

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD

TRACY UNIFIED SCHOOL DISTRICT

DATE: TUESDAY, FEBRUARY 24, 2009

**PLACE: WILLIAMS MIDDLE SCHOOL
1600 TENNIS LANE
TRACY, CALIFORNIA**

**TIME: 5:30 PM Closed Session
7:00 PM Open Session**

A G E N D A

1. Call to Order

2. Roll Call – Establish Quorum

Board: G. Crandall, W. Gouveia, T. Guzman, T. Hawkins, K. Lewis, B. Swenson, J. Vaughn
Staff: J. Franco, R. Davis, C. Goodall, S. Harrison and B. Etcheverry.

3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.

3.1 Educational Services:

3.1.1 Findings of Facts: FF#08-09/83, 85, 86, 87, 89, 90

3.1.2 Application for Reinstatement: AR#08-09/77, 78, 79

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.

3.2 Human Resources:

3.2.1 Consider Leave of Absence Request for Certificated Employee #UC-587, Pursuant to Article XX

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.

3.2.2 Approve the Non-Reelection of Probationary Certificated Employees: #UC-588, #UC-589, #UC-591, #UC-592, #UC-593, #UC-594, #UC-595, #UC-596, and #UC-597, Pursuant to Education Code Section 44929.21(b)

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.

3.2.3 Approve the Release of Temporary Certificated Employees: #UC-598, #UC-599, #UC-600, #UC-601, #UC-602, #UC-603, #UC-604, #UC-605, #UC-606, #UC-607, #UC-608, #UC-609, #UC-610, #UC-611, #UC-612, #UC-613, #UC-614, #UC-615, #UC-616, #UC-617, #UC-618, #UC-619, #UC-620, #UC-621, #UC-622, #UC-623, #UC-624, #UC-625, #UC-626, #UC-627, #UC-628, #UC-629, #UC-630, #UC-631, #UC-632, #UC-633, #UC-634, #UC-635, #UC-636, #UC-637, and #UC-638, Pursuant to Education Code Section 44954.

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.

**3.2.4 Approve Resolution 08-18 Authorizing the Non-Re-Election of
Certificated Probationary and Temporary Employees**

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

3.2.5 Consider Public Employee/Employment/Discipline/Dismissal/Release

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

3.2.6 Conference with Labor Negotiator

Agency Negotiator: Ryan Davis

Assistant Superintendent of Human Resources

Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Action on Findings of Fact # FF08-09/83, 85, 86, 87, 89, 90

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

6b Report Out of Action Taken on Application for Reinstatement: AR#08-09/77, 78, 79

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

**6c Report Out of Action Taken on Consider Leave of Absence Request for Certificated
Employee #UC-587, Pursuant to Article XX**

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

**6d Report Out of Action Taken on Approve the Non-Reelection of Probationary Certificated
Employees: #UC-588, #UC-589, #UC-591, #UC-592, #UC-593, #UC-594,
#UC-595, #UC-596, and #UC-597, Pursuant to Education Code Section 44929.21(b)**

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

**6e Report Out of Action Taken on Approve the Release of Temporary Certificated
Employees: #UC-598, #UC-599, #UC-600, #UC-601, #UC-602, #UC-603, #UC-604,
#UC-605, #UC-606, #UC-607, #UC-608, #UC-609, #UC-610, #UC-611, #UC-612,
#UC-613, #UC-614, #UC-615, #UC-616, #UC-617, #UC-618, #UC-619, #UC-620,
#UC-621, #UC-622, #UC-623, #UC-624, #UC-625, #UC-626, #UC-627, #UC-628,
#UC-629, #UC-630, #UC-631, #UC-632, #UC-633, #UC-634, #UC-635, #UC-636,
#UC-637, and #UC-638, Pursuant to Education Code Section 44954.**

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

**6f Report Out of Action Taken on Approve Resolution 08-18 Authorizing the Non-Re-
Election of Certificated Probationary and Temporary Employees**

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

7. Approve Special Minutes of February 3, 2009.

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent ___; Abstain-___.

Approve Regular Minutes of February 10, 2009.

Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent ___; Abstain-

8. Student Representative Reports: Tracy High: Xiomara Fonseca; West High: Pauline Montemayor, Stein: Ricardo Ruiz; Monte Vista Middle School: Tamara Pintilly, John Jaeger, Edgar Cuevas, Saara Latifi; Williams Middle School: Anisha Richardson, Ashly Tornio, and Hannah Tolle.

1-4

5-11

9. **Recognition & Presentations:** An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Monte Vista Middle School Site Update on Achievements & Activities

9.2 Recognize Tracy Breakfast Lions for their generous donation to the Tracy High and West High Athletic Programs

10. **Hearing of Delegations:** Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the item will be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent. (Please complete a speaker's card at the secretary's desk).

This is a period in which members of the public may address the Board on any subject within the Board's jurisdiction that is not on the agenda. The Brown Act does not allow the Board to take action or discuss items which are not on the agenda. This is because other members of the public have not been notified through the agenda that the subject of the statement would be discussed at this Board meeting.

The Board may ask for the item to be placed on a future agenda, direct the speaker to a person who can help, or provide the speaker with the correct procedure to follow to address his/her problem. All speakers have a constitutional right to free speech. As a protective measure, we would like to remind you that if you say something which might give another person the right to pursue legal recourse against you, there is a taped record of this meeting.

This does not mean you cannot criticize employees of the District. However, we would suggest that you do it without using names. We would also suggest that you use the personnel complaint procedures. The board can only hear and address complaints which have been processed in line with the policy. We have copies of the policy and forms here, and staff will help you complete them.

11. **Information & Discussion Items:** An opportunity to present information or reports concerning items that may be considered by Trustees at a future meeting.

11.1 **Administrative & Business Services:**

11.1.1 Receive Report on State and District Budget

12

12. **PUBLIC HEARING:**

12.1 **Educational Services:**

12.1.1 Conduct a Public Hearing Regarding Filing a Specific Waiver Request for a Twelve Month Delay to Adopt K-8 Mathematics and K-8 English Language Arts Materials

13-14

13. **Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __

13.1 **Administrative & Business Services:**

13.1.1 Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

15-16

13.1.2 Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

17-18

13.1.3 Approve Monthly Budget Adjustment Report for November, and December 2008

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13.1.4 Approve Monthly Budget Adjustment Report for January, 2009	19-32
13.1.5 Approve Revolving Cash Fund Reports for November and December, 2008	33-36
13.1.6 Approve Revolving Cash Fund Reports for January, 2009	37-38
13.1.7 Approve Accounts Payable Warrants Report for November and December 2008 (Under Separate Cover)	39
13.1.8 Approve Accounts Payable Warrants Report for January, 2009 (Under State Cover)	40
13.1.9 Accept the Generous Donations From the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District	41-42
13.2 Educational Services:	
13.2.1 Approve Overnight Travel for Three Tracy High Science Students and One Chaperone to Participate in the Junior Science and Humanities Symposium in Monterey, California, on March 12-14, 2009	43
13.2.2 Approve Overnight Travel for THS Cheer Team and Coaches to Participate in the USA Spirit Nationals in Southern California on March 26-29, 2009	44
13.2.3 Approve Participation in the State Summer School Program for 2009	45-46
13.2.4 Approve Resolution #08-19 Establishing March as "Arts in Education Month"	47-49
13.2.5 Receive Official Quarterly Williams/Valenzuela Uniform Complaint Report for Quarter Ending January 15, 2009	50-52
13.2.6 Approve the 2008-2009 Consolidated Application, Part II, for the Tracy Unified School District	53
13.3 Human Resources:	
13.3.1 Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment	54
13.3.2 Approve Student Clinical Placement Agreement with California State University, East Bay	55-60
14. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.	
14.1 Administrative & Business Services: None.	
14.1.1 Approve Recommendation to Commence Environmental Review for Closure of Delta Island School	61-62
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
14.1.2 Cast Ballot for CSBA 2009 Delegate Assembly Election	63-65
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
14.1.3 Adopt Resolution No. 08-17 Establishing School Facilities Improvement District No. 3 Fund (Fund 23) for Proceeds from the Sale of Bonds	66-68
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
14.2 Educational Services:	
14.2.1 Adopt Board Policy 6171 and Acknowledge Administrative Regulation 6171 Title I (2 nd Reading)	69-77

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

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78-99

14.2.2 Approve Filing a Specific Waiver Request for a Twelve-Month Delay to Adopt K-8 Mathematics and K-8 English Language Arts Material

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.3 Human Resources:

14.3.1 Approve Resolution 08-20, Authorizing the Reduction or Discontinuance of Particular Kinds of Services

100-104

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.3.2 Approve Resolution 08-21, Adopting the Tie Breaking Criteria in the Case of a Certificated Reduction in Force

105-107

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.3.3 Approve Resolution 08-22, Adopting the Competency Criteria in the Case of a Certificated Reduction in Force

108-110

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.3.4 Approve Resolution 08-23 Authorizing Administrative Reassignments for the 2009-2010 School Year

111-114

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.3.5 Approve Resolution 08-24, Authorizing the Reduction of Administrator's Work Year

115-118

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

16. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

17.1 March 10, 2009

17.2 March 24, 2009

17.3 April 7, 2009 – Special Meeting: Budget

17.4 April 28, 2009

17.5 May 12, 2009

17.6 May 26, 2009

18. Upcoming Events:

18.1 April 10-14, 2009

Spring Break, YRE

18.2 April 10-19, 2009

Spring Break, Traditional

18.3 May 25, 2009

No School, Memorial Day

18.4 May 29, 2009

Last Day of School

18.5 May 30, 2009

Graduation: West High 8:30 a.m.

Graduation: Tracy High 10:30 a.m.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209/830-3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Special Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, February 3, 2009**

7:03 PM: President Guzman called the meeting to order.

Roll Call: Board: W. Gouveia, T. Guzman, T. Hawkins, K. Lewis, J. Vaughn
Absent: B. Swenson, G. Crandall
Staff: J. Franco, R. Davis, C. Goodall, S. Harrison, B. Etcheverry

Employees Present: L. Beeso, K. Fistolera, B. Carter, A. Continente, M. Silveira, V. Carranza, J. Heerema, C. Washington, P. Hall, C. Minter, J. Cardoza, R. Rivera, D. Borba, C. Carfeldt, M. Pedersen, L. McCoy,

Visitors Present: M. Rothschild, J. Basulto, L. Craig, M. Costa, , B. Alcala, G. Cazare, M. Orosco, A. Oliverz, S. Gonzalez, P. Mexicano, M. Soto, M. Moreno, Y. Cazares, M. Cazares, L. Torres, A. Sanchez, F. Garcia, G. Menez, G. Rodriguez, L. Marron, M. Meza, L. Acosta, L. Villaneuva, J. Altamirano, B. Champa, E. Siordia, C. Quintero, G. Ortiz, E. Fausto, A. Alvarez

Hearing of Delegations None.

Information & Discussion Items: **4.1 Administrative & Business Services:**
4.1.1. Receive Report on Closure of Delta Island School

Dr. Franco made introductory comments and welcomed the audience. On December 9th the Board received a presentation on school facilities. At that meeting staff recommended the closure of Delta Island School. On January 8th a parent meeting was held at Delta Island and a presentation was made to the parents, in Spanish and English. All questions and comments were noted and these concerns will be presented to the Board tonight. This is an informational meeting only. The Board will make their final decision on Feb. 24th. This is a difficult and painful process for everyone. TUSD recognizes that closing any school is disruptive, however in the long term students will receive a quality education. Either way, the students will remain a part of Tracy Unified and we will work together. Everything is being translated tonight by Mercy Silveira.

Associate Superintendent of Business Services, Dr. Casey Goodall presented and reviewed the same power point that was presented at the Delta Island parent meeting. It reviewed the background, criteria, recommendations and next steps. He also reviewed the state budget timeline. Director of Transportation, John Heerema, commented that bussing should be the same time as they are transported now.

now.

Alma Alvarez asked how long has the water been contaminated. Dr. Goodall replied that it has been well over ten years. The issue is that the environmental health department changed the acceptable standards just within the last year. Trustee Gouveia asked if we know what the other contaminants are. Dr. Goodall is not sure we have that information. Trustee Gouveia also asked if we know the source of where the arsenic is coming from. Dr. Goodall has been told that the insecticides that have been used over the years, settled into the water, but does not know if that is a fact. He also commented that there are different grades of water and the engineer we hired to explore other wells came across different types of contaminants, none of which were acceptable.

Trustee Guzman asked how many students were moved when Holt closed. Mr. Heerema reported that there was approximately 80-90. Trustee Vaughn asked how the transition has gone from Delta Island to Williams. One parent reported that it has been difficult for her daughter. Dr. Franco suggested getting a report from the principal on student progress.

Barbara Champa is a parent at Delta Island. They are a very close knit community. They work on many community efforts together such as, Halloween pumpkins and Christmas tree decorating. The school is designated to help farm workers to guarantee a safe and educational place to learn while family members are in the fields working. She personally moved her children there so that they could be a part of that. There are small classes and parents who stay in the classroom and help out all day. She feels that the children have a better chance to learn than a school in town where it is overwhelming. If the school closes, they plan to fight to keep it open.

Carmen Arias has been here for 8 years and loves Delta Island. She thinks the water seems to be safe. Sometimes parents have to leave work early to pick up children and it is more convenient then going into town. Many parents do not feel confident to drive to Tracy. She requests that the school not close and to try to fix it.

Martin Cazares believes that Mexican people sometimes do not speak up. They need help to defend the workers. He feels that the water problem would be fixed if they dig deep enough. Many of these people do not have their driver's license and would take a risk to drive to Delta Island from their homes. If they had to drive to Tracy they would be nervous to encounter the police. They would not be paid for the extra time it takes to drive to Tracy and back.

Marvin Rothschild is a retired teacher and was previously on the elementary school board. He's concerned that the District should have told people what will happen with facilities 6 or 7 years down the road. He also asked if the engineering report is publically available and if it is detailed.

Louis Gonzales is a parent advocate. He was here in 2007 when it was decided that the middle school students would go to school at Williams. He doesn't understand why now we are saying that there are enough students. He thinks you should bring the middle school students back. Research has proven that small schools and k-8 are the preferred schools. Students will have to get up earlier because of the distance. On foggy days, they will not be able to attend school because buses won't run on foggy days. He believes there is money for school repairs to the roofs and doors.

Magali Rodriguez is a parent and has learned that Delta Island has been there for 38 years. It was first built for migrant workers and was paid by the state department. This school has always been in low numbers. The school is in need of great repairs, because the repairs have not been constant. The students left because the 6-8 students were moved. We are caught in the middle of 3 cities, Holt, Stockton and Tracy and continue to struggle.

Leticia Acosta believes we are all concerned about our children and are not satisfied with the recommendation to close Delta Island. It affects our children and the adults because Villalovoz is too far away. Our children will have to get up earlier than children in the city. They are very young to get up at this time. The school is very small and we know that the students learn better in a small setting. The school needs many repairs many parents have skills that could help with the repairs.

Laura Marron has concerns of other Williams' parents. Her daughter recently worries about wearing clothes of different colors. It is difficult to know that those problems exist at Williams. Delta Island did not have gang problems. She is concerned about missing the bus. She thinks parent could organize and bring 5-gallon water jugs to each classroom and that way you will save \$250,000.00.

Maria Meza is a parent whose children come from Holt to Delta Island. The children belong to the parents. When Holt closed not all students went to Delta Island. If necessary, parents could organize a committee and the education could be run by the parents.

Yolanda Fernandez wonders who will pick up the children if they get sick and how will they get home. Parents have a responsibility to be present, not only when there are problems. Money that you would have used to fix Delta Island should be put in programs in Tracy where the students from Delta Island could benefit and receives services. She was a migrant worker and is very happy and pleased with Tracy Unified.

Edna Franco feels that the children are beginning to ask questions. They felt trauma when they closed Holt. She wonders if they will close the schools in Tracy also.

Gloria Ortiz has 2 children that she moved from Lodi to Delta Island. It has been difficult to change and they are just beginning to adapt. If Delta Island is closed it's like taking everything. This won't resolve the deficit because the problem is too big. She feels that schools are closed where Hispanic children attend. Her daughter is scared to relate to all the students on the bus. Some students are cruel and they may tease them. If Delta Island does close, she would like her children picked up at the school and not mix the older and younger children.

Trustee Guzman thanked the audience for attending tonight's meeting and providing input on a very important issue. The board will take all of the information and comments tonight into consideration in making the final decision. We will make the final decision at the February 24th meeting, location to be announced.

9:07 PM Adjournment

Clerk

Date

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, February 10, 2009**

- 5:30 PM:** President Guzman called the meeting to order and adjourned to closed session.
- Roll Call:** Board: G. Crandall, W. Gouveia, T. Guzman, T. Hawkins, K. Lewis, B. Swenson, J. Vaughn.
Staff: J. Franco, R. Davis, S. Harrison, C. Goodall, B. Etcheverry.
- 7:06 PM:** President Guzman called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:**
- 6a** Action on Findings of Fact # FF08-09/ 78, 80, 81, 82
Action: Lewis, Hawkins. **Vote:** Yes-7; No-0
 - 6b** Report Out of Action Taken on Application for Reinstatement:
AR#08-09/ 74, 75, 76
Action: **Vote:** Yes-7; No-0.
 - 6c** Report Out of Action Taken on Early Graduation: WHS 10203811
Action: **Vote:** Yes-7; No-0.
 - 6d** Report Out of Action Taken on PE Exemption: 08/09 WHS #10301759
Action: **Vote:** Yes-7; No-0.
 - 6e** Report Out of Action Taken on Consider Leave of Absence Request for
Certificated Employee #UC-586, Pursuant to Article XX
Action: Approved. **Vote:** Yes-7; No-0.
 - 6f** Report Out of Action Taken on Consider Leave of Absence Request for
Classified Employee #UC-127, Pursuant to Article XXIII
Action: Approved. **Vote:** Yes-7; No-0.
- Employees Present:** C. Minter, J. Cardoza, M. Pires, K. Fistolera, N. Kettner, C. Fitzpatrick, J. Lopez, R. Call, C. San Julian, L. Fracolli, A. Jayne, G. Jayne, D. Nolan, J. MacCready, B. Carter, P. Hamouz, P. Hall, A. Lowery, T. Lish, J. Escobedo, A. Medeiros, K. Inouye, D. Wittkowske, M. Pires, N. Allen, J. Hensel, T. Harris, J. Carter, S. Sievers, M. Thorburn, K. Smith, K. Montoya, D. Coker, J. Gust, T. Peterson, B. Maslyar, B. Flores, L. DeLatore, M. Beckelman, D. Smith, W. Walker, G. Wells, W. Huffman, J. Anderson, M. Silveira, J. McCready, N. Allen, J. Hensel, D. Wittkowske
- Press:**
- Visitors Present:** R. Alahydoian, R. Coleman, J. McVey, M. Mantor, B. Hopple, C. Fowler, D. Carnahan, C. Garamendi, C. Cothren, D. Acosta, J. King, S. Higaki, K.

Peytipiece, T. Decker, P. Serrano, B. Northcutt, P. Martin, J. Nolan, A. Belloso, M. Vierra, J. Bacchetti

Minutes:

Approve Regular Minutes of January 27, 2009.

Action: Hawkins, Crandall. **Vote:** Yes-6; No-0; Abstain-1(Swenson)

**Student
Representative
Reports:**

None.

**Recognition &
Presentations:**

9.1 Freiler Elementary Site Update on Achievements & Activities

Principal Laurie Fracolli, along with her "expert" students, gave an update on Freiler School. When Mr. Freiler visits it is like a superstar arrives. They recently celebrated his birthday and passed out cookies to the student body. Freiler has a strong academic program, with an API score of 810. Their recycling efforts received top prize from Walmart for collecting plastic bags. They have several programs that enrich the educational experience. Students spoke about Science Olympiad, leadership team, science camp and the Wellness Wednesday program. They just finished the pennies for patients drive. They have spirit days each month and this Thursday is a 1980s day and dance. They have also had twin day, crazy sock day and valentine grams. Freiler is a high energy campus and the staff prides itself on high test scores and meeting the needs of all learners. It is a pleasure to work at such an exceptional school.

9.2 Poet Christian School Site Update on Achievements & Activities

Principal, Bill Maslyar, presented a power point on their achievements and events. Their API score is 744 and they are working on bringing up their math scores. Nancy Fetzner is conducting writing training. They have data teams, after school tutoring and Saturday classes for students. Their demographics have changed over the last few years. The annual school survey showed that most feel very safe, are happy with the school climate and are very supportive of the magnet program. The attendance was brought up by 1 % and they are already ahead of last year. Poet has built a positive community and celebrates their success with Character Counts. Parents are very involved and activities and assemblies bring families together through. Other events at Poet include family movies, Math & Science nights, Dads & Donuts, parent appreciation night and school beautification day. The arts program rotates classes 1st through 4th grades and the older students choose each trimester. They have 3 major productions that the students audition for. May 21st is the next major concert. He thanked the Board for supporting Poet's programs. He then showed a video clip from last year's program. This program is not funded through the District, they put on fundraisers.

**9.3 Recognize and Congratulate Tracy High Teacher, Titian Lish, for Being
Selected to Participate in a Summer Residency Program at the Globe Theater**

in London

Assistant Superintendent of Educational Services, Dr. Sheila Harrison, recognized Tracy High drama teacher, Titian Lish. The Mondavi Center's partnership with the Globe theater selected teachers who will visit the theater in London this summer and participate in workshops, training and performances. They will celebrate their experience with a festival day of theater in the Fall of 2009. Dr. Franco presented her with a certificate.

9.4 Recognize the Outstanding Employees of the Winter Term for the 2008-09 School Year

The Board members each recognized the following outstanding employees of the winter term: Ann Jayne: certificated K-5 at South/West Park; Doris Nolan: classified 6-8 in Student Services; Jack McCready: certificated management, psychologist in Special Ed; Manuel Pires: classified 9-12 at ICGC; Debbie Wittkowske: certificated 9-12 at West High; Coaching team, Nathan Allen & Jo Hensel: certificated 6-8 at North School; Tami Harris: classified K-5 at North, was unable to attend tonight.

Hearing of Delegations

Wes Hoffman thinks this is a great place to work and knows there are difficult times ahead. He commented that there may be a 12% reduction in teacher salary. Dr. Franco asked him to clarify that statement, as he was not aware of any reduction in salary. Mr. Huffman stated that this was a number that he calculated himself by equating it with the number of teachers that may be affected by layoffs and didn't mean that teachers pay was actually being reduced. He commented on textbook adoptions and understands that the state requires us to get new textbooks. He feels that this expenditure should be eliminated if they are not needed.

Information & Discussion Items:

11.1 Administrative & Business Services:

11.1.1 Accept Report from KNN Public Financing Regarding the First Bond Issuance on the Measure S Bonds

Ruth Alahydoian from KNN presented a power point on Measure S. She reviewed the process of the bond issuance and the scheduled timeline. The tax rate would not exceed \$15 per \$100,000. She also gave a bond market update. TUSD is currently rated "A1" by Moody's Investors Service which is a very high rating.

11.1.2 Receive Report on State and District Budget

Associate Superintendent of Business Services, Dr. Casey Goodall, reviewed the latest budget reduction list which now totals \$15,618.78. He also reviewed the criteria for the list and the stimulus package.

11.2

Educational Services:

11.2.1

Receive Report on Current Administrative Regulation AR 5116.1 Intradistrict Open Enrollment

Dr. Franco stated that we try to offer different programs at each of our high schools and try not to duplicate programs. This year we will have new challenges as we are opening John Kimball High School. We will have major construction going on at Tracy High where there is currently 2700 students and we need to down size to approximately 2400 students. The interior of the campus is being demolished and new buildings are being built. This year there is more room at West High and there will also be opportunities at Kimball High. Because of these many changes, we have to limit the enrollment because we do not have the capacity to house the number of student who would like to go there. Last year we held a number of committee meetings and attendance boundary meetings. The main thing that came up was that people wanted to attend schools in boundaries and have their siblings attend the same school. We also must maintain a safe number of students on each campus and enroll residents and their siblings first. It will be exciting for Kimball High which will have four new pathways. Information was sent out a few months ago letting people know which pathways are open and that the academies at Tracy High would not be approving intras at the same time because of the construction and lack of space.

Director of Student Services, Paul Hall, and Assistant Superintendent of Educational Services, Dr. Sheila Harrison are here tonight to provide a review of our district policy regarding transfers. A community member requested that this put on the agenda. They presented a power point which reviewed the policy that the Board approved in August, 2008. Space availability is dictated by the facilities and teachers available. Once applications are approved or denied, you will be notified by mail. If it is denied, a reason is given. Transfers that are approved must confirm their enrollment within 7 days. Principals maintain a list of students on intras. Transfer requests must be received before May 15th. Until transfer approval is received, students must register and attend their zoned school.

Speaker cards:

Renee Coleman: Her solution to the transfer sibling issue is to eliminate all boundaries. That would give all students a chance to complete for spaces. She feels student should have equal access. She also feels that the best and brightest students should have the first shot. She is asking the Board to make a bold decision and eliminate all boundaries for high school.

Mary Mantor: Most of her questions have been answered. She is a

mother of 4 students, 2 of which attend the Tracy High Ag Science Program. This program has given opportunities to her son, and would like to give the same opportunity to her other children and all other students in the district.

Joseph Bacchetti: A lot of his questions have been answered. He represents the Tracy Farm Center and Farm Bureau Board of Directors. His son is in the Tracy High Ag Science Program and is #4 in his class. He has a problem that the farming community will not be attending Tracy High. It is ironic to him that the ag program will not have ag families attending these classes. The farming community donates a lot to the FFA program. He would like to have farmers to attend Tracy High.

Philip Martin: He feels that it's a bad policy to have a large portion of rural Tracy not be able to attend Tracy High. Without the support of the ag community he feels the program will fail. He wants the policy changed.

Public Hearing: 12.1. None.

Consent Items: **Action:** Vaughn, Crandall. **Vote:** Yes-7; No-0.

13.1 Administrative & Business Services:

13.1.1 Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.2 Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.3 Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.4 Approve Payroll Reports (December, 2008; January 2009)

13.1.5 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.6 Authorize the Associate Superintendent for Business Services to Bid and Award Charter Bus Service

13.1.7 Authorize the Associate Superintendent for Business Services to Award Contracts for Food and Non-Food Items for the 2009/2010 School Year

13.1.8 Approve Assembly Vendors and Site Assembly Utilization Calendars

13.2 Educational Services:

13.2.1 Approve a Parent Training Course for Delta Island School

13.3 Human Resources:

13.3.1 Approve Classified, Certificated and/or Management Employment

Action Items:**14.1 Administrative & Business Services:**

14.1.1 Approve Transition of North School to a Traditional Calendar

Action: Vaughn, Crandall. **Vote:** Yes-7; No-0.

14.1.2 Adopt Resolution #08-16 of the Board of Trustees of the Tracy Joint Unified School District Prescribing the Terms of Sale of Not to Exceed \$14,000,000 Aggregate Principal Amount of Bonds of School Facilities Improvement District No. 3 (Under Separate Cover)

This item was moved up on the agenda.

Action: Crandall, Swenson. **Vote:** Yes-7; No-0.

14.1.3 Approve Contracts for Architectural Services Between Tracy Unified School District And Rainforth Grau Architects for Measure S Bond Projects (Under Separate Cover)

Action: Swenson, Hawkins. **Vote:** Yes-7; No-0.

14.1.4 Accept the 2007-08 Independent Annual Financial Audit and Performance Audit for Measure E General Obligation Bonds (Under Separate Cover)

Action: Crandall, Vaughn. **Vote:** Yes-7; No-0.

14.2 Educational Services:

14.2.1 Adopt Board Policy 6171 and Acknowledge Administrative Regulation 6171 Title I (1st Reading)

Action: Crandall, Hawkins. **Vote:** Yes-7; No-0.

14.3 Human Resources:

14.3.1 Approved revised Job Description for School Supervision Assistant Lewis, Crandall. **Vote:** Yes-7; No-0.

14.3.2 Approved revised Job Description for Warehouse Delivery Driver Vaughn, Gouveia. **Vote:** Yes-7; No-0.

Board Reports:

Trustee Gouveia attended the parks and rec meeting. They discussed the Ellis project and pool. They also talked about Holly Sugar and walkways/bikeways proposed throughout town. Last Saturday was the Latino Youth Conference. He thanked Mr. Vaughn and Mr. Guzman for attending. There were about 400 students. He thanked everyone who helped with the conference. Trustee Vaughn stopped by the Latino Youth Conference and thanked everyone who helped plan the event. It was very positive. Trustee Crandall attended the CALSSD meeting on Friday. It was as grim as the budget. The speakers gave a budget update, talked about the challenges of negotiating contract changes and California Forward, a CTA initiative. Trustee Hawkins passed. Trustee Lewis passed. Trustee Swenson has been on vacation for the last few weeks. He feels that it is a valid point about Tracy High being a farm community. Dr. Franco mentioned this year we have to downsize Tracy High School in general. We could reassess for 2010-11. West High also has a good FFA program. Trustee Guzman would also like to reassess this for the 2010-11 year. He attended the meeting with county legislatures with Walter. Several districts in the county attended. Some of the issues discussed were CSR, 5 day reductions,

flexibility in categorical funds. Wyoming spends approximately \$11,000 per students and TUSD gets approximately \$6,000. He also attended the Tracy Latino Conference and hopes it continues. He attended The Learning Center meeting last night. They are interested in starting a charter school in Stockton Unified. We have received our charter renewals and sent in a final draft. We are still trying to find a location for their new school and they are asking if Measure S funds could be used. Trustee Lewis was speaking with a parent who had 2 daughters at the Tracy High ag program and 2 at West High ag program, and was happy with both.

**Superintendent
Report:**

Dr. Franco commented that they have been working on the budget issues 24/7. He broke away last Saturday to visit The Tracy Latino Conference which was very well organized. Khush Gill was there teaching a science lesson. On the previous Saturday he attended the all district music concert. There were 99 students from TUSD. We have the most students in the honor band in the county. He also saw the St. Mary's v. West basketball game. It was nice to see the Wolf Pack win. He helped judge the academic decathlon on Saturday. Tracy High took 2nd place in the large school division and Hector Sanchez was the highest-scoring student in the scholastic category. He also attended the FFA crab feed.

**9:58 P.M.
Adjournment.**

Clerk

Date



BUSINESS SERVICES MEMORANDUM

TO: Jim Franco, Superintendent
FROM: Casey Goodall, Associate Superintendent for Business Services
DATE: February 17, 2009
SUBJECT: Receive Report On State and District Budget

BACKGROUND: On June 10th, the board approved a balanced budget. However, on November 7th, the Governor proposed mid-year cuts and called for a special session of the legislature to address an anticipated \$3 billion state shortfall in the current year. The Governor's proposed cuts were projected to cause cuts of \$12.2 million in Tracy Unified School District.

By December 1, the anticipated shortfall had grown to \$28 billion for the current year plus the next year. On December 31, Governor Schwarzenegger released his 2009-10 state budget with a projected 18-month shortfall of \$41.6 billion with additional proposed cuts to K-12 public education. The impact of these additional reductions is likely to increase the cuts within the district to \$15.4 million.

RATIONALE:

As in other years in which reductions were required, the Superintendent convened a Fiscal Response team to propose an initial set of potential budget reductions. The list will be provided at the board meeting.

The Superintendent has formed a District Budget Advisory Committee (DBAC) to consider the initial list, add ideas, and prioritize all ideas which are suggested.

Public meetings will be held on March 4th and 5th to collect input.

FUNDING: This information item has no financial impact. Budget development will continue throughout the year, which will lead to a balanced budget proposal in June.

RECOMMENDATION: Receive Report On State and District Budget

Prepared by: Casey Goodall – Associate Superintendent for Business Services



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Jim Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent of Educational Services
DATE: February 11, 2009
SUBJECT: Conduct a Public Hearing Regarding Filing a Specific Waiver Request for a Twelve-Month Delay to Adopt K-8 Mathematics and K-8 English Language Arts Materials

BACKGROUND: The current Education Code 60422 states that the local governing board shall use funding received pursuant to this chapter to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education subsequent to the adoption of content standards pursuant to Section 60605 for kindergarten and grades 1 to 8, inclusive, or as adopted by the local governing board pursuant to Sections 60400 and 60411, for grades 9 to 12, inclusive. Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education. Thus, according to the current adoption cycle, Tracy Unified School District must adopt and implement the newly adopted, state approved K-8 Mathematics materials by the start of the 2009-2010 school year. The current cycle also dictates that the District adopt and implement new K-8 English Language Arts materials by the start of the 2010-2011 school year. Failure to implement new K-8 Mathematics and K-8 English Language Arts materials by the mandated timeline is a violation of the Education Code and could cause the District to lose its Instructional Materials Funding Realignment Program allocation which averages approximately \$1,000,000.

Unfortunately, the current budget crisis has forced the District to consider significant organizational and staffing changes. These changes significantly impact the District's ability to implement new materials with fidelity and focus. Thus, there is a need to file a Specific Waiver Request with the State Board to request a one-year extension on adopting new Mathematics and English Language Arts materials. The State Board will consider the waiver request providing that the District meets the following criteria:

(1) The school district has implemented a well-designed, standards-aligned basic instructional materials program.

(2) The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.

(3) The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but that plan indicated an alternative date for compliance that is declared in the request for additional time.

(d) The funds provided for the purchase of instructional materials in Schedules 1 and 2 of Item 6110-189-0001 and paragraph 6 of Item 6110-485 of Section 2.00 of the Budget Act of 2002 shall be used for the purposes of, and allocated consistent with, this chapter.

RATIONALE: In order to remain compliant with Education Code 60422 and to ensure continued receipt of Instruction Materials Funding Realignment Program money, there is a need for the District to file a Specific Waiver Request granting a twelve-month extension for adopting K-8 Mathematics and K-8 English Language Arts materials. The public hearing requirement is a required component of the Specific Waiver Request.

This agenda item meets Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: Failure to follow the 24-month adoption rule, the District could lose approximately \$1,000,000 in Instructional Materials Funding Realignment Program funding.

RECOMMENDATION: Conduct a Public Hearing Regarding Filing a Specific Waiver Request for a Twelve-Month Delay to Adopt K-8 Mathematics and K-8 English Language Arts Materials.

PREPARED BY: Dr. Donna Sonnenburg, Director of Instructional Media Services and Curriculum



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 13, 2009
SUBJECT: Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
MEASURE E BOND
SUMMARY OF SERVICES**

A. Vendor: Louis H. Hill Company
Site: Tracy High School – New Classroom Building
Item: Agreement
Services: Provide and install window coverings for the exterior classroom windows and the interior windows and doors for the offices and conference rooms in the New Classroom Building at Tracy High School.
Cost: \$9,636.00
Project Funding: Local Bond Funds & State School Building Fund (SSBF)

B. Vendor: Bockmon & Woody Electric Company
Site: Tracy High School – Modernization
Item: Proposal - Ratify
Services: Provide electrical power to interim classroom buildings required for the renovation/new construction at Tracy High School.
Cost: \$12,500.00
Project Funding: Local Bond Funds & SSBF



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 13, 2009
SUBJECT: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES**

A. Vendor: Cool Roofing Systems
Site: Various School Sites - Roofing
Item: Notice of Completion
Services: Roof replacement/PVC Single Ply at Bohn, Jacobson, McKinley, North, Poet-Christian and Tracy High School.
Original Contract: \$610,792.00 : Change Order: \$58,490.00 Total Amount: \$669,272.00
Completion Date: February 10, 2009
Project Funding: Deferred Maintenance 08/09

B. Vendor: American Fidelity Assurance Company
Site: District Wide
Item: Proposals
Services: District requested information from interested vendors regarding IRS Section 125 Flexible Benefit Plan Administration for the 2009-2010 school year.

Pursuant to Government Code section 53060, IRS 125 Claims Administration is an example of a firm providing special services and advice in financial, economic, accounting, engineering, legal, or administrative matters, and therefore is not bound by government bidding procedures. However, Tracy Unified School District sought information to ensure that the District is obtaining the best possible value. The District did not seeking information about any services other than the IRS Section 125 Flexible Benefit Plan Administration.

Proposals were received from three vendors. Staff reviewed and scored the proposals

AFLAC	70
American Fidelity	90
Liberty Mutual	0

Project Funding: No Cost to the District



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent for Business Services
DATE: February 3, 2009
SUBJECT: Approve Monthly Budget Adjustment Report-November & December 2008

BACKGROUND: Each month the Financial Services Department submits a Budget Adjustment Report summarizing changes of amounts in object codes.

RATIONALE: These monthly reports include estimated revenues, expenditures, adjustments, and transfers and facilitate timely monitoring of the budget.

FUNDING: N/A

RECOMMENDATION: Approve Monthly Budget Adjustment Report

Prepared by: S. Reed Call, Director of Financial Services

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	11/01/2008	BUDGET	11/30/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	TEACHERS' SALARIES	53,587,425.00	53,832,986.00	-779,695.00	53,053,291.00
	1200	CERT PUPIL SUPPORT SALARIES	2,758,536.00	2,827,277.00	69,488.00	2,896,765.00
	1300	CERT SUPRVSR'S & ADMINS' SAL	5,406,334.00	5,418,402.00	-28,623.00	5,389,779.00
	1900	OTHER CERTIFICATED SALARIES	1,084,347.00	1,360,969.00	14,091.00	1,375,060.00
	2100	INSTRUCTIONAL AIDES' SALARIES	4,058,247.00	4,059,393.00	-9,989.00	4,049,404.00
	2200	CLASSIFIED SUPPORT SALARIES	7,084,580.00	7,155,698.74	-397,678.96	6,758,019.78
	2300	CLASS SUPRVSR'S & ADMINS' SAL	1,687,648.00	1,695,540.00	4,638.00	1,700,178.00
	2400	CLERICAL & OFFICE SALARIES	4,706,063.00	4,772,207.41	36,584.94	4,808,792.35
	2900	OTHER CLASSIFIED SALARIES	543,833.00	509,575.00	1,137.00	510,712.00
	3101	STRS ON 1000 SALARIES	5,123,656.00	5,186,711.00	-73,579.00	5,113,132.00
	3102	STRS ON 2000 SALARIES	7,740.00	7,740.00	25.00	7,765.00
	3201	PERS ON 1000 SALARIES	82,796.00	84,873.00	-4,040.00	80,833.00
	3202	PERS ON 2000 SALARIES	1,599,073.00	1,603,281.00	-43,417.00	1,559,864.00
	3311	OASDI ON 1000 SALARIES	54,576.00	55,554.00	-960.00	54,594.00
	3312	OASDI ON 2000 SALARIES	933,774.00	932,588.00	25,964.68	958,552.68
	3321	FICA-MED ON 1000 SALARIES	793,581.00	799,271.00	6,269.00	805,540.00
	3322	FICA-MED ON 2000 SALARIES	234,715.00	234,894.00	9,051.00	243,945.00
	3331	ALTER. RETIREMENT ON 1000 SAL	.00	722.00	463.00	1,185.00
	3332	ALTER. RETIREMENT ON 2000 SAL	32,125.00	33,200.00	1,421.00	34,621.00
	3411	HEALTH & WELFARE ON 1000 SALS	7,709,745.00	7,718,960.00	67,224.00	7,786,184.00
	3412	HEALTH & WELFARE ON 2000 SALS	3,219,829.00	3,211,009.00	-8,700.00	3,202,309.00
	3501	STATE UNEMPLOY ON 1000 SALARY	188,394.00	189,585.00	887.00	190,472.00
	3502	STATE UNEMPLOY ON 2000 SALARY	54,310.00	54,375.00	424.00	54,799.00
	3601	WORKER'S COMP INS ON 1000 SAL	1,245,211.00	1,250,276.00	-3,209.00	1,247,067.00
	3602	WORKER'S COMP INS ON 2000 SAL	358,890.00	358,549.00	-6,848.00	351,701.00
	3711	OPEB,ALLOCATED, CERTIFICATED	795,402.00	1,167,010.00	.00	1,167,010.00
	3712	OPEB,ALLOCATED, CLASSIFIED	723,489.00	904,854.00	.00	904,854.00
	3801	PERS REDUCTION ON 1000 SALARY	31,507.00	31,507.00	-1,566.00	29,941.00
	3802	PERS REDUCTION ON 2000 SALARY	410,099.00	409,869.00	58,541.00	468,410.00
	3911	TAXABLE FRINGE BEN ON 1000 SAL	19,440.00	18,360.00	.00	18,360.00
	3912	TAXABLE FRINGE BEN ON 2000 SAL	18,040.00	19,120.00	.00	19,120.00
	3999	BENEFIT PAYROLL ERRORS	.00	.00	.00	.00
	4100	TEXTBOOKS	901,037.00	967,972.00	-564.00	967,408.00
	4200	BOOKS OTHER THAN TEXTBOOKS	399,359.00	483,547.00	16,537.00	500,084.00
	4300	MATERIALS & SUPPLIES	11,428,653.00	18,897,257.21	-806,161.24	18,091,095.97
	4400	NON-CAPITALIZED EQUIPMENT	497,363.00	578,621.00	59,003.00	637,624.00
	5200	TRAVEL & CONFERENCES	133,088.00	226,017.00	586.00	226,603.00
	5300	DUES & MEMBERSHIPS	37,890.00	48,472.00	-125.00	48,347.00
	5450	OTHER INSURANCE	684,988.00	649,988.00	.00	649,988.00
	5500	OPERATIONS & HOUSEKEEPING SRVC	3,297,819.00	3,304,050.95	10,239.06	3,314,290.01
	5600	RENTS,LEASES,REPAIRS,IMPRVMTS	879,021.00	781,934.00	7,420.00	789,354.00
	5710	DIR COSTS FOR INTRPRG SERVICES	.00	.00	.00	.00
	5750	DIR COSTS FOR INTERFUND SVCS	.00	-50,320.00	117.00	-50,203.00
	5800	OTHER SVCS & OPER EXPENDITURES	3,996,025.00	5,878,677.00	208,560.00	6,087,237.00
	5900	INTEGOVERNMENTAL FEES	514,910.00	512,131.00	-7,845.00	504,286.00
	6170	LAND IMPROVEMENTS	.00	18,886.00	.00	18,886.00
	6200	BLDGS & IMPROVEMENT OF BLDGS	503,631.00	169,631.00	33,792.00	203,423.00
	6400	EQUIPMENT	276,500.00	450,618.00	-18,580.00	432,038.00
	6500	EQUIPMENT REPLACEMENT	2,500.00	2,500.00	.00	2,500.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	11/01/2008	BUDGET	11/30/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	7130	STATE SPECIAL SCHOOLS	40,000.00	40,000.00	.00	40,000.00
	7142	TUITION, EXCESS COSTS TO COE	692,955.00	692,955.00	19,804.00	712,759.00
	7310	TRANSFERS OF INDIRECT COSTS	.00	.00	.00	.00
	7350	TRANS OF INDIRECT - INTERFUND	-232,161.00	-232,741.00	.00	-232,741.00
	7438	DEBT SERVICE - INTEREST	9,456.00	9,974.00	.00	9,974.00
	7439	DEBT SERVICE - PRINCIPAL	141,708.00	147,836.00	.00	147,836.00
	7612	BETWEEN GEN FND & SP RSRVE FND	.00	.00	.00	.00
	7613	ST SCH BLD FND OTH FND OF DIST	.00	350,000.00	17,656.00	367,656.00
	7615	FROM GEN/SPC/BLDG TO DEF MAINT	650,084.00	650,084.00	.00	650,084.00
	7619	OTHER AUTH INTRFND TRANSFRS OUT	606,777.00	493,127.00	.00	493,127.00
TOTAL EXPENSE			130,015,008.00	140,975,573.31	-1,521,657.52	139,453,915.79

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	11/01/2008	BUDGET	11/30/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8011	REVENUE LIMIT ST AID-CURR YEAR	64,911,793.00	64,911,793.00	-5,003,972.00	59,907,821.00
	8019	REVENUE LIMIT ST AID-PRIOR YRS	.00	.00	.00	.00
	8021	HOME OWNERS EXEMPTION	322,754.00	322,754.00	.00	322,754.00
	8040	COUNTY & DISTRICT TAXES	27,098,681.00	27,098,681.00	-162,862.00	26,935,819.00
	8042	UNSECURED ROLL TAXES	1,282,014.00	1,282,014.00	.00	1,282,014.00
	8043	PRIOR YEARS' TAXES	32,685.00	32,685.00	.00	32,685.00
	8044	SUPPLEMENTAL TAXES	1,017,624.00	1,017,624.00	.00	1,017,624.00
	8045	ED REVENUE AUGMENT FUND (ERAF)	2,330,754.00	2,330,754.00	.00	2,330,754.00
	8091	REVENUE LIMIT TRANSFERS	.00	.00	.00	.00
	8092	PERS REDUCTION TRANSFER	455,386.00	455,386.00	56,957.00	512,343.00
	8096	TRANSFERS TO CHARTERS, IN LIEU	-1,595,274.00	-1,595,274.00	-24,149.00	-1,619,423.00
	8181	SP ED-ENTITLEMENT	2,134,560.00	2,134,560.00	19,804.00	2,154,364.00
	8182	SP ED-DISCRETIONARY GRANTS	243,322.00	243,322.00	-18,743.00	224,579.00
	8290	ALL OTHER FEDERAL REVENUES	1,799,795.00	2,580,671.00	.00	2,580,671.00
	8311	OTH ST APPORTIONMENTS-CURR YR	2,910,556.00	3,323,946.00	.00	3,323,946.00
	8319	OTH ST APPORTIONMENTS-PRIOR YR	.00	.00	.00	.00
	8434	CLASS SIZE REDUCTION K-3	3,424,724.00	3,424,724.00	.00	3,424,724.00
	8435	CLASS SIZE REDUCTION 9-12	.00	.00	.00	.00
	8560	STATE LOTTERY REVENUE	2,416,100.00	2,434,827.00	-133,227.00	2,301,600.00
	8590	ALL OTHER STATE REVENUES	6,691,419.00	7,117,532.00	181,583.00	7,299,115.00
	8660	INTEREST	800,000.00	800,000.00	-300,000.00	500,000.00
	8675	TRANSPORTATION FEES FROM INDIV	100,000.00	105,096.00	.00	105,096.00
	8677	INTERAGENCY SVCS BETWEEN LEA'S	1,161,689.00	1,186,009.00	.00	1,186,009.00
	8689	ALL OTHER FEES & CONTRACTS	28,700.00	28,700.00	.00	28,700.00
	8699	ALL OTHER LOCAL REVENUES	1,737,557.00	2,849,494.81	112,160.80	2,961,655.61
	8792	TRANS OF APPORTION FROM CO OFF	4,005,331.00	4,004,613.00	.00	4,004,613.00
	8919	OTH AUTH INTERFUND TRANS IN	3,106,368.00	3,118,868.00	6,674,057.00	9,792,925.00
	8965	TRANS FROM FND OF LAPSED/REORG	.00	.00	.00	.00
	8972	PROCEEDS FROM CAPITAL LEASES	.00	.00	.00	.00
	8980	CONTRIBUTE FROM UNRSTRCTD REV	.00	.00	.00	.00
	8990	CNTRIBUT/TRANS FRM RSTR/UNREST	.00	.00	.00	.00
TOTAL REVENUE			126,416,538.00	129,208,779.81	1,401,608.80	130,610,388.61

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

FUND	OBJECT	DESCRIPTION	BEGINNING	11/01/2008	ADJUSTMENTS	11/30/2008
			BALANCE	REVISED BALANCE		REVISED BALANCE
01	9770	DESIGNATED FOR ECON UNCERTAIN	-3,328,815.00	-3,328,815.00	.00	-3,328,815.00
	9780	OTHER DESIGNATIONS	.00	.00	.00	.00
	9790	UNDESIGNATED/UNAPPROPRIATED	-6,226,547.80	1,941,775.70	-2,923,266.32	-981,490.62
	9791	BEGINNING BALANCE	-13,389,832.80	-13,389,832.80	.00	-13,389,832.80
	9793	AUDIT ADJUSTMENTS	.00	.00	.00	.00
	9795	OTHER RESTATEMENTS	.00	.00	.00	.00
	9798	BUDGET FUND BALANCE OFFSET	9,791,362.80	1,623,039.30	2,923,266.32	4,546,305.62
	9799	K12 NET GAIN OR LOSS	.00	11,766,793.50	-2,923,266.32	8,843,527.18

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED		07/23/2008	12/01/2008	BUDGET	12/31/2008	
FUND	OBJECT	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET	
01	1100	TEACHERS' SALARIES	53,587,425.00	53,053,291.00	76,006.00	53,129,297.00
	1200	CERT PUPIL SUPPORT SALARIES	2,758,536.00	2,896,765.00	-20,153.00	2,876,612.00
	1300	CERT SUPRVSR'S & ADMINS' SAL	5,406,334.00	5,389,779.00	.00	5,389,779.00
	1900	OTHER CERTIFICATED SALARIES	1,084,347.00	1,375,060.00	-1,800.00	1,373,260.00
	2100	INSTRUCTIONAL AIDES' SALARIES	4,058,247.00	4,049,404.00	19,176.00	4,068,580.00
	2200	CLASSIFIED SUPPORT SALARIES	7,084,580.00	6,758,019.78	2,886.00	6,760,905.78
	2300	CLASS SUPRVSR'S & ADMINS' SAL	1,687,648.00	1,700,178.00	.00	1,700,178.00
	2400	CLERICAL & OFFICE SALARIES	4,706,063.00	4,808,792.35	13,463.00	4,822,255.35
	2900	OTHER CLASSIFIED SALARIES	543,833.00	510,712.00	3,829.00	514,541.00
	3101	STRS ON 1000 SALARIES	5,123,656.00	5,113,132.00	3,107.00	5,116,239.00
	3102	STRS ON 2000 SALARIES	7,740.00	7,765.00	.00	7,765.00
	3201	PERS ON 1000 SALARIES	82,796.00	80,833.00	151.00	80,984.00
	3202	PERS ON 2000 SALARIES	1,599,073.00	1,559,864.00	1,929.00	1,561,793.00
	3311	OASDI ON 1000 SALARIES	54,576.00	54,594.00	108.00	54,702.00
	3312	OASDI ON 2000 SALARIES	933,774.00	958,552.68	1,272.00	959,824.68
	3321	FICA-MED ON 1000 SALARIES	793,581.00	805,540.00	697.00	806,237.00
	3322	FICA-MED ON 2000 SALARIES	234,715.00	243,945.00	565.00	244,510.00
	3331	ALTER. RETIREMENT ON 1000 SAL	.00	1,185.00	246.00	1,431.00
	3332	ALTER. RETIREMENT ON 2000 SAL	32,125.00	34,621.00	419.00	35,040.00
	3411	HEALTH & WELFARE ON 1000 SALS	7,709,745.00	7,786,184.00	3,491.00	7,789,675.00
	3412	HEALTH & WELFARE ON 2000 SALS	3,219,829.00	3,202,309.00	146.00	3,202,455.00
	3501	STATE UNEMPLOY ON 1000 SALARY	188,394.00	190,472.00	206.00	190,678.00
	3502	STATE UNEMPLOY ON 2000 SALARY	54,310.00	54,799.00	133.00	54,932.00
	3601	WORKER'S COMP INS ON 1000 SAL	1,245,211.00	1,247,067.00	702.00	1,247,769.00
	3602	WORKER'S COMP INS ON 2000 SAL	358,890.00	351,701.00	580.00	352,281.00
	3711	OPEB,ALLOCATED, CERTIFICATED	795,402.00	1,167,010.00	.00	1,167,010.00
	3712	OPEB,ALLOCATED, CLASSIFIED	723,489.00	904,854.00	.00	904,854.00
	3801	PERS REDUCTION ON 1000 SALARY	31,507.00	29,941.00	.00	29,941.00
	3802	PERS REDUCTION ON 2000 SALARY	410,099.00	468,410.00	.00	468,410.00
	3911	TAXABLE FRINGE BEN ON 1000 SAL	19,440.00	18,360.00	.00	18,360.00
	3912	TAXABLE FRINGE BEN ON 2000 SAL	18,040.00	19,120.00	.00	19,120.00
	3999	BENEFIT PAYROLL ERRORS	.00	.00	.00	.00
	4100	TEXTBOOKS	901,037.00	967,408.00	1,448.00	968,856.00
	4200	BOOKS OTHER THAN TEXTBOOKS	399,359.00	500,084.00	-195.00	499,889.00
	4300	MATERIALS & SUPPLIES	11,428,653.00	18,091,095.97	111,216.00	18,202,311.97
	4400	NON-CAPITALIZED EQUIPMENT	497,363.00	637,624.00	70,291.00	707,915.00
	5200	TRAVEL & CONFERENCES	133,088.00	226,603.00	23,540.00	250,143.00
	5300	DUES & MEMBERSHIPS	37,890.00	48,347.00	-1,221.00	47,126.00
	5450	OTHER INSURANCE	684,988.00	649,988.00	.00	649,988.00
	5500	OPERATIONS & HOUSEKEEPING SRVC	3,297,819.00	3,314,290.01	15,000.00	3,329,290.01
	5600	RENTS,LEASES,REPAIRS,IMPRVMTS	879,021.00	789,354.00	43,954.00	833,308.00
	5710	DIR COSTS FOR INTRPRG SERVICES	.00	.00	210.00	210.00
	5750	DIR COSTS FOR INTERFUND SVCS	.00	-50,203.00	2,418.00	-47,785.00
	5800	OTHER SVCS & OPER EXPENDITURES	3,996,025.00	6,087,237.00	194,666.00	6,281,903.00
	5900	INTERGOVERNMENTAL FEES	514,910.00	504,286.00	-25,831.00	478,455.00
	6170	LAND IMPROVEMENTS	.00	18,886.00	.00	18,886.00
	6200	BLDGS & IMPROVEMENT OF BLDGS	503,631.00	203,423.00	.00	203,423.00
	6400	EQUIPMENT	276,500.00	432,038.00	488,818.00	920,856.00
	6500	EQUIPMENT REPLACEMENT	2,500.00	2,500.00	.00	2,500.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	12/01/2008	BUDGET	12/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	7130	STATE SPECIAL SCHOOLS	40,000.00	40,000.00	.00	40,000.00
	7142	TUITION, EXCESS COSTS TO COE	692,955.00	712,759.00	.00	712,759.00
	7310	TRANSFERS OF INDIRECT COSTS	.00	.00	.00	.00
	7350	TRANS OF INDIRECT - INTERFUND	-232,161.00	-232,741.00	.00	-232,741.00
	7438	DEBT SERVICE - INTEREST	9,456.00	9,974.00	.00	9,974.00
	7439	DEBT SERVICE - PRINCIPAL	141,708.00	147,836.00	.00	147,836.00
	7612	BETWEEN GEN FND & SP RSRVE FND	.00	.00	.00	.00
	7613	ST SCH BLD FND OTH FND OF DIST	.00	367,656.00	.00	367,656.00
	7615	FROM GEN/SPC/BLDG TO DEF MAINT	650,084.00	650,084.00	.00	650,084.00
	7619	OTHER AUTH INTRFND TRNSFRS OUT	606,777.00	493,127.00	.00	493,127.00
TOTAL EXPENSE			130,015,008.00	139,453,915.79	1,031,473.00	140,485,388.79

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	12/01/2008	BUDGET	12/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8011	REVENUE LIMIT ST AID-CURR YEAR	64,911,793.00	59,907,821.00	.00	59,907,821.00
	8019	REVENUE LIMIT ST AID-PRIOR YRS	.00	.00	.00	.00
	8021	HOME OWNERS EXEMPTION	322,754.00	322,754.00	.00	322,754.00
	8040	COUNTY & DISTRICT TAXES	27,098,681.00	26,935,819.00	.00	26,935,819.00
	8042	UNSECURED ROLL TAXES	1,282,014.00	1,282,014.00	.00	1,282,014.00
	8043	PRIOR YEARS' TAXES	32,685.00	32,685.00	.00	32,685.00
	8044	SUPPLEMENTAL TAXES	1,017,624.00	1,017,624.00	.00	1,017,624.00
	8045	ED REVENUE AUGMENT FUND (ERAF)	2,330,754.00	2,330,754.00	.00	2,330,754.00
	8091	REVENUE LIMIT TRANSFERS	.00	.00	.00	.00
	8092	PERS REDUCTION TRANSFER	455,386.00	512,343.00	.00	512,343.00
	8096	TRANSFERS TO CHARTERS, IN LIEU	-1,595,274.00	-1,619,423.00	.00	-1,619,423.00
	8181	SP ED-ENTITLEMENT	2,134,560.00	2,154,364.00	.00	2,154,364.00
	8182	SP ED-DISCRETIONARY GRANTS	243,322.00	224,579.00	.00	224,579.00
	8290	ALL OTHER FEDERAL REVENUES	1,799,795.00	2,580,671.00	586,632.00	3,167,363.00
	8311	OTH ST APPORTIONMENTS-CURR YR	2,910,556.00	3,323,946.00	356,437.00	3,680,383.00
	8319	OTH ST APPORTIONMENTS-PRIOR YR	.00	.00	.00	.00
	8434	CLASS SIZE REDUCTION K-3	3,424,724.00	3,424,724.00	-117,501.00	3,307,223.00
	8435	CLASS SIZE REDUCTION 9-12	.00	.00	.00	.00
	8560	STATE LOTTERY REVENUE	2,416,100.00	2,301,600.00	.00	2,301,600.00
	8590	ALL OTHER STATE REVENUES	6,691,419.00	7,299,115.00	-22,531.00	7,276,584.00
	8660	INTEREST	800,000.00	500,000.00	.00	500,000.00
	8675	TRANSPORTATION FEES FROM INDIV	100,000.00	105,096.00	.00	105,096.00
	8677	INTERAGENCY SVCS BETWEEN LEA'S	1,161,689.00	1,186,009.00	.00	1,186,009.00
	8689	ALL OTHER FEES & CONTRACTS	28,700.00	28,700.00	.00	28,700.00
	8699	ALL OTHER LOCAL REVENUES	1,737,557.00	2,961,655.61	-282,282.00	2,679,373.61
	8792	TRANS OF APPORTION FROM CO OFF	4,005,331.00	4,004,613.00	.00	4,004,613.00
	8919	OTH AUTH INTERFUND TRANS IN	3,106,368.00	9,792,925.00	.00	9,792,925.00
	8965	TRANS FROM FND OF LAPSED/REORG	.00	.00	.00	.00
	8972	PROCEEDS FROM CAPITAL LEASES	.00	.00	.00	.00
	8980	CONTRIBUTE FROM UNRSTRCTD REV	.00	.00	.00	.00
	8990	CNTRIBUT/TRANS FRM RSTR/UNREST	.00	.00	.00	.00
TOTAL REVENUE			126,416,538.00	130,610,388.61	520,755.00	131,131,143.61

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

FUND	OBJECT	DESCRIPTION	BEGINNING BALANCE	12/01/2008 REVISED BALANCE	ADJUSTMENTS	12/31/2008 REVISED BALANCE
01	9770	DESIGNATED FOR ECON UNCERTAIN	-3,328,815.00	-3,328,815.00	.00	-3,328,815.00
	9780	OTHER DESIGNATIONS	.00	.00	.00	.00
	9790	UNDESIGNATED/UNAPPROPRIATED	-6,226,547.80	-981,490.62	510,718.00	-470,772.62
	9791	BEGINNING BALANCE	-13,389,832.80	-13,389,832.80	.00	-13,389,832.80
	9793	AUDIT ADJUSTMENTS	.00	.00	.00	.00
	9795	OTHER RESTATEMENTS	.00	.00	.00	.00
	9798	BUDGET FUND BALANCE OFFSET	9,791,362.80	4,546,305.62	-510,718.00	4,035,587.62
	9799	K12 NET GAIN OR LOSS	.00	8,843,527.18	510,718.00	9,354,245.18



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent for Business Services
DATE: February 3, 2009
SUBJECT: Approve Monthly Budget Adjustment Report-January, 2009

BACKGROUND: Each month the Financial Services Department submits a Budget Adjustment Report summarizing changes of amounts in object codes.

RATIONALE: These monthly reports include estimated revenues, expenditures, adjustments, and transfers and facilitate timely monitoring of the budget.

FUNDING: N/A

RECOMMENDATION: Approve Monthly Budget Adjustment Report

Prepared by: S. Reed Call, Director of Financial Services

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	01/01/2009	BUDGET	01/31/2009
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	TEACHERS' SALARIES	53,587,425.00	53,129,297.00	48,114.00	53,177,411.00
	1200	CERT PUPIL SUPPORT SALARIES	2,758,536.00	2,876,612.00	-2,171.00	2,874,441.00
	1300	CERT SUPRVSRs' & ADMINS' SAL	5,406,334.00	5,389,779.00	.00	5,389,779.00
	1900	OTHER CERTIFICATED SALARIES	1,084,347.00	1,373,260.00	-16,784.00	1,356,476.00
	2100	INSTRUCTIONAL AIDES' SALARIES	4,058,247.00	4,068,580.00	4,687.00	4,073,267.00
	2200	CLASSIFIED SUPPORT SALARIES	7,084,580.00	6,760,905.78	5,707.00	6,766,612.78
	2300	CLASS SUPRVSRs' & ADMINS' SAL	1,687,648.00	1,700,178.00	.00	1,700,178.00
	2400	CLERICAL & OFFICE SALARIES	4,706,063.00	4,822,255.35	1,577.00	4,823,832.35
	2900	OTHER CLASSIFIED SALARIES	543,833.00	514,541.00	2,494.00	517,035.00
	3101	STRS ON 1000 SALARIES	5,123,656.00	5,116,239.00	3,058.00	5,119,297.00
	3102	STRS ON 2000 SALARIES	7,740.00	7,765.00	.00	7,765.00
	3201	PERS ON 1000 SALARIES	82,796.00	80,984.00	116.00	81,100.00
	3202	PERS ON 2000 SALARIES	1,599,073.00	1,561,793.00	543.00	1,562,336.00
	3311	OASDI ON 1000 SALARIES	54,576.00	54,702.00	79.00	54,781.00
	3312	OASDI ON 2000 SALARIES	933,774.00	959,824.68	225.00	960,049.68
	3321	FICA-MED ON 1000 SALARIES	793,581.00	806,237.00	690.00	806,927.00
	3322	FICA-MED ON 2000 SALARIES	234,715.00	244,510.00	217.00	244,727.00
	3331	ALTER. RETIREMENT ON 1000 SAL	.00	1,431.00	140.00	1,571.00
	3332	ALTER. RETIREMENT ON 2000 SAL	32,125.00	35,040.00	139.00	35,179.00
	3411	HEALTH & WELFARE ON 1000 SALS	7,709,745.00	7,789,675.00	.00	7,789,675.00
	3412	HEALTH & WELFARE ON 2000 SALS	3,219,829.00	3,202,455.00	.00	3,202,455.00
	3501	STATE UNEMPLOY ON 1000 SALARY	188,394.00	190,678.00	138.00	190,816.00
	3502	STATE UNEMPLOY ON 2000 SALARY	54,310.00	54,932.00	52.00	54,984.00
	3601	WORKER'S COMP INS ON 1000 SAL	1,245,211.00	1,247,769.00	765.00	1,248,534.00
	3602	WORKER'S COMP INS ON 2000 SAL	358,890.00	352,281.00	225.00	352,506.00
	3711	OPEB, ALLOCATED, CERTIFICATED	795,402.00	1,167,010.00	.00	1,167,010.00
	3712	OPEB, ALLOCATED, CLASSIFIED	723,489.00	904,854.00	.00	904,854.00
	3801	PERS REDUCTION ON 1000 SALARY	31,507.00	29,941.00	.00	29,941.00
	3802	PERS REDUCTION ON 2000 SALARY	410,099.00	468,410.00	.00	468,410.00
	3911	TAXABLE FRINGE BEN ON 1000 SAL	19,440.00	18,360.00	.00	18,360.00
	3912	TAXABLE FRINGE BEN ON 2000 SAL	18,040.00	19,120.00	.00	19,120.00
	3999	BENEFIT PAYROLL ERRORS	.00	.00	.00	.00
	4100	TEXTBOOKS	901,037.00	968,856.00	441.00	969,297.00
	4200	BOOKS OTHER THAN TEXTBOOKS	399,359.00	500,459.00	1,073.00	501,532.00
	4300	MATERIALS & SUPPLIES	11,428,653.00	18,201,741.97	-386,756.00	17,814,985.97
	4400	NON-CAPITALIZED EQUIPMENT	497,363.00	707,915.00	62,184.00	770,099.00
	5200	TRAVEL & CONFERENCES	133,088.00	250,143.00	19,906.00	270,049.00
	5300	DUES & MEMBERSHIPS	37,890.00	47,126.00	560.00	47,686.00
	5450	OTHER INSURANCE	684,988.00	649,988.00	.00	649,988.00
	5500	OPERATIONS & HOUSEKEEPING SRVC	3,297,819.00	3,329,290.01	157,203.00	3,486,493.01
	5600	RENTS, LEASES, REPAIRS, IMPRVMTS	879,021.00	833,308.00	38,409.00	871,717.00
	5710	DIR COSTS FOR INTRPRG SERVICES	.00	210.00	-210.00	.00
	5750	DIR COSTS FOR INTERFUND SVCS	.00	-47,785.00	-5,468.00	-53,253.00
	5800	OTHER SVCS & OPER EXPENDITURES	3,996,025.00	6,281,903.00	127,069.00	6,408,972.00
	5900	INTERGOVERNMENTAL FEES	514,910.00	478,455.00	-65,940.00	412,515.00
	6170	LAND IMPROVEMENTS	.00	18,886.00	.00	18,886.00
	6200	BLDGS & IMPROVEMENT OF BLDGS	503,631.00	203,423.00	38,500.00	241,923.00
	6400	EQUIPMENT	276,500.00	920,856.00	100,845.00	1,021,701.00
	6500	EQUIPMENT REPLACEMENT	2,500.00	2,500.00	.00	2,500.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	01/01/2009	BUDGET	01/31/2009
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	7130	STATE SPECIAL SCHOOLS	40,000.00	40,000.00	.00	40,000.00
	7142	TUITION, EXCESS COSTS TO COE	692,955.00	712,759.00	.00	712,759.00
	7310	TRANSFERS OF INDIRECT COSTS	.00	.00	.00	.00
	7350	TRANS OF INDIRECT - INTERFUND	-232,161.00	-232,741.00	.00	-232,741.00
	7438	DEBT SERVICE - INTEREST	9,456.00	9,974.00	1,100.00	11,074.00
	7439	DEBT SERVICE - PRINCIPAL	141,708.00	147,836.00	4,000.00	151,836.00
	7612	BETWEEN GEN FND & SP RSRVE FND	.00	.00	.00	.00
	7613	ST SCH BLD FND OTH FND OF DIST	.00	367,656.00	.00	367,656.00
	7615	FROM GEN/SPC/BLDG TO DEF MAINT	650,084.00	650,084.00	88,226.00	738,310.00
	7619	OTHER AUTH INTRFND TRANSFRS OUT	606,777.00	493,127.00	.00	493,127.00
TOTAL EXPENSE			130,015,008.00	140,485,388.79	231,153.00	140,716,541.79

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	01/01/2009	BUDGET	01/31/2009
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8011	REVENUE LIMIT ST AID-CURR YEAR	64,911,793.00	59,907,821.00	.00	59,907,821.00
	8019	REVENUE LIMIT ST AID-PRIOR YRS	.00	.00	.00	.00
	8021	HOME OWNERS EXEMPTION	322,754.00	322,754.00	.00	322,754.00
	8040	COUNTY & DISTRICT TAXES	27,098,681.00	26,935,819.00	.00	26,935,819.00
	8042	UNSECURED ROLL TAXES	1,282,014.00	1,282,014.00	.00	1,282,014.00
	8043	PRIOR YEARS' TAXES	32,685.00	32,685.00	.00	32,685.00
	8044	SUPPLEMENTAL TAXES	1,017,624.00	1,017,624.00	.00	1,017,624.00
	8045	ED REVENUE AUGMENT FUND (ERAF)	2,330,754.00	2,330,754.00	.00	2,330,754.00
	8091	REVENUE LIMIT TRANSFERS	.00	.00	.00	.00
	8092	PERS REDUCTION TRANSFER	455,386.00	512,343.00	.00	512,343.00
	8096	TRANSFERS TO CHARTERS, IN LIEU	-1,595,274.00	-1,619,423.00	.00	-1,619,423.00
	8181	SP ED-ENTITLEMENT	2,134,560.00	2,154,364.00	.00	2,154,364.00
	8182	SP ED-DISCRETIONARY GRANTS	243,322.00	224,579.00	.00	224,579.00
	8290	ALL OTHER FEDERAL REVENUES	1,799,795.00	3,167,303.00	-35,551.00	3,131,752.00
	8311	OTH ST APPORTIONMENTS-CURR YR	2,910,556.00	3,680,383.00	.00	3,680,383.00
	8319	OTH ST APPORTIONMENTS-PRIOR YR	.00	.00	.00	.00
	8434	CLASS SIZE REDUCTION K-3	3,424,724.00	3,307,223.00	-9,486.00	3,297,737.00
	8435	CLASS SIZE REDUCTION 9-12	.00	.00	.00	.00
	8560	STATE LOTTERY REVENUE	2,416,100.00	2,301,600.00	.00	2,301,600.00
	8590	ALL OTHER STATE REVENUES	6,691,419.00	7,276,584.00	6,794.00	7,283,378.00
	8660	INTEREST	800,000.00	500,000.00	.00	500,000.00
	8675	TRANSPORTATION FEES FROM INDIV	100,000.00	105,096.00	7,257.00	112,353.00
	8677	INTERAGENCY SVCS BETWEEN LEA'S	1,161,689.00	1,186,009.00	.00	1,186,009.00
	8689	ALL OTHER FEES & CONTRACTS	28,700.00	28,700.00	.00	28,700.00
	8699	ALL OTHER LOCAL REVENUES	1,737,557.00	2,679,373.61	98,949.00	2,778,322.61
	8792	TRANS OF APPORTION FROM CO OFF	4,005,331.00	4,004,613.00	.00	4,004,613.00
	8919	OTH AUTH INTERFUND TRANS IN	3,106,368.00	9,792,925.00	.00	9,792,925.00
	8965	TRANS FROM FND OF LAPSED/REORG	.00	.00	.00	.00
	8972	PROCEEDS FROM CAPITAL LEASES	.00	.00	.00	.00
	8980	CONTRIBUTE FROM UNRSTRCTD REV	.00	.00	.00	.00
	8990	CNTRIBUT/TRANS FRM RSTR/UNREST	.00	.00	.00	.00
TOTAL REVENUE			126,416,538.00	131,131,143.61	67,963.00	131,199,106.61

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

FUND	OBJECT	DESCRIPTION	BEGINNING BALANCE	01/01/2009 REVISED BALANCE	ADJUSTMENTS	01/31/2009 REVISED BALANCE
01	9770	DESIGNATED FOR ECON UNCERTAIN	-3,328,815.00	-3,328,815.00	.00	-3,328,815.00
	9780	OTHER DESIGNATIONS	.00	.00	.00	.00
	9790	UNDESIGNATED/UNAPPROPRIATED	-6,226,547.80	-470,772.62	163,190.00	-307,582.62
	9791	BEGINNING BALANCE	-13,389,832.80	-13,389,832.80	.00	-13,389,832.80
	9793	AUDIT ADJUSTMENTS	.00	.00	.00	.00
	9795	OTHER RESTATEMENTS	.00	.00	.00	.00
	9798	BUDGET FUND BALANCE OFFSET	9,791,362.80	4,035,587.62	-163,190.00	3,872,397.62
	9799	K12 NET GAIN OR LOSS	.00	9,354,245.18	163,190.00	9,517,435.18



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: *CF* Dr. Casey Goodall, Assoc. Superintendent of Business Services
DATE: February 3, 2009
SUBJECT: Approve Revolving Cash Fund Reports (November & December, 2008)

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (November & December, 2008).

Prepared by: S. Reed Call, Director of Financial Services

12/01/08

Tracy Unified School District
REVOLVING CASH FUND
 November 2008

Date	Num	Name	Memo	Paid Amount
11/3/2008	8368	CSBA	CONF 12/3/08 T. GUZMAN	
			01-0000-0-0000-7150-5200-800-1001	-455.00
TOTAL				-455.00
11/7/2008	8369	CAEA	CONF 11/13-11/16 J. CORNISH-BOWDEN	
			01-7396-0-1110-1000-5200-700-6504	-425.00
TOTAL				-425.00
11/7/2008	8370	HYATT REGENCY SAN...	CONF 11/14-11/15 J. CORNISH BOWDEN	
			01-0000-0-1110-1000-1105-700-6502	-164.90
TOTAL				-164.90
11/7/2008	8371	CENTRAL REGION CA...	CONF 11/14-11/15 N. MADDUX,L. KELLEY,P. ...	
			01-7010-0-1110-1000-5200-600-6114	-220.00
TOTAL				-220.00
11/7/2008	8372	CRISIS PREVENTION I...	INVOICE # CUSI814189, CUSI814568 F. STE...	
		P.O. 92006	01-3320-0-5750-1110-4300-800-2542	-2,612.69
TOTAL				-2,612.69
11/18/2008	8373	PHOTOGRAPHIC ART ...	8x10 PHOTO FOR NEW BOARD MEMBER	
			01-0000-0-0000-7150-4300-800-1001	-60.00
TOTAL				-60.00
11/25/2008	8374	Tony or Gloria Charon...	Refund of Book fine for Anthony Ryan Charo...	
			Physical Science Book	-61.50
TOTAL				-61.50

01/06/09

Tracy Unified School District
REVOLVING CASH FUND
 December 2008

Date	Num	Name	Memo	Paid Amount
12/2/2008	8375	Folger Graphics	Postage P.O. # 091919	
			11-6390-0-4150-2700-5900-560-2882	-1,000.00
TOTAL				-1,000.00
12/2/2008	8376	CASBO	Conference 12/10/2008 Y. Spencer, B. Ekpebe	
			01-0000-0-1110-1000-5200-800-2952	-410.00
TOTAL				-410.00
12/3/2008	8377	ARROWHEAD DIRECT	ACCOUNT#2770413751 INV#08j2770413751 ...	
			01-0000-0-1110-1000-4300-100-3013	-150.73
TOTAL				-150.73
12/4/2008	8378	ALTERNATIVO FUTBO...	SECURITY DEPOSIT REFUND - FACILITY USE	
			01001700000000086998009622	-500.00
TOTAL				-500.00
12/9/2008	8379	CALIFORNIA HIGHWA...	Roxanna Zamora	
			01-7230-0-1110-3600-5800-800-9702	-59.00
TOTAL				-59.00
12/9/2008	8380	CALIFORNIA HIGHWA...	Elizabero Romero-CHP Fees	
			01-7230-0-1110-3600-5800-800-9702	-59.00
TOTAL				-59.00
12/9/2008	8381	CALIFORNIA HIGHWA...	Frank Olivera - CHP Fees	
			01-7230-0-1110-3600-5800-800-9702	-59.00
TOTAL				-59.00
12/9/2008	8382	CALIFORNIA HIGHWA...	Bob Bryant-CHP Fees	
			01-7230-0-1110-3600-5800-800-9702	-59.00
TOTAL				-59.00
12/9/2008	8383	DOUBLETREE HOTEL ...	CONF 12/15/08-12/19/08 F. STERNI	
			01-6405-0-1110-2100-5200-800-2208	-571.21
TOTAL				-571.21
12/9/2008	8384	DOUBLETREE HOTEL ...	CONF 12/15/08-12/18/08 J. MCCREADY	
			01-6405-0-1110-2100-5200-800-2208	-428.40
TOTAL				-428.40

01/06/09

Tracy Unified School District
REVOLVING CASH FUND
 December 2008

Date	Num	Name	Memo	Paid Amount
12/9/2008	8385	DOUBLETREE HOTEL ...	CONF 12/15/08-12/19/08 D. VALLOTTON	
			01-6405-0-1110-2100-5200-800-2208	-571.21
TOTAL				-571.21
12/9/2008	8386	SIAM CAFE	P.O. 090618	
			01-0000-0-0000-7150-4300-800-1001	-103.25
TOTAL				-103.25
12/19/2008	8387	YOUTH SERVICE CALI...	CONF 2/9-11/2009 M. COMPTON, F. MEDINA,...	
			01-5575-0-1110-2100-5200-800-2054	-825.00
TOTAL				-825.00
12/29/2008	8388	COSTCO	ANNUAL MEMBERSHIP FEE	
			01-0000-0-0000-7200-5300-800-9222	-150.00
TOTAL				-150.00



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent of Business Services
DATE: February 3, 2009
SUBJECT: Approve Revolving Cash Fund Reports (January, 2009)

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (January, 2009).

Prepared by: S. Reed Call, Director of Financial Services

02/03/09

Tracy Unified School District
REVOLVING CASH FUND
January 2009

Date	Num	Name	Memo	Paid Amount
1/15/2009	8389	CCAC CALIFORNIA BA...	MEMBERSHIP - SUSIE M. MARTIN	
			01000000000740053008008001	-40.00
TOTAL				-40.00
1/15/2009	8390	CITY OF STOCKTON	CHILDREN'S MUSEUM OF STOCKTON - SO...	
			12605507110100058004002744	-273.00
TOTAL				-273.00
1/15/2009	8391	CAEYC	2009 CAEYC ANNUAL CONFERENCE - ARC...	
			12605507110100052004002744	-290.00
TOTAL				-290.00
1/26/2009	8392	CABE 2009	MARIBEL RUBALCAVA MEMBERSHIP FEE	
			01-7090-0-1110-1000-5300-600-6104	-60.00
TOTAL				-60.00
1/26/2009	8393	STATE BOARD OF EQ...	57-415033 OCT THROUGH DEC 2008	
			01-7240-0-5750-3600-4300-800-9702	-327.89
TOTAL				-327.89
1/27/2009	8394	SIAM CAFE	P.O. 090618	
			01-0000-0-0000-7150-4300-800-1001	-103.25
TOTAL				-103.25
1/29/2009	8395	NORTHERN CALIFOR...	NORTHWEST ALL SPORTS CLINIC 1/29/09-...	
			01-7395-0-1110-1000-5200-670-5804	-125.00
TOTAL				-125.00



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent of Business Services
DATE: February 3, 2009
SUBJECT: Approve Accounts Payable Warrants (November & December, 2008)

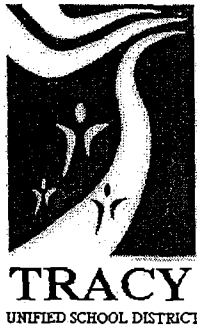
BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (November & December, 2008)

Prepared by: S. Reed Call, Director of Financial Services



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent of Business Services
DATE: February 3, 2009
SUBJECT: Approve Accounts Payable Warrants (January, 2009)

BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (January, 2009)

Prepared by: S. Reed Call, Director of Financial Services



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: *eq/lab* Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 12, 2009
SUBJECT: **Accept the Generous Donations From the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein With Thanks and Appreciation From the Staff and Students of the Tracy Unified School District.**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

1. Tracy High School Athletics Program and West High School Athletics Program. From: Tracy Breakfast Lions Club, Attn: Tom Hawkins. Donation for Tracy High School Athletics: \$2,760.00. Donation for West High School Athletics: \$2,760.00. Total donation: \$5,520.00.
2. Tracy Unified School District/Kimball High School: From: Verizon Foundation Matching Gifts Program/Ronald Domenichelli, c/o KHS. The donation is in the amount of \$750.00 (Check # TBD). The donation will be used to purchase items and supplies for Kimball High.
3. Tracy Unified School District/Freiler School: From: Anonymous, c/o Freiler School. The donation is in the amount of \$4,646.66 (Check # TBD). The donation will be used to purchase two HP Laserjet P4515TN network printers and an additional HP black print cartridge for Freiler School.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District.

This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the generous donations from the various individuals, businesses, and school site parent teacher associations listed herein with thanks and appreciation from the staff and students of the Tracy Unified School District.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco Superintendent
FROM: JH Dr. Sheila Harrison, Assistant Superintendent for Educational Services
DATE: February 11, 2009
SUBJECT: Approve Overnight Travel for Three Tracy High School Science Students and One Chaperone to Participate in the Junior Science and Humanities Symposium in Monterey, CA, on March 12-14, 2009

BACKGROUND: The San Francisco Bay Area Science Fair has been inviting Tracy High School to present research at the Junior Science and Humanities Symposium for many years. Three students will be chaperoned by Mr. Brown and will be observing this event in preparation of competing themselves next year or presenting in the Western Regional Semi-Finals if selected. The students who will be attending are Kristen Holtz, Ryan Ng, and Natalya Motyka.

RATIONALE: Finalists are selected through a rigorous screening process and this provides the student with a valuable opportunity to compete regionally in the scientific field. This aligns with Strategic Goal #2: Provide a safe environment for students and staff that is conducive to learning, and Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: There will be two days of sub costs to the high school. The San Francisco Bay Area Science Fair and Junior Science and Humanities Symposium will incur all costs (except for the \$100 deposit fee) for the three students and the advisor for accommodations, meals, and competition event expenses. The \$100 deposit fee will be paid by the THS Science Department fund.

RECOMMENDATION: Approve Overnight Travel for Three Tracy High School Science Students and One Chaperone to Participate in the Junior Science and Humanities Symposium in Monterey, CA, on March 12-14, 2009

PREPARED BY: Mr. Jason Noll, Principal



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent for Educational Services
DATE: February 13, 2009
SUBJECT: Approve Overnight Travel for THS Cheer Team and Coaches to Participate in the USA Spirit Nationals in Southern California on March 26-29, 2009

BACKGROUND: The Tracy High Cheer team has been invited to attend USA Spirit Nationals in southern California (Anaheim) on March 26-29, 2009. The THS team qualified for the USA Nationals by participating in a local competition. Thirty-three (33) students, one (1) coach, and four (4) parent volunteers will attend this event. The team will be staying at the Disneyland Resort Hotel in Anaheim, CA. The team, coaches, and parent volunteers will be transported by private vehicles with district driver clearance. Supervision will be provided by the coach, parent volunteers, and USA Spirit Nationals event staff.

RATIONALE: The team has worked very hard to earn placement to participate in this event. It will give the team a great opportunity to represent Tracy at the national competition. This aligns with Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap and Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: The cost per member is \$400.00 which includes entry fees, competition fees, daily breakfast, hotel accommodations, and entrance to Disneyland/California Adventure. The Tracy High School Athletics program will reimburse district cleared drivers for driving expenses/gas. All other funding for this trip will be paid through a combination of fundraising opportunities and personal funding for the girls electing to participate in this competition. Combined costs will not exceed \$13,000.00.

RECOMMENDATION: Approve Overnight Travel for THS Cheer Team and Coaches to Participate in the USA Spirit Nationals in Southern California on March 26-29, 2009

PREPARED BY: Jason Noll, Principal, Tracy High School



TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

To: Dr. James C. Franco, Superintendent
From: ~~Dr. James C. Franco~~ Dr. Sheila Harrison, Assistant Superintendent for Educational Services
Date: February 12, 2009
Subject: Approve Participation in the State Summer School Program for 2009

BACKGROUND: The state will fund Summer School for districts offering Core, Mandated and Special Education programs. In order to qualify for funding, the Board of Trustees must approve the Summer School Program. Summer School will be offered at the K-4, Middle School (5-8) and High School (9-12) levels. The proposed program will include the following classes:

Core Program:

- World History
- US History
- Physical Education
- GATE Classes
- Art I
- Space & Engineering Academy Boot Camp
- Trigonometry

Mandated Program

- Algebra I/Remediation
- Algebra Readiness/Remediation
- English 9/Remediation
- English 10/Remediation
- Biology/Remediation
- CAHSEE English/LA Remediation
- CAHSEE Math Remediation
- ELA Strand (K-12)
- Geometry/Remediation
- Earth Science/Remediation
- Spanish I Remediation
- K-8 Remediation/Math and ELA
- 5-8 Remediation/Science and Social Studies
- K-4 Bilingual
- ELD Institute

Special Education Program

- Special Day Class/LH
- Speech Therapy
- Special Day Class/SH

The number of classes will be determined by student needs. Students who are in need of remediation will receive first priority for enrollment in Summer School.

All programs will be under the direction of the Summer School principals.

Summer School for current kindergarten through eighth grade students will begin on June 8 and continue through July 2. The high school summer program will begin on June 8 and end on July 10. The Summer School sites will be: K-3 – Jacobson Elementary School; 4-8 – Williams Middle School; and 9-12 – West High School

July 3 is a holiday for High School students, and is not applicable to the K – 8 students.

RATIONALE: This agenda item meets Strategic Goal # 1 – Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: All funding will be provided by State Summer School (Supplemental Instructional Hourly Funding), GATE and Special Education program entitlements, and State and Federal Categorical Program Funding where appropriate and applicable.

RECOMMENDATIONS: Approve Participation in the State Summer School Program for 2009.

Prepared by: Linda T. Boragno-Dopp, Director of Alternative Programs



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~W~~Dr. Sheila Harrison, Assistant Superintendent of Educational Services
DATE: ~~*~~ February 13, 2009
SUBJECT: Approve Resolution #08-19 Establishing March as "Arts in Education Month"

BACKGROUND: Many national and state professional education associations hold celebrations in March focused on art in education. Our District has worked to develop standards in the areas of Visual and Performing Arts as well as a variety of programs. While it is a constant struggle to offer a quality Visual and Performing Arts program due to demands placed on the curriculum by an increased number of standards that need to be addressed in state adopted curriculum, our District has continued to promote and offer a strong Visual and Performing Arts program.

RATIONALE: This resolution recognizes the importance of the arts in education and our society. It advocates for school districts to continue offering a comprehensive Visual and Performing Arts program for all students. This supports Strategic Goal #1 – Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: N/A

RECOMMENDATION: Approve Resolution #08-19 Establishing March as "Arts in Education Month"

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION #08-19
RESOLUTION AUTHORIZING MARCH AS
“ARTS IN EDUCATION MONTH”**

WHEREAS, Arts Education, which includes dance, music, theatre, and the visual arts, is an essential part of basic education for all students, kindergarten through grade twelve; and

WHEREAS, through well-planned instruction and activities in the arts, children develop initiative, creative ability, self-expression, self-reflection, thinking skills, discipline, a heightened appreciation of beauty and cross-cultural understanding; and

WHEREAS, many national and state professional education associations hold celebrations in March focused on students' participation in the arts; and

WHEREAS, experience in the arts develops insights and abilities central to the experience of life, and the arts are collectively one of the most important repositories of culture; and

WHEREAS, these celebrations give Tracy schools a unique opportunity to focus on the value of the arts for all students, to foster cross-cultural understanding, to give recognition to our outstanding young artists to focus on careers in the arts available to students, and to enhance public support for this important part of our curriculum; and

WHEREAS, the Tracy Unified School District Board of Education states in its Board Policy 6142.6 adopted in September 1997 that a comprehensive arts education program should be an integral part of the basic education offered to all students in all grades; and

THEREFORE BE IT RESOLVED, on February 24, 2009 that the Tracy Unified School District Board of Education joins the California State Board of Education in proclaiming the Month of March 2009 as Arts Education Month and encourages all schools in the Tracy Unified School District to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts; and be it further;

PASSED AND ADOPTED this the 24th day of February, 2009, by the Board of Trustees of the Tracy Unified School District the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School district, County of San Joaquin, on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District



EDUCATIONAL SERVICES MEMORANDUM

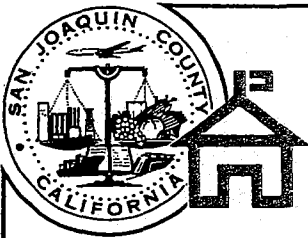
TO: Dr. James Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent of Educational Services
DATE: February 16, 2009
SUBJECT: Receive Official Quarterly Williams/Valenzuela Uniform Complaint Report for the Quarter Ending January 15, 2009.

BACKGROUND: Pursuant to the Williams Settlement, the Valenzuela Settlement, and California Education Code Section 35186, every school must provide 1) sufficient textbooks and instructional materials, 2) school facilities that are clean, safe, and maintained in good repair, 3) a properly credentialed teacher for every classroom and 4) intensive remediation for up to two years for student who have completed grade 12 but not passed the California high School Exit Exam. Education Code, EC 35186(d), requires that school districts shall report summarized data on the nature and resolution of all Williams/Valenzuela uniform complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records. There were two complaints filed under the Williams/Valenzuela settlements during the October 15, 2008 – January 15, 2009 reporting period.

RATIONALE: The quarterly report for the period of October 15, 2008 – January 15, 2009, was submitted to the San Joaquin County Office of Education and the County responded with acknowledgement of the report on February 2, 2009. That communication must be reported to the local school board. The report summarizes the number of complaints received through the Williams Uniform Complaint Process during the specified quarter. This report supports Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment, and research-based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap and Goal #2: Provide a safe environment to students and staff that is conducive to learning.

FUNDING: No cost

RECOMMENDATION: Receive Official Quarterly Williams/Valenzuela Uniform Complaint Report for the Quarter Ending January 15, 2009.



SAN JOAQUIN COUNTY OFFICE OF EDUCATION

February 2, 2009

Mr. Ted Guzman, President; Mr. Bill Swenson; Mr. Gregg Crandall;
Mr. James Vaughn; Mr. Kelly Lewis and Mr. Tom Hawkins
District Board of Trustees of Tracy Unified School District
1875 W. Lowell Avenue
Tracy, CA 95376-4095

Dear Mr. Ted Guzman, President,

California *Education Code* 1240 requires that I visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to your governing board at a regularly scheduled meeting, the quarterly report for January 2009 as required by *Education Code* section 1240(c)(2)(H) pursuant to the *Williams* and *Valenzuela* Settlements.

The purpose of the visitation as specified in California *Education Code* 1240 is to:

1. Determine if students have "sufficient" standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff";
3. Determine if the school has provided accurate data on the annual School Accountability Report Card, related to the sufficiency of instructional materials, the safety, cleanliness, and adequacy of school facilities, including "good repair" and teacher misassignments and vacancies;
4. Determine the extent to which pupils who have not passed the California High School Exit Examination (CAHSEE) by the end of grade 12 are informed that they are entitled to receive CAHSEE intensive instruction and services for up to two consecutive years after completion of grade 12 and the extent to which pupils who have elected to receive services are being served.

The law further requires that the county superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (2006 Base API); and
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, emergency or urgent facilities issues, and CAHSEE intensive instruction and services under the Uniform Complaint Procedure.

The 2008-09 School Accountability Report Cards (SARC) will be reviewed in February 2009 to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including "good repair."

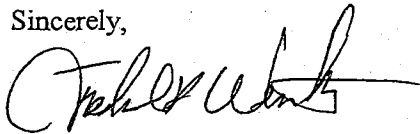
During the quarter ending January 15, 2009, no visits were conducted at the decile 1-3 schools for Tracy Unified School District.

For reporting purposes, as of January 15, 2009, the San Joaquin County Office of Education has received notification of two uniform complaints concerning the school facilities being clean, safe, and maintained in good repair for Tracy Unified School District.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions	2	2	
CAHSEE Intervention Instruction & Services			
TOTALS	2	2	

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the *Williams* and *Valenzuela* Settlements Legislation.

Sincerely,



Fredrick A. Wentworth, Ed. D.
County Superintendent

Cc: James Franco, Superintendent
Sheila Harrison, Assistant Superintendent, Educational Services
Carol Anderson-Woo, Director, Curriculum & Special Projects



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent for Educational Services
DATE: February 2, 2009
SUBJECT: Approve the 2008-2009 Consolidated Application, Part II, for the Tracy Unified School District

BACKGROUND: Each year, the District is required to submit to the State Department of Education a Consolidated Application for Funding of Categorical Aid Programs. These programs include both Federal and State-funded programs. Federally-funded programs include Title I (Economically Disadvantaged Students), Title II (Professional Development), Title III (English Language Learners), Title IV (Drug-free and Safe schools), and Title V (Innovative Programs). State-funded programs include Staff Development and Economic Impact Aid (EIA). Part 1 of the Application indicated the District's desire to participate in these programs, abide by their guidelines, and establish site eligibility for Title I participation. Individual School Site Plans containing specific goals, programs, and budgets are submitted to the School Board for approval.

RATIONALE: State law requires local Governing Board approval. This agenda item supports Strategic Goal #4: Continuously improve fiscal and human resources, facilities and operational processes in order to support our efforts to meet or exceed district, state and federal targets; and Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District goals. The 2008-2009 Consolidated Application, Part II form is under separate cover.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve the 2008-2009 Consolidated Application, Part II, for the Tracy Unified School District

Prepared by: Linda Dopp, Director of Alternative Programs



TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 13, 2009
SUBJECT: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Little, Rosalinda Kindergarten Para Educator	Central	02/20/09	Personal

BACKGROUND:

CLASSIFIED RETIREMENT

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
Anastasio, Evelyn Student Body Bookkeeper	THS	06/30/09

RECOMMENDATION: Accept the Resignation/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 10, 2009
SUBJECT: Approve Student Clinical Placement Agreement with California State University, East Bay

BACKGROUND: We have encouraged Speech Pathology Programs to place students in our schools to fulfill their requirements for obtaining a California credential. This contract is effective February 5, 2009.

RATIONALE: Student Speech Pathologists will be placed with permanent status Speech Pathologists within our schools, which are willing to serve as Master Teachers with the approval of the Director of Special Education.

This agenda item meets strategic goal #6, Partnerships, and goal #7, Educational Leadership.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve Student Clinical Placement Agreement with California State University, East Bay

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources.

CALIFORNIA STATE UNIVERSITY, EAST BAY

AGREEMENT FOR FURNISHING CLINICAL EXPERIENCE AND THE USE OF CLINICAL FACILITIES

THIS AGREEMENT, made and entered into this 5th day of February, 2009, pursuant to Education Code 89036 by and between the Trustees of the California State UNIVERSITY, hereinafter called the "**TRUSTEES**", on behalf of California State University, East Bay, hereinafter called the "**UNIVERSITY**", and Tracy Unified School District, herein after called the "**AGENCY**".

WITNESSETH

WHEREAS, TRUSTEES have approved a **Speech Pathology Program** for **UNIVERSITY** and such programs require clinical experience and the use of clinical facilities; and

WHEREAS, UNIVERSITY requires special facilities for the purpose of providing training and desires to supplement its Program through supplemental clinical experience in usage of facilities at **AGENCY**; and

WHEREAS, AGENCY has facilities and programs available to furnish such clinical experience, and as a community and professional service, is willing, under the terms and conditions hereinafter set forth, to allow **UNIVERSITY** to utilize its facilities for clinical experience of **UNIVERSITY** Program participants; and

WHEREAS, AGENCY desires to maintain and improve its existing standards of **AGENCY** care and medical education by affiliating with **UNIVERSITY** for the limited purposes of this agreement; and

WHEREAS, it is to the mutual benefit of the parties that students enrolled in the Program at the **UNIVERSITY** be afforded the opportunity to utilize the facilities of **AGENCY** to supplement their learning experience;

THEREFORE, AGENCY AND UNIVERSITY HEREBY MUTUALLY AGREE AS FOLLOWS:

- I. Subject to such reasonable rules and regulations as **AGENCY** shall from time to time adopt, **AGENCY** shall:
 - A. Participate with **UNIVERSITY** in planning and implementing the clinical education of students;
 - B. Afford to each student designated in writing by **UNIVERSITY** pursuant to Section II hereof the opportunity to participate in those types of clinical training experiences which may be made available at **AGENCY** that are agreed upon by **AGENCY** and **UNIVERSITY**, and permit such students, as well as **UNIVERSITY** faculty, access to **AGENCY** for such periods of time and for such clinical experiences as may from time to time be determined by **AGENCY** and **UNIVERSITY**; provided, however, that the clinical experiences to be afforded hereby shall take place only at such times and places as to minimize interference with normal **AGENCY** routine;
 - C. Provide facilities for the changing of uniforms and for the storage of clothing and personal effects, and allow students and instructors at their own expense to use cafeteria facilities and other facilities used by **AGENCY** personnel, all to the extent that such space is available and as **AGENCY** may agree from time to time;
 - D. Have the right to require the withdrawal from **AGENCY** of any student who does not comply with the requirements of the program or the rules and regulations of the **AGENCY**;
 - E. Designate lines of authority and communication for relations between **UNIVERSITY** faculty and **AGENCY** personnel so as to carry out the purposes of the agreement;
 - F. Permit members of the staff of **AGENCY** to participate in clinical experiences to be afforded to the students of **UNIVERSITY** on an advisory and consulting basis at such times and in such number as **AGENCY** shall determine, to the extent that such participation does not interfere with normal **AGENCY** activity;
 - G. Provide on any day that a student is receiving clinical experience at the **AGENCY** pursuant to this agreement emergency health care for illnesses resulting from the participation by such student in the program, as well as

first aid for accidents sustained by a student; provided, however, that the sole and exclusive authority to determine the

duration and extent of necessary emergency health care services shall be vested in **AGENCY**, and **AGENCY'S** determination in this regard shall be conclusive. In addition, the aforementioned emergency health care services shall also be provided to any member of the faculty of **UNIVERSITY** participating in the program, on the same terms and conditions set forth above regarding students. All costs for such emergency health care service shall be paid by student and/or faculty;

H. Respect and maintain the confidentiality of information furnished by **UNIVERSITY** and **AGENCY**;

II. **UNIVERSITY** shall:

A. Participate with **AGENCY** in planning and implementing the clinical education of students;

B. Designate in writing, prior to the commencement of each clinical program and sufficiently in advance to allow convenient planning by **AGENCY**, the names of those students registered for program training courses at **AGENCY**. The number of students eligible to participate in a program shall be determined by the agreement of **AGENCY** and **UNIVERSITY**;

C. Recommend for clinical education only those students who possess a satisfactory record and have met the minimum requirements established by **UNIVERSITY** for the particular program;

D. Furnish **FACILITY**, prior to students' arrival, documentation that each students immunizations and bloodborne pathogens training are current and in accordance with the **FACILITY** health policies. Documentation shall include:

- | | |
|--------------------------------------|-----------------------------|
| a. TB testing | d. Proof of CPR proficiency |
| b. Rubella Titer | e. Tetanus |
| c. Rubella - proof of positive Titer | f. Hepatitis Vaccine |

E. Designate lines of authority and communication for relations between the **UNIVERSITY** faculty and **AGENCY** personnel so as to carry out the purpose of the agreement;

F. Provide instructors with such qualifications, in sufficient number, and at such times as are approved by **AGENCY**, so that the purposes of this agreement can be met. **UNIVERSITY** shall be responsible for the training of such instructors and for acquainting them with **AGENCY'S** policies and practices regarding clinical instructing. The instructors shall meet periodically at such times as **AGENCY** and **UNIVERSITY** shall determine with designated **AGENCY** personnel to review student progress and the program in general;

G. Retain general responsibility for instruction, supervision, control, evaluation and related matters concerning student participation in the clinical program at **AGENCY**, subject to such sharing of responsibility with **AGENCY** as shall be agreed upon by **AGENCY** and **UNIVERSITY**. Student discipline shall be the exclusive responsibility of the **UNIVERSITY**, however the **AGENCY** retains the right to terminate the participation of any student who, at the discretion of the **AGENCY** or the **UNIVERSITY**, does not comply with the requirements of the program or the rules and regulations of the **AGENCY**;

H. Enforce the rules, regulations and requirements governing the students participating in the clinical program; said rules, regulations and requirements to be agreed upon by **AGENCY** and **UNIVERSITY**.

I. Provide all educational supplies and equipment necessary for the instruction of students participating in the clinical program and be exclusively responsible for the care and control of all such educational supplies and equipment. Periodically, it may be necessary for **AGENCY** to provide educational supplies not previously planned for by the **UNIVERSITY** and necessary to the immediate and effective operation of the program. **UNIVERSITY** agrees to reimburse **AGENCY** for items approved in advance only by the **UNIVERSITY** by both the Speech Pathology and Purchasing Departments. Invoices to cover said items shall be submitted in triplicate to the **UNIVERSITY** Accounting Office and shall reference **UNIVERSITY** Purchase Order Number.

J. Agree that no person, patient, client, staff or student shall, on the basis of religion, race, color, national origin, ancestry, ethnic group identification, sex, physical handicap, mental disability, medical condition, marital status,

age (over 40) or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under this agreement.

III. It is understood and agreed by the parties that all student participants shall be considered learners. They shall not engage in-patient care activities and shall not replace **AGENCY** staff except as may be necessary as a part of their educational training and subject to any and all applicable laws.

IV. Except as specifically provided in this agreement, or in any subsequent amendment thereto, no monetary obligation on the part of the **UNIVERSITY** or the **AGENCY** is hereby created; consideration for this agreement furnished by the mutual promises of the parties.

V. Neither the **UNIVERSITY** nor staff nor students shall by virtue of this agreement be an employee of the **AGENCY** for any purpose whatsoever, nor shall it or they be entitled to any of the rights, privileges or benefits of **AGENCY** employees. **UNIVERSITY** shall be deemed at all times an independent contractor and shall be wholly responsible for the manner in which it performs the services required of it under this agreement. **UNIVERSITY** assumes exclusively the responsibility for the acts of its employees and students as they relate to this agreement.

VI. **UNIVERSITY** shall require that students and instructors provide and maintain professional liability coverage in the amount of \$1,000,000 per claim with a total of \$3,000,000 in aggregate, with insurance carriers approved by **AGENCY**, in accordance with **AGENCY**'s bylaws, rules, and regulations.

VII. **UNIVERSITY** shall inform each student of the availability of malpractice insurance and that as a condition for use of its premise the **FACILITY** requires that the student provide proof of current liability/malpractice coverage in the amount of \$1,000,000 per occurrence and \$3,000,000 aggregate per year, with a clause stipulating that the **FACILITY** is to be notified at least ten (10) days prior to any change in coverage.

B. The State of California has elected to be self-insured for its general liability, vehicle liability, worker's compensation and property exposures through an annual appropriation from the General Fund. As a STATE agency, the California State University, Office of the Chancellor, the TRUSTEES, and its system of campuses are included in this self-insured program. Under this form of insurance, the STATE and its employees are insured for any tort liability that may develop through carrying out office activities, including STATE office operation on non-state owned property in an amount no less than \$1,000,000 per person, and no less than \$2,000,000 aggregate per occurrence, and that vehicle insurance (where applicable) is in effect with a minimum coverage of \$1,000,000 per occurrence.

The **STATE OF CALIFORNIA** shall provide notice to students that neither **STATE** nor **AGENCY** will provide Worker's Compensation coverage in the event of injury or condition sustained in relationship to activities contemplated by this agreement.

VIII. **UNIVERSITY** shall be responsible for damages caused by the negligence of its officers, employees, students and agents. **AGENCY** shall be responsible for the damages caused by the negligence of its officers, employees, students and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees, students and agents.

IX. It is understood and agreed that **AGENCY** shall have the right to require all students who are designated for participation in clinical education hereunder to agree in writing to release **AGENCY** and all of its representatives from liability for any and all acts performed in good faith and without malice in connection with such clinical education.

X. It is understood and agreed that **AGENCY** shall have the right to require all students who are designated for participation in clinical education hereunder to authorize and consent in writing to the release of information by **AGENCY** and its representatives to **UNIVERSITY** concerning student's competence, ethics, character and performance in the program as long as such releases of information is made in good faith and without malice and to agree in writing to release **AGENCY** and all of its representatives from liability for so doing.

XI. **UNIVERSITY** agrees that it shall not use the name of the **AGENCY** in any advertising campaign or in the solicitation of prospective students without the prior written approval of the **AGENCY** thereto.

XII. **UNIVERSITY** shall not assign, sell, or otherwise transfer this agreement or any interest herein without prior written consent of **AGENCY** thereto; provided, however, such consent shall not be unreasonably withheld. This agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

XIII. This agreement shall become effective upon execution and shall continue until December 31, 2011; provided, however, it may be terminated by either party after giving the other party 30 days advance written notice of its intention to so terminate; provided further, however, that any such termination by the **AGENCY** shall not be effective, at the election of **UNIVERSITY**, as to any student who at the date of mailing of said notice by **AGENCY** was participating in said program until such student has completed the program for the then current academic year. **AGENCY** and **UNIVERSITY**, except when so waived in writing by the other party, shall each perform fully any obligations under this agreement relating to an event occurring or circumstances existing prior to the date of termination. In addition, the **UNIVERSITY** and the **AGENCY** shall endeavor to meet at least one time within the ninety-(90) days prior to the anniversary date of the agreement for purposes of reviewing the status of the agreement and the program conducted hereunder.

XIV. Any notice required or permitted to be given by this agreement shall be deemed given when personally delivered to the recipient thereof or when mailed by registered or certified mail, return receipt requested, postage prepaid, to the appropriate recipient thereof, as follows:

A. Notice to **AGENCY**:

Tracy Unified School District
Attn: Susie Martin, Personnel Analyst
1875 W. Lowell Avenue
Tracy CA 95376
209/830/3260/Fax: 209-830-3264/smartin@tusd.net

B. Notice to **UNIVERSITY**:

Mail three copies to:

Deborah A Haynes, Buyer II
California State University, East Bay
Procurement Office – WA 715
25800 Carlos Bee Blvd
Hayward, CA 94542-3021

This agreement may be altered, changed or amended by mutual agreement of the parties in writing.

IN WITNESS WHEREOF, this agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

Tracy Unified School District

CALIFORNIA STATE UNIVERSITY, EAST BAY

By _____

By _____

Name _____

Name Deborah A Haynes

Title _____

Title Buyer II

Date _____

Date _____

SCHOOL BOARD CERTIFICATION (If applicable)

By _____

Name _____

Date _____

Title _____

Addendum

The addendum is required by the Board of Behavioral Science Examiners for students gaining hours toward licensure in Marriage, Family and Child Counseling.

The UNIVERSITY shall evaluate the appropriateness of the fieldwork experience for each student.

The UNIVERSITY shall ensure the students are working only within the limits of their education, training, and experience.

The UNIVERSITY shall monitor the performance of students on site by means of students' written reports, student logs, and verbal accounts. In addition, the UNIVERSITY shall maintain regular telephone contact the DISTRICT supervisory staff assigned to students, and shall arrange by mutual consent at least one site visit per year by the UNIVERSITY supervisor.

The DISTRICT shall provide periodic evaluations (three times per year) of student's progress and performance on site, using evaluation forms provided by the UNIVERSITY, and shall notify the UNIVERSITY in a timely manner of any difficulties in the work performance of students.



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business
DATE: February 13, 2009
SUBJECT: Approve Recommendation to Commence Environmental Review for Closure of Delta Island School

BACKGROUND: Anticipating severe budget reductions, Tracy Unified School District has taken a number of steps to identify areas to reduce costs. One of these steps was to form a Facilities Utilization Committee charged with establishing and reviewing criteria for closing schools and/or modifying school calendars from multi-track year round (MTYRE) to traditional. The work of the committee resulted in a recommendation to close Delta Island School and change the North School calendar from MTYRE to traditional.

A parent meeting was held at the Delta Island School on Thursday, January 8, 2009 to share the rationale with parents. A copy of the power point presentation and comments collected from the audience will be made available to board members for review. The Board of Trustees heard comments from interested members of the public during a special Board Meeting on February 3rd.

RATIONALE: The staff recommendation to close the school is based on consideration of the following criteria:

- District faced with critical financial condition
 - Savings from consolidating students into another school
- Declining enrollment
- Facilities under-utilized
- Would consolidation compromise educational quality
- Does facility need extensive repairs or renovations
- Is the per-student cost of operations higher than average
- Can, or should, all students in K-8 attendance boundaries attend the same school
- Health & safety issues
- Availability of special services
 - Head Start, Boys & Girls Club, Migrant Ed
- Impact on parent participation
 - Distance of home to school
- Impact fewest students possible
- Are boundary changes required

FUNDING: Closure of the school is projected to generate savings of approximately \$711,424.

RECOMMENDATION: Approve Recommendation to Commence Environmental Review of Closure of Delta Island School with Such Closure to be Effective June 30, 2009.

Prepared by: Dr. Casey Goodall Associate Superintendent for Business Services.



TRACY
UNIFIED SCHOOL DISTRICT

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Trustees
FROM: Dr. James Franco, Superintendent
DATE: February 11, 2009
SUBJECT: Cast Ballot for CSBA 2009 Delegate Assembly Election

BACKGROUND: There are two vacancies to be filled in Subregion 8-A. However there is only one candidate named. There is a provision for a write-in candidate name.

RATIONALE: The official ballot for Subregion 8-A has been received for the CSBA Delegate Assembly election. Each member board submits one ballot. Each Board may vote for up to two candidates. A biographical sketch for each candidate is enclosed. The ballot for subregion 8-A also allows spaces for write-in candidates. The positions will be filled by the candidates receiving the highest number of votes. The named candidate is:

___ Calvin Young (Lodi USD)

FUNDING: N/A

RECOMMENDATION: Cast Ballot for CSBA 2009 Delegate Assembly Election.

Prepared by: Dr. James Franco, Superintendent.



CSBA 2009 Delegate Assembly Biographical Sketch Form

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

Please complete this **required**, one-page, single-sided, biographical sketch form. An optional, single-sided, one-page résumé may also be submitted, both will be copied exactly as received. Please **do not** state "See résumé" and please do not re-type this form. Any additional page(s) exceeding this one page, single-sided biographical sketch will **not** be accepted. An electronic copy of this form is available on our web site at <http://www.csba.org/AboutCSBA.aspx>.

Calvin Young	(209) 224-7426	cyoung@lodinsd.net
Name	Contact Phone Number	E-mail Address
Lodi Unified School District	Two	29-9-15
School District or CDE Name	Years on board	ADA#
CSBA Region/Subregion 18 / A	Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate?

Please describe your activities/involvement or interests in your local district.

Since becoming a Trustee, I have been actively involved in several committees including: the Superintendent's Budget Advisory Committee, the Energy Efficiency and Recycling Committee, the Employee Benefits Committee, Lodi 2x2 (coordinating committee with our local government) and others. Prior to being elected to the Board, I was active as a volunteer for four years serving on various committees including: the Superintendents Budget Advisory Committee, the Superintendent's Parent Advisory Committee, the Community Advisory Committee and others. Because of my B.A. in Business Administration and experience in finance and management, I have been especially active in district organizational and fiscal issues.

Please describe any other education-related activities/involvement.

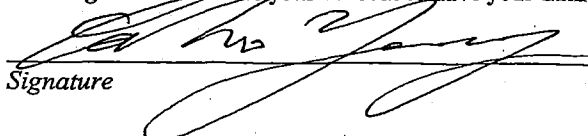
I presently serve on the Board of Directors for Valley Mountain Regional Center (VMRC). VMRC provides funding and oversight of numerous service providers to over 6,000 individuals with development disabilities over a five county area. I have been fortunate to have been taught at a community college and served as an adult literacy tutor.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

My CSBA involvement includes attendance at the annual conference and various trainings. As a graduate of CSBA's Masters in Governance, I have been able to expand my understanding on a variety of topics related to district governance and leadership.

I have a strong interest in being involved in CSBA's legislative activities. I want to become a delegate for the same reason I became involved in the school district and board...to make a difference. I believe that if you are seriously about making a difference, you must commit and "step-up." If given the opportunity, you will find that I will engage and actively participate in the various committees and do my best to serve my district, my community and the state.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.


Signature

64

1-7-09
Date

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **MONDAY, MARCH 16, 2009**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2009 DELEGATE ASSEMBLY BALLOT
SUBREGION 8-A
(San Joaquin County)

Number of vacancies: 2 (Vote for no more than 2 candidates)

Delegates will serve two-year terms beginning April 1, 2009 – March 31, 2011

**denotes incumbent*

☐ Calvin Young (Lodi USD)

☐ Vacant seat (No nomination received)

Provision for Write-in Candidate Name *School District/COE*

Provision for Write-in Candidate Name *School District/COE*

Signature of Superintendent or Board Clerk

TITLE

School District/COE Name

See reverse side for a current list of all Delegates in your Region.



BUSINESS SERVICES MEMORANDUM

TO: Jim Franco Ed.D., Superintendent
FROM: C. Goodall, Associate Superintendent for Business Services
DATE: February 6, 2009
SUBJECT: Adopt Resolution No. 08-17 Establishing School Facilities Improvement District No. 3 Fund (Fund 23) for Proceeds from the Sale of Bonds

BACKGROUND: On June 24, 2008, the Tracy Joint Unified School District Board of Trustees passed Resolution 07-40, ordering an election to authorize the issuance of bonds for the purpose of construction, reconstruction, improvement, rehabilitation, or replacement of school facilities, including the equipping of the school facilities, and the acquisition or lease of real property for school facilities.

RATIONALE: The State of California has established the Standardized Account Code Structure to allow for a uniform accounting system statewide. Education Code Section 15146 and the Standardized Account Code Structure provide authority for the establishment of a School Facilities Improvement District No. 3 Fund (Fund 23) for bond proceeds. The Measure S School Bond passed on November 4, 2008; therefore, the District would like to establish fund 23 to account for all bond proceeds and expenditures as they are made available.

Tracy Unified School District can establish this fund by adopting Resolution No. 08-17. This will enable the District to account for Bond Proceeds in an appropriate manner.

RECOMMENDATIONS: Adopt Resolution No. 08-17 Establishing School Facilities Improvement District No. 3 Fund (Fund 23) for Proceeds from the Sale of Bonds

Prepared by: Bonny Carter, Facilities Planner



BEFORE THE BOARD OF TRUSTEES OF THE TRACY UNIFIED SCHOOL DISTRICT,
COUNTY OF SAN JOAQUIN, STATE OF CALIFORNIA

RESOLUTION NO. 08-17

**RESOLUTION ESTABLISHING SCHOOL FACILITIES IMPROVEMENT DISTRICT
NO. 3 FUND (FUND 23) FOR PROCEEDS FROM THE SALE OF BONDS**

Whereas, the Tracy Joint Unified School District Board of Trustees passed Resolution 07-40 on June 24, 2008 ordering an election to authorize the issuance of bonds; and

Whereas, the Tracy Joint Unified School District has established the need for significant construction and modernization work to be done at the high school and the elementary school level; and

Whereas, the State of California has established the Standardized Account Code Structure to allow for a uniform accounting system statewide; and

Whereas, Education Code Section 15146 and the Standardized Account Code Structure provide authority for the establishment of a School Facilities Improvement District No. 3 Fund (Fund 23) for bond proceeds; and

Whereas, Tracy Joint Unified School District desires to establish a School Facilities Improvement District No. 3 Fund (Fund 23) to account for proceeds from the sale of bonds.

Therefore be it resolved that, the Tracy Joint Unified School Board of Education authorizes the establishment of the School Facilities Improvement District No. 3 Fund (Fund 23) effective with the 2008-2009 fiscal year.

PASSED AND ADOPTED by the Board of Trustees of the Tracy Joint Unified School District, County of San Joaquin, State of California, this 24th day of February, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

ATTESTED

I certify that the following resolution was adopted by the Board of Trustees of the Tracy Unified School District of San Joaquin County on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District



EDUCATIONAL SERVICES MEMORANDUM

To: Jim Franco, Superintendent
From: *SH* Sheila Harrison, Assistant Superintendent of Educational Services
Date: February 17, 2009
Subject: Adopt Board Policy 6171 and Acknowledge Administrative Regulation 6171 Title I (2nd Reading)

Background: As part of the Categorical Program Monitoring for the district, specific board policies and administrative regulations are reviewed by the state categorical program monitoring team. In preparation for the review team's visit during the 2009-10 school year, pertinent district policies are being reviewed and revised if needed. There is also a need to create new board policies and administrative regulations in specific areas. The Title I Board Policy (BP6171) and Administrative Regulations (AR 6171) were read at the February 10, 2009 Board meeting and are now being presented for adoption.

Rationale: Board Policy 6171 and Administrative Regulation 6171 Title I were created in compliance with state and federal regulations. The district is in compliance with the Title I and other federal programs but did not have a Board Policy or Administrative Regulation detailing processes and procedures. This supports Strategic Goal #1 – Providing a Quality Curriculum and Strategic Goal #4- Continuously improve fiscal and human resources, facilities and operational processes in order to support our efforts to meet or exceed district, state and federal targets.

Funding: Not Applicable

Recommendation: Adopt Board Policy 6171 and Acknowledge Administrative Regulation 6171 Title I (2nd Reading)

Prepared by: Carol Anderson-Woo, Director of Curriculum, Accountability and Continuous Improvement.

TITLE I PROGRAMS

In order to improve the academic achievement of students from economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities. (20 USC 6312)

The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.

Local Educational Agency Plan

The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)

The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards.

The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. The Board shall adopt and implement a districtwide salary schedule.

2. The ratio of students to teachers, administrators, and other staff at each Title I school shall not exceed 110 percent of the average ratio across non-Title I schools.
3. Salary expenditures at each Title I school shall be no less than 90 percent of the average salary expenditure across non-Title I schools.
4. All district schools shall be provided with the same level of base funding per student for curriculum and instructional materials.
5. The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6316)

Legal Reference: (see next page)

TITLE I PROGRAMS (continued)

BP 6171(c)

Legal Reference:

EDUCATION CODE

11503 *Parent involvement programs in Title I schools*
52055.57 *Districts identified or at risk of identification for program improvement*
54020-54028 *Economic Impact Aid*
54420-54425 *State Compensatory Education*
64001 *Single plan for student achievement, consolidated application programs*

UNITED STATES CODE, TITLE 20

6301 *Program purpose*
6311-6322 *Improving basic programs for disadvantaged students, including:*
6312 *Local educational agency plan*
6313 *Eligibility of schools and school attendance areas; funding allocation*
6314 *Title I schoolwide programs*
6315 *Targeted assistance schools*
6316 *School improvement*
6318 *Parent involvement*
6320 *Participation of private school students*
6321 *Comparability of services*
7881 *Participation of private school students*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1-200.79 *Improving basic programs for disadvantaged students*

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

LEA Plan, rev. May 17, 2006

Provisions for Private School Students, Teachers, and Other Education Personnel in the No Child Left Behind Act of 2001, rev. November 1, 2005

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Title I Fiscal Issues, May 26, 2006

Designing Schoolwide Programs, March 22, 2006

Supplemental Educational Services, June 13, 2005

The Impact of the New Title I Requirements on Charter Schools, July 2004

Parental Involvement: Title I, Part A, April 23, 2004

Serving Preschool Children Under Title I, March 4, 2004

Title I Services to Eligible Private School Students, October 17, 2003

Local Educational Agency Identification and Selection of School Attendance Areas and Schools and Allocation of Title I Funds to Those Areas and Schools, August 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov/iasa/titleone>

No Child Left Behind: <http://www.ed.gov/nclb>

U.S. Department of Education: <http://www.ed.gov>

TITLE I PROGRAMS**Schoolwide Programs**

A school may operate a Title I schoolwide program in order to upgrade the entire educational program of the school when at least 40 percent of the students in the school attendance area, or at least 40 percent of the students enrolled in the school, are from low-income families.

The Superintendent or designee shall inform any such eligible school and the school's parents/guardians of the school's eligibility and its ability to consolidate funds from federal, state, and local sources for program purposes. (20 USC 6312, 6314)

Any participating school shall develop, annually review, and update a single plan for student achievement which incorporates the plan required by 20 USC 6314 for reforming the school's total instructional program and plans required by other categorical programs included in the state's consolidated application. (Education Code 64001; 20 USC 6314)

A schoolwide program shall include: (20 USC 6314)

1. A comprehensive needs assessment of the entire school, including the needs of migrant students, which includes the achievement of students in relation to state academic content and achievement standards
2. Schoolwide reform strategies that:
 - a. Provide opportunities for all students to meet the state's proficient and advanced levels of achievement
 - b. Use effective methods and instructional strategies, based on scientifically based research, that strengthen the school's core academic program, increase the amount and quality of learning time, help provide an enriched and accelerated curriculum, and include strategies for meeting the educational needs of historically underserved populations
 - c. Include strategies to address the needs of all students in the school, but particularly the needs of low-achieving students and those at risk of not meeting state achievement standards who are members of the target population of any program that is part of the schoolwide program

Such strategies may include counseling, student services, mentoring services, college and career awareness and preparation, and the integration of vocational and technical education programs.

- d. Address how the school will determine if student needs have been met
 - e. Are consistent with and designed to implement state and local improvement plans, if any
3. Instruction by highly qualified teachers
 4. High-quality and ongoing professional development for teachers, principals, paraprofessionals, and, if appropriate, student services personnel, other staff, and parents/guardians to enable all students in the school to meet state academic achievement standards
 5. Strategies to attract high-quality, highly qualified teachers to high-need schools
 6. Strategies to increase parent involvement
 7. Plans for assisting preschool children in the transition from early childhood programs to elementary school programs
 8. Measures to include teachers in decisions regarding the use of academic assessments to provide information on and to improve the achievement of individual students and the overall instructional program
 9. Activities to ensure that students who experience difficulty mastering the proficient and advanced levels of academic standards shall be provided with effective, timely additional assistance, which shall include measures for timely identification of students' difficulties and provision of sufficient information on which to base effective assistance
 10. Coordination and integration of federal, state, and local services and programs

Targeted Assistance Programs

Any school that receives Title I funds but does not operate a schoolwide program shall use Title I funds to provide services to: (20 USC 6315)

1. Students in grades 3-12 identified by the school as failing, or most at risk of failing, to meet the state's academic achievement standards on the basis of criteria established by the district and supplemented by the school
2. Students in preschool through grade 2 selected solely on the basis of such criteria as teacher judgment, interviews with parents/guardians, and developmentally appropriate measures

A targeted assistance program shall: (20 USC 6315)

1. Use program resources to help participating students meet state academic achievement standards expected for all students
2. Ensure that program planning is incorporated into existing school planning
3. Use effective methods and instructional strategies, based on scientifically based research, that strengthen the core academic program, give primary consideration to providing extended learning time, help provide an accelerated, high-quality curriculum, and minimize removing students from the regular classroom during regular school hours for instruction provided by Title I
4. Coordinate with and support the regular education program, which may include services to assist preschool students in the transition to elementary school programs
5. Provide instruction by highly qualified teachers
6. Provide opportunities for professional development for teachers, principals, paraprofessionals, and, if appropriate, student services personnel, other staff, and parents/guardians who work with participating students
7. Provide strategies to increase parent involvement
8. Coordinate and integrate federal, state, and local services and programs

Participation of Private School Students

The Superintendent or designee shall provide or contract to provide special educational services or other Title I benefits to eligible private school students residing in a participating school attendance area. Such services and benefits shall be provided on an equitable basis with participating public school students. (20 USC 6320, 7881)

Teachers, other educational personnel, and families of participating private school students shall have an opportunity to participate, on an equitable basis, in parent involvement activities and professional development pursuant to 20 USC 6318 and 6319. (20 USC 6320, 7881)

Each year the Superintendent or designee shall contact officials of private schools with students who reside within district boundaries, regardless of whether the private school they attend is located within the district or whether or not those officials have previously indicated any interest in program participation.

The Superintendent or designee shall consult, in a meaningful and timely manner, with appropriate private school officials during the design and development of the district's Title I programs. Such consultation shall occur before the district makes any decision that affects the opportunities of eligible private school students to participate in Title I programs and shall include a discussion of: (20 USC 6320, 7881; 34 CFR 200.63)

1. How the needs of private school students will be identified
2. What services will be offered
3. How, where, and by whom the services will be provided
4. How the services will be academically assessed and how assessment results will be used to improve those services
5. The size and scope of the equitable services to be provided to private school students and the proportion of funds that is allocated for such services
6. The method or sources of data that are used to determine the number of students from low-income families in participating school attendance areas who attend private schools
7. How and when the district will make decisions about the delivery of service to such students, including a thorough consideration and analysis of the views of private school officials on the provision of services through a third-party provider
8. How, if the district disagrees with the views of private school officials on the provision of services through a third-party provider, the district will provide to private school officials a written analysis of the reasons that the district has chosen not to use a contractor

Meetings between district and private school officials shall continue throughout implementation and assessment of services. (20 USC 6320)

The Superintendent or designee shall maintain, and shall provide to the California Department of Education upon request, a written affirmation signed by officials of each participating private school that consultation has occurred. (20 USC 6320)

If the private school officials do not provide such affirmation within a reasonable period of time, the Superintendent or designee shall maintain records of the consultation or the offer of consultation.

The Superintendent or designee also shall maintain records documenting that:

1. The needs of private school teachers and/or private school students were identified.
2. The funds made available were equitable to those allocated for public school students and teachers.
3. The district's program met the needs of the private school teachers and/or private school students.
4. The district made efforts to resolve any complaints made by private school representatives.



EDUCATIONAL SERVICES MEMORANDUM

To: Dr. James Franco, Superintendent
From: ~~Dr. James Franco~~ Dr. Sheila Harrison, Assistant Superintendent Educational Services
Date: February 11, 2009
Subject: **Approve Filing a Specific Waiver Request for a Twelve-Month Delay to Adopt K-8 Mathematics and K-8 English Language Arts Materials**

BACKGROUND: The current Education Code 60422 states that the local governing board shall use funding received pursuant to this chapter to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education subsequent to the adoption of content standards pursuant to Section 60605 for kindergarten and grades 1 to 8, inclusive, or as adopted by the local governing board pursuant to Sections 60400 and 60411, for grades 9 to 12, inclusive. Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education. Thus, according to the current adoption cycle, Tracy Unified School District must adopt and implement the newly adopted, state approved K-8 Mathematics materials by the start of the 2009-2010 school year. The current cycle also dictates that the District adopt and implement new K-8 English Language Arts materials by the start of the 2010-2011 school year. Failure to implement new K-8 Mathematics and K-8 English Language Arts materials by the mandated timeline is a violation of the Education Code and could cause the District to lose its Instructional Materials Funding Realignment Program allocation which averages approximately \$1,000,000.

Unfortunately, the current budget crisis has forced the District to consider significant organizational and staffing changes. These changes significantly impact the District's ability to implement new materials with fidelity and focus. Thus, there is a need to file a Specific Waiver Request with the State Board to request a one-year extension on adopting new Mathematics and English Language Arts materials. The State Board will consider the waiver request providing that the District meets the following criteria:

- (1) The school district has implemented a well-designed, standards-aligned basic instructional materials program.
- (2) The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.
- (3) The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but that plan indicated an alternative date for compliance that is declared in the request for additional time.

(d) The funds provided for the purchase of instructional materials in Schedules 1 and 2 of Item 6110-189-0001 and paragraph 6 of Item 6110-485 of Section 2.00 of the Budget Act of 2002 shall be used for the purposes of, and allocated consistent with, this chapter.

RATIONALE: In order to remain compliant with Education Code 60422 and to ensure continued receipt of Instruction Materials Funding Realignment Program money, there is a need for the District to file a Specific Waiver Request granting a twelve-month extension for adopting K-8 Mathematics and K-8 English Language Arts materials. The public hearing requirement is a required component of the Specific Waiver Request.

This agenda item meets Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: Failure to follow the 24-month adoption rule, the District could lose approximately \$1,000,000 in Instructional Materials Funding Realignment Program funding.

RECOMMENDATION: Approve Filing a Specific Waiver Request for a Twelve-Month Delay to Adopt K-8 Mathematics and K-8 English Language Arts Materials.

Prepared by: Dr. Donna Sonnenburg, Director of Instructional Media Services and Curriculum

SPECIFIC WAIVER REQUEST – Instructional Materials Funding Realignment Program (IMFRP)IMFRP-1 (Rev. 03-12-08) <http://www.cde.ca.gov/re/lr/wr/>

Page 1 of 3

"24 Month" RuleSend Original plus one copy to:

Waiver Office, California Department of Education
 1430 N Street, Suite 5602
 Sacramento, CA 95814

Faxed originals will not be accepted!

		CD CODE						
		3	9	7	5	4	9	9
Local educational agency: Tracy Unified School District		Phone contact and recipient of approval/denial notice: Dr. James Franco, (209) 830-3200 Dr. Donna Sonnenburg, (209) 830-3252				Contact person's e-mail address: jfranco@tusd.net dsonnenburg@tusd.net		
Address: (City) (State) (ZIP) 1875 W. Lowell Ave Tracy CA 95376		Phone (and extension, if necessary): (209) 830-3252 x 1353 Fax number: (209) 830 - 3253						
Period of request: (month/day/year) From: July 1, 2009 To: July 1, 2011		Local board approval date: (Required) February 24, 2009			Date of Public Hearing: (Required) February 24, 2009			
LEGAL CRITERIA								
<p>1. Authority for the waiver: <input checked="" type="checkbox"/> Specific code section: EC 60422(c)(1) through (3) Section 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:</p> <ul style="list-style-type: none"> (1) The school district has implemented a well designed, standards-aligned basic instructional materials program. (2) The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil. (3) The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but the plan indicated an alternative date for compliance that is declared in the request for additional time. 								
<p>2. Education Code Section to be waived: EC 60422(a) "24 month" rule for IMFRP adoptions</p> <p>Curriculum Area: Mathematics, English/Language Arts Grade Levels: K-8 math, K-8 ELA Alternative Date for Compliance: K-8 math to be implemented 2010-2011 (12 month delay); K-8 English/Language Arts to be implemented in 2011-2012.</p>								
<p>3. Collective bargaining unit information.</p> <p>Does the district have any employee bargaining units? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, please complete required information below:</p> <p>Bargaining unit(s) consulted on date(s): 2/13/09</p> <p>Name of bargaining unit and name of representative(s) consulted: Tracy Educators Association Steve Sievers, President</p> <p>The position(s) of the bargaining unit(s): <input type="checkbox"/> Neutral <input checked="" type="checkbox"/> Support <input type="checkbox"/> Oppose (Please specify why)</p> <p>Comments (if appropriate):</p>								

SPECIFIC WAIVER REQUEST

IMFRP -1 (Rev. 03-12-08)

Page 2 of 3

IMFRP "24 Month" Rule**4. Education Code or California Code of Regulations section to be waived.**

EC 60422. (a) A local governing board shall use funding received pursuant to this chapter to ensure that each pupil is provided with a standards-aligned textbook or basic instructional materials, as adopted by the State Board of Education subsequent to the adoption of content standards pursuant to Section 60605 for kindergarten and grades 1 to 8, inclusive, or as adopted by the local governing board pursuant to Sections 60400 and 60411, for grades 9 to 12, inclusive. Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education.

5. Desired outcome/rationale. Give a general description of what adoption you want to postpone and the reason:

Tracy Unified School District (TUSD) is requesting a one-year postponement of the adoption of new instructional materials both for K-8 mathematics and K-8 English/Language Arts; K-8 mathematics would be extended from Fall 2009 to Fall 2010 and English Language Arts would be extended from Fall 2010 to Fall 2011. This would extend the use of our current standards-aligned, state approved textbooks from seven (7) years to eight (8) years. This waiver would allow TUSD to address several issues.

TUSD is undergoing significant organizational and staffing changes due to the State fiscal crisis and district declining enrollment. Currently, one of the district's K-8 year round schools is being converting to a traditional calendar and the Board is considering converting the two remaining K-8 year round schools to a traditional calendar by the start of the 2009-2010 school year. In addition, the Board is anticipating closure of one K-5 elementary school as well as eliminating class size reduction for grades K-3. Such changes will result in a significant number of teachers being reassigned to new grade levels and/or subjects.

In 2009-2010, TUSD would like to focus our limited staff development resources to continue to support skilled implementation of the newly adopted science materials and to provide staff development for teachers transitioning to different grade levels and subject areas. Limited staff development funds and personnel make this focus impossible if TUSD must also initiate the adoption process for K-8 mathematics. The 12-month extension in mathematics necessitates a 12-month extension for English Language Arts in order to avoid the adoption of textbooks in two curricular areas within the same year.

With the approval of this waiver, TUSD will follow the following schedule:

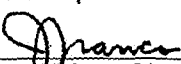
Subject Area	Grade	Year of Adoption Implementation
Social Science	K-8	2007-2008
Science	K	2008-2009
Mathematics	K	2010-2011 *exceeds 24 month requirement by 12 months
English/Language Arts	K	2011-2012 *exceeds 24 month requirement by 12 months
Social Science	K	2013-2014 (scheduled to adopt on time)

See Attachment A for further details

Is this waiver associated with an "apportionment related" audit penalty? (per EC 41344) ☒ No ☐ Yes
(If yes, please attach explanation or copy of audit finding)

Has there been a Coordinated Compliance Review finding on this issue? ☒ No ☐ Yes
(If yes, please attach explanation or copy of CCR finding)

District or County Certification – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee: 	Title: Superintendent	Date: 2.13.09
Signature of SELPA Director (only if a Special Education Waiver) > NA		Date: NA

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (type or print):	Staff Signature: >	Date:
Unit Manager (type or print):	Unit Manager Signature: >	Date:
Division Director (type or print):	Division Director Signature: >	Date:
Deputy (type or print):	Deputy Signature: >	Date:

Attachment A: Desired Outcome/Rationale for Waiver

I. Responses to the Statutory Criteria for Waiver Approval:

EC 60422(c) The State Board of Education may grant the school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the state board, that all of the following criteria apply to the district:

1. The school district has implemented a well-designed, standards-aligned basic instructional materials program.

TUSD has a comprehensive 2+ year process for textbook adoptions. In year one (1) of the process, an adoption committee composed of key teachers representing all grade levels conduct a district needs assessment and evaluate State adopted materials using an extensive evaluation rubric that addresses subject matter content, instructional program, assessments, and universal access. Based on an analysis of the evaluation data, the committee identifies two programs to pilot. Committee members are trained in implementing the selected programs. During the four-month pilot, teachers meet monthly to discuss the strengths and weaknesses of both instructional programs. After a careful analysis of student assessment results and feedback from pilot teachers, the adoption committee recommends a series to the Board for adoption. All K-8 teachers receive initial training prior to the fall implementation. A follow-up training is provided within the first quarter of implementation. Additional staff development days are devoted to providing training and support to teachers to ensure successful implementation of the new curriculum. Teachers are also encouraged to attend SB 472 training for mathematics and English Language Arts. Teachers new to the district attend a five day induction program to gain extra support in implementing instructional materials and instructional strategies.

K-8 Social Studies (Adoption Activities 2006-2007, Implementation beginning 2007-2008).

A committee of K-8 teachers participated in the K-8 History/Social Science adoption process throughout the 2006-2007 school year. Adhering to the 24-month rule, K-8 history/social science materials were implemented at the start of the 2007-2008 school year. All K-8 teachers were involved in implementation activities during district-wide staff development days. The Social Studies Committee facilitated additional staff development at site-level staff meetings and district-wide staff development days. The adoption and its implementation were coordinated by the Director of Instructional Media and Curriculum and teacher leaders from each grade level K-8. Teachers continue to receive focused support regarding implementation challenges, including accessing and using the program's technology components.

K-8 Science (Adoption Activities 2007-2008, Implementation beginning 2008-2009).

A committee of K-8 teachers participated in the K-8 Science adoption process throughout the 2007-2008 school year. Adhering to the 24-month rule, K-8 social science materials were implemented at the start of the 2008-2009 school year. All K-8 teachers were involved in implementation activities during district-wide staff development days prior to implementation. The Science Committee facilitated additional staff development at site-level staff meetings and district-wide staff development days. The adoption and its implementation were coordinated by the Director of Instructional Media and Curriculum and teacher leaders from each grade level K-8. Teachers continue to receive focused support regarding implementation challenges, including effective vocabulary instruction to support English learners in accessing the content.

K-8 Mathematics (Adoption Activities 2008-2009; Proposed: Implementation beginning 2010-2011).

The K-8 Math Cadre and Algebra Taskforce have evaluated the new State adopted mathematics materials. The adoption committee conducted a needs assessment and analyzed student assessment data. Based on this analysis, the adoption committee recommended that the district adopt Algebra Readiness materials in order to provide support for eighth grade students not yet ready for Algebra. Algebra Readiness materials were adopted in 2007-2008 and implemented in 2008-2009.

TUSD, however, is requesting a one-year extension for the purchase and implementation of K-8 basic grade-level mathematics materials. TUSD is undergoing organizational and staffing changes due to the State fiscal crisis and district declining enrollment. One year round school is currently being converted to a traditional calendar with the likelihood that the two remaining K-8 year round schools will also convert to a traditional calendar. In addition, the Board is considering eliminating class size reduction in grades K-3. These organizational changes will result in a significant number of teachers being released or reassigned to new grade levels and/or subjects. Reassigned teachers will be supported during this transition period by veteran teacher leaders at each grade level who are familiar with current materials. The ability to successfully implement a new mathematics program and support teachers during this major transition is unrealistic. If this adoption is extended for one year, K-8 mathematics will be implemented beginning 2010-2011, all K-8 teachers will receive training in using the materials prior to implementation. A follow-up training will be provided within the first quarter of implementation. Additional staff development days will be devoted to support teachers and to ensure successful implementation of the new curriculum. Teachers will be encouraged to attend SB 472 training for mathematics.

K-8 English/Language Arts (Proposed: Adoption Activities 2010-2011, Implementation 2011-2012).

If this adoption is extended for one year, K-8 English Language Arts materials will be implemented beginning 2011-2012. All K-8 teachers will receive training in using the materials prior to implementation. A follow-up training will be provided within the first quarter of implementation. Additional staff development days will be devoted to support to teachers and to ensure successful implementation of the new curriculum. Teachers will be encouraged to attend SB 472 training for English Language Arts.

2. The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.

The district has textbooks for every student in all grades to use in the classroom and to use for homework. The district meets the Williams requirements in all core subject areas (Education Code 60119).

See Attachment:

- Tracy Unified School District August 11, 2008 Governing Board Meeting Agenda Notes 12.1 Public Hearing and 14.2.1 Adopt Resolution #08-04 [Local Document #1].

3. The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but that plan indicated an alternative date for compliance that is declared in the request for additional time.)

The school district's Adoption Timeline includes one school year for Adoption Committee activities, followed by the adoption and implementation of adopted materials at the beginning of the next school year. The school district also has a plan for the expenditure of IMFRP and

Lottery Textbook funds for the purchase of newly adopted materials. Each year, a portion of the district's IMFRP funds is allocated for the purchase of consumable textbooks/workbooks, replacement textbooks/materials as needed, and textbooks/materials needed for additional enrollment at grade or course levels. The remaining IMFRP funds and all Lottery Textbook funds are allocated to fund K-12 adoptions. IMFRP funds and Lottery Textbook funds are not sufficient to fund the approximately \$1.5 million needed to purchase newly adopted textbooks K-12 each year of a major K-12 adoption. Thus, during 2002-2003, 2004-2005 and 2005-2006, when there were no new core K-8 adoption expenditures, IMFRP funds not needed for high school adoption purchases were saved and carried over in anticipation of the burden of the four K-8 adoptions scheduled in succession beginning with social science in 2006-2007. Following the positing of the 2005 Reading/Language Arts Follow-up Programs list of state approved reading and EL intervention materials, a portion of the carry-over funds were designated for the purchase of Reading and EL intervention materials for grades for grades 4-8. Reading and EL intervention materials were also purchased for grades 9-12.

See Attachment:

- ♦ Tracy Unified School District Adoption Calendar [Local Document #2]
- ♦ Instructional Materials Funding Realignment Program Budget [Local Document #3]
- ♦ Lottery Funding Budget [Local Document #4]

II. Assessment Information: STAR and local assessments in the particular subject matter

Tracy Unified School District has demonstrated growth in academic achievement for both English Language Arts and Mathematics. The District AYP in both English Language Arts and Mathematics remained relatively unchanged from 2006 to 2007. However, in 2008 there was a two percent increase in both subject areas. The table below highlights the Districts AYP for the past three years.

AYP – Adequate Yearly Progress

English Language Arts % Proficient			Math % Proficient		
2006	2007	2008	2006	2007	2008
44.4%	44.3%	46.2%	41.5%	41.2%	43.3%

In 2006 and 2007, all subgroups met the AYP target for mathematics. In 2008, with the AYP target increasing from 23.7 percent to 34.6 percent proficient, four subgroups did not meet the new AYP target. As reflected in the table below, all four subgroups showed a gain in the percent proficient from 2007 to 2008. English learners improved from 29.5% proficient to 32.6% proficient. The Hispanic subgroup improved from 30.6% proficient to 33.1% proficient. The African-American subgroup improved from 29.6% to 30.6% proficient. The fourth subgroup, Socioeconomically Disadvantaged, also increased from 27.6% to 31.6% proficient.

AYP – Subgroup Data for Math

	2007 Percent Proficient	2008 Percent Proficient
English Learners	29.5%	32.6%
Hispanic	30.6%	33.1%
African-American	29.6%	30.6%
Socioeconomically Disadvantaged	27.6%	31.6%

In 2006, all but two subgroups met the AYP target for English Language Arts. All subgroups in 2007 met the AYP targets for English Language Arts. In 2008, with the AYP target increasing from 23% to 34% proficient, four subgroups did not meet the new AYP target. As in mathematics, all four subgroups showed a gain in the percent proficient from 2007 to 2008. The table below illustrates this growth. English learners improved from 23.1% proficient to 27.7% proficient. The Hispanic subgroup improved from 30.6% proficient to 33.1% proficient. The Students with Disabilities subgroup improved from 20.6% to 27.0% proficient. The fourth subgroup, Socioeconomically Disadvantaged, increased from 23.1% to 30.3% proficient

AYP – Subgroup Data for English Language Arts

	2007 Percent Proficient	2008 Percent Proficient
English Learners	23.1%	27.7%
Hispanic	30.6%	33.1%
Students with Disabilities	20.6%	27.0%
Socioeconomically Disadvantaged	23.1%	27.7%

Four of seven grades showed an increase in the percent of students scoring proficient or advanced on the California Standards Test for mathematics. Six of the seven grades showed a decrease in the percent of students scoring below and far below basic. These results are illustrated in the highlighted rows in the table below and demonstrate that students at all proficiency levels are making academic gains.

CST—Mathematics

2008	2	3	4	5	6	7	Algebra
% Advanced	25%	22%	28%	17%	11%	7%	0%
% Proficient	30%	30%	30%	29%	22%	25%	11%
% Basic	23%	27%	23%	29%	34%	34%	29%
% Below Basic	18%	17%	16%	19%	29%	25%	45%
% Far Below Basic	4%	4%	3%	6%	5%	9%	15%
% FBT & FB	2%	2%	1%	2%	2%	3%	6%

2007	2	3	4	5	6	7	Algebra
% Advanced	20%	22%	24%	15%	10%	7%	1%
% Proficient	33%	26%	27%	28%	24%	22%	10%
% Basic	24%	24%	28%	25%	33%	35%	26%
% Below Basic	17%	22%	18%	24%	27%	25%	44%
% Far Below Basic	7%	6%	3%	8%	6%	11%	20%
% FBT & FB	3%	2%	1%	3%	3%	5%	13%

Five of seven grades showed an increase in the percent of students scoring proficient or advanced on the California Standards Test for English Language Arts. Six of the seven grades showed a decrease in the percent of students scoring below and far below basic. These results are illustrated in the highlighted rows in the table below and demonstrate that students at all proficiency levels are making academic gains.

CST—English Language Arts

2008	2	3	4	5	6	7	8
% Advanced	17%	7%	25%	12%	15%	20%	13%
% Proficient	26%	23%	28%	31%	27%	33%	26%
% At & Above Proficient	43%	30%	53%	43%	42%	53%	39%
% Basic	30%	37%	30%	32%	32%	28%	33%
% Below Basic	16%	20%	12%	15%	17%	11%	16%
% Far Below Basic	10%	13%	6%	10%	9%	8%	13%
% FBB & BB	26%	33%	18%	25%	26%	19%	29%

2007	2	3	4	5	6	7	8
% Advanced	15%	8%	20%	12%	13%	14%	14%
% Proficient	31%	26%	29%	28%	26%	30%	24%
% At & Above Proficient	46%	34%	49%	40%	39%	44%	38%
% Basic	28%	33%	32%	32%	32%	30%	32%
% Below Basic	15%	21%	12%	18%	20%	19%	17%
% Far Below Basic	11%	13%	7%	10%	10%	8%	13%
% FBB & BB	26%	34%	19%	28%	30%	27%	30%

District Benchmark assessments for mathematics are used to measure student progress on mathematics standards throughout the school year. From 2006-2007 to 2007-2008, the percent of students scoring at or above proficient on these assessments increased in six of the nine grade levels. While the percent of students scoring at or above proficient at kindergarten and first grade did not increase, the percent of students at or above proficient remains very high. At grade eight the percent of students scoring proficient dropped only a fraction of a percent despite the fact that revised and more rigorous assessments were implemented for the 2007-2008 testing. The results for District Benchmark Assessments are presented below.

District Benchmark Assessments Mathematics

	2006-2007 Percent at or above Proficient	2007-2008 Percent at or above Proficient
Kindergarten	89.7	89.1
Grade 1	84.7	78.6
Grade 2	70.4	77.8
Grade 3	78.2	79.8
Grade 4	76.1	79.2
Grade 5	67.9	73.4
Grade 6	58.1	60.2
Grade 7	48.9	55.4
Grade 8/Alg.	50.0	49.7

District Benchmark assessments for English Language Arts are used to measure student progress on English Language Arts standards throughout the school year. From 2006-2007 to 2007-2008, the percent of students scoring at or above proficient on these assessments increased in four of the nine grade levels and remained stable at two other grade levels. At grades two through four, the more rigorous Reading Lions assessments were implemented during the 2007-2008 testing.

As a result, two of these grades (grade 3 and grade 5) showed a decline in the percent of students scoring at or above proficient. Scores at grades two and four did not change. The results for District Benchmark Assessments are presented below.

**District Benchmark Assessments
English Language Arts**

	2006-2007 Percent at or above Proficient	2007-2008 Percent at or above Proficient
Kindergarten	85.6	85.7
Grade 1	67.1	69.1
Grade 2	61.7	61.7
Grade 3	58.4	48.5
Grade 4	59.7	59.7
Grade 5	60.7	45.8
Grade 6	56.4	60.5
Grade 7	51.6	53.1
Grade 8	60.0	56.1

III Summary Rationale: Request for an Alternative Date of Compliance for EC 60422(a)

Tracy Unified School District is committed to teacher and instructional quality. Implementing new instructional materials with fidelity requires focused and on-going staff development.

Like many districts, TUSD is facing fiscal challenges due to declining enrollment and significant changes in state budgeting. These fiscal challenges are causing the district to consider closing an elementary school, converting some and possibly all of its year round schools to a traditional calendar, and eliminating class size reduction at some grades. Consequently, in 2009-2010 a significant number of teachers district wide will be assuming teaching positions different from their previous teaching experiences. These teachers will need support through this transition period. While supporting teachers during the transition and continued staff development for implementing the newly adopted science materials continues to be a district priority, the reduction in state funding as well as a reduction in support staff creates professional development challenges.

Teacher quality and attention are prerequisites for successful adoption and implementation of new resources. With changes in teaching assignments, teacher attention will be focused on managing the change. Implementing new mathematics materials and reading/ELA materials would be an additional challenge. Since the district has standards-aligned, State Board approved resources available from the last mathematics and English Language Arts adoptions, TUSD would like to postpone for one year the adoption of new instructional materials both for K-8 mathematics and K-8 English Language Arts. The postponement would afford TUSD the opportunity to address pressing professional development needs in 2009-2010 and prepare teachers for the adoption of new materials in mathematics and English Language Arts beginning 2010-2011.

Desired Outcome/Rationale for Waiver

Narrative

Tracy Unified School District (TUSD) is requesting a one-year postponement of the adoption of new instructional materials both for K-8 mathematics and K-8 English/Language Arts; K-8 mathematics would be extended from Fall 2009 to Fall 2010 and English Language Arts would be extended from Fall 2010 to Fall 2011. This would extend the use of our current standards-aligned, state approved textbooks from seven (7) years to eight (8) years. This waiver would allow TUSD to address several issues.

TUSD is undergoing significant organizational and staffing changes due to the State fiscal crisis and district declining enrollment. Currently, one of the district's K-8 year round schools is being converted to a traditional calendar and the Board is considering converting the two remaining K-8 year round schools to a traditional calendar by the start of the 2009-2010 school year. In addition, the Board is anticipating closure of one K-5 elementary school as well as eliminating class size reduction for grades K-3. Such changes will result in a significant number of teachers being released and others being reassigned to new grade levels and/or subjects. These teachers will need support through this transition period. While supporting teachers during the transition and continued staff development for implementing the newly adopted science materials continues to be a district priority, the reduction in state funding as well as a reduction in support staff creates professional development challenges.

Tracy Unified School District is committed to teacher and instructional quality. Implementing new instructional materials with fidelity requires focused and on-going staff development. In 2009-2010, TUSD would like to focus our limited staff development resources to continue current staff development initiatives including skilled implementation of the newly adopted science materials. Current and on-going staff development initiatives include providing district and county coaching for math teachers, conducting instructional tours that focus on researched-based instructional practices, training and coaching teachers in using structures and strategies that support English learners, and developing effective collaboration skills while analyzing data to improve student achievement during Data Team meetings. In addition to these existing initiatives, there will be a need to provide staff development for teachers transitioning to different grade levels and subject areas.

Limited staff development funds and personnel make continuation of current initiatives and support of transitioning teachers a challenge. However, TUSD is committed to providing students with a quality educational experience. Unfortunately, implementing new mathematics materials and reading/ELA materials would be an impossible challenge. With changes in teaching assignments, teacher attention will be focused on managing the change and not on implementing new materials with fidelity and skill. Naturally, teacher quality and attention are prerequisites for successful adoption and implementation of new resources.

Since the district has standards-aligned, State Board approved resources available from the last mathematics and English Language Arts adoptions, TUSD would like to postpone for one year the adoption of new instructional materials both for K-8 mathematics and K-8 English Language Arts. The postponement would afford TUSD the opportunity to address pressing professional

development needs in 2009-2010 and prepare teachers for the adoption of new materials in mathematics and English Language Arts beginning 2010-2011. The 12-month extension in mathematics necessitates a 12-month extension for English Language Arts in order to avoid the adoption of textbooks in two curricular areas within the same year.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, August 26, 2008**

- 5:00 PM:** President Vaughn called the meeting to order and adjourned to closed session.
- Roll Call:** Board: G. Crandall, T. Guzman, T. Hawkins, K. Lewis, B. Swenson, J. Vaughn
Staff: J. Franco, R. Strong, S. Harrison, C. Goodall, B. Etcheverry.
- 7:07 PM** President Vaughn called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:** 6a Action on Findings of Fact FF#08-09/1, 2
Action: as amended. Lewis, Guzman. **Vote:** Yes-6; No-0.
6b Report Out of Action Taken on Application for Reinstatement:
AR#08-09/6, 7, 8, 9, 10, 11
Action: **Vote:** Yes-6; No-0
6c Report Out of Action Taken on Application for Enrollment:
AFE#08-09/2, 3, 4
Action: **Vote:** Yes-6; No-0.
-
- Employees Present:** B. Meyer, C. Minter, J. Cardoza, W. Huffman, B. Carter, D. Sonnenburg, Carol Anderson-Woo, B. Willner, K. Fistolera, M. Silveira, J. Escobedo, A. Medeiros, P. Hall, M. Rodriguez
- Press:** Tracy Press (J. Wadsworth)
- Visitors Present:** R. Soto, C. Gary, W. Gouveia
- Minutes:** Approve Regular Minutes of August 12, 2008.
Action: Swenson, Guzman. **Vote:** Yes-5; No-0; Abstain-1 (Crandall)
- Student Representative Reports:** None.
- Recognition & Presentations:** 9.1 Recognize and Congratulate Tracy High School Teacher, Bill Meyer for Receiving a Lifetime Achievement Award from the Central Valley Youth Symphony Association
- Assistant Superintendent of Educational Services, Dr. Sheila Harrison, recognized Bill Meyer, District Coordinator for Visual and Performing Arts, for receiving a lifetime achievement award from the Central Valley Youth Symphony

Association. He was recently recognized at the Faye Spanos Concert Hall. Dr. Franco presented a certificate to him. Mr. Meyer thanked the District for supporting the arts.

9.2 Recognize Monte Vista Sixth-Grader Brianna Olsen for Tutoring Guatemalan Students While on a Trip to South America

Assistant Superintendent of Educational Services, Dr. Sheila Harrison, recognized Brianna Olsen for tutoring Guatemalan Students. She is in the 6th grade at Monte Vista and would like to be a veterinarian when she gets older. Dr. Franco presented a certificate to her.

Hearing of Delegations

Mercy Silveira reviewed literature available through the Hispanic Business Group with the Board. She would like to place some of these booklets in the library. She also thanked Dr. Franco for supporting the Mexican American Hall of Fame.

Trustee Crandall left the meeting at 7:28 p.m.

Trustee Crandall returned to the meeting at 7:30 p.m.

Wes Huffman spoke about data wise, the reports he gets from using it and how he uses it in the classroom. He also spoke about math instruction.

Information & Discussion Items:

11.1 Administrative & Business Services:

11.1.1 Receive Report on Facilities Project Update

Kevin of Rainforth Grau presented a power point on the status of the facilities projects at Tracy High and the plan and placement of new buildings on the campus.

11.1.2 Receive Report on Improving the Quality of School District Playing Fields and Grounds

Associate Superintendent, Dr. Casey Goodall, presented a power point on the latest grounds report which showed the rubric used and results of the schools assessment.

11.1.3 Receive Report on Summer Maintenance Projects

Director of Maintenance, Bill Willner, presented a power point which included pictures of EB Theatre's new bathrooms, hallways, lighting, doors, foyer, classroom and dressing room. He also showed the work done on the sub gyms, Monte Vista cafeteria and the STEPS room.

11.2 Educational Services:

11.2.1 Receive Report on District's STAR Results for the 2007-08 School Year

Director of Curriculum, Accountability and Continuous Improvement, Dr. Carol Anderson-Woo and Assistant Superintendent of Educational Services, Dr. Sheila Harrison, presented a power point on the CST testing and the results for our District.

Richard Soto is here to promote Hispanic literature. More than half of the students are Hispanic, yet there are very few Hispanic teachers. He encouraged the Board to identify the literature that reinforces the identity of our students. He feels they should form a Latino literature taskforce.

Wes Huffman believes that 8th graders are not old enough to learn algebra.

Chuck Gary thanked the Board for the change in the tardy policy. He wanted to make a few comments regarding the CST scores. He feels that it is important to desegregate the data and look at what's happening to the students of color. It is clear that the Latino and African American students are underperforming. We may need to spend more money on those groups for them to be successful. He realizes that this is a very complex problem.

Public Hearing:

12.1. Educational Services:

- 12.1.1** Conduct a Public Hearing to Determine Sufficiency of Textbooks and Instructional Materials for the Students of Tracy Unified School District

A public hearing was opened at 9:15 p.m.

No comments were made.

The hearing was closed at 9:16 p.m.

Consent Items:

Action: Crandall, Swenson. **Vote:** Yes-6; No-0.

13.1 Administrative & Business Services:

- 13.1.1** Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda
- 13.1.2** Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.2 Educational Services:

- 13.2.1** Ratify Contract with Julie Zito, Occupational Therapy
- 13.2.2** Approve Service Agreement with San Joaquin County Substance Abuse Services
- 13.2.3** Ratify Contract with the Speech Pathology Group, Inc.
- 13.2.4** Approve Overnight Field Trip to the San Francisco Maritime National Historic Park for Mrs. Pearlman's Fourth Grade Class at Wanda Hirsch Elementary School on November 13-14, 2008

13.3 Human Resources:

- 13.3.1** Approve Classified, Certificated and/or Management Employment
- 13.3.2** Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment

Action Items:

14.1 Administrative & Business Services:

- 14.1.1** Adopt Board Policy 3551 and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund and Board Policy 3554 and Administrative Regulation 3554 Other Food Sales (Second Reading-Intent to Adopt)

Action: Pulled. **Vote:** None.

- 14.1.2** Authorize the Director of Transportation to Bid and Award the Purchase of One (1) Fifty (50) Passenger School Bus to Accommodate the additional Growth in the Mountain House Development and Hire One (1) Eight (8) Hour Bus Driver/Custodian/Groundkeeper

Action: Hawkins, Guzman. **Vote:** Yes-6; No-0.

14.2. Educational Services:

- 14.2.1** Adopt Resolution #08-04: A Declaration That there are Sufficient Textbooks and Instructional Materials for the Students of Tracy Unified School District

Action: Swenson, Lewis. **Vote:** Yes-6; No-0.

- 14.2.2** Adopt Resolution #08-03 Supporting the National Red Ribbon Celebration Campaign

Action: Crandall, Guzman. **Vote:** Yes-6; No-0.

- 14.2.3** Adopt Revised Board Policy 6020 and Acknowledge Administrative Regulation 6020 Parent Involvement. (First Reading)

Action: Hawkins, Lewis. **Vote:** Yes-6; No-0.

- 14.2.4** Approve Memorandum of Understanding Agreement Between San Joaquin County Public Health Services Immunization Registry Project (aka-RIDE) Regional Immunization Data Exchange) and Tracy Unified School District

Action: Lewis, Guzman. **Vote:** Yes-6; No-0.

14.3 Human Resources:

- 14.3.1** Approve University of Phoenix Education Intern Program

Action: Crandall, Hawkins. **Vote:** Yes-6; No-0.

- 14.3.2** Approve Student Teaching Agreement with San Jose State University

Action: Lewis, Crandall. **Vote:** Yes-6; No-0.

- 14.3.3** Approve Upgrade of Four Groundskeeper I Positions to Irrigation Specialist/Grounds Mechanic

Action: Lewis, Hawkins. **Vote:** Yes-6; No-0.

- 14.3.4** Approve Revised Job Description for Irrigation Specialist/Grounds

Mechanic

Action: Crandall, Guzman. Vote: Yes-6; No-0.

Board Reports:

Trustee Crandall passed. Trustee Lewis attended the city schools liaison meeting. It's always positive. He met the new city manager. They had a general discussion about shared facilities and are putting together a plan for a joint board meeting to talk about other opportunities. Trustee Hawkins is sorry to have missed the welcome back event. He had another engagement. Trustee Swenson attended the city schools liaison meeting. The police chief made a comment about surveillance cameras in Talley Park and that they will have night vision. If our Measure S passes, we can get surveillance cameras on campus. He also attended the welcome back event on Monday. It was like an Olympic pep rally. Matt Netto and singers were on stage and there was a lot of high energy projected by the teachers and school staffs. Kudos to Sheila, Ray, the student body presidents of both high schools and the technicians that work behind the scenes. He also spent all day on the interview panel for the Assistant Superintendent of Human Resources HR position. Trustee Guzman attended open house at South/West Park and also Tracy High, where his daughter is a Freshman. The school looks great. He congratulated Nisla Fonseca for being inducted into the Mexican American Hall of Fame. His daughter has her as a teacher and he had her as a teacher when he went to Tracy High. Trustee Vaughn visited Tracy High on the first day of school. Thank you to Denise, Bonnie, Tom and everyone else who got the new building up and running. He also went on a tour of several of the schools with Casey and Bill Willner. They weren't as bad as the newspaper projected them to be. It's good to see our own men doing the work.

Superintendent Report:

Dr. Franco reported that we held our welcome back kick off on August 25th. He acknowledged the great job of Megan Anastasio, ASB President at West High who is a junior and Nicole Loscavio, ASB President from Tracy High as co-emcees. If Measure S passes we will be able to have increased bandwidth so that we can have security cameras on campus which will be web based. The back to school night dates are listed on the agenda. The joint use issues are exciting to discuss with the city and will explore future possibilities. Tip of the hat to all of our custodian and maintenance crews. We opened August 13th and the air conditioners were working, the lawns were mowed and the schools looked good which is a credit to Bill Willner's group. With Measure E we first talked about getting a \$17 million state match and at this point it is close to \$40 million. This is to the credit of Denise. She can't be with us tonight due to the loss of her mother-in-law. He will also get together with Mr. Gary and talk about literature.

9:34P.M.
Adjournment.

Bill Swenson 8-9-08
Clerk Date

Tracy Unified School District
K-8 Instructional Materials Adoption Timeline

School Year	State Board Action (Typically Nov-Dec.)	Without Waiver		If Waiver is Approved	
		Adoption Action	Implementation Begins	Adoption Action	Implementation Begins
2001-2002		K-8 Mathematics (\$405,000)		K-8 Mathematics	
2002-2003		K-8 Reading/ELA (\$100,000,000)	K-8 Mathematics	K-8 Reading/ELA	K-8 Mathematics
2003-2004			K-8 Reading/ELA		K-8 Reading/ELA
2004-2005					
2005-2006	K-8 Social Science			K-8 Social Science	
2006-2007	K-8 Science	K-8 Social Science (\$695,000)		K-8 Science	
2007-2008	K-8 Mathematics	K-8 Science (\$635,000)	K-8 Social Science		K-8 Social Science
2008-2009	K-8 Reading/ELA	K-8 Mathematics (\$830,000) Algebra Readiness (\$51,000)	K-8 Science	K-8 Mathematics	K-8 Science
2009-2010		K-8 Reading/ELA	K-8 Mathematics		
2010-2011			K-8 Reading/ELA	K-8 Reading/ELA	K-8 Mathematics
2011-2012	K-8 Social Science				K-8 Reading/ELA
2012-2013	K-8 Science K-8 Foreign Language	K-8 Social Science		K-8 Social Science	
2013-2014	K-8 Mathematics K-8 Health	K-8 Science K-8 Foreign Language	K-8 Social Science	K-8 Science K-8 Foreign Language	K-8 Social Science
2015-2016			K-8 Science K-8 Foreign Language		K-8 Science K-8 Foreign Language

Tracy Unified School District
IMF Funds 2008-09

Local Document # 3

Instructional Materials Realignment

Account String 01-7156-0-1110-1000-XXXX-800-2171

			Object Code		4100	4200	4300	5800	5900
Date	Req#	PO#	Object Name	Description	Textbooks	Books other Than Textbooks	Materials/Supplies	Other Svcs & Oper Exp	Govt Fees
7/1/07			Original Budget Amount	\$1,647,883.00	700,000.00	250,000.00	170,275.00		
8/31/07			Carryover	from 07-08			527,608.00		
10/2/08			Budget Transfer	07/08 TF 90711			164.00		
07/03/08	3877	90239	Prentice Hall	Algebra Readiness ©2009	(2,882.23)				
07/03/08	3878	90240	Prentice Hall	Algebra Readiness ©2009	(1,324.27)				
07/03/08	3879	90241	Prentice Hall	Algebra Readiness ©2009	(6,076.05)				
07/03/08	3880	90242	Prentice Hall	Algebra Readiness ©2009	(4,673.88)				
07/03/08	3881	90243	Prentice Hall	Algebra Readiness ©2009	(2,882.23)				
07/03/08	3882	90244	Prentice Hall	Algebra Readiness ©2009	(2,103.25)				
07/03/08	3883	90245	Prentice Hall	Algebra Readiness ©2009	(39,330.84)				
7/15/2008	3886	90423	Houghton Mifflin	Science, Lv 3	(7,515.36)				
08/25/08	10777	91203	Houghton Mifflin	Science - Addition to adoption	(8,079.01)				
08/25/08	10776	91202	Prentice Hall	Earth Science - Addition to adoption	(3,341.87)				
11/18/08			Deposit	Bag #A6552633 (from sale of used texts)	3,455.51				
12/22/08			Deposit	Bag #A8255005 (from sale of used texts)	2,607.55				
1/28/09	1456	92400	Glencoe	Speech & Debate / Adoption	(2,472.75)				
1/28/09	1455	92399	Glencoe	Speech & Debate / Adoption	(4,945.50)				
1/28/09	1454	92398	Glencoe	Speech & Debate / Adoption	(2,472.75)				
Account Balance After Expenditures				\$1,566,010.07	617,963.07	250,000.00	698,047.00	0.00	0.00

ESTIMATED EXPENSES FOR REMAINDER OF 08-09:									
			General/misc texts	Growth & Replacement			(100,000.00)		
			North texts	Going traditional			(\$8,300.00)		
			Class sets grades 9-10	Kimball & Tracy High Schools	(448,000.00)				
			Consumables	Purchasing ELA (9-12) Interactive Wkbk			(60,606.00)		
Account Balance After Expenditures				\$949,104.07	169,963.07	250,000.00	529,141.00	0.00	0.00

Tracy Unified School District
Lottery Funds
2008-09

Local Document #4

IMC Restricted Lottery 01-6300-0-1110-2420-XXXX-800-2602

			Object Code		4100	4200	4300	4400	5600	5800	5803	5900
Date	Req #	PO #	Object Name	Description	Textbooks	Books other Than Textbooks	Materials/ Supplies	Non-Capitalized Equipmnt	Rentals, Leases and Repairs	Contracts & Other Services	Contracts & Other Services	Communications
7/1/2008			Beginning balance		\$226,186.00	200,000.00	\$121,147.00	\$5,000.00	\$1,000.00	20,000.00	20,000.00	1,500.00
8/31/08			Carry forward from 2007-08				48,399.00					
11/3/2008			Budget Transfer	08/09 Revenue Decrease			(64,342.00)					
2/3/2009			Budget Transfer	08/09 Revenue Decrease		(63,518.00)	(57,000.00)	(5,000.00)	(1,000.00)			
7/3/2008	3874	90145	Follett Ed Services	Holt, Math, MORE	(18,846.54)		(1,527.56)					
7/3/2008	3861	90146	Follett Ed Services	Economics	(472.81)							
7/3/2008	3871	90147	MPS	Lang of Comp w/l*claim	(288.35)							
7/3/2008	3866	90148	Follett Ed Services	Stage & School, Holt, Drive Right, MORE	(18,767.63)							
7/3/2008	3863	90150	Cengage Learning	Visions B	(303.70)							
7/3/2008	10751	90151	Pearson AGS	Chemistry	(3,733.51)							
7/3/2008	3862	90153	Pearson AGS	Chemistry (AGS)	(2,070.71)							
7/3/2008	10749	90154	PBD Inc.	French 3	(230.28)							
7/3/2008	10750	90155	Prentice Hall	Essential Bio, World Hist	(9,878.26)							
7/3/2008	3873	90156	Budget Text	Holt, Grammar	(2,172.78)							
7/3/2008	3870	90157	Sopris West Inc.	Language! Book C, D	(2,763.24)							
7/3/2008	6854	90158	Budget Text	Grammar, PreCalc, World Hist, Stage	(3,027.88)							
7/3/2008	3865	90159	Holt, Rinehart & Winston	Holt 4th, Economics	(4,285.12)							
7/3/2008	3858	90160	McDougal Little	Pre-Calc w/Limits	(273.65)							
7/3/2008	6850	90161	McGraw Hill	OC Spelling & Vocab			(421.19)					
7/3/2008	3855	90162	McGraw Hill	OC, 2nd Decodables			(245.29)					
7/3/2008	3860	90163	Scott Foresman	Ca Math 1 PE			(1,331.85)					
7/3/2008	3864	90164	Prentice Hall	Biologia, Chem, Environment	(4,810.12)							
7/3/2008	3867	90165	Cambium Learning	Language! A			(109.89)					
7/3/2008	3869	90166	Sopris West, Inc	Language! A-E			(2,461.07)					
7/3/2008	3868	90167	Sopris West, Inc	Language! A, B			(784.96)					
7/3/2008	10748	90169	FedEx Kinko's	Open PO for OC Consumable printing						(1,500.00)		
7/3/2008	10748	90169	FedEx Kinko's	Open PO for OC Consumable printing						(1,500.00)		
7/3/2008	3853	90170	Pearson Longman	Keys to Learn Wkbk, Shining Star			(1,962.36)					
7/3/2008	3872	90287	Glencoe/McGraw Hill	Creative Living SE & TE's	(1,978.15)							
7/15/2008	3887	90422	McGraw Hill	OC 1, Decodables			(490.59)					
7/15/2008	3885	90424	McGraw Hill	OC, Lv 3 TE's			(2,943.78)					
7/15/2008	3884	90425	Pearson Longman	Shining Star, LV A	(1,350.65)		(192.82)					
7/15/2008	3888	90459	McGraw Hill	OC, Lv 3 TE's			(1,397.56)					
7/16/2008		90481	Pearson Longman	Shining Star	(1,353.76)		(188.91)					
8/5/2008	3889	90878	Glencoe	Art Talk, texts & TE's	(2,579.95)							
8/18/2008	10764	91063	Follett	Cr Living, Amer Gov, Econ, Chem, MORE	(7,016.57)							
8/18/2008	3899	91064	Sopris West	Lang! Interactive A & B			(941.96)					
8/11/2008	3892	91006	Follett Ed Services	AGS Basic Math Skills	(831.83)							
8/11/2008	3895	91007	Pearson Longman	Shining Star Intro, A, Tests			(1,394.91)					
8/19/2008	10768	91099	Pearson AGS Globe	Chemistry AGS	(775.67)							
8/19/2008	10769	91100	Holt, Rinehart & Winston	Sociology; Study of Human	(557.01)							
8/19/2008	10770	91101	Glencoe	Developing Child, SE	(282.26)							
8/19/2008	10767	91098	EMC Pardigm Publishing	Biotechnology	(985.95)							
8/20/2008	10772	91103	Cengage Learning	Foundations of Electronics, SE	(924.85)							

Tracy Unified School District
Lottery Funds
2008-09

Local Document #4

IMC Restricted Lottery 01-6300-0-1110-2420-XXXX-800-2602

		Object Code		4100	4200	4300	4400	5600	5800	5803	5900
		Object Name	Description	Textbooks	Books other Than Textbooks	Materials/ Supplies	Non-Capitalized Equipmnt	Rentals, Leases and Repairs	Contracts & Other Services	Contracts & Other Services	Communications
Date	Req # PO #										
8/21/2008	10766	91111	MPS	Lang of Comp w/l*claim	(326.57)						
8/21/2008	10771	91102	Cengage Learning	Intro to Criminal Justice, SE	(956.66)						
8/21/2008	10765	91062	Follett Ed Services	Nuevas Vistas Practice, Econ, more	(3,004.01)						
8/8/2008	3891	90956	Cengage Learning	Visions A TE's, Stu CD, more		(436.18)					
8/25/2008	10775	91201	Scott Foresman	History-Social Studies, gr 3 & 5		(1,334.03)					
8/25/2008		91205	EMC Paradigm Pub	Biotechnology	(1,287.32)						
8/25/2008	10774	91200	Sopris West	Languagel C		(313.98)					
8/28/2008	10779	91247	Cengage Learning	Century 21 Accounting (new version)	(4,054.02)						
8/29/2008	10781	91248	Cengage Learning	Agricultural Mechanics	(3,231.57)						
9/2/2008			Deposit	Bag #A6552601 (Follett purchased texts)	4,115.17						
9/11/2008	10782	91470	McGraw Hill	ELD -- 3rd gr OC		(281.83)					
9/19/2008	1478	91546	Glencoe McGraw Hill	Wood Tech (6300=\$1295.61/LT600=205.00)	(1,295.61)						
9/15/2008			Budget Transfer	4300/4200		25,000.00	(25,000.00)				
9/23/2008	1416	91716	Follett Software Corp	Destiny license/support renewal					(7,089.21)		
9/25/2008	1479	91652	Glencoe	Engineering & Design (updated version)	(2,108.29)						
9/26/2008			Budget Transfer	4300/5800/5803		(974.00)			(18,000.00)	18,974.00	
9/26/2008			Budget Transfer	4300/5800		(7,000.00)			7,000.00		
9/26/2008			FedEx Kinkos	Open purchase order for Sheila's printing						(18,974.00)	
9/19/2008			Kinkos	Payment on assessmnt copies					(72.47)		
10/2/2008			Budget Transfer	07/08 TF 90797 (Fin initiated)		4,719.00					
10/3/2008			Kinkos	Printing / CL-080359					164.07		
11/4/2008	1492	92050	Holt, Rinehart & Winston	Nuevas Vistas Practica		(236.62)					
11/10/2008			Budget Transfer	4300/5800		(1,000.00)			1,000.00		
11/17/2008			Follett	Refund due from old credits on account		794.10					
12/5/2008	1500		Follett Ed Services	Ancient Civilization TE's	(131.89)						
12/5/2008	1453	92297	Prentice Hall	Criminalistics TE's	(22.34)						
12/18/2008			Journal Voucher	6300/7090 (charged wrong acct for assmnt copies)					(525.61)		
12/18/2008			Journal Voucher	6300/7090 (charged wrong acct for assmnt copies)					(607.80)		
12/18/2008			Journal Voucher	6300/7090 (charged wrong acct for assmnt copies)					1,469.58		
12/30/2008			Journal Transfer	WHS/THS Lost Texts (not available at time of purch)	26,243.08						
1/16/2009			PV-090312	Follett Software (credit correction- Finance posted 2x)		(789.81)					
2/10/2009			Budget Transfer	4100-5803-5900/4200-4300-5800	(94,000.00)	40,000.00	23,000.00			47,000.00	(15,000.00)
Account balance:		\$106,655.26		\$29,378.75	\$1,200.17	\$23,237.78	\$0.00	\$0.00	\$47,338.56	\$5,000.00	\$500.00

ESTIMATED EXPENSES FOR REMAINDER OF 08-09:

		Consumables	Copy BLM ELA (K-5) for 2009-10						(45,400.00)		
		Consumables	Purchasing Lectura Wkbk for 09-10			(\$8,810.00)					
		Consumables	Purchasing Shining Star Wkbk for 09-10			(\$4,480.00)					
		Consumables	Purchasing Languagel Wkbk for 09-10			(\$7,020.00)					
		Assessments	Copy--Open Court (1st trimester only)						(\$200.00)		

Account Balance: \$40,745.26 \$29,378.75 \$1,200.17 \$2,927.78 \$0.00 \$0.00 \$1,738.56 \$5,000.00 \$500.00



HUMAN RESOURCES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 17, 2009
SUBJECT: Approve Resolution 08-20, Authorizing the Reduction or Discontinuance of Particular Kinds of Services

BACKGROUND: Pursuant to Education Codes 44949, 44955, and 44951, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District.

RATIONALE: Reduction or discontinuance of particular kinds of services are needed to address budget cuts for the 2009/2010 school year.

RECOMMENDATION: Approve Resolution 08-20, Authorizing the Reduction or Discontinuance of Particular Kinds of Services.

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 08-20**

**REDUCTION AND ELIMINATION OF
PARTICULAR KINDS OF SERVICE
FOR THE 2009-2010 SCHOOL YEAR**

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to reduce the following particular kinds of certificated services of the District not later than the beginning of the 2009-2010 school year:

- a. Reduction of Elementary School Teaching Program, resulting in the elimination of 70.1 FTE certificated Teacher positions.
- b. Reduction of Elementary School Core Teaching Program, resulting in the elimination of 8.0 FTE certificated Teacher positions.
- c. Reduction of the "Language!" Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- d. Reduction of the Physical Education Program, resulting in the elimination of 4.6 FTE certificated Teacher positions.
- e. Reduction of the Mathematics Program, resulting in the elimination of 7.4 FTE certificated Teacher positions.
- f. Reduction of the Science Program, resulting in the elimination of 4.0 FTE certificated Teacher positions.
- g. Reduction of the Music Program, resulting in the elimination of 4.0 FTE certificated Teacher positions.
- h. Reduction of the Spanish Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- i. Reduction of the Reading/Direct Instruction Teaching Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.

- j. Reduction of the Technology Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- k. Reduction of the Drama Teaching Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- l. Reduction of the GATE Program, resulting in the elimination of 2.0 FTE certificated Teacher positions.
- m. Reduction of the Art Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- n. Reduction of the Computer Science Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- o. Reduction of the English Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- p. Reduction of the Business/Keyboarding Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- q. Reduction of the Social Science Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- r. Reduction of the Home Economics Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- s. Reduction of the Career Technical Education Program, resulting in the elimination of .20 FTE certificated Teacher positions.
- t. Reduction of the High School Activities Director/Student Activities Advisor Program, resulting in the elimination of 1.2 FTE certificated Teacher positions.
- u. Reduction of the High School Athletic Director Program, resulting in the elimination of 1.2 FTE certificated Teacher positions.
- v. Reduction of the AG Science Academy Coordination Program, resulting in the elimination of .4 FTE certificated Teacher positions.
- w. Reduction of the International Baccalaureate Coordination Program, resulting in the elimination of .4 FTE certificated Teacher positions.
- x. Reduction of the AVID Coordination Program, resulting in the elimination of .4 certificated Teacher positions.
- y. Reduction of the Performing Arts Coordination Program, resulting in the elimination

of .8 FTE certificated Teacher positions.

- z. Reduction of the ELD Coordination Program, resulting in the elimination of .4 FTE certificated Teacher positions.
- aa. Reduction of the Advanced Placement Coordination Program, resulting in the elimination of .2 FTE certificated Teacher positions.
- bb. Reduction of the Space and Engineering Academy Coordination Program, resulting in the elimination of .2 FTE certificated Teacher positions.
- cc. Reduction of the High School Counseling Program, resulting in the elimination of 3.0 FTE certificated Counselor positions.
- dd. Reduction of the Middle School Counseling Program, resulting in the elimination of 2.0 FTE certificated Counselor positions.
- ee. Reduction of the Support Room Program, resulting in the elimination of 4.2 FTE certificated Counselor positions.
- ff. Reduction of the Library Media Program, resulting in the elimination of 2.0 FTE certificated Teacher positions.
- gg. Reduction of the Adult School Teaching Program, resulting in the elimination of 3.0 FTE certificated Teacher positions.
- hh. Reduction of the School Psychologist Program, resulting in the elimination of 1.0 FTE certificated Psychologist positions.
- ii. Reduction of the Elementary School Administration Program, resulting in the elimination of 5.0 FTE certificated Assistant Principal Administrator positions and 1.0 FTE certificated Principal Administrator positions.
- jj. Reduction of the High School Administration Program, resulting in the elimination of 2.0 FTE certificated Assistant Principal Administrator positions.
- kk. Reduction of the District Educational Services Program, resulting in the elimination of 5.0 FTE certificated Administrator positions.
- ll. Reduction of the Special Education Program, resulting in the elimination of 1.0 FTE certificated Program Specialist positions.

WHEREAS, it is the opinion of the Governing Board that it is necessary by reason of the above reduction or elimination of particular kinds of service to eliminate 148.7 certificated positions in the District at the close of the current school year in accordance with Education Code section

44955; and

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements, non-reelections and other permanent vacancies in reducing those services.

NOW, THEREFORE, BE IT RESOLVED that it shall be necessary to terminate at the end of the 2008-2009 school year the employment of not more than 139.7 certificated employees of the District as a result of the above-reduction of services. The Superintendent or his designated representative is directed to take all appropriate action needed, including the sending of appropriate notices to all employees whose positions shall be affected by virtue of this action.

PASSED AND ADOPTED this 24th day of February, 2009 by the Board of Trustees of the Tracy Unified School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 17, 2009
SUBJECT: Approve Resolution 08-21, Adopting the Tie Breaking Criteria In the Case of a Certificated Reduction in Force

BACKGROUND: Pursuant to Education Codes 44949, 44955, and 44951, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for tie breaking when two or more certificated employees possess the same seniority date.

RATIONALE: Reduction or discontinuance of particular kinds of services are needed to address budget cuts for the 2009/2010 school year and the District must have a way to break ties between two or more certificated employees with the same seniority date who are both currently providing the same particular kind of service identified for reduction or discontinuance.

RECOMMENDATION: Approve Resolution 08-21, Adopting the Tie Breaking Criteria in the case of a Certificated Reduction in Force.

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 08-21**

**ADOPTING TIE BREAKING CRITERIA
IN THE CASE OF CERTIFICATED REDUCTION IN FORCE
FOR THE 2009-2010 SCHOOL YEAR**

WHEREAS, it appears that it will be necessary for the Tracy Unified School District to lay off certificated employees at the end of the 2008-2009 school year for the 2009-2010 school year; and

WHEREAS, there are individuals who have the same first date of paid service as probationary certificated employees.

THEREFORE, BE IT RESOLVED that if any two or more employees have the same first date of paid service as probationary certificated employees in the Tracy Unified School District and, and if there is a need to reduce staffing by a number less than all such individuals, the decision as to which individuals shall be given preference and not be laid off shall be determined by the following criteria, which are based upon the Governing Board's determination of the needs of the District and its students:

1. Individuals who are deemed "highly qualified" under the No Child Left Behind Act to be deemed "highly qualified" will be given preference. If these factors are identical then;
2. Individuals with BCLAD, CLAD, SDAIE or an equivalent certificate will be given preference. If these factors are identical then;
3. Individuals with credentials and actual teaching experience in the subject area of mathematics with a single subject authorization in mathematics authorizing the person to teach up to and including 12th grade mathematics, in the subject area of science with a single subject authorization in science authorizing the person to teach Biological Sciences, Chemistry, Geosciences, and/or Physics, and Special Education will be given preference. If these factors are identical then;
4. Individuals whose credentials, authorizations or certifications enable them to serve in

the greatest number of different K-12 teaching positions will be given preference. If these factors are identical then;

5. Individuals with valid extra-duty experience within the District (i.e., coaching, class sponsorship or other student-related activities) will be given preference. If these factors are identical then;
6. A lottery shall be conducted among those remaining, and layoff shall be from the lowest number to the highest number from the lottery.

PASSED AND ADOPTED this 24th day of February, 2009 by the Board of Trustees of the Tracy Unified School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 17, 2009
SUBJECT: Approve Resolution 08-22, Adopting the Competency Criteria in the Case of a Certificated Reduction in Force

BACKGROUND: Pursuant to Education Codes 44949, 44955, and 44951, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for determining if a certificated employee would have the competency to replace (Bump) another certificated employee out of their position.

RATIONALE: Reduction or discontinuance of particular kinds of services are needed to address budget cuts for the 2009/2010 school year and the District must have a way to ensure that when one certificated employee may potentially replace (bump) another certificated employee that they possess the necessary competency in order to provide adequate services.

RECOMMENDATION: Approve Resolution 08-22, Adopting the Competency Criteria in the Case of a Certificated Reduction in Force.

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources



**TRACY
UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 08-22**

**COMPETENCY CRITERIA IN THE CASE OF
CERTIFICATED REDUCTION IN FORCE FOR THE 2009-2010 SCHOOL YEAR**

WHEREAS, it appears that it will be necessary for the Tracy Unified School District to lay off certificated employees at the end of the 2008-2009 school year for the 2009-2010 school year; and

WHEREAS, the District is required to provide instruction to students who have limited English language proficiency; and

WHEREAS, the State has determined that in order to provide instructions to such students, teachers shall be specifically trained in appropriate techniques, which training is demonstrated by the teacher holding a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent certificate; and

WHEREAS, approximately 23% percent of the students in the District are English Learners ("EL"), that is, students whose first language is not English; and

WHEREAS, to provide teachers for those classes containing EL students, there is a need for teachers throughout the District who are EL certified; and

WHEREAS, for the purposes of making assignments and reassignments of certificated employees for the District, a certificated employee shall be deemed to be competent to perform certificated services if he or she, in addition to the criteria described above, has a credential authorizing the service to be rendered, and if that credential has been obtained within ten (10) years of the date of this resolution; or if the credential was obtained more than ten (10) years prior to this resolution, the employee has actual teaching experience for this District within the credential for at least one semester in the last five years.

THEREFORE, BE IT RESOLVED that for the purposes of making assignments and reassignments of certificated employees for the District to meet its obligations under Education Code Section 44955, a certificated employee shall be deemed to be competent and qualified to perform certificated service if:

He or she holds a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent

certification to provide instruction to English Learners; and

He or she has a credential authorizing the service to be rendered, and if that credential has been obtained within five years of the date of this resolution; or if the credential was obtained more than ten (10) years prior to this resolution, the employee has actual teaching experience in the subject area for this District within the credential for at least one semester in the last ten (10) years.

PASSED AND ADOPTED this 24th day of February, 2009 by the Board of Trustees of the Tracy Unified School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 17, 2009
SUBJECT: Approve Resolution 08-23, Authorizing Administrative Reassignments for the 2009-2010 School Year

BACKGROUND: Pursuant with Education Code 44951 the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to Adopt Resolution 08-23 authorizing the reassignment of administrators for the 2009-2010 school year.

RATIONALE: Pursuant with Education Code 44951 the District can exercise its right to reassign Administrators for the 2009-2010 school year. This Resolution will allow the flexibility needed by the District to make any necessary reassignments in the administrative ranks in order to meet budgetary, District, and school site needs. Certificated administrators must receive notice of a possible reassignment prior to March 15, 2009 in order to preserve the ability to adjust their work assignment for the 2009-2010 school year.

RECOMMENDATION: Approve Resolution 08-23, Authorizing Administrative Reassignments for the 2009-2010 School Year

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 08-23**

RESOLUTION REGARDING ADMINISTRATIVE REASSIGNMENT

WHEREAS, the Superintendent and Governing Board of a school district may, pursuant to state law, choose to release or reassign properly notified certificated administrators and supervisors for the next school year;

WHEREAS, pursuant to Education Code section 44951, all certificated employees holding a position requiring an administrative or supervisory credential will be continued in their present positions unless notified in writing prior to March 15 that they may be released from their position for the following year; and

WHEREAS, it is possible that the Superintendent will recommend and that the Board will choose to reassign administrators holding the following positions effective the 2009-2010 school year:

<u>Name</u>	<u>Position</u>
Rashmi Ahuja	Assistant Principal
Karen Alcorn-Barnes	Assistant Principal
Troy Brown	Assistant Principal
Tammy Christenson	Assistant Principal
Roland Davis	Assistant Principal
Lynn Dell-Hawkins	Assistant Principal
Gordon Lindquist	Assistant Principal
Eric Lobaugh	Assistant Principal
Juan Lopez	Assistant Principal
Joni McGinnis	Assistant Principal
Susan Ohara-Jones	Assistant Principal

Gary San Martin	Assistant Principal
Barbara Silver	Assistant Principal
Sam Strube	Assistant Principal
Amy Lowery	Associate Principal
Sheila Harrison	Asst. Superintendent, Educational Services
Ryan Davis	Asst. Superintendent, Human Resources
Cynthia Edmiston	Coordinator of Health Services
Nancy Hopple	Director, Special Education
Paul Hall	Director, Student Services
Dave Pickering	Director, Adult, Career & Technical Education
Linda Boragno-Dopp	Director, Alternative Education
Donna Sonneburg	Director of IMC
Janice Bussey	Director, Staff Development
Carol Anderson-Woo	Director, Current Acct. & Cont. Improvement
Cynthia Johannes	Principal, Continuation High School
Lisa Beeso	Principal, Elementary
Jon Fine	Principal, Elementary
Charles Hill	Principal, Elementary
Nancy Link	Principal, Elementary
Scott Lycan	Principal, Elementary
Cindy Sasser	Principal, Elementary
Ramona Soto	Principal, Elementary
Carla Washington	Principal, Elementary
William Maslyar	Principal, Elementary – K-8 Traditional
Cheryl Domicelli	Principal, High School
Jeff Frase	Principal, High School

Jason Noll	Principal, High School
Laurie Fracoli	Principal, K-8 YRE
Khushwinder Gill	Principal, K-8 YRE
Frederick Medina	Principal, K-8 YRE
Barbara Montgomery-Aquino	Principal, Middle School
Stephanie Prioste	Principal, Middle School
Brandi Harrold	Program Specialist
Katherine Alaniz	Special Education Program Specialist
Janet Skulina	Special Education Program Specialist

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Tracy Unified School District hereby determines that the above-listed administrators may be reassigned from their positions for the 2009-2010 school year.

AND BE IT FURTHER RESOLVED THAT the Superintendent is directed before March 15, 2009, to send a written notice to each of them which shall either be deposited in the United States registered or certified mail, return receipt requested, with postage prepaid addressed to the last known address of each, or shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the possible above-referenced reassignment for the 2009-2010 school year.

PASSED AND ADOPTED this 24th day of February, 2009 by the Board of Trustees of the Tracy Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Ryan Davis, Assistant Superintendent of Human Resources
DATE: February 17, 2009
SUBJECT: Approve Resolution 08-24, Authorizing the Reduction of Administrators' Work Year

BACKGROUND: Pursuant to Education Code 44951, the District administration is making a recommendation that the Governing Board of the Tracy Unified School District Adopt Resolution 08-24 reducing the work year of Certificated Administrators including the Superintendent by Five (5) days for the 2009-2010 school year and reduce their pay accordingly by Five (5) days.

RATIONALE: In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Administrators by Five (5) days for the 2009-2010 school year and their pay would be reduced accordingly by Five (5) days thus resulting in a financial savings to the District. At this time, the proposed Resolution only includes Certificated Administrators due to the legal and procedural constraints on reducing the work year for Classified Administrators. The work years of Classified Administrators will be addressed in future Board Agendas to ensure that the District is not violating any employment rights those classified employees may have.

RECOMMENDATION: Approve Resolution 08-24, Authorizing the Reduction of Administrators' Work Year.

Prepared by: Ryan Davis, Assistant Superintendent of Human Resources



TRACY
UNIFIED SCHOOL DISTRICT

**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 08-24**

**RESOLUTION REGARDING REDUCTION OF CERTIFICATED ADMINISTRATIVE
WORK YEAR**

WHEREAS, the Superintendent and Governing Board of a school district may, pursuant to state law, choose to release or reassign properly notified certificated administrators and supervisors for the next school year;

WHEREAS, due to the fiscal crisis, the Tracy Unified School District must reduce its budget dramatically; and

WHEREAS, the following positions are currently assigned the following number of work days for the 2008-2009 school year:

<u>Position</u>	<u>Workdays</u>
Superintendent	225
Assistant Principal High School	210
Assistant Principal K-8 YRE	205
Assistant Principal Elementary	195
Assistant Principal – Adult/Alternative	210
Assistant Principal – Intermediate	200
Associate Principal	225
Asst. Superintendent, Educational Services	225
Asst. Superintendent, Human Resources	225
Coordinator Health Services	220
Director, Special Education	225
Director, Student Services	225

Director, Adult, Career & Technical Education	225
Director, Alternative Education	225
Director of IMC	225
Director, Staff Development	225
Director, Current Acct. & Cont. Improvement	225
Principal Continuation High School	204
Principal Elementary	204
Principal K-8	204
Principal High School	220
Principal K-8 YRE	219
Program Specialist	215
Special Education Program Specialist	215

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Tracy Unified School District hereby determines that the work year of the above-listed positions shall be reduced by five (5) work days for the 2009-2010 school year; and

BE IT FURTHER RESOLVED THAT the Superintendent is directed before March 15, 2009, to send a written notice to each of the employees currently occupying the above-listed positions (with the exception of the Superintendent's own position), stating that if he/she is maintained in his/her current position, or is reassigned to any of the above-listed positions pursuant to Education Code §44951 for the 2009-2010 school-year, that the position's 2009-2010 work year will be reduced by five (5) days from the number of work days scheduled in the 2008-2009 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall either be deposited in the United States registered or certified mail, return-receipt requested, with postage prepaid addressed to the last known address of each, or shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the possible above-referenced reduction in certificated administrative work year; and

BE IT FURTHER RESOLVED THAT the Superintendent shall submit in writing on or before March 2, 2009 a request to the Board President that his work year for 2009-2010 be reduced to 220 work days and that his salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT the Board President shall have the authority to approve the Superintendent's request.

PASSED AND ADOPTED this 24th day of February, 2009 by the Board of Trustees of the Tracy Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

Ted Guzman, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Kelly Lewis, Clerk
Board of Trustees
Tracy Unified School District

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