

**POQUOSON CITY SCHOOL BOARD MEETING
OCTOBER 18, 2022 – 6:00 p.m.
CITY OF POQUOSON COUNCIL CHAMBERS**

MINUTES

Present:

Christina Helsel, Chair	Timothy Goodale	Arty Tillett, Superintendent
Craig Freeman, Vice Chair	Shannon Martin	Dustie McCay, Clerk of the Board
Jonathan Ingram	Cathy Everett	

- I. **CALL TO ORDER:** Chair Helsel called meeting to order: 6:00 p.m.
- II. **PLEDGE TO THE FLAG, MOMENT OF SILENCE, AND INSPIRATIONAL READING:** Alexis Peshehonoff, a junior at Poquoson High School and Student Representative of the Board, led the Pledge to the Flag and read an inspirational quote.
- III. **ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA:** There were none.
- IV. **RECOGNITIONS:** Kelly Purdie recognized Madeline Hatok as the Senior of the Month. Ms. Helsel acknowledged Mr. Cordoza for being present at the meeting.
- V. **PRESENTATIONS AND REPORTS:**
 - A. **Superintendent's Update:** Mr. Arty Tillett, Superintendent, gave an update on the Airforce Score Card in reference to a meeting School Board Office staff attended with Col Harry Hung and Lt. Col Julie Glover with JBLE. He provided data regarding military-connected students.
 - B. **Instruction Update:** Dr. Brandon Ratliff, Assistant Superintendent, gave an update on the Strategic Plan and advised the next step is to share with the VTSS team to get it implemented. He provided information on new mathematics coaches and new reading specialists. He shared information on PCPS curriculum updates. He provided information about upcoming professional development opportunities. Mr. Freeman asked about the reading program that the reading specialists are following. Mr. Freeman also asked about conversation with teachers about curriculum writing. Dr. Goodale asked how much of the pacing guides are dictated by SOLs.
 - C. **Operations Update:** Dr. Brandon Ratliff, Assistant Superintendent, gave an update on the PPS HVAC system and what the process will be to replace it. He gave information on air quality at PPS, PMS kitchen and gym, transportation, and food service. Ms. Helsel asked how the loop at PHS is working out.
 - D. **Finance Update:** Ms. Tara Woodruff, Executive Director of Finance, gave an update on the Impact Aid survey.

VI. PUBLIC COMMENT: Keith Feigh, 10 Willis Court, spoke to the Board regarding the PHS traffic loop and advised it was running smoothly. He also spoke on speaking into the microphones.

VII. CONSENT AGENDA:

- A. Approval of Financial Reports
- B. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request
- C. Approval of Personnel Action
- D. Approval of Minutes for September's Regular Meeting, Work Session, and Closed Session
- E. Authorization for Superintendent to Sign a Contract with Hobbs for PPS HVAC

Mr. Freeman read the Consent Agenda above. Ms. Everett made a motion, seconded by Ms. Martin, that the Consent Agenda be approved as read. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

VIII. OTHER MATTERS FOR CONSIDERATION:

- A. Consideration of Approval of the 2022-2023 ESSA Grant Application be approved.

Mr. Freeman made a motion, seconded by Ms. Everett, that the Consideration of Approval of the 2022-2023 ESSA Grant Application be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

- B. Consideration of Approval of Proclamation for Bus Safety Week be approved.

Ms. Everett read the Proclamation for Bus Safety Week. Mr. Ingram made a motion, seconded by Mr. Freeman, that the Consideration of Approval of Proclamation for Bus Safety Week be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

- C. Consideration of Approval of Appointment of Interim Deputy Clerk of the Board be approved.

Ms. Martin made a motion, seconded by Ms. Everett, that the Consideration of Approval of Appointment of Interim Deputy Clerk of the Board be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

- D. Consideration of Approval of Appointment of Superintendent Contract be approved.

Mr. Freeman made a motion to waive the thirty-day notice per the attorney and approve the superintendent's contract, seconded by Mr. Ingram, that the Consideration of Approval of Appointment of Superintendent Contract be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

- E. Consideration of Approval of Authorized Signature in Absence of Division Superintendent be approved. Mr. Freeman

Mr. Freeman made a motion, seconded by Ms. Martin, that the Consideration of Approval of Authorized Signature in Absence of Division Superintendent be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

- F. Consideration of Approval of PCPS Capital Improvement Plan for FY24-FY28 be approved.

Mr. Ingram made a motion, seconded by Mr. Freeman, that the Consideration of Approval of PCPS Capital Improvement Plan for FY24-FY28 Contract be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Martin, Aye; Ms. Everett, Aye; Vice Chair Freeman, Aye; Chair Helsel, Aye

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT:

- **Mr. Tillett:** He thanked the Board for extension of contract. He thanked the team he works with. He congratulated Maddie as senior of the month. He thanked all staff for a wonderful start to school year.
- **Miss Peshehonoff:** She gave an update from all schools.
- **Mr. Ingram:** He congratulated Miss Hatok for senior of the month. He acknowledged being 2nd in the state and it speaks volumes of the teachers and staff. He reminded everyone of PEF 5K run on October 29, 2022.


- **Dr. Goodale:** He congratulated Maddie for senior of the month. He commended the schools for setting strong foundation for serving military families.
- **Ms. Martin:** She congratulated Maddie. She thanked teachers, principals, teachers, admin teams.
- **Ms. Everett:** She thanked Ms. Bunting for opening middle school for a tour. She thanked Mr. Feigh for being only city council person to call her. She is ecstatic about PMS cafeteria. She thanked Dr. Ratliff for doing double duty. She congratulated Maddie. She thanked teachers and staff.
- **Vice Chair Freeman:** He acknowledged being number 2 on the School Digger status and thanked teachers and staff.
- **Chair Helsel:** She reminded parents that tomorrow is a half day. She congratulated Maddie. She thanked all staff for providing virtual quickly during the storm. She thanked teachers for wearing many hats.

X. **MATERIAL FOR BOARD REVIEW:** There were none.

XI. **ADJOURNMENT:** Chair Helsel adjourned the meeting at 7:01 p.m.



Christina Helsel, Chair



Dustie McCay, Clerk of the Board

11-15-22

Date