



BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM #122
MONDAY -- December 12, 2022 -- 5:45 PM

Regular Board Meeting

- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
 - 2.2 Board Education
The Board Education Opportunity is a 15-minute segment that allows our Board to receive an educational snippet of what is happening in our District.
 - 2.3 Recognition and Awards
 - [2.3.1](#) 2022 AA Volleyball All-State Individual
 - [2.3.2](#) 2022 AA Soccer State Championship Team, All-State Individuals, and Eastern AA Players of the Year
 - [2.3.3](#) Model Professional Learning Community at Work Recognition for Hawthorne Elementary School
 - [2.3.4](#) Montana All-State Band, Choir, and Orchestra
 - [2.3.5](#) 2021 Certificate of Achievement for Excellence in Financial Reporting
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
 - [3.1.1](#) Consider approval of revisions to District Policy #2413: Credit Transfer and Assessment for Placement
 - 3.2 Minutes
 - [3.2.1](#) Consider Approval of Board Meeting Minutes
 - 3.3 High School District
 - [3.3.1](#) Consider Approval of High School Out of State Field Trips
 - [3.3.2](#) Consider Approval of Transportation Bus Route Change
 - 3.4 Both Districts
 - [3.4.1](#) Consider Approval of Personnel Actions
 - [3.4.2](#) Consider Approval of Financial Reports, Warrant Approval, and Donations
 - 3.5 Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
 - 4.2 High School District
 - 4.3 Elementary District
5. **Board Discussion**
- 5.1 Policy 1st Reading
 - 5.2 Committee Reports
 - [5.3](#) Legislative Update
 - [5.4](#) 2023-28 Pupil Transportation Contract Structure
 - [5.5](#) Board Budget Committee Preliminary Recommendations Discussion
6. **Public Comment on Non-Agenda Items**
Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any

7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

_____ ADJOURN

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
 - (i) quarreling, challenging to fight, or fighting;
 - (ii) making loud or unusual noises;
 - (iii) using threatening, profane, or abusive language;
 - (iv) rendering vehicular or pedestrian traffic impassable;
 - (v) rendering the free ingress or egress to public or private places impassable;
 - (vi) disturbing or disrupting any lawful assembly or public meeting;
 - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
 - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
 - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
 - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
 - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
 - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
 - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
 - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date:	December 12, 2022
Category:	Recognition and Awards
Agenda Item #:	2.3.1
Originated By:	Mark Ator, Activities Director
Others Involved:	Erika Gustavsen - GHS Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
2022 AA Volleyball All-State Individual

Fiscal Impact:
N/A

Recommendation:
It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Gallatin High Volleyball team qualified for the 2022 State AA Volleyball Quarterfinals; and

WHEREAS: Earning 1st Team All-State honors was Karsen Breeding of Gallatin High School;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Karsen Breeding, 2022 AA Volleyball All-State Individual.



Meeting Date:	December 12, 2022
Category:	Recognition and Awards
Agenda Item #:	2.3.2
Originated By:	Mark Ator, Activities Director
Others Involved:	Hunter Terry, BHS Boys Head Coach; Michael Furstenberg, GHS Boys Head Coach; Erika Cannon, BHS Girls Head Coach; Joel Ganey, GHS Girls Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
2022 AA Soccer State Championship Team, All-State Individuals, and Eastern AA Players of the Year

Fiscal Impact:
N/A

Recommendation:
It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High and Gallatin High Boys and Girls Soccer teams qualified for the 2022 AA State Playoffs; and

WHEREAS: The Gallatin High Girls Soccer team finished 1st in the State; and

WHEREAS: Gallatin High's Olivia Collins was named the Eastern AA Conference Girls Player of the year and Bozeman High's Torren Hill was named the Eastern AA Conference Boys Player of the year; and

WHEREAS: Earning 1st Team All-State honors were:

<u>Bozeman High:</u>	<u>Gallatin High:</u>
Lucy Al-Chokhachy	Indigo Andresen
Aiden Edwards	Oliver Boettcher
Cooper Hartshorn	Olivia Collins
Torren Hill	Dylan Nelson
Karly Jordan	Natalie Sippos
Casper Lemley	
Oliver Olsen	
Aidan Roos	
Ursula Vlases	

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2022 Gallatin High Girls AA State Championship team: Indigo Andresen, Madeline Andresen, Sophine Archer, Isla Bute, Madison Campos, Olivia Collins, Isabella Donaghey, Brooke DuCharme, Grace Emmert, Auna Flohr, Caris Follett, Riley Foran, Harper Hyslop, Tessa Scott, Natalie Sippos, Averi Smith, Emery Streets, Lyla

Streets, Sophie Switzer, and Kira Tsukamoto; Bozeman High All-State Individuals: Lucy Al-Chokhachy, Aiden Edwards, Cooper Hartshorn, Torren Hill, Karly Jordan, Casper Lemley, Oliver Olsen, Aidan Roos, Ursula Vlasses; Gallatin High All-State Individuals: Indigo Andresen, Oliver Boettcher, Olivia Collins, Dylan Nelson, and Natalie Sippos; and Eastern AA Conference Players of the year: Olivia Collins, Gallatin High and Torren Hill, Bozeman High.



Meeting Date:	December 12, 2022
Category:	Recognition and Awards
Agenda Item #:	2.3.3
Originated By:	Marilyn King and Mike Van Vuren, Deputy Superintendents
Others Involved:	Cate Suit, Hawthorne Principal; The entire Hawthorne Education Team

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Model Professional Learning Community at Work recognition for Hawthorne Elementary School

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Professional Learning Communities (PLCs) are schools and districts that engage in an ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve; and
- WHEREAS: PLCs operate under the assumption that the key to improved learning for students is continuous job-embedded learning for educators; and
- WHEREAS: The three big ideas that drive the work of the PLC process are:
- A focus on learning;
 - A collaborative culture and collective responsibility; and
 - A results orientation; and
- WHEREAS: Hawthorne Elementary School has met the criteria for model Professional Learning Community status;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor the education team at Hawthorne Elementary School for their commitment to the PLC process and Hawthorne's clear evidence of student learning.



Meeting Date:	December 12, 2022
Category:	Recognition and Awards
Agenda Item #:	2.3.4
Originated By:	Marilyn King and Mike Van Vuren, Deputy Superintendents
Others Involved:	Andrew W. Loftus, Director of Fine Arts Dan Mills, Principal Bozeman High Erica Schnee, Principal Gallatin High

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Montana All-State Band, Choir, and Orchestra students.

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Members of the Bozeman High and Gallatin High School Band, Choir and Orchestra have excelled as musicians through their hard work, dedication, and talent; and
- WHEREAS: Through competitive recorded auditions they were selected as members of the Montana All-State Band, Choir, and Orchestra, and were recognized during the Annual MHSA All-State Festival held in Bozeman October 20-21, 2022;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor:

Bozeman High School BAND - Kelly Berdahl, Director

Calvin Andrews	Mae Turoski*
Iris Chu	Benjamin Wilson*
Kiersten Schaeffer	

*BHS BAND students who made the All-State Orchestra

Bozeman High School CHOIR - Jacob Malczyk, Director

Dakota Baylor-Beierle	Zachary Malczyk
Lilly Brown	Ephraim Mortenson
Makena Carlson	Oak Sullivan
Jonah Daniels	Mimi Weber
Isabel Holtmeyer	Ben Wheeler
Orin Lorenz	Olivia Yochim

Bozeman High School ORCHESTRA - Michael Certalic, Director

Solveig Anderson	Yuka Irizarry
Amelia Frisque	Florentin Kunze
Hannah Gibson	Valentin Kunze
Felix Guggenheim	Elizabeth Madsen
Coulter Harris	Jackson Matney-Baggett
Maia Huddleston	Meghan Schaeffer

Gallatin High School BAND - Jeffrey Ruffcorn, Director

Kei Braun	Esther Chen
William Carlson	Owen Schultz

Gallatin High School CHOIR - Michelle Maurer, Director

Haley Aippersbach

Gallatin High School ORCHESTRA - Michael Certalic, Director

Laszlo Baumgardner	Alexander Schoep
Aunastasia Grayl	Elijah Stewart
Pranshu Krishna	Reece Stone
Samantha Mayr	Kamara Wilbur
Jacqueline Santiglia	Selena Wilbur
Maya Schmitz	



Meeting Date:	December 12, 2022
Category:	Recognition and Awards
Agenda Item #:	2.3.5
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	RJ Tvedt, Former Accounting Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

2021 Certificate of Achievement for Excellence in Financial Reporting

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: The Governmental Finance Officers Association (GFOA) awards a Certificate of Achievement for Excellence in Financial Reporting to government units whose annual comprehensive financial reports achieve the highest standards in governmental accounting and financial reporting; and
- WHEREAS: The attainment of this award represents a significant accomplishment by the district and its management; and
- WHEREAS: Bozeman School District received the award for our FY 2021 Annual Comprehensive Financial Report (ACFR); and
- WHEREAS: This is the 33rd consecutive year Bozeman School District #7 has received the award; and
- WHEREAS: Former District Accounting Supervisor RJ Tvedt was the primary person responsible for overseeing the completion of the ACFR;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor RJ Tvedt and the entire Business Services staff for continuing the excellence in governmental accounting and financial reporting.



Meeting Date:	December 12, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.1.1
Originated By:	Marilyn King and Mike Van Vuren, Deputy Superintendents
Others Involved:	Casey Bertram, Superintendent

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider proposed revisions to District Policy #2413 - Credit Transfer and Assessment for Placement

Facts:

1. First reading of the proposed revisions occurred on November 14, 2022.

Discussion:

1. Upon regular review of policy, it was noted that this policy needs additional clarification regarding the process to evaluate credit and make course placement decisions upon transfer.
2. The addition of the following wording, "Consider other demonstrations of proficiency that align with current credit earning practices," will allow consistency in the application of District Policy #2413, Credit Transfer and Assessment for Placement, and District Policy #2410, High School Graduation Requirements, and provides a pathway to evaluate credit in addition to seat time.

Superintendent's Recommendation:

It is recommended that the Board of Trustees adopt the proposed revision.

Other Alternatives:

1. Do not approve the recommendation and request an alternative revision.

INSTRUCTION

Policy 2413

Credit Transfer and Assessment for PlacementGrades 9-12

Requests for transfer of credit or grade placement from any non-accredited, nonpublic school will be subject to examination and approval before being accepted by the District. This will be done by the school counselor or principal or, in the case of home schools, by a credit evaluation committee consisting of a counselor, a staff member from each subject area in which credit is being requested, and a school principal.

The credit evaluation committee will:

1. Document that a student has spent approximately the same number of classroom hours in home school as would have been spent in a regular class in the District;
2. Document that a student followed a curriculum essentially similar to that of a course for which credit is requested;
3. Document that in the event of a credit request in a lab, industrial arts, or music course, equipment and facilities were sufficient to meet required learning activities of the course;
4. Consider if a student has satisfactorily passed, in all courses in which a final exam normally is given, a final exam prepared and administered by a staff member in the District.
5. **Consider other demonstrations of proficiency that align with current credit earning practices.**

The District will give credit only for home schools which have met all requirements as specified in Montana law. Credit from home schools will be accepted only when a like course is offered in the District.

The school transcripts will record courses taken in home schools or non-accredited schools by indicating title of the course, school where the course was taken, and grade.

Grades 1-8

Requests from parents of students in non-accredited, nonpublic schools for placement in the District school system will be evaluated by an assessment-for-placement team. That team will include:

1. A school principal;
2. One (1) teacher of the grade in which the student is being considered for enrollment; and
3. One (1) counselor (grades 6-8 only).

The assessment-for-placement team will cause the District-adopted norm-referenced test and/or the end-of-the-year subject-matter test to be administered and scored. The assessment-for-placement team will take into account the following in its recommendation for grade placement:

1. Documentation that the non-accredited, nonpublic school has provided a comparable number of hours as the child would have attended in a public or private school;
2. That the child followed a similar curriculum as would have been provided in an accredited public or private school;
3. That the result of the end-of-the-year test indicates the student has mastered most prerequisite skills; and
4. That the child achieved an NCE score of forty (40) or above on the Standard Achievement Test.

Parents of students in home schools are encouraged to maintain a log documenting dates of instruction, content of instruction, amount of time spent on that instruction, scores on tests, and grades in all activities.

The District is not obligated to provide instructional materials for other public or private schools.

If a parent or guardian is not in agreement with the placement of the child, he/she may request a hearing before the Board.

Legal Reference:	§ 20-5-110, MCA	School district assessment for placement of a child who enrolls from a nonaccredited, nonpublic school
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Policy History:

Adopted on: 11/24/1986

Revised on: 7/24/1989, 5/14/1990, 1/14/2002, 1/26/2004, 6/11/2007, 7/14/2008, 4/26/2019, 12/14/2020, 4/25/2022



Meeting Date:	December 12, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.2.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Board Meeting Minutes

Facts & Discussion:

1. Minutes of the [November 14, 2022](#) Regular Board Meeting
2. Minutes of the [November 8](#) and [November 29, 2022](#) Board Luncheons..
3. Minutes of the [November 7](#), [November 8](#), [November 9](#), [November 11](#), and [November 16, 2022](#) Committee Meetings.
4. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [11-14-2022](#), Board Luncheons on [11-08-2022](#) and [11-29-2022](#), and Committee Meetings on [11-07-2022](#), [11-08-2022](#), [11-09-2022](#), [11-11-2022](#), and [11-16-2022](#).

Other Alternatives:

1. Do not approve the recommendation and request administration to propose changes.



Meeting Date:	December 12, 2022
Category:	Action Item - Consent Item - High School District
Agenda Item #:	3.3.1
Originated By:	Marilyn King and Mike Van Vuren, Deputy Superintendents
Others Involved:	High School Principals, Director of Music and Fine Arts

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of High School Out of State Field Trips

Facts & Discussion:

1. On an annual basis, the Board receives a list of possible high school field trips. Because some out-of-state trips are determined as a result of competitions it is difficult to provide advance estimates and exact locations for all trips listed.
2. In the past, this agenda item has included both middle and high school trips. Discussions are currently occurring regarding middle school out-of-state field trips and may be brought to the Board at a later date.

Bozeman/Gallatin High School

Senior Trip to Lagoon, Utah or Silverwood, Idaho

BPA trip to Nationals for qualifying finalists

Science Olympiad qualifiers to Nationals

Close Up trip to Washington D.C.

Wildlife Management class to Yellowstone Park

National Forensics qualifiers to Nationals

Speech and Debate to non-MHSA competitions

Yearbook and Newspaper trip(s) to regional/national competition

World Language trips out of the country and for language contest winners

Co-curricular out of country field trip for Adv. Biology

DECA trip to Nationals for finalists

HOSA trip to regional competitions

Various trips for Band, Orchestra, and Choir

Trouble Shooter qualifiers to Nationals

VICA qualifiers to Nationals

Art Trip

Vo-Tech site visits

Student Council national convention

Athletic trips for non-MHSA competition

Congressional Youth Leaders to Wash. D.C.

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended that the 2023-24 high school school trips be approved as submitted with the understanding that trips may be canceled or postponed at the discretion of the district or trip organizer.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	December 12, 2022
Category:	Action Item - Consent - High School District
Agenda Item #:	3.3.2
Originated By:	Mike Waterman, Executive Director of Business & Operations
Others Involved:	Douglas Kellie, Transportation Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Transportation Bus Route Change

Facts:

1. Board and Transportation Committee approval is required for all bus routes, Individual Transportation Contracts, and out-of-district transportation agreements.
2. On July 11, 2022, the Board approved the initial 2022-23 home-to-school transportation routes.
3. According to our contract with First Student, bus routing is the responsibility of the contractor, subject to District approval. First Student reconfigures routes as needed to accommodate students entering and exiting the District..
4. The District pays First Student on a per-route basis.
5. Under Montana law, districts receive a per-mile reimbursement for distances traveled by home-to-school buses. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Transportation costs in excess of the reimbursement amounts are funded by local taxpayers.
6. First Student and the District continue to adjust routes for better efficiency and to accommodate student changes.
7. The proposed change will result in a net increase of 9 route miles per day. The new route (35 midday) is needed to meet a student's IEP requirement. Since the route will only serve one student, route details are available through the District Transportation Office to protect that family's privacy.

Fiscal Impact:

Estimated \$19,307, paid from the District Transportation Fund. The District's 2022-23 per-mile reimbursement from the County and State will increase by an estimated \$1,865 as a result of the mileage increase.

Discussion:

Gallatin County Transportation Committee approval is also required for all of these changes. Pending Board passage on December 12, we will seek this approval at the Committee's next meeting.

Superintendent's Recommendation:

It is recommended the Board approve the 2022-23 bus route changes as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date: December 12, 2022

Category: Action Item - Consent - Both Districts

Agenda Item #: 3.4.1

Originated By: Pat Strauss, Director of Human Resources

Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Personnel Actions

Facts:

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

Fiscal Impact:

Noted on report

Superintendent's Recommendation:

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

Other Alternatives:

1. Do not approve the recommendation and request administration to propose changes.

**Bozeman Public Schools
Human Resources**

December 12, 2022

REQUIRES BOARD ACTION

Confirmation of Employment (Classified)

Name	Position	Level/Step	Effective	Hourly Rate
Brandon, Dana	SPED PARA, .875 FTE, MDLK, 9.25 mos.	SPED D05	12/5/2022	\$17.63
Court, Julia	SPED PARA, .3375 FTE, SPED Temp PARA, .0875 FTE, DTC1, 9.25 mos.	SPED D01	11/10/2022	\$16.45
Dedycker, Keevon	Custodian, .50 FTE, HAWT, 12 mos.	G05	12/1/2022	\$19.79
Esparza, Anavel	Enrollment Secretary, 1.0 FTE, WILL, 12 mos.	H05	12/12/2022	\$20.07
Kattell, Jacob	Before/After School PARA, .375 FTE, HAWT, 9.25 mos.	B01	11/29/2022	\$15.45
Mattox, Chantelle	Custodian, .50 FTE, HAWT, 12 mos.	G05	11/21/2022	\$19.79
Wheeler, Marion	College & Career Center Coordinator, 1.0 FTE, BHS, 9.5 mos.	F05	12/7/2022	\$18.86

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Gullickson, Hannah	Running Start Teacher, 1.0 FTE, WHIT	FMLA	5/1/23 - 6/9/23

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Carter, Kaitlen	Guidance Counselor, 1.0 FTE, BA(M)+75, Step 1, \$10,018.67, HAWT	Resignation	10/7/2022	1.7 mos.

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Bush, Matthew	Roving Custodian, 1.0 FTE, G03, \$19.02/hr., FAC, 12 mos.	Resignation	11/16/2022	2.3
Chamberlain, Sandra	Enrollment Secretary, 1.0 FTE, G11, \$22.38/hr., ASPT, 12 mos.	Retirement	12/30/2022	6.45
Frey, Justine	Custodian, .50 FTE, G05, \$19.79/hr., MDLK, 12 mos.	Resignation	11/15/2022	3.8
Jones, Richard	Elementary PARA, .9375 FTE, B01, \$15.45/hr., IRVG, 9.25 mos.	Resignation	12/2/2022	3.2 mos.
Kramer, Paisley	Transportation PARA, .0625 FTE, B02, \$15.76/hr., SPED PARA, .75 FTE, SPED D02, \$16.78/hr., EMDI, 9.25 mos.	Resignation	12/16/2022	6.25 mos.
Lowe, Jane	FS Specialist, .6875 FTE, FB5, \$18.94/hr., GHS, 9.25 mos.	Resignation	11/7/2022	1.8 mos.
Montour, Mallory	Before/After School PARA, .3438 FTE, B01, \$15.00/hr., IRVG, 9.25 mos.	Resignation	6/9/2022	4.3 mos.

Changes and Revisions in Contracts (Certified)

Name	From	To	Effective	Reason
Conwell, Jennifer	Elementary Teacher, 1.0 FTE, BA, Step 4, \$48,322, HYL T	Behavioral Support Specialist, 1.0 FTE, BA, Step 4, \$48,322, HYL T	11/3/2022	Internal Transfer
McHugh, Joseph	Spanish Teacher, 1.0 FTE, BA+45, Step 7, \$57,854, GHS	Spanish Teacher, 1.0 FTE, BA(M)+45, Step 7, \$60,502, GHS	8/24/2022	Step Up
Mitchell, Katie	MS Teacher, 1.0 FTE, BA(M)+60, Step 12, \$69,240, CJMS	MS Teacher, 1.0 FTE, BA(M)+75, Step 12, \$71,049, CJMS	8/24/2022	Step Up

**Bozeman Public Schools
Human Resources**

December 12, 2022

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Condon, Esther-Alexandria	Overflow PARA, .875 FTE, Non Unit, \$15.00/hr., IRVG, 9.25 mos.	Elementary PARA, .9375 FTE, B02, \$15.76/hr., IRVG, 9.25 mos.	12/5/2022	Change in Assignment(s), Increase in FTE/Hrs.
Duckworth, Kai	SPED PARA, .2875 FTE, SPED Temp PARA, .150 FTE, DTC1, SPED PARA, .70 FTE, SPED D02, \$16.78/hr., 9.25 mos.	SPED PARA, .2875 FTE, SPED Temp PARA, .1625 FTE, DTC1, SPED PARA, .6875 FTE, SPED D02, \$16.78/hr., 9.25 mos.	11/14/2022	Decrease in FTE/Hrs.
Hardin, Gloria	FS Cook III, .6563 FTE, FC14, \$21.73/hr., BHS, 9.25 mos.	FS Cook III, .7188 FTE, FC14, \$21.73/hr., BHS, 9.25 mos.	11/21/2022	Increase in FTE/Hrs.
Huntsinger, Nicole	FS Head Cashier, .78125 FTE, FC7, \$20.27/hr., BHS, 9.25 mos.	FS Head Cashier, .8125 FTE, FC7, \$20.27/hr., BHS, 9.25 mos.	9/11/2022	Increase in FTE/Hrs.
Johnson, Maia	FS Elementary Cook II, .25 FTE, WHIT, FS Specialist, .625 FTE, BHS, FB13, \$20.72/hr., 9.25 mos.	FS Specialist, .8725 FTE, FB13, \$20.72/hr., BHS, 9.25 mos.	11/21/2022	Termination of Assignment(s), Change of Assignment FTE/Hrs.
Locke, Kathryn	Running Start PARA, .675 FTE, SPED D03, \$17.12/hr., HYL, 9.25 mos.	Transportation PARA, .025 FTE, B03, \$16.08/hr., Running Start PARA, .675 FTE, SPED D03, \$17.12/hr., HYL, 9.25 mos.	10/3/2022	Additional Assignment(s), Increase in FTE/Hrs.
Mullen, Amy	Overflow PARA, .50 FTE, Non Unit, \$15.00/hr., EMDI, 9.25 mos.	Overflow PARA, .50 FTE, Non Unit, \$15.00/hr., Discretionary PARA, .125 FTE, B01, \$15.45/hr., EMDI, 9.25 mos.	12/5/2022	Additional Assignment(s), Increase in FTE/Hrs.
Rains, Nathan	Roving Custodian, 1.0 FTE, G04, \$19.40/hr., FAC, 12 mos.	Roving Custodian, .50 FTE, G04, \$19.40/hr., FAC, 12 mos.	11/7/2022	Decrease in FTE/Hrs.
Sullivan, Greer	FS Elementary Cook I, .625 FTE, FC4, \$19.10/hr., EMDI, 9.25 mos.	Transportation PARA, .125 FTE, B04, \$16.24/hr., FS Elementary Cook I, .625 FTE, FC4, \$19.10/hr., EMDI, 9.25 mos.	11/7/2022	Additional Assignment(s), Increase in FTE/Hrs.
Sullivan, Greer	Transportation PARA, .125 FTE, B04, \$16.24/hr., FS Elementary Cook I, .625 FTE, FC4, \$19.10/hr., EMDI, 9.25 mos.	Transportation PARA, .125 FTE, B04, \$16.24/hr., FS Elementary Cook I, .625 FTE, FC4, \$19.10/hr., Overflow PARA, .125 FTE, Non Unit, \$15.00/hr., EMDI, 9.25 mos.	11/14/2022	Additional Assignment(s), Increase in FTE/Hrs.

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Boettcher, Megan	Club - Art - CJMS (Longevity)	\$1,445.60	6	2022-2023
Boyle, Robert	Basketball - Boys - Asst. Coach - BHS (Longevity)	\$4,398.84	3	11/18/22 - 3/31/23
Brockhoff, Matthew	Basketball - Boys - 7th Gr - CJMS	\$1,390.00	6	10/24/22 - 12/16/22
Browne, Lacy	Cheer - Winter - Head Coach - BHS (.5)	\$3,366.27	2	11/18/22 - 3/31/23
Brumwell, Blake	Basketball - Boys - 8th Gr - CJMS	\$2,184.00	5	10/24/22 - 12/16/22
Bruschwein, Mark	Swimming - Asst. Coach - BHS/GHS	\$3,274.00	4	11/18/22 - 3/31/23
Carroll, Mona	Club - 8th Gr Student Council - CJMS (Longevity)	\$1,445.60	6	2022-2023
Chamberlain, Gordon	Club - Computer - SMS (Longevity)	\$795.96	7	2022-2023
Chamberlain, Gordon	Club - LEGO Robotics - SMS (Longevity)	\$2,467.92	5	2022-2023

**Bozeman Public Schools
Human Resources**

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REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Clark, Taylor	Club - 7th Gr Student Council - CJMS (Longevity)	\$1,445.60	6	2022-2023
Claxton, Michael	Basketball - Boys - Head Coach - GHS	\$6,756.00	1	11/18/22 - 3/31/23
Curey, Tanner	Club - DECA/BPA - BHS	\$3,274.00	4	2022-2023
Davis, Landon	Wrestling - Asst. Coach - BHS	\$4,073.00	3	11/18/22 - 3/31/23
Dellwo, Sean	Wrestling - Head Coach - BHS	\$5,958.00	2	11/18/22 - 3/31/23
Doe-Stephens, Aimee	Club - Science, Outdoors & Recreation - CJMS (Longevity)	\$1,501.20	6	2022-2023
Doombos, Kace	Club - Yearbook - SMS	\$1,390.00	6	2022-2023
Drake, Thomas "Tad"	Basketball - Boys - 8th Gr - SMS	\$2,184.00	5	10/24/22 - 12/16/22
Duncan, Adam	Intramurals - Winter - Boys 6th Gr Basketball - CJMS (.5) (Longevity)	\$1,234.00	5	11/1/22 - 12/16/22
Duncan, Adam	Intramurals - Winter - Girls 6th Gr Basketball - CJMS (.5) (Longevity)	\$1,234.00	5	1/31/23 - 3/10/23
Duncan, Allison	Intramurals - Winter - Boys 6th Gr Basketball - CJMS (.5)	\$1,092.00	5	11/1/22 - 12/16/22
Duncan, Allison	Intramurals - Winter - Girls 6th Gr Basketball - CJMS (.5)	\$1,092.00	5	1/31/23 - 3/10/23
Duncan, Allison	Club - 6th Gr Student Council - CJMS (Longevity)	\$1,501.20	6	2022-2023
Fabian, Lisa	Club - 6th Gr Student Council - SMS (.5)	\$695.00	6	2022-2023
Fasting, Jace	Basketball - Boys - Asst. Coach - GHS	\$4,073.00	3	11/18/22 - 3/31/23
Fisher, Heather	Club - Forensics - CJMS (Longevity)	\$1,501.20	6	2022-2023
Gilmartin, Siobhan	Swimming - Head Coach - BHS/GHS (Level 3 + \$500) (Longevity)	\$4,735.92	3	11/18/22 - 3/31/23
Guttormson, Margaret	Club - 8th Gr Student Council - SMS	\$1,390.00	6	2022-2023
Holmquist, Wes	Basketball - Girls - Head Coach - GHS (Longevity)	\$7,634.28	1	11/18/22 - 3/31/23
Holt-Seavy, Mica	Basketball - Boys - 7th Gr - CJMS	\$1,390.00	6	10/24/22 - 12/16/22
Hostettler, Troy	Basketball - Boys - Head Coach - BHS	\$6,756.00	1	11/18/22 - 3/31/23
Houston, Todd	Basketball - Boys - Asst. Coach - GHS (Longevity)	\$4,235.92	3	11/18/22 - 3/31/23
Jones, Devin	Basketball - Girls - Asst. Coach - BHS	\$4,073.00	3	11/18/22 - 3/31/23
Jordan, Karen	Club - Spanish - GHS (.5)	\$695.00	6	2022-2023
Katz, Avi	Club - Drama - CJMS (Longevity)	\$1,445.60	6	2022-2023
Laslovich, Nate	Wrestling - Head Coach - GHS (Longevity)	\$6,732.54	2	11/18/22 - 3/31/23
Lile, Jake	Club - All Class Officer Advisor - BHS	\$1,390.00	6	2022-2023
Lile, Jake	Club - Student Council & Class Advisor	\$2,184.00	5	2022-2023
Lingle, Bryce	Basketball - Boys - 8th Gr - CJMS	\$2,184.00	5	10/24/22 - 12/16/22
Luckett, Tiffani	Cheer - Winter - Asst. Coach - GHS (.5)	\$1,637.00	4	11/18/22 - 3/31/23
McKinney, Kori	Cheer - Winter - Asst. Coach - BHS (.5) (Longevity)	\$1,767.96	4	11/18/22 - 3/31/23
McHugh, Joseph	Club - Spanish - GHS (.5) (Longevity)	\$722.80	6	2022-2023
Mobley, Kati	Basketball - Girls - Head Coach - BHS	\$6,756.00	1	11/18/22 - 3/31/23
Mollgaard, Justin	Intramurals - Winter - Boys 6th Gr Basketball - SMS (.5)	\$1,092.00	5	11/1/22 - 12/16/22
Mollgaard, Justin	Club - Archery - SMS	\$1,390.00	6	2022-2023

**Bozeman Public Schools
Human Resources**

December 12, 2022

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Morgan, Riley	Club - Partners - GHS	\$1,390.00	3	2022-2023
Ottey, Chris	Club - Outdoors - SMS (Longevity)	\$2,358.72	5	2022-2023
Phillips, Sam	Soccer - Boys - Asst. Coach (Partial)	\$837.00	4	8/12/22 - 11/7/22
Ritter, Hunter	Wrestling - Asst. Coach - GHS	\$4,073.00	3	11/18/22 - 3/31/23
Roed, Jason	Basketball - Boys - Asst. Coach - GHS	\$4,073.00	3	11/18/22 - 3/31/23
Rooney, Tim	Club - Art - SMS (Longevity)	\$1,445.60	6	2022-2023
Ruud, Jonathan	Basketball - Boys - 7th Gr - CJMS	\$1,390.00	6	10/24/22 - 12/16/22
Sanchez, Isabell	Club - Knitting - SMS	\$737.00	7	2022-2023
Sandry, Dylan	Basketball - Boys - 8th Gr - SMS	\$2,184.00	5	10/24/22 - 12/16/22
Schumann, Marlene	Club - Forensics - SMS	\$1,390.00	6	2022-2023
Searles, Frances	Swimming - Asst. Coach - BHS/GHS (Longevity)	\$3,404.96	4	11/18/22 - 3/31/23
Sharpe, Emily	Club - Partners - BHS (.5)	\$695.00	6	2022-2023
Shaw, Ryan	Wrestling - Asst. Coach - GHS	\$4,073.00	3	11/18/22 - 3/31/23
Stanish, Josh	Basketball - Boys - 8th Gr - CJMS	\$2,184.00	5	10/24/22 - 12/16/22
Tabish, Brady	Basketball - Boys - 7th Gr - SMS	\$1,390.00	6	10/24/22 - 12/16/22
Thompson, L. Jim	Basketball - Boys - 7th Gr - SMS	\$1,390.00	6	10/24/22 - 12/16/22
Ulrich, Alison	Club - 6th Gr Student Council - SMS (.5)	\$695.00	6	2022-2023
Waldo, Danny	Intramurals - Winter - Girls 6th Gr Basketball - SMS (.5)	\$1,092.00	5	1/31/23 - 3/10/23
Waldo, Nicole	Intramurals - Winter - Girls 6th Gr Basketball - SMS (.5)	\$1,092.00	5	1/31/23 - 3/10/23
Watkins, Dennis	Basketball - Girls - Asst. Coach - GHS (Longevity)	\$4,602.49	3	11/18/22 - 3/31/23
Wearly, Logan	Cheer - Winter - Head Coach - GHS (.5)	\$2,979.00	2	11/18/22 - 3/31/23
Wesche, Abbey	Basketball - Girls - Asst. Coach - BHS	\$4,073.00	3	11/18/22 - 3/31/23
Wesche, Levi	Weight Room Supervisor - Winter - BHS (Longevity)	\$2,467.92	5	11/18/22 - 3/31/23
Wheeler, David	Basketball - Boys - Asst. Coach - BHS	\$4,073.00	3	11/18/22 - 3/31/23

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Advincula, Adrian	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Ator, Mark	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Berg, Chad	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Brown, Chanell	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Chvojka, Heather	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023

**Bozeman Public Schools
Human Resources**

December 12, 2022

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Clark, Lacy	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Conwell, Laura	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Dickerson, Will	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Duckworth, Kai	Homebound PARA - HS/ELEM - Up to 6 hrs./wk. - SPED (Hrly. Rate)	\$16.78		11/8/22 - 6/9/23
England, Shelby	Homebound Teacher - ELEM - Up to 3 hrs./wk. - SPED (Hrly. Rate)	\$34.00		11/8/22 - 6/30/23
Grissom, Gordon	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Hays, Sarah	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Helvik, Justin	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Holmquist, Wes	MTDA - Sports Officiating - Fall 2022 - Section 1 - GHS	\$4,227.54		Fall 2022
Houston, Todd	MTDA - MS Health - Fall 2022 - Section 1 - WHIT	\$1,865.08		Fall 2022
Jordan, Karen	Travel Stipend - 2 sites	\$325.00		2022-2023
King, Marilyn	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Laslovich, Katie	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Lee, Jessie	National Board Certification - Speech Path - SPED	\$2,000.00		2022-2023
Luedtke, Dacia	Department Head - Guidance - BHS	\$3,000.00		2022-2023
Luedtke, Dacia	Bridger Charter Academy Liaison - BHS	\$1,000.00		2022-2023
Maddock, Patricia	MTDA - English Language Arts 6A - Fall 2022 - Section 1 - GHS	\$1,492.06		Fall 2022
Mathias, Sarah	Homebound Teacher - HS - Up to 5 hrs./wk. - SPED (Hrly. Rate)	\$34.00		11/17/22 - 6/30/23
McClellan, Patrick	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
McDonald, Charles	Custodian Referral Incentive for Lucas Ramsey	\$100.00		10/26/2020

**Bozeman Public Schools
Human Resources**

December 12, 2022

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Mills, Dan	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Moreno, Ruben	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Nelson, Ryan	MTDA - Sports Officiating - Fall 2022 - Section 2 - BHS	\$2,611.13		Fall 2022
Rice, Nina	Additional .1 FTE at BA(M)+105, Step 10 - SPED	\$7,184.40		2022-2023
Schnee, Erica	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Skinner, Caitlin	MTDA - AP Language & Composition A - Fall 2022 - Section 1 - BHS	\$2,362.44		Fall 2022
Skinner, Caitlin	MTDA - English III A - Fall 2022 - Section 1 - BHS	\$3,481.50		Fall 2022
Skinner, Caitlin	MTDA - English III A - Fall 2022 - Section 2 - BHS	\$1,989.43		Fall 2022
Stark, Matt	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Strauss, Pat	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Suit, Cate	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Thompson, Lowell "Jim"	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Thompson, William	High School Additional Duties (\$1,800/mos.) - FAC	\$5,400.00		Sep - Nov, 2022
VanDyk, Randy	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Vanvelkinburgh, Cale	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Wallner-Drake, Amy	MTDA - Spanish/MS - (1SO) Fall 2022 - Section 4 - BHS	\$2,859.81		Fall 2022
Wallner-Drake, Amy	MTDA - AP Human Geography A - Fall 2022 - Section 1 - BHS	\$1,616.40		Fall 2022
Wallner-Drake, Amy	MTDA - IPC Government Full YR A - Grt. 1 - Fall 2022 - BHS	\$150.00		Fall 2022

**Bozeman Public Schools
Human Resources**

December 12, 2022

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Waterman, Mike	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023
Westphal, Jennifer	Year 2 COVID Learning Loss Stipend (Special Assignment Factor of .01285 x base pay of \$77,877)	\$1,000.00		2022-2023



Meeting Date:	December 12, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.2
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Julia Wayman, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of [Financial Reports](#), Warrant Listing and [Donations](#).

Facts & Discussion:

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. November 2022 warrants are as follows: Operational warrants were \$2,,117,244.48; net Payroll, taxes and deductions were \$6,196,787.96; Warrants disbursed for November 2022 were \$8,314,032.44.

Investment of District Funds in accordance with State law as of:	<u>Oct 31, 2022</u>
Gallatin County Investment Pool	\$ 2,178,299.26
First Interstate Bank Investment Pool	\$34,356,257.97
Nonexpendable Endowment (D.A. Davidson)	<u>\$902,127.43</u>
Total District cash and investments	<u>\$37,436,684.66</u>

Fiscal Impact:

Refer to attached report.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the [Financial Reports](#), warrant listing and [Donations](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	December 12, 2022
Category:	Discussion - Legislative Update
Agenda Item #:	5.3
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Legislative Update

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may affect the operation of the District.

This item supports the following LRSP Strategic Objective:
Goal Area #3: Community Engagement and External Relations
3.06 During the 2021 Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.



Meeting Date:	December 12, 2022
Category:	Discussion Item
Agenda Item #:	5.4
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

2023-28 Pupil Transportation Contract Structure

Facts:

1. The District currently contracts with First Student for the provision of pupil transportation services. Our current contract with First Student expires on June 30, 2023.
2. Bid specifications were prepared and advertised according to District policy and State law.
3. Ten contractors requested and/or received bid packets. Five contractors attended the mandatory pre-bid conference and three submitted bids.
4. The RFP included price requests for buses fueled by propane, diesel, and gasoline. An alternate proposal for partial electrification was also requested. A summary of the submitted bid prices is available [here](#).
5. Under Montana law, districts receive a per-mile reimbursement for distances traveled by home-to-school buses. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Transportation costs in excess of the reimbursement amounts are funded by a permissive levy on local taxpayers.

Discussion:

Administration is seeking informal Board feedback on two topics pertaining to the 2023-28 Pupil Transportation contract structure:

Propane vs. Diesel Fueled Buses

For the last 10 years (two contracts), First Student has used propane fueled buses to provide home-to-school transportation in Bozeman. For those two contracts, propane was the least expensive option. Propane also offers other benefits that our community seemed to enjoy: the buses are quieter, they perform well in cold weather, and offer environmental benefits over diesel buses. Diesel-fueled buses continue to improve and are more efficient than ever. This [fact sheet](#), provided by Durham School Services, compares the benefits of these two fuel sources.

With the most recent bids, propane is not the least expensive option for our apparent low bidder, Durham. All proposals are significantly more expensive than our current contract, but propane fueled buses would increase those amounts even further. The table below shows the 2022/23 Transportation Fund tax impacts currently and what those tax impacts would have been with the fuel option costs proposed by Durham:

- Current: \$14.11/yr/\$100,000 home
- Diesel Proposed: \$21.92/yr/\$100,000 home (\$7.81 increase)
- Propane Proposed: \$23.33/yr/\$100,000 home (\$9.22 increase)

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Regardless of the option selected, administration will work with the successful bidder to determine the extent to which partial fleet electrification makes sense for our District. The majority of the fleet will not be electric, however, so discussion around whether the benefits of propane justify their higher cost is needed.

Exception Request for Maximum Bus Age

To take advantage of safety and efficiency improvements and help ensure reliability, the District has historically required that contractors use buses that are ten years old or newer. This is an internal requirement, not one required by statute.

First Student has requested an exception to this requirement. Their proposal states, “As stated in the RFP, a bidder may suggest contractual language changes that would benefit the district. We would request that the district change the maximum age of a vehicle to be 14 years versus the 10 years listed in the RFP. As the current School Bus partner for Bozeman Public Schools, our buses run limited miles as we only operate a single tier with each bus. Most of the buses that we operate for other school districts service 2 to 3 tiers each morning and afternoon with a single bus which results in higher mileage. This is the main reason that we have maximum age requirements of 10 to 12 years there. Our buses in Bozeman have lower miles than average and our maintenance shop is a Lean Gold, and Blue Seal Certified shop. This rating is the highest excellence rating that a maintenance shop can achieve. By adjusting the maximum age limit of the buses to 14 years, the district would save substantially from the base bid that we have provided in our proposal. To ensure that we stayed in compliance with the RFP, we did not submit any additional pricing pages however we did want to highlight the savings that the district would save as it is very substantial. We are happy to discuss those potential savings options with the District.”

A price for this option has not been requested, but the Board may wish to obtain it if propane-fueled buses are preferred. Doing so may provide a lower cost to taxpayers, but it would also give First Student a significant—and arguably unfair—advantage in this process as the other bids have been opened and are public information. If the Board wishes to proceed in this direction, administration recommends the option for 14 year old buses be extended to all contractors to keep the field as level as possible.

Based on the Board’s feedback on these issues, the complete contract will come back for Board approval at the January 9, 2023 meeting.



Meeting Date:	December 12, 2022
Category:	Discussion Item
Agenda Item #:	5.5
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Board Budget Committee Preliminary Recommendations Discussion

Facts:

1. Bozeman Public Schools is proactively tackling a K-12 General Fund Budget structural imbalance.
2. The Board of Trustees has tasked the Board Budget Committee with developing recommendations to trim \$4.1 million from the \$57 million K-12 General Fund Budget. The General Fund Budget is a “people budget” and is 87% personnel.
3. A K-12 Board Budget Committee met from June 2022 - December 2022 to arrive at the list of preliminary recommendations for consideration of the BSD7 Board of Trustees. The committee details and transparent documentation of their work is [HERE](#). The committee used a facilitated consensus process and met nine times for a total of 22 hours.
4. A tentative timeline for discussion, community engagement, and action on this item is as follows:
 - a. Dec. 12, 2022: Preliminary recommendations shared with BSD7 Board of Trustees. Discussion Item Only - No Action Will Be Taken
 - b. Dec. 13 - Jan. 8: Multiple avenues for staff and community engagement via staff forums, community forums, and an online survey tool
 - c. Jan. 9: Final recommendations shared with BSD7 Board of Trustees - Anticipated Action Item
5. Preliminary budget reduction recommendations totaling \$4.1 million will be presented to Trustees and made available to the public at the Dec. 12, 2022 regular board meeting.

Discussion:

Superintendent is seeking informal Board feedback in the following areas:

1. Feedback regarding the list of recommended reductions and suggestions for additions or deletions.
2. Feedback regarding the planned community engagement activities and survey tool.



Meeting Date:	December 12, 2022
Category:	Reports
Agenda Item #:	7.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date: December 12, 2022

Category: Reports

Agenda Item #: 7.2

Originated By: Trustees

Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Bozeman School District 7

404 West Main

Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

**BOARD OF TRUSTEES****TERM**

Greg Neil -- Chair	2023
Tanya Reinhardt	2025
Lei-Ann Bertelsen	2024
Kevin Black	2023
Lauren Dee	2025
Douglas Fischer	2024
Gary Lusin	2024
Sandra Wilson	2024

EXECUTIVE CABINET**POSITION**

Casey Bertram	Superintendent
Chad Berg	Director of Special Education and Student Health
Lacy Clark	Director of Business Services
Marilyn King	Deputy Superintendent Instruction
Matt Stark	Director of Facilities
Pat Strauss	Director of Human Resources
Mike VanVuren	Deputy Superintendent Curriculum & Technology
Mike Waterman	Executive Director Business and Operations

Public comment can be submitted electronically to trustees@bsd7.org

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Equity Advisory Committee

Trustees

Lei-Anna Bertelsen

Long-Range Strategic Planning (LRSP)

Not Needed - 2022-2023

Long-Range Facilities Planning (LRFP)

Trustees

Kevin Black

Lauren Dee

Douglas Fischer

Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

Trustees

Tanya Reinhardt

Gary Lusin - Alternate

District Safety

Trustees

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

Trustees

Lei-Anna Bertelsen

Wellness Advisory Council (WAC)

Trustees

Gary Lusin

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget Committee

Trustees

Kevin Black

Douglas Fischer

Sandy Wilson

Gary Lusin - Alternate

9-12 MTSS/PLC Consensus

Trustees

Sandy Wilson

Greg Neil - Alternate

Certified (BEA) Negotiations

Trustees

Lei-Anna Bertelsen

Kevin Black

Lauren Dee

Gary Lusin - Alternate

Classified (CBEA) Negotiations

Trustees

Lei-Anna Bertelsen

Gary Lusin - Alternate

BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson

MTSBA Municipal Director and Delegates

Trustees

Gary Lusin - Director

Lei-Anna Bertelsen - Delegate

Tanya Reinhardt - Delegate

Sandy Wilson - Delegate

Greg Neil - Alternate

SCHOOL LIAISONS

Bozeman High School/Bridger Charter Academy

Sandy Wilson

Gallatin High School

Kevin Black

Chief Joseph Middle School

Lei-Anna Bertelsen

Sacajawea Middle School

Douglas Fischer

Emily Dickinson Elementary School

Gary Lusin

Hawthorne Elementary School

Tanya Reinhardt

Hyalite Elementary School

Lauren Dee

Irving Elementary School

Gary Lusin

Longfellow Elementary School

Tanya Reinhardt

Meadowlark Elementary School

Sandy Wilson

Morning Star Elementary School

Greg Neil

Whittier Elementary School

Greg Neil

Bozeman Online Charter School (BOCS)

Gary Lusin

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

BOARD OF TRUSTEES

- Greg Neil, Chair
- Tanya Reinhardt, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Lauren Dee
- Douglas Fischer
- Gary Lusin
- Sandra Wilson



Bozeman Public Schools Upcoming Board Meetings

December 12, 2022	Monday	Regular Board Meeting	5:45 PM
January 9, 2023	Monday	Regular Board Meeting	5:45 PM
*January 23, 2023	Monday	Special Board Meeting	5:45 PM
February 13, 2023	Monday	Regular Board Meeting	5:45 PM
*February 27, 2023	Monday	Special Board Meeting	5:45 PM
March 6, 2023	Monday	Regular Board Meeting	5:45 PM
*March 27, 2023	Monday	Special Board Meeting	5:45 PM
April 10, 2023	Monday	Regular Board Meeting	5:45 PM
*April 24, 2023	Monday	Special Board Meeting	5:45 PM
May 15, 2023	Monday	Regular Board Meeting	5:45 PM
*May 22, 2023	Monday	Special Board Meeting	5:45 PM
June 12, 2023	Monday	Regular Board Meeting	5:45 PM
*June 26, 2023	Monday	Special Board Meeting	5:45 PM

*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools
Upcoming Board Luncheons
12:00 PM - 1:30 PM**

January 3	Bozeman High School
January 17	Whittier
January 31	BoCS
February 7	Hawthorne
February 21	Morning Star
March 21	Irving
April 4	Meadowlark
April 18	Hyalite
May 2	Chief Joseph Middle School
May 9	Longfellow
May 23	Emily Dickinson



Bozeman Public Schools Calendar 2022-2023

PIR Dates & Conferences - No School

August 24-26	K-12 PIR Day
September 26	K-12 PIR Day
October 20-21	K-12 PIR Day
November 10-11	K-5 P/T Conferences
January 16	K-12 PIR Day
January 23-24	9-12 PIR Day
April 13	6-8 PIR Day
April 14	6-12 PIR Day
May 26	K-12 PIR Day
June 9	K-12 PIR Day

Holidays & School Closures- No School

September 5	Labor Day
November 23-25	Thanksgiving
December 19-30	Winter Break
January 16	Martin Luther King Jr.
February 20	President's Day
March 13-17	Spring Break
May 29	Memorial Day

Important Dates

August 29	School Begins 1-12
September 1	Kindergarten begins
January 18-20	HS Final Exams
June 3	HS Graduation!
June 8	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 20 June 8
6-8:	Trimester 1: November 18 Trimester 2: March 3 Trimester 3: June 8
9-12:	Period 1 - October 7 Period 2 - November 18 1st Semester - January 20 Period 1 - March 3 Period 2 - April 21 2nd Semester - June 8

JULY • 2022						
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MAY • 2023						
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JUNE • 2023						
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Revised: 05/20/2022

Please note that our individual schools might have additional important dates related to other school functions.
Please check with your local school for these dates and events.