

California Montessori Project
Payroll Clerk II Pay Scale (eff. November 1, 2020)

Yrs Experience	
1	\$18.00
2	\$18.50
3	\$19.00
4	\$19.50
5	\$20.00
*6	\$21.00
7	\$21.50
8	\$22.00
9	\$22.50
10	\$23.00
*11	\$24.00
12	\$24.50
13	\$25.00
14	\$25.50
15	\$26.00
*16	\$27.00
17	\$27.50
18	\$28.00
19	\$28.50
20	\$29.00
21	\$29.50
22	\$30.00
23	\$30.50
24	\$31.00
*25	\$32.00

Education and Training Stipends	
AA/AS Degree	\$0.50
BA/BS Degree	\$1.00
Master's Degree	\$1.50

Compensation Calculation	
Base Hourly Rate:	\$ _____
Education/Training Stipends:	\$ _____
Total Compensation:	\$ _____

Credit for previous work experience

5 years maximum allowable credit for qualifying previous payroll experience as follows:
 1 year for each year of full-time, full-year, non-CMP public school payroll experience.
 1 year for every 2 years FT of private elementary, middle, or high school payroll experience.
 1 year for every 2 years of previous administrative assistant or teaching assistant experience with CMP.
 *Longevity increase in years 6, 11, 16, 25

List qualifying employment and attach documentation (full years of full-time qualifying experience only).

Dates	# years	School Name	Position

Supporting documentation must be returned with Employment Packet to the Human Resources Dept. prior to issuance of employment agreement to receive payroll credit for work experience and educational study.

Print Name

Signature

Date

Admin Initials

California Montessori Project
Payroll Clerk II Pay Scale (eff. ~~1/31/23~~~~November 1, 2020~~)

Yrs Experience	
1	\$21,2918.00
2	\$21,9318.50
3	\$22,5919.00
4	\$23,2719.50
5	\$23,9720.00
*6	\$24,6921.00
7	\$25,4321.50
8	\$26,1922.00
9	\$26,9822.50
*10	\$27,7923.00
11	\$24.00
12	\$24.50
13	\$25.00
14	\$25.50
15	\$26.00
16	\$27.00
17	\$27.50
18	\$28.00
19	\$28.50
20	\$29.00
21	\$29.50
22	\$30.00
23	\$30.50
24	\$31.00
*25	\$32.00

*3% increase every year after year 10

Education and Training Stipends	
AA/AS Degree	\$0.50
BA/BS Degree	\$1.00
Master's Degree	\$1.50
<u>Longevity 6-10 years</u>	<u>\$0.50</u>
<u>Longevity 11-15 years</u>	<u>\$1.00</u>
<u>Longevity 16-20 years</u>	<u>\$1.50</u>

Compensation Calculation	
Base Hourly Rate:	\$ _____
Education/Training Stipends:	\$ _____
Total Compensation:	\$ _____

Credit for previous work experience

~~85~~ years maximum allowable credit for qualifying previous payroll experience as follows:

1 year for each year of full-time, full-year, ~~non-CMP public school~~ payroll-experience.

~~1 year for every 2 years FT of private elementary, middle, or high school payroll experience.~~

1 year for every 2 years of previous administrative assistant or teaching assistant experience with CMP.

*Longevity increase in years 6, 11, 16, 25

List qualifying employment and attach documentation (full years of full-time qualifying experience only).

Dates	# years	School Name	Position

Supporting documentation must be returned with Employment Packet to the Human Resources Dept. prior to issuance of employment agreement to receive payroll credit for work experience and/or educational study.

Print Name

Signature

Date

Admin Initials

California Montessori Project
Payroll Clerk II Pay Scale (eff. 1/31/23)

Yrs Experience	
1	\$21.29
2	\$21.93
3	\$22.59
4	\$23.27
5	\$23.97
6	\$24.69
7	\$25.43
8	\$26.19
9	\$26.98
*10	\$27.79

*3% increase every year after year 10

Education and Training Stipends		Compensation Calculation	
AA/AS Degree	\$0.50	Base Hourly Rate:	\$ _____
BA/BS Degree	\$1.00	Education/Training Stipends:	\$ _____
Master's Degree	\$1.50	Total Compensation:	\$ _____
Longevity 6-10 years	\$0.50		
Longevity 11-15 years	\$1.00		
Longevity 16-20 years	\$1.50		

Credit for previous work experience

8 years maximum allowable credit for qualifying previous payroll experience as follows:

1 year for each year of full-time, full-year, payroll experience.

1 year for every 2 years of previous administrative assistant or teaching assistant experience with CMP.

List qualifying employment and attach documentation (full years of full-time qualifying experience only).

Dates	# years	School Name	Position

Supporting documentation must be returned with Employment Packet to the Human Resources Dept. prior to issuance of employment agreement to receive payroll credit for work experience and/or educational study.

_____ **Print Name**

_____ **Signature**

_____ **Date**

_____ **Admin Initials**