data and staff development to improve learning for all students.

III. ~~School District Goal Setting~~ **World's Best Workforce**

The school district ~~shall establish~~ annual improvement goals **aligned to** ~~based on~~ the district's strategic plan, **and** ~~assessment data reports and other data.~~ The goals shall be approved by the school board prior the start of the school year and ~~shared with the community in a district publication.~~ The district administration will be responsible for implementing the goals. The assessment results of the goals shall be shared **in a public hearing in the fall** ~~with the school board periodically throughout the year and with the public at the conclusion of~~ **each** the school year.

IV. ~~Staff Development Plan~~

~~The school district shall establish annual staff development and training goals. The goals shall align with the district's strategic plan and annual improvement goals. The plan will be implemented by a district committee with representation from the school administration and teaching staff.~~

~~The implementation of the plan will be completed in accordance with state statute. The actions and activities of the plan will be coordinated with the approved school calendar.~~

V. **Continuous** School Improvement Goals

- A. ~~Continuous-~~ School improvement goals will complement the district's strategic plan and annual goals.
- B. Accomplishing the improvement goals will be completed at the school site level with the help and support of district administration.
- The developed goals at each school building level shall be:
- specific and strategic
 - measurable
 - attainable
 - results based
 - time bound
- C. The assessment and evaluation tools ~~will include the following categories:~~ **are outlined in the district data metric plan.**
- ~~Student assessment~~
 - ~~Satisfaction surveys (i.e. students, parents, staff)~~
 - ~~Participation measures (i.e. attendance, completion rates)~~
- D. The goals **align to district mission, vision, and values, and** shall be implemented via the school **leadership teams** ~~site councils~~ and focus on:
- student achievement
 - **equitable outcomes**
 - ~~learning~~
 - ~~curriculum~~
 - **inclusive culture and climate**
 - ~~mission, vision, values~~
 - ~~staff development and training~~
- E. The specific process and timeline for implementing the goals will be established by the district administration.
- F. The school **leadership team** ~~site council~~ **shall will** be a key component in the development, implementation and assessment of the building site goals. The ~~council~~ **plan** will be reflective of the building **feedback** ~~site's culture and have input~~ from staff, parents, students and administration. Specific definitions of the team are outlined in the school district's decision making process.

Policy
adopted: 10/22/07

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

School District

School District Advisory ~~Teams~~ Committees and Task Forces

I. Purpose

The purpose of this policy is to provide structure and procedures for advisory ~~teams~~ committees and task forces that will help guide and shape the governance and management work of the district.

II. General Statement of Policy

Edina Public Schools recognizes the benefits of receiving ongoing input, advice, direction and/or insight from the staff and public. The school district will use various advisory teams to help shape policies, procedures and practices of the district. Each advisory team will have an identified purpose, membership and lead person. The lead person will be responsible for developing agendas, recording minutes, setting meetings and completing the specific responsibilities of the advisory team.

III. ~~Advisory Teams~~ Definitions

A. Committees

~~The school district will have s~~Standing committees that serve to advise the school district on an ongoing basis. The school board will ~~shall~~ annually approve the duties and memberships of the committees. The superintendent ~~shall~~ will be responsible for overseeing the committees' operations.

B. Task Forces

A task force ~~shall~~ will be appointed for the purpose of completing a timely project and/or function for the school district. The task force, including its duties and membership, will be identified by the superintendent. The superintendent will inform the school board of the establishment of a district task force, and will be responsible for ensuring that the work of the task force is completed, as identified, in a timely manner. Task force recommendations may come from the school board.

IV. Procedures for School District Advisory ~~Teams~~ Committees and Task Forces

A. Each advisory ~~team~~ committee and/or task force will have an identified administrator who will ~~shall~~ be the contact person for the team.

- B. Each advisory ~~team~~ **committee and/or task force** ~~will shall~~ act within the identified purpose and guidelines established for it by the superintendent.
- C. ~~At the organizational meeting,~~ Each advisory ~~team~~ **committee and/or task force** will determine the following, if not defined in a formal **committee and/or task force** ~~team~~ document (e.g., bylaws):
1. Affirmation of the advisory ~~team's~~ **committee and/or task force's** purpose and function;
 2. Selection of a person to facilitate or lead the advisory ~~team's~~ **committee and/or task force** work for a year;
 3. Process for advisory ~~team~~ **committee and/or task force** meetings, including agenda and sharing of minutes;
 4. Means of making recommendations (e.g., consensus, majority vote).
- D. Each advisory ~~team~~ **committee and/or task force** ~~will shall~~ have an identified membership that represents the stakeholders involved in the work of this committee or task force. The term of membership on a committee ~~will shall~~ be three years, unless otherwise stated. A membership rotation ~~will shall~~ be developed to ensure team continuity. **The term of task force membership will be no longer than 6 months unless otherwise stated.** The membership ~~will shall~~ be coordinated by the administrative contact person.
- E. ~~When an advisory team's purpose or charge requires input, advice, direction and/or insight related to local union or association work agreements (e.g., work schedules, employee evaluations), the administrative contact person shall seek membership from the local unions and/or associations.~~
- V. Conflict of Interest Standards and Procedures for Persons Serving on **Committees and/or Task Forces** ~~Task Forces/Committees~~

For the protection of the committee **and/or** task force member (“member”) and the district, a member must disclose any potential conflict of interest when participating in district-sponsored committees **and/or** task forces (e.g., serving on a committee involved in decision making that may result in personal gain for the member or ~~his/her~~ **their** family members). Potential conflicts of interest are defined in, but not limited to, those conflicts described in Section III of Policy 439, Outside Employment and Conflict of Interest. The responsibility for disclosure of conflicts of interest rests with the member. Failure to disclose the potential conflict of interest may result in the rescission of the member’s status with the task force or committee.

Cross References:
Policy 110 (Decision Making Process)

Policy 439 (Outside Employment and Conflict of Interest)

Policy
adopted: 6/22/09
amended: 6/21/10
amended: 7/18/11
amended: 9/26/11
reviewed: 11/7/11

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

School District

Decision Making Process

I. Purpose

The purpose of this policy is to define the process for making decisions that impact district programs, services, policies and procedures.

II. Decision Making Process

Edina Public Schools is committed to enhancing educational decisions through the use of a defined decision making process that seeks district partnerships and collaboration. This process seeks to involve those persons who are responsible for the implementation of or are affected by the decisions in the decision making process while clearly defining the roles and responsibilities of those involved in the process.

For the purposes of this policy, persons will be known as stakeholders. Stakeholders include parents/guardians, students, teachers, administration, support staff, school board members and community members. Any stakeholder may identify a challenge (concern, issue or matter) and direct the challenge to the appropriate level. The appropriate decision making level is the setting at which the decision has direct impact or a resulting action. The appropriate decision making level is defined as follows:

- School site: Teacher, Coach, Principal, Program Coordinator or Program Director
- Districtwide challenges: District Administration, Superintendent, School Board

Edina Public Schools is committed to using a defined decision making process as a means for:

- Accomplishing the district's mission
- Improving communication and involvement
- Increasing cooperation and collaboration
- Improving involvement and participation of stakeholders
- Expanding district empowerment
- Enhancing the organizational planning efforts

III. Authority and Responsibility of School District

Minnesota statutes place responsibility for the operation of the local school system with the school board and, by designation, the superintendent of schools is the chief executive officer. The school board will retain this ultimate responsibility over matters governed by law, contract and policy. Edina Public Schools will define the roles of governance, management and consultation in order to best align the decisions of the district for student learning and development (see Appendix 1).

IV. Decision Making Definitions

- A. **Defined Decision Making:** The cooperative process in which stakeholders of the school community are involved in making decisions to improve the quality of student learning with defined roles and responsibilities.
- B. **Data Based Decisions:** Decisions that are based on a collection of data with the findings defining the benefits and challenges, the relationship to mission and belief, and the decision making impact.
- C. **School Board:** Elected seven-member board of education with districtwide governing responsibilities.
- D. **District Administration:** Superintendent, district administrators, district directors and/or personnel with districtwide management responsibilities.
- E. **District Level Committees:** Committees, task forces, teams and councils with representatives or input from various stakeholder groups that may assist to address decisions from a districtwide perspective.
- F. **Site Administration:** Site-level administrators and/or personnel with building-site management responsibilities.
- G. **School Site Leadership Team:** School site-level leadership team with representations from the various stakeholder groups.
- H. **Site-Level Committees:** School site-level committees assigned to address only site-level responsibilities and challenges. Committees may also be given the status of team, task force, study group or cohort.
- I. **Stakeholders:** Persons who are directly involved in the decision making process. Stakeholders include parents, students, teachers, administration, support staff, school board members and community members. The stakeholders are to have an opportunity to provide input, perspectives and insights into decisions occurring in Edina Public Schools.
- J. **Design Teams:** A diverse set of stakeholders that may include persons outlined in "I" above. Design teams will work with the design team

facilitator(s) to review pertinent information and develop recommended services, products & programs.

V. District Decision Making

A. Decision Making Matrix (Appendix II)

Edina Public Schools will use a decision making matrix that defines the responsibilities and actions of the various district bodies in specific districtwide topics. The defined actions are:

1. Study: Collect data and examine
2. Review: Consult data and explore benefits and challenges
3. Develop: Create options and recommendations from available data
4. Adopt/Approve: Formal act of acceptance and permit to action
5. Supervise: Oversee, direct and finalize
6. Implement: Apply into action and accomplish
7. Assess: Evaluate action and recommend future refinements and/or direction

Given decisions may be appealed within the district's established policies and procedural requirements, as referenced in applicable policies.

B. Decision Making (Appendix III)

Edina Public Schools has a defined process to guide decision making. The framework utilized with the problem-solving process provides clarification of authority, manages participants' time and roles, and ensures the decision will be data driven. The district decision making process will be monitored by the superintendent/designee.

C. Problem-Solving Process (Appendix IV)

Edina Public Schools has a defined process to problem-solve challenges within the district. The framework identifies the parameters' limitations and desired broad results. The district problem-solving process will be completed as necessary by district leadership.

D. Decision Making Training

Edina Public Schools will provide ongoing support and training to district leaders to ensure that implementation of the processes is successful. Any district staff and/or community member may participate when the training is offered.

VI. School Site Leadership

A. Purpose

Each school site will establish a leadership model to enhance the educational decisions of the site's programs and services. The model will ensure representation from the various stakeholders, as appropriate. The assigned building administrator will coordinate the leadership model and be a participating member.

B. Leadership Components

Each school leadership model will ensure that the following leadership components are implemented at the site:

1. Annual **continuous** school improvement goals aligned to district goals
2. Process for assessing improvement goals
3. Scheduled staff training and development aligned to school goals
4. Network of communication and information sharing to staff and school community
5. Process for site decision making
6. Opportunities for stakeholder involvement in the school improvement process, including:
 - a. Staff
 - b. Parents/Guardians
 - c. Students

C. School Improvement Goals

Each building site leadership model will ensure that the site develops and approves school improvement goals. The goals will be:

1. Strategic and specific
2. Measurable
3. Attainable
4. Results-based
5. Time-bound

The framework for the goals can be found in Policy 106, School District Goals and School Improvement Goals.

D. Site Decision Making

Each building site leadership model will develop a process for making decisions impacting the site's programs and services. The process will be shared with each site's staff and community. The site decisions will not be in conflict with

Edina Public Schools' mission, values, beliefs, strategic parameters or policies. Also, the decisions will not be in conflict with state or federal law.

When appropriate, site leadership models will develop procedures and guidelines that will assist in the operations and decisions of a building site. The procedures and guidelines will remain in place at the site from year to year. Periodically, site models will receive and update the developed procedures and guidelines as required.

VII. Parent Leadership Council

Each school site will have a representative who will serve on a district parent leadership council. The purpose of the district parent leadership council will be to receive updates on the various activities occurring at each school site and to provide input and direction on district wide initiatives and/or goals. The superintendent or designee will assist in the facilitation of the district parent leadership council meetings. The council will operate from established bylaws.

Cross References:

Policy 106 (School District Goals and School Improvement Goals)

Policy 908 (Parent Involvement)

Policy

Adopted: 7/18/11

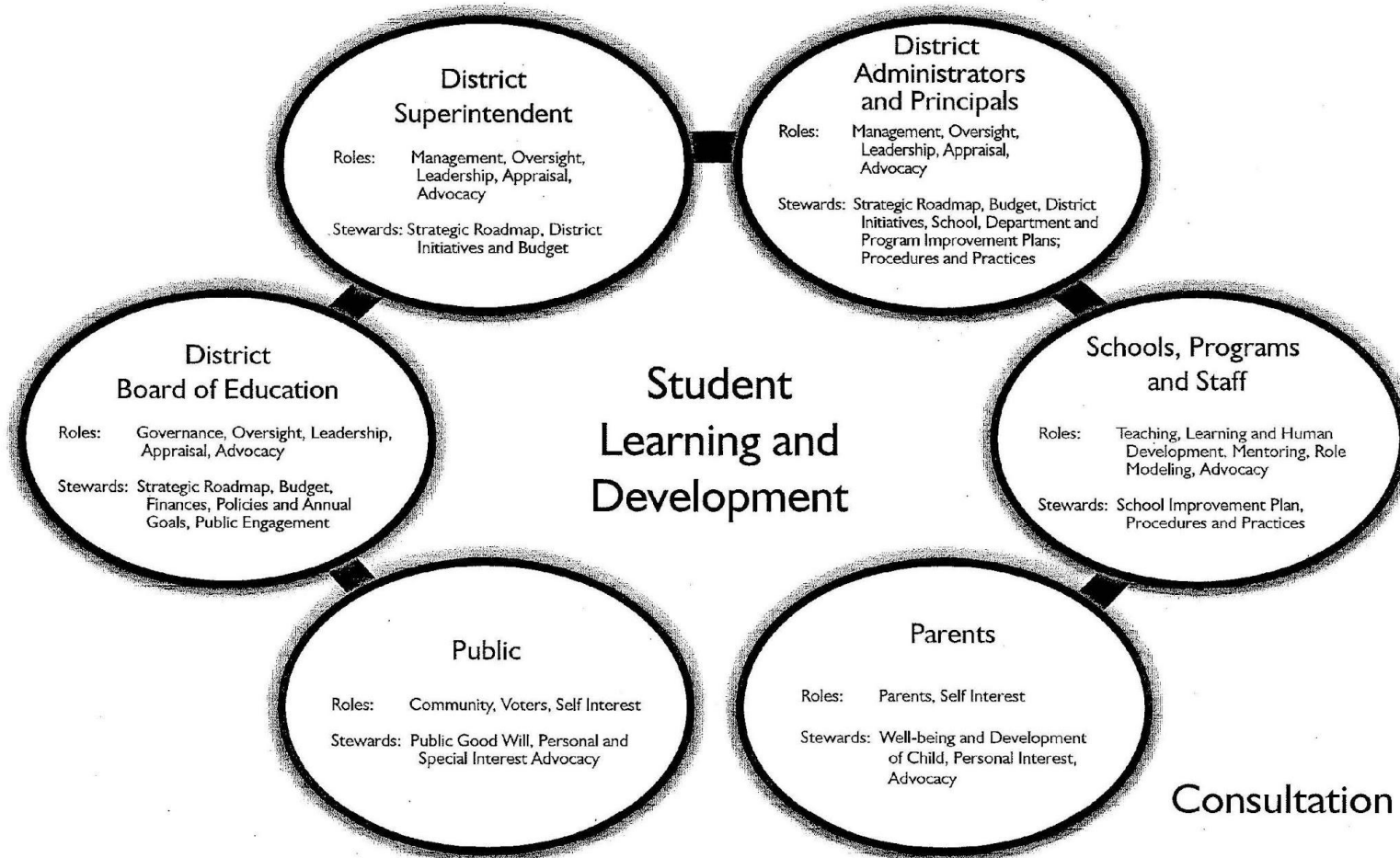
INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota



Management

Governance



Consultation

Appendix II

EDINA PUBLIC SCHOOLS DECISION MAKING MATRIX

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
VISION AND GOALS						
District Action Plan and Strategic Plan	Adopt and Assess	Develop and Implement	Identified Task Forces Study, Develop and Implement		Review	
School/Program Improvement Process and Accountability	Review	Supervise, Approve and Assess		Develop and Supervise	Develop, Adopt and Implement	Identified Task Forces Implement
Edina Alt Comp Plan	Approve Jointly with EM/E Leadership	Implement and Supervise	Edina Alt Comp Committee Study, Develop, Implement and Assess	Implement and Supervise		
District Policies	Develop, Adopt and Assess	Study, Develop and Implement	Policy Committee Study and Develop	Implement	Study and Implement (as needed)	
District Procedures	Review as Defined by Policy	Develop, Approve, Implement and Assess		Implement		
Joint Powers Agreements	Review and Adopt	Develop and Implement	Task Force Study as Needed			

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
TEACHING & LEARNING						
Curriculum Revisions	Review and Adopt	Develop, Implement and Supervise	Curriculum Committee Study and Consult to Teaching & Learning to Develop and Assess	Review, Implement and Supervise		Dept/Tearn Study and Recommend
Graduation, Course and Grade Level Requirements	Review and Adopt	Develop, Supervise and Assess	Curriculum Committee Study and Consult to Teaching & Learning to Develop	Review, Implement and Supervise	Review and Implement	Dept/Tearn Study and Recommend
Staff Development Program and Goals	Review and Approve as Defined by Policy	Adopt, Supervise and Assess	Staff Development Committee Study and Review to Teaching & Learning to Develop	Supervise	Review and Implement	
Program/Curriculum Additions	Review and Adopt	Develop, Supervise and Assess	Curriculum Committee Study and Review to Teaching & Learning to Develop	Review, Implement and Supervise	Review and Implement	Dept/Tearn Study and Implement (as needed)
Noncompensation General Fund Allocations	Adopt through Budget	Develop and Supervise		Develop and Supervise	Develop and Implement	
Capital Fund Expenditures	Adopt through Budget	Study, Develop, Implement and Assess	Curriculum Committee Review and Develop	Develop and Supervise	Develop and Implement	

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
Curriculum Cycle	Adopt Plan	Develop, Implement and Supervise	Curriculum Committee Study and Review	Implement and Supervise		Dept/Team Study and Implement (as needed)
State and Local Testing	Review	Develop, Implement, Supervise and Assess	Assessment Committee Study and Review to Teaching & Learning to Develop	Supervise, Implement, Review and Assess		
School Calendar	Review and Adopt	Develop	Advisory Task Force Study and Review to Human Resources to Develop and Assess			
BUDGET AND FINANCE						
Timeline and Assumptions	Adopt	Develop, Implement and Assess	Finance & Facility Committee Study and Develop			
Five-Year Capital Plan	Adopt	Develop, Implement and Assess	Finance & Facility Committee Study and Develop	Review and Recommend	Study and Develop	
Long-Range Projections	Review and Adopt	Study, Develop and Implement		Review		
Annual Levy	Adopt	Recommend, Implement and Assess	Finance & Facility Committee Study and Develop			

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
Annual Budget (including BRRRG)	Review and Adopt	Develop, Implement and Assess	Task Force Study (as needed) Finance & Facility Committee Study and Develop	Supervise and Implement	Study and Review	
Budget Itemization	Adopt through Budget	Develop, Supervise, Implement and Assess	Finance & Facility Committee Review	Supervise		
Prices and Fees	Adopt	Review, Develop and Assess	Finance & Facility Committee Study and Develop	Supervise and Implement		
Solicitation Approval of Bids/Quotes	Adopt	Review, Develop and Implement				
Levy Referendum	Review, Develop, Adopt and Assess	Develop and Implement	Task Force Study and Develop (as needed) Finance & Facility Committee Study and Develop		Study (as Needed)	
School Board Election Process	Adopt	Develop and Implement				
Nonsalary General Fund Allocations	Adopt through Budget	Develop and Implement		Supervise and Implement		

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
ADMINISTRATIVE SERVICES						
Welcome Center		Develop, Adopt and Implement		Supervise and Implement		
Resident and Nonresident Enrollment	Adopt through Policy	Develop, Implement and Assess		Supervise and Implement		
School Start and End Time	Adopt	Develop, Implement and Assess	Advisory Task Force Study, Review and Develop	Supervise and Implement		
Daily School Schedule		Adopt		Develop, Implement and Assess	Study and Review	
TECHNOLOGY						
Long-Range Technology Plan	Approve	Review, Develop, Implement and Assess	Tech Advisory Committee Study and Review to Teaching & Learning to Develop			
Technology Hardware and Software Management	Adopt through Budget	Review, Develop, Implement and Assess	Tech Advisory Committee Study and Review to Teaching & Learning to Develop	Supervise and Implement		Study and Recommend

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
SUPPORT SERVICES						
Center-Based	Review as Defined by Policy	Develop, Adopt, Supervise and Assess	Support Service Committee Study and Review	Supervise	Review and Implement	
Programs/Services	Review as Defined by Policy	Develop, Adopt, Supervise and Assess	Support Service Committee Study and Review	Supervise	Review and Implement	Dept/Team Study and Implement (as needed)
COMMUNICATIONS						
Media Relations and Releases	Review as Defined by Policy	Develop, Supervise and Implement				
Crisis Response	Adopt through Policy	Develop, Supervise, Implement and Assess	Emergency Command Team Review and Develop to Administration to Implement	Implement and Supervise		
District Communications	Review as Defined by Policy	Develop, Implement and Assess				

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
HUMAN RESOURCES						
Administrative Hiring and Termination	Approve as Defined by Policy	Review, Develop and Supervise	HR Committee Study and Review (as needed)			
Teacher Hiring and Termination	Approve as Defined by Policy	Develop and Implement	HR Committee Study and Review (as needed)	Review and Supervise	Study and Review (Hire Only)	
Support Staff Hiring and Termination	Approve	Review, Develop and Implement	HR Committee Review	Review and Supervise	Study and Review (Hire Only)	Committee Study (as needed) (Hire Only)
Work Agreements	Approve	Study, Review, Develop and Implement	HR Committee Review and Develop	Supervise and Implement		
Administrative Supervision	Supervise and Implement (for Superintendent)	Supervise and Implement		Supervise and Implement (as Needed)		
Teacher Supervision		Supervise and Implement		Supervise and Implement		
Support Staff Supervision		Supervise and Implement (as Needed)		Supervise and Implement	Supervise and Implement	
Contracted Services/ Agreements	Adopt	Study, Review Develop, Implement and Assess	Task Force Study and Review			

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
BUILDING/GROUNDS						
Capital Fund Expenditures	Adopt	Study, Review, Develop and Assess	Finance & Facility Committee Study, Review and Develop	Supervise and Implement		
Health and Safety Codes/Laws	Approve through Policy	Supervise and Implement	Health & Safety Committee Study and Review	Supervise		
Maintenance Cycle		Study, Develop, Implement and Assess		Supervise and Implement		
Long-Range Facility Plan	Adopt	Study, Develop, Implement and Assess	Task Force Study, Review and Develop (as needed)			
COMMUNITY ED SERVICES						
Advisory Council	Approve through Policy		Study (as needed)			
Budget	Adopt	Supervise and Implement	Advisory Council Study, Review and Develop			
Staff	Approve	Review, Develop, Implement and Assess	Advisory Council Study and Review (as needed)			

Decision Making Topics	School Board	District Administration	District Level Committees	Site Administration	Site Leadership Team	Site Level Committees
Program	Approve through Policy	Adopt, Supervise, Implement and Assess	Advisory Council Review and Develop			
TRANSPORTATION						
Service Agent	Approve	Develop and Implement		Supervise and Implement		
TRANSPORTATION						
Budget	Adopt	Develop, Implement and Assess		Supervise and Implement		
Procedures	Adopt through Policy	Study, Develop, Implement and Assess		Supervise and Implement		

Established: 7/18/11



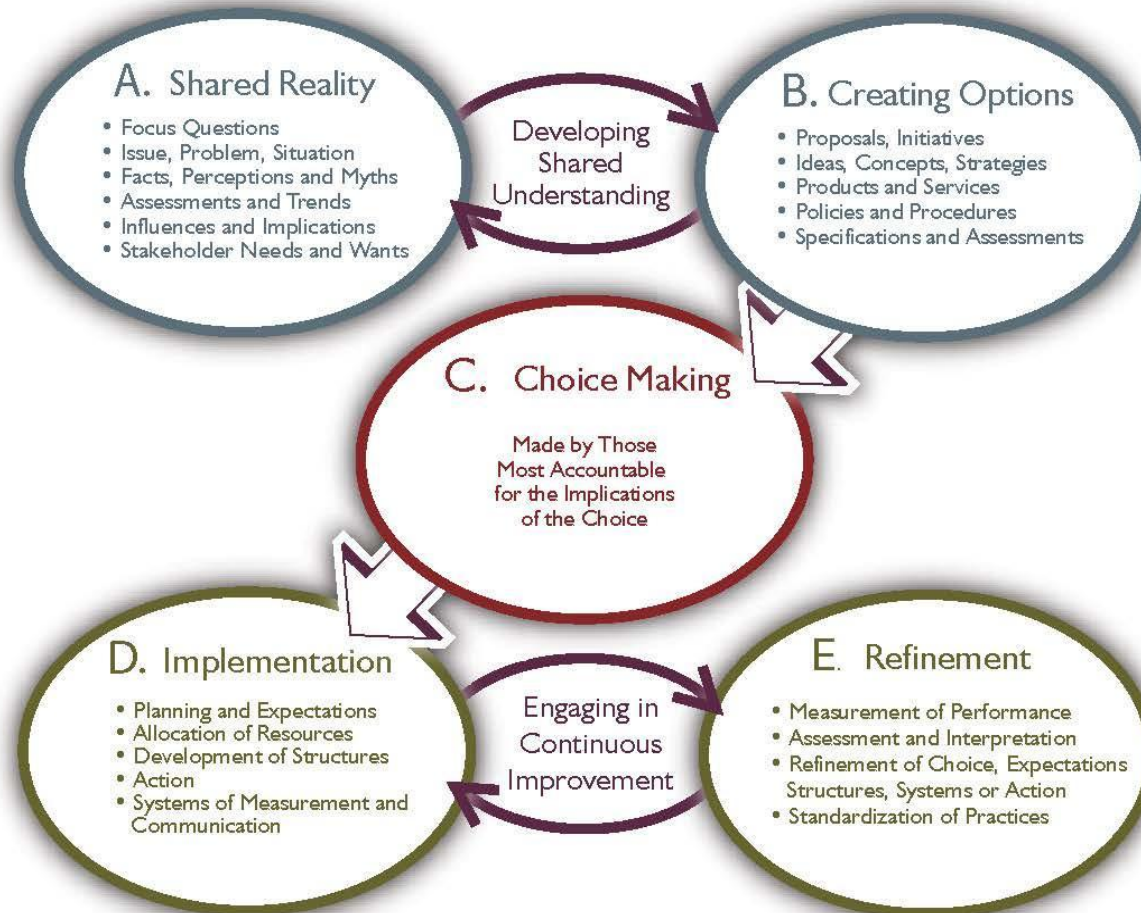
Decision Making

Part of the FrameWorks™ Series

Used For:

- Choice Making
- Managing Participant's Time and Roles
- Clarification of Authority

Management Governance Consultation





TEAMWORKS
INTERNATIONAL

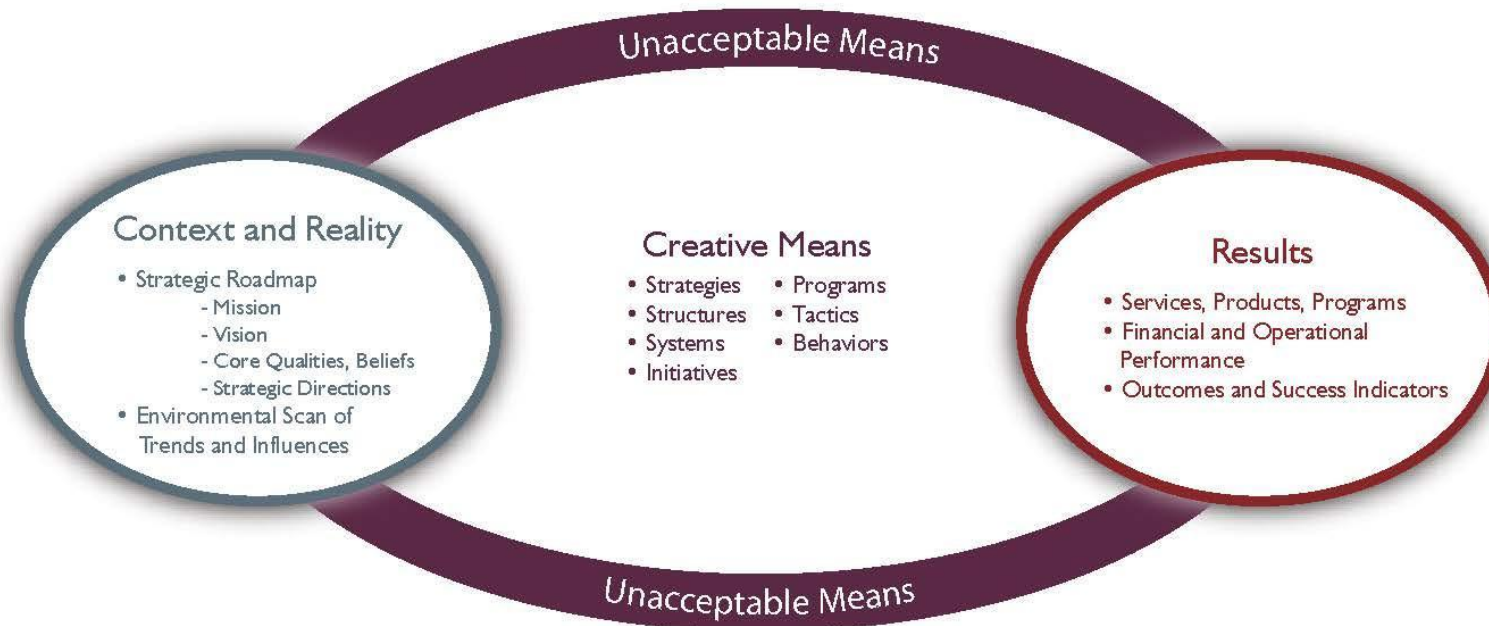
INSIGHT • ALIGNMENT • ACTION

Guiding Change

Part of the FrameWorks™ Series

Used For:

- Governance and Operational Leadership
- Establishing Boundaries for Creative Work
- Clarity of Roles, Responsibilities, Boundaries



School Board

Legal Status of the School Board

I. Purpose

The care, management and control of the schools are vested by statutory and constitutional authority in the school board. The board carries out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. This policy defines the authority, duties and powers of the board in carrying out its mission.

II. General Statement of Policy

- A. The school board is the governing body of the school district. As such, the board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the board have binding authority only when acting as a board legally in session, except where specific authority is provided to board members or officers individually. Generally, the board is not bound by an action or statement on the part of an individual board member unless the action is specifically directed or authorized by the board.

III. Definition

- A. “School board” means the governing body of the school district.

IV. Organization and Membership

- A. The membership of the school board consists of seven elected directors. The term of office is four years.
- B. There may be other ex officio members of the board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the board.
- D. Election of board members is held in accordance with Minnesota law. The general election is held on the first Tuesday after the first Monday of November in odd-numbered years.

- E. A vacancy in the board due to a member's death, resignation, or termination of residency in the district is filled by action of the board as provided by state statute.

V. Powers and Duties

- A. The school board has powers and duties specified by state law. The board's authority includes implied powers in addition to specific powers granted by the Legislature.
- B. The board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The board directs and manages the schools of the school district; adopts rules for schools' organization, government, and instruction, ~~prescribes~~ textbooks and courses of study; and makes and authorizes contracts.
- D. The board has the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The board, among other duties, performs the following in accordance with applicable law:
 - 1. Provides by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the district.
 - 2. Conducts the business of the schools and pays indebtedness and proper expenses.
 - 3. Employs and contracts with necessary qualified teachers and discharges the same for cause.
 - 4. Provides services to promote the health of its students.
 - 5. Provides school buildings and erects needed buildings.
 - 6. Purchases, sells, and exchanges district property and equipment as deemed necessary by the school board for school purposes.
 - 7. Provides for payment of claims against the district, and prosecutes and defends actions by or against the district, in all proper cases.
 - 8. Employs and discharges necessary employees and contracts for other services.
 - 9. Provides for transportation of students to and from school, as governed by state law.

10. Procures insurance against liability of the district, its officers and employees.

F. The school board, at its discretion, may perform the following:

1. Provides ~~library~~ **media centers** ~~facilities~~, public evening schools, adult and continuing education programs, summer school programs, online course work and intersession classes of flexible school year programs.
2. Furnishes school lunches **and breakfasts** for students and teachers on terms as the board determines.
3. Enters into agreements with one or more other independent districts to provide for agreed-upon educational services.
4. Leases rooms or buildings for school purposes.
5. Authorizes the use of school facilities for community purposes that will not interfere with their use for school purposes.
6. Authorizes co curricular and extracurricular activities.
7. Receives, for the benefit of the district; bequests, donations, or gifts for any proper purpose.
8. Performs other acts as the board deems to be reasonably necessary or required for the governance of the schools.

Legal References:

Minn. Stat. § 123A.22 (Cooperative Centers **for Vocational Education**)
Minn. Stat. § 123B.02 (General Powers **of Independent School Districts**)
Minn. Stat. § 123B.09 (~~School Board Powers~~ **of Independent School Districts**)
Minn. Stat. § 123B.14 (~~School District Officers~~ **of Independent School Districts**)
Minn. Stat. § 123B.23 (Liability Insurance; **Officers and Employees**)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; **Uses for School and Non School Purposes; Closings Access for Noncurricular Purposes**)
Minn. Stat. § 123B.85 (Equal Treatment in Transportation)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References:

Policy 101 (Legal Status of the School District)
Policy 202 (School Board Officers)
Policy 203 (Operation of the School Board)
Policy 205 (Open Meetings and Closed Meetings)

Policy
adopted: 04/16/07
amended: 10/22/12
revised: 09/24/18

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

School Board

School Board Officers

I. Purpose

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. This policy delineates those responsibilities.

II. General Statement of Policy

A. The school board meets annually and organizes itself by selecting a chair, a vice chair, a clerk, a treasurer and any officers as determined by the school board. ~~At its option, the board may appoint a vice chair to serve in the temporary absence of the chair.~~

B. The board employs a superintendent who is an ex officio, non voting member of the board.

III. Organization

~~On an annual basis, the school board meets annually~~ On an annual basis, the school board meets annually on the first Monday in January, or as soon thereafter as practicable, and organizes itself by selecting a chair, a vice chair, a clerk, a treasurer, and any officers as determined by the board. These officers hold office for one year and until their successors are elected and qualified.

A. The persons who perform the duties of clerk and treasurer need not be members of the board.

B. The board, by resolution, may combine the duties of the offices of clerk and treasurer in a single person in the department of business services.

C. The board authorizes the board chair, the superintendent and administrators, as designated by the superintendent, to have the ability to contact legal counsel.

IV. Officer's Responsibilities

A. Chair

1. The chair, when present, presides at all meetings of the school board,

countersigns all orders upon the treasurer for claims allowed by the board, represents the school district in all actions and performs all duties a chair usually performs.

2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Treasurer

1. The treasurer deposits the funds of the school district in the official depository.
2. The treasurer makes all reports that may be called for by the board and performs all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer receives, endorses, and processes the orders in accordance with Minn. Stat. § 123B.12.

C. Clerk

1. The clerk keeps a record of all meetings in the books provided.
2. Within three days after an election, the clerk notifies all persons elected of their election.
3. On or before September 15 of each year, the clerk:
 - a. files with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year;
 - b. makes and transmits to the [Commissioner of the Minnesota Department of Education](#) certified reports, showing:
 - (1) revenues and expenditures in detail, and other financial information required by state or federal law, or as may be called for by the [Commissioner](#);
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the [Commissioner](#).
4. The clerk enters into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keeps an itemized account of all expenses of the school district.

5. The clerk furnishes to the county auditor, on or before September 30, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
6. The clerk draws and signs all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for employees' wages and all claims, to be countersigned by the chair.
7. The clerk performs such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.

D. Superintendent

The superintendent will be an ex officio, non-voting member of the board.

E. Vice Chair

The vice chair performs the duties of the chair in the event of the chair's temporary absence.

F. Assistant Treasurer

The assistant treasurer assists the treasurer in their duties.

G. Assistant Clerk

Two assistant clerks assist the clerk in their duties.

Legal References:

- Minn. Stat. Ch. 205A (School District Elections)
- Minn. Stat. § 123B.12 ([Insufficient Funds to Pay Orders Finance](#))
- Minn. Stat. § 123B.14 (Officers of ~~Independent School Districts~~)
- Minn. Stat. § 123B.143 (Superintendent)
- Minn. Stat. § 126C.17 (Referendum Revenue)

Cross References:

- Policy 101 (Legal Status of the School District)
- Policy 201 (Legal Status of the School Board)
- Policy 203 (Operation of the School Board)

Policy
adopted: 05/21/07
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INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

revised:

9/24/18

Students

Student Travel

I. Purpose

This policy defines the process and parameters for district student-related travel, to include, but not limited to, academic, athletic, music, arts, and activities travel. The school district supports student travel beyond the classroom and areas of competition that are properly planned, well-organized, conducted in an orderly manner and safe environment, and are carefully supervised. The goals of the experience should align to Edina Public Schools' educational competencies and content standards, and follow all applicable state and federal laws.

II. General Statement

The processes and procedures for the planning and approval of student travel-based learning experiences will be prepared by Administration and contained in an appendix to this Policy. Administration, including the relevant Building Principals, will be responsible for enforcing these processes and procedures.

III. Definitions

A. Travel Category

1. "Instructional travel" is travel that takes place during the school day and is required as a part of a basic education program or course, which could include students completing assignments and/or a learning assessment.
2. "Supplementary travel" is optional travel in which students voluntarily participate, which enhances a basic education program or course. Travel may take place during or outside the regular school day. Examples of student travel in this category include class activities and district-sponsored activities for clubs, teams and other district recognized and approved special interest groups.
3. "Extended travel" is travel that involves one or more overnight stops. Extended travel may be instructional or supplementary. An extended travel request form must be completed and approved.

B. Travel Distance

1. "Local travel" is defined as travel that occurs within, or immediately adjacent to, the nine-county, Twin Cities metropolitan area.
 2. "Regional travel" is defined as travel that occurs within 700 miles of the Twin Cities metropolitan area, but outside the definition of "local travel."
 3. "National travel" is defined as travel that occurs within the 48 contiguous states, but outside the definition of a "regional travel."
 4. "International travel" is defined as travel to Hawaii, Alaska, or otherwise outside of the 48 contiguous states.
- C. "Organizer" is the school district employee responsible for the experience. The organizer may be a head coach, teacher, administrator, or activities advisor.

IV. Guidelines

- A. Rules of conduct and discipline for students and employees will apply to all student trip activities.
- B. The district will make efforts to ensure that all student travel is as inclusive as possible for participants with disabilities, in accordance with the Americans with Disabilities Act (ADA), and will attempt to make reasonable accommodations, as requested. For extended travel, including most international travel, the district will have limited control over the facilities and accommodations. The district will not be able to make accommodations that would fundamentally alter the nature of the travel experience or would result in what the ADA refers to as an undue burden. In such situations, the district will communicate these circumstances to parents and participating staff.
- C. In the interest of providing lower cost opportunities for students, a regional or national travel-study experience with similar educational objectives will be offered to students in the prior, same, or following school year as an international trip.
- D. Employees may not enter into contracts or agreements with commercial agencies without formal district approval. As such, all travel experiences must meet the expectations outlined in this policy.

Legal References:

Minn. Stat. § 123B.36 (Authorized Fees)

Minn. Stat. § 123B.37 (Prohibited Fees)

Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities; Insurance)

Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)

Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References:

Policy 403 (Discipline, Suspension and Dismissal of School District Employees)

Policy 423 (Employee – Student Relationships)
Policy 506 (Student Conduct and Discipline)
Policy 516 (Student Medication)
Policy 629 (Student Fundraising)
Policy 707 (Purchasing)
Policy 713 (Student Transportation)
Policy 711 (Student Activities Accounting)
Policy 913 (Partnerships – Parent Organizations and Booster Clubs)

Policy
adopted: 07/21/08
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amended: 08/20/12
revised: 06/24/13
revised: 05/16/16
revised: 1/30/17
revised: 6/17/19

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 538
Extended Travel

- I. The process to obtain extended travel permission is:
 - A. An employee submits a Student Travel Request to the extended travel coordinator. The travel is approved or denied.
 - B. A tentative travel proposal is required for all extended travel. It is intended to provide the superintendent, extended travel coordinator and/or other designee(s) with background information about the proposed travel. The tentative travel proposal should include the following information:
 1. Purpose of the experience as it applies to the guidelines;
 2. Goals of the experience and alignment to educational competencies and content standards;
 3. Pre-travel requirements and/or proficiencies;
 4. Name of the organizer;
 5. Number of participants involved;
 6. Ratio of participants to chaperones;
 7. Destination;
 8. Schedule of experience, including dates and school days missed;
 9. Mode(s) of transportation;
 10. General provisions for the safety of the students while on tour (e.g., the number of chaperones, their responsibilities);
 11. Lodging and meal arrangements; which includes accommodations made for students with dietary restrictions and food allergies.
 12. Method of financing, including estimated cost to each student, and a fundraising framework plan; and
 13. A summary of the number of similar trips the organizer and organization has experienced, and the number of incident reports generated each year.
 14. [A detailed overview of the insurance offerings for families, in addition to an intentional communication plan to ensure families understand the insurance offerings.](#)

TENTATIVE TRAVEL PROPOSAL APPROVAL SCHEDULE

Local, Regional Travel – Building Administration	2 months in advance
Extended, Regional Travel* – Building Principal	4 months in advance
Extended, National Travel* – Building Principal (once approved forwarded to Superintendent for approval)	4 months in advance
International Travel – School Board	12 months in advance

*Notification of approved extended travel is provided to school board following the schedule above.

- C. The approval criteria to approve or deny the travel proposal includes, but not limited to:
1. The experience's purpose, goals and any pre-requirements for participation;
 2. The ability of all students to participate in the experience, including opportunities for fundraising, scholarships and/or financial assistance;
 3. Ability level of the group, as determined by the advisors or coaches;
 4. The ability of the group to serve as a role model for the district;
 5. The amount of parent or booster club support services; and
 6. The impact on school attendance by participants, with a general guideline of two school days of approved absence and no conflicts with major exam schedules.
- D. The final travel itinerary is required to be approved by the board for all any extended travel that has significant changes to the originally approved itinerary. Significant change could include, but is not limited to, a change in destination, mode of transportation, and or length of trip. It will include appropriate detail while maintaining a degree of flexibility that allows slight modifications intended to enhance the quality of the experience or improve upon the organization of the experience. A final travel itinerary is intended to provide the superintendent and the school board with pertinent details about the experience.

~~— FINAL TRAVEL PROPOSAL APPROVAL SCHEDULE —~~

Local, Regional Travel — Building Administration	1 month in advance
National Travel — Superintendent	2 months in advance
International Travel — School Board	4 months in advance

- E. Coordinating travel agency and the parents of participants to ensure cancellation refunds are consistent with these timelines (if applicable).

II. Travel Guidelines

A. Costs

1. Travel arrangers will seek to make students' travel costs affordable for all students, while placing value on students' (a) safety; (b) experience, including travel-based learning goals; and (c) accommodations. ~~An option for family~~ Travel insurance will be included in travel costs offered, clearly communicated, and strongly encouraged for families to purchase. Students' travel costs will be as inclusive as practical for the experience, with limited out-of-pocket expenses. An estimate of out-of-pocket expenses will be stated. Students will be responsible for all travel costs.
2. A competitive bid process, following the process outlined in Policy 707, will be considered for travel and lodging expenses for international and national travel. Travel bid awards will be reviewed for safety, cost, experience and

accommodations. Careful consideration will be made by the organizer and building administration regarding these criteria before a bid will be awarded.

3. For national and international travel, parents should be provided with written details of the experience [and travel advisory updates on a regular basis throughout the planning and preparation period](#) and be given the opportunity to provide input prior to submission of the final travel itinerary.

B. If an experience anticipates returning students later than 1:00 AM via bus, van or other motor vehicle; the organizer must secure additional overnight lodging and return the next day. Vehicular transportation cannot occur overnight. Extended travel which varies from the travel procedures requires extended travel coordinator, administrative and school board approval prior to finalization of pre-travel plans with participants.

C. The district reserves the right to cancel or postpone international travel if travel alerts and/or warnings are issued by the U.S. Department of State's Bureau of Consular Affairs. The district will consult with the involved travel company prior to making such a decision. The district assumes no responsibility for refunds when making decisions on travel changes due to students' safety and security. The district has no obligations to check or monitor such alerts and/or warnings.

D. Fundraising and Financial Support

Groups that are planning to travel must develop a detailed fundraising plan that ensures adequate funds exist to allow all interested students to participate. Opportunities must be provided for the student to earn all or part of the necessary funds for a travel-based learning experience. This fundraising plan must be submitted to the building administration with the notice of intent to travel in section I.C. for his/her approval prior to dissemination of these plans to the students and parents (see Policy 629 – Student Fundraising). Financial assistance will be sought from the group's funding plan or other potential funding sources.

The district will seek partnership with financial host agencies to establish a student travel scholarship program for students with identified financial need. Funds for this support will come from private donations, fundraising events, and fees. The extended travel coordinator will oversee this program.

E. Participation

1. In order for the experience to be a worthwhile venture, it is important for a fine arts ensemble, athletic team, or group to have enough participants, with sufficient skills for the activity, to commit to the experience. The proper skills and balance is determined by the organizer. Since regional, national and international travel are not mandatory, no student will be penalized in their team placement if they do not wish to participate in a travel-based experience.

2. Students may participate in public performance opportunities within the local travel area given the opportunity is approved by the building administration, has the support of the staff member involved in the specific program, and has broad-based support among the student group. Financial viability should be the responsibility of the school district, as the only anticipated cost for such performance opportunities is transportation cost associated with the use of the school district buses.

F. Home Stays for Extended Travel

Home stays for extended travel may be permitted if approved by the administration at the proposal phase of the experience, and if the following criteria also are met:

1. The home stay is approved by the international provider, who is approved by the school administration;
2. The district chaperones make daily contact with students during their stay;
3. The parent or guardian signs off in support of their child's home stay prior to the experience; and
4. Whenever possible, the home stay will have two or more EPS students in each home.

G. Health-Related Services

The administrator will act in the best interest of the students' health, safety and welfare during student travel.

District staff may be required to dispense medication to students. The medication will be stored and administered in accordance with Policy 516 – Student Medication. Medication will be dispensed only in accordance with district policies by an adult trained by a licensed school nurse from the district or a person of comparable training (i.e. doctor, physician's assistant).

I. Insurance

Parents and guardians are strongly encouraged to carefully review the insurance offerings provided by the travel company the district is partnering with to ensure understanding of all costs and benefits involved. Parents are also encouraged to explore the adequacy of health and/or accident insurance coverage to cover medical needs away from home, especially when students are abroad. The District is not responsible for financial losses to students and parents due to cancellation of trips.

H. Financial Report

A financial report for national and international travel will be made to the building administration by the organizer no later than 60 days after the completion of the experience.

Adopted: 6/17/19

Appendix II to Policy 538
STUDENT TRAVEL CHAPERONE AGREEMENT

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE () _____ CELL PHONE () _____ EMAIL _____

The following guidelines are designed to help volunteers understand their responsibilities while performing within the course and scope of a volunteer chaperone position. Volunteer chaperones are expected to abide by all Edina Public Schools' policies. This agreement is effective for the _____ school year and may be used for multiple events.

The goal of Edina Public Schools' activities is to provide a safe, fun and positive experience for both youth and adults. As an adult chaperone, you play a valuable role in attaining this goal. Please read through this code of conduct and sign below.

As an adult chaperone, you agree to:

1. Complete the background check required by the district at your own expense.
2. Have a valid driver's license and carry proof of automobile liability insurance, if you use a motor vehicle to transport yourself or others. Also, ensure that all passengers use seatbelts.
3. Not possess or use alcohol, illegal drugs or tobacco products while involved in any Edina Public Schools' meeting or activity.
4. Not leave the premises of the event without the approval of the organizer when chaperoning students.
5. Not use obscene or discriminatory language at any Edina Public Schools' activity.
6. Represent Edina Public Schools to youth and adults by conducting yourself courteously in manner and language, exhibiting good sportsmanship, serving as a positive role model and using reasonable conflict resolution skills.
7. Abide by all applicable Edina Public Schools' rules, policies and guidelines.
8. Accept supervision and support from the travel organizer or designated activity volunteer leader.
9. Accept the responsibility to promote and support the vision, mission and values of Edina Public Schools' activities.
10. Ensure that students follow the guidelines and participate appropriately in all activities and travel.
11. Immediately inform the travel organizer of any violations of district policies so that the travel learning organizer can respond appropriately.
12. Participate in activities to the best of your ability.
13. Attend at least one chaperone training session that will cover travel logistics and district policies and rules including data privacy training.

I have read this document. I understand its contents and agree to its terms. I also understand that if I do not follow this code of conduct, my participation in Edina Public Schools-sponsored activities for this and the future school year will be terminated.

Chaperone's Signature: _____ Date: _____

Adopted: 6/17/19

Appendix III to Policy 538
Edina Public Schools
Extended Travel Release of Liability

This completed form is required for all EPS extended travel. Failure to complete and or lack of agreement will prohibit participation in the planned travel experience.

Student Name:

Course/Travel Experience:

AGREEMENT AND RELEASE OF LIABILITY

1. I am _____, ("Student") and/or the parent/guardian of Student, a student at Edina High School ("School"). I have chosen to and intend to allow Student to participate in a travel-based learning experience (Program) sponsored by Edina Public Schools.
2. I have voluntarily arranged for Student to participate in a Program which will include travel to _____ **for the dates of** _____.
3. I understand and am aware that during the Program in which Student will participate and in traveling to and from the Program certain risks and dangers may arise, including but not limited to the hazards of traveling in unsafe areas or under unsafe conditions, the forces of nature, the negligent or reckless acts or omissions or strict liability of persons or entities providing goods or services to Student, their agents, employees, officers, directors, associates, affiliated companies or subcontractor, travel by boat, automobile, train, ship, aircraft, bus, or other means of conveyance, an accident or illness in places without access to medical facilities, transportation, or means of rapid evaluation and assistance. **I understand the District is not responsible for financial losses to students and parents due to cancellation of trips.**
4. I am aware that Student participation in the Program and/or the use of transportation, housing and dining services, and other goods and services in connection with participation in the Program carries a risk of serious personal injury, serious illness, death and property damage or loss. I expressly and voluntarily assume on behalf of Student and for myself all risk of injury, illness, death and property damage or loss that may result from Student participation in the Program and travel to and from the Program.
5. As consideration for being permitted to participate in the Program, I hereby release and discharge the School and its officers, directors, faculty, agents, employees and legal representatives ("the Released Parties") from liability for injury, illness, death, damage or loss arising out of Student's participation in the Program or use of transportation, housing, dining or other goods and services, or arising out of any other activity incident to Student's participation in the Program, including any losses caused by the negligence or strict liability of the Released Parties. I do not release the Released Parties from liability for willful or intentional acts or punitive damages.
6. I also agree not to sue or make a claim against the Released Parties for injury, illness, death, damage or loss sustained as a result of Student's participation in the Program. I will indemnify and hold harmless the Released Parties from all claims, judgments, and costs, including attorneys' fees, incurred in connection with any action.

I HAVE CAREFULLY READ THIS AGREEMENT AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I SIGN IT OF MY OWN FREE WILL.

Student Signature:	Date:
Parent/guardian Signature:	Date:

Adopted: 6/17/19

EXTENDED TRAVEL STUDENT CONDUCT AGREEMENT

Student Name:

Course/Travel Experience:

Students on an extended travel experience approved by the Edina Public Schools (EPS) are to realize that:

1. Approved student travel is an extension of the normal school day; and
2. Students are representatives of EPS throughout the travel experience.

Therefore, all EPS policies are in effect as outlined in the current *Student Rights and Responsibilities Handbook*.

All students engaged in extended travel represent the EPS from the point of departure to the point of return and are expected to act at all times in a way that exemplifies the high standards of behaviors set by ~~the~~ our learning community.

EPS assigned travel coordinator(s) have the normal authority given to classroom teachers and the accompanying administrative designee has the authority of a building or district-level administrator. School administration and the EPS Superintendent will be notified of all policy violations that occur during the travel experience.

To ensure that the student and the parent/guardian understand travel-related behavior expectations, all travel coordinators must review certain policies and the consequences of any policy violations. Student participants and their parent/guardian are to initial below that each policy was clarified and that their policy questions answered prior to the travel experience.

Policy	Student	Parent / Guardian
Field Trips and Travel (Policy 538)		
Search of Lockers, Desks, Possessions & Persons (Policy 502)		
Dress and Appearance (Policy 535)		
Attendance (Policy 503)		
Electronic Technologies Acceptable Use (Policy 634)		
Medication (Policy 516)		
Student Conduct & Discipline (Policy 506)		

Additionally, while participating in extended travel, EPS students may not:

1. Engage in any “body modification” (i.e. tattoos, body piercing, or similar behavior)
2. Operate a motor vehicle
3. Participate in extreme sports, except sports that are a part of the program
4. Engage in any activity deemed dangerous to the health, safety, or welfare of the student or any member of the group

Violation of these expectations while on an extended travel experience will result in the immediate return home of the student. The parent/guardian will bear full financial responsibility for all related costs of this action, including costs for an accompanying chaperone. The signatures below indicate that both student and parent/guardian understand and agree to the School Board policies, the consequences of policy violations, and the additional prohibited behaviors listed above.

STUDENT	PARENT/GUARDIAN
Student Name:	Name:
Signature:	Signature:
Date:	Date:

Adopted: 6/17/19



Board Meeting Date: 12/12/2022

TITLE: November Enrollment Mobility

TYPE: Information

PRESENTER(S): Shauna Talley, MARSS Coordinator - Student Information

ATTACHMENT:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Educations approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school, student moved out of the country
 - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

Edina Public Schools Enrollment Summary



Enrollment as of the end of November, 2022

Elementary Schools		KG	1	2	3	4	5	TOTAL
Concord Elementary School		107	121	112	130	122	131	723
Cornelia Elementary School		89	107	102	99	95	105	597
Countryside Elementary School		120	92	92	105	94	103	606
Creek Valley Elementary School		97	98	113	100	103	105	616
Highlands Elementary School		93	99	100	94	91	85	562
Normandale Elementary School		104	125	119	103	101	101	653
Edina Virtual Pathway Elementary		0	2	2	9	11	3	27
Totals		610	644	640	640	617	633	3784

Secondary Schools		6	7	8	9	10	11	12	TOTAL
South View Middle School		339	313	342	0	0	0	0	994
Valley View Middle School		330	310	329	0	0	0	0	969
Edina High School		0	0	0	710	669	658	681	2718
Edina Virtual Pathway Secondary		1	1	0	7	8	10	12	39
Options at Edina High School		0	0	0	0	0	0	0	0
Totals		670	624	671	717	677	668	693	4720

Enrollment Comparisons

	December 2021	November 2022	December 2022
K-5	3718	3773	3784
6-8	1985	1967	1965
9-12	2678	2766	2755
Totals K-12	8381	8506	8504
PS	221	258	255
ECSE	148	175	188

November Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	0	1	1	0	1	0	1	1	2	1	1	2	5	16
Enrolled Students	5	3	1	1	3	1	2	0	3	2	1	0	1	23
	5	2	0	1	2	0	1	-1	1	1	0	-2	-4	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
03: Transferred to a Non-Public School	0	1	0	0	0	0	0	1	0	0	0	0	0	2
04: Moved Outside of the District	0	0	0	0	0	0	0	0	1	0	0	1	0	2
05: Moved Outside of the State	0	0	1	0	0	0	0	0	0	0	0	0	0	1
08: Student Graduated	0	0	0	0	0	0	0	0	0	0	0	0	1	1
20: Transferred to Another MN District, did not move	0	0	0	0	1	0	1	0	1	1	1	1	4	10
Total	0	1	1	0	1	0	1	1	2	1	1	2	5	



Board Meeting Date: 12/12/2022

Title: Governmental Fund Expenditure Report

Type: Information

Presenter(s): Mert Woodard, Director, Business Services

Background: The enclosed report describes year-to-date budget and expenditure activity within the District's governmental funds through November 30, 2022.

Recommendation: N/A

Attachment(s):

1. Governmental Fund Expenditure Report – November 2022

2022-23 School Year

Expenditure Report

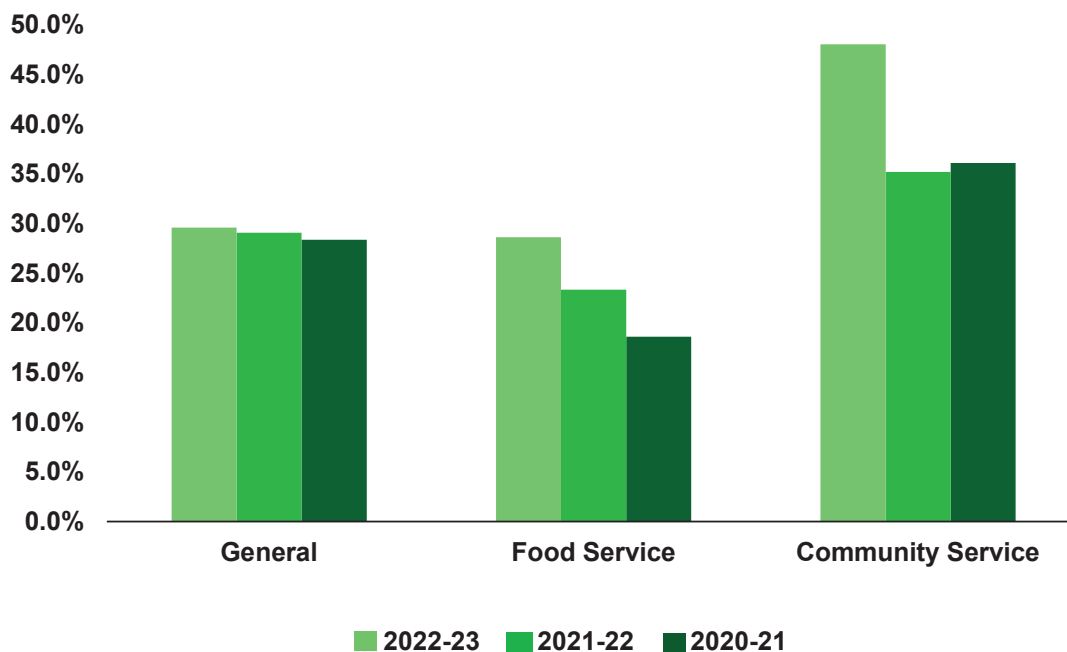
For the Month Ended November 30, 2022



DEFINING EXCELLENCE

Fund	Fiscal Year-to-Date 2022-23		Fiscal Year-to-Date % of Budget		
	Budget	Actuals	2022-23	2021-22	2020-21
General Fund					
Salaries	\$ 82,697,708	\$ 24,020,980	29.0%	28.2%	27.6%
Benefits	26,954,864	7,255,709	26.9%	28.5%	30.8%
Purchased Services	8,584,197	3,699,427	43.1%	38.9%	31.6%
Supplies & Materials	3,809,373	1,256,929	33.0%	28.7%	21.6%
Capital Expenditures	44,000	10,348	23.5%	77.7%	22.0%
Other Expenditures	568,279	58,234	-	20.0%	17.9%
Other Financing Uses	-	-	-	-	-
Total General Fund Expenditures	\$ 122,658,421	\$ 36,301,629	29.6%	29.1%	28.4%
Food Service	3,564,985	1,021,514	28.7%	23.4%	18.6%
Community Service	9,100,780	4,375,826	48.1%	35.2%	36.1%
Debt Service	15,227,578	3,627,271	23.8%	24.3%	15.5%
Capital	35,878,847	14,834,333	41.3%	22.5%	38.5%
Total Expenditures All Funds	\$ 186,430,610	\$ 60,160,573	32.3%	27.7%	28.8%

Percent Comparison
Year-To-Date to Total Budget



For Each and Every Student to Discovery Their Possibilities and Thrive



Board Meeting Date: 12/12/22

TITLE: Kids Club Update

TYPE: Information

PRESENTER(S): Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships

BACKGROUND: The following information is an update as of December 7, 2022 on the number of Kids Club contract requests and waitlist information for the 2022-2023 school year.

- Total 2022-2023 school year contract requests = 1391
- Total number of accepted contracts = 772
- Total number of pending contracts = 377
- Total number of self-removed contracts = 242

Kids Club is continuously reviewing applications and interviewing recreation leader and program leader staff. As new staff are hired, waitlisted students are removed.

RECOMMENDATION: Information only

DESIRED OUTCOMES FROM THE BOARD: N/A

ATTACHMENTS: N/A



Board Meeting Date: 12/12/2022

TITLE: 22-23 e-Learning Day Plan

TYPE: Information

PRESENTER(S): Natasha Monsaas-Daly, Director, District Media & Technology Services

BACKGROUND: Edina Public Schools has an e-Learning Day Plan pursuant to Minn. Stat. § 120A.41. This plan intends to minimize the disruption of learning caused by a school closure.

In the event of a school closure, Edina Public Schools will enact the e-Learning Day Plan, which allows for the day to be counted as an instructional day and included as hours of instruction pursuant to Minn. Stat. § 123A.17, subdivision 4.

During the 2022-2023 school year, e-Learning days will be enacted and communicated:

- Grades K-5: After the first district inclement weather day. The first inclement weather closing should be used to coordinate devices and troubleshoot access.
- Grades 6-12: Will immediately move to e-Learning.

All learning will be asynchronous, with an opportunity for office hours or connection with staff.

RECOMMENDATION: None

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. Plan to be walked in