

# SMA PTCC Board Meeting Minutes

December 6, 2022

Invitees: **Brenda Canales, Jeanine Signorelli, Karen Medina**, Liz Bonnett, Amanda Huffman, Natalie Knipfer, **Col. Christina Bowman**, Col. Vara, Hannah Monahan, **Angela Cohen**, Jeannie Whipple, **Marsha Seagrave**

## Meeting Business

Attendance: See bolded above

Do we have a quorum? yes

Meeting Called to Order: 7:35pm

## Agenda

### Update from President

1. Request to run Rise & Run 5K
  - a. PTCC has been asked to take over the management of the Rise & Run 5K as Jackie, who used to run it moved schools and J Browning doesn't have time. It is a large event and attracts a lot of runners.  
**Jeanine** to follow up with Browning to understand the size and logistics.
2. Raptor Volunteer System
  - a. Monika is working to have a PTCC category added so we can track our hours
3. Hurricane Relief Funds (update from meeting with Col. Bowman)
  - a. At this point, all high school families are taken care of. Col Bowman and Col. Vara are working together to see if there is any need at Prep. Col. Bowman will follow up with PTCC if anything is needed.
4. Introduce Tonya Ott
  - a. Tonya has stepped up to take on the Spirit Shop. Her son is a 6th grader at Prep
5. Holly Wesner
  - a. Holly will not be able to take on the secretary role due to personal obligations.
6. Empty Positions on Board
  - a. We still need more people on the board to help. In addition to a secretary, we need support for treasury, as well as more people to help with events.

### Events

1. Walkathon Retrospective – Jeanine
  - a. What went well
  - b. What could go better next time
  - c. What do we need to remember for next time
    - i. Asking all PTCC board members to send thoughts to Jeanine to improve for next year.
2. Veterans Day Retrospective - Jeanine
  - a. What went well

- b. What could go better next time
  - c. What do we need to remember for next time
    - i. Asking all board members to send feedback to Jeanine
- 3. Staff Holiday Lunches - Jeanine
  - a. HS - December 21st, 11:30am
  - b. Prep - December 20th, 11:30am
    - i. **Brenda** will coordinate placing the order for the pasta bar with the same deli that did Veteran's Day
    - ii. **Jeanine** will create a sign up genius to get parents to donate drinks, desserts, and decorations as well as volunteer to help the day of.
- 4. PTCC Dress Down Day
  - a. High School - Brenda
    - i. Jeanine, Brenda, and Tonya will be judges Thursday morning during formation
    - ii. **Jeanine** to buy gift cards for prizes
  - b. Prep - Jeannie
    - i. December 16th
    - ii. Price of ticket - \$5
    - iii. How to sell - Karen to create a flyer that will have details for parents. Will also post to Facebook, included in newsletter and have Col. Vara text.
    - iv. Prizes - Same prizes as HS
    - v. Volunteers - Will need PTCC members to be at school to judge during formation
- 5. Winter Concert – Brenda
  - a. Due to our commitments and not enough people, we are not going to participate this year.
  - b. Discussion around building a portable table where we could hang decorations when we participate in events. Karen to think about it.
- 6. Christmas for Cadets – Jeanine
  - a. Have all the cadets and are trying to come up with a way to have people sign up easily
- 7. 8th Grade Semi-formal - Amanda
  - a. Committee is working well. Planning to do a fundraiser by selling coffee to parents in the morning.
- 8. HS Dance - January 20th, 6 - 9
  - a. Go with a Hawaiian Luau theme
  - b. **Karen** to create flyer and tickets
  - c. **Jeanine** to confirm with DJ, who will cost \$720
  - d. **Jeanine** to create sign ups for parents to provide appetizers, drinks, and volunteer to decorate and chaperone. Will need to be level 1 volunteer to chaperone.
  - e. Rules - Clear bags only, once a cadet leaves they can't come back in, clothes have to adhere to Academy dress codes

## Grants – Brenda/Jeannie

- 1. Shed for the Jr Raiders, Arfons - **Brenda** to follow up with Steve Kok to see if this could be covered by the school or split between PTCC, foundation, and school
- 2. Sketchbook, Pam Kok - Approved, **Brenda** to notify Savannah

### 3. New Grants

- a. Several grants from ESOL - **Jeanine** to follow up with Savannah to clarify what they are for
- b. Grant from Finley to help defray costs for trip to music festival - approved
- c. Grant from Bible Club for tshirts - **Brenda** to follow up to see if the club can do a little fundraising

### Spirit Shop – Jeanine

1. Date for Shed Clean Up and Inventory (27, 28, 3, 4)
  - a. Who could help with inventory and shed clean up on January 4th

### Projects for After January

1. School Store – Jeanine
  - a. Met with Col Bowman and she is supportive of the idea. She will look for look for a location and confirm what we can sell
  - b. I will email Ernesto who heads up the Entrepreneur club

### Next Meeting

January 5th

High School and Google Meet