

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT

DATE: TUESDAY, SEPTEMBER 9, 2008

**PLACE: DISTRICT EDUCATION CENTER
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA**

**TIME: 5:30 PM Closed Session
7:00 PM Open Session**

A G E N D A

1. Call to Order

2. Roll Call – Establish Quorum

Board: G. Crandall, T. Guzman, T. Hawkins, K. Lewis, B. Swenson, J. Vaughn
Staff: J. Franco, R. Strong, C. Goodall, S. Harrison and B. Etcheverry.

3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.

3.1 Educational Services:

3.1.1 Findings of Facts: FF#08-09/3, 5

3.1.2 Application for Reinstatement: AR#08-09/12, 13, 14, 15, 16, 17

Action: Motion___; Second___. **Vote:** Yes ___; No___; Absent___; Abstain___.

3.1.3 Application for Enrollment: AFE#08-09/5

Action: Motion___; Second___. **Vote:** Yes ___; No___; Absent___; Abstain___.

3.1.4 Waiver of Expulsion: WE#08-09/1

Action: Motion___; Second___. **Vote:** Yes ___; No___; Absent___; Abstain___.

3.1.5 Early Graduation Request: WHS #1007453

Action: Motion___; Second___. **Vote:** Yes ___; No___; Absent___; Abstain___.

3.2 Human Resources:

**3.2.1 Consider Leave of Absence Request for Classified Employee #UCL-118,
Pursuant to Article XXIII**

Action: Motion___; Second___. **Vote:** Yes ___; No___; Absent___; Abstain___.

3.2.2 Consider Public Employee/Employment/Discipline/Dismissal/Release

Action: Motion___; Second___. **Vote:** Yes ___; No___; Absent___; Abstain___.

3.2.3 Conference with Legal Counsel

Anticipated Litigation (G.C. 54956.9(b))

Number of Potential Cases: 1 (one)

- 3.2.4** Conference with Labor Negotiator
Agency Negotiator: Ray Strong
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Action on Findings of Fact # FF08-09/3, 5

Action: Motion___; Second___ **Vote:** Yes ___; No ___; Absent___; Abstain ___.

6b Report Out of Action Taken on Application for Reinstatement:

AR#08-09/12, 13, 14, 15, 16, 17

Action: Vote: Yes ___; No___; Absent___; Abstain ___

6c Report Out of Action Taken on Application for Enrollment: AFE#08-09/5

Action: Vote: Yes ___; No___; Absent___; Abstain ___

6d Report Out of Action Taken on Waiver of Expulsion: WE#08-09/1

Action: Vote: Yes ___; No___; Absent___; Abstain ___

6e Report Out of Action Taken on Early Graduation Request: WHS #1007453

Action: Vote: Yes ___; No___; Absent___; Abstain ___

7. Approve Regular Minutes of August 26, 2008.

Action: Motion___; Second __. **Vote:** Yes ___; No ___; Absent ___; Abstain- ___.

1-5

8. Student Representative Reports: None.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Recognize Boys' State Recipients

9.2 South West Park Elementary School Site Update on Achievements & Activities

- 10. Speaker Cards/Hearing of Delegations:** All speaker cards for specific agenda items will also have the same rules and time limits as a speaker card for Hearing of Delegations. Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the item will be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent. (Please complete a speaker's card at the secretary's desk). This is a period in which members of the public may address the Board on any subject within the Board's jurisdiction that is not on the agenda. The Brown Act does not allow the Board to take action or discuss items which are not on the agenda. This is because other members of the public have not been notified through the agenda that the subject of the statement would be discussed at this Board meeting. The Board may ask for the item to be placed on a future agenda, direct the speaker to a person who can help, or provide the speaker with the correct procedure to follow to address his/her problem. All speakers have a constitutional right to free speech. As a protective measure, we would like to remind you that if you say something which might give another

person the right to pursue legal recourse against you, there is a taped record of this meeting. This does not mean you cannot criticize employees of the District. However, we would suggest that you do it without using names. We would also suggest that you use the personnel complaint procedures. The board can only hear and address complaints which have been processed in line with the policy. We have copies of the policy and forms here, and staff will help you complete them.

11. Information & Discussion Items: An opportunity to present information or reports concerning items that may be considered by Trustees at a future meeting.

11.1 Administrative & Business Services: None.

11.2 Educational Services:

11.2.1 Receive Report on the Accountability Progress Report (APR) 6

11.2.2 Receive Report on the Updated Plans for John C. Kimball High School 7

12. PUBLIC HEARING: None.

13. Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain__

13.1 Administrative & Business Services:

13.1.1 Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda 8-9

13.1.2 Accept Donations 10-11

13.1.3 Approve Monthly Budget Adjustment Reports for May & June, 2008 12-20

13.1.4 Approve Monthly Budget Adjustment Report for July, 2008 21-25

13.1.5 Approve Revolving Cash Fund Reports for May & June, 2008 26-28

13.1.6 Approve Revolving Cash Fund Reports for July, 2008 29-31

13.1.7 Approve Accounts Payable Warrants Reports for May & June, 2008 (Under Separate Cover) 32

13.1.8 Approve Accounts Payable Warrants Reports for July, 2008 (Under Separate Cover) 33

13.1.9 Adopt Resolution No. 08-07 to Excuse Meeting Absence of Board Member 34-35

13.2 Educational Services:

13.2.1 Approve Service Agreement for Cara Bergen from West Coast Center for Educational Excellence to Provide a Review and Staff Development Training at George Kelly Elementary School on the Implementation of ExCEL in Reading and Math September 17-18, 2008 36-40

13.2.2 Approve the Overnight Travel for the Tracy High School Sophomore and Varsity Boys' Basketball Teams to Participate in the Harlan Carter Basketball Tournament in Redding, California, on December 4-6, 2008 41-42

13.2.3 Ratify Contract with Louise King-Bassett, M.S., Ed.D. for Independent Educational Evaluation/Psycho-Educational Assessment 43-45

- | | | Pg. No. |
|--------|--|---------|
| 13.3 | Human Resources: | |
| 13.3.1 | Approve Classified, Certificated and/or Management Employment | 46-48 |
| 13.3.2 | Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment | 49 |
| 14. | Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items. | |
| 14.1 | Administrative & Business Services: | |
| 14.1.1 | Approve the Unaudited Statement of Receipts and Expenditures for the 2007-08 Fiscal Year (Under Separate Cover) | 50 |
| | Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___. | |
| 15. | Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district. | |
| 16. | Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities. | |
| 17. | Board Meeting Calendar: | |
| 17.1 | September 23, 2008 | |
| 17.2 | October 14, 2008 | |
| 17.3 | October 28, 2008 | |
| 17.4 | November 18, 2008 | |
| 17.5 | December 9, 2008 | |
| 18. | Upcoming Events: | |
| 18.1 | October 27, 2008 No School, Traditional Calendars | |
| 18.2 | October 29-31, 2008 Parent Conferences, Traditional | |
| 18.3 | November 11, 2008 No School, Veteran's Day | |
| 18.4 | December 20, 2008 – January 4, 2009 Winter Break | |

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209/830-3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, August 26, 2008**

- 5:00 PM:** President Vaughn called the meeting to order and adjourned to closed session.
- Roll Call:** Board: G. Crandall, T. Guzman, T. Hawkins, K. Lewis, B. Swenson, J. Vaughn
Staff: J. Franco, R. Strong, S. Harrison, C. Goodall, B. Etcheverry.
- 7:07 PM** President Vaughn called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:** **6a** Action on Findings of Fact FF#08-09/1, 2
Action: as amended. Lewis, Guzman. **Vote:** Yes-6; No-0.
6b Report Out of Action Taken on Application for Reinstatement:
AR#08-09/6, 7, 8, 9, 10, 11
Action: Vote: Yes-6; No-0
6c Report Out of Action Taken on Application for Enrollment:
AFE#08-09/2, 3, 4
Action: Vote: Yes-6; No-0.
- Employees Present:** B. Meyer, C. Minter, J. Cardoza, W. Huffman, B. Carter, D. Sonnenburg, Carol Anderson-Woo, B. Willner, K. Fistolera, M. Silveira, J. Escobedo, A. Medeiros, P. Hall, M. Rodriguez
- Press:** Tracy Press (J. Wadsworth)
- Visitors Present:** R. Soto, C. Gary, W. Gouveia
- Minutes:** Approve Regular Minutes of August 12, 2008.
Action: Swenson, Guzman. **Vote:** Yes-5; No-0; Abstain-1(Crandall)
- Student Representative Reports:** None.
- Recognition & Presentations:** **9.1** Recognize and Congratulate Tracy High School Teacher, Bill Meyer for Receiving a Lifetime Achievement Award from the Central Valley Youth Symphony Association

Assistant Superintendent of Educational Services, Dr. Sheila Harrison, recognized Bill Meyer, District Coordinator for Visual and Performing Arts, for receiving a lifetime achievement award from the Central Valley Youth Symphony

Association. He was recently recognized at the Faye Spanos Concert Hall. Dr. Franco presented a certificate to him. Mr. Meyer thanked the District for supporting the arts.

9.2 Recognize Monte Vista Sixth-Grader Brianna Olsen for Tutoring Guatemalan Students While on a Trip to South America

Assistant Superintendent of Educational Services, Dr. Sheila Harrison, recognized Brianna Olsen for tutoring Guatemalan Students. She is in the 6th grade at Monte Vista and would like to be a veterinarian when she gets older. Dr. Franco presented a certificate to her.

Hearing of Delegations

Mercy Silveira reviewed literature available through the Hispanic Business Group with the Board. She would like to place some of these booklets in the library. She also thanked Dr. Franco for supporting the Mexican American Hall of Fame.

Trustee Crandall left the meeting at 7:28 p.m.

Trustee Crandall returned to the meeting at 7:30 p.m.

Wes Huffman spoke about data wise, the reports he gets from using it and how he uses it in the classroom. He also spoke about math instruction.

Information & Discussion Items:

11.1 Administrative & Business Services:

11.1.1 Receive Report on Facilities Project Update

Kevin of Rainforth Grau presented a power point on the status of the facilities projects at Tracy High and the plan and placement of new buildings on the campus.

11.1.2 Receive Report on Improving the Quality of School District Playing Fields and Grounds

Associate Superintendent, Dr. Casey Goodall, presented a power point on the latest grounds report which showed the rubric used and results of the schools assessment.

11.1.3 Receive Report on Summer Maintenance Projects

Director of Maintenance, Bill Willner, presented a power point which included pictures of EB Theatre's new bathrooms, hallways, lighting, doors, foyer, classroom and dressing room. He also showed the worked done on the sub gyms, Monte Vista cafeteria and the STEPS room.

11.2 Educational Services:

11.2.1 Receive Report on District's STAR Results for the 2007-08 School Year

Director of Curriculum, Accountability and Continuous Improvement, Dr. Carol Anderson-Woo and Assistant Superintendent of Educational Services, Dr. Sheila Harrison, presented a power point on the CST testing and the results for our District.

Richard Soto is here to promote Hispanic literature. More than half of the students are Hispanic, yet there are very few Hispanic teachers. He encouraged the Board to identify the literature that reinforces the identity of our students. He feels they should form a Latino literature taskforce.

Wes Huffman believes that 8th graders are not old enough to learn algebra.

Chuck Gary thanked the Board for the change in the tardy policy. He wanted to make a few comments regarding the CST scores. He feels that it is important to desegregate the data and look at what's happening to the students of color. It is clear that the Latino and African American students are underperforming. We may need to spend more money on those groups for them to be successful. He realizes that this is a very complex problem.

Public Hearing:

12.1. Educational Services:

12.1.1 Conduct a Public Hearing to Determine Sufficiency of Textbooks and Instructional Materials for the Students of Tracy Unified School District

A public hearing was opened at 9:15 p.m.

No comments were made.

The hearing was closed at 9:16 p.m.

Consent Items:

Action: Crandall, Swenson. **Vote:** Yes-6; No-0.

13.1 Administrative & Business Services:

13.1.1 Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.2 Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.2 Educational Services:

13.2.1 Ratify Contract with Julie Zito, Occupational Therapy

13.2.2 Approve Service Agreement with San Joaquin County Substance Abuse Services

13.2.3 Ratify Contract with the Speech Pathology Group, Inc.

13.2.4 Approve Overnight Field Trip to the San Francisco Maritime National Historic Park for Mrs. Pearlman's Fourth Grade Class at Wanda Hirsch Elementary School on November 13-14, 2008

13.3 Human Resources:

13.3.1 Approve Classified, Certificated and/or Management Employment

13.3.2 Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment

Action Items:

14.1 Administrative & Business Services:

14.1.1 Adopt Board Policy 3551 and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund and Board Policy 3554 and Administrative Regulation 3554 Other Food Sales (Second Reading-Intent to Adopt)

Action: Pulled. **Vote:** None.

14.1.2 Authorize the Director of Transportation to Bid and Award the Purchase of One (1) Fifty (50) Passenger School Bus to Accommodate the additional Growth in the Mountain House Development and Hire One (1) Eight (8) Hour Bus Driver/Custodian/Groundkeeper

Action: Hawkins, Guzman. **Vote:** Yes-6; No-0.

14.2. Educational Services:

14.2.1 Adopt Resolution #08-04: A Declaration That there are Sufficient Textbooks and Instructional Materials for the Students of Tracy Unified School District

Action: Swenson, Lewis. **Vote:** Yes-6; No-0.

14.2.2 Adopt Resolution #08-03 Supporting the National Red Ribbon Celebration Campaign

Action: Crandall, Guzman. **Vote:** Yes-6; No-0.

14.2.3 Adopt Revised Board Policy 6020 and Acknowledge Administrative Regulation 6020 Parent Involvement. (First Reading)

Action: Hawkins, Lewis. **Vote:** Yes-6; No-0.

14.2.4 Approve Memorandum of Understanding Agreement Between San Joaquin County Public Health Services Immunization Registry Project (aka-RIDE) Regional Immunization Data Exchange) and Tracy Unified School District

Action: Lewis, Guzman. **Vote:** Yes-6; No-0.

14.3 Human Resources:

14.3.1 Approve University of Phoenix Education Intern Program

Action: Crandall, Hawkins. **Vote:** Yes-6; No-0.

14.3.2 Approve Student Teaching Agreement with San Jose State University

Action: Lewis, Crandall. **Vote:** Yes-6; No-0.

14.3.3 Approve Upgrade of Four Groundskeeper I Positions to Irrigation Specialist/Grounds Mechanic

Action: Lewis, Hawkins. **Vote:** Yes-6; No-0.

14.3.4 Approve Revised Job Description for Irrigation Specialist/Grounds

Mechanic

Action: Crandall, Guzman. **Vote:** Yes-6; No-0.

Board Reports:

Trustee Crandall passed. Trustee Lewis attended the city schools liaison meeting. It's always positive. He met the new city manager. They had a general discussion about shared facilities and are putting together a plan for a joint board meeting to talk about other opportunities. Trustee Hawkins is sorry to have missed the welcome back event. He had another engagement. Trustee Swenson attended the city schools liaison meeting. The police chief made a comment about surveillance cameras in Talley Park and that they will have night vision. If our Measure S passes, we can get surveillance cameras on campus. He also attended the welcome back event on Monday. It was like an Olympic pep rally. Matt Netto and singers were on stage and there was a lot of high energy projected by the teachers and school staffs. Kudos to Sheila, Ray, the student body presidents of both high schools and the technicians that work behind the scenes. He also spent all day on the interview panel for the Assistant Superintendent of Human Resources HR position. Trustee Guzman attended open house at South/West Park and also Tracy High, where his daughter is a Freshman. The school looks great. He congratulated Nisla Fonseca for being inducted into the Mexican American Hall of Fame. His daughter has her as a teacher and he had her as a teacher when he went to Tracy High. Trustee Vaughn visited Tracy High on the first day of school. Thank you to Denise, Bonnie, Tom and everyone else who got the new building up and running. He also went on a tour of several of the schools with Casey and Bill Willner. They weren't as bad as the newspaper projected them to be. It's good to see our own men doing the work.

Superintendent Report:

Dr. Franco reported that we held our welcome back kick off on August 25th. He acknowledged the great job of Megan Anastasio, ASB President at West High who is a junior and Nicole Loscavio, ASB President from Tracy High as co-emcees. If Measure S passes we will be able to have increased bandwidth so that we can have security cameras on campus which will be web based. The back to school night dates are listed on the agenda. The joint use issues are exciting to discuss with the city and will explore future possibilities. Tip of the hat to all of our custodian and maintenance crews. We opened August 13th and the air conditioners were working, the lawns were mowed and the schools looked good which is a credit to Bill Willner's group. With Measure E we first talked about getting a \$17 million state match and at this point it is close to \$40 million. This is to the credit of Denise. She can't be with us tonight due to the loss of her mother-in-law. He will also get together with Mr. Gary and talk about literature.

9:34P.M.
Adjournment.

Clerk

Date



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent for Educational Services
DATE: August 29, 2008
SUBJECT: Receive Report on the Accountability Progress Report (APR) for 2007-08.

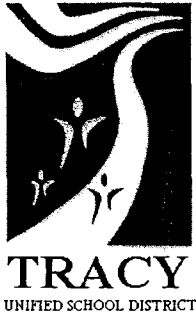
BACKGROUND: The California Department of Education recently released the Accountability Progress Report (APR) for 2007-08. The APR includes the state accountability system, Academic Performance Index (API), and the federal accountability measure of Adequate Yearly Progress (AYP).

RATIONALE: The report includes information on district and individual school site scores on the API and AYP from testing that occurred during the 2007-08 school year. An update on the Program Improvement status of the district and school sites will be included. The report will also include information on the Title III Accountability for English Learners. The report outlines a number of district initiatives in place to improve student achievement K-12, with emphasis on targeting our at-risk student groups. This supports Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment, and research-based instruction that ensures that all student meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: No funds are involved.

RECOMMENDATION: Receive Report on the Accountability Progress Report (APR) for 2007-08

Prepared by: Carol Anderson-Woo, Director of Curriculum, Accountability and Continuous Improvement



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: *JH* Dr. Sheila Harrison, Assistant Superintendent of Educational Services
DATE: August 27, 2008
SUBJECT: **Receive Report on the Updated Plans for John C. Kimball High School**

BACKGROUND: John C. Kimball High School will open its doors to students in August 2009. Currently the leadership team is in the process of continuing the work of the original planning committee.

RATIONALE: The lead team for John C. Kimball High School is continuing to formulate an education plan that is centered on student needs and is in alignment with the vision established by the original planning committee. The education plan encompasses academics, athletics, school safety and school culture. This presentation will inform the Board of the team's progress in furthering the education plan. The presentation will focus on the structure of the multiple pathways at John C. Kimball High School and details of the school's organization that supports students and the curriculum. This meets Strategic Goal # 1, Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: Not applicable

RECOMMENDATION: Receive Report on the Updated Plans for John C. Kimball High School

Prepared by: Mrs. Cheryl A. Domenichelli, John C. Kimball High School Principal



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey J. Goodall, Associate Superintendent for Business Services
DATE: August 29, 2008
SUBJECT: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey J. Goodall, Associate Superintendent of Business Services

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES**

A. Vendor: Pacific Gas & Electric
Site: Kimball High School
Item: Agreement - Ratify
Services: Electrical agreement with PG&E to pull wire and install transformer for the new high school.
Cost: \$66,822.00
Project Funding: Developer Fees and State School Building Fund (SSBF)

B. Vendor: Dryco Construction
Site: Various School Sites
Item: Notice of Completion -Ratify
Services: Asphalt/Paving in parking lots and hardcourts at Bohn, Central, Duncan Russell, Hirsch, Monte Vista and Villalovoz schools.
Original Contract: \$55,551.00 Change Order: \$0.00 Total Amount: \$55,551.00
Completion Date: July 15, 2008
Project Funding: Deferred Maintenance – 07/08



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business
DATE: August 29, 2008
SUBJECT: Accept Donations

BACKGROUND: Board Policy 3280 and Administrative Regulation 3280.1, Gifts, Grants, and Bequests, provides guidelines for accepting donations. The Governing Board may accept any bequest or gift of money or property on behalf of the district. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly diminish safety or equal educational opportunities for all district students. Before accepting a gift, the Board shall consider whether the gift:

1. has purpose consistent with the district's vision and philosophy.
2. begins a program which the Board would be unable to continue when the donated funds are exhausted.
3. entails undesirable or excessive costs.
4. implies endorsement of any business or product.

The following donations have been offered:

1. To Bohn from Wal-Mart Foundation, \$935.00.
2. To Freiler from Roche Palo Alto, LLC., 3431 Hillview Ave., Palo Alto, CA. 94304. Twelve towers and thirteen small form factors valued at \$17,550 in accordance with the attached list.

RATIONALE: Acceptance is recommended in order to meet the Districts strategic goals.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees are directed to the District's warehouse for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Development Departments and are budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational technology prior to Board presentation.

RECOMMENDATION: Accept Donations.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

Art Freiler School
 2421 West Lowell Ave.
 Tracy, CA. 95377
 209-831-5170

8/20/2008

Principle: Laurie Fracolli
 Contact: Ferne Martin Technology Support Adv.
 Tracy Unified School District

Model	Part Number	Speed	Form Factor	Price	Original Price
Hp/Compaq D530c	RPLMWW05576	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW04962	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW05489	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW05130	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW05247	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW05370	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW05301	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW005342	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D510c	RPLMWW04899	2.4Ghz	Tower	\$ 770.00	
Hp/Compaq D530c	RPLMWW05380	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530c	RPLMWW05252	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D51c	RPLMWW05090	2.6Ghz	Tower	\$ 670.00	
Hp/Compaq D530s	RPLMWG06211	2.6Ghz	Small Form Factor	\$ 670.00	
Hp/Compaq D510s	RPLMWW04681	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D510s	RPLMWW04603	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D510s	RPLMWG05312	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D510s	RPLMWR04787	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D51S	RPLMW04478	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D510s	RPLMWW04077	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D51S	RPLMW04020	2.0Ghz	Small Form Factor	\$ 770.00	
Hp/Compaq D530s	RPLMWG05436	2.6Ghz	Small Form Factor	\$ 670.00	
Hp/Compaq D530s	RPLMWG06215	2.6Ghz	Small Form Factor	\$ 670.00	
Hp/Compaq D530s	RPLMWW05285	2.6Ghz	Small Form Factor	\$ 670.00	
Hp/Compaq D530s	RPLMWW05483	2.6Ghz	Small Form Factor	\$ 670.00	
Hp/Compaq D530s	RPLMWW05090	2.6Ghz	Small Form Factor	\$ 670.00	



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent

FROM: Dr. Casey Goodall, Assoc. Superintendent for Business Services

DATE: August 1, 2008

SUBJECT: Approve Monthly Budget Adjustment Reports-May & June, 2008

BACKGROUND: Each month the Financial Services Department submits a Budget Adjustment Report summarizing changes of amounts in object codes.

RATIONALE: These monthly reports include estimated revenues, expenditures, adjustments, and transfers and facilitate timely monitoring of the budget.

FUNDING: N/A

RECOMMENDATION: Approve Monthly Budget Adjustment Report

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

APPROVED			07/18/2007	05/01/2008	BUDGET	05/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	TEACHERS' SALARIES	664,329.00	738,562.00	345.00	738,907.00
	1200	CERT PUPIL SUPPORT SALARIES	.00	133,418.00	.00	133,418.00
	1300	CERT SUPRVSRs' & ADMINs' SAL	22,286.00	22,287.00	.00	22,287.00
	1900	OTHER CERTIFICATED SALARIES	.00	.00	.00	.00
	2100	INSTRUCTIONAL AIDES' SALARIES	28,155.00	30,542.00	.00	30,542.00
	2200	CLASSIFIED SUPPORT SALARIES	1,142,025.00	1,151,885.00	67,376.00	1,219,261.00
	2300	CLASS SUPRVSRs' & ADMINs' SAL	.00	.00	.00	.00
	2400	CLERICAL & OFFICE SALARIES	88,022.00	88,907.00	.00	88,907.00
	2900	OTHER CLASSIFIED SALARIES	.00	11.00	.00	11.00
	3101	STRS ON 1000 SALARIES	56,649.00	66,677.00	28.00	66,705.00
	3102	STRS ON 2000 SALARIES	.00	4.00	.00	4.00
	3201	PERS ON 1000 SALARIES	.00	4,085.00	.00	4,085.00
	3202	PERS ON 2000 SALARIES	10,812.00	10,511.00	.00	10,511.00
	3311	OASDI ON 1000 SALARIES	.00	2,464.00	.00	2,464.00
	3312	OASDI ON 2000 SALARIES	6,062.00	6,030.00	.00	6,030.00
	3321	FICA-MED ON 1000 SALARIES	9,055.00	8,781.00	5.00	8,786.00
	3322	FICA-MED ON 2000 SALARIES	1,502.00	1,524.00	.00	1,524.00
	3331	ALTER. RETIREMENT ON 1000 SAL	.00	29.00	.00	29.00
	3332	ALTER. RETIREMENT ON 2000 SAL	975.00	975.00	50.00	1,025.00
	3411	HEALTH & WELFARE ON 1000 SALS	77,530.00	99,774.00	.00	99,774.00
	3412	HEALTH & WELFARE ON 2000 SALS	17,616.00	19,313.00	.00	19,313.00
	3501	STATE UNEMPLOY ON 1000 SALARY	347.00	426.00	.00	426.00
	3502	STATE UNEMPLOY ON 2000 SALARY	58.00	63.00	.00	63.00
	3601	WORKER'S COMP INS ON 1000 SAL	18,535.00	15,947.00	7.00	15,954.00
	3602	WORKER'S COMP INS ON 2000 SAL	3,137.00	2,841.00	.00	2,841.00
	3711	OPEB,ALLOCATED, CERTIFICATED	620,966.00	620,966.00	319,602.32	940,568.32
	3712	OPEB,ALLOCATED, CLASSIFIED	447,341.00	447,341.00	77,244.09	524,585.09
	3801	PERS REDUCTION ON 1000 SALARY	.00	1,631.00	.00	1,631.00
	3802	PERS REDUCTION ON 2000 SALARY	3,533.00	3,533.00	.00	3,533.00
	3911	TAXABLE FRINGE BEN ON 1000 SAL	10,320.00	10,320.00	.00	10,320.00
	3912	TAXABLE FRINGE BEN ON 2000 SAL	11,560.00	11,560.00	.00	11,560.00
	3999	BENEFIT PAYROLL ERRORS	.00	.00	.00	.00
	4100	TEXTBOOKS	.00	2,613.00	.00	2,613.00
	4200	BOOKS OTHER THAN TEXTBOOKS	.00	2,600.00	.00	2,600.00
	4300	MATERIALS & SUPPLIES	77,800.00	65,884.00	-435.00	65,449.00
	4400	NON-CAPITALIZED EQUIPMENT	.00	10,471.00	.00	10,471.00
	5100	SUBAGREEMENTS FOR SERVICES	.00	.00	.00	.00
	5200	TRAVEL & CONFERENCES	.00	2,240.00	.00	2,240.00
	5300	DUES & MEMBERSHIPS	.00	750.00	.00	750.00
	5400	INSURANCE	502,141.00	595,641.00	.00	595,641.00
	5500	OPERATIONS & HOUSEKEEPING SRVC	.00	385.00	50.00	435.00
	5600	RENTS,LEASES,REPAIRS,IMPRVMNTS	.00	843.00	.00	843.00
	5710	DIR COSTS FOR INTRPRG SERVICES	.00	665.00	.00	665.00
	5750	DIR COSTS FOR INTERFUND SVCS	.00	662.00	.00	662.00
	5800	OTHER SVCS & OPER EXPENDITURES	.00	2,404.00	.00	2,404.00
	5900	INTERGOVERNMENTAL FEES	.00	164.00	.00	164.00
	6200	BLDGS & IMPROVEMENT OF BLDGS	40,000.00	40,000.00	.00	40,000.00
	6400	EQUIPMENT	.00	.00	49,417.00	49,417.00
	6500	EQUIPMENT REPLACEMENT	.00	4,687.00	.00	4,687.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

APPROVED			07/18/2007	05/01/2008	BUDGET	05/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	7130	STATE SPECIAL SCHOOLS	40,000.00	40,000.00	.00	40,000.00
	7142	TUITION, EXCESS COSTS TO COE	.00	.00	.00	.00
	7310	TRANSFERS OF INDIRECT COSTS	41,119.00	41,119.00	.00	41,119.00
	7350	TRANS OF INDIRECT - INTERFUND	-200,951.00	-216,106.00	.00	-216,106.00
	7438	DEBT SERVICE - INTEREST	1,849.00	1,849.00	.00	1,849.00
	7439	DEBT SERVICE - PRINCIPAL	14,908.00	14,908.00	.00	14,908.00
	7611	FROM GEN FUND TO CHLD DEV FUND	.00	.00	.00	.00
	7612	BETWEEN GEN FND & SP RSRVE FND	28,700.00	28,700.00	.00	28,700.00
	7613	ST SCH BLD FND OTH FND OF DIST	50,000.00	312,103.00	.00	312,103.00
	7615	FROM GEN/SPC/BLDG TO DEF MAINT	633,761.00	633,761.00	.00	633,761.00
	7619	OTHER AUTH INTRFND TRANSFRS OUT	8,958.00	8,958.00	.00	8,958.00
TOTAL EXPENSE			4,479,100.00	5,095,708.00	513,689.41	5,609,397.41

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

APPROVED			07/18/2007	05/01/2008	BUDGET	05/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8011	REVENUE LIMIT ST AID-CURR YEAR	67,033,230.00	65,363,446.00	241,247.00	65,604,693.00
	8019	REVENUE LIMIT ST AID-PRIOR YRS	.00	.00	.00	.00
	8021	HOME OWNERS EXEMPTION	.00	.00	.00	.00
	8040	COUNTY & DISTRICT TAXES	.00	.00	.00	.00
	8042	UNSECURED ROLL TAXES	.00	.00	.00	.00
	8043	PRIOR YEARS' TAXES	.00	.00	.00	.00
	8044	SUPPLEMENTAL TAXES	.00	.00	.00	.00
	8045	ED REVENUE AUGMENT FUND (ERAF)	.00	.00	.00	.00
	8091	REVENUE LIMIT TRANSFERS	2,575,479.00	2,587,285.00	2,119.00	2,589,404.00
	8092	PERS REDUCTION TRANSFER	453,295.00	471,194.00	-3,021.00	468,173.00
	8096	TRANSFERS TO CHARTERS, IN LIEU	-1,350,171.00	-1,629,819.00	44,725.00	-1,585,094.00
	8181	SP ED-ENTITLEMENT	1,985,750.00	2,101,300.00	.00	2,101,300.00
	8182	SP ED-DISCRETIONARY GRANTS	.00	2.25	.00	2.25
	8290	ALL OTHER FEDERAL REVENUES	.00	4,510.00	.00	4,510.00
	8311	OTH ST APPORTIONMENTS-CURR YR	.00	50,453.00	.00	50,453.00
	8434	CLASS SIZE REDUCTION K-3	.00	9,104.00	.00	9,104.00
	8435	CLASS SIZE REDUCTION 9-12	.00	.00	.00	.00
	8560	STATE LOTTERY REVENUE	320,031.00	337,840.00	-49,839.00	288,001.00
	8590	ALL OTHER STATE REVENUES	.00	.00	.00	.00
	8660	INTEREST	.00	11,608.00	.00	11,608.00
	8675	TRANSPORTATION FEES FROM INDIV	82,260.00	102,284.00	773.00	103,057.00
	8677	INTERAGENCY SVCS BETWEEN LEA'S	1,126,547.00	1,126,547.00	.00	1,126,547.00
	8689	ALL OTHER FEES & CONTRACTS	28,700.00	28,700.00	.00	28,700.00
	8699	ALL OTHER LOCAL REVENUES	.00	2,260.00	.00	2,260.00
	8792	TRANS OF APPORTION FROM CO OFF	.00	56.00	.00	56.00
	8919	OTH AUTH INTERFUND TRANS IN	45,500.00	445,597.00	.00	445,597.00
	8965	TRANS FROM FND OF LAPSED/REORG	.00	250.00	.00	250.00
	8972	PROCEEDS FROM CAPITAL LEASES	.00	4,380.00	.00	4,380.00
	8980	CONTRIBUTE FROM UNRSTRCTD REV	.00	120,000.00	.00	120,000.00
	8990	CNTRIBUT/TRANS FRM RSTR/UNREST	-312,634.00	-661,087.00	.00	-661,087.00
TOTAL REVENUE			71,987,987.00	70,475,910.25	236,004.00	70,711,914.25

FCR270
MAY 2008 BUDGET ADJ REPORT

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
BUDGET ADJUSTMENT REPORT
FROM DATE 05/01/2008 TO DATE 05/31/2008

#J7425

PAGE: 4
06/03/2008

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

			BEGINNING	05/01/2008		05/31/2008
			BALANCE	REVISED BALANCE	ADJUSTMENTS	REVISED BALANCE
FUND	OBJECT	DESCRIPTION				
01	9770	DESIGNATED FOR ECON UNCERTAIN	.00	.00	.00	.00
	9780	OTHER DESIGNATIONS	.00	.00	.00	.00
	9790	UNDESIGNATED/UNAPPROPRIATED	.00	.00	.00	.00
	9791	BEGINNING BALANCE	-42,550.87	-42,550.87	.00	-42,550.87
	9793	AUDIT ADJUSTMENTS	.00	.00	.00	.00
	9795	OTHER RESTATEMENTS	.00	.00	.00	.00
	9798	BUDGET FUND BALANCE OFFSET	.00	.00	.00	.00
	9799	K12 NET GAIN OR LOSS	.00	.00	.00	.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

APPROVED		07/18/2007		06/01/2008	BUDGET	06/30/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	TEACHERS' SALARIES	54,337,474.00	54,376,608.00	-170,762.20	54,205,845.80
	1200	CERT PUPIL SUPPORT SALARIES	2,765,709.00	2,811,783.00	1,767.00	2,813,550.00
	1300	CERT SUPRVSRs' & ADMINs' SAL	5,165,242.00	5,182,232.00	-92,011.00	5,090,221.00
	1900	OTHER CERTIFICATED SALARIES	1,172,025.00	1,285,852.00	-4,897.00	1,280,955.00
	2100	INSTRUCTIONAL AIDES' SALARIES	3,816,042.00	3,838,747.00	107,897.91	3,946,644.91
	2200	CLASSIFIED SUPPORT SALARIES	7,083,336.00	7,283,207.48	219,708.64	7,502,916.12
	2300	CLASS SUPRVSRs' & ADMINs' SAL	1,640,825.00	1,715,934.00	12,282.28	1,728,216.28
	2400	CLERICAL & OFFICE SALARIES	4,642,331.00	4,616,671.24	-8,321.79	4,608,349.45
	2900	OTHER CLASSIFIED SALARIES	517,243.00	534,245.38	5,532.00	539,777.38
	3101	STRs ON 1000 SALARIES	5,181,701.00	5,241,657.00	-50,132.74	5,191,524.26
	3102	STRs ON 2000 SALARIES	7,422.00	7,932.00	931.00	8,863.00
	3201	PERS ON 1000 SALARIES	60,428.00	68,564.00	1,369.00	69,933.00
	3202	PERS ON 2000 SALARIES	1,542,496.00	1,554,236.82	-42,794.85	1,511,441.97
	3311	OASDI ON 1000 SALARIES	36,879.00	49,359.00	712.00	50,071.00
	3312	OASDI ON 2000 SALARIES	953,327.00	967,731.47	-13,273.00	954,458.47
	3321	FICA-MED ON 1000 SALARIES	823,629.00	810,907.00	-15,247.37	795,659.63
	3322	FICA-MED ON 2000 SALARIES	237,627.00	244,457.07	3,871.65	248,328.72
	3331	ALTER. RETIREMENT ON 1000 SAL	.00	2,741.00	7,954.00	10,695.00
	3332	ALTER. RETIREMENT ON 2000 SAL	35,094.00	43,063.00	14,695.29	57,758.29
	3411	HEALTH & WELFARE ON 1000 SALS	7,828,609.00	7,698,903.00	2,567.61	7,701,470.61
	3412	HEALTH & WELFARE ON 2000 SALS	3,181,541.00	2,932,199.04	-24,070.57	2,908,128.47
	3501	STATE UNEMPLOY ON 1000 SALARY	31,753.00	32,491.00	283.80	32,774.80
	3502	STATE UNEMPLOY ON 2000 SALARY	8,865.00	9,506.10	523.59	10,029.69
	3601	WORKER'S COMP INS ON 1000 SAL	1,712,960.00	1,302,823.00	-38,440.57	1,264,382.43
	3602	WORKER'S COMP INS ON 2000 SAL	477,312.00	376,510.00	-2,818.82	373,691.18
	3711	OPEB,ALLOCATED, CERTIFICATED	620,966.00	940,568.32	-422.00	940,146.32
	3712	OPEB,ALLOCATED, CLASSIFIED	447,341.00	524,585.09	-571.00	524,014.09
	3801	PERS REDUCTION ON 1000 SALARY	24,118.00	25,749.00	-566.00	25,183.00
	3802	PERS REDUCTION ON 2000 SALARY	416,178.00	428,052.00	18,916.66	446,968.66
	3911	TAXABLE FRINGE BEN ON 1000 SAL	10,320.00	10,320.00	-2,580.00	7,740.00
	3912	TAXABLE FRINGE BEN ON 2000 SAL	11,560.00	11,560.00	.00	11,560.00
	3999	BENEFIT PAYROLL ERRORS	.00	.00	.00	.00
	4100	TEXTBOOKS	901,274.00	1,024,092.00	16,626.00	1,040,718.00
	4200	BOOKS OTHER THAN TEXTBOOKS	411,850.00	625,989.00	-68,455.36	557,533.64
	4300	MATERIALS & SUPPLIES	9,037,559.00	13,173,383.83	-658,259.10	12,515,124.73
	4400	NON-CAPITALIZED EQUIPMENT	685,976.00	2,015,255.36	-19,878.13	1,995,377.23
	5100	SUBAGREEMENTS FOR SERVICES	.00	.00	.00	.00
	5200	TRAVEL & CONFERENCES	194,453.00	428,791.00	-7,379.64	421,411.36
	5300	DUES & MEMBERSHIPS	37,915.00	49,735.00	-8,988.97	40,746.03
	5400	INSURANCE	502,141.00	595,641.00	-54.00	595,587.00
	5500	OPERATIONS & HOUSEKEEPING SRVC	2,966,017.00	3,016,307.43	98,548.84	3,114,856.27
	5600	RENTS,LEASES,REPAIRS,IMPRVMTS	745,997.00	1,061,650.00	-95,898.49	965,751.51
	5710	DIR COSTS FOR INTRPRG SERVICES	.00	.00	.72	.72
	5750	DIR COSTS FOR INTERFUND SVCS	.00	9,794.00	3,363.00	13,157.00
	5800	OTHER SVCS & OPER EXPENDITURES	3,643,205.00	6,593,765.00	5,668.45	6,599,433.45
	5900	INTERGOVERNMENTAL FEES	510,038.00	445,425.00	-146,748.63	298,676.37
	6170	LAND IMPROVEMENTS	.00	.00	95,407.00	95,407.00
	6200	BLDGS & IMPROVEMENT OF BLDGS	1,425,934.00	1,485,893.00	-33,581.00	1,452,312.00
	6400	EQUIPMENT	56,500.00	275,457.00	-16,723.00	258,734.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

APPROVED			07/18/2007	06/01/2008	BUDGET	06/30/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	6500	EQUIPMENT REPLACEMENT	2,500.00	77,540.00	-19.26	77,520.74
	7130	STATE SPECIAL SCHOOLS	40,000.00	40,000.00	-5,910.00	34,090.00
	7142	TUITION, EXCESS COSTS TO COE	550,726.00	628,158.00	11,000.00	639,158.00
	7310	TRANSFERS OF INDIRECT COSTS	.00	-5.00	15,323.07	15,318.07
	7350	TRANS OF INDIRECT - INTERFUND	-200,951.00	-216,106.00	.00	-216,106.00
	7438	DEBT SERVICE - INTEREST	13,267.00	13,337.00	.00	13,337.00
	7439	DEBT SERVICE - PRINCIPAL	131,304.00	139,999.00	912.00	140,911.00
	7611	FROM GEN FUND TO CHLD DEV FUND	.00	.00	.00	.00
	7612	BETWEEN GEN FND & SP RSRVE FND	28,700.00	28,700.00	.00	28,700.00
	7613	ST SCH BLD FND OTH FND OF DIST	50,000.00	312,103.00	.00	312,103.00
	7615	FROM GEN/SPC/BLDG TO DEF MAINT	633,761.00	633,761.00	500.00	634,261.00
	7619	OTHER AUTH INTRFND TRANSFRS OUT	63,869.00	514,279.00	.00	514,279.00
TOTAL EXPENSE			127,222,388.00	137,902,139.63	-882,444.42	137,019,695.21

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 08

APPROVED		07/18/2007	06/01/2008	BUDGET	06/30/2008	
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8011	REVENUE LIMIT ST AID-CURR YEAR	67,033,230.00	65,604,693.00	.00	65,604,693.00
	8019	REVENUE LIMIT ST AID-PRIOR YRS	.00	.00	.00	.00
	8021	HOME OWNERS EXEMPTION	.00	322,754.00	.00	322,754.00
	8040	COUNTY & DISTRICT TAXES	22,947,117.00	27,098,681.00	.00	27,098,681.00
	8042	UNSECURED ROLL TAXES	658,702.00	1,282,014.00	.00	1,282,014.00
	8043	PRIOR YEARS' TAXES	59,656.00	32,685.00	.00	32,685.00
	8044	SUPPLEMENTAL TAXES	134,169.00	1,017,624.00	.00	1,017,624.00
	8045	ED REVENUE AUGMENT FUND (ERAF)	6,641,534.00	2,330,754.00	.00	2,330,754.00
	8082	OTHER IN-LIEU TAXES	.00	.00	.00	.00
	8091	REVENUE LIMIT TRANSFERS	.00	.00	.00	.00
	8092	PERS REDUCTION TRANSFER	453,295.00	468,173.00	.00	468,173.00
	8096	TRANSFERS TO CHARTERS, IN LIEU	-1,350,171.00	-1,585,094.00	.00	-1,585,094.00
	8099	REV LIMIT TRANSFERS-PRIOR YEAR	.00	.00	.00	.00
	8181	SP ED-ENTITLEMENT	1,985,750.00	2,101,300.00	.00	2,101,300.00
	8182	SP ED-DISCRETIONARY GRANTS	217,225.00	242,060.25	.00	242,060.25
	8290	ALL OTHER FEDERAL REVENUES	1,691,350.00	2,419,972.00	1,817.00	2,421,789.00
	8311	OTH ST APPORTIONMENTS-CURR YR	2,257,588.00	2,791,135.00	7,197.00	2,798,332.00
	8434	CLASS SIZE REDUCTION K-3	3,121,206.00	3,130,310.00	.00	3,130,310.00
	8435	CLASS SIZE REDUCTION 9-12	.00	.00	.00	.00
	8550	MANDATED COST REIMBURSEMENTS	.00	.00	.00	.00
	8560	STATE LOTTERY REVENUE	2,290,094.00	2,230,006.00	.00	2,230,006.00
	8590	ALL OTHER STATE REVENUES	7,577,476.00	7,449,115.00	42,211.00	7,491,326.00
	8660	INTEREST	800,000.00	811,608.00	.00	811,608.00
	8675	TRANSPORTATION FEES FROM INDIV	82,260.00	103,057.00	1,380.00	104,437.00
	8677	INTERAGENCY SVCS BETWEEN LEA'S	1,245,631.00	1,265,719.00	.00	1,265,719.00
	8689	ALL OTHER FEES & CONTRACTS	28,700.00	28,700.00	.00	28,700.00
	8699	ALL OTHER LOCAL REVENUES	3,271,970.00	4,320,659.34	367,375.25	4,688,034.59
	8792	TRANS OF APPORTION FROM CO OFF	3,725,425.00	3,712,651.00	90,684.00	3,803,335.00
	8919	OTH AUTH INTERFUND TRANS IN	45,500.00	445,597.00	-190.00	445,407.00
	8965	TRANS FROM FND OF LAPSED/REORG	.00	958,068.00	.00	958,068.00
	8972	PROCEEDS FROM CAPITAL LEASES	.00	4,380.00	.00	4,380.00
	8980	CONTRIBUTE FROM UNRSTRCTD REV	.00	.00	-1,200,000.00	-1,200,000.00
	8990	CNTRIBUT/TRANS FRM RSTR/UNREST	.00	.00	.00	.00
TOTAL REVENUE			124,917,707.00	128,586,621.59	-689,525.75	127,897,095.84

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted


FISCAL YR: 08

FUND	OBJECT	DESCRIPTION	BEGINNING BALANCE	06/01/2008 REVISED BALANCE	ADJUSTMENTS	06/30/2008 REVISED BALANCE
01	9770	DESIGNATED FOR ECON UNCERTAIN	-3,328,815.00	-3,328,815.00	.00	-3,328,815.00
	9780	OTHER DESIGNATIONS	.00	.00	.00	.00
	9790	UNDESIGNATED/UNAPPROPRIATED	-9,576,074.32	-2,565,237.28	-192,918.67	-2,758,155.95
	9791	BEGINNING BALANCE	-15,445,570.32	-15,445,570.32	.00	-15,445,570.32
	9793	AUDIT ADJUSTMENTS	.00	.00	.00	.00
	9795	OTHER RESTATEMENTS	.00	.00	.00	.00
	9798	BUDGET FUND BALANCE OFFSET	13,140,889.32	6,130,052.28	192,918.67	6,322,970.95
	9799	K12 NET GAIN OR LOSS	.00	9,315,518.04	-192,918.67	9,122,599.37



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent

FROM:  Dr. Casey Goodall, Assoc. Superintendent for Business Services

DATE: August 1, 2008

SUBJECT: Approve Monthly Budget Adjustment Report-July, 2008

BACKGROUND: Each month the Financial Services Department submits a Budget Adjustment Report summarizing changes of amounts in object codes.

RATIONALE: These monthly reports include estimated revenues, expenditures, adjustments, and transfers and facilitate timely monitoring of the budget.

FUNDING: N/A

RECOMMENDATION: Approve Monthly Budget Adjustment Report

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	07/01/2008	BUDGET	07/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	TEACHERS' SALARIES	53,587,425.00	53,587,425.00	7,000.00	53,594,425.00
	1200	CERT PUPIL SUPPORT SALARIES	2,758,536.00	2,758,536.00	.00	2,758,536.00
	1300	CERT SUPRVSRs' & ADMINS' SAL	5,406,334.00	5,406,334.00	.00	5,406,334.00
	1900	OTHER CERTIFICATED SALARIES	1,084,347.00	1,084,347.00	.00	1,084,347.00
	2100	INSTRUCTIONAL AIDES' SALARIES	4,058,247.00	4,058,247.00	.00	4,058,247.00
	2200	CLASSIFIED SUPPORT SALARIES	7,084,580.00	7,084,580.00	.00	7,084,580.00
	2300	CLASS SUPRVSRs' & ADMINS' SAL	1,687,648.00	1,687,648.00	.00	1,687,648.00
	2400	CLERICAL & OFFICE SALARIES	4,706,063.00	4,706,063.00	.00	4,706,063.00
	2900	OTHER CLASSIFIED SALARIES	543,833.00	543,833.00	.00	543,833.00
	3101	STRS ON 1000 SALARIES	5,123,656.00	5,123,656.00	578.00	5,124,234.00
	3102	STRS ON 2000 SALARIES	7,740.00	7,740.00	.00	7,740.00
	3201	PERS ON 1000 SALARIES	82,796.00	82,796.00	.00	82,796.00
	3202	PERS ON 2000 SALARIES	1,599,073.00	1,599,073.00	.00	1,599,073.00
	3311	OASDI ON 1000 SALARIES	54,576.00	54,576.00	.00	54,576.00
	3312	OASDI ON 2000 SALARIES	933,774.00	933,774.00	.00	933,774.00
	3321	FICA-MED ON 1000 SALARIES	793,581.00	793,581.00	11.00	793,592.00
	3322	FICA-MED ON 2000 SALARIES	234,715.00	234,715.00	.00	234,715.00
	3331	ALTER. RETIREMENT ON 1000 SAL	.00	.00	273.00	273.00
	3332	ALTER. RETIREMENT ON 2000 SAL	32,125.00	32,125.00	.00	32,125.00
	3411	HEALTH & WELFARE ON 1000 SALS	7,709,745.00	7,709,745.00	.00	7,709,745.00
	3412	HEALTH & WELFARE ON 2000 SALS	3,219,829.00	3,219,829.00	.00	3,219,829.00
	3501	STATE UNEMPLOY ON 1000 SALARY	188,394.00	188,394.00	4.00	188,398.00
	3502	STATE UNEMPLOY ON 2000 SALARY	54,310.00	54,310.00	.00	54,310.00
	3601	WORKER'S COMP INS ON 1000 SAL	1,245,211.00	1,245,211.00	139.00	1,245,350.00
	3602	WORKER'S COMP INS ON 2000 SAL	358,890.00	358,890.00	.00	358,890.00
	3711	OPEB,ALLOCATED, CERTIFICATED	795,402.00	795,402.00	.00	795,402.00
	3712	OPEB,ALLOCATED, CLASSIFIED	723,489.00	723,489.00	.00	723,489.00
	3801	PERS REDUCTION ON 1000 SALARY	31,507.00	31,507.00	.00	31,507.00
	3802	PERS REDUCTION ON 2000 SALARY	410,099.00	410,099.00	.00	410,099.00
	3911	TAXABLE FRINGE BEN ON 1000 SAL	19,440.00	19,440.00	.00	19,440.00
	3912	TAXABLE FRINGE BEN ON 2000 SAL	18,040.00	18,040.00	.00	18,040.00
	3999	BENEFIT PAYROLL ERRORS	.00	.00	.00	.00
	4100	TEXTBOOKS	901,037.00	901,037.00	.00	901,037.00
	4200	BOOKS OTHER THAN TEXTBOOKS	399,359.00	399,359.00	-1,900.00	397,459.00
	4300	MATERIALS & SUPPLIES	11,428,653.00	11,428,653.00	167,684.00	11,596,337.00
	4400	NON-CAPITALIZED EQUIPMENT	497,363.00	497,363.00	-13,863.00	483,500.00
	5200	TRAVEL & CONFERENCES	133,088.00	133,088.00	-3,000.00	130,088.00
	5300	DUES & MEMBERSHIPS	37,890.00	37,890.00	10,179.00	48,069.00
	5450	OTHER INSURANCE	684,988.00	684,988.00	.00	684,988.00
	5500	OPERATIONS & HOUSEKEEPING SRVC	3,297,819.00	3,297,819.00	1,800.00	3,299,619.00
	5600	RENTS,LEASES,REPAIRS,IMPRVMTS	879,021.00	879,021.00	1,381.00	880,402.00
	5710	DIR COSTS FOR INTRPRG SERVICES	.00	.00	.00	.00
	5750	DIR COSTS FOR INTERFUND SVCS	.00	.00	.00	.00
	5800	OTHER SVCS & OPER EXPENDITURES	3,996,025.00	3,996,025.00	106,026.00	4,102,051.00
	5900	INTERGOVERNMENTAL FEES	514,910.00	514,910.00	-229.00	514,681.00
	6170	LAND IMPROVEMENTS	.00	.00	27,540.00	27,540.00
	6200	BLDGS & IMPROVEMENT OF BLDGS	503,631.00	503,631.00	-27,540.00	476,091.00
	6400	EQUIPMENT	276,500.00	276,500.00	128,968.00	405,468.00
	6500	EQUIPMENT REPLACEMENT	2,500.00	2,500.00	.00	2,500.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	07/01/2008	BUDGET	07/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	7130	STATE SPECIAL SCHOOLS	40,000.00	40,000.00	.00	40,000.00
	7142	TUITION, EXCESS COSTS TO COE	692,955.00	692,955.00	.00	692,955.00
	7310	TRANSFERS OF INDIRECT COSTS	.00	.00	-307.00	-307.00
	7350	TRANS OF INDIRECT - INTERFUND	-232,161.00	-232,161.00	.00	-232,161.00
	7438	DEBT SERVICE - INTEREST	9,456.00	9,456.00	518.00	9,974.00
	7439	DEBT SERVICE - PRINCIPAL	141,708.00	141,708.00	876.00	142,584.00
	7612	BETWEEN GEN FND & SP RSRVE FND	.00	.00	.00	.00
	7613	ST SCH BLD FND OTH FND OF DIST	.00	.00	.00	.00
	7615	FROM GEN/SPC/BLDG TO DEF MAINT	650,084.00	650,084.00	.00	650,084.00
	7619	OTHER AUTH INTRFND TRANSFRS OUT	606,777.00	606,777.00	.00	606,777.00
TOTAL EXPENSE			130,015,008.00	130,015,008.00	406,138.00	130,421,146.00

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted

FISCAL YR: 09

APPROVED			07/23/2008	07/01/2008	BUDGET	07/31/2008
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8011	REVENUE LIMIT ST AID-CURR YEAR	64,911,793.00	64,911,793.00	.00	64,911,793.00
	8019	REVENUE LIMIT ST AID-PRIOR YRS	.00	.00	.00	.00
	8021	HOME OWNERS EXEMPTION	322,754.00	322,754.00	.00	322,754.00
	8040	COUNTY & DISTRICT TAXES	27,098,681.00	27,098,681.00	.00	27,098,681.00
	8042	UNSECURED ROLL TAXES	1,282,014.00	1,282,014.00	.00	1,282,014.00
	8043	PRIOR YEARS' TAXES	32,685.00	32,685.00	.00	32,685.00
	8044	SUPPLEMENTAL TAXES	1,017,624.00	1,017,624.00	.00	1,017,624.00
	8045	ED REVENUE AUGMENT FUND (ERAF)	2,330,754.00	2,330,754.00	.00	2,330,754.00
	8091	REVENUE LIMIT TRANSFERS	.00	.00	.00	.00
	8092	PERS REDUCTION TRANSFER	455,386.00	455,386.00	.00	455,386.00
	8096	TRANSFERS TO CHARTERS, IN LIEU	-1,595,274.00	-1,595,274.00	.00	-1,595,274.00
	8181	SP ED-ENTITLEMENT	2,134,560.00	2,134,560.00	.00	2,134,560.00
	8182	SP ED-DISCRETIONARY GRANTS	243,322.00	243,322.00	.00	243,322.00
	8290	ALL OTHER FEDERAL REVENUES	1,799,795.00	1,799,795.00	20,928.00	1,820,723.00
	8311	OTH ST APPORTIONMENTS-CURR YR	2,910,556.00	2,910,556.00	223,740.00	3,134,296.00
	8434	CLASS SIZE REDUCTION K-3	3,424,724.00	3,424,724.00	.00	3,424,724.00
	8435	CLASS SIZE REDUCTION 9-12	.00	.00	.00	.00
	8560	STATE LOTTERY REVENUE	2,416,100.00	2,416,100.00	.00	2,416,100.00
	8590	ALL OTHER STATE REVENUES	6,691,419.00	6,691,419.00	42,000.00	6,733,419.00
	8660	INTEREST	800,000.00	800,000.00	.00	800,000.00
	8675	TRANSPORTATION FEES FROM INDIV	100,000.00	100,000.00	.00	100,000.00
	8677	INTERAGENCY SVCS BETWEEN LEA'S	1,161,689.00	1,161,689.00	.00	1,161,689.00
	8689	ALL OTHER FEES & CONTRACTS	28,700.00	28,700.00	.00	28,700.00
	8699	ALL OTHER LOCAL REVENUES	1,737,557.00	1,737,557.00	238.00	1,737,795.00
	8792	TRANS OF APPORTION FROM CO OFF	4,005,331.00	4,005,331.00	.00	4,005,331.00
	8919	OTH AUTH INTERFUND TRANS IN	3,106,368.00	3,106,368.00	.00	3,106,368.00
	8965	TRANS FROM FND OF LAPSED/REORG	.00	.00	.00	.00
	8972	PROCEEDS FROM CAPITAL LEASES	.00	.00	.00	.00
	8980	CONTRIBUTE FROM UNRSTRCTD REV	.00	.00	.00	.00
	8990	CNTRIBUT/TRANS FRM RSTR/UNREST	.00	.00	.00	.00
TOTAL REVENUE			126,416,538.00	126,416,538.00	286,906.00	126,703,444.00

FCR270
JULY 2008 BUDGET ADJ REPORT

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
BUDGET ADJUSTMENT REPORT
FROM DATE 07/01/2008 TO DATE 07/31/2008

#J5036

PAGE: 4
08/26/2008

75 Tracy Jt. Unified School Dist.

Restricted and Unrestricted


FISCAL YR: 09

FUND	OBJECT	DESCRIPTION	BEGINNING BALANCE	07/01/2008 REVISED BALANCE	ADJUSTMENTS	07/31/2008 REVISED BALANCE
01	9770	DESIGNATED FOR ECON UNCERTAIN	-3,328,815.00	-3,328,815.00	.00	-3,328,815.00
	9780	OTHER DESIGNATIONS	.00	.00	.00	.00
	9790	UNDESIGNATED/UNAPPROPRIATED	-9,696,118.16	-9,696,118.16	119,232.00	-9,576,886.16
	9791	BEGINNING BALANCE	-16,859,403.16	-16,859,403.16	.00	-16,859,403.16
	9793	AUDIT ADJUSTMENTS	.00	.00	.00	.00
	9795	OTHER RESTATEMENTS	.00	.00	.00	.00
	9798	BUDGET FUND BALANCE OFFSET	13,260,933.16	13,260,933.16	-119,232.00	13,141,701.16
	9799	K12 NET GAIN OR LOSS	.00	3,598,470.00	119,232.00	3,717,702.00



BUSINESS SERVICES MEMORANDUM

To: Dr. James Franco, Superintendent

From:  Dr. Casey Goodall, Assoc. Superintendent of Business Services

Date: August 1, 2008

Subject: Approve Revolving Cash Fund Reports (May & June, 2008)

Background: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

Rationale: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

Funding: N/A.

Recommendation: Approve Revolving Cash Fund Reports (May & June, 2008).

Prepared by: S. Reed Call, Director of Financial Services

06/02/08

**Tracy Unified School District
REVOLVING CASH FUND
May 2008**

Date	Num	Name	Memo	Paid Amount
5/7/2008	8296	COSTCO	REISSUE CKJ985392 PO80781	
		06580700829	01-0000-0-1110-2700-4300-700-6502	-77.17
TOTAL				-77.17
5/7/2008	8297	COSTCO	void REISSUE CKJ980189 PO80760	
			01-7090-0-1110-1000-4300-400-3604	-31.73
			01-7810-0-1110-3140-4300-400-3604	-90.27
TOTAL				-122.00
5/13/2008	8298	CITY OF TRACY	RENT FEE PO83760	
			01-0000-0-1110-1000-5600-800-2513	-230.00
TOTAL				-230.00
5/13/2008	8299	LOKES LOOKS	ASSEMBLY PO83759	
			01-7090-0-1110-1000-5800-170-4104	-180.00
TOTAL				-180.00
5/15/2008	8300	TJUSD	outlaw 8166 atkinson	
			01-6405-0-1110-2100-5200-800-2208	-199.00
TOTAL				-199.00
5/16/2008	8301	TJUSD	VOID 8297 DUPLICATE	
			01-7090-0-1110-1000-4300-400-3604	-31.73
			01-7810-0-1110-3140-4300-400-3604	-90.27
TOTAL				-122.00
5/19/2008	8302	YOSELIN OR JUDA ESPINOZA	RETURN BOOK FINE/ MANUEL	
			NO BOOK FINE RETURN CASH	-10.00
TOTAL				-10.00
5/20/2008	8303	WEST VALLEY BOWL	BOWLING PO 80220	
			01-2430-0-3550-1000-5800-510-2201	-180.00
TOTAL				-180.00
5/20/2008	8304	C & C CRANE & AERIAL INC	INSPECTION 1168 PO83872	
			01-0000-0-0000-8200-5600-800-9722	-300.00
TOTAL				-300.00
5/28/2008	8304	CALIFORNIA DEPARTMENT OF ED	TEST PO83907	
			01-7230-0-1110-3600-5800-800-9702	-500.00
TOTAL				-500.00

07/01/08


Tracy Unified School District
REVOLVING CASH FUND
 June 2008

Date	Num	Name	Memo	Paid Amount
6/11/2008	8307	PRISCILLA NOE	PAYROLL	
			01-6500-0-5770-1110-2100-809-2542	-1,000.00
TOTAL				-1,000.00
6/11/2008	8308	JACQUELINE MARCOS	PAYROLL	
			01-6500-0-5770-1110-2105-806-8101	-517.80
TOTAL				-517.80
6/11/2008	8309	SUSAN HARTMAN	PAYROLL	
			01-3310-0-5770-1110-2100-229-2542	-343.81
TOTAL				-343.81
6/19/2008	8310	SIAM CAFE	po 80314 board dinner	
			01-0000-0-0000-7110-4300-800-1101	-90.00
TOTAL				-90.00
6/20/2008	8311	TJUSD	VOID 8184,8185,8197,8198,8199	
			01-7230-0-1110-3600-5800-800-9702	-306.00
TOTAL				-306.00
6/20/2008	8312	BOB HAUPT	DEPOSIT REFUND	
			01-0017-0-0000-0000-8699-800-9622	-500.00
TOTAL				-500.00
6/30/2008	8313	TJUSD	INTEREST 07/08	
			01-0000-0-0000-0000-8699-000-0000	-191.49
TOTAL				-191.49



BUSINESS SERVICES MEMORANDUM

To: Dr. James Franco, Superintendent

From:  Dr. Casey Goodall, Assoc. Superintendent of Business Services

Date: August 1, 2008

Subject: Approve Revolving Cash Fund Reports (July, 2008)

Background: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

Rationale: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

Funding: N/A.

Recommendation: Approve Revolving Cash Fund Reports (July, 2008).

Prepared by: S. Reed Call, Director of Financial Services

08/26/08

Tracy Unified School District
REVOLVING CASH FUND
 July 2008

Date	Num	Name	Memo	Paid Amount
7/1/2008	8314	OLGA WALLIS	OLGA WALLIS	
			13-5310-0-0000-3700-2200-809-9802	-282.49
TOTAL				-282.49
7/1/2008	8315	DAVID MONTIJO	PAYROLL	
			01-0000-0-1110-8200-2200-709-8999	-999.45
TOTAL				-999.45
7/3/2008	8316	THE SCIENCE WIZ...	ASSEMBLIES7/3/08VILLA WILLIAMS	
			01-0000-0-1950-1000-5800-800-1392	-655.00
TOTAL				-655.00
7/11/2008	8317	CASH	ESTABLISH PETTY CASH FUND	
			01-0000-0-0000-7200-5900-800-9222	-20.00
TOTAL				-20.00
7/25/2008	8318	COMPUTER USIN...	MEMBERSHIP RENEWAL 08/09	
			01-7110-0-1110-2420-5300-800-1202	-40.00
TOTAL				-40.00
7/25/2008	8319	STATE BOARD OF...	57-415033 DIESEL FUEL TAX	
			01-7240-0-5750-3600-4300-800-9702	-407.88
TOTAL				-407.88
7/25/2008	8320	DEPARTMENT OF ...	JOHN DEWITT-DMV FEES	
			01-7240-0-5750-3600-5800-800-9702	-64.00
TOTAL				-64.00
7/25/2008	8321	DEPARTMENT OF ...	SARA DRIEIR-DMV FEES	
			01-7240-0-5750-3600-5800-800-9702	-64.00
TOTAL				-64.00
7/25/2008	8322	CALIFORNIA HIGH...	JOHN DEWITT-CHP FEES	
			01-7240-0-5750-3600-5800-9702	-52.00
TOTAL				-52.00
7/25/2008	8323	CALIFORNIA HIGH...	SARA DRIEIR-CHP FEES	
			01-7240-5750-3600-5800-800-9702	-52.00
TOTAL				-52.00

08/26/08


Tracy Unified School District
REVOLVING CASH FUND
July 2008

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
7/31/2008	8324	DAVID MOBERG	REFUND-FINGERPRINTING FEES	
			01-0000-0-0000-7400-5844-800-8906	-51.00
TOTAL				-51.00



BUSINESS SERVICES MEMORANDUM

To: Dr. James Franco, Superintendent

From:  Dr. Casey Goodall, Assoc. Superintendent of Business Services

Date: August 1, 2008

Subject: Approve Accounts Payable Warrants (May & June, 2008)

Background: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

Rationale: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

Funding: N/A.

Recommendation: Approve Accounts Payable Warrants (May & June, 2008)

Prepared by: S. Reed Call, Director of Financial Services



BUSINESS SERVICES MEMORANDUM

To: Dr. James Franco, Superintendent

From: Cg Dr. Casey Goodall, Assoc. Superintendent of Business Services

Date: August 1, 2008

Subject: Approve Accounts Payable Warrants (July, 2008)

Background: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

Rationale: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

Funding: N/A.

Recommendation: Approve Accounts Payable Warrants (July, 2008)

Prepared by: S. Reed Call, Director of Financial Services



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. James C. Franco, Superintendent
DATE: September 2, 2008
SUBJECT: Adopt Resolution No. 08-07 to Excuse Meeting Absence of Board Member

BACKGROUND: Board Bylaw 9250 and Education Code §35120 provide that a Board "...member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting...the absence was due to a hardship deemed acceptable by the board;"

RATIONALE: Board of Education member Gregg Crandall was absent for the meeting held August 12, 2008, due to illness. The Board of Education finds that Gregg Crandall's absence from the meeting of August 12, 2008, was due to hardship deemed acceptable by the Board of Education;

FUNDING: Unrestricted General Fund, Previously Budgeted.

RECOMMENDATION: Adopt Resolution No. 08-07 to Excuse Meeting Absence of Board Member.

Prepared by: Dr. James C. Franco, Superintendent



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 08-07**

Resolution to Excuse Meeting Absence of Board Member

WHEREAS, Board Bylaw 9250 and Education Code §35120 provide that a Board "...member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting...the absence was due to a hardship deemed acceptable by the board;"

WHEREAS, Board of Education member Gregg Crandall was absent for the meeting held August 12, 2008, due to illness;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education finds that Gregg Crandall's absence from the meeting of August 12, 2008, was due to hardship deemed acceptable by the Board of Education;

BE IT FURTHER RESOLVED that the Board of Education therefore determines that Mr. Crandall shall be paid for his absence from the meeting of August 12, 2008, and further directs that the adoption of this Resolution shall be recorded in the minutes of this meeting of September 9, 2008.

Resolved this 9th day of September, 2008, at a regular meeting of the Board of Education of the Tracy Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTENTION:

PRESIDENT, BOARD OF EDUCATION
TRACY UNIFIED SCHOOL DISTRICT

Attest:

I certify that the foregoing resolution was adopted by the Board of Education of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk
Board of Education
Tracy Unified School District



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services
DATE: August 18, 2008
SUBJECT: Approve Service Agreement for Cara Bergen from West Coast Center for Educational Excellence to Provide a Review and Staff Development Training at George Kelly Elementary School on the Implementation of ExCEL in Reading and Math September 17-18, 2008

BACKGROUND: George Kelly has successfully implemented ExCEL for our reading and math instruction. Cara Bergen, Director of West Coast Center for Educational Excellence, will provide a two-day review and staff development training of the Response to Instruction Model. Cara will be at George Kelly Elementary September 17-18, 2008 to provide guidance for the continued effective implementation of ExCEL.

RATIONALE: In order to continue to implement the ExCEL Program in reading and math at George Kelly, the staff needs to meet with Cara Bergen from West Coast Center for Educational Excellence to evaluate the current status and make recommendations for improvement. This will meet Strategic Goal #1 – Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: The cost for expenses is not to exceed \$7,000.00 and will be funded by Site Block Grant.

RECOMMENDATION: Approve Service Agreement for Cara Bergen from West Coast Center for Education Excellence to Provide a Review and Staff Development Training at George Kelly Elementary School on the implementation of ExCEL in Reading and Math September 17-18, 2008.

Prepared by: Roland Davis, Interim Principal, George Kelly Elementary School

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Avenue, Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Cara Bergen from West Coast Center for Educational Excellence, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Review and staff development training on the Implementation of ExCEL in Reading and Math.
2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of (two) ~~HOURS~~DAY(s) (circle one), under the terms of this agreement at the following location George Kelly School, 535 Mabel Josephine Drive, Tracy, CA 95377
3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:
 - a. District shall pay \$ 5000.00 per ~~HOUR/DAY~~FLAT RATE (circle one), not to exceed a total of \$ _____. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
 - b. District ☒ **SHALL**; ☐ **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the district rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$ 2000.00 for the term of this agreement.
 - c. District shall make payment on a ☐ **MONTHLY PROGRESS BASIS**, ☒ **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.
4. The terms of the agreement shall commence on September 17, 2008, and shall terminate on September 18, 2008.
5. This agreement may be terminated at any time during the term by either party upon 30 day's written notice.
6. Contractor shall contact the District's designee, Roland Davis at (209) 831-5000 _____ with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

The parties intend that an independent contractor relationship be created by this contract and District assumes no responsibility for workers' compensation liability. District likewise assumes no

responsibility for liability for loss, damage, or injury to person(s) or property resulting from, or caused by, the contractor's activities during or relating to the performance of service under this Agreement.

Agreement for Special Contract Services - Page 2

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm, or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense, and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act, or omission of District or its officers, agents, or employees.

8. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor.
9. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer.
10. District shall become the owner or, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

AGREED:

Roland Davis

Tracy Unified School District
August 18, 2008

Date
Principal

Title
Block Grant

Account Number to be Charged

Department/Site Approval

Budget Approval

Date Approved by the Board

Consultant Signature (1)

Social Security Number (2)

Date

Title

Address

Send all copies to the Business Office:

- (1) Whenever organizational names are used, the authorized signature must include title, such as president.
- (2) Whenever organizational names are used, the employer IRS Identification Number must be used instead of a Social Security Number.

ContractSrvcs.dot

Disk: S:\shared

WEST COAST CENTER FOR EDUCATIONAL EXCELLENCE
5050 BARRANCA PARKWAY
IRVINE, CA. 92604

AGREEMENT FOR SERVICES

This Agreement is made this 19th. day of June, 2008, between West Coast Center for Educational Excellence, hereafter known as WCCEE, and the Tracy Unified School District hereafter known as District

a) **Agreement for Services.** The District operates a public school district, and agrees to engage WCCEE to provide the following training or other described services:

Date(s) of Service: September 17 - 18, 2008

Location of Services: Kelly Elementary school

Description of Services: Tier II – Two day review and staff development training of Response To Instruction model implemented at the site.
Service to included principal orientation to process.

WCCEE agrees to perform such services under the terms and conditions set forth in this Agreement.

b) **Cancellation.** The District reserves the right in good faith to cancel the services to be provided should the District determine that the services are no longer needed or are not economically justified. In that event, the District shall notify WCCEE by facsimile at the earliest opportunity. In such an event, the District shall not be obligated to pay WCCEE any compensation or any sum for any purpose.

c) **Compensation.** As compensation for services performed under this Agreement, the District agrees to pay WCCEE the amount of \$ 5,000.00 training fee due and payable within 30 days of the invoice date plus travel and accommodation expenses, payable as follows:

District agrees to reimburse WCCEE for actual travel and accommodation expenses, if any, for WCCEE trainers. Said expenses shall be invoiced to District by WCCEE within ten (10) days following the training dates set forth above. District agrees to pay said costs and expenses no later than thirty (30) days from the invoice date.

(Cont. next page.)

d) WCCEE shall be responsible for performing the services pursuant to this agreement and shall be liable for its own negligence and the negligent acts of its employees. The District shall have no right of control over the manner in which the work is to be done and shall therefore not be charged with the responsibility of preventing risk to WCCEE or its employees.

e) WCCEE shall maintain all necessary and required insurance coverage, including but not limited to workers compensation, as required by law. This Agreement has been negotiated and executed in the State of California and shall be governed by and construed under the laws of the State of California.

For WCCEE

By

Cara Bergen

For the District

By

Phil H. H. H.

Date:

5/19/08



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent of Educational Services
DATE: August 29, 2008
SUBJECT: **Approve Overnight Travel for the Tracy High Sophomore and Varsity Boys' Basketball Teams to Participate in the Harlan Carter Basketball Tournament in Redding, CA, on December 4-6, 2008**

BACKGROUND: The Tracy High Sophomore and Varsity Boys' Basketball Teams would like to participate in the Harlan Carter Basketball Tournament at Shasta High School in Redding, CA. This is an annual event for Tracy High School. Approximately 28 players and four coaches will be making the trip.

RATIONALE: Two overnights are required to provide the basketball teams ample time to rest and prepare for their games. The Shasta High School Boosters, for the nights of December 4-5, have arranged discounted motel rooms for the players. The coaches will be provided a complimentary motel room. This aligns with Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: The Tracy High Athletic Department will pay the \$750 transportation costs for District vans to be driven by the coaches. Individual players will pay for additional food and miscellaneous expenses. Money generated by fundraiser(s) will be available to pay for those students who are unable to fund their own trip. The Tracy High School Boys' Basketball Program (ASAB) will pay the \$450 tournament fee for the teams and the costs for the hotel rooms.

RECOMMENDATION: Approve Overnight Travel for the Tracy High School Sophomore and Varsity Boys' Basketball Teams to Participate in the Harlan Carter Basketball Tournament in Redding, CA, on December 4-6, 2008

Prepared by: Mr. Jason Noll, Principal, Tracy High School.

HARLAN CARTER INVITATIONAL BASKETBALL TOURNAMENT

Boys 2008 Contract (December 4, 5, 6)

TO: Athletic Director
Varsity Basketball Coach

FROM: Chuck Crawford, Tournament Director

SUBJECT: Boys 2008 Tournament

DATE: March 12, 2008

The 39th annual boys' tournament will be held **December 4th, 5th, 6th**. The entry fee of **\$450*** covers both the junior varsity and varsity teams.

Tournament information will be ongoing; please email me with any questions.

Please sign and return the second page of this Commitment Letter **ASAP**.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~JK~~ Dr. Sheila Harrison, Assistant Superintendent of Educational Services
DATE: July 24, 2008
SUBJECT: Ratify Contract with Louise King-Bassett, M.S., Ed.D. for Independent Educational Evaluation/Psycho-educational Assessment

BACKGROUND: Board ratification is required as contract for an Independent Educational Evaluation/Psycho-educational Assessment for a Special Education student is currently in progress. An IEP team determined that Dr. Louise King-Bassett, an independent licensed clinical psychologist be contracted for the needed independent educational evaluation/Psycho-educational assessment.

RATIONALE: Districts must offer a continuum of services including, when necessary, Independent Educational Evaluations to students with exceptional needs. This request supports Goal 1: Provide a variety of learning opportunities through standards based curriculum and assessment and research based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: The contract rate is \$150.00 per hour, with total not to exceed \$4,500.00. Expenses are budgeted in account #01-6500-0-5770-1110-5800-800-2542.

RECOMMENDATION: Ratify Contract with Louise King-Bassett, M.S., Ed.D. for Independent Educational Evaluation/Psycho-educational Assessment

Prepared by: Nancy E. Hopple, Director of Special Education.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and **Louise King-Bassett, M.S., Ed.D.**, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: **Provide Psychoeducational assessment, report, and consultation during IEP development and meetings.**
2. Contractor will provide the above services(s), as outlined in Paragraph 1, **during the first school semester of 2008-09 school year**, at the following locations: **Tobin World Nonpublic School, student's home, various school sites.**
3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:
 - a. District shall pay **\$150.00 per Hour, not to exceed a total of \$4,500.00.** Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
 - b. District ☒ **SHALL**; ☐ **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the district rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed those currently in effect for employees of the District. **Reimbursement of expenses, in addition to the assessment/consultation fees stated above shall not exceed the total contract expenses of \$4,500.00 for the term of this agreement.**
 - c. District shall make payment on a ☐ **MONTHLY PROGRESS BASIS**, ☒ **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking.
4. The terms of the agreement shall commence the week of **July 21, 2008**, and shall terminate on **January 30, 2009.**
5. This agreement may be terminated at any time during the term by either party upon thirty (30) days written notice.
6. Contractor shall contact the District's designee, Nancy E. Hopple (209) 830-3270 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.
7. The parties intend that an independent contractor relationship be created by this contract and District assumes no responsibility for workers' compensation liability. District likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property resulting from, or caused by, the contractor's activities during or relating to the performance of service under this Agreement.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm, or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense, and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act, or omission of District or its officers, agents, or employees.

8. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor.
9. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer.
10. District shall become the owner or, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

AGREED:

Louise Ky-Bassett
Consultant Signature (1)

Social Security Number (2)

Date 7/21/08

Dr. Louise King-Bassett, M.S. Ed.D.

Title

2631 Ponderosa Dr.; Lodi, CA 95242

Dr. Louise Ky-Bassett 7/21/08

Address

Phone (209) 365-7447

Tracy Unified School District

Date

Director, Special Education
Title

01-6500-0-5750-1180-5800-800-2542

Account Number to be Charged

Dan E. Hopple 7/16/08

Department/State Approval

Budget Approval

Date Approved by the Board

Send all copies to the Business Office:

- (1) Whenever organizational names are used, the authorized signature must include title, such as president.
- (2) Whenever organizational names are used, the employer IRS Identification Number must be used instead of a Social Security Number.



TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Ray Strong, Interim Assistant Superintendent of Human Resources
DATE: August 29, 2008
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Montero, Laura

BACKGROUND:

Bryan, Robert

Daniel, Kacy

English, Brian

Estrella, Mike

CERTIFICATED

Language!
Kelly School
Class I, Step 1, \$42,004
Funding: General Fund

CLASSIFIED

School Security Person (Replacement)
Stein High School
3 hours per day
Range 31, Step A - \$14.73 per hour
Funding: General Fund

Food Service Worker (Replacement)
Tracy High School
6 hours per day
Range 22, Step E - \$14.37 per hour
Funding: Child Nutrition – School Program

Custodian I (Replacement)
Villalovoz Elementary School
8 hours per day
Range 31, Step A - \$14.73 per hour
Funding: General Fund

School Security Person (Replacement)
West High School
3 hours per day
Range 31, Step A - \$14.73 per hour
Funding: General Fund

Fabre, Teresa	Food Service Worker (Replacement) Jacobson Elementary School 3 hours per day Range 22, Step A - \$11.95 per hour Funding: Child Nutrition – School Program
Fuzi, Klaudia	Clerk Typist II (Replacement) Jacobson Elementary School 4 hours per day Range 27, Step B - \$14.04 per hour Funding: General Fund
Gutierrez, Micaela	School Supervision Assistant (Replacement) North School 2 hours per day Range 21, Step C - \$12.81 per hour Funding: General Fund
Lewis, Debbie	Clerk Typist II (Replacement) George Kelly 4 hours per day Range 27, Step C - \$14.73 per hour Funding: General Fund
Mullaney, Dee Ann	Food Service Worker (Replacement) Central School 3.5 hours per day Range 22, Step E - \$14.37 per hour Funding: Child Nutrition – School Program
Plascencia, Sandra	Elementary Attendance Clerk (Replacement) South/West Park 8 hours per day Range 28, Step E - \$16.53 per hour Funding: General Fund
Riddle, Renee	Clerk Typist II (Replacement) Jacobson Elementary School 4 hours per day Range 27, Step E - \$16.16 per hour Funding: General Fund
Riddle, Renee	Library Technician (Replacement) McKinley Elementary School 7 hours per day Range 30, Step D - \$16.53 per hour Funding: State Lottery

Rio, Cindy	Food Service Worker (Replacement) Louis Bohn 3 hours per day Range 22, Step A - \$11.95 per hour Funding: Child Nutrition – School Program
Thompson, Jeffrey	Para Educator I – Mathematics (New) Tracy High School-Teacher Apprentice Program 2 hours per day Range 24, Step A - \$12.51 per hour Funding: Site Discretionary Block Grant
Torres, Jose	Custodian I (Replacement) Tracy High School 8 hours per day Range 31, Step A - \$14.73 per hour + ND Funding: General Fund
Vargas, Sandra	Bilingual Para Educator I (Replacement) West Park Elementary School 3.5 hours per day Range 24, Step A - \$12.51 per hour Funding: State Preschool Grant
Vogel, Maria	Food Service Worker (New) North School – Breakfast Program 1 hour per day Range 22, Step E - \$14.37 per hour Funding: Child Nutrition – School Program
Wall, Mark	Special Ed Para Educator I (Replacement) Jacobson Elementary School 6 hours per day Range 24, Step B - \$13.11 per hour Funding: Special Ed IDEA Grant

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Ray Strong, Interim Assistant Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Ray Strong, Interim Assistant Superintendent of Human Resources *RS*
DATE: August 29, 2008
SUBJECT: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Byng, Yvette Kindergarten Para Ed I	Villalovoz	08/27/08	Applying to sub teach with TUSD
Everett, Dena School Security Person	Tracy High	08/20/08	Personal
Riddle, Renee Clerk Typist II	Jacobson	08/29/08	Accepted Library Technician Position at McKinley School

RECOMMENDATION: Accept the Resignation/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees

Prepared by: Ray Strong, Interim Assistant Superintendent of Human Resources



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: August 29, 2008
SUBJECT: Approve the Unaudited Statement of Receipts and Expenditures for the 2007-2008 Fiscal Year

BACKGROUND: Education Code Section 42100 requires that the governing board, on a form prescribed by the Superintendent of Public Instruction, submit an annual statement of all receipts and expenditures of the district for the preceding year and file that statement with the county superintendent of schools. This document is commonly known as the "unaudited actuals."

RATIONALE: The information compiled in this report is the basis for the annual financial audit. The county superintendent of schools is required to verify the mathematical accuracy of the unaudited actual statement and transmit a copy to the Superintendent of Public Instruction.

FUNDING: The unaudited actuals report has no direct impact on funding, however, the information about past year revenues and expenses establishes an increased beginning balance for the 2007-08 budget.

RECOMMENDATION: Approve the Unaudited Statement of Receipts and Expenditures for the 2007-2008 Fiscal Year

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.