

REGULAR PERSONNEL COMMISSION MEETING
December 14, 2022

The Personnel Commission holds their meetings on the third Wednesday of each month at 4:30 p.m. unless otherwise noticed.

The Personnel Commission may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

PUBLIC ACCESS/COMMENTS

In accordance with Governor Newsom's Executive Order N-29-20 regarding COVID-19, members of the public will continue to have the right to observe the public meeting via <https://us02web.zoom.us/j/83122276033> and submit public comment in writing at Classifiedhr@venturausd.org or live (real-time) public comment via the Zoom Platform. Both written and live public comment requests are available for Closed Session agenda items and regular session agenda items.

Written public Comment requests will be accepted for a 24-hour period ending one hour prior to the start of the Opening Procedure of the meeting, (no later than 3:30pm on Wednesday, December 14, 2022). All written public comment received via the designated email address, referenced above, will be provided to the Personnel Commission prior to the start of the meeting for review. The written public comment will not be read or summarized, but will be made part of the minutes of the Personnel Commission meeting. ANY WRITTEN PUBLIC COMMENT RECEIVED BEFORE OR AFTER THE 24 HOUR PERIOD WILL NOT BE PROCESSED. If giving a live public comment, the public must use the "raise hand" function of the Zoom webinar at the time of the item they wish to comment on, including general public comment agenda item or other agendized items. Those attending via phone call, which does not allow the raise hand function, will be unmuted at the beginning of the Public Comment agendized item and asked if they have a public comment to share now or for a subsequent individual agendized item. Public comments are limited to three minutes.

In the event of a service disruption that prevents broadcasting the audio portion of the meeting, or in the event of a disruption within the local agency's control that prevents public comment for members of the public using the call-in option or internet-based option, the Personnel Commission will stop the meeting and take no further action on agenda items until public access is restored.

POSTING INFORMATION

The agenda for the special Personnel Commission meetings will be posted 24 hours in advance. The Personnel Commission Agenda is posted at the following location:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.

**PERSONNEL COMMISSION
REGULAR MEETING AGENDA – DECEMBER 14, 2022**

Public Access

Public Streaming of the Personnel Commission Meeting at

<https://us02web.zoom.us/j/83122276033>

- A. CALL TO ORDER - 4:30 P.M.
- B. ADOPTION OF AGENDA
- C. Adoption of Resolution #22-04, Personnel Commission's Authority to Hold Virtual Meetings Pursuant to AB 361
- D. APPROVAL OF MINUTES
 - November 16, 2022
- E. PUBLIC COMMENTS

Public comments are welcomed by the Personnel Commission within reasonable meeting time considerations in order to conduct the District's business. During this time, the Chair of the Commission may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. Persons wishing to address the Personnel Commission should complete a "speaker form" and turn it into the recording secretary. The Personnel Commission is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing.
- F. INFORMATION ITEMS
 - 1. VESPA Report
 - 2. Director's Report
 - 3. Recruitment & Selection: Hiring Update
 - 4. Next Regular PC Meeting: January 18, 2023

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F. ACTION AGENDA ITEMS

1. Annual Organization of the Personnel Commission – Election of Officers
At this time, the Personnel Commission will select a Chair and Vice-Chair for 2023
2. Revisions to Personnel Commission Rules and Regulations, Section 150.16 (Leaves of Absence Without Pay) – First Reading

G. CONSENT AGENDA ITEMS

1. Personnel Transactions Report

H. COMMISSION COMMENTS — No official action will be taken.

I. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release - Government Code §54957(b)

J. REPORT OF ACTION TAKEN IN CLOSED SESSION

K. ADJOURNMENT

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