

ADMINISTRATIVE REPORT

DATE: December 15, 2022
TOPIC: 6.6 – November 17, 2022 Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

November 17, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, November 17, 2022. The meeting was called to order by Vice Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Eric Tessmer. Sharon Van Leer was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Louise Hinz, seconded by Simi Patnaik to approve the agenda All in favor, none opposed, motion carried.
- 4.0 **District Highlight:** Welcome to the Director of Communications and Community Relations, Shawn Hogendorf.



5.0 **Comments to the Board:** None.

6.0 **Consent Items:** It was moved by Eric Tessmer, seconded by Melinda Dols to approve the consent agenda. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of October 18, 2022 School Board Meeting Minutes

6.7 Approval of November 3, 2022 School Board Meeting Minutes

6.8 Approval of Employee Health Insurance

6.9 Approval of Cash Disbursement for August

6.10 Approval of Cash Disbursements for September

6.11 Approval of November 3, 2022 Special School Board Meeting Minutes

6.12 Approval of Extended Field Trips

7.0 **Information Items:**

7.1 Summary of Community Listening Sessions, presented by Julie Nielsen, Superintendent. She shared information on how the information was gathered, who was involved and how the information will be used.

7.2 Financial Update, presented by Dan Pyan, Director of Finance and Operations. He shared history and how that impacts the current financial state of the district.

7.3 Community Survey Information, presented by Julie Nielsen, Superintendent. She shared that some of the draft questions will reflect feedback from the listening sessions.

7.4 High School Course Catalog, presented by Kristine Schaefer, Assistant Superintendent and Tia Clasen, Director of Secondary Education. The shared updates and changes and answered questions from the Board.

8.0 **Action Items:**

8.1 Proposed Policy Changes, presented Julie Nielsen, Superintendent. It was moved by Simi



Patnaik, seconded by Pat Driscoll to approve the changes. All in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Superintendent Nielsen reported on the first Student Ambassadors meeting of the year, High School plays, Veteran’s Day programs, Key Communicators and District Ambassador meeting, which includes the 9 advisory groups all together. They continue working with Transportation on routing and are looking at the 23-24 calendar.

10.0 **Future Meeting Dates:**

December 15, 2022 – School Board Business Meeting (DSC/6:00 p.m.)

January 5, 2023 – School Board Workshop Meeting (DSC/6:00 p.m.)

January 5, 2023 – School Board Business Meeting (DSC/6:30pm)

11.0 **Adjournment:** The meeting adjourned at 7:05 pm.

