

How does Frontline work?

[How do I accept a job to substitute?](#) internet vs phone?

- 90% of jobs are accepted by logging into AESOP at www.aesoponline.com or using the Frontline Education mobile app.
 - Jobs are visible 3 months in advance by internet
- 10% of jobs are accepted by the AESOP phone calls.
 - AESOP starts calling 2 days in advance. Example: For a Thursday position, AESOP will call Tuesday evening, Wednesday evening, and Thursday morning.
 - AESOP will call substitutes starting at 5:30 a.m. through 9:30 p.m., unless specified otherwise by sub. If calls are restricted, it is highly recommended to login several times a day as positions are created every minute of the day.
 - Please create a contact in your phone to recognize the AESOP phone number (800.942.3767).
 - If you have a missed call from AESOP, please login to www.aesoponline.com asap to accept or reject that job as soon as possible.
- Please do not ignore a position. If a position does not interest you, reject the position or reject all positions for the day.

- To avoid duplicating efforts of AESOP and building secretaries, please log into AESOP by 7:00 each school day to look at available jobs and either accept and reject that position.
- If there is a day (or days) you are not available to work, please use the non-work day feature in AESOP so you will not be called by AESOP or the building secretary.