



SMCPS Original Credit Learning Course - Student Participation Agreement

Student Name: _____ Student ID: _____ Date: _____
School: _____ Current Grade: _____
Course Requested: _____ Student E-mail: _____
Parent Phone Number: _____ Parent E-mail: _____
Free and Reduced Meals Status: ☐ Free ☐ Reduced ☐ N/A

Course: ☐ MVLO Approved Original Credit Course – Course Name: _____ Vendor: _____
(check one) ☐ SMCPS Hybrid Blend Original Credit Course – Course Name: _____
☐ Requires Content Certified Teacher Stipend (For courses supported by content certified teachers outside the scope of their duty day.)

All online Original Credit Advanced Placement (AP) courses must be taken through an MSDE approved MVLO vendor.

Original Credit courses, and in particular, English 9 and 10, Algebra I and II, Geometry, U.S. History, American Government, and Earth, Life, and Physical Science courses must be taken at an SMCPS high school in a traditional classroom setting in order to fulfill graduation requirements. Exceptions will be considered on a case by case basis.

All SMCPS Hybrid Blend Original Credit courses must have a content certified teacher as the teacher of record. SMCPS will assist in identifying a content certified teacher to mentor the student and monitor student progress and course completion. If a SMCPS content certified teacher is not available, the student will need to take the course through an approved vendor.

Reason for Taking the Course (check all that apply)

☐ Acceleration ☐ Course Not Offered At School ☐ Graduation Requirement

Other: _____

To be completed by school counselor:

- ☐ Yes, the course is required for graduation and will be factored into the student's GPA.
☐ No, the course is not required for graduation and will not be factored into the student's GPA.

Additional Comments:

Any athlete or band member aspiring to attend and participate in a sport or musical program at a Division I or II college/university must take all MVLO Original Credit courses through an approved vendor.

A fee of \$375.00 will be charged for SMCPs Hybrid Blend Original Credit courses requiring support by a content certified teacher outside the scope of their duty day.

****All coursework must be completed within one calendar year of enrollment.**

Teacher of Record: _____ **Teacher Signature:** _____
The teacher of record will keep a contact log indicating the dates and times the teacher met with the student.

Student Agreement:
I understand that I am responsible for maintaining a regular schedule of logging on and keeping up with the course work. I have signed the St. Mary’s County Public Schools Acceptable Use of Computer Systems Guidelines for Students.

Student Signature Date

Parent/Guardian Agreement:
I understand that I am responsible for any fees associated with my student’s participation in the MVLO approved courses. I will submit payment for SMCPs Monitored MVLO Approved Original Credit to St. Mary’s County Public Schools, Department of Assessment and Accountability.
I will register my student and pay in full for the approved MVLO course(s) available from _____.
I understand that I am responsible for submitting my student’s transcripts for this course to the high school.

Parent/Guardian Signature Date

Student and Parent(s)/Guardian(s) should not consider course approved until SMCPs Online Learning Student Participation Agreement is completed with all required information above, all approval signatures, and payment has been made. Students and parent(s)/guardian(s) will be notified once course has been approved.

Required SMCPs Approvals

Counselor Signature Date Principal Signature Date

Send completed forms and payment to:
Samantha Nelson, smnelson@smcps.org
Department of Assessment and Accountability

<u>Assessment and Accountability</u>		<u>Curriculum and Instruction</u>	
Approved	Denied	Approved	Denied

_____ Assessment and Accountability Officer or Designee Date Reason for Denial:	_____ Director of Curriculum and Instruction Date Reason for Denial:
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