



December 13, 2022

Board of Education

Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mrs. Velma Lomax
Mr. Calvin Peterson

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, December 13, 2022
Ventura Unified School District
Education Service Center, Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. OPENING PROCEDURE - Board Room- 5:00 p.m.

Streaming at <https://www.youtube.com/c/VenturaUnifiedSchoolDistrict>

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Peterson __, Lomax __, Callahan __, Dannenberg __, Rodriguez __

6. CLOSED SESSION

6.a Public Employment, Pursuant to Government Code Section 54957(b)

- Title: Assistant Superintendent, Business Services
- Title: Director, Secondary Education

6.b Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:	Gina Wolowicz
	Andrea Crouch
Employee Organizations:	Ventura Unified Education Association (VUEA)
	Ventura Education Support Professionals Association (VESPA)

6.c Conference with Legal Counsel - Existing Litigation - Significant Exposure to Litigation Due to Demand for Cure and Correction Submitted by Bamieh & De Smeth, PLC - Pursuant to Government Code 54956.9(d)(2), (e)(2)

- a. One Case

7. REGULAR SESSION - Board Room - 7:00 p.m.

8. Pledge of Allegiance

9. Roll Call:

Sabrena Rodriguez, President ___, Dr. Jerry Dannenberg, Vice-President ___, Amy Callahan ___, Velma Lomax ___, Calvin Peterson ___, Dr. Antonio Castro ___, Gino Caceres (PHS) ___, Nathan Arthur (BHS) ___, Mateo Navarro (VHS) ___,

10. Report of Actions Taken in Closed Session

11. BOARD OF EDUCATION

11.a [Presentation of Outgoing Board Member, Ms. Velma Lomax](#)

Superintendent Dr. Antonio Castro will present a gift of thanks to Trustee Velma Lomax, in recognition of 29 years of service given to the students, families and staff in the Ventura Unified School District.

Dr. Antonio Castro, Superintendent

11.b [Oath of Office](#)

Superintendent Dr. Antonio Castro will administer the oath of office to:

- New Board Member Mr. James Forsythe who has been elected to a four-year term
- Reelected Board Member Dr. Jerry Dannenberg who has been elected to a four-year term
- Reelected Board Member Mr. Calvin Peterson who has been elected to a four-year term

Dr. Antonio Castro, Superintendent

12. Superintendent's Report

- Good News
 - Gratitude Awards
- Student Board Reports
 - Nathan Arthur - BHS
 - Gino Caceres - PHS
 - Mateo Navarro - VHS

13. Correspondence

13.a [Ventura County Office of Education](#)

- 2021-22 William's Statement Report
- The Williams Lawsuit Settlement

14. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

15. BOARD OF EDUCATION

15.a [Annual Organizational Meeting of the Governing Board - Election of Officers](#)

At this time, the Board will select a President and a Vice-President for 2023.

- **President**

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

- **Vice President**

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

15.b [Selection of Dates and Times of Regular Scheduled 2023 Board of Education Meetings](#)

Attached for Board approval is the proposed 2023 Board of Education meeting schedule.

Meetings will be generally held at 7:00 p.m. at the VUSD Education Service Center, 255 W. Stanley Ave. Suite 100, Ventura, 93001, unless otherwise duly noted, and are generally held on the second and fourth Tuesday of each month.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

15.c [Certification of School Board Representation for the County Committee on School District Organization](#)

The Governing Board of each school district and each community college district shall annually select one of its members to represent them on the County Committee on School District Organization. The representative selected shall have one vote for a member to be elected to the County Committee. The Board will take action to select a member to represent them on this committee.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

15.d [Board Representation of Board Appointed Committees](#)

The Board and Superintendent will discuss Board representation on various committees to include District, Advisory and Public Agencies for 2023. Board approval of the committees is requested.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

16. ACTION ITEMS

16.a [Certification of Signatures](#)

The District annually, at its organizational meeting in December, certifies the signatures of the agents authorized to sign orders, warrants, contracts, documents, etc. for submission to the County Superintendent of Schools. Staff and/or organizational changes taking place during the year must be approved at the time and submitted to the School Business and Advisory Services at the Ventura County Office of Education. It is recommended the Board certify the signatures of staff authorized to sign specific documents as listed on the attached document for the period December 13, 2022 through December 31, 2023.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan___, Dannenberg___, Rodriguez___

Dr. Antonio Castro, Superintendent

16.b [2022-23 First Interim Financial Report](#)

The First Interim Report provides the financial status of all funds in the District as of October 31st, combined with projections for the balance of the year. Also included in the package are the required projections for 2023-24 and 2024-25. Staff will present a final overview of the First Interim Report for the General Fund and discuss the assumptions used for projections. Board approval of the 2022-23 First Interim Financial Report is requested.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___ Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

16.c [Revisions to Exempt Salary Schedule](#)

It is recommended that the Board of Education adopt the attached changes to the Classified Exempt Hourly Salary Schedule. Minor modifications and realignment of wages are proposed, which includes: changing the title of Student Worker to include Student Worker/Intern and an increase in minimum wage from \$15.00 to \$15.50 per hour, as mandated by the State of California effective January 1, 2023. Therefore, it is necessary that the Exempt Salary schedule reflect these changes.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Ms. Andrea Crouch, Director of Classified Human Resources

16.d [Approval of Provisional Intern Permits \(PIP\) and Waivers](#)

For the 22-23 SY, Ventura Unified has several assignment areas where we are not able to find fully credentialed candidates to fill our openings. To help meet our employment needs, the Commission on Teacher Credentialing has several alternative assignment options school districts can use to fill the assignments with qualified personnel that may not have completed all of their credentialing requirements. Attached are the candidates that Ventura Unified will be employing to fill vacant assignments under Provisional Intern Permits (PIP) or Waiver authorizations detailing the area that needs to be waived.

The Board is asked to approve the attached Provisional Intern Permits and/or Waivers.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez ___

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

16.e [Consideration of a Supplemental Novel Recommended by the Supplemental Novel Adoption Committee \(Full-Committee Review - First Read\)](#)

The Educational Services Department is requesting consideration of a supplemental novel. This novel is being requested for use in VUSD's High School Ethnic & Social Justice Studies stand-alone elective course. This supplemental novel underwent a full read by the Supplemental Novel Adoption Committee.

Title	Author	Publisher	Calif. Dept. of Education Approved Grade Level
Stamped	Jason Reynolds & Ibram X. Kendi	Little Brown Books for Young Readers	9-12

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ____, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services

16.f [Consideration of Resolution #22-44, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361](#)

Resolution #22-44 Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___ Peterson___, Callahan ____, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

16.g [Consideration of Resolution No. 22-45, in Response to the Demand for Cure and Correction from the Law Firm Bamieh & De Smeth, PLC, Regarding the Board's Closed Session Meeting Held on May 24, 2022](#)

This Resolution responds to the November 21, 2022 letter submitted to the District by law firm of Bamieh & De Smeth, PLC, who represents Ventura County Christian School ("VCCS Legal Counsel"). The letter from VCCS Legal Counsel alleges that Closed Session Agenda Item 6.d on the District's May 24, 2022 Board meeting agenda violated the Brown Act because the District did not discuss in open session the District's Notice to Quit sent to VCCS which notified VCCS that it had no legal right to remain on the Property.

The District disagrees with VCCS Legal Counsel's contentions regarding the Brown Act and the District's actions. However, pursuant to Government Code section 54960.1, the District is authorized to cure and correct any alleged violation of the Brown Act to resolve the dispute without litigation. Thus, the District will provide an opportunity for the public to comment on VCCS's current possession of the Property and the District's position to correct the allegations made by VCCS Legal Counsel. As set forth in the resolution and Government code section 54960.1(f), the District's efforts to address VCCS Legal Counsel's letter does not constitute an admission by the District that its actions violated the Brown Act but instead, this action is solely intended to resolve this dispute without further litigation as permitted by Section 54960.1(f)

It is respectfully recommended that the Board of Trustees approve Resolution No. 22-45, responding to the demand for cure and correction from the law firm Bamieh & De Smeth, PLC regarding the Board's closed session meeting held on May 24, 2022.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg___, Rodriguez __

Dr. Antonio Castro, Superintendent

17. CONFERENCE - EDUCATIONAL SERVICES

17.a [Attendance Awareness Poster Contest](#)

The Ventura Unified School District held an Attendance Awareness Poster Contest to highlight September Attendance Awareness. The theme was "Every Day in School Counts." The entries were all excellent and very creative. One winning poster was selected from each of the following categories:

Elementary TK - 2	Haven Vreeland, ATLAS, Grade K
Elementary 3-5	Sanvi Kumar, Citrus Glen Elementary, Grade 5
Secondary 6-12	Avery Farris, Cabrillo Middle School, Grade 7
Staff	Brenda Tzipori, Pacific High School

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

17.b [Consideration of Restructuring Fine Arts and Applied Arts Credits](#)

Staff is requesting the board consider revising local high school graduation requirements in the area of arts to better conform to UC/CSU a-g, improve student course of study flexibility and improve CTE pathway completion rates.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

18. CONFERENCE - HUMAN RESOURCES - Certificated

18.a [Ventura County Office of Education Williams Settlement Report 2021-22](#)

The County Superintendent of Schools was required by California Education Code Section 1240 to visit the schools ranked in deciles 1 - 3 of the 2012 Academic Performance Index. Please see the attached Ventura County Office of Education Williams Settlement Report 2021-22 for additional information.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.b [Ventura County Office of Education Quarter 1 Williams Report 2022-23 Fiscal Year](#)

The County Superintendent of Schools is required by California Education Code Section 1240 to report on a quarterly basis the results of Williams Lawsuit settlement visits to the school district governing board. Pursuant to Assembly Bill (AB) 599 (Chapter 667, Statutes of 2021) effective on January 1, 2022, the most recent criteria for schools eligible for monitoring under the Williams settlement legislation. As outlined in AB 599, schools that meet the criteria listed below are eligible for monitoring under the Williams settlement legislation:

- Eligible for Comprehensive Support and Improvement (CSI) and Additional Targeted Support and Improvement (ATSI); and
- Meet the teacher credentialing criteria

Please see the attached Ventura County Office of Education Quarter 1 Williams Report 2022-23 Fiscal Year for more information.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONSENT CALENDAR

It is recommended that the department item numbers 19 to 23 below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda

upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____

19. CONSENT- EDUCATIONAL SERVICES

19.a [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Buena High School girls waterpolo team** to travel overnight and out of the tri-county to a **competition** on December 2-3, 2022 is requested. This event was held at the **Saddleback High School, Santa Ana, CA**, Orange County. Fourteen students and two chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Buena High School is requesting permission to send students from their **boys wrestling team** to travel overnight and out of the tri-county to a **tournament** to be held at **Sonora High School in La Habra, CA**, Orange County. The trip will take place on December 29-30, 2022. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **track team** to travel overnight and out of the tri-county to a **Pole Vault Summit** to be held at **Nugget Resort in Sparks, Nevada**. The trip will take place on January 15-19, 2023. Board approval is requested to send three students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send **students from their ASB** to travel out of the tri-county for a **workshop** to be held at **Disneyland in Anaheim, CA**, Orange County. The trip will take place on January 9, 2023. Board approval is requested to send thirty-eight students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **boys varsity wrestling team** to travel overnight to the **wrestling tournament** to be held at **Santa Ynez Union High School in Solvang, CA**. The trip will take place on January 13-14, 2023. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **music class** to travel overnight and out of the tri-county to the **California All State Music Education Conference (CASMEC)** to be held at the **Fresno Convention Center in Fresno, CA**, Fresno County. The trip will take place on February 15-19, 2023. Board approval is requested to send ten students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Anacapa Middle School is requesting permission to send students from their **music class** to travel overnight and out of the tri-county to the **California All State Music Education Conference (CASMEC)** to be held at the **Fresno Convention Center in Fresno, CA**, Fresno County. The trip will take place on February 16-19, 2023. Board approval is requested to send six students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send students from their **Journalism class** to travel overnight and out of the tri-county to a **conference** to be held at **Hilton San Francisco in San Francisco, CA**, Orange County. The trip will take place on April 19-23, 2023. Board approval is requested to send thirty-five students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by commercial rail. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **music class** to travel overnight and out of the tri-county to a **Music Nationals Adjudication trip to be held in Boston, Massachusetts**. The trip will take place on April 19-24, 2023. Board approval is requested to send eighty students and ten chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by Santa Barbara Air Bus to LAX and Southwest Airlines. All required paperwork will be on file at the school before departure.

Montalvo Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Camp Whittier in Santa Barbara, CA**. The trip will take place on May 9-12, 2023. Board approval is requested to send sixty-two students and twelve chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Sunset Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Brandeis-Bardin in Simi Valley, CA**. The trip will take place on May 9-12, 2023. Board approval is requested to send thirty-eight students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Juanamaria Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Brandeis-Bardin in Simi Valley, CA**. The trip will take place on May 9-12, 2023. Board approval is requested to send seventy-two students and eight chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure

Dr. Greg Bayless, Assistant Superintendent, Educational Services

20. CONSENT - HUMAN RESOURCES - Certificated

20.a [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.b [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.c [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.d [Approval of Administration's Recommendation of Employment Status Changes for 22-23 School Year](#)

It is recommended that the Board approve Administration's recommendation to change employment status for the employees attached, from Temporary status to Probationary status. This change will be effective retroactive to the first day of the individual's employment in the 2022-2023 school year.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21. CONSENT - HUMAN RESOURCES - Classified

21.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its November 16, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

21.b [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

22. CONSENT - BUSINESS SERVICES

22.a [Ratification of Purchase Orders, Contracts, and Checks - Limited](#)

For the following period, the items attached are part of the limited consent items and will be pulled as a separate item to allow board members to abstain from voting on these items per request. All reasonable effort has been made to ensure that the attached list is complete per request.

Period: November 1, 2022 to December 6, 2022

Purchase Orders:	\$1,599.00
Change Orders:	\$0.00
Grand Total:	\$1,599.00

Period: November 1, 2022 to December 6, 2022

Checks:	\$1,599.00
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Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

22.b [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: November 1, 2022 to December 6, 2022

Purchase Orders:	\$1,979,353.34
Change Orders:	\$903,891.22
Grand Total:	\$2,883,244.56

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

22.c [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: November 1, 2022 to December 6, 2022

Dr. Antonio Castro, Superintendent; Ms. Anna Campbell, Director, Fiscal Services

22.d [Permission to Solicit Bids for C3-24 Pacific HS Temporary Portables](#)

This project consists of the installation of two temporary portable classrooms and associated site work at Pacific H.S. Funds will be derived from Developer Fees for for this project. Permission to solicit bids is requested.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.e [Permission to Solicit Bids for C4-24 CalSHAPE Plumbing at Various Sites](#)

This project consists of replacement of plumbing fixtures at school sites. Funds will be derived from the CalSHAPE grant program. Permission to solicit bids is requested.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.f [Permission to Solicit Bids for C5-24 CalSHAPE HVAC Maintenance at Various Sites](#)

This project scope includes maintenance to existing HVAC units, minor repair to HVAC systems and installing CO2 sensors. Funds will be derived from CalSHAPE grant program for for this project. Permission to solicit bids is requested.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.g [Ratification of Change Orders](#)

The following change orders are related to current or continuing projects throughout the District. Additional details for each change order request are attached.

Project	C/O #	Vendor	Total Add'l Cost	Total Project Cost
Mound Fire Reconstruction	4	Ardalan	\$28,409.60	\$1,442,186.91
Roofing at Various Sites - #1 Cabrillo/Juanamaria	1	Commercial Roofing	\$25,035.16	\$525,656.16
Roofing at Various Sites - #2 E.P. Foster	1	Best Contracting	\$26,374.12	\$331,485.12
ATLAS K-8 Conversion	4	Tomar Construction	(\$3,564.10)	\$905,784.11

Ratification of the listed change orders are requested at this time.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.h [Notice of Completion for C6-23 Roofing at Various Sites - EP Foster Annex](#)

This contract was awarded to Best Contracting in the amount of \$305,111. Change Orders have increased this amount to \$331,485.12. This contract has been completed, inspected and found satisfactory.

It is recommended that the Board approve the filing of the Notice of Completion for this project with the County Superintendent of Schools. Approval of the Notice of Completion is requested at this time.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.i [Notice of Completion for C2-23 ATLAS K-8 Conversion](#)

This contract was awarded to Tomar Construction in the amount of \$866,270.00. Change Orders have increased this amount to \$905,784.11.

This contract has been completed, inspected and found satisfactory. It is recommended that the board approve the filing of the above notice of completion with the County Superintendent of Schools.

Approval of the above item is requested at this time.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.j [Award of Construction Management Contract for C1-24 Fencing at Various Sites](#)

The Proposals were received on November 14, 2022. Qualifications and fee schedules were received and interviews were conducted from the Construction Management firms as listed below:

Cumming
Balfour Beatty
Omni (declined interview due to staffing shortage)
Bernards

Approval is requested to award the Construction Management contract for C1-24 Fencing at Various Sites to the most qualified firm, Balfour Beatty.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.k [Permission to solicit bids for C2-24 Juanamaria HVAC](#)

This project consists of the installation of heating, ventilation and air conditioning equipment at Juanamaria Elementary Schools. Funds will be derived from ESSRR Funds for this project.

Permission to solicit bids is requested.

Dr. Antonio Castro, Superintendent; Ms. Terri Allison, Director, Facilities

22.l [Will Rogers Elementary School "We Are the Change" Mural](#)

Will Rogers Elementary School is requesting consideration to paint a mural. The mural will display all-recycled materials to help promote recycling and inspire clean-up efforts, and is an Eagle Scout project for Troop 1808. The mural will be on the wall of Building D, on the outdoor courtyard. This project has been coordinated with the Facilities Services Department and will be funded by donations and outside fundraising.

Approval of this mural project is requested.

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Vanessa Perez, Principal, Will Rogers Elementary School

23. CONSENT - SUPERINTENDENT

23.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for October 13, 2022 revised
- Regular Board of Education Meeting Minutes for November 13, 2022

24. BOARD REPORTS

25. COMING EVENTS

26. FUTURE BOARD ITEMS

- Board Travel & Expenses - January
- Emergency Preparedness - March

27. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

28. CLOSED SESSION

29. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe____, Peterson____, Callahan ____, Dannenberg____, Rodriguez ____