

**TRUSTEES:**

Cassandra Shepherd, President  
Elizabeth Thompson, Clerk  
Jonathan Merriam  
Kathy Main  
Ryan Reece

**ADMINISTRATION:**

Trish Anderson, Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Regular Meeting of the Board of Trustees**

**AGENDA**

**December 12, 2022**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

**<https://hickmanschools-org.zoom.us/j/88091887336?pwd=UWFzM3RTUkEwRUlpMHlOK2Jybkgwdz09>**

**Meeting ID: 880 9188 7336**

**Passcode: Hickman1**

All documents related to open meeting agenda items, which have been provided to members of the Board of Trustees prior to the meeting, are available for examination at the Hickman Community Charter District Office, 13306 Fourth Street, Hickman, CA the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, excluding holidays.

The agenda and documents can be made available in appropriate alternative formats to persons with a disability. A request for these documents in an alternative format, or for other disability-related modifications or accommodations, including auxiliary aides or services, may be made by contacting Patti Angle at (209) 874-1816

**(Posted: 12/9/22 2:30 PM )**

**1.0 Call to Order at:**

**Members Present:**

- Cassandra Shepherd, President
- Elizabeth Thompson, Clerk
- Jonathan Merriam
- Kathy Main
- Ryan Reece

**Members Absent:**

**Late Arrivals:**

**Others Present:**

**2.0 Approval of Agenda**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**3.0 Closed Session -  
Called to Order at:**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**3.1 Employee Matters:** *(Government Code Section 54957)*

**Public Employee appointment, employment, performance evaluation,  
discipline/dismissal/release**

**3.2 Student Matters:** *(Government Code Section 54950)*

**3.3 Labor Negotiations:** *(Government Code Section 54957.6)*

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

**Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

**4.0 Welcome**

4.1 Pledge of Allegiance

4.2 Welcome

**5.0 Public Comment-** *People attending on the Zoom platform, please place your public comments in the CHAT area along with your name, prior to/or during public comment. If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting.* Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

## **6.0 Public Hearing Re: Annual Organizational Meeting**

**Open Public Hearing \_\_\_\_\_p.m.**

Motion by:

Seconded by:

Ayes: Nays: Abstain:

### **6.1 Organization of Board and District**

#### **6.1.1 Election of President:**

(New President assumes seat and leads meeting)

Motion by:

Seconded by:

Ayes: Nays: Abstain:

#### **6.1.2 Election of Clerk:**

Motion by:

Seconded by:

Ayes: Nays: Abstain:

#### **6.1.3 Election of Representative for County Committee:**

Motion by:

Seconded by:

Ayes: Nays: Abstain:

#### **6.1.4 Appoint the Superintendent as Secretary to Serve for 2022-23**

Motion by:

Seconded by:

Ayes: Nays: Abstain:

**6.2 Approve Authorization for the following individuals to sign warrants, warrant orders, and payroll orders:**

- Trish Anderson, Superintendent
- Candy Barnett, Principal
- Marie Reynosa, Charter Co-Director
- Ellen Hansen, Charter Co-Director
- Terrie Purto, Business Manager

*Explanatory Statement:*

*Each year at the board’s organizational meeting the board approves individuals who are authorized agents to sign warrants, warrant orders and payroll orders.*

Motion by:

Seconded by:

Ayes: Nays: Abstain:

**6.3 Approve 2023 Regular Board Meeting Calendar Dates (Second Monday of each month except for April)**

January 9, 2023	April 3, 2023	June 12, 2023	October 9, 2023
February 13, 2023	May 8, 2023	August 14, 2023	November 13, 2023
March 13, 2023	June 5, 2023	September 11, 2023	December 11, 2023

Motion by:

Seconded by:

Ayes: Nays: Abstain:

**6.4 Approve 2023 Board Governance Calendar**

Motion by:

Seconded by:

Ayes: Nays: Abstain:

**Exit Public Hearing \_\_\_\_\_ p.m.**

Motion by:

Seconded by:

Ayes: Nays: Abstain:

**7.0 Consent Items**

*All items are approved by a single action. Any item may be removed from the Consent Agenda for separate discussion upon request of a member of the audience, staff, and/or Board.*

**7.1 [Approval of Minutes from November 14, 2022](#)**

**7.2 Approval of Warrants**

Date	Amount
<a href="#">November 16, 2022</a>	<a href="#">43,259.89</a>
<a href="#">November 22, 2022</a>	<a href="#">62,710.46</a>
<a href="#">December 2, 2022</a>	<a href="#">28,189.63</a>
Total	\$134,159.98

**7.3 Approval the following proposed Field trips and fundraisers**

- HCS Choir performance at MJC December 2, 2022
- Warm Up at Lunch Recess Student Snack Sales HMS
- January 16 Honor Choir concert with Opera Modesto
- January 18 Choir rest home performance
- Campus See’s Candy fundraiser rewards trip
- HES First grade trike-a-thon February 9, 2023
- HES Kinder fundraiser TBD for February or March
- HCS trip to Celtic Faire March 10, 2023
- [HCS Choir Watermusic at Great Wolf Lodge date February 27-March 1, 2023 \(3 Day, 2 night stay\)](#)
- HCS 8th grade Boomers trip May 25, 2023

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**8.0 Announcements**

**8.1 Employees Making a difference**

- **George Walls - MOT Director**

*Explanatory Statement:*

*Each year School districts across the county selects one employee who has made a difference in their school community. This year George Walls was selected as the Hickman Community Charter District’s employee who makes a difference. He will be celebrated at a county reception at SCOE in the Peterson Event Center among all honorees from each school district in the county. The county will choose one person from each category to represent the county at the state level. Wish George luck and don’t forget to congratulate him on being our 2022-23 Employee who Makes a Difference!*

*Reception is by invitation only and will be on January 18, 2022 at 4:00 pm.*

**9.0 Administrative Items (Information, discussion, and possible action Items)**

**9.1 [First reading of BB 9250 \(a,b\) Remuneration, Reimbursement, and Benefits](#)**

*Explanatory Statement: Education Code 35120 allows each member of the governing board to receive a maximum monthly compensation as provided in law.*

**9.2 Approve the Signatures of the Board and Authorized Agents**

*Explanatory Statement: Education Code Section 42633 states "The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. No order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order."*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**9.3 Approve the substitute teacher pay schedule**

*Explanatory Statement: Substitute teachers are in high demand, and it is important for Hickman to continue to be competitive in order to cover our classrooms for teacher professional development and illness. It is recommended that the board extend the temporary pay increase for substitute teachers through the 2022-2023 school year.*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**9.4 Approve CRSIG Resolution #06-15-2020**

*Explanatory Statement: CRSIG made changes to our JPA Agreement and Bylaws, which were approved June 15, 2020. However, they overlooked sending out the resolutions for each member's Board to approve.*

*It recently was discovered during an audit done by the California Association of Joint Powers Authorities (CAJPA) Accreditation, that they had not obtained these resolutions. They did receive the Accreditation with Excellence and have a few outstanding items to finalize within the next six months. The Accreditation process entails a detailed examination of the pool's legal and operations documents, risk management, loss control and claims program, and statutory compliance. Once they receive all of the signed resolutions they will forward CAJPA and to the Secretary of State to adhere to their original JPA Agreement*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**9.5 Approve the November Board Report**

*Explanatory Statement: Monthly financial report*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**9.6 Approve the 22-23 Interim Budget**

- **Powerpoint presentation**

*Explanatory Statement: Business manager will present the first interim budget for approval.*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**10.0 Reports**

10.1 Business Manager Report

10.2 School Reports

10.2.1 HES/HMS Report

10.2.2 HCS Report

10.3 Facilities Manager Report

10.4 Superintendent Report

10.5 Board Comments

**11.0 Additional Closed Session (if required)- Called to Order at:**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**12.0 Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**13.0 Adjournment:**

The meeting was adjourned at:

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_