

SMA PTCC Board Meeting

November 3, 2022

Invitees: Brenda Canales, Jeanine Signorelli, Karen Medina, Liz Bonnett, Amanda Huffman, Natalie Knipfer, Col. Christina Bowman, Col. Vara, Hannah Monahan, Angela Cohen, Jeannie Whipple, Marsha Seagrave

Meeting Business

Attendance: Brenda, Jeanine, JWhipple, Holly Wesner, Natalie Knipfer, Amanda Huffman, Col Vara, Samantha, Karen Medina, Liz Bonnett

Do we have a quorum? Yes

Meeting Called to Order: 7:32pm

Agenda

Board Business - Jeanine

- Loss of Board members
 - **Really need help. Currently have 6 members who all work full-time**
 - **Positions needing filled:**
 - **Secretary**
 - **Merchandising Coordinator**
 - **Need Help with Treasury, Events, Volunteer Coordination, and President**

Update from Col. Bowman

- Hurricane Relief Fund
 - Jeanine was supposed to meet with Col. Bowman on 11/4 but Col. Bowman was sick. Will reschedule for the week of 11/7, if possible.**
 - Col Vara wants to make sure the portion provided goes to SMA staff / families affected by the hurricane.**

Events

1. Walkathon Wrap Up – Jeanine
 - a. **Sunday put gift bags together at Natalie's house at 6:30. Jeanine will pick up items from shed Monday.**
 - b. **Status of sponsorship banners Duration banner will be up still outstanding. Jeanine working with the printer to finalize banners.**
 - c. **\$45 each, All logos handed off, Delivery date - TBD**
 - d. **Status of t-shirts sent off to be printed – should have by end of next week 11/11**
 - e. **Dates**
 - i. **Delivery of Prizes Jeanine & JWhipple to do it at the Prep on 11/14 Monday at Noon to 13:30 (arrive at Prep at 11:30)**

- ii. Carousel Iceery – **Friday 11/4**
- iii. Pizza Party **Friday December 2nd Either in Samantha's office or the gym (75 kids)**
- iv. Dress Down Day **11/18 Friday**
- f. Second Dress Down Day ? **TBD for Top 10 kids**
- g. Recognition of Family with In Kind Donation **Will do this once the Target Drop Off is Finalized.**
- h.
- 2. Veterans Day – Brenda
 - a. Staff Veteran Lunches
 - i. **Pasta Bar / Salad from Nellie's Deli. 9 Vets at HS and 7 @ Prep.**
 - ii. **JWhipple to make the Veteran Gift bags and provide to Brenda prior to the 10th and JWhipple will reach out to Kathy to drop off gift bags, table cloths, etc for the lunch.**
 - iii. **Holly to take Ella and Jesse to Crumble on the 9th to attempt to get 20 cookies or gift cards for cookies to put in the swag bag**
 - iv. **Lunch to be delivered to Prep on the 11th at at 11am.**
 - b. Parade
 - i. **Friday 11/11. Arrive at 7a-7:30a**
- 3. Wreaths Across America – Jeanine **JWhipple will email Kathy in regard to logistics for this (Holly W to assist in coordination) Kathy's concerns: 1) do we have enough shirts? Order Forms? 3) Prizes How do we publicize? When do forms go out? This needs to happen before Christmas 4) is it a separate account the money goes into**
- 4. Winter Concert – Brenda
 - a. Will have PTCC table there
- 5. Christmas for Cadets – Jeanine
 - a. **Is this the same as Christmas for Cadets? How do we determine the family? Those with Free Lunch, No address, will work closely with counselors at both schools to identify the families – families can accept or decline**
 - b. **Jeanine has already created a spreadsheet for this**

Grants – Jeanine

- **Arfons - For the Jr Raiders – Requested \$1000. Jeanine is going to create a QR Code and send it to them as well as post it to the spirit wear site - want to see them fundraise a little more. Are we supplying food for the Rise & Run? Are we paying for ½ the cost of their t-shirts?**
- **\$300 was for Bauck's Advisory class – Jeanine was going to find out how many Freshman there are and how many Advisory teachers there are prior to approving.**
- **Sketchbook \$500 = Going to look into this to see if this is something Scholastic can cover. If not = we can potentially approve.**
- **Annual Military Ball \$500 – I did not gather the next steps on this – sorry**
- **Jaffy - \$500 for State to go to DC. Jeanine will create a QR code for them to give to friends / family and will post on the spirit site**
- **Carol – ELA Teacher needs access to Scholastic to pick out books**

Treasury – Liz – **provided a budget update**

Spirit Shop – Jeanine – **need help with this – need a volunteer parent coordinator**

- **Winter Clothing Ideas – tabled for future discussion**

Additional Initiatives

1. School Store – Jeanine
 - a. **Will discuss logistics with Col Bowman – great idea and PTCC in favor if it. Plan is for 20-30 min before / after school and 30 min over lunch. MWF funds raised go to PTCC and Tues/Thurs funds will be split / rotated through the clubs manning the store**
2. Winter Wonderland Dance for High School
 - a. **December ?**
 - b. **Set up spirit table for dance - Volunteers: Brenda and ?**
3. Mural for Prep
 - a. **Vara wants the same as the HS – working with Angela on this**

Future Fundraiser Ideas

- **Dress down days at Prep**
- **Ugly Christmas Sweater**
- **Shake Shack**

Additional Events

- **Teacher Holiday lunch at both schools? Food – date? Budget?**
- **Spring Book Fair Dates:**
- **Ice Cream Social Grant Form**
- **8th Grade Semi – Formal – already have a group of kids picked to spearhead this – they must be 8th graders – looking at Big Cat Habitat or Golf Course Venue – check the budget – went over last year. Get current Pics for 8th grade from Kathy. With the cost of inflation (food increase, etc) do we need to increase the budget to \$6,000?**

Additional Topics

- **Ice Cream Social Grant form from Col Vara**
- **YEARBOOKS for the HS must be ordered by February? Date? The Prep by April 12th – spear-headed by Samantha Miller Yearbook and photography students**
- **PREP Weekly Newsletter – Parents miss having this and would like to start it up again – is this something the Social Media Class could take on?**

Next Meeting

November 3 - Public Meeting
High School and Google Meet