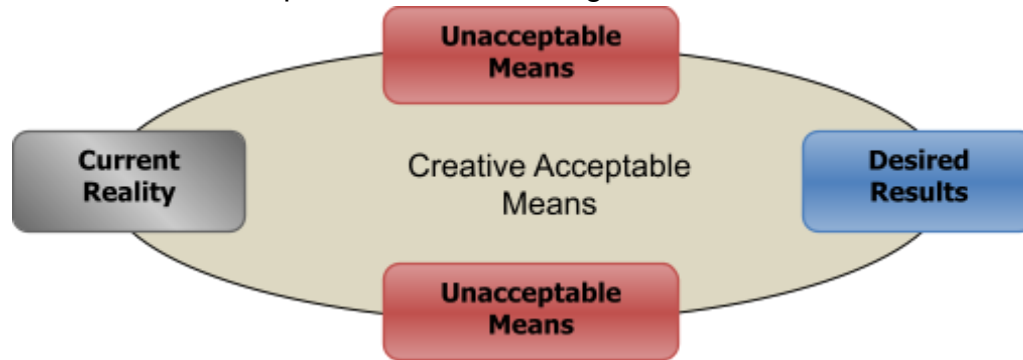


# GUIDING CHANGE DOCUMENT

Open Facilities Planning 2020-2021



**Driving Question(s):** *Are there clear processes in place to determine the viability, fiscal considerations, and effectiveness of using the District's vacant space including MWSavage Elementary, Sioux Trail Elementary, and Metcalf Middle School? Are there clear processes in place to determine the viability of keeping Diamondhead Education Center, River Ridge and Cedar or feasibility of selling, leasing or repurposing these properties?*

Current Reality	Unacceptable Means	Desired Results
<p>The following realities necessitate discussion of repurposing one or more school sites, reconfiguring elementaries, selling or leasing Diamondhead, River Ridge and Cedar other:</p> <ul style="list-style-type: none"> <li>• Metcalf Middle School, Sioux Trail Elementary, and MW Savage Elementary, have been approved for closure for 2020-2021.</li> <li>• Other locations such as Diamondhead Education Center, River Ridge Education Center, and Cedar School are under consideration for repurposing, leasing, and potential market value.</li> <li>• While the District's enrollment continues to decline it is necessary to consolidate facilities in a manner that is beneficial to the long term needs and programming of the District.</li> <li>• A process to evaluate potential options for facilities needs to be established to maximize resources and support the District's Strategic Plan.</li> <li>• A Municipal Advisory Firm will facilitate the process for the sale or lease of district properties and will convene a subcommittee to review proposals. Additional external service providers may need to be contracted to implement Board guidance and decisions.</li> </ul>	<p>It will be unacceptable to:</p> <ul style="list-style-type: none"> <li>• Create options that are unsustainable.</li> <li>• Create options that violate state and federal law.</li> <li>• Create options that limit future Board's ability to adapt to the needs of ISD 191 at that time.</li> <li>• Create options that place an undue burden on students or families in the ISD 191 Community.</li> <li>• Create options that limit the district's ability to provide excellent service and education to the ISD 191 community.</li> </ul>	<p>The outcome of the project/decision will allow for:</p> <ul style="list-style-type: none"> <li>• Identify a process to evaluate proposed facilities usage.</li> <li>• Develop options for available space that: <ul style="list-style-type: none"> <li>○ Is fiscally responsible and beneficial to ISD 191;</li> <li>○ Enhances current ISD 191 programming;</li> <li>○ Provides flexibility for future ISD 191 needs;</li> <li>○ Considers the needs of the ISD 191 community; and</li> <li>○ Does not obligate the Board to accept proposals that do not best align with the Desired Results.</li> </ul> </li> <li>• Engage the community wherever possible to receive feedback for refinement and potential implications.</li> <li>• Options are sustainable for the foreseeable future</li> <li>• Options chosen leverage our facilities to attract students and families to our district</li> </ul>

<b>Groups</b>		
<b>Decision Makers (C)</b>	<b>Design Team (B)</b>	<b>Input (A)</b>
ISD 191 School Board	Director of Student Support	Principals
Superintendent Theresa Battle	Director of Community Education	Directors
	Executive Director of Business Services	Community Members-City Officials
	Director of Operations and Transportation	District 917
	Early Programming Coordinator	Executive Leadership Team

**Action Plan**

<b>Date</b>	<b>Actions</b>	<b>Next Steps</b>
December 19, 2019	Provide Draft of Guiding Change Document to the Board for review	<ul style="list-style-type: none"> <li>● Refine Guiding Change Document based upon comment</li> </ul>
January – February 2020	Design team meetings  Board Meetings and Workshops	<ul style="list-style-type: none"> <li>● Develop understanding of desired outcomes.</li> <li>● Review available information on all facilities.</li> <li>● Depending on Board Direction               <ul style="list-style-type: none"> <li>○ Compile a list including proposed internal options, options from outside organizations expressing interest in ISD 191 facilities, and market value considerations.</li> <li>○ Board review information about and decide on District 917 proposal</li> </ul> </li> </ul>
March – April 2020	Design team meetings	<ul style="list-style-type: none"> <li>● Develop a process to evaluate proposed facilities' usage.</li> <li>● Evaluate a list of proposed options based upon desired outcomes</li> <li>● Prepare a list of viable options</li> </ul>
May 2020	Input (A) meetings	<ul style="list-style-type: none"> <li>● Identify feedback themes that may force refinement of options to address unintended implications</li> </ul>