

Sacred Heart School Commission Meeting Minutes

Wednesday, November 2nd, 2022

Present: David Burroughs (Principal), Erica Pierson (Vice Principal), Carlos Gonzalez (Chair), Charlie Herb (Facilities), Lisa Mallory (Incoming Parent Club President), Orville McDonald (Technology), Kelly Surapaneni (Catholic Identity), Katie Goodrich (Legal), Heather Bradford (Vice Chair and Secretary), Merrill Behnke (Parent Club President), Kelly Bach (Health & Safety)

Absent: Father Nagel

Meeting occurred in person

Minutes respectfully recorded by Heather Bradford

1. October meeting minutes approved with 2 minor revisions.
2. Principal's Update
 - a. School finances are in the black.
 - b. There are new chairs and couches in library thanks to Fund a Need money.
 - c. The new big toy in the upper lot is still not functional as it required some additional parts in order to pass inspection. Timeline for use is unclear. A big thanks to the Herb family and other volunteers for distributing wood chips.
 - d. There was a successful middle school dance this past Friday. It was limited to SHS students only. Brief discussion of opening up to other middle schools students.
 - e. Trunk or Treat occurred on the same evening as the middle school dance. The upper lot worked well for this event. May consider having the 2 events back-to-back in the future as many middle schools participated in Trunk or Treat than usual. Downside is there is no back up location for Trunk or Treat event if it rains when the gym is set up for the dance.
 - f. SHS Open House scheduled for next Tues, November 8th, with 35 families signed up to tour the school. There is a high interest in Pre K and kindergarten. SHS students were selected through an application process to be student ambassadors for the event.
 - g. There was a lice outbreak. An in-school check was provided for all students and staff which was beneficial to many families for reassurance.
 - h. School conferences will be held in November just prior to Thanksgiving. Families can choose to attend in person or via Zoom, but will not be held outside the week. SHS is trialing a new platform for signing up via Microsoft Bookings.
 - i. There continues to be a low student interest in CYO sports, including soccer and basketball (strong interest remains in cross country). Brief discussion of how to spark more interest. Heather suggested a survey to SHS parents to gain a better understanding of why. Need to also re

invigorate a CYO Board, as it is too much work for 1 person (currently managed by Coach Randall Kimbrough).

- j. Brief discussion of Fund A Need ideas for 2023 SHS Auction.
 - i. Idea of renovating the gym stage to be used as a classroom since all future plays will be held outside the school. David is waiting on an architect/bid. Our Lady of Hope in Everett has a stage that converts to a classroom and may be worth visiting.
 - ii. Idea of creating a wireless mechanism for closing the doors of all classrooms, waiting on a bid.

- 3. Facilities – Charlie
 - a. New facilities committee is being formed under the leadership of Bridget Darrow, who is recently hired to the role of Pastoral Assistant for Administration.

- 4. Parents Club – Merrill and Lisa
 - a. Trunk or Treat was successful event. Hosted Minute to Win it Challenge was well received to give kids a separate activity.
 - b. Mother & Son bowling event at Tech City Bowl was a successful, sold-out event with 96 in attendance.
 - c. A coffee cart will be brought in for teachers during parent-teacher conference week

- 5. Technology Update - Orville
 - a. New Makerspace furniture in library.
 - b. Bloomz survey will go out soon to gauge parents' opinions about it
 - c. Microsoft Booking will be piloted for scheduling parent-teacher conferences

- 6. Legal update - Katie
 - a. No issues

- 7. Health & Safety – Kelly
 - a. Hearing screenings moved to 12/12 and 12/13
 - b. High rates of RSV this fall
 - c. Flu shots encouraged

- 8. New business
 - a. Suggestion to have December meeting be solely focused on developing strategic plan (5-10 years), with the goal of developing a few practical ideas. Heather suggested we focus our discussion on ideas for increasing school family engagement in SHS parish activities and mass. David suggested Father Nagel and Paul Padilla (Pastoral Assistant for Youth and Campus Ministries) attend the meeting for collaboration.

Next Meeting: Wed., December 7th, 2022