

ADMINISTRATIVE REPORT

DATE: December 15, 2022
TOPIC: 6.7 - Student Teacher Placement Agreement
PRESENTER: Abby Baker, Director of Human Resources
REFERENCE TO POLICY/STATUTE: School Board Policy 903.1 – Student Teacher, Field Experience, Practicum, and Internship Placements

PURPOSE OF REPORT

The School Board recognizes its responsibility to improve the quality of teacher training and the contributions students in educational programs can make to South Washington County Schools. The importance of the teacher training function to the future of education and the need to assure high quality performance in our schools requires student teachers, field experience students, practicum students, and interns to be placed with experienced teachers of demonstrated competence.

University of Wisconsin, Stevens Point is requesting a three-year agreement to place Student Teachers with South Washington County Schools.

RECOMMENDATION

Administration recommends approval of this agreement.



Affiliation Agreement for Placement of University of Wisconsin Students

This agreement is between the Board of Regents of the University of Wisconsin System on behalf of the University of Wisconsin-Stevens Point (hereinafter referred to as "University") and the South Washington County School District (hereinafter referred to as "Facility").

In consideration of the mutual benefits to the respective parties, the University and the Facility agree to the terms set forth below.

The University Agrees:

1. That each school or college of the University wishing to participate in a clinical education placement program with the Facility will find the Program Memorandum, detailing the academic content of the proposed program, at <http://www.uwsp.edu/education/Documents/fieldExp/STHandbook.pdf>. Upon acceptance of this Program Memorandum as provided hereafter, it shall become a part of this agreement and shall be incorporated by reference. The Program Memorandum will include discussion of program concepts; the controls which the University and the Facility may exercise or are required to exercise; the rights of the Facility to review the University's program; the number of students to be assigned; the academic qualifications and the schedule of those students; and any other matters pertaining to the specific program content proposed by the department; and
2. To provide the Facility with a listing of students who will be participating in the program and to update that list periodically.
3. To provide periodic supervision for education students in the field experience.
4. That **all** students will have tuberculosis test results on file with the University prior to beginning their student teaching assignments.
5. An appropriate background check for students requesting placement will be in place prior to their arrival for their experience. The background check will have been completed within a year of the desired start date of the placement experience. **All** students will have completed a national background check.
6. Notice of completion of background checks will be communicated by the University directly to the Facility upon request or according to facility protocol. The University accepts responsibility to identify alternate placement for a student in the event the student's application is rejected by the Facility.

The Facility Agrees:

1. To review any Program Memorandum concerning a clinical education program submitted by a school or college of the University. Upon review, the Facility will notify the school or college of its acceptance or rejection of the academic program proposal.
2. Not to accept students as participants in the program unless the student is certified as a program participant in writing by the appropriate coordinator of a particular University school or college.

The University and the Facility Jointly Agree:

1. The parties shall not discriminate in their training or education of any person or in the conditions of training or education or in other actions taken as a result of this Agreement by reason of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin. Each party will make reasonable accommodations to assure accessibility to training programs for persons with disabilities;
2. That during the term of this Agreement, the State will indemnify University employees, officers, and agents (students in required training, a credit program, or for graduation) against liability for damages

arising out of their activities while acting within the scope of their respective employment or agency, pursuant to §895.46(1) and §893.82, Stats.

- 3. That the Facility will indemnify its employees, officers, and agents against liability for damages arising out of their activities while acting within the scope of their respective employment or agency;
- 4. By executing this agreement, neither the University nor the Facility waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party; and
- 5. This agreement shall be construed and governed by the laws of the State of Wisconsin.

Term of Agreement:

This agreement shall be for a term of three years, commencing January 2023. It may be terminated solely by written notice, six months in advance, by either party to the designated agent of the other as shown below.

For the University:

UW-Stevens Point
Attn: Christina Rickert
040B Main, 2100 Main St
Stevens Point, WI 54481
crickert@uwsp.edu

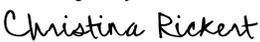
For the Facility:

Julie Nielsen
South Washington County School District
7362 East Point Douglas Rd S
Cottage Grove, MN 55016

Program Memoranda presented by the University and accepted by the Facility shall be for a term of no longer than one year. They may be renewed upon mutual agreement. Such Program Memoranda do not require the specific approval of either party provided they contain provisions relating solely to program arrangements and content.

Any fully executed Program Memoranda shall be incorporated by reference and become a part of this agreement if not inconsistent in any manner with this agreement.

For the University:

DocuSigned by:
 11/22/2022

 Signature of Authorized Official Date

Christina Rickert
Contracting Officer

For the Facility:

Signature of Authorized Official Date

Name and Title (type or print)

***Retain a copy for your files**

Certificate Of Completion

Envelope Id: D3FB0DF96563491594F01DD6BE8673FC	Status: Sent
Subject: Complete with DocuSign: South Washington Affiliation Agreement	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Erin Heider
Time Zone: (UTC-06:00) Central Time (US & Canada)	2100 Main Street
	Stevens Point, WI 54481
	eheider@uwsp.edu
	IP Address: 143.236.78.123

Record Tracking

Status: Original 11/22/2022 11:43	Holder: Erin Heider eheider@uwsp.edu	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: UW Stevens Point	Location: DocuSign

Signer Events

Christina Rickert
crickert@uwsp.edu
Associate Vice Chancellor/Controller.
University of Wisconsin-Stevens Point
Security Level: Email, Account Authentication (Optional)

Signature

DocuSigned by:
Christina Rickert
8A2CB89C0C5B4E9...

Signature Adoption: Pre-selected Style
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Timestamp

Sent: 11/22/2022 | 11:46
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Julie Nielsen super@sowashco.org Security Level: Email, Account Authentication (Optional)	Sent: 11/22/2022 16:34
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Business Affairs
business.affairs.contract.management@uwsp.edu
Security Level: Email, Account Authentication (Optional)

Electronic Record and Signature Disclosure:
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps