



Guidelines for the 2023 Education Grant Application

Purpose:

La Vega Pirates Education Foundation Education Grants are designed to encourage, facilitate, recognize, and reward creative instructional approaches to teaching. The Foundation is offering the opportunity to apply for grants to support programs and projects that fund instructional and classroom materials or any activity or materials that support student academic growth in La Vega ISD.

Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by La Vega ISD who are involved in the instruction of students or related support services benefiting students are eligible to apply. Those who have received a grant in the previous grant cycle year, must have a 6 month evaluation form on file before submitting a 2023 Education Grant Application.

Eligible Proposals:

Instructional approaches or projects designed to begin during the 2023-2024 school year and which meet the selection criteria are eligible. Grants may fund instructional and classroom materials, parent involvement programs, or any activity or material which supports student academic growth. One award cycle will occur in the spring of 2023.

Award of Funds:

Grants of up to \$10,000 will be considered for projects and/or initiatives. The number of awards will depend on funds available from the La Vega Pirates Education Foundation and the quality of applications submitted for review.

Due Date: Friday, February 10, 2023 *All completed applications will be due on this date.*

Selection Criteria:

- The degree to which the proposal supports the Campus or District Improvement Plan and is specifically designed to address an area of need substantiated by data, if available.
- The degree to which student academic growth is emphasized.
- The degree to which evaluation and timeline procedures are incorporated in the proposal.
- The degree to which the proposal represents a creative approach to the accomplishment of objectives. (It should address a new project as opposed to one accomplished or under way.)
- The degree to which the proposal is clear and logical, including (a) specific objectives; (b) clarity of description of instructional procedures, methods or treatments; and (c) correspondence among evaluative procedures, objectives and treatments.
- The degree to which the project is sustainable without future Foundation funds. Can the project continue successfully without additional financial support or will future outside funds be sought after.

Selection Process:

1. The application link may be downloaded from the Foundation web page – <https://forms.gle/8yzu5UyB6SSGfx2Q9>
2. Once completed applications are submitted. They will be forwarded to campus principals for their completion of the impact statement. This statement will address the campus need from the principal's view and allow the grant committee to understand an additional point of view of the project or initiative need. If Technology items are to be purchased, the application will also be reviewed by the Technology Director to ensure that the items being requested align with current district and campus technology.

3. Completed applications that contain the application, budget and impact statement will be reviewed and scored by the Foundation Grant Committee.
4. The Foundation Grant Committee will make recommendations to the board on which projects or initiatives they recommend to fund and the board will vote to approve.
5. Applicants will be notified of award decisions in April/May 2023

Responsibilities of Grant Recipients:

- The grant recipient must use the awards for the purposes intended.
- **Funds must be expended by the end of the academic year in which the grant is to be implemented.** All unused funds will be returned to the Foundation.
- The grant recipient agrees to submit progress reports at the 6 month and 12 month mark using the evaluation form received at grant funding. The grant recipient will also have the option of providing or making a video or presentation to the board as part of their Mission Moment at one of their monthly board meetings.
- The grant recipient agrees to send a final grant evaluation by May 2023 that can contain pictures, videos, highlights, flyers, but be an overall recap of the grant.
- The Foundation may send an observer to the grant recipient's classroom so that they may report on the success of the grant.
- Grant recipients will be given the opportunity to display grant items or share progress of their grant by making a video or highlight piece. Participation is appreciated so that the Foundation board has feedback on grant progress and outcomes. These promotional materials may be used by the Foundation to seek additional funding and donors for future teacher grant awards. (example: displays at the annual gala)