

Tuesday, December 6, 2022

6:00 pm Truth in Taxation 6:30 pm Listening Session 7:00 pm Regular Meeting

City Council Chambers 3301 Silver Lake Road – St. Anthony, MN 55418 Remote attendance 3537 Edward Street NE

Please <u>click here</u> to view Truth in Taxation 6:00 pm.

Please <u>click here</u> to join the 6:30 pm Listening Session.

Please click the link below to view the 7:00 pm Regular Meeting on Nine North: <u>Live Web stream</u>

AMENDED - REGULAR MEETING

Call to Order

Board Chair Laura Oksnevad

Approval of Agenda Board Chair Laura Oksnevad

Staff and Student Recognition

SAMS Eagle Bluff Student Report

Board Chair Laura Oksnevad

Communication Break

Board Chair Laura Oksnevad

Superintendent Report

Superintendent Dr. Renee Corneille

Approval of Minutes

Board Chair Laura Oksnevad

The recommended motion is to approve the minutes from the November 15, 2022 Work Session, as presented.

Consent Agenda

Board Chair Laura Oksnevad

The recommended motion is to approve the December 6, 2022 Consent Agenda, as presented.

Action Item: Approve Levy Executive Director of Finance and Operations - Phan Tu

The 2022 Payable 2023 Property Tax Hearing was conducted by ZOOM teleconferencing at 6:00 pm on December 6, 2022. Information on the 2022 Pay 2023 Levy and current year budget was presented to the School Board and community members.

The recommended motion, pursuant to Minnesota Statutes, the School Board of Independent School District 282 St. Anthony New Brighton, Minnesota is authorized to make the following proposed tax levies for general purposes:

General Fund: \$6,046,173.71 Community Services: \$190,561.26 Debt Service: \$1,934,556.62 Total Proposed Tax Levy: \$8,171,291.59

Therefore, be it resolved by the School Board of Independent School District 282 St. Anthony New Brighton, Minnesota, that the levy be levied in 2022 to be collected in 2023 is set at \$8,171,291.59. The clerk of the ISD 282 School Board is authorized to certify the proposed levy to the County Auditors of Hennepin County and Ramsey County, Minnesota, as presented.

Action Item:

Approve Audit

Executive Director of Finance and Operations - Phan Tu

Senior Manager Bonnie Schwieger from the accounting firm of Abdo will present the results of the 2021-2022 School District Financial Audit.

The recommended motion is to approve the 2021-2022 School District Financial Audit, as presented.

Action Item:

World's Best Workforce Goals

Superintendent Dr. Renee Corneille

Per MN Statute, all school districts must approve a World's Best Workforce plan. The goals presented have been developed in conjunction with the Community Teaching and Learning team. The school board was able to review the plan at a previous board meeting.

The district administration recommends the School Board approve the World's Best Workforce plan, as presented.

Action Item:

Compulsory Attendance Report

Superintendent Dr. Renee Corneille

The Minnesota Department of Education requires superintendents to "make an annual report to the commissioner of education by December 1 of the total number of nonpublic children reported as residing in the district." The report must include the following information: (1) the number of children residing in the district attending nonpublic schools or receiving instruction from persons or institutions other than a public school. The report includes data on nonpublic students attending regular private schools and home schools,

including counts of students who superintendents have determined are in situations that do not comply with Minnesota's compulsory instruction law.

The recommendation is to approve the Compulsory Compliance Data Report for ISD282, as presented.

Action Item:

SAVEA Seniority List

Superintendent Dr. Renee Corneille

Every school year, the district, in collaboration with the teachers' union, produces an annual seniority list. This seniority list, based on the collective bargaining agreement, determines the order in which teachers will be placed on unrequested leave. The union membership has reviewed and finalized the list presented.

The district administration recommends the school board take action to accept the 2022-2023 seniority list, as presented.

Action Item:

ISD282 Legislative Platform

School Board Chair - Laura Oksnevad

Action Item:

Policies 101, 104, 202, 203, 203.6, 212, 306, 405, 406, 407 and 409 School Board Member - Director Mageen Caines

This is the final reading of Policies:

- 101 Legal Status of the School District
- 104 School District Vision/ Mission Statement and Strategic Directions
- 202 School Board Officers
- 203 Operations of the School Board Governing Rules
- 203.6 Consent Agendas
- 212 School Board Member Development
- 306 Administrator Code of Ethics
- 405 Veteran's Preference
- 406 Public and Private Personnel Data
- 407 Employee Right to Know Exposure to Hazardous Substances
- 409 Employee Publications, Instructional Materials, Inventions and Creations

The recommended motion is to approve the aforementioned policies, as presented.

Action Item:

Award Roof and Windows Bid

Director of Facilities - Dr. Troy Urdahl

Administration recommends the acceptance of the HS/MS roof and window replacement projects for the summer of 2023. Both projects have been identified and on deferred maintenance schedules for a number of years, with other roofing and window areas addressed in a previous stage of work. LTFM funds will be used for these two separate, but coordinated, projects. The school district will use Wold Architects to assist in project design and implementation.

The recommended motion is to award the window replacement contract to Versacon Inc. in the amount of \$497,250.00 and to award the roofing contract to Berwald Roofing and Sheet Metal in the amount of \$738,600.00, as presented.

Discussion Item:

Golf Team Trip Director of Facilities - Dr. Troy Urdahl

The high school boys golf teams will be traveling via air to Orlando, Florida from March 21 to 27, 2023. The team will golf for 4 days and also venture to Universal Studios. Items reviewed with the school board included trip schedule, participants, supervision, accommodations, cost, fundraising, and transportation.

Discussion Item:

Facilities Task Force Report

Director of Facilities - Dr. Troy Urdahl

The 2022 Task Force on Facilities was created to study District Facilities. The included document outlines the findings of the Task Force for consideration. This task force was created to study the district's facilities and recommend an updated Facilities Master Plan to address facilities needs in the school district.

Members of the facilities task force served in an advisory role to provide feedback and input on matters related to our district's facilities. Data inputs for the task force came from many sources, including a survey of the student body (5-12). The committee was made up of parents, community members, alumni, staff members, and administration.

Discussion Item:

Athletics and Activities Report

Director of Facilities - Dr. Troy Urdahl

Included for the school board's review is the 2021-22 athletics and activities participation report. COVID had complicated data, collecting information in general - and most significantly student connectedness. The 21-22 school year saw a dramatic participation increase from 20-21 with the highest duplicated sports participation rate on record - at SAVHS and SAMS. The overall participation rate at SAVHS was 69% with 32 student-athletes playing three sports and 114 students were in two or more activities! Gender participation in sports is near equal in duplicated and unduplicated counts and diverse representation in programs is near proportionate to our student populations. In general, those who are more involved had higher grades and better attendance than those who were less connected to our programs.

Discussion Item:

First Reading of Policies 103, 210, 214, 502, 508, 512, 526, 531, 534, 712, 902 and 903 School Board Member - Director Mageen Caines

The policy committee is presenting another large grouping of policies for first review. Each policy has been reviewed by MSBA during our policy audit as well as by the policy committee. The policy committee is not seeking direct comment today regarding these policies. Rather, the committee is sharing the proposed edits developed by the audit and the committee. These policies will be reviewed a second time at the Dec. 20th work session.

School Board Chair - Laura Oksnevad

Adjourn

School Board Chair - Laura Oksnevad

Closed Session - Support Staff Negotiations

The meeting will be closed as permitted by Minn Stat §13D.03, subdivision 1 to consider strategy for labor negotiations.

Next Meeting(s):

School Board Professional Development - Tuesday, December 13, 2022 - 5:30 pm - Media Center

Tuesday, December 20, 2022 - 6:00 pm - Media Center - Work Session

Staff Recognitions

Recommend motion: "....is to recognize the achievements of the **boys and girls soccer teams and coaches**, as presented.

Presenting: Dr. Troy Urdahl - Director of Athletics, Activities, Facilities and Transportation

Recommend motion: ".....is to recognize the achievements of the **cross country team and coaches**, as presented.

Presenting: Dr. Troy Urdahl - Director of Athletics, Activities, Facilities and Transportation

Student and Staff Presentation

This is a report from the SAMS students and staff that attended the Eagle Bluff field trip.

1	St. Anthony – New Brighton
2	Independent School District 282
3	3303 33 [∞] Ave NE
4	St. Anthony, MN 55418
5	
6 7	WORK SESSION – Tuesday, November 15, 2022
, 8 9	MINUTES
10 11 12	Members Present: Board Chair Laura Oksnevad; Vice Chair Ben Phillip; Clerk Cassandra Palmer; Treasurer Mike Overman; Director Leah Slye; and Director Mageen Caines
13 14 15 16	Staff Present: Superintendent <u>Dr. Renee Corneille</u> ; and St. Anthony Village High School Principal Norman Bell
10 17 18	The Regular Meeting was called to order at 7:00 p.m. by Vice Chair, Ben Phillip
19	APPROVAL OF THE AGENDA
20	<u>ALL ROTAE OF THE ACENDA</u>
21 22 23	A motion was made by Laura Oksnevad and seconded by Mageen Caines to approve the November 15, 2022 Work Session agenda, as presented. <u>The motion carries 5-0. (Overman late arrival)</u>
24	
25	SAVHS STUDENT REPORT
26 27 28 29 30	SAVHS students and Principal Bell shared their experience from attending the MSHSL "Together We Make a Difference" day. An initiative that focuses on taking action to improve behavior at high school athletic events and activities.
31 32	SUPERINTENDENT REPORT
33 34 35 36	Each school board meeting, the superintendent will take time to reflect on the school district's achievements, events and stories of students and staff. This evening's report included the State Championship soccer games; State Cross Country; student survey; and COVID booster clinics.
37 38	APPROVAL OF MINUTES
39 40 41	A motion was made by Cassandra Palmer and seconded by Laura Oksnevad to approve the Minutes from the November 1, 2022 Regular Meeting, as presented. <u>The motion carries 6-0.</u>
42 43	APPROVAL OF CONSENT AGENDA
44 45 46 47	A motion was made by Mageen Caines and seconded by Cassandra Palmer to approve the November 15, 2022 Amended Consent Agenda, as presented. <u>The motion carries 6-0.</u>

48	DISCUSSION
49	
50 51	1. First Reading of Policy 203
52	1. Thist Reading of Folicy 205
53	This was the first reading of Policy 203 - Operation of the School Board - Governing Rules.
54	
55	2. <u>Second Reading of Policies 101, 104, 202, 203.6, 212, 306, 405, 406, 407 and 409</u>
56	
57	This was the first reading of policies: 101 - Legal Status of the School District; 104 - School
58	District Vision/Mission Statement Operational Goals; 202 - School Board Officers; 203.6 -
59	Consent Agenda; 212 - School Board Member Development; 306 - Administrator Code of
60	Ethics; 405 - Veterans Preference; 406 - Public and Private Personnel Data; 407 - Employee
61 62	Right to Know - Exposure to Hazardous Substances and 409 - Employee Publications,
62 63	Instructional Materials, Inventions and Creations. The Board will approve the same policies at the December 6 regular meeting.
64	the December o regular meeting.
65	
66	3. January Organizational Meeting
67	<u> </u>
68	The School Board is asked to approve a number of organizational items at the first meeting in
69	January. The goal at this meeting was to determine which areas, if any, needed further
70	discussion and/or research before the January 3, 2023 Organizational Meeting.
71	
72 72	4 World's Past Workforms Casla
73 74	4. <u>World's Best Workforce Goals</u>
74 75	A draft of the 2022-2023 World's Best Workforce goals were reviewed.
76	
77	
78	5. <u>2023 SANB Legislative Platform</u>
79	
80	One of the Minnesota Standards of School Board Leadership is Advocacy and
81	Accountability. Included in this standard is the need to engage and build relationships with both
82 82	public and private stakeholders as well as advocate on local, state and national levels. The
83 84	school board discussed the draft. A final legislative platform will be brought to the board for approval at the December 6 regular meeting.
84 85	approval at the December o regular meeting.
86	
87	6. Equity Review Update
88	
89	The ISD282 School Board approved the use of the Center of Educational Leadership to conduct
90	an Equity Review for the school district. The equity review will include 21 focus groups of district
91	stakeholders: staff, students, and families.
92	
93 04	7 Poviour Superintendent Evolution Tech
94 95	7. <u>Review Superintendent Evaluation Tools</u>
22	

96	The hiring and evaluation of a superintendent is one of a school board's most important
97	responsibilities. The process and timeline for our annual superintendent evaluation includes a
98	mid-year progress report and a year-end evaluation. School Board members received the
99	current evaluation tool for note taking and discussed alternate tools to consider.
100	e e e e e e e e e e e e e e e e e e e
101	
102	SCHOOL BOARD MEMBER REPORTS
103	
104	School Board members attended the following events and meetings: football banquet; AMSD;
105	soccer games; WPPA; NE Metro 916; Endowment Foundation; calendar committee; School
106	Nurse of the Year; SEAC; and Equity Review meeting.
107	
108	Adjourn
109	
110	The Work Session of November 15, 2022 was adjourned at 9:45 p.m.
111	Signed: Cassandra Palmer - School Board Clerk
112	Attest: Kim Lannier
113	



SCHOOL BOARD CONSENT AGENDA December 6, 2022

PRESENTER(S): School Board Chair SCHOOL BOARD CHAIR'S RECOMMENDATION (in the form of a motion):"...to approve the Consent Agenda.

1. Personnel

a. Resignation(s)

Last Name	First Name	Position	School	Date Effective
Labandz	Anthony	Van Driver	Community Services	November 25, 2022
Smith	Levi	Building Supervisor	Community Services	November 12, 2022
Hoberg	Christine	SpEd Paraeducator	SAMS	November 15, 2022
Graham	Josh	Maintenance	SAMS/SAVHS	November 14, 2022

b. Hire(s)

Last Name	Last Name First Name Position		School	Date Effective
Aguilera	Brandy	Nutrition Services	SAMS/SAVHS	November 30, 2022
Kinney	Amy	Everyday Building Substitute	Wilshire Park	December 1, 2022
Haida	Amal	SpEd Paraeductor	Wilshire Park	December 5, 2022

c. Leave(s)

Last Name	First Name	Position	School	Date Effective
Summers	Janna	Art	Wilshire Park	April 14, 2023 - May 26, 2023
Christenson	Colleen	Assistant Cook Manager	SAMS/SAVHS	December 14, 2022 - January 16, 2023
Kaczrowski	Dan	Grade 5	Wilshire Park	March 8, 2023 - April 21, 2023

2. Payment of Bills Checks Paid – November 18, 2022

General Fund	\$70,037.72
Food Service Fund	\$32,252.09
Transportation Fund	\$4,229.63
Community Service Fund	\$9,047.63
Capital Expenditure Fund	\$69,011.93
Agency Fund	\$1,500.00
Trust Fund	\$1,235.02
Student Activities	\$11,474.99

TOTAL:

\$ 198,789.01

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____

Tabled



2022 Payable 2023 Truth in Taxation

For the school year July 1, 2022 to June 30, 2023

Presented on December 6, 2022 Phan Tu, Director of Business Services

Truth In Taxation hearing requirements

• Current Year Budget

- Distribution of revenues by revenue source
- Spending by program area

• 2022 Pay 2023 proposed property tax levy

- Proposed change
- Specific reasons for proposed change
- Public Comments and Questions



Fiscal Year 2022-23 board adopted budget

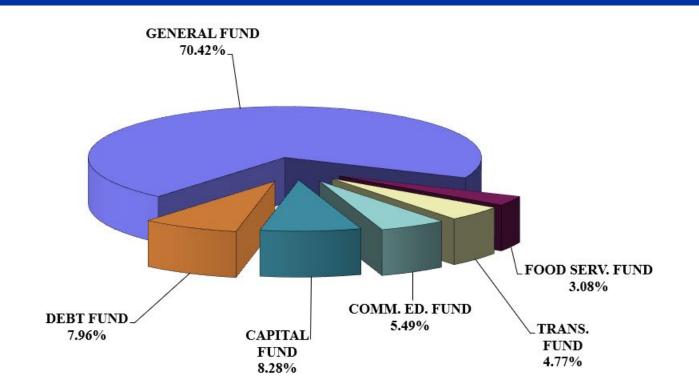


Fiscal Year 2022-23 board adopted budget

	REVENUES								
SOURCE	GENERAL FUND	FOOD SERV. FUND	TRANS. FUND	COMM. ED. FUND	CAPITAL FUND	DEBT FUND	TOTALS		
Levy	\$3,665,080			\$182,409	\$2,070,797	\$1,993,859	\$7,912,144		
Misc Local	401,800	492,434	20,000	1,259,876			\$2,174,110		
State Aid	15,329,841	58,653	1,353,382	137,354	314,304	298,365	\$17,491,899		
Federal Aid	877,705	334,654					\$1,212,359		
TOTALS	\$20,274,425	\$885,741	\$1,373,382	\$1,579,640	\$2,385,101	\$2,292,224	\$28,790,512		



Fiscal Year 2022-23 board adopted budget revenue by fund comparison

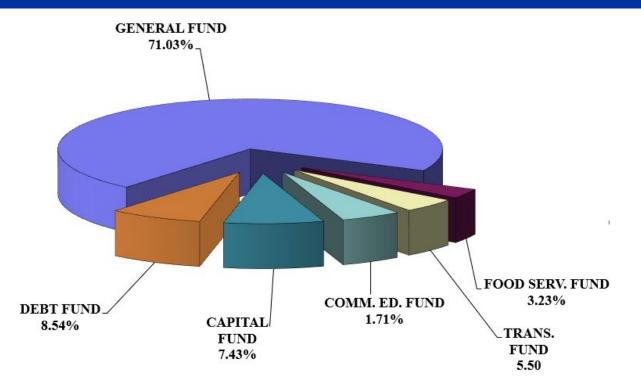




Fiscal Year 2022-23 board adopted budget

EXPENSES							
EXPENSE TYPE	GENERAL FUND	FOOD SERV. FUND	TRANS. FUND	COMM. ED. FUND	CAPITAL FUND	DEBT FUND	TOTALS
Salaries/Benefits	\$19,101,989	\$522,860	\$101,786	\$1,182,420	\$209,724		\$21,118,780
Purchased Services	1,473,599	62,884	1,266,176	256,292	359,332		\$3,418,283
Supplies	587,138	343,267	5,318	68,951	113,330		\$1,118,002
Capital Expenditures	1,534	5,624		2,000	1,819,425		\$1,828,583
Debt Service						2,340,635	\$2,340,635
Misc.	86,562	2,548	102	2,500	1,500		\$93,212
TOTALS	\$21,250,822	\$937,183	\$1,373,382	\$1,512,163	\$2,503,311	\$2,340,635	\$29,917,495

Fiscal Year 2022-23 board adopted budget expenditure by fund comparison



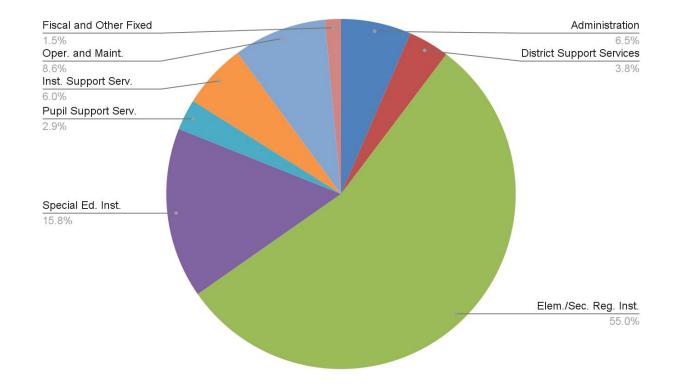


Fiscal Year 2022-23 board adopted budget general fund program expenditures

GENERAL FUND PROGRAM	EXPENDITURES
Administration	\$1,382,304
District Support Services	805,836
Elem./Sec. Reg. Inst.	11,689,667
Special Ed. Inst.	3,347,067
Pupil Support Serv.	606,975
Inst. Support Serv.	1,273,942
Oper. and Maint.	1,830,033
Fiscal and Other Fixed Costs	315,000
TOTAL EXPENDITURES	\$21,250,822



Fiscal Year 2022-23 board adopted budget general fund program expenditures





2022 Payable 2023 levy information



2022 Payable 2023 Gross Levy Comparison

Total % Increase = 3.71%							
Fund	Actual 2021 Payable 22	Proposed 2022 Payable 23	Dollar Difference				
General Fund	\$ 5,698,140	\$ 6,046,174	\$ 348,034				
Community Education	186,884	190,561	3,678				
Debt Service	1,993,858	1,934,557	(59,302)				
Total Tax Levy	\$ 7,878,882	\$ 8,171,292	\$ 292,410				



2022 payable 2023 general fund gross levy comparison

Total % Increase = 6.11%						
Levy Components	Actual 2021 Pay 2022	Proposed 2022 Payable 23	Difference			
Referendum	\$1,789,176	\$1,844,436	\$55,259			
Equity	\$234,495	\$250,290	\$15,795			
Local Optional	\$1,372,987	\$1,457,846	\$84,859			
Transition	\$5,817	\$5,940	\$123			
Capital Project Referendum	\$861,324	\$893,268	\$31,943			
Operating Capital	\$150,287	\$156,292	\$6,004			



Levy Components	Actual 2021 Payable 22	Proposed 2022 Payable 23	Difference
Q-Comp	\$167,713	\$170,075	\$2,362
Achievement & Integration	\$88,042	\$86,019	(\$2,024)
Re-Employment	\$10,000	\$10,000	\$0
Safe Schools	\$70,992	\$72,490	\$1,498
Safe Schools Intermediate	\$29,580	\$30,204	\$624
Career Technical	\$45,285	\$47,945	\$2,660
Long Term Facilities Maintenance	\$751,730	\$770,140	\$18,410
Lease Levy	\$318,600	\$318,000	(\$600)
Lease Levy - Intermediate	\$98,851	\$114,014	\$15,163
Abatement	\$2,975	\$3,669	\$693
Levy Adjustment	(\$299,716)	(\$184,453)	\$115,263
TOTAL GROSS LEVY	\$5,698,140	\$6,046,174	\$348,034



2022 Payable 2023 Community Service gross levy comparison

Total % Increase = 1.97%					
Levy Components	Actual 2021 Payable 22	Proposed 2022 Payable 23	Difference		
Basis Community Ed. Levy	\$89,776	\$89,776	\$0		
Early Childhood Levy	\$36,028	\$37,479	\$1,451		
Home Visit Levy	\$705	\$701	(\$4)		
School Age Care	\$60,000	\$55,000	(\$5,000)		
Abatement/Other Adj	\$374	\$7,605	\$7,230		
TOTAL GROSS LEVY	\$186,884	\$190,561	\$3,678		

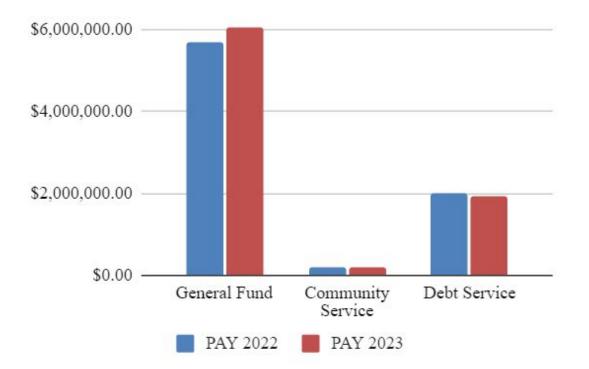


2022 Payable 2023 debt service fund gross levy comparison

Total % Increase = -2.97%				
Levy Components	Actual 2021 Payable 22	Proposed 2022 Payable 23	Difference	
Debt Service	\$1,329,459	\$1,311,081	(\$18,378)	
Long Term Facilities Debt Service	\$790,134	\$782,231	(\$7,903)	
Reduction for Debt Excess	(\$128,253)	(\$158,724)	(\$30,471)	
Abatement	\$2,519	(\$31)	(\$2,550)	
TOTAL GROSS LEVY	\$1,993,858	\$1,934,557	(\$59,302)	



School levy comparison pay 2022 versus payable 2023





What are the main variables that may cause property tax increases and decreases?

- 1. Changes in market values
- 2. Changes in class rates/history
- 3. Voter approved referendums
- 4. State Adjustments



Referendum market value 15-year history

<u>Assessment</u> <u>Year</u>	<u>Referendum</u> <u>Market Value</u>	<u>% Change</u>	<u>Assessment</u> <u>Year</u>	<u>Referendum</u> <u>Market Value</u>	<u>% Change</u>
2008	\$1,002,982,500	-3.46%	2017	1,075,718,800	5.35%
2009	951,773,700	-5.11%	2017	1,073,718,800	0.00%
2010	896,829,100	-5.77%	2018	1,152,947,000	7.18%
2011	871,528,030	-2.82%	2019	1,235,545,600	7.16%
2012	825,487,150	-5.28%	2020	1,325,632,100	7.29%
2013	818,080,100	-0.90%	2021	1,380,389,850	4.13%
2014	866,534,850	5.92%	Est. 2022	1,532,801,510	11.04%
2015	967,451,278	11.65%			
2016	1,021,079,100	5.54%	is-year Avei	rage Percentage Change	2.80%

Property type - Homestead residential Spread levy from \$7.878M to \$8.171M with no change in Assessed Valuation

Type of Property	- Taxes	Estimated Market Value - Taxes Payable 2023	Actual Pay 2022 School Portion of Taxes	Preliminary Pay 2023 School Portion of Taxes	Estimated Tax Increase / (Decrease) - Pay 2022 vs Pay 2023	Estimated Percent Change
	100,000	100,000	437.43	410.24	(27.19)	-6.22%
	150,000	150,000	713.97	668.52	(45.45)	-6.37%
	200,000	200,000	990.52	926.80	(63.71)	-6.43%
	225,000	225,000	1,128.63	1,055.80	(72.83)	-6.45%
Residential	250,000	250,000	1,267.06	1,185.08	(81.98)	-6.47%
	285,000	285,000	1,460.48	1,365.73	(94.75)	-6.49%
Homestead	300,000	300,000	1,543.60	1,443.36	(100.24)	-6.49%
	325,000	325,000	1,681.71	1,572.36	(109.36)	-6.50%
	350,000	350,000	1,820.14	1,701.64	(118.50)	-6.51%
	400,000	400,000	2,096.68	1,959.92	(136.77)	-6.52%
	500,000	500,000	2,625.52	2,454.18	(171.33)	-6.53%
	250,000	250,000	1,856.82	1,727.22	(129.60)	-6.98%
Commercial	500,000	500,000	3,946.81	3,668.78	(278.04)	-7.04%
Industrial	1,000,000	1,000,000	8,126.80	7,551.89	(574.91)	-7.07%
	2,500,000	2,500,000	20,666.75	19,201.24	(1,465.51)	-7.09%



*Information taken from Robert W. Baird & Co

Property type - Homestead residential Spread levy from \$7.878M to \$8.171M with 11% change in assessed valuation

Type of Property	Estimated Market Value - Taxes Payable 2022	Estimated Market Value - Taxes Payable 2023	Actual Pay 2022 School Portion of Taxes	Preliminary Pay 2023 School Portion of Taxes	Estimated Tax Increase / (Decrease) - Pay 2022 vs Pay 2023	Estimated Percent Change
	100,000	111,000	437.43	466.81	29.38	6.72%
	150,000	166,500	713.97	753.51	39.54	5.54%
	200,000	222,000	990.52	1,040.22	49.70	5.02%
	225,000	249,750	1,128.63	1,183.71	55.08	4.88%
Desidential	250,000	277,500	1,267.06	1,326.92	59.86	4.72%
Residential	285,000	316,350	1,460.48	1,527.76	67.27	4.61%
Homestead	300,000	333,000	1,543.60	1,613.62	70.02	4.54%
	325,000	360,750	1,681.71	1,757.12	75.40	4.48%
	350,000	388,500	1,820.14	1,900.33	80.19	4.41%
	400,000	444,000	2,096.68	2,179.31	82.63	3.94%
	500,000	555,000	2,625.52	2,763.58	138.06	5.26%
	250,000	277,500	1,856.82	1,940.79	83.97	4.52%
Commercial	500,000	555,000	3,946.81	4,095.92	149.10	3.78%
Industrial	1,000,000	1,110,000	8,126.80	8,406.18	279.38	3.44%
100000000000000000000000000000000000000	2,500,000	2,775,000	20,666.75	21,336.95	670.20	3.24%

*Information taken from Robert W. Baird & Co



Sample 2023 proposed property tax statement

Hennepin A-600 Governme	County	Property ID NO:		
300 S. Sixth Street	t	Property taxes stateme	ent schedule	
Minneapolis, MN 612-348-3011		Step Value & class	ification	
012 010 0011	nemicpinos	TAX YEAR PAYABLE	2022	2023
Proposed levies & ta		CLASS	HOMESTEAD	HOMESTEAD
2022 values for taxes payable in	2023	Estimated Market Value:	\$331,000	\$358,000
		Homestead Exclusion:	\$7,450	\$5,020
		Other Exclusion/Deferral:		\$0
		Taxable Mkt Value:	\$323,550	\$352,980
ST ANTHONY HN 55418	-1557	Step Proposed lev	ies & taxes	
		2022 TAX 2023 PROPOSED	\$5,409.70 \$5,493.85	
		Percent change	1.6%	
		Now is the time to prov		
THIS IS NOT A BILL - D	O NOT PAY	It is too late to appeal your value		ut going to Tax Court.
		Step Property tax		
		Coming March 2023,	due May 15, 2023 and Oc	
	Actual 2022	Dec. 4 2022		
Addresses for correspondence	Actual 2022	Proposed 2023	Meeting date & lo	ocation
	\$1,269.99	\$1,270.44	Meeting date & lo	
ennepin County, A2400 00 S Sixth St			Nov 29, 2022 6: Commissioner Bo	DO PM ard Room
ennepin County, A2400 00 S Sixth St innespolis MN 55487			Nov 29, 2022 6: Commissioner Bo Hennepin County	DO PM ard Room
ennepin County, A2400 00 S Sixth St innespolis MN 55487			Nov 29, 2022 6: Commissioner Bo Hennepin County 300 S Sixth St	DO PM ard Room , A2400
ennepin County, A2400 00 S Sixth St inneapolis MN 55487 12-348-3011			Nov 29, 2022 6: Commissioner Bo Hennepin County	00 PM ard Room , A2400 55487
ennepin County, A2400 00 S Sixth St innempolis HN 55687 12-368-3011 ity of ST. ANTHONY t Anthony Gity Hall	\$1,289.99	\$1,270.44 \$2,175.78	Nov 29, 2022 6: Commissioner Bo Hennepin County 300 S Sixth St Minneapolis MN Dec 13, 2022 7 City Council Ch	00 PM ard Room , A2400 55487 :00 PM ambers
ennepin County, A2600 00 S Sixth St innescolis HM 55687 12-368-3011 ity of ST. ANTHONY t Anthony City Hall 301 Silver Lake Road	\$1,289.99	\$1,270.44	Nov 29, 2022 6: Commissioner Bo Hennepin County 300 S Sixth St Hinneapolis MN Dec 13, 2022 7 City Council Ch 3501 Silver Lak	00 PM ard Room , A2400 55487 :00 PM ambers e Road
ennepin County, A2400 OS Sixth St inneapolis HM 55487 12-548-5011 ity of ST. ANTHONY t Anthony City Hall 301 Silver Lake Road t Anthony M 55418	\$1,289.99	\$1,270.44 \$2,175.78	Nov 29, 2022 6: Commissioner Bo Hennepin County 300 S Sixth St Minneapolis MN Dec 13, 2022 7 City Council Ch	00 PM ard Room , A2400 55487 :00 PM ambers e Road
ennapin County, A2400 OS Sixth St inneapolis HM 55487 12-548-5011 ity of ST. ANTHONY t Anthony City Hall 301 Silver Lake Road t Anthony M 5548 12-782-3301	\$1,289.99	\$1,270.44 \$2,175.78	Nov 29, 2022 6: Commissioner Bo Hennepin County 300 S Sixth St Hinneapolis MN Dec 13, 2022 7 City Council Ch 3501 Silver Lak	00 PM ard Room 55487 100 PM ambers e Road 5418
ennspin County, A2600 00 S Sixth St innescolis HM 55687 12-368-3011 12-368-3011 12-368-301 13 Silver Lake Road t Anthony HM 55418 12-782-3361 TATE GEMERAL TAX chool Distriet 282	\$1,289.99 \$2,093,75	\$1,270.44 \$2,175.78	Nav 29, 2022 61 commissioner Bo Hennepin Caunty 300 & Sixth St Hinneapolis MH Dec 13, 2022 7 City Council Ch 3501 Silver Lak St Anthony MN 5 No meeting requ Dec 6, 2022 6	00 PM ard Room , A2400 55487 100 PM ambers e Road 5518 ired :00 PM
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ennepin County, A2000 00 S Sixth St innespolis NN 55687 12-568-301 11 Silver Lake Road t Anthony KI Stall 13 Silver Lake Road t Anthony NN 55618 12-782-330 TATE GENERAL TAX encol District 282 Voter Approved Levy: Dther Local Levies: School District Tatal	\$1,289.99 \$2,093.75 \$849.82	\$1,270.44 \$2,175.78 9843.85	Nev 29, 2022 6: Commissioner Bo. Hennepin County 300 6 Sixth St Minneapolis MH 5301 Silver Lak St Anthony MN 5 No meeting requ Dec 6, 2022 6 St. Anthony VII	DG PM and Room , A2400 55487 100 PM ambers e Road 5618 ired ired ico PM lage City Hell e Road
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hennepin.us/propertytaxes



2022 payable 2023 levy overview

Whereas, Pursuant to Minnesota Statues the School Board of Independent School District 282, St. Anthony New Brighton, Minnesota, is authorized to make the following proposed tax levies for general purposes:

General Fund	\$6,046,173.71
Community Services	\$ 190,561.26
General Debt Service	\$1,934,556.62
Total Proposed Levy	\$8,171,291.59

Now Therefore, Be it resolved by the School Board of Independent School District 282 St. Anthony New Brighton, Minnesota, that the levy to be levied in 2022 to be collected in 2023 is set at \$8,171,291.59. The clerk of the ISD282 School Board is authorized to certify the proposed levy to the County Auditors of Hennepin County and Ramsey County, Minnesota.





Independent School District No. 282

FY 2022 Financial Statement Audit

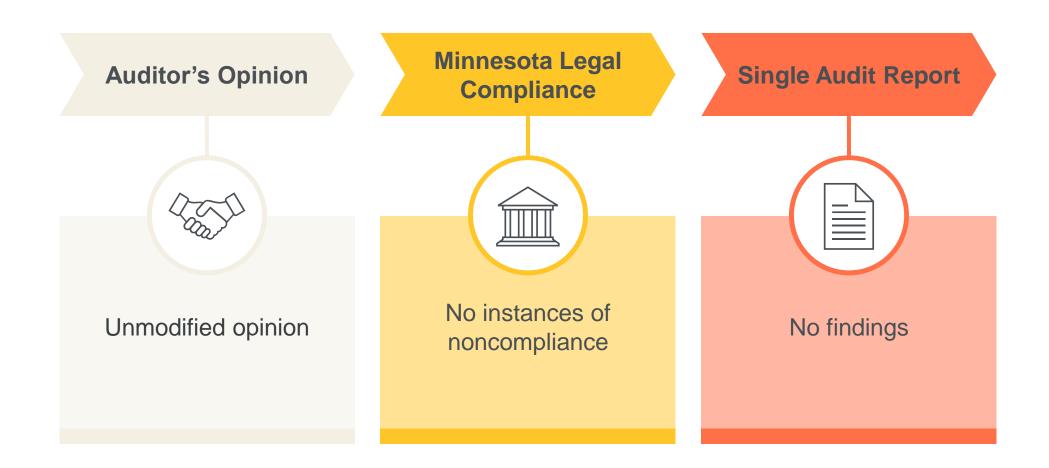


Introduction

- Audit Opinion and Responsibility
- General Fund Results
- Other Governmental Funds
- Key Performance Indicators

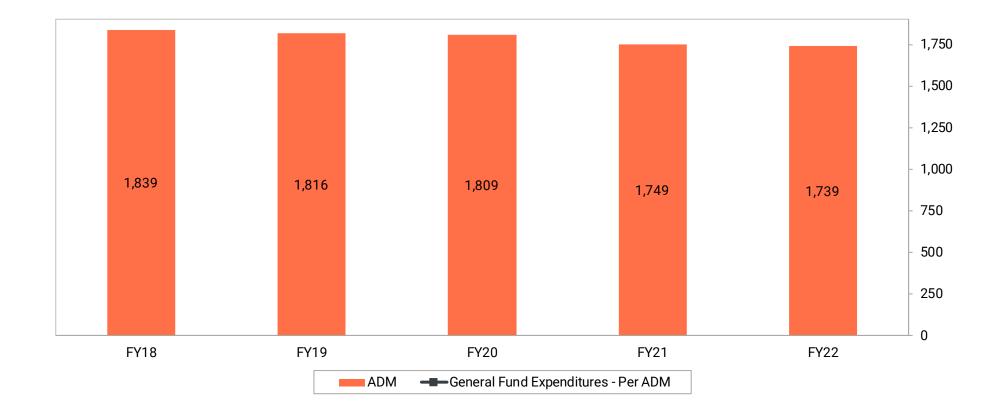


Audit Results



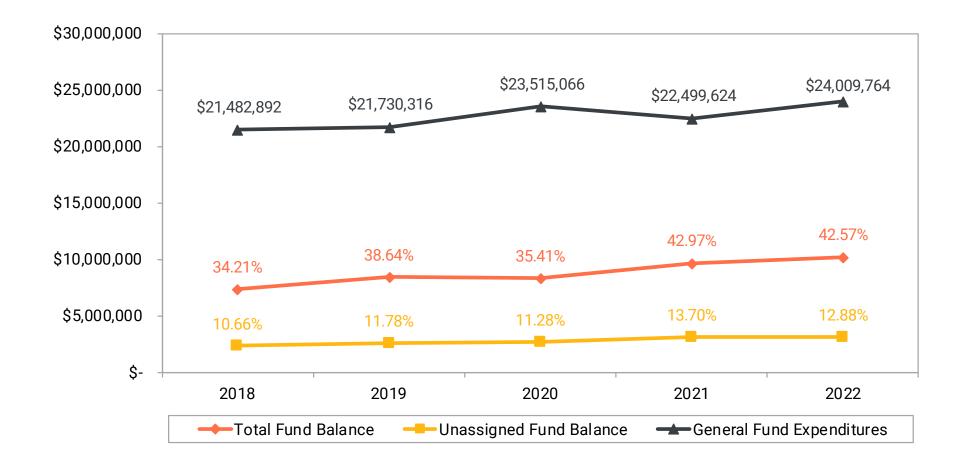


Average Daily Membership Trend





General Fund Balances

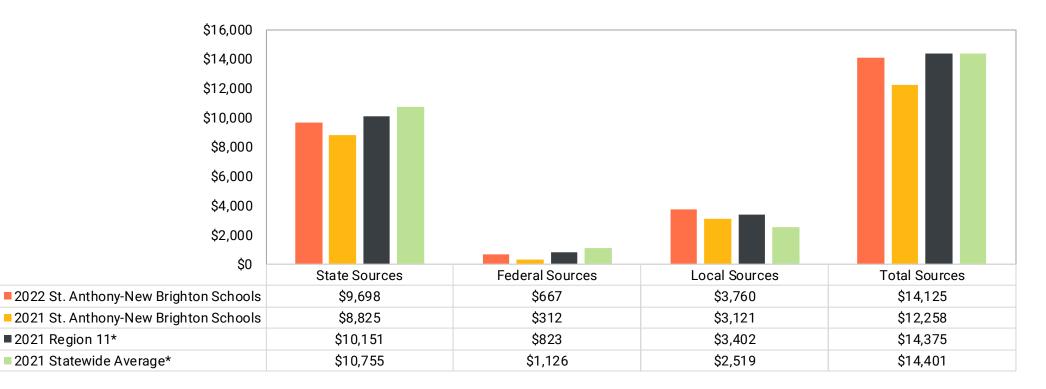




General Fund Budget to Actual

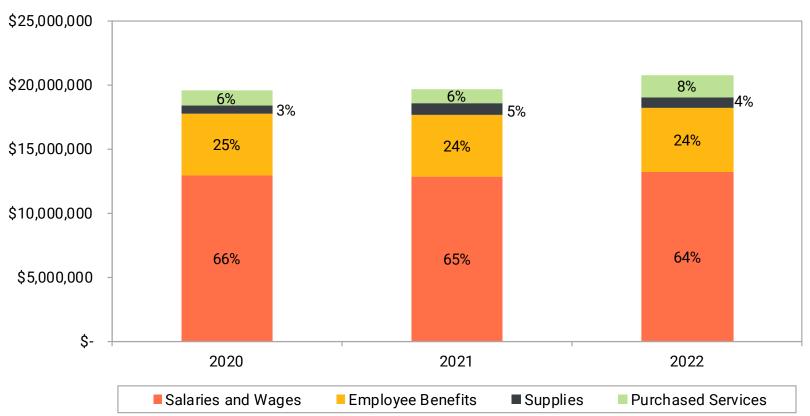
	 Final Budgeted Amounts	 Actual Amounts	riance With nal Budget
Revenues Expenditures	\$ 23,767,474 24,645,503	\$ 24,562,709 24,009,764	\$ 795,235 635,739
Excess (Deficiency) of Revenues Over (Under) Expenditures	(878,029)	552,945	1,430,974
Other Financing Uses Transfers in	 50,000	 	 (50,000)
Net Change in Fund Balances	(828,029)	552,945	1,380,974
Fund Balances, July 1	 9,667,996	 9,667,996	
Fund Balances, June 30	\$ 8,839,967	\$ 10,220,941	\$ 1,380,974

General Fund Revenues per ADM

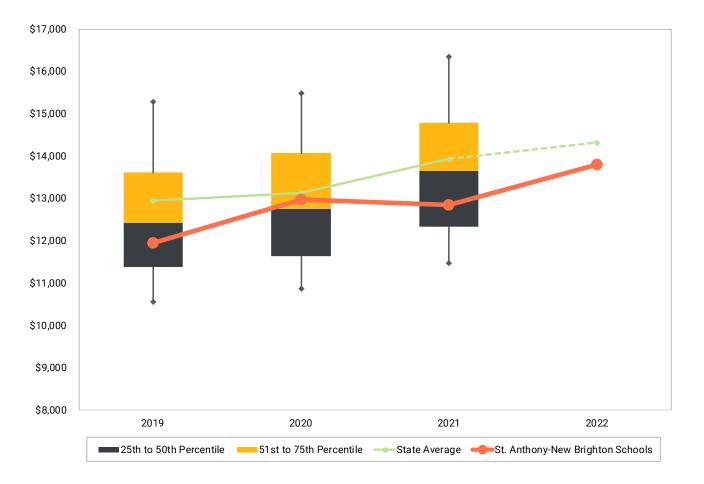


* Information obtained from School District Profile reports published by the MDE

General Fund Current Expenditures by Object Code



General Fund Expenditures per ADM



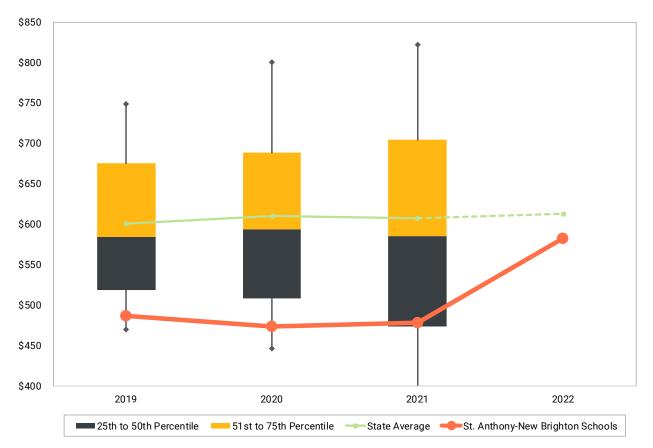
* Percentile data and state average obtained from School District Profile reports published by the MDE



Food Service Fund Budget to Actual

	Final Budgeted Amounts	 Actual Amounts	Variance With Final Budget		
Revenues Expenditures	\$ 885,741 908,818	\$ 1,342,843 1,012,394	\$	457,102 (103,576)	
Net Change in Fund Balances	(23,077)	330,449		353,526	
Fund Balances, July 1	 104,623	 104,623			
Fund Balances, June 30	\$ 81,546	\$ 435,072	\$	353,526	

Food Service Fund Expenditures per ADM Comparison



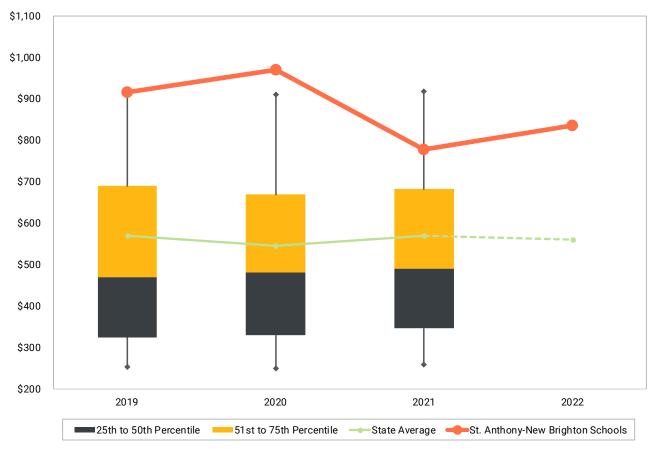
* Percentile data and state average obtained from School District Profile reports published by the MDE

Community Service Fund Budget to Actual

	Final Budgeted Amounts	 Actual Amounts	Variance With Final Budget		
Revenues Expenditures	\$ 1,282,278 1,288,687	\$ 1,796,075 1,453,060	\$	513,797 (164,373)	
Net Change in Fund Balances	(6,409)	343,015		349,424	
Fund Balances, July 1	 799,387	 799,387			
Fund Balances, June 30	\$ 792,978	\$ 1,142,402	\$	349,424	



Community Service Fund Expenditures per ADM Comparison

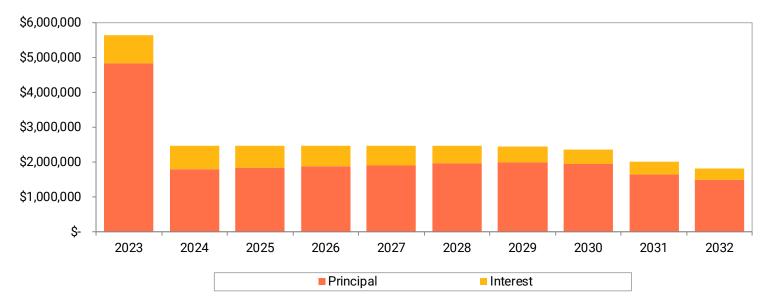


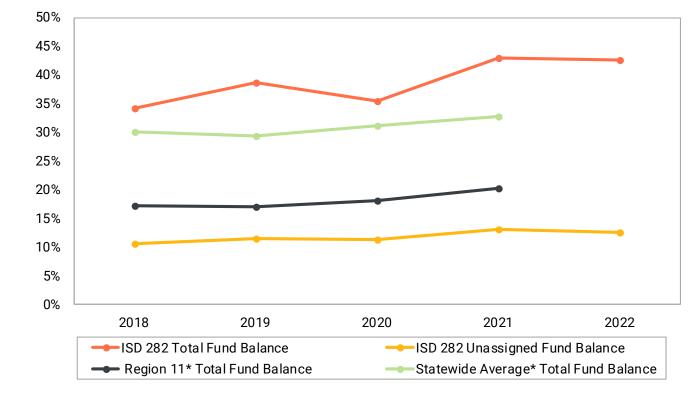
* Percentile data and state average obtained from School District Profile reports published by the MDE



Debt Service Fund

Debt Description	Balance at Year End	Maturity Date
G.O. Alternative Facility Refunding Bonds 2015A	\$ 5,900,000	2029
G.O. Alternative Facility Refunding Bonds 2016A	6,545,000	2025
G.O. School Building Bonds 2017A	10,000,000	2038
G.O. School Building Bonds 2018A	3,225,000	2037
Certificates of Participation, Series 2020A	1,505,000	2031
G.O. Crossover Refunding 2021A	3,260,000	2037
G.O. Capital Facilities Bond, 2020B	700,000	2029
Total Bonds Outstanding	\$ 31,135,000	
Total Remaining Interest Payments	\$ 6,345,303	



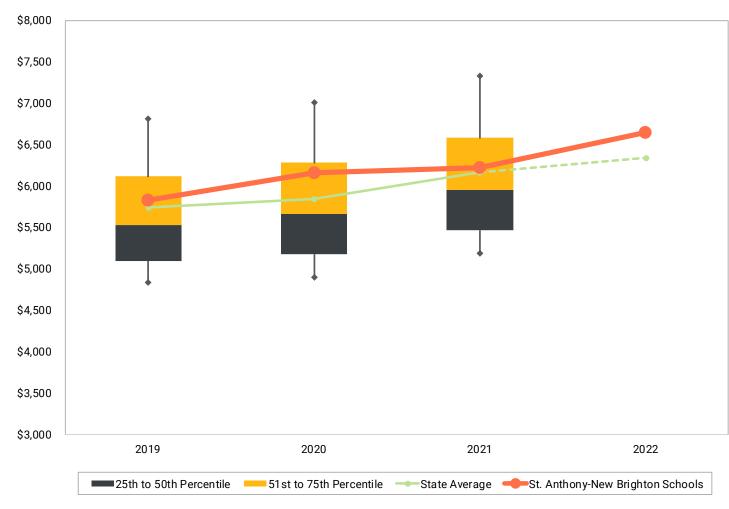


* Information obtained from School District Profile reports published by the MDE

General Fund Total Fund Balances as a Percentage of **Expenditures**

Key Performance Indicators

Abdo

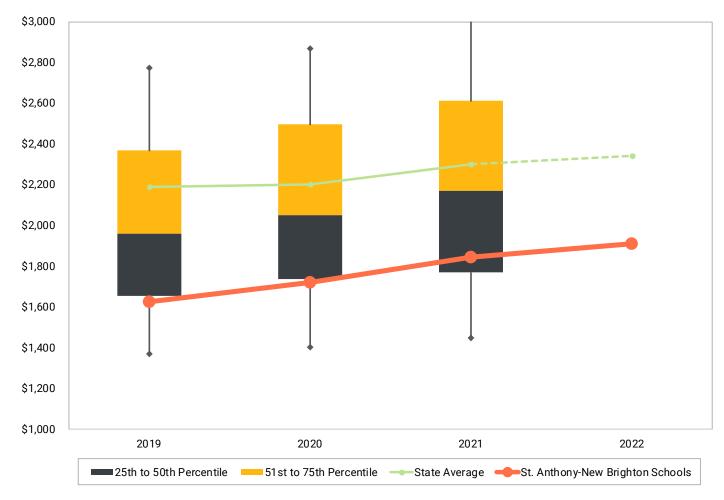


* Percentile data and state average obtained from School District Profile reports published by the MDE

Elementary and **Secondary** Regular Instruction per ADM

Key Performance Indicators





* Percentile data and state average obtained from School District Profile reports published by the MDE

Special Education Expenditures per ADM

Key Performance Indicators



Your Abdo Team





Bonnie Schwieger, CPA Senior Manager

and rew. berg@abdosolutions.com

Andy Berg, CPA

Partner

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Tyler See, CPA Manager

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Luke Vogt

Senior Associate

Adam Owens Associate

Adam.owens@abdosolutions.com



SANB's World's Best Workforce Goals

GOALS FOR 2022-2023

GOAL 1: All students will be ready for Kindergarten.

(State Defines Ready for Kindergarten as: Children are 5 years of age by September 1, who are immunized, and have completed early childhood screening.)

- Early Childhood Screening:
 - 75% of the children who have an early childhood screening (during the 22-23 school year) will be 3 and 4 years old.
- Teaching Strategies Gold Assessment:
 - 100% of the students who attend preschool at St. Anthony Community Services and enter Kindergarten in September 2023, will be meeting expectations as measured by the Teaching Strategies Gold Assessment.

GOAL 2: All students in third grade achieve grade-level literacy.

- NWEA MAP Spring Reading Assessment:
 - The 2022-23 third grade class will earn an average RIT score of 203 on their Spring NWEA MAP Reading

GOAL 3: Close the achievement gaps among all groups.

- NWEA MAP Spring Reading Assessment:
 - No achievement gap will exist between grades 3-6 students of color and white students on their average reading RIT score. This gap will not be closed by lowering one group's average, but rather raising the averages.

GOAL 4: All students will be career and college ready by graduation.

- 60% of junior students taking the ACT in 2023 will earn at least a composite score of 22.
- Students enrolled in CTE courses will increase from 365 enrolled students (in the 2022-23 SY) to 428 enrolled students in the 2023-24 School Year.

GOAL 5: All students graduate.

• 100% of the students in the class of 2025 will graduate - as measured by the 7-year graduation measurement.

Comply	Home Scl	hool																		
Age	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	1
6	1	0	1	0	0	0	0	1	3	0	0	0	1	1	2	0	1	1	3	0
7	0	2	1	1	3	1	2	1	4	2	1	0	2	2	1	3	1	1	1	2
8	3	1	1	0	0	2	1	3	0	5	2	0	2	1	2	0	1	1	7	2
9	3	2	1	2	1	1	3	2	1	1	1	1	0	2	0	2	2	3	3	6
10	1	2	2	1	2	1	0	1	2	2	1	2	4	1	2	0	2	2	3	1
11	2	2	4	2	1	3	2	2	0	2	0	2	4	2	1	3	0	1	2	1
12	2	2	2	2	2	0	2	2	2	2	2	1	0	4	3	2	3	3	3	3
13	0	1	3	2	1	0	1	4	2	3	2	1	3	1	3	3	1	2	0	3
14	2	0	1	1	2	2	2	0	2	1	3	0	2	2	1	0	3	3	2	1
15	1	0	0	0	0	1	0	1	2	3	0	1	1	0	2	0	4	4	0	1
16	1	0	2	0	1	0	1	1	1	1	0	0	2	2	0	0	2	3	3	0
17	2	0	1	0	0	0	0	1	1	1	0	0	0	2	1	0	1	2	2	3
18	0	0	0	11	0	0	0	1	0	1	0	0	2	0	0	0	0	1	0	1
TTL	18	12	19	22	13	11	14	20	20	24	12	8	23	20	18	14	21	28	29	25

Comply Nonpublic																				
Age	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
5	10	15	7	12	5	8	4	4	2	5	0	1	0	5	8	6	5	6	7	4
6	9	11	16	9	12	4	8	4	4	10	0	3	0	7	5	4	6	6	7	11
7	18	10	11	13	10	16	4	6	4	9	0	3	1	4	7	4	9	9	11	7
8	8	16	9	10	12	8	17	3	6	9	0	5	2	6	3	6	5	5	7	9
9	7	12	17	10	10	11	10	9	3	7	0	2	4	7	6	2	8	7	10	6
10	15	9	7	17	12	10	13	8	9	4	0	3	0	4	4	6	4	3	6	6
11	13	13	7	10	17	12	8	4	8	19	0	8	3	5	7	7	9	9	8	7
12	7	15	14	7	7	17	12	12	4	12	0	6	2	5	2	4	11	10	7	9
13	10	10	14	16	8	9	18	12	12	10	0	16	1	2	5	3	7	9	9	6
14	4	2	1	5	0	0	1	2	12	7	0	2	0	0	0	0	0	0	1	1
15	3	4	1	1	0	0	0	0	0	7	0	3	0	0	0	0	0	0	0	1
16	2	4	2	2	0	0	1	0	0	7	0	1	0	0	0	0	0	0	0	2
17	3	2	4	0	0	0	0	0	0	3	0	3	0	0	0	0	0	0	0	1
18	0	1	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	4
TTL	109	124	110	112	93	95	96	64	64	109	0	58	13	45	47	42	64	64	73	74
Breck																				1
Groves Academy																				1
St. Odilia																				3
Totino Grace																				8
St. Charles																				61

			Date School Distirct			License	
		Board Approval	Offered	Employment		Expiration	2022-2023
	Name	Date	Contract	Date	MDE License	Date	Seniority Years
1	Ravndal, Christian	02/05/1991	12/18/1990	01/21/1991	K-12 Band; 5-12 Classroom Music	06/30/2023	31.5
2	Crotteau, Amy	07/16/1996	07/12/1996	08/23/1996	1-6 Elementary Education	06/30/2023	26
3	Wenkel, Dan	08/20/1996	07/31/1996	08/23/1996	7-12 Life Science	06/30/2024	25.5
4	Cartwright, Lisa	10/21/1997	10/13/1997	10/23/1997	Pre-K, K-6 Elementary Education	06/30/2025	24
5	Weihe, Christine	05/19/1998	05/08/1998	08/26/1998	K-12 Visual Arts	06/30/2027	24
6	Johnson, Krista	05/19/1998	05/17/1998	08/26/1998	K-6 Elementary Education	06/30/2024	24
7	Gerard, Mindy	06/02/1998	05/20/1998	08/26/1998	1-6 Elementary Education	06/30/2024	24
8	Lulai, Paul	06/02/1998	05/21/1998	08/26/1998	7-12 Physical Science/Physics & Chemistry	06/30/2023	24
10	Erickson, Andy	06/16/1998	06/18/1998	08/26/1998	K-12 Band; 5-12 Classroom Music	06/30/2025	24
9	Victorine, Peter	07/21/1998	06/24/1998	08/26/1998	7-12 Social Studies; K-12 EBD	06/30/2026	24
11	Peterson, Jeff	04/20/1999	04/15/1999	08/25/1999	1-6 Elementary Education	06/30/2026	23
12	Donohue, Kirsten	04/20/1999	04/20/1999	08/25/1999	1-6 Elem Ed; 7-12 Soc Studies All; K-12Prin(2024)	06/30/2027	23
13	Appelhof, Melissa	07/11/2000	06/28/2000	08/28/2000	7-12 Spanish	06/30/2024	22
14	Kronback, Eric	08/22/2000	08/15/2000	08/28/2000	K-12 Physical Education & Health	06/30/2027	22
15	Kronback, Celine	09/05/2000	08/31/2000	08/31/2000	7-12 French & English	06/30/2023	22
16	Terry, Nancy	05/15/2001	05/01/2001	08/27/2001	Pre K -12 Speech/Language Pathology	06/30/2027	21
17	Rodrick, Christine	06/05/2001	06/15/2001	08/27/2001	K-12 LD, EBD; K-6 Elementary Ed; K-12 ASD	06/30/2026	21
18	Cobian, Jennifer	06/05/2001	06/04/2001	08/27/2001	K-6 Elementary Education	06/30/2027	20.5
20	Wiggins, David	05/20/2003	05/07/2003	08/25/2003	7-12 Mathematics	06/30/2024	19
21	Kessler, Beth	05/20/2003	05/28/2003	08/25/2003	K-6 Elementary; 7-12 Coaching	06/30/2023	19
22	Nelson, Joan	07/15/2003	07/21/2003	08/25/2003	5-12 Communications Arts/Literature	06/30/2027	19
23	Lynch, Jean	08/12/2003	07/23/2003	08/25/2003	K-12 LD, K-12 Autism Spectrum Disorders	06/30/2025	19
24	Patrek, Jennifer	05/18/2004	05/14/2004	08/24/2004	5-12 Mathematics	06/30/2025	18
25	Haugen, Jason	06/01/2004	06/07/2004	08/24/2004	7-12 English/Language Arts	06/30/2025	18
26	Gomez, Minda	09/07/2004	08/17/2004	08/24/2004	K-12 ESL and K-12 Reading	06/30/2025	18
27	McGrath, Rebecca	09/07/2004	08/25/2004	08/24/2004	Pre-K, K-6 Elementary Ed; K-12 LD	06/30/2026	18
28	Karch, Sara	05/17/2005	04/28/2005	08/23/2005	1-6 Elem Ed; MS English/LA; MS Mathematics	06/30/2024	17
30	Cooper, Amy	06/07/2005	06/06/2005	08/23/2005	K-6 Elem Ed; 5-8 Communication Arts/Literature	06/30/2025	17
29	MacLeod, Travis	07/19/2005	07/19/2005	08/23/2005	5-12 Social Studies All	06/30/2025	17
31	Potts, Amber	07/19/2005	07/19/2005	08/23/2005	K-12 Physical Education	06/30/2027	17
32		10/18/2005	09/20/2005	11/11/2005	5 K-6 Elementary Education	06/30/2027	16.5
-					-		
	Daly Smith, Rebekah	05/02/2006	04/24/2006	08/28/2006	K-12 Spanish	06/30/2023	16
34	Haagenson, Heidi	05/02/2006	05/02/2006	08/28/2006	K-12 Spanish	06/30/2027	16

35	Bodurtha, Kari	06/05/2006	05/20/2006	08/28/2006	9-12 Chemistry; 5-8 Science	06/30/2026	16
36	Mitsch, John	05/15/2007	05/01/2007	08/24/2007	K-6 Elementary; 5-8 Math	06/30/2023	15
37	Essner-Dodds, Jill	06/05/2007	05/11/2007	08/24/2007	Occupational Therapist	06/30/2022	15
38	Berndt, Heather	07/17/2007	07/11/2007	08/24/2007	5-12 Social Studies All, K-12 School Counselor	06/30/2024	15
39	Potts, Michael	07/17/2007	07/13/2007	08/24/2007	5-12 Social Studies	06/30/2026	15
40	Tressel, Luke	07/17/2007	07/16/2007	08/24/2007	K-12 Phy Ed; 5-12 Health; PK-12 Adaptive Phy Ed	06/30/2023	15
42	Mussell, Michelle	08/14/2007	08/21/2007	08/24/2007	K-12 Physical Education; 5-12 Health	06/30/2027	15
41	Kuykendall, Jenny	08/21/2007	08/27/2007	08/24/2007	K-12 EBD and K-12 LD	06/30/2023	15
43	Nord, Carrie	05/06/2008	04/25/2008	08/21/2008	K-6 Elementry Education	06/30/2027	14
44	Fagerland, Hope	05/06/2008	05/05/2008	08/21/2008	1-6 Elem., K-12 EBD, LD, Director of Special Ed	06/30/2024	14
45	Hamilton, Trisha	08/05/2008	07/17/2008	08/21/2008	K-6 Elem., EC Birth -3, Preprimary Age 3-Grade 3	06/30/2024	14
47	Johnson, Katherine	06/02/2009	05/12/2009	08/31/2009	K-12 EBD, LD	06/30/2025	13
48	Nagle, Anna	08/18/2009	08/27/2009	08/31/2009	K-12 Physical Education/Pre K-12 DAPE.	06/30/2025	13
50	Corneille, Renee	06/16/2010	06/16/2010	07/01/2010	7-12 Social Studies All, K-12 Principal, District Superintendent	06/30/2025	12
51	Patrek, Nolan	08/09/2010	08/09/2010	08/30/2010	K-12 EBD, LD, 5 -12 Social Studies	06/30/2025	12
46	Watzl-King, Lori	09/02/2008	08/19/2008	08/21/2008	Pre K-12 Public School Nurse	06/30/2024	11.5
49	Jarmulowicz, Nancy	08/18/2009	08/04/2009	08/31/2009	K-6 Elementary Education	06/30/2027	11.5
53	Ronken, Nora	04/05/2011	05/11/2011	08/25/2011	K-12 Learning Disabilities	06/30/2027	11
52	Luckhardt, Sarah	06/07/2011	05/17/2011	08/24/2011	1-6 Elementary Education	06/30/2024	11
54	Kujawski, Amy	06/07/2011	05/24/2011	08/25/2011	7-12 English/LA, K-12 Reading, MS English/LA, K-12 Principal	06/30/2025	11
55	Sorgatz, Krista	06/07/2011	05/18/2011	08/25/2011	B -Grade 3 Early Childhood Education, K-12 Reading	06/30/2025	10
57	Gainor, Stephanie	05/21/2013	05/10/2013	08/22/2013	1-6 Elementary Education, K-12 Learning Disabilities	06/30/2026	9
58	Geske, John	06/04/2013	05/20/2013	08/22/2013	K-12 LD , K-12 EBD	06/30/2027	9
56	Rice, Steven	06/18/2013	06/13/2013	08/21/2013	9-12 Chemistry, Physics, Earth/Space & Life Science	06/30/2024	9
59	Gustafson, Sarah	06/18/2013	07/10/2013	08/22/2013	5-12 Communication Arts/Literature	06/30/2023	9
60	Kastenberg, Andrew	07/30/2013	07/29/2013	08/22/2013	K-12 Visual Arts, 5-12 Technology, Construction Careers	06/30/2023	9
61	Downing, Allison	06/06/2014	06/06/2014	08/20/2014	K-6 Elementary Ed/5-8 Communication Arts/Literature	06/30/2024	8
66	Miller, Julie	07/01/2014	09/02/2014	08/25/2014	Pre K, 1 -6 Elem Read Remedial, 1-6 Elem Ed	06/30/2025	8
65	Isaacs, Ellen	07/23/2014	09/23/2014	08/20/2014	Elementary Education	06/30/2025	8
62	Christopherson, Kim	07/25/2014	07/25/2014	08/20/2014	K-12 EBD and K-12 LD	06/30/2025	8
63	Skinner, Keri	08/19/2014	07/17/2014	08/20/2014	1-6 Elementary Ed/ K-12 LD	06/30/2027	8
64	Leverentz, Tim	08/19/2014	08/12/2014	08/20/2014	K-12 English as a Second Language	06/30/2025	8
19	Urdahl, Troy	12/18/2001	12/07/2001	01/18/2002	5-12 Social Studies, K-12 Principal, District Superintendent	06/30/2023	7.5
67	Tushar, Nikoline	05/19/2015	05/14/2015	08/26/2015	K-6 Elementary Education	06/30/2026	7
68	Hackbarth, Emmi	06/16/2015	06/10/2015	08/26/2015	K-12 Instr(Band/Orch) and Classroom Music	06/30/2023	7

69	Edwards, Kate	06/16/2015	06/11/2015	08/26/2015	K-12 School Counselor	06/30/2027	7
70	Buseth, Melissa	07/21/2015	06/16/2015	08/26/2015	1-6 Elementary Education	06/30/2025	7
71	Nettleton, Renee	07/21/2015	06/25/2015	08/26/2015	K-12 School Counselor, 5-12 Communications Arts/Literature	06/30/2027	7
72	Kaczrowski, Ashley	09/01/2015	08/21/2015	08/26/2015	3-K Pre-Primary, K-6 Elementary Education	06/30/2024	7
73	Springman, Scott	09/01/2015	08/26/2015	08/26/2015	1-6 Elementary Ed, 7-12 Coaching	06/30/2023	7
74	Bestul, Sarah A	05/17/2016	05/05/2016	08/24/2016	Elementary Education	06/30/2023	6
77	Peterson, Katrina	05/17/2016	05/13/2016	08/24/2016	School Psychologist	06/30/2026	6
78	Tuominen, Kelsey L	05/17/2016	05/10/2016	08/24/2016	K-6 Elementary Education	06/30/2025	6
76	Otis, Andrew	05/25/2016	05/25/2016	08/24/2016	Physical Education, Health, DAPE	06/30/2027	6
75	Mason, Andrea	08/16/2016	08/15/2016	08/24/2016	K-12 Visual Arts	06/30/2025	6
79	Hample, Sarah	08/30/2016	08/30/2016	08/30/2016	Visual Arts	06/30/2023	6
81	Barrett, Caitlin D	08/08/2017	06/29/2017	08/23/2017	Elementary Education and ESL	06/23/2023	5
82	Pivec, Lena	08/08/2017	08/08/2017	08/23/2017	K-6 Elementary Education and 5-8 Science	06/30/2023	5
83	Hieserich, Camilla L	08/08/2017	07/13/2017	08/23/2017	K-6 Elementary Education	06/30/2027	5
84	Schwintek, Kristine	08/08/2017	06/21/2017	08/23/2017	5-8 Science and 9-12 Life Science	06/30/2023	5
85	Wells, Taylor	08/08/2017	08/08/2017	08/23/2017	K-6 Elementary Education and 5-8 Mathematics	06/30/2023	5
86	Remer, Aurora	08/08/2017	08/28/2017	08/23/2017	K-6 Elementary Education	06/30/2027	5
80	Anderson, Amy	09/12/2017	09/12/2017	08/23/2017	Elementary Education	06/30/2023	5
87	Criss, Alison	06/05/2018	05/21/2018	08/22/2018	Communication Arts/Literature	06/30/2024	4
88	Summers Janna	06/05/2018	05/29/2018	08/22/2018	Visual Arts	06/30/2023	4
89	Laney, Melissa	06/05/2018	05/30/2018	08/22/2018	K - 6 Elementary	06/30/2023	4
90	Nelson, Cole F	06/19/2018	06/14/2018	08/22/2018	5-12 Mathematics	06/30/2023	4
91	Jackson, Douchi	06/19/2018	06/15/2018	08/22/2018	English as a Secong Language	06/30/2026	4
92	Kruger, Maya L	09/18/2018	06/25/2018	08/22/2018	K-6 Elementary Education 5-12 Social Studies	06/30/2026	4
93	Rice, Amber J	09/18/2018	08/16/2018	08/22/2018	5-12 Social Studies	06/30/2023	4
94	Kaczrowski, Daniel	09/18/2018	06/26/2018	08/26/2018	K-6 Elementary Education	06/30/2023	4
96	Mandyck, Jodi	09/18/2018	09/06/2018	01/22/2019	English - Language Arts 7-12 / K-12 Spanish / K-12 ESL	06/30/2023	4
95	Kujawa-Smith, Meghan N	01/29/2019	12/19/2018	01/07/2019	Speech Langauge Pathologist	06/30/2027	4
98	Newgard, Greg	06/04/2019	05/29/2019	08/20/2019	K-12 Academic and Behavioral Strategist / 5-12 Social Studies	06/30/2026	3
97	Rehfuss, Beth	06/18/2019	06/18/2019	08/20/2019	Science 5-8 / Life Science 9-12	06/30/2027	3
99	Satterlie, Chris	08/20/2019	05/21/2019	08/20/2019	K-12 Emotional Behaviors Disorders / 5-12 Social Studies	06/30/2024	3
100	Ong, Jon	09/03/2019	08/19/2019	08/26/2019	Life Science 7-12 / Science 5-9	06/30/2025	3
101	Theisen, Caitlin	06/16/2020	06/03/2020	08/26/2020	K-12 School Counselor	06/30/2027	2
102	Zimmerman, Rebecca	08/18/2020	06/17/2020	08/26/2020	Pre K-12 School Psychologist	06/30/2024	2
104	Jeske, Hannah M	03/19/2019	03/11/2019	08/20/2019	K-6 Elementary Education	06/30/2027	1

105 Gerber, Molly E	05/19/2020	05/13/2020	08/26/2020	K-6 Elementary Education	06/30/2027	1
106 Peterson, Tami	05/19/2020	05/13/2020	08/26/2020	K-6 Elementary Education	06/30/2027	1
103 Pedina, Martha C	06/01/2021	05/28/2021	08/25/2021	5-12 Family and Consumer Science / 7-12 Home Economics	06/30/2026	1

MSBA/MASA Model Policy 101 Orig. 1995 Rev. 2004, 2017 Adopted January 17, 2017 Revised December 2, 2022

101: LEGAL STATUS OF THE SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.

B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.

C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

A. The school district is a separate legal entity.

B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.

C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

A. Funds

1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.

2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.

3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

I. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.

2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.

3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

I. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.

2. The school district shall manage its property in a manner consistent with the educational functions of the district.

3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.

4. School district officials hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

I. The school district is empowered to enter into contracts in the manner provided by law.

2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.

3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.

4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.

2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References:

Minn. Const. art. 13, § 1 Minn. Stat. Ch. 123B (School Districts, Powers and Duties) Minn. Stat. Ch. 179A (Public Employment Labor Relations) Minn. Stat. \$ 465.035 (Conveyance or Lease of Land) Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions) *Minnesota Association of Public Schools v. Hanson*, 287 Minn. 415, 178 N.W.2d 846 (1970) *Independent School District No. 581 v. Mattheis*, 275 Minn. 383, 147 N.W.2d 374 (1966) Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965) Huffmnan v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950) State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References:

MSBA/MASA Model Policy 201 (Legal Status of School Board) MSBA/MASA Model Policy 603 (Curriculum Development) MSBA/MASA Model Policy 604 (Instructional Curriculum) MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials) MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System) MSBA/MASA Model Policy 705 (Investments) MSBA/MASA Model Policy 706 (Acceptance of Gifts) MSBA/MASA Model Policy 801 (Equal Access to School Facilities) MSBA Service Manual, Chapter 3, Employee Negotiations MSBA Service Manual, Chapter 13, School Law Bulletin "F" (Contract and Bidding Procedures) Adopted: January 9, 2012 Revised: October 7, 2014 Revised: December 1, 2020, December 6, 2022

104 SCHOOL DISTRICT VISION/MISSION STATEMENT AND STRATEGIC DIRECTIONS

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. GENERAL STATEMENT OF POLICY

The school board believes that a mission statement should be adopted. The mission statement should be based on the beliefs and values of the community, should direct any change effort and should be the basis on which decisions are made. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. VISION/MISSION STATEMENT AND SCHOOL BOARD OPERATIONAL GOALS

<u>Vision</u>

We are committed to the success of all learners. We will engage, inspire, challenge and support each learner through innovation and collaboration.

Mission

The mission of the St. Anthony-New Brighton School District is to educate, prepare and inspire a community of life-long learners in our small, caring environment.

Values

Academics, Accountable, Challenging, Character, Community, Creative, Diverse, Engaged, Equity, Global, Inclusive, Innovative, Integrity, Relevant, Respect, Responsible, Supportive, and Welcoming.

Strategic Directions

Students – Staff – Community

We are guided by our strategic directions of high expectations matched with high support for students and staff, and strong communication and relationships with our families and community.

IV. REVIEW

The school board will review the school district's mission and vision every two years, especially when members of the board change.

The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

Legal References:

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement) Minn. Rule Parts 3501.0010-3501.0180 Minn. Rule Parts 3501.0200-3501.0270

Cross References

March 5, 2019 MSBA/MASA Model Policy 202 Orig. 1995 Rev. 2011, 2019, 2022

202 SCHOOL BOARD OFFICERS

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. At its option, the school board may elect a vice-chair to serve in the temporary absence of the chair.

B. The school board shall appoint a superintendent who shall be an ex officio, non-voting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualified.

A. The persons who perform the duties of clerk and treasurer need not be members of the school board.

B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

IV. OFFICER'S RESPONSIBILITIES

<u>A. Chair</u>

1. The chair, when present, shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims

allowed by the school board, represent the school district in all actions, and perform all duties a chair usually performs.

2. The chair may request or delegate presiding duties to the Vice Chair.

3. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Treasurer

1. The treasurer shall deposit the funds of the school district in the official depository.

2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.

3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

<u>C. Clerk</u>

1. The clerk shall keep a record of all meetings in the books provided

2. Within three days after an election, the clerk shall notify all persons elected of their election.

3. On or before September 15 of each year, the clerk shall:

a. file with the school board a report of the revenues, expenditures, and balances in each fund for the preceding fiscal year.

b. make and transmit to the commissioner certified reports, showing:

(1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;

(2) length of school term and enrollment and attendance by grades; and

(3) other items of information as called for by the commissioner.

4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.

5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.

6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.

7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.

8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

D. Vice-Chair [Optional]

- 1. The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.
- 2. The vice-chair shall have the option to preside over work sessions, regular sessions, or professional development at the request or direction of the chair.

E. Superintendent

1. The superintendent shall be an ex officio, non-voting member of the school board.

2. The superintendent shall perform the following:

a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;

b. recommend to the school board employment and dismissal of teachers;

c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;

d. superintend school grading practices and examinations for promotions;

e. make reports required by the commissioner; and

f. perform other duties prescribed by the school board.

Legal References:

Minn. Stat. § 123B.12 (Finance) Minn. Stat. § 123B.14 (Officers) Minn. Stat. § 123B.143 (Superintendent) Minn. Stat. § 126C.17 (Referendum Revenue) Minn. Stat. Ch. 205A (School District Elections)

Cross References:

MSBA/MASA Model Policy 101 (Legal Status of the School District) MSBA/MASA Model Policy 201 (Legal Status of the School Board) SBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules) MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties February 5, 2019 MSBA/MASA Model Policy 203 Orig. 1995 Rev. 2009, 2019, 2022

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review schoolrelated topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

A. Minnesota statutes where specified;

B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and

C. *Robert's Rules of Order* where not inconsistent with A. and B., above.

Legal References:

Minn. Stat. Ch. 13D (Open Meeting Law) Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (School Board Matters) Minn. Stat. § 123B.14 (Officers) Cross References: February 5, 2019 MSBA/MASA Model Policy 203.6 Orig. 1997 Rev. 1999, 2019, 2022

203.6 CONSENT AGENDAS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion.

B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation.

Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.

C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda.

The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda. D. Consent agenda items are approved en masse by one vote of the school board.

Legal References:

Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References:

MSBA/MASA Model Policy 203.2 (Order of the Regular School Board Meeting) MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda) MSBA/MASA Model Policy 204 (School Board Meeting Minutes) March 5, 2019 MSBA/MASA Model Policy 212 Orig. 1995 Rev. 2005, 2019, 2022

212 SCHOOL BOARD MEMBER DEVELOPMENT

I. PURPOSE

In recognition of the need for continuing inservice training and development for its members, the purpose of this policy is to encourage the members of the school board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

A. New school board members will be provided the opportunity and will be expected to attend the orientation and training sessions sponsored by the Minnesota School Boards Association (MSBA). School board members shall receive training in school finance and management developed in consultation with MSBA.

B. All school board members are encouraged to participate in school board and related workshops and activities sponsored by local, state, and national school boards associations, as well as in the activities of other educational groups.

C. School board members are expected to report back to the school board with materials of interest gathered at the various meetings and workshops.

D. The school board will reimburse the necessary expenses of all school board members who attend meetings and conventions pertaining to school activities and the objectives of the school board, within the approved policy and budget allocations of the school district relating to the reimbursement of expenses involving the attendance at workshops and conventions.

Legal References:

Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)

Cross References:

MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members) MSBA/MASA Model Policy 412 (Expense Reimbursement) Orig. 1995, Rev. 1995, 2002, 2017 Adopted December 19, 2017 Rev. 2022

306 ADMINISTRATOR CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to establish the requirements of the school board that school administrators adhere to the standards of ethics and professional conduct in this policy and Minnesota law.

II. GENERAL STATEMENT OF POLICY

A. An educational administrator's professional behavior must conform to an ethical code. The code must be idealistic and at the same time practical, so that it can apply reasonably to all educational administrators. The administrator acknowledges that the schools belong to the public they serve for the purpose of providing educational opportunities to all. However, the administrator assumes responsibility for providing professional leadership in the school and community. This responsibility requires the administrator to maintain standards of exemplary professional conduct. It must be recognized that the administrator's actions will be viewed and appraised by the community, professional associates, and students. To these ends, the administrator must subscribe to the following standards.

B. The Educational Administrator:

1. Makes the well-being of students the fundamental value of all decision making and actions.

2. Fulfills professional responsibilities with honesty and integrity.

3. Supports the principle of due process and protects the civil and human rights of all individuals.

4. Obeys local, state, and national laws and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.

5. Implements the school board's policies.

6. Pursues appropriate measures to correct those laws, policies, and 306-2 regulations that are not consistent with sound educational goals.

7. Avoids using positions for personal gain through political, social, religious, economic, or other influence.

8. Accepts academic degrees or professional certification only from duly accredited institutions.

9. Maintains the standards and seeks to improve the effectiveness of the profession through research and continuing professional development.

10. Honors all contracts until fulfillment, release, or dissolution is mutually agreed upon by all parties to the contract.

11. Adheres to the Code of Ethics for School Administrators in Minnesota Rule.

Legal References:

Minn. Stat. § 122A.14, Subd. 4 (Code of Ethics) Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

Cross References:

I. PURPOSE

The purpose of this policy is to comply with the Minnesota Veterans Preference Act (VPA) which provides preference points for veterans applying for employment with political subdivisions, including school districts, as well as additional rights for veterans in the discharge process.

II. GENERAL STATEMENT OF POLICY

- A. The school district's policy is to comply with the VPA regarding veteran's preference rights and mandated preference points to veterans and spouses of deceased veterans or disabled veterans.
- B. The school district's policy is also to comply with the VPA requirement that no covered veteran may be removed from public employment except for incompetency or misconduct shown after a hearing upon due notice, upon stated charges, and in writing. This paragraph does not apply to the position of teacher.
- C. Veteran's preference points will be applied pursuant to applicable law as follows:
 - 1. A credit of ten points shall be added to the competitive open examination rating of a nondisabled veteran, who so elects, provided that the veteran obtained a passing rating on the examination without the addition of the credit points.
 - 2. A credit of fifteen points shall be added to the competitive open examination rating of a disabled veteran, who so elects, provided that the veteran obtained a passing rating on the examination without the addition of the credit points.
 - 3. A credit of five points shall be added to the competitive promotional examination rating of a disabled veteran, who so elects, provided that (a) the veteran obtained a passing rating on the examination without the addition of the credit points and (b) the veteran is applying for a first promotion after securing public employment.
 - 4. A preference may be used by the surviving spouse of a deceased veteran and by the spouse of a disabled veteran who, because of the disability, is unable to qualify.
- D. Eligibility for and application of veteran's preference, the definition of a veteran, and the definition of a disabled veteran for purposes of this policy will be pursuant to the VPA.
- E. When notifying applicants that they have been accepted into the selection process, the school district shall notify applicants that they may elect to use veteran's preference.
- F. The school district's policy is to use a 100-point hiring system to enable allocation of veteran's preference points. The school district may or may not use a 100-point hiring system for filling teaching positions. If a 100-point hiring system is not used for filling a teaching position, preference points will not be added, but all veteran applicants who have proper licensure for the teaching position will be granted an interview for the position.
- G. If the school district rejects a member of the finalist pool who has claimed veteran's preference, the school district shall notify the finalist in writing of the reasons for the rejection and file the notice with the school district's personnel officer
- H. In accordance with the VPA, no honorably discharged veteran shall be removed from a position of employment except for incompetency, misconduct, or good faith abolishment of position.
 - 1. Incompetency or misconduct must be shown after a hearing, upon due notice, upon stated charges, in writing.
 - 2. A veteran must irrevocably elect to be governed either by the VPA or by arbitration provisions set forth in a collective bargaining agreement in the event of a discharge.
- I. The VPA and the provisions of this policy do not apply to the position of private secretary, superintendent, head of a department, or any person holding a strictly confidential relation to the school board or school district. The VPA and the provisions of this policy apply to teachers only with respect to the hiring process, as set forth in Paragraph F., above.

Legal References:	Minn. Stat. § 43A.11 (Veteran's Preference) Minn. Stat. § 197.455 (Veteran's Preference Applied) Minn. Stat. § 197.46 (Veterans Preference Act)
	Hall v. City of Champlin, 463 N.W.2d 502 (Minn. 1990) Young v. City of Duluth, 410 N.W.2d 27 (Minn. Ct. App. 1987)

Cross References: MSBA/MASA Model Policy 401 (Equal Employment Opportunity)

406 PUBLIC AND PRIVATE PERSONNEL DATA

I. PURPOSE

The purpose of this policy is to provide guidance to school district employees as to the data the school district collects and maintains regarding its employees, volunteers, independent contractors, and applicants ("personnel").

II. GENERAL STATEMENT OF POLICY

- A. All data on individuals collected, created, received, maintained, or disseminated by the school district, which is classified by statute or federal law as public, shall be accessible to the public pursuant to the procedures established by the school district.
- B. All other data on individuals is private or confidential.

III. DEFINITIONS

- A. "Public" means that the data is available to anyone who requests it.
- B. "Private" means the data is not public and is accessible only to the following: the subject of the data, as limited by any applicable state or federal law; individuals within the school district whose work assignments reasonably require access; entities and agencies as determined by the responsible authority who are authorized by law to gain access to that specific data; and entities or individuals given access by the express written direction of the data subject.
- C. "Confidential" means the data are not public and are not accessible to the subject.
- D. "Parking space leasing data" means the following government data on an applicant for, or lessee of, a parking space: residence address, home telephone number, beginning and ending work hours, place of employment, location of parking space, and work telephone number.
- E. "Personnel data" means government data on individuals maintained because they are or were employees, applicants for employment, volunteers or independent contractors for the school district. Personnel data include data submitted by an employee to the school district as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to improve school district operations.
- F. "Finalist" means an individual who is selected to be interviewed by the school board for a position.
- G. "Protected health information" means individually identifiable health information as defined in 45 C.F.R. § 160.103, that is transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium by a health care provider, in connection with a transaction covered by 45 C.F.R. Parts 160, 162 and 164. "Protected health information" excludes individually identifiable health

information in education records covered by the Family Educational Rights and Privacy Act, employment records held by a school district in its role as employer; and records regarding a person who has been deceased for more than fifty (50) years.

H. "Public officials" means business managers; human resource directors; athletic directors whose duties include at least fifty (50) percent of their time spent in administration, personnel, supervision, and evaluation; chief financial officers; directors; and individuals defined as superintendents and principals and in a charter school, individuals employed in comparable positions.

IV. PUBLIC PERSONNEL DATA

- A. The following information on current and former employees, volunteers and independent contractors of the school district, is public:
 - 1. name;
 - 2. employee identification number, which may not be the employee's Social Security number;
 - 3. actual gross salary;
 - 4. salary range;
 - 5. terms and conditions of employment relationship;
 - 6. contract fees;
 - 7. actual gross pension;
 - 8. the value and nature of employer-paid fringe benefits;
 - 9. the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary;
 - 10. job title;
 - 11. bargaining unit;
 - 12. job description;
 - 13. education and training background;
 - 14. previous work experience;
 - 15. date of first and last employment;
 - 16. the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action;

- 17. the final disposition of any disciplinary action, as defined in Minnesota. Statutes, section 13.43, subdivision. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the school district;
- 18. the complete terms of any agreement settling any dispute arising out of the employment relationship, including superintendent buyout agreements, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money, and such agreement may not have the purpose or effect of limiting access to or disclosure of personnel data or limiting the discussion of information or opinions related to personnel data;
- 19. work location;
- 20. work telephone number;
- 21. badge number;
- 22. work-related continuing education;
- 23. honors and awards received; and
- 24. payroll time sheets or other comparable data that are used only to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.
- B. The following information on current and former applicants for employment by the school district is public:
 - 1. veteran status;
 - 2. relevant test scores;
 - 3. rank on eligible list;
 - 4. job history;
 - 5. education and training; and
 - 6. work availability.
- C. Names of applicants are private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the school board to be finalists for public employment.
- D. Applicants for appointment to a public body.

- 1. Data about applicants for appointment to a public body collected by the school district as a result of the applicant's application for employment are private data on individuals except that the following are public:
 - a. name;
 - b. city of residence, except when the appointment has a residency requirement that requires the entire address to be public;
 - c. education and training;
 - d. employment history;
 - e. volunteer work;
 - f. awards and honors;
 - g. prior government service;
 - h. any data required to be provided or that are voluntarily provided in an application for appointment to a multimember agency pursuant to Minnesota Statutes, section 15.0597; and
 - i. veteran status.
- 2. Once an individual is appointed to a public body, the following additional items of data are public:
 - a. residential address;
 - b. either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee;
 - c. first and last dates of service on the public body;
 - d. the existence and status of any complaints or charges against an appointee; and
 - e. upon completion of an investigation of a complaint or charge against an appointee, the final investigative report is public, unless access to the data would jeopardize an active investigation.
- 3. Notwithstanding paragraph 2., any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

- E. Regardless of whether there has been a final disposition as defined in Minnesota Statutes, section 13.43, subdivision 2(b), upon completion of an investigation of a complaint or charge against a public official, as defined in Minnesota Statutes, section 13.43, subdivision 2(e), or if a public official resigns or is terminated from employment while the complaint or charge is pending, all data relating to the complaint or charge are public, unless access to the data would jeopardize an active investigation or reveal confidential sources. Data relating to a complaint or charge against a public only if:
 - 1. the complaint or charge results in disciplinary action or the employee resigns or is terminated from employment while the complaint or charge is pending; or
 - 2. potential legal claims arising out of the conduct that is the subject of the complaint or charge are released as part of a settlement agreement.

Data that is classified as private under another law is not made public by this provision.

V. PRIVATE PERSONNEL DATA

- A. All other personnel data not listed in Section IV are private data will not be otherwise released unless authorized by law.
- B. Data pertaining to an employee's dependents are private data on individuals.
- C. Data created, collected, or maintained by the school district to administer employee assistance programs are private.
- D. Parking space leasing data with regard to data on individuals are private.
- E. An individual's checking account number is private when submitted to a government entity.
- F. Personnel data may be disseminated to labor organizations to the extent the responsible authority determines if the dissemination is necessary for the labor organization to conduct elections, notify employees of fair share fee assessments and implement the provisions of Minnesota Statutes chapters 179 and 179A. Personnel data shall be disseminated to labor organizations and the Bureau of Mediation Services ("BMS") to the extent the dissemination is ordered or authorized by the Commissioner of the BMS.
- G. The school district may display a photograph of a current or former employee to prospective witnesses as part of the school district's investigation of any complaint or charge against the employee.
- H. The school district may, if its responsible authority or designee reasonably determines that the release of personnel data is necessary to protect an employee from harm to self or to protect another person who may be harmed by the employee, release data

that are relevant to the concerns for safety to:

- 1. the person who may be harmed and to the attorney representing the person when the data are relevant to obtaining a restraining order;
- 2. a prepetition screening team conducting an investigation of the employee under Minnesota Statutes. section 253B.07, subdivision 1; or
- 3. a court, law enforcement agency, or prosecuting authority.
- I. Private personnel data or confidential investigative data on employees may be disseminated to a law enforcement agency for the purpose of reporting a crime or alleged crime committed by an employee, or for the purpose of assisting law enforcement in the investigation of a crime or alleged crime committed by an employee.
- J. A complainant has access to a statement provided by the complainant to the school district in connection with a complaint or charge against an employee.
- K. When allegations of sexual or other types of harassment are made against an employee, the employee does not have access to data that would identify the complainant or other witnesses if the responsible authority determines that the employee's access to that data would:
 - 1. threaten the personal safety of the complainant or a witness; or
 - 2. subject the complainant or witness to harassment.

If a disciplinary proceeding is initiated against the employee, data on the complainant or witness shall be available to the employee as may be necessary for the employee to prepare for the proceeding.

- L. The school district must report to the Minnesota Professional Educator Licensing and Standards Board ("PELSB") or the Board of School Administrators ("BOSA"), whichever has jurisdiction over the teacher's or administrator's license, as required by Minnesota Statutes, section 122A.20, subdivision. 2, and shall, upon written request from the licensing board having jurisdiction over license, provide the licensing board with information about the teacher or administrator from the school district's files, any termination or disciplinary proceeding, and settlement or compromise, or any investigative file in accordance with Minnesota Statutes, section 122A.20, subdivision 2.
- M. Private personnel data shall be disclosed to the Department of Employment and Economic Development for the purpose of administration of the unemployment insurance program under Minnesota Statutes. Ch. 268.
- N. When a report of alleged maltreatment of a student in an elementary, middle school, high school or charter school is made to the Commissioner of the Minnesota Department of Education ("MDE") under Minnesota Statutes Chapter 260E, data that

are relevant and collected by the school facility about the person alleged to have committed maltreatment must be provided to the Commissioner on request for purposes of an assessment or investigation of the maltreatment report. Additionally, personnel data may be released for purposes of providing information to a parent, legal guardian, or custodian of a child in accordance with MDE Screening Guidelines.

- O. The school district shall release to a requesting school district or charter school private personnel data on a current or former employee related to acts of violence toward or sexual contact with a student, if
 - 1. an investigation conducted by or on behalf of the school district or law enforcement affirmed the allegations in writing prior to release and the investigation resulted in the resignation of the subject of the data; or
 - 2. the employee resigned while a complaint or charge involving the allegations was pending, the allegations involved acts of sexual contact with a student, and the employer informed the employee in writing, before the employee resigned, that if the employee resigns while the complaint or charge is still pending, the employer must release private personnel data about the employee's alleged sexual contact with a student to a school district or charter school requesting the data after the employee applies for employment with that school district or charter school and the data remain classified as provided in Minnesota Statutes Chapter 13.

Data that are released under this paragraph must not include data on the student.

- P. Data submitted by an employee to the school district as part of an organized selfevaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or improve the school district operations is private data. An employee who is identified in a suggestion, however, shall have access to all data in the suggestion except the identity of the employee making the suggestion.
- Q. Protected health information, as defined in 45 C.F.R. Parts 160 and 164, on employees is private and will not be disclosed except as permitted or required by law.
- R. Personal home contact information for employees may be used by the school district to ensure that an employee can be reached in the event of an emergency or other disruption affecting continuity of school district operations and may be shared with another government entity in the event of an emergency or other disruption to ensure continuity of operation for the school district or government entity.
- S. The personal telephone number, home address, and electronic mail address of a current or former employee of a contractor or subcontractor maintained as a result of a contractual relationship between the school district and a contractor or subcontractor entered on or after August 1, 2012, are private data. These data must be shared with another government entity to perform a function authorized by law. The data also must be disclosed to a government entity or any person for prevailing

wage purposes.

T. When a continuing contract teacher is discharged immediately because the teacher's license has been revoked due to a conviction for child abuse or sexual offenses involving a child as set forth in Minnesota Statutes, section 122A.40, subdivision 13(b), or when the Commissioner of the MDE makes a final determination of child maltreatment involving a teacher under Minnesota Statues, section 260E.21, subdivision 4 or 260E.35, the school principal or other person having administrative control of the school must include in the teacher's employment record the information contained in the record of the disciplinary action or the final maltreatment determination, consistent with the definition of public data under Minnesota Statutes, section 13.41, subdivision. 5, and must provide PELSB and the licensing division at MDE with the necessary and relevant information to enable PELSB and MDE's licensing division to fulfill their statutory and administrative duties related to issuing, renewing, suspending, or revoking a teacher's license. In addition to the background check required under Minnesota Statutes, section 123B.03, a school board or other school hiring authority must contact PELSB and MDE to determine whether the teacher's license has been suspended or revoked, consistent with the discharge and final maltreatment determinations. Unless restricted by federal or state data practices law or by the terms of a collective bargaining agreement, the responsible authority for a school district must disseminate to another school district private personnel data on a current or former teacher (employee or contractor) of the district, including the results of background investigations, if the requesting school district seeks the information because the subject of the data has applied for employment with the requesting school district.

VI. MULTIPLE CLASSIFICATIONS

If data on individuals are classified as both private and confidential by Minnesota Statutes Chapter 13, or any other state or federal law, the data are private.

VII. CHANGE IN CLASSIFICATIONS

The school district shall change the classification of data in its possession if it is required to do so to comply with either judicial or administrative rules pertaining to the conduct of legal actions or with a specific statute applicable to the data in the possession of the disseminating or receiving agency.

VIII. RESPONSIBLE AUTHORITY

The school district has designated *Renee Corneille, Superintendent, 612-706-1150* as the authority responsible for personnel data.

The responsible authority, or a school district employee if so designated, shall serve as the school district's data practices compliance official and, as such, shall be the employee to whom persons may direct questions or concerns regarding problems in obtaining access to

data or other data practices problems.

IX. EMPLOYEE AUTHORIZATION/RELEASE FORM

An employee authorization form is included as an addendum to this policy.

Legal References:	Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)				
	Minn. Stat. § 13.02 (Definitions)				
	Minn. Stat. § 13.03 (Access to Government Data)				
	Minn. Stat. § 13.05 (Duties of Responsible Authority)				
	Minn. Stat. § 13.37 (General Nonpublic Data)				
	Minn. Stat. § 13.39 (Civil Investigation Data)				
	Minn. Stat. § 13.41 (Licensing Data – Public Data)				
	Minn. Stat. § 13.43 (Personnel Data)				
	Minn. Stat. § 13.601, subd. 3 (Applicants for Employment)				
	Minn. Stat. § 15.0597 (Appointment to Multimember Agencies)				
	Minn. Stat. § 122A.20, subd. 2 (Mandatory Reporting)				
	Minn. Stat. § 122A.40, subds. 13 and 16 (Employment; Contracts;				
	Termination)				
	Minn. Stat. § 123B.03 (Background Check)				
	Minn. Stat. § 123B.143, subd. 2 (Disclose Past Buyouts)				
	Minn. Stat. Ch. 179 (Minnesota Labor Relations Act)				
	Minn. Stat. Ch. 179A (Minnesota Public Labor Relations Act)				
	Minn. Stat. § 253B.07(Judicial Commitment: Preliminary Procedures)				
	Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)				
	Minn. Stat. Ch. 268 (Unemployment Insurance)				
	Minn. R. Pt. 1205 (Data Practices)				
	P.L. 104-191 (HIPAA)				
	45 C.F.R. Parts 160, 162 and 164 (HIPAA Regulations)				
Cross References:	MSBA/MASA Model Policy 206 (Public Participation in School Board				
	Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)				
5					
	MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records) MSBA/MASA Model Policy 722 (Public Data Requests)				
	MSBA Law Bulletin "I" (School Records – Privacy – Access to Data)				

407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (Minn. Stat. § 182.653, Subd. 2)

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to provide information and training to employees who may be "routinely exposed" to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen.

III. DEFINITIONS

- A. "Commissioner" means the Minnesota Commissioner of Labor and Industry.
- B. "Routinely exposed" means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.
- C. "Hazardous substance" means a chemical or substance, or mixture of chemicals and substances, which:
 - 1. is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or
 - 2. is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or
 - 3. is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.
 - D. "Harmful physical agent" means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes, but is not limited to, radiation, whether ionizing or nonionizing.
 - E. "Infectious agent" means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which, according to documented medical or scientific evidence, causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.
 - F. "Blood borne pathogen" means a pathogenic microorganism that is present in human blood and can cause disease in humans. This definition includes, but is not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

IV. TARGET JOB CATEGORIES

Annual training will be provided to all full- and part-time employees who are "routinely exposed" to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen as set forth above.

V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

A. Any newly hired employee assigned to a work area where he or she is determined to be

"routinely exposed" under the guidelines above.

- B. Any employee reassigned to a work area where he or she is determined to be "routinely exposed" under the above guidelines.
- Legal References:Minn. Stat. Ch. 182 (Occupational Safety and Health)
Minn. Rules Ch. 5205 (Safety and Health Standards)
Minn. Rules Ch. 5206 (Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)
- **Cross References:** MSBA/MASA Model Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions) MSBA/MASA Model Policy 807 (Health and Safety Policy)

Adopted: November 3, 2009 Revised: 2022

409 EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS, AND CREATIONS

I. PURPOSE

The purpose of this policy is to identify and reserve the proprietary rights of the school district to certain publications, instructional materials, inventions, and creations which employees may develop or create, or assist in developing or creating, while employed by the school district.

II. GENERAL STATEMENT OF POLICY

Unless the employee develops, creates or assists in developing or creating a publication, instructional material, computer program, invention or creation entirely on the employee's own time and without the use of any school district facilities or equipment, the employee shall immediately disclose and, on demand of the school district, assign any rights to publications, instructional materials, computer programs, materials posted on websites, inventions or creations which the employee develops or creates or assists in developing or creating during the term of employee's employment and for five years thereafter. In addition, employees shall sign such documents and perform such other acts as may be necessary to secure the rights of the school district relating to such publications, instructional materials, computer programs, materials posted on websites, inventions and/or creations, including domestic and foreign patents and copyrights.

III. NOTICE OF POLICY

The school district shall give employees notice of this policy by such means as are reasonably likely to inform them of this policy.

Legal References:

Minn. Stat. § 181.78 (Agreements; Terms Relating to Inventions) 17 U.S.C. § 101 et seq. (Copyrights)

Cross References:

November 30, 2022

Wold

Board of Education Independent School District #282 3303 33rd Avenue Northeast St. Anthony, Minnesota 55418

Re: Independent School District #282 St. Anthony Middle School-High School Roofing Replacement Commission No. 222123

Dear Board of Education:

On Wednesday, November 9, 2022, at 2:00 p.m., bids were received from seven (7) contractors for Roofing Replacement at St. Anthony Middle School – High School. A bid tabulation is attached for your review. Central Roofing Company from Minneapolis, Minnesota submitted the low base bid in the amount of \$762,500.00. Selection of alternates does affect who will be the low bidder. Berwald Roofing and Sheet Metal from Saint Paul, Minnesota had the second low base bid and will be the low bidder with acceptance of alternates as follows:

Alternate No. 1: 90 Mil EPDM

This alternate provides 90 mil EPDM roofing system in lieu of 60 mil EPDM.

Recommendation: Reject this Alternate

Add \$59,800.00

Alternate No. 2: Gravel Surface Built-up RoofingDeduct (\$24,300.00)This alternate provides a Gravel Surface Built-Up roofing system with a 20 year warranty in lieu of
fully adhered EPDM.

Recommendation: Accept this Alternate

We recommend awarding the contract to Berwald Roofing and Sheet Metal as follows:

Base bid		\$762,900.00
Alternate No. 1 90 Mil EPDM	Reject	\$ 59,800.00
Alternate No. 2 Gravel Surface Built-up Roofing.	Add	(\$ 24,300.00)
TOTAL CONTRACT		\$738,600.00

Sincerely,

Wold Architects and Engineers

Joe Patton

Enclosures

cc: Troy Urdahl, ISD #282 Mark Gibbs, ISD #282 Sean Kelly, Wold Ben Beery, Wold

Wold Architects and Engineers

332 Minnesota Street, Suite W2000 Saint Paul, MN 55101 woldae.com | 651 227 7773 PLANNERS ARCHITECTS ENGINEERS

TD/ISD_282/222123/crsp/nov22

Wold

Project Name:

St. Anthony MS-HS Roofing Replacement

BID TABULATION

Commission No.: Date: Time: 222123 9-Nov-22 2:00 PM Wold Architects and Engineers 332 Minnesota Street, Suite W2000 Saint Paul, Minnesota 55101 651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	Base Bid	Alternate #1 [90 Mil EPDM]	Alternate #2 [BUR]	Remarks
B & B Sheet Metal & Roofing 210 Centennial Dr, Buffalo, MN 55313 (763) 682-4233 (763) 682-5620	1,2	Y	\$809,550.00	\$39,000.00	\$0.00	
Berwald Roofing 2440 Charles St. N. Saint Paul, MN 55109 (651) 777-7411 (651) 777-1371	1,2	Y	\$762,900.00	\$59,800.00	-\$24,300.00	Apparent Low with Alternates
BL Dalsin 9201 52nd Ave. N. Minneapolis, MN 55428 (952) 881-7663 (906) 231-7570	1,2	Y	\$793,360.00	\$71,950.00	\$47,833.00	
Central Roofing Company 4550 Main Steet NE, Minneapolis, MN 55421 (763) 572-0660 (763) 572-0230	1,2	Y	\$762,500.00	\$45,875.00	\$415.00	Apparent Low
Commercial Roofing & Sheet Metal 221 Ryan Drive, Little Canada, MN 55117 (651) 483-5298 (651) 483-5387	1,2	Y	\$814,500.00	\$65,500.00	\$21,000.00	
John A. Dalsin & Son, Inc. 2830 S. 20th Ave. Minneapolis, MN 55407 (612) 729-9334 (612) 729-9330	1,2	Y	\$938,423.00	\$75,275.00	\$98,913.00	
Palmer-West Construction Co. 14595 James Road, Rogers, MN 55374 (763) 428-1867 (763) 428-1873	1,2	Y	\$1,061,900.00	\$0.00	\$0.00	

November 30, 2022



Board of Education Independent School District #282 3303 33rd Avenue Northeast St. Anthony, Minnesota 55418

Re: Independent School District #282 St. Anthony Middle School-High School Window Replacement Commission No.: 222124

Dear Board of Education:

On Wednesday, November 9, 2022, at 3:00 p.m., bids were received from six (6) contractors for window replacement at St. Anthony Middle School-High School. A bid tabulation is attached for your review. S & J Glass Inc. from Minneapolis, Minnesota submitted the low base bid in the amount of \$320,000.00.

S & J Glass Inc. has informed us that they discovered an error in their bid and have requested that the School District allow them to withdraw their bid and have their bid bond returned per their attached letter. We believe it is in the best interest of the School District to allow them to pull their bid from consideration for award.

The next low bidder is Versacon Inc. of Minneapolis, Minnesota with a base bid amount of \$415,000.00 with the acceptance of alternates as follows:

Alternate No. 1 Additional Windows Replacement

Add \$82,250.00

Replacement of six (6) additional window systems as indicated on the drawings.

Recommendation: Accept this Alternate

Our recommendation for award is as follows:

Allow S & J Glass Inc. to remove their bid from consideration and return their bid bond. Award the contract to Versacon Inc. as follows:

Base bid		\$415,000.00
Alternate No. 1 Additional Windows Replacement	Add	\$ 82,250.00
TOTAL CONTRACT		\$497,250.00

Sincerely,

Wold Architects and Engineers

Joe Patton

Enclosures

cc: Troy Urdahl, ISD #282 Mark Gibbs, ISD #282 Sean Kelly, Wold Ben Beery, Wold(letter only)

TD/ISD_282/222124/crsp/nov22

Wold Architects and Engineers

332 Minnesota Street, Suite W2000 Saint Paul, MN 55101 woldae.com | 651 227 7773

PLANNERS ARCHITECTS ENGINEERS

Wold

Project Name:

St. Anthony MS-HS Window Replacement

BID TABULATION

Commission No.: Date: Time: 222124 9-Nov-22 3:00 PM Wold Architects and Engineers 332 Minnesota Street, Suite W2000 Saint Paul, Minnesota 55101 651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	Base Bid	Alternate #1 [Additional Windows Replacement]	Remarks
Huot Construction 120 Bridgepoint Way Suite A, South Saint Paul, MN 55075 (651) 888-4900 (651) 888-4905	1	Y	\$445,323.50	\$103,858.00	
Murphy Window & Door 12536 314th Ave. Princeton, MN 55371 (612) 787-8885	1	Y	\$420,732.00	\$86,909.00	
S & J Glass Inc. 8565 Cottonwood St. NW Minneapolis, MN 55433 (763) 205-9618 (763) 767-2660	1	¥	\$ 320,000.00	\$ 72,000.00	Bid Error - Withdrawn
Versacon Inc. 9443 Science Center Drive Minneapolis, MN 55428 (763) 391-5610	1	Y	\$415,000.00	\$82,250.00	Apparent Low
JPMI Construction Co. 2310 County Rd. D. West Suite 105 Saint Paul, MN 55112 (651) 636-1499	1	Y	\$448,000.00	\$108,000.00	
Century Construction Co. 6588 141st Ave. NW Ramsey, MN 55303 (651) 451-1020 (651) 451-2745	1	Y	\$476,000.00	\$114,000.00	

S&J GLASS, INC.

8565 Cottonwood St. NW Coon Rapids, MN 55433 763-205-9618 phone / 763-767-1640 fax

11/11/2022

To: Joseph Patton Wold Architects

RE: St Anthony Middle School Window Replacement Bid

Joe,

We are requesting that our bid for the above referenced project be pulled. We had some confusion with our metal panel supplier/installer regarding details F1/A5.601 and F4/A5.601. Specifically, the 2 $\frac{1}{2}$ " wall insulation bonded to $\frac{3}{4}$ " fire rated plywood. It was my understanding that the panel contractor was including this work. In a rush to get the bid together, I missed on his proposal that he did not include this work.

In 30 years of bidding this kind of work, I have never had to pull a bid. I hope the district will consider that an honest mistake was made and allow us to pull the bid. My sincere apology for the confusion.

Sincerely,

Duke Henneberg Project Manager S & J Glass, Inc. 612-590-8411

2023 St Anthony HS Boys Varsity Golf SPRING TRIP

Location: Champions Gate Village, Orlando, FL

Dates: Tuesday, March 21 – Monday, March 27 (Spring Break week, however the boys will miss school on Monday, March 27th as we get back in the evening)

Agenda: We will be playing 18 holes a day for 4 days, with one day playing 36 and one day we will venture to Universal Studios.

Who: 10 players, Head Coach, Assistant Coach, Two formal chaperones. There will also be two other adult golf parents who are not formal chaperones coming along.

Accommodations: Condo-type rental within Champions Gate that can accommodate 12 people (10 players and 2 coaches)

Cost: Preliminary budgeting implies \$1,750 per golfer.

Fundraising: In addition to the normal fundraising for our TEAM, each of the 10 boys can also do additional, separate, fundraising to help defray some of their cost. An example is this weekend when the guys going on the trip will be bagging groceries at Cub Foods, St. Anthony.

Transportation: We will be flying to Orlando and, once there, we will be renting two vans to transport everyone and their golf clubs.



2022 Community Task Force on Facilities

December 6, 2022



Community Task Force Summary December 6, 2022

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Resources	Page 8



INTRODUCTIONS / THANK YOU

The 2022 Task Force on Facilities was created to study District Facilities. This document outlines the findings of the Task Force for consideration as the District continues to make facility plans.

The Task Force would like to thank the School Board and District Administration for charging them to study District facilities and providing guidance as needed throughout the process.

CHARGE STATEMENT

This task force is being created to study the district's facilities and recommend an updated Facilities Master Plan to address facilities needs in the school district. School district facilities provide the necessary learning, participation, gathering, and performance areas to execute the vision and mission of our District. Please review the information below which further details the role and outcomes of the task force.

Similar to the collaborative nature of our groups and teams, successfully executing facility planning is a team effort consisting of our school's students, parents, community, and staff members. From time-to-time questions arise that are best answered with broad representation of our many important stakeholders. Members of the facilities task force serve in an advisory role to provide feedback and input on matters related to SANB school facilities. The task force will be made up of parents, students, community members, alumni, staff members, and administration.



TASK FORCE MEMBERS

Community		Administration /
Members	Staff	Resources
Michael Dick	Mark Gibbs	Renee Corneille
Adam Falkner	Joan Nelson	Troy Urdahl
Dustin Halverson	Chris Ravndal	Ben Beery, Wold
Bryan Jones		
Tom Kuykendall		
Mary Przybilla		
AJ Siroin		
Eric Sonnenberg		
Melanie Stewart		

An application process was posted to all community members via the District website. All those that responded were included in the Task Force.



December 6, 2022

FINDINGS

The SANB Community Task Force spent 4 meetings studying the District facility needs. Cummetiviely, the task force represents 239 years of experience with the District. The Task Force studied data including physical conditions, capacity and enrollment, safety and security, curriculum initiatives, activities and community use. Highest priority needs identified by the Task Force include:

Learning Spaces:

- At the Middle School/High School building, we need spaces that support the type of learning happening in our schools. There are some spaces where we have challenges:
 - Music spaces are largely original and do not meet current needs or best practices.
 - Physical education space could be expanded. Currently, there is not enough gym space for the teachers and no dedicated space for health.
 - The facility lacks flexible learning and meeting spaces. Oftentimes, hallways are used for this function and are not ideal for that type of learning. In addition, there is a lack of meeting space in the building for both large and small groups.
 - The theater class is taught in a standard classroom setting which is not conducive to the learning that needs to occur in this class.
 - In general, this building is highly utilized and nearing capacity. Any improvement to increase space use would be beneficial.

Physical Conditions:

- Our buildings are in relatively good shape however, there are several areas that current funding sources would be insufficient to accomplish:
 - Locker rooms at the middle school/high school building are largely original but have challenges with maintenance, accessibility, equity and safety.
 - There are several accessibility challenges throughout the middle school/high school building including the auditorium stage and lower level, art rooms and generally tight corridors and stairwells.
 - Technology and Security Systems are aged. Systems to consider updating include classroom technology, surveillance, lock down and access control.
 - The Auditorium has had some investment but the remaining deficiencies include sound systems, stage flooring, storage and aesthetic upgrades and accessibility to the lower level & stage.
 - Toilets in our facilities are in good shape but do not meet our needs. Items to consider are number of toilets, access to toilets and privacy in toilet facilities.
 - Maintenance needs are ongoing and generally have a funding source to address. Larger dollar items that do not fit into current funding plans should be incorporated into a long term plan for funding.



Community Task Force Summary December 6, 2022

Community Use:

- At the Middle School/High School building, it is difficult for the community to access our fitness facilities based on their consistent use. Items noted include:
 - Lack of a community fitness space use including pickleball
 - Lack of support spaces including an entrance, lobby and flexible meeting space.
 - Weight room /fitness area is not conducive for community access. In addition, the space is tight for athletic and PE needs.

Several other needs were identified but may not be an immediate need. These items could change in their priority as projects are considered because they may make sense to accomplish alongside a similar project. Lower priority needs identified by the Task Force include:

- Updated and expanding staff support (mailboxes, lounge etc) and office space.
- Site dropoff/sidewalk congestion.
- Remodeling the secure vestibule at the high school.
- Adding or updating distributed antenna systems.
- Solar panels / energy efficiency upgrades
- Aesthetic Upgrades
- Community Based School spaces
- Exterior lighting expansion
- Learning spaces:
 - EBD Setting III
 - Sensory Room
 - FACS Room
 - Media Center
 - Furniture upgrades
- Activities:
 - Dome
 - Practice Field Turf
 - Officials Space
 - Backstop at Wilshire
 - Visitor bleachers at the Stadium
 - Softball Dugouts
 - Foul Ball Safety
- Other Technology Needs:
 - Building Paging
 - Bells
 - Clocks
 - Redundant Internet Connection / Fiber



Saint Anthony - New Brighton Public Schools

Community Task Force Summary December 6, 2022

- Intrusion Detection
- Digital Signage
- Conference Rooms
- Telephone System
- Telecommunication Rooms

Included in the following sections are the materials the Task Force studied. The Task Force wishes to thank the School Board and District Administration for assembling this task force. After careful consideration, the Task Force recommends that a plan should be developed to address our highest needs.



Community Task Force Summary December 6, 2022

RESOURCES

Items included in this section include:

- Meeting Slides from 4 Task Force Meetings
- Meeting Minutes from 4 Task Force Meetings
- Student Survey Results







- I. Introductions
- 2. Objectives & Goals
- 3. Facilities History
- 4. Data Review
- 5. Discussion
- 6. Other





- I. Name
- 2. Relationship to the District
- 3. What do you hope to achieve by serving on this committee?





Objectives and Goals:

Thank you for your interest in serving on the St. Anthony New Brighton (SANB) Schools facilities task force. This task force is being created to **study the district's facilities and recommend an updated Facilities Master Plan** to address facilities needs in the school district. School district facilities provide the necessary learning, participation, gathering, and performance areas to execute the vision and mission of our District. Please review the information below which further details the role and outcomes of the task force.

Similar to the collaborative nature of our groups and teams, successfully executing facility planning is a team effort consisting of our school's students, parents, community, and staff members. From time-to-time questions arise that are best answered with broad representation of our many important stakeholders. Members of the facilities task force serve in an advisory role to provide feedback and input on matters related to SANB school facilities. The task force will be made up of parents, students, community members, alumni, staff members, and administration.





Outcomes - The What and The Why:

- What are high priority items the District should address in the near future?
- Why are they important?
- What are lower priority items that should be planned for?

We will likely not get to:

- How or When
 - How could we accomplish these items?
 - How can we fund them?
 - When will all it occur?





Outcomes - The What and The Why:

- What are high priority items the District should address in the near future?
- Why are they important?
- What are lower priority items that should be planned for?

We will likely not get to:

- How or When
 - How could we accomplish these items?
 - How can we fund them?
 - When will all it occur?





I. What do you think are the biggest facility issues?



Bond Referendums:

2008: \$21,000,000

2017: \$14,000,000

Levy Referendums:

2003: Capital Projects

2005: Operating Levy

2014: Capital Projects and Operating Levy



2008:

- The project consists of renovation and replacement of district HVAC systems to comply with current ventilation standards of 15 cfm per occupant, and would take place at both Wilshire Park and the Secondary School. This work would be funded as part of a lease under Alternative Facilities, and would not be brought forward to the voters.
- Q1: Proposed work includes (but is not limited to) parking lot improvements, including separation of bus traffic from parent drop off traffic at the secondary building, exterior improvements including new roofs, window and door repair, replacement of finishes including flooring, casework, and equipment, and additional electrical capacity and improvements. Science Labs and Computer Labs at the secondary building would be completely updated and modernized with new casework and equipment. A new Computer Lab addition would be built at Wilshire Park. Special Education would be renovated to provide appropriate space to meet the needs of the program. The kitchen at the secondary building would be increased in size, with new equipment to adequately serve the student population.

\$10,410,000

\$11,515,000



2008:

- Q2: The project consists of an addition at the secondary building to accommodate the music program consisting of new Band and Vocal Spaces, with associated practice, office and storage rooms. The locker rooms would double in size, and expand into the location previously occupied by Music. At Wilshire Park, two classrooms adjacent to the existing Kindergarten area would be converted into a new third Kindergarten classroom to allow for all-day Kindergarten programming to occur. A two classroom addition would be built to replace the renovated spaces.

\$4,970,000 DID NOT PASS



2008:

- Q3:The project consists of an addition at the secondary building to provide a new 2-station gymnasium and associated storage to provide additional athletic space for physical education, activities, and community use. The secondary school existing Art and IT Lab spaces would be completely renovated to accommodate each program, with IT shifting in focus from a traditional lab to a fabrication and simulation lab to relate more directly to the science curriculum. At Wilshire Park, site improvements will provide traffic separation to provide increased safety for children before and after school, and expedite the arrival and pick-up process.
- Gyms renovated, not new.
- Art not renovated.
- IT was renovated.

\$4,305,000 DID NOT PASS



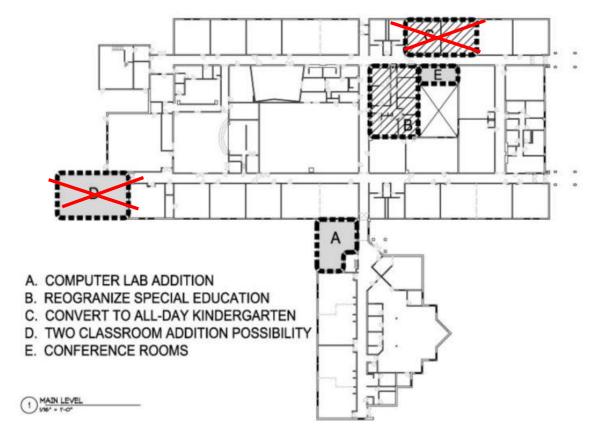
2008:

- Q4:The project consists of additions and renovations at the secondary building to provide a new Student Commons to provide adequate dining space for students. In addition, this would provide a secondary loop of circulation to improve student movement during the day, and eliminate the pinch-point of the existing link between classrooms and support spaces. The Auditorium would be completely renovated, including new seating, curtains, sound and light systems, possible stage reconfiguration, technology components, and upgrades to existing support spaces. With the addition of new dining space, the existing cafeteria will be renovated to accommodate the fitness program. This will provide for additional high-bay court space currently occupied by the fitness equipment to be utilized. The existing floor system will be replaced in the existing auxiliary gymnasium spaces.
- \$6,035,000 DID NOT PASS

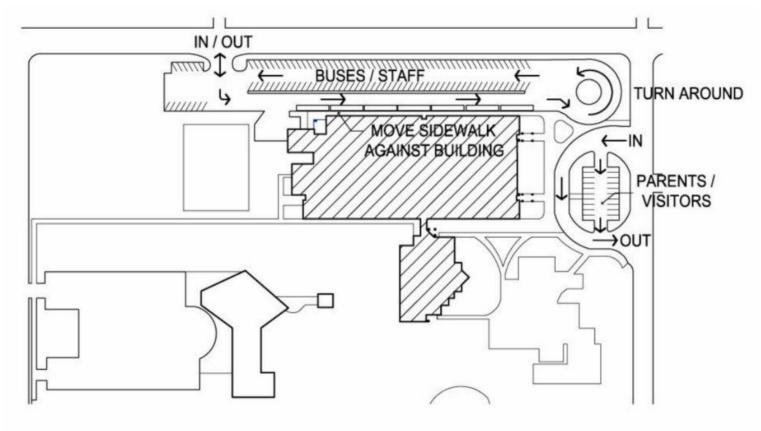
- More or less accomplished
- Auditorium partially renovated









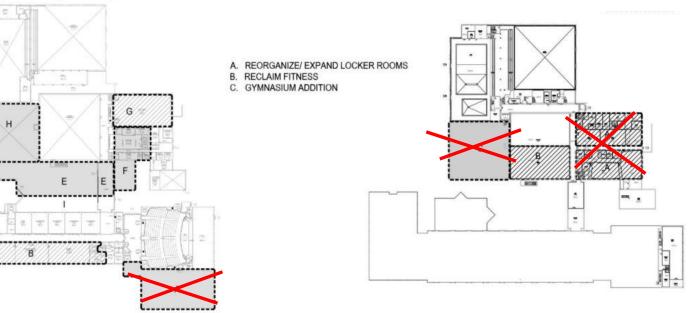






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SANB CFTF FACILITIES HISTORY



A. MUSIC ADDITION B. UPDATE/ MODERNIZE/ REORGANIZE ART & IT

- C. NEW STAIR
- D. SCIENCE COURTYARD
- E. NEW STUDENT COMMONS
- F. NEW/ REORGANIZED KITCHEN
- G. CONVERT CAFETERIA TO FITNESS ROOM

C

D

170

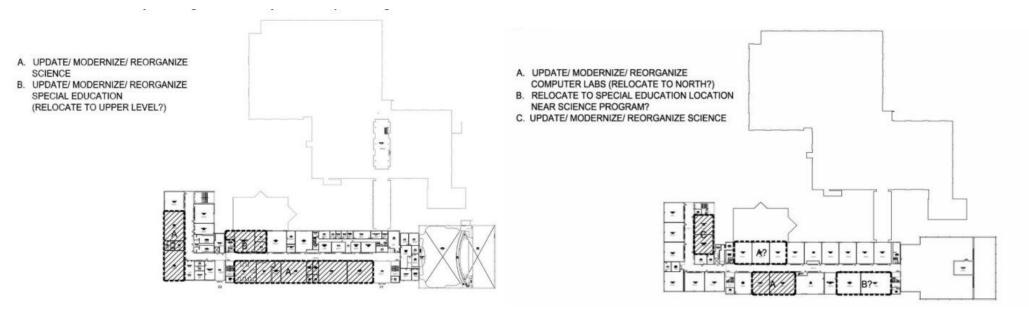
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- H. GYMNASIUM ADDITION
- I. DAYLIGHT COURTYARD

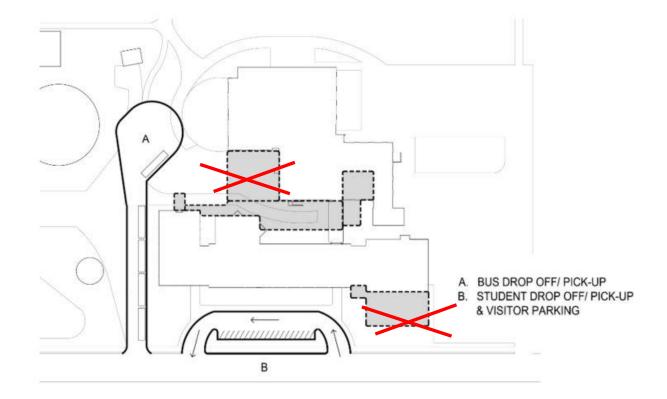
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2014:

Capital Project Levy for Technology

NOVEMBER 4, 2014 CAPITAL PROJECTS LEVY REFERENDUM AND CORRESPONDING REVENUE HISTORY

Ballot Question:

SCHOOL DISTRICT QUESTION 2 (ISD #282)

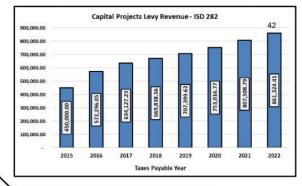
APPROVAL OF SCHOOL DISTRICT CAPITAL PROJECT LEVY AUTHORIZATION

The board of Independent School District No. 282 (St. Anthony-New Brighton) has proposed a capital project levy in the amount of **6.198%** of the net tax capacity of the school district for taxes payable in 2015 through 2024. The proposed capital project levy authorization will raise approximately \$450,000 for taxes payable in 2015, the first year it is to be levied, and would be authorized for **ten years**. The estimated total costs of the projects to be funded over that time period is approximately \$4,500,000. The projects to be funded have received a positive review and comment from the Commissioner of Education. *The money raised by the capital project levy authorization will be used to provide funds for the purchase, replacement and maintenance of curriculum and technology for school instruction*. Shall the capital project levy authorization proposed by the board of Independent School District No. 282 he approved?

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

Yes Votes: 2,517
No Votes: 2,046

Taxes Payable Year	Fiscal Year	Capital Projects Levy Revenue
2015	2016	450,000.00
2016	2017	572,296.05
2017	2018	634,127.23
2018	2019	669,838.56
2019	2020	707,399.62
2020	2021	753,016.77
2021	2022	807,508.79
2022	2023	861,324.41



Final collection year for capital projects levy is taxes payable 2024

21

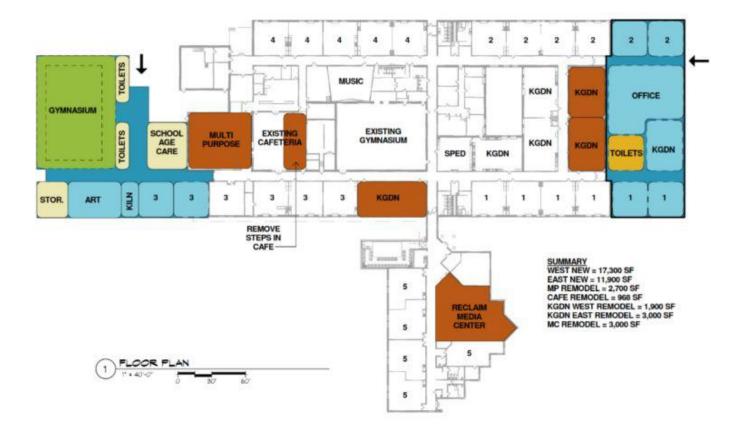


2017:

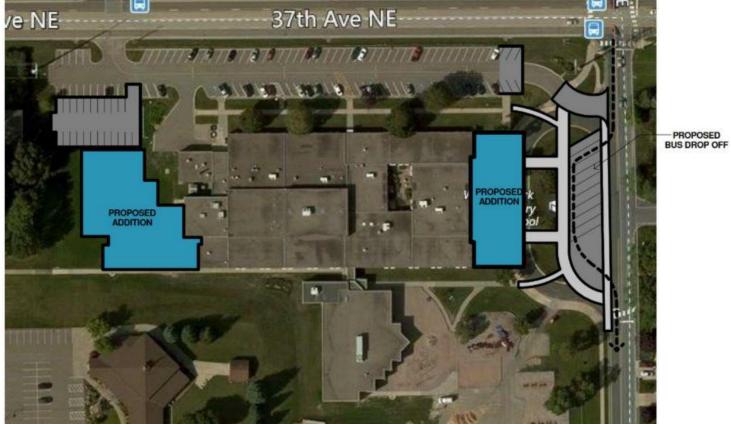
- The project consists of renovation and replacement of district HVAC systems to comply with current ventilation standards of 15 cfm per occupant, and would take place at both Wilshire Park and the Secondary School. This work would be funded as part of a lease under Alternative Facilities, and would not be brought forward to the voters.
- Q1: Shall the school board of Independent School District No. 282 (St. Anthony-New Brighton) be authorized to issue its general obligation school building bonds in an amount not to exceed \$14,060,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction of an addition to and the renovation, remodeling and equipping of the Wilshire Park Elementary School site and facility?

\$14,060,000











2020:







Summary:

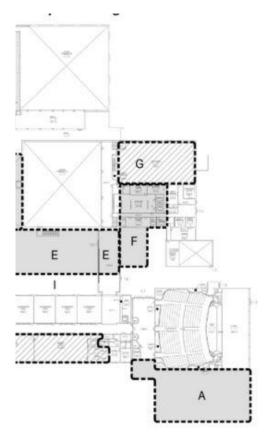
- Major maintenance & programming needs addressed in 2009 (13 years ago) and 2017 (5 years ago)
- Technology Levy has provided updated classroom technology and student/staff devices



CONVERSATIONS TO DATE:

- Complete 2008 Referendum Work
 Locker Rooms, Music
- Solar Panels
- Maintenance
- Community Center
- Community School

SANB CFTF FACILITIES HISTORY





SANB CFTF DATA REPORT





SANB CFTF DATA REPORT





Deferred Maintenance: "The practice of postponing maintenance activities such as repairs on both real property (i.e. infrastructure) and personal property (i.e. machinery) in order to save costs, meet budget funding levels, or realign available budget monies. The failure to perform needed repairs could lead to asset deterioration and ultimately asset impairment. Generally, a policy of continued deferred maintenance may result in higher costs, asset failure, and in some cases, health and safety implications"

... SFFAS (Wikipedia)



Long Term Facility Maintenance Funding (LTFM):

- Established in 2015 Education Act
- Allowable Expenditures:
 - Deferred Capital Expenditures and maintenance projects necessary to prevent further erosion of facilities.
 - Increasing accessibility of school facilities.
 - Health + Safety Projects under MN Statues (123B.57)
- Non-Allowable Expenditures:
 - Construction of New Facilities, Remodeling Existing Facilities or the Purchase of Portable Classrooms
- SANB receives approximately \$750,000 to spend annually



- Industry benchmarks call for 2% 4% annual reinvestment of a facility's replacement value. The higher end of this range would include capital improvements of buildings as well
- 2% 3% applies strictly to maintenance reinvestment
- SANB operates **334,054 square feet**
- The replacement cost would be approximately **\$175,000,000**
 - A 2% reinvestment would calculate to be **\$3,500,000** investment annually or **\$10.47 per square foot** annually
- \$750,000 Actual Funding / 334,055 SF = \$2.25 SF



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2024 \$	86,000.00
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2025 \$	234,500.00
2025 \$	38,500.00
2025 \$	55,500.00
2025 \$	5,500.00
2025 \$	38,500.00
2025 \$	7.000.00
2026 \$	26,500.00
2026 \$	16,500.00
	82,000.00
	82.000.00
	98,500.00
	1.884,500.00
	9,000.00
2027 \$	70,500.00
2027 \$	11,000.00
	365,000.00
	44,000.00
	9.000.00
	105,500.00
	131,500.00
	4,000.00
	8,000.00
	94,000.00
	159,500.00
	47,000.00
	2026 \$ 2026 \$ 2026 \$ 2026 \$ 2026 \$ 2026 \$ 2027 \$



St Anthony HS/MS	Mechanical Syster	Replace pool floor steel grate	2028	\$ 38,000.00
St Anthony HS/MS	Accessibility	Elevator upgrade	2028	\$ 375,500.00
St Anthony HS/MS	Interior	Replace art room doors	2029	\$ 4,500.00
St Anthony HS/MS	Interior	Replace room 103 door	2029	\$ 4,500.00
St Anthony HS/MS	Interior	Replace room 116 door	2029	\$ 8,500.00
St Anthony HS/MS	Exterior	Replace flooring in commons	2029	\$ 100,500.00
St Anthony HS/MS	Site	Replace electric gate	2029	\$ 24,500.00
St Anthony HS/MS	Site	Chip seal all parking lot surfaces	2029	\$ 80,500.00
St Anthony HS/MS	Electrical Systems	Replace PA	2029	\$ 1,385,000.00
St Anthony HS/MS	Electrical Systems	Replace Clocks	2029	\$ 401,500.00
St Anthony HS/MS	Electrical Systems	Replace notifier fire panel	2029	\$ 692,500.00
St Anthony HS/MS	Electrical Systems	Replace switch gears	2029	\$ 502,000.00
St Anthony HS/MS	Exterior	Replace exterior door #4	2031	\$ 23,000.00
St Anthony HS/MS	Exterior	Replace exterior door #5	2031	\$ 23,000.00
St Anthony HS/MS	Exterior	Replace exterior door #17	2031	\$ 23,000.00
St Anthony HS/MS	Mechanical System	Replace pool chemical pump controllers (BECS)	2031	\$ 9,500.00
Bt Anthony HS/MS	Mechanical System	Replace water softeners	2032	\$ 111,000.00
St Anthony HS/MS	Mechanical Syster	Replace Honeywell Actuators to fully shut - Allowance	2032	\$ 344,500.00
St Anthony HS/MS	Mechanical System	Replace galvanized plumbing piping - Allowance	2032	\$ 2,902,000.00
St Anthony HS/MS	Mechanical Syster	Replace unit heaters installed prior to 1970 - Allowance	2032	\$ 369,000.00
St Anthony HS/MS	Mechanical System	Replace FTR installed prior to 1970 - Allowance	2032	\$ 1,426,500.00
St Anthony HS/MS	Mechanical System	Replace the 1991 steel 10,000 gallon fuel oil tank	2032	\$ 369,000.00
Bt Anthony HS/MS	Mechanical System	Replace the domestic water booster pump	2032	\$ 123,000.00
Bt Anthony HS/MS	Mechanical System	Provide a high efficiency summer boiler for pool heat	2032	\$ 959,000.00
St Anthony HS/MS	Mechanical Syster	Provide ventilation air for the pool equipment room	2032	\$ 49,500.00
St Anthony HS/MS	Accessibility	Classroom door push/pull accessible clearance upgrade	2032	Scope Unknown

\$16,125,000 +/-

Excludes items listed as "Scope Unknown"



Building		Item	Year of Construit Total Project Cost at Year	
Wilshire Park ES	Mechanical System	Replace Roof top units #9, 10, and 11	2024 \$	580,000.00
Wilshire Park ES	Exterior	Replace exterior door #12	2026 \$	7,000.00
wilshire Park ES	Exterior	Replace exterior door #11	2027 \$	9,000.00
vilshire Park ES	Interior	Replace flooring in room 305 - carpet	2027 \$	11,000.00
wilshire Park ES	Interior	Replace flooring in room 307 - carpet	2027 \$	11,000.00
wilshire Park ES	Interior	Replace flooring in room 309 - carpet	2027 \$	11,000.00
wilshire Park ES	Interior	Replace flooring in room 310	2027 \$	5,500.00
Wilshire Park ES	Interior	Replace flooring in room 311 - carpet	2027 \$	11,000.00
Wilshire Park ES	Interior	Replace flooring in room 312	2027 \$	5,500.00
wilshire Park ES	Interior	Replace flooring for stage steps - carpet	2027 \$	11,000.00
wilshire Park ES	Exterior	Replace exterior door #5	2028 \$	9,500.00
Wilshire Park ES	Exterior	Replace multi-purpose room roof	2028 \$	103,500.00
wilshire Park ES	Exterior	Replace boiler room roof	2028 \$	68.000.00
vilshire Park ES	Exterior	Replace roof on 5th grade wing	2028 \$	535,000.00
vilshire Park ES	Exterior	Replace old art room roof	2028 \$	66,000.00
Wilshire Park ES	Exterior	Replace loading dock/breakroom roof	2028 \$	47,000.00
vilshire Park ES	Interior	Replace windows in 5th grad wing	2029 \$	201,000.00
vilshire Park ES	Exterior	Replace exterior door #15	2030 \$	39,000,00
wilshire Park ES	Interior	Replace dish room door	2031 \$	6,000,00
vilshire Park ES	Interior	Replace boiler room door	2031 \$	6,000.00
vilshire Park ES	Interior	Replace door for room 204	2031 \$	6,000.00
wilshire Park ES	Interior	Replace door for room 208	2031*\$	6,000.00
/ilshire Park ES	Interior	Replace door for room 209	2031 \$	6,000.00
wilshire Park ES	Interior	Replace door for room 210	2031 \$	6,000.00
/ilshire Park ES	Interior	Replace door for room 211	2031 \$	6.000.00
vilshire Park ES	Interior	Replace door for room 212	2031 \$	6.000.00
wilshire Park ES	Interior	Replace door for room 213	2031 \$	6.000.00
wilshire Park ES	Interior	Replace door for room 214	2031 \$	6.000.00
wilshire Park ES	Interior	Replace door for room 215	2031 \$	6,000.00
wilshire Park ES	Interior	Replace door for room 216	2031 \$	6,000.00
vilshire Park ES	Interior	Replace door for room 218	2031 \$	6,000.00
wilshire Park ES	Interior	Replace door for room 220	2031 \$	6,000.00
wilshire Park ES	Interior	Replace door for room 222	2031 \$	6.000.00
wilshire Park ES	Interior	Replace door for room 223	2031 \$	6,000.00
wilshire Park ES	Interior	Replace door for room 224	2031 \$	6.000.00
wilshire Park ES	Interior	Replace door for room 226	2031 \$	6.000.00
wilshire Park ES	Interior	Replace door for room 228	2031 \$	6,000.00
vilshire Park ES	Interior	Replace door for room 105	2031 \$	6,000.00
vilshire Park ES	Interior	Replace door for room 105	2031 \$	6,000.00
vilshire Park ES	Interior	Replace door for room 107	2031 \$	6,000.00
vilshire Park ES	Interior	Replace door for room 100	2031 \$	6,000.00
wilshire Park ES			2031 \$	
	Interior	Replace door for room 110	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 111		6,000.00
Wilshire Park ES	Interior	Replace door for room 112	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 113	2031 \$	6,000.00



Wilshire Park ES	Interior	Replace door for room 114	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 115	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 117	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 119	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 120 e-gym	2031 \$	9,500.00
Wilshire Park ES	Interior	Replace door for room 120a	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 120b	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 121	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 122	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 123	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 124	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 125	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 126	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 127	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 128	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 129	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 130	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 132	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 134	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 136	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 138	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 140	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 140a	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 142	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 143	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace door for room 144	2031 \$	6,000.00
Wilshire Park ES	Interior	Replace flooring in room 107	2031 \$	7,000.00
Wilshire Park ES	Interior	Replace flooring in room 109	2031 \$	7,000.00
Wilshire Park ES	Interior	Replace flooring in room 123	2031 \$	7,000.00
Wilshire Park ES	Interior	Replace flooring in room 127	2031 \$	7,000.00
Wilshire Park ES	Interior	Replace flooring in room 132 - carpet	2031 \$	14,000.00
Wilshire Park ES	Interior	Replace flooring in room 215	2031 \$	7,000.00
Wilshire Park ES	Interior	Replace flooring in room 230	2031 \$	7,000.00

\$2,108,500 +/-



- Referendums have helped put a large dent into maintenance needs
 - \circ Wilshire Park is in very good shape
- Key Themes:
 - Accessibility Scope can widely vary
 - Roofing / Envelope Needs
 - Minor Mechanical Needs Close to being caught up but larger dollar items
 - Grounds in good shape
- Still studying Technology needs



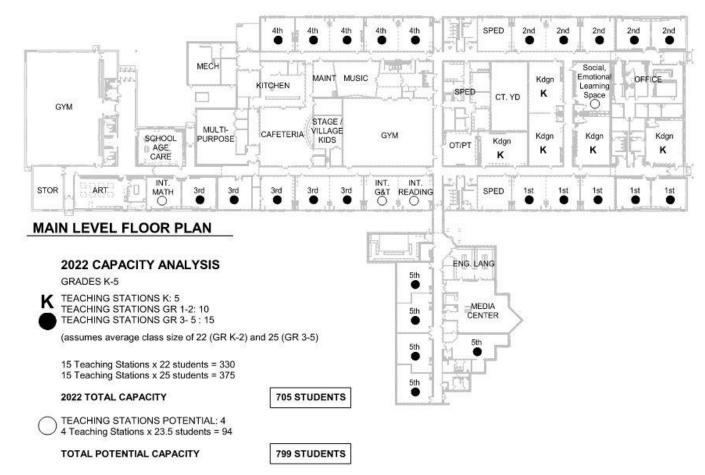
SANB CFTF DATA REPORT



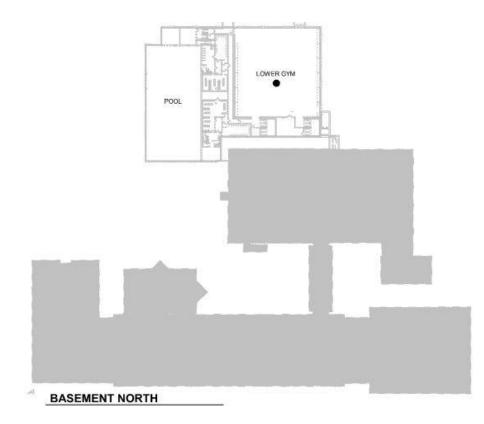


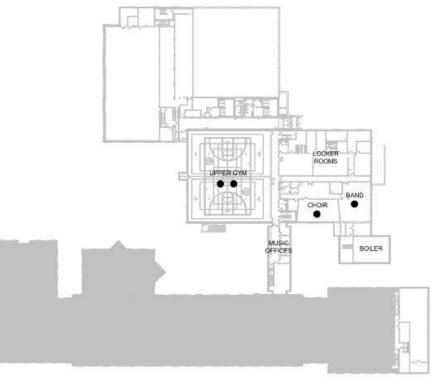
		ony-New Brighto			
School Year	Wilshire Park Elementary	St. Anthony Middle School	St. Anthony High School	Total - Secondary	Total K-12
2016-17	708	430	715	1145	1853
2017-18	693	434	705	1139	1832
2018-19	721	430	686	1116	1837
2019-20	724	432	687	1119	1843
2020-21	656	422	673	1095	1751
2021-22	688	411	683	1094	1782
2022-23	679	435	707	1142	1821





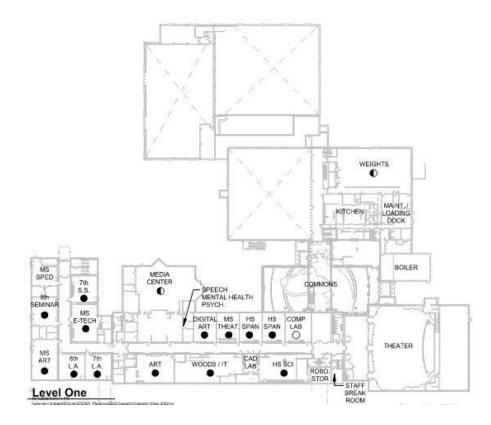


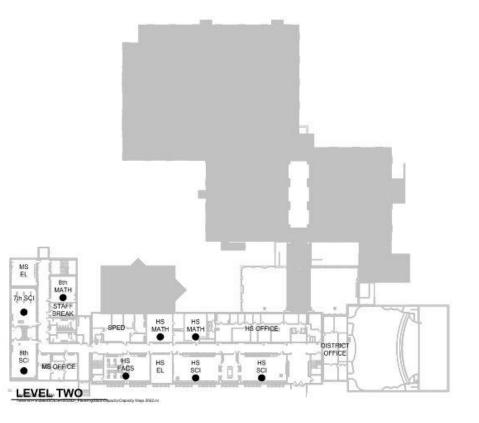




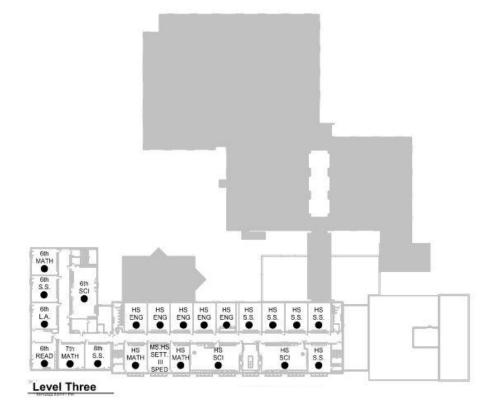
BASEMENT SOUTH











2022 CAPACITY ANALYSIS **GRADES 6-8**



TEACHING STATIONS: 48

(assumes average class size of 31)

48 Teaching Stations x 31 students x 80% efficiency

2022 TOTAL CAPACITY

TEACHING STATIONS POTENTIAL: 2

2 Teaching Stations x 31 students x 80% efficiency = 50

TOTAL POTENTIAL CAPACITY

1,241 STUDENTS

1,191 STUDENTS



Wilshire Park Elementary	2022 ENROLLMENT	OPEN SEATS	USAGE
2022 Capacity = 705	679	26	96%
Potential Capacity = 799	679	120	85%

Middle School / High School	2022 ENROLLMENT	OPEN SEATS	USAGE
2022 Capacity = 1,191	1,142	49	96%
Potential Capacity = 1,241	1,142	99	92%



Wilshire Park:

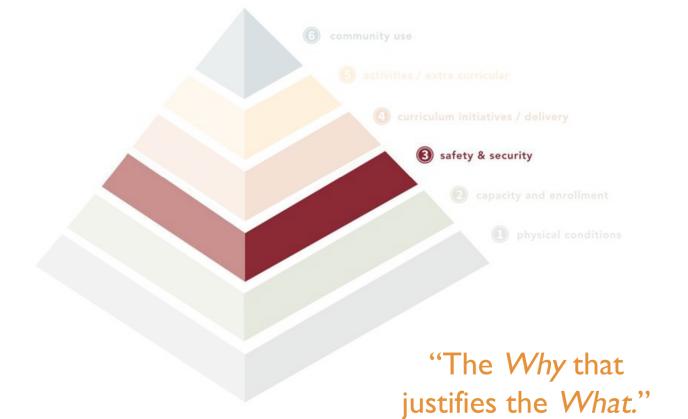
• Wilshire Park has the right amount & type of space due to reinvestments

Middle School / High School Building:

- Overall, the building lacks flexible space for students.
 - Hallways are used for small group breakout space often.
 - \circ $\;$ Intervention staff do not have any place to go currently.
- Teacher team's do not have a place to meet in the facility.
- Overall, there is a lack of meeting space within the building.
- There is not a 150 student sized space.
 - Current spaces like the auditorium and commons are high use and not ideal spaces to bring one grade together.
- Office space throughout the building is lacking.
 - Some teachers are in offices, some are not.
 - Support staff are distributed throughout the building.
- Staff lounge space is too small, not ideal for a professional setting.
- There is an overall lack of storage space in the building.
- The building does not really have a workroom / mailbox space.
- Special Education:
 - A setting III Special Education class is being added this year and will continue into the future. The space they are utilizing this year is not ideal.
 - Every space currently used is very small.
 - The building lacks a sensory room.
- There is not much flexibility in adding any elective courses due to lack of space.
- Health is not being offered this year, but when it comes back, it will limit flexibility in space.



SANB CFTF DATA REPORT





SANB CFTF SAFETY / SECURITY

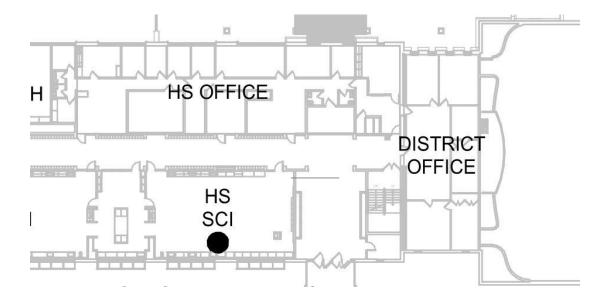
Wilshire Park:

• In good shape due to last referendum

MS.HS:

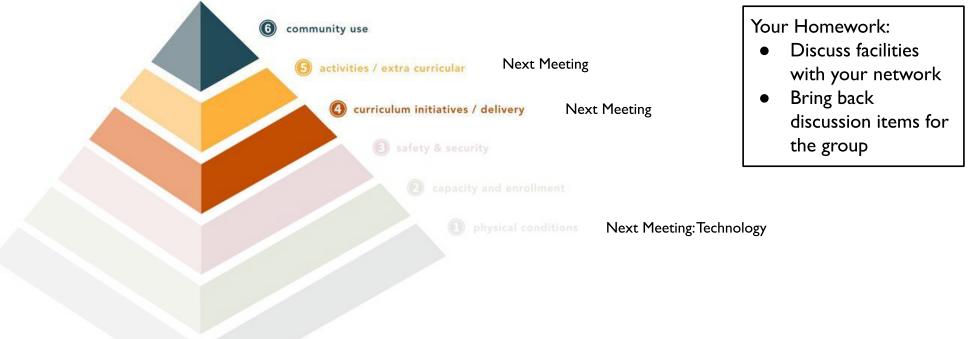
- HS Entry
- Camera System (Age and Coverage)
- Lockdown Control / Alerts
- Classroom Locks







SANB CFTF NEXT MEETING



"The *Why* that justifies the *What*."





- I. What do you think are the biggest facility issues?
- 2. What are some of your questions?
- 3. What information do you want to make sure you see?
- 4. What are the preconceptions?





- I. Discuss this with your Neighbors & Peers
- 2. Report back at next meeting
- 3. Next Meeting: October 27, 2022 6:00pm



HOME OF THE HUSKIES

Wold

COMMUNITY TASK FORCE Meeting #2 November 3, 2022





- I. Homework Report
- 2. Review Last Meeting
- 3. Data Review
 - Technology
 - Capacity
 - \circ Safety / Security
 - Curriculum
- 4. Discussion / Next Steps
- 5. Other



SANB CFTF HOMEWORK REPORT

Homework Report - What do you think are the biggest facility issues?

- Foul Ball Safety
- "Bursting at the Seams"
- Unmet needs from last referendum (music / locker rooms)
- Phy Ed / Fitness Space
- Community based fitness facility
- Privacy Toilets
- Availability of Toilets
- Theater class now being offered
- Hallways / Stairs packed

- Charging for student devices
- Bleachers in Small Gym
- Meeting Spaces
- Office Space
- Large Group Meeting Area
- Community not able to access our facilities lots of No's
- Auditorium refresh
- Drop off congested
- Ability to welcome the community in
- Pickelball



SANB CFTF REVIEW - FACILITIES HISTORY

5

Bond Referendums:

2008: \$21,000,000

2017: \$14,000,000

Levy Referendums:

2003: Capital Projects

2005: Operating Levy

2014: Capital Projects and Operating Levy



SANB CFTF DATA REPORT





SANB CFTF DATA REPORT





SANB CFTF REVIEW PHYSICAL CONDITIONS

- Referendums have helped put a large dent into maintenance needs
 - \circ Wilshire Park is in very good shape
- Key Themes:
 - Accessibility Scope can widely vary
 - Roofing / Envelope Needs
 - Minor Mechanical Needs Close to being caught up but larger dollar items
 - Grounds in good shape
- Still studying Technology needs



1. Outside Plant Cabling (OSP)

a. Observations:

- i. Buildings are connected via fiber, however it is not a diverse redundant ring
- b. Considerations:
 - i. Consider creating a diverse redundant ring.
 - ii. Consider a redundant Internet connection

2. Telecommunications Rooms (TR)and Pathways

- a. Observations:
 - i. MER/TR1 (Main Equipment Room / Telecommunications Room 1) is located in a dedicated room.
 - ii. While a ground bar is present, there is not a Telecommunications bonding and grounding system based on the ANSI/TIA-607 standard.
 - iii. The room felt a bit warm, but not alarming.
 - iv. There is a considerable amount of abandoned phone cabling.
 - v. There is not 3 ft. of clearance on the backside of the racks in the MER.
 - vi. Some racks are full while others have adequate space for expansion.
 - vii. Ladder rack is at capacity.
 - viii. Use of residential grade power strips.
- b. Considerations:
 - i. Consider creating a secure TR with a card reader to control and monitor access. Priority: High
 - ii. If a building UPS or generator is provided for building in future, consider providing emergency power for networking equipment.
 - iii. Consider replacing cooling system.
 - iv. Consider providing additional power or replacing residential power strips with PDU (power distribution units). Priority: High
 - v. Grounding of all non-current carrying metals is required. Consider installing an industry standards-based Telecommunications Bonding and Grounding system.
 Priority: High

1. Outside Plant Cabling (OSP)

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 - ii. Consider a redundant Internet connection

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 - MER/TR1 (Main Equipment Room / Telecommunications Room 1) is located in a dedicated room.
 - ii. While a ground bar is present, there is not a Telecommunications bonding and grounding system based on the ANSI/TIA-607 standard.
 - iii. There is abandoned phone cabling present.
 - Data cabling is terminated on patch panels mounted on the plywood and switches are in the rack which makes cable management difficult.
 - v. Switch rack is full. Space for an additional rack is limited.
 - vi. Ladder rack is at capacity.
 - vii. UPS sitting on the floor.
- b. Considerations:
 - i. Consider creating a secure TR with a card reader to control and monitor access. **Priority: High**
 - ii. If a building UPS or generator is provided for building in future, consider providing emergency power for networking equipment.
 - iii. Grounding of all non-current carrying metals is required. Consider installing an industry standards-based Telecommunications Bonding and Grounding system.
 Priority: High



3. Structured Cabling System

- a. Observations:
 - i. There is a current project replacing all data cables and the fiber backbone.

4. Telephone System

- a. Observations:
 - i. The current phone system is a free cloud service with limited features, functions, and capabilities.

b. Considerations:

- i. Consider replacing existing phone system with an <u>on-premise</u> solution or service that provides additional features, functions, and capabilities, such as ability to integrate with the building paging system to allow for paging via all phone handsets.
- ii. Consider integration with access control for messaging of a lock down in place.
- Priority: Medium; High if the phone system is to become part of a security plan
- iv.

5. Building Paging

- a. Observations:
 - i. The current building sound system is a Telecor XL.
 - ii. The system has been recently updated, however, the Owner reports that it is not a user-friendly system. Bell schedules are not easy to manage.
- b. Considerations:
 - i. Consider integration with the access control system for pre-recorded messaging in the event of a lockdown. **Priority: High if security plan includes use of the building paging system**
 - ii. Consider additional training or replacement of the system. Priority: High

3. Structured Cabling System

- a. Observations:
 - i. There is a current project replacing all data cables and the fiber backbone.

4. Telephone System

- a. Observations:
 - i. The current phone system is a free cloud service with limited features, functions, and capabilities.
- b. Considerations:
 - i. Consider replacing existing phone system with an <u>on-premise</u> solution or service that provides additional features, functions, and capabilities, such as ability to integrate with the building paging system to allow for paging via all phone handsets.
 - ii. Consider integration with access control for messaging of a lock down in place.
 - iii. Priority: Medium; High if the phone system is to become part of a security plan.

5. Building Paging

- a. Observations:
 - i. The current building sound system is a Bogen system.
 - ii. This is a relatively new system and functions well.



6. Bells

- a. Observations:
 - i. It is believed that the bell schedules are managed through the paging system. They are reported to be cumbersome and not user-friendly.
- b. Considerations:
 - i. Consider additional training or replacement of the system. Priority: High

7. Synchronized Clocks

- a. Observations:
 - i. The existing clock system is <u>Bogen</u>, installed in 2008. The clocks are wireless, powered by battery
 - ii. The Owner reports that they have difficulty with the clocks synchronizing. The solution is to bring the offending clock near to the master clock until it connects wirelessly and synchronizes.
- b. Considerations:
 - i. Consider replacing the existing clock system Priority: High

8. Wireless Access Points (WAP)

- a. Observations:
 - i. The Owner is currently replacing the data cabling to the WAPs and updating switches and Access Point Controllers.
 - ii. Coverage is adequate indoors, but non-existent outdoors
- b. Considerations
 - i. Consider two (2) Category 6A data cables to each WAP to prepare for higher bandwidth requirements if this is not part of the current project.
 - ii. Consider providing Wi-Fi coverage outdoors, particularly at the athletic fields.

MS.HS

6. Bells

Wilshire

- a. Observations:
 - i. The bells are managed by the Bogen sound system and work well.

7. Synchronized Clocks

- a. Observations:
 - i. The clock system is relatively new and works well.

8. Wireless Access Points (WAP)

- a. Observations:
 - i. The Owner is currently replacing the data cabling to the WAPs and updating switches and Access Point Controllers.
 - ii. Coverage is adequate indoors, but non-existent outdoors
- b. Considerations
 - i. Consider two (2) Category 6A data cables to each WAP to prepare for higher bandwidth requirements if this is not part of the current project.
 - ii. Consider providing Wi-Fi coverage outdoors, particularly at the athletic fields.



9. Audio/Visual

a. Classrooms:

- i. Observations:
 - Interactive white boards have reached end of life (approximately 15 years old) and manufacturer is no longer in business.
 - Students do not have a way, wired or wireless, to display their work on the boards, therefor the teacher's display it from their workstations.

MS.HS

- Voice lift in the classroom is mostly non-existent. Rooms that do have voice lift are aged and not working well.
- 4. Owner reports that there is a lot of mechanical noise in the classrooms from old pipes, etc. This creates a difficult audio environment.
- ii. Considerations:
 - Consider providing new interactive whiteboards and projectors or a large monitor in classrooms
 - Consider providing voice lift in the classroom hat also amplifies the technology.
 - Consider wired and wireless solution for displaying teacher and student devices
 - Consider supplementing areas with displays on mobile carts to provide flexibility in learning spaces.
 - 5. Priority: High
- b. Conference Rooms:
 - i. Observations:
 - 1. Technology is limited to a display with direct connection via HDMI cable.
 - ii. Considerations:
 - 1. Consider providing virtual meeting / video conferencing capabilities.
 - 2. Consider wired and wireless solution for displaying to the Monitor.
 - 3. Priority: High

9. Audio/Visual

Wilshire

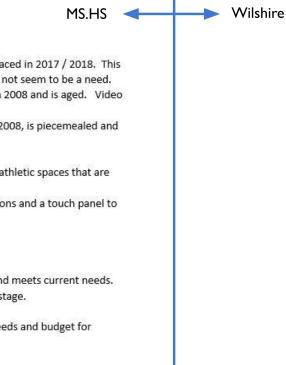
a. Classrooms:

- i. Observations:
 - Interactive white boards (<u>SmartBoard</u>) are relatively current equipment in the majority of classrooms and are well liked and used by staff.
 - Students do not have a way, wired or wireless, to display their work on the boards, therefor the teacher's display it from their workstations.
 - 3. Voice lift in the classroom is mostly non-existent.
- ii. Considerations:
 - 1. Consider providing voice lift in the classroom that also amplifies the technology.
 - 2. Consider wired and wireless solution for displaying teacher and student devices
 - Consider supplementing areas with displays on mobile carts to provide flexibility in learning spaces.
 - 4. Consider replacing any aged interactive white boards.

b. Conference Rooms:

- i. Observations:
 - 1. Technology is limited to a display with direct connection via HDMI cable.
- ii. Considerations:
 - 1. Consider providing virtual meeting / video conferencing capabilities.
 - 2. Consider wired and wireless solution for displaying to the Monitor.
 - 3. Priority: High





c. Gymnasiums

i. Observations:

- 1. The lower gymnasium sound system was replaced in 2017 / 2018. This functions but is not user friendly. Video does not seem to be a need.
- 2. The upper gymnasium system was installed in 2008 and is aged. Video does not seem to be a need.
- The Gymnastics Gym system was installed in 2008, is piecemealed and aged. Video does not seem to be a need.

ii. Considerations

- Consider providing new audio systems for all athletic spaces that are consistent and user friendly.
- Consider providing a system with pre-set options and a touch panel to provide ease of use.
- 3. Priority: High

d. Auditorium

i. Observations:

- 1. This space received upgrades in 2010/2011 and meets current needs.
- 2. Presenters cannot control anything from the stage.
- ii. Considerations:
 - Consider a deeper understanding of future needs and budget for upgrades as they apply to the findings.
- e. Cafeteria / Multi-purpose
 - i. Observations:
 - Other than occasional staff development gatherings, this space is primarily used as a cafeteria.
 - ii. Considerations:
 - Consider providing a new audio system that matches the athletic spaces for consistency, including pre-set options and a touch panel to provide ease of use. Priority: High



10. Digital Signage / Bulletin Board

- a. Observations:
 - i. Relatively non-existent in the building
- b. Considerations:
 - i. Consider providing in the lobby area. Priority: Medium

11. Access Control

- a. Observations:
 - i. The existing system is S2. The system is 5 to 7 years old and in good working condition, however it does not have the most current method of encryption.
 - There are duress buttons in the main office that call the police upon activation, but these are not addressable.
 - iii. There is lock down capability of the building
 - iv. The second set of doors in the main entry are not electronically secure.
 - v. Loading dock has a doorbell only
 - vi. Roof hatches are not monitored.
 - vii. Card readers function, but additional card readers are desired. Areas of concern to the Owner included the media center, offices, <u>gymnasiums</u> and elevators.
- b. Considerations:
 - i. Consider upgrading of the existing system Priority: High
 - ii. Consider a duress system for electronic lock down capabilities. Priority: High
 - iii. Consider integration with other systems for lock down situations (eg: fire alarm for closing of magnetic hold-open doors. Building Paging and/or Phone System for pre-recorded messaging.) Priority: High
 - iv. Consider adding card readers to additional areas for increased access management.
 - v. Consider providing a secure vestibule with electrified door hardware for management of the second set of doors. **Priority: High**
 - vi. Consider providing door contacts to provide alerts in "door forced open" and "door propped open" situations for all exterior doors, including roof hatches. **Priority: High**

10. Digital Signage / Bulletin Board

- a. Observations:
 - i. Relatively non-existent in the building
- b. Considerations:
 - i. Consider providing in the lobby area. Priority: Medium

11. Access Control

- a. Observations:
 - i. The existing system is relatively new.
 - ii. This building has lockdown capabilities.



12. Surveillance

- a. Observations:
 - i. System is aged.
 - ii. Owner reports inadequate coverage.

b. Considerations:

i. Consider complete replacement of system with adequate coverage of interior and exterior. Priority: High

13. Intrusion Detection

a. Observations:

- i. Owner reports that there are two separate systems to arm the building.
- ii. Owner reports that the system is aged, but works well for them.
- b. Considerations:
 - Consider replacement only if the system has reached end-of-life at project implementation time or if there is a desire to integrate with the access control system and the systems are not compatible.

14. Distributed Antenna System (DAS)

- a. Observations:
 - i. Cellular:
 - 1. T-Mobile has an antenna on the roof of this building
 - 2. No amplification
 - 3. There are dead spots in various areas of the building
 - ii. Public Safety:
 - 1. No amplification of Public Safety
 - iii. 400 MHz (walkie talkie)
 - 1. Existing system is aged
- b. Considerations:
 - i. Consider providing amplification of all systems.

12. Surveillance

MS.HS

Wilshire

- a. Observations:
 - . Observations.
 - i. The existing system is relatively new.
 - ii. Coverage is adequate.

13. Intrusion Detection

- a. Observations:
 - i. Owner reports that there is one system in the building that does not have the ability to zone.
- b. Considerations:
 - i. Consider replacement or upgrade to the system to provide zoning capabilities.

14. Distributed Antenna System (DAS)

- a. Observations:
 - i. Cellular:
 - 1. No amplification
 - ii. Public Safety:
 - 1. No amplification
 - iii. 400 MHz (walkie talkie)
 - 1. Existing system is aged
- b. Considerations:
 - i. Consider providing amplification of all systems.



Technology Summary:

MS.HS:

- District is currently updating structured cabling and WI-FI
- High Needs Include (\$2M to \$2.5M):
 - Building Paging
 - Bells
 - Clocks
 - AV (classrooms, sound systems)
 - Access Control
 - Surveillance
 - Distributed Antenna
- Lower Priority Needs:
 - Redundant Internet Connection / Fiber
 - Intrusion Detection
 - Digital Signage
 - Conference Rooms
 - Telephone System
 - Telecommunication Rooms

Wilshire:

- District is currently updating structured cabling and WI-FI
- High Needs Include (\$500K to \$600K):
 - AV (classrooms, sound systems)
 - Distributed Antenna
- Lower Priority Needs:
 - Intrusion Detection
 - Digital Signage
 - Telephone System
 - Telecommunication Rooms
- Recently Upgraded / Works Well:
 - Building Paging
 - Bells
 - Clocks
 - Access Control
 - \circ Surveillance

SANB CFTF TECHNOLOGY



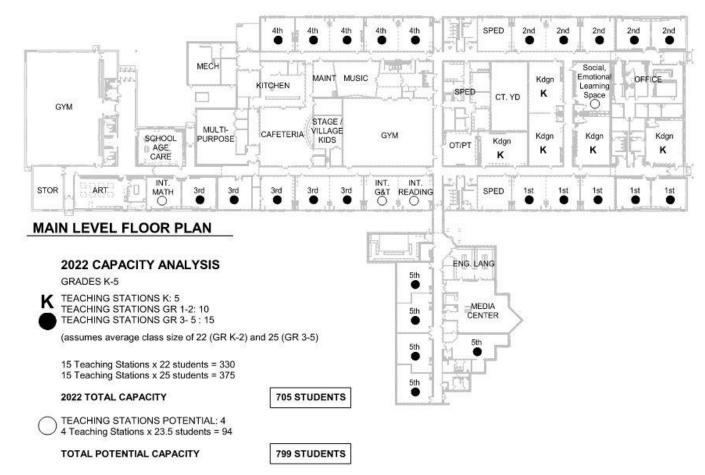
SANB CFTF DATA REPORT



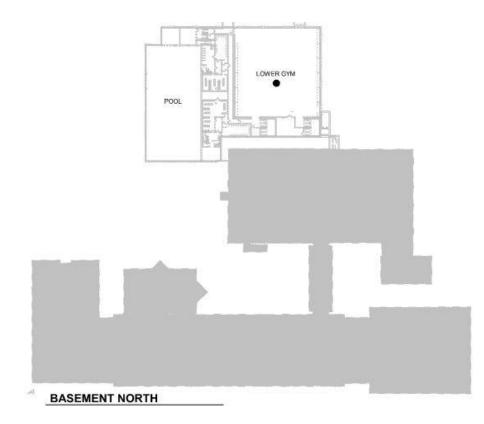


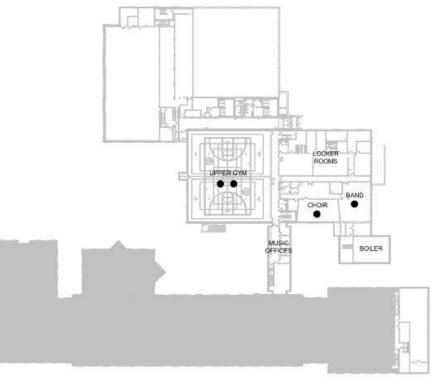
		ony-New Brighto			
School Year	Wilshire Park Elementary	St. Anthony Middle School	St. Anthony High School	Total - Secondary	Total K-12
2016-17	708	430	715	1145	1853
2017-18	693	434	705	1139	1832
2018-19	721	430	686	1116	1837
2019-20	724	432	687	1119	1843
2020-21	656	422	673	1095	1751
2021-22	688	411	683	1094	1782
2022-23	679	435	707	1142	1821





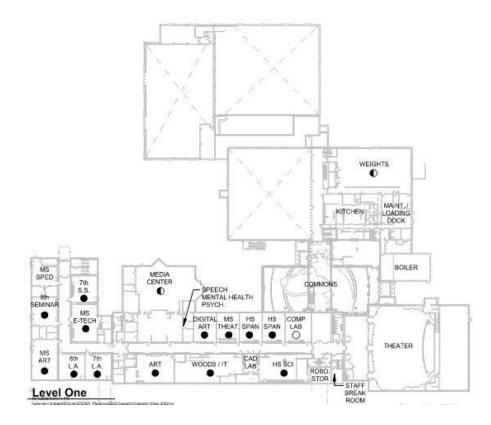


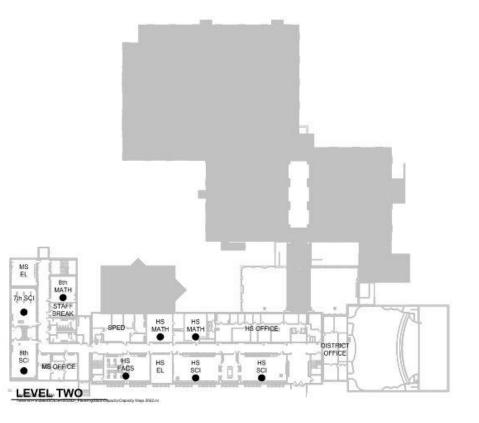




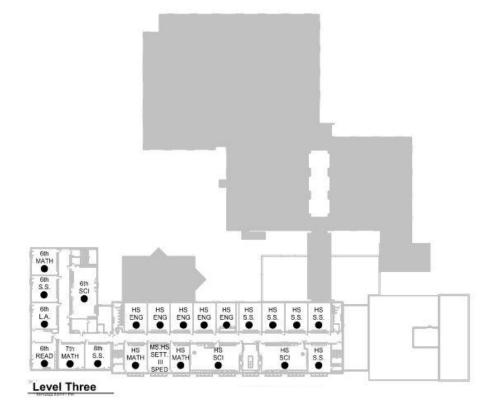
BASEMENT SOUTH











2022 CAPACITY ANALYSIS **GRADES 6-8**



TEACHING STATIONS: 48

(assumes average class size of 31)

48 Teaching Stations x 31 students x 80% efficiency

2022 TOTAL CAPACITY

TEACHING STATIONS POTENTIAL: 2

2 Teaching Stations x 31 students x 80% efficiency = 50

TOTAL POTENTIAL CAPACITY

1,241 STUDENTS

1,191 STUDENTS



Wilshire Park Elementary	2022 ENROLLMENT	OPEN SEATS	USAGE
2022 Capacity = 705	679	26	96%
Potential Capacity = 799	679	120	85%

Middle School / High School	2022 ENROLLMENT	OPEN SEATS	USAGE
2022 Capacity = 1,191	1,142	49	96%
Potential Capacity = 1,241	1,142	99	92%



Wilshire Park:

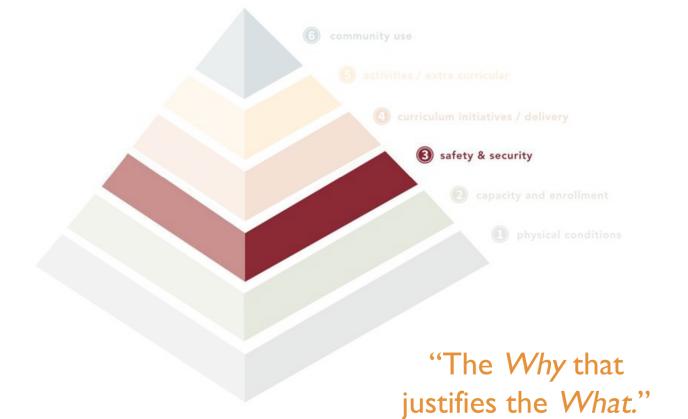
• Wilshire Park has the right amount & type of space due to reinvestments

Middle School / High School Building:

- Overall, the building lacks flexible space for students.
 - Hallways are used for small group breakout space often.
 - \circ $\;$ Intervention staff do not have any place to go currently.
- Teacher team's do not have a place to meet in the facility.
- Overall, there is a lack of meeting space within the building.
- There is not a 150 student sized space.
 - Current spaces like the auditorium and commons are high use and not ideal spaces to bring one grade together.
- Office space throughout the building is lacking.
 - Some teachers are in offices, some are not.
 - Support staff are distributed throughout the building.
- Staff lounge space is too small, not ideal for a professional setting.
- There is an overall lack of storage space in the building.
- The building does not really have a workroom / mailbox space.
- Special Education:
 - A setting III Special Education class is being added this year and will continue into the future. The space they are utilizing this year is not ideal.
 - Every space currently used is very small.
 - The building lacks a sensory room.
- There is not much flexibility in adding any elective courses due to lack of space.
- Health is not being offered this year, but when it comes back, it will limit flexibility in space.



SANB CFTF DATA REPORT





SANB CFTF SAFETY / SECURITY

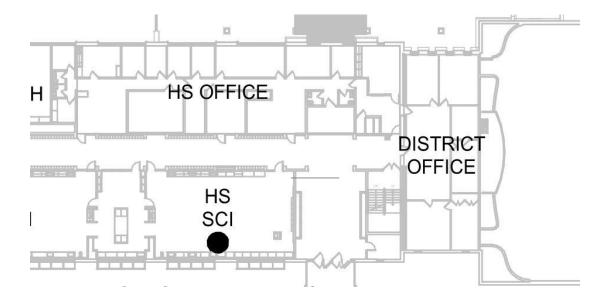
Wilshire Park:

• In good shape due to last referendum

MS.HS:

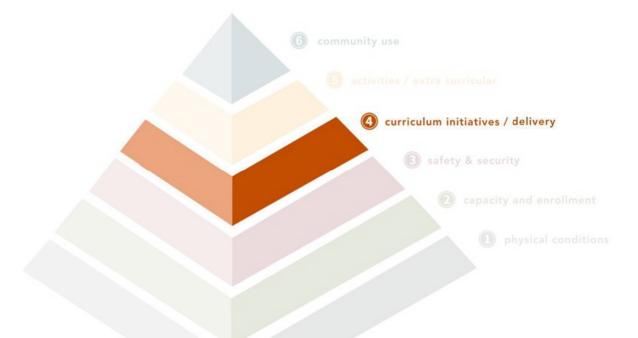
- HS Entry
- Camera System (Age and Coverage)
- Lockdown Control / Alerts
- Classroom Locks







SANB CFTF



"The *Why* that justifies the *What.*"





- Top 3 Needs:
 - Music spaces + theater would create flexibility and address our most aged facilities
 - Theater:
 - New MDE requirement (in a classroom, should be black box)
 - Can't be in auditorium based on its utilization
 - \circ $\;$ EBD / FACS spaces not conducive to what is being taught
 - Based on traditional home ec, moving to professional setting
 - Most popular classroom, could fill it with more space
 - Flexibility what does the classroom look like? Being future ready / students learning at their own pace
 - Lack of meeting / small group spaces
 - Media Center outdated
 - Furniture outdated / classrooms rigid
 - Staff space





- Other:
 - Toilets (MS.HS split on levels)
 - Health will be coming back (likely on a cart)
 - \circ Electives
 - Likely offering close to what's needed
 - Engineering and Art could expand at some point
- Wilshire is in good shape





- I. What are the top 5 highest priorities?
- 2. What are I or 2 items that could be addressed later on?
- 3. What is the most critical issue?
- 4. What are some of your questions?
- 5. What information do you want to make sure you see?





1. Next Meeting: November 10, 2022 @ 6:00pm



HOME OF THE HUSKIES

Wold

COMMUNITY TASK FORCE Meeting #3 November 8, 2022





- I. Review Discussion Topic List
- 2. Priority Exercise
- 3. Discussion / Next Steps
- 4. Other



SANB CFTF DATA REPORT







Instructions - Round I.

Individually, use post it notes at your table to jot down your thoughts based on the prompt questions on the following slide. One thought per post it note. We will collect those post it notes and post them around the room.

Instructions - Round 2.

We will need volunteers to help organize the post it notes into similar themes.

Instructions - Round 3.

Each theme will be assigned to a small group. The small group should work on drafting a need statement related to the theme to share with the group.





- I. What are the top 3 to 5 highest priorities?
- 2. What are I or 2 items that could be addressed later on?
- 3. What is the most critical issue?





•Avoid solutions in needs statements:

"Our buildings are old, we should just replace them all. That would fix everything".

•Good needs statement:

"All members of our community deserve equal access to the facilities. We need to provide equitable access for all."





I. What information do you want to make sure you see?





1. Next Meeting: November 17, 2022 @ 6:00pm



HOME OF THE HUSKIES

Wold

COMMUNITY TASK FORCE Meeting #4 November 17, 2022





- I. Review Task Force Identified Needs Document
- 2. Student Survey Results
- 3. Tour
- 4. Thank you!



Comm. No:	9999
Date:	November 3, 2022
From:	Ben Beery BB
То:	Attendees

Subject: Independent School District #282 – St. Anthony New Brighton Public Schools Task Force Meeting No. 1 November 3, 2022 Meeting Minutes

Attendees:

Chris Ravndal, Independent School District #282 cravndal@isd282.org Travis MacLeod, Independent School District #282 tmacleod@isd282.org Joan Nelson, Independent School District #282 jnelson@isd282.org Troy Urdahl, Independent School District #282 turdahl@isd282.org Adam Falkner, Independent School District #282 adam.falkner@me.com AJ Siroin, Independent School District #282 aj.siroin@securian.com Eric Sonnenberg, Independent School District #282 ehsonnenberg@gmail.com Mary Przybilla, Independent School District #282 mprzybilla@yahoo.com Michael Dick, Independent School District #282 duker519@yahoo.com Bryan Jones, Independent School District #282 bryanjones@comcast.net Melanie Stewart, Community Member msmelster12@gmail.com Dustin Halverson, Community Member dhalverson@villagegreenlandscapes.com Ben Beery, Wold Architects and Engineers bbeery@woldae.com

Discussion Topics:

- A. Introductions were made. Each group member shared their name, relationship to the District and why they chose to serve on this committee.
- B. The group reviewed the objectives and goals of the task force which were:
 - 1. This task force is being created to study the District's facilities and recommend an updated Facilities Master Plan to address facilities needs in the School District. School District facilities provide the necessary learning, participation, gathering, and performance areas to execute the vision and mission of our District. Please review the information below which further details the role and outcomes of the task force. Similarly to the collaborative nature of our groups and teams, successfully executing facility planning is a team effort consisting of our school's students, parents, community, and staff members. From time-to-time questions arise that are best answered with broad representation of our many important stakeholders. Members of the facilities task force serve in an advisory role to provide feedback and input on matters related to SANB school facilities. The task force will be made up of parents, students, community members, alumni, staff members, and administration.

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- 2. In particular, the task force is tasked with answering these questions:
 - a. What are high priority items the District should address in the near future?
 - b. Why are they important?
 - c. What are lower priority items that should be planned for?
- 3. The Task Force will likely not study:
 - a. How could we accomplish these items?
 - b. How can we fund them?
 - c. When will all it occur?
- 4. It was explained that District Administration and the School Board will study those items.
- 5. To begin, it was asked "What do you think are the biggest facility issues?" The groups answers were as follows:
 - a. Foul ball safety.
 - b. "Bursting at the Seams".
 - c. Unmet needs from last referendum (music / locker rooms).
 - d. Physical Education / Fitness Space.
 - e. Community based fitness facility.
 - f. Privacy toilets.
 - g. Availability of toilets.
 - h. Theater class now being offered.
 - i. Hallways / stairs packed.
 - j. Charging for student devices.
 - k. Bleachers in Small Gym.
 - l. Meeting spaces.
 - m. Office space.
 - n. Large group meeting area.
 - o. Community not able to access our facilities lots of nos.
 - p. Auditorium refresh.
 - q. Drop off congested.
 - r. Ability to welcome the community in.
 - s. Pickelball.
- 6. The group reviewed past Facility Initiatives in the District:
 - a. 2008 and 2017 referendums.
 - b. 2003 Capital Project Levy and 2014 renewal.
- 7. It was noted that the 2014 capital project levy was focused on technology and will be up for renewal soon.
- 8. Outside of the past facilities initiatives, there have been other facility conversations including:
 - a. Complete 2008 Referendum Work.
 - b. Locker Rooms, Music.
 - c. Solar Panels.
 - d. Maintenance.
 - e. Community Center.
 - f. Community School.



- 9. The group reviewed the current facility maintenance needs.
 - a. The District receives approximately \$750,000 a year for maintenance needs through Long Term Facilities Maintenance funding.
 - b. The Middle School/High School facility has around \$16 million dollars in maintenance needs and Wilshire Park has about \$2 million.
 - c. Key takeaways include:
 - 1) Referendums have helped put a large dent into maintenance needs.
 - 2) Wilshire Park is in very good shape.
 - 3) Key Themes:
 - a) Accessibility Scope can widely vary.
 - b) Roofing / Envelope Needs.
 - c) Minor Mechanical Needs Close to being caught up but larger dollar items.
 - d) Grounds in good shape.
- 10. The group started to look at enrollment and capacity but did not finish. This topic will be reviewed at the next meeting.
- C. Next Meeting: November 3, 2022 at 6:00 p.m.
- cc: Dr. Renee Corneille, ISD #282 Vaughn Dierks, Wold

rcorneille@isd282.org vdierks@woldae.com

TD/Promo/ISD_282/min/11.3.22 Task Force



To:AttendeesFrom:Ben Beery | BBDate:November 30, 2022Comm. No:9999

Subject: Independent School District #282 – St. Anthony New Brighton Public Schools Task Force Meeting No. 2 November 9, 2022 Meeting Minutes

Attendees:

Chris Ravndal, Independent School District #282	cravndal@isd282.org
Joan Nelson, Independent School District #282	jnelson@isd282.org
Troy Urdahl, Independent School District #282	turdahl@isd282.org
Mark Gibbs, Independent School District #282	mgibbs@isd282.org
Adam Falkner, Community Member	adam.falkner@me.com
AJ Siroin, Community Member	aj.siroin@securian.com
Eric Sonnenberg, Community Member	ehsonnenberg@gmail.com
Mary Przybilla, Community Member	mprzybilla@yahoo.com
Michael Dick, Community Member	duker519@yahoo.com
Bryan Jones, Community Member	bryanjones@comcast.net
Melanie Stewart, Community Member	msmelster12@gmail.com
Dustin Halverson, Community Member	dhalverson@villagegreenlandscapes.com
Ben Beery, Wold Architects and Engineers	bbeery@woldae.com

Discussion Topics:

- A. The group reported on their homework to ask the peers, neighbors, and colleagues the question, "What do you think are the biggest facility issues?"
- B. Comments from the group include:
 - 1. Toilets (both privacy and availability).
 - 2. Wi-Fi availability / reliability.
 - 3. Front Sidewalks size and congestions.
 - 4. Shortage of Flexible Space.
 - 5. Band / Music Space including additional small group ensemble spaces.
 - 6. Classroom size is tight as classes are larger than past years.
 - 7. Space is "dingey" could be a happier looking space.
 - 8. Accessibility at the Art Room.
 - 9. Ventilation Loud Radiators.
 - 10. Lack of Staff Workspace / Toilets.
 - 11. Dedicated pickleball space.
 - 12. Skatepark.

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- 13. Dome at Stadium.
- 14. Turf on Practice Field.
- 15. New or another weight/fitness space and aged equipment.
- 16. Storage.
- 17. Backstop at Wilshire Field.
- 18. Softball dug outs (comparable to baseball field).
- 19. Stadium Seats add backs to the seats.
- 20. Library lack of storage.
- 21. Gym Entry Area no dedicated lobby space, congested for events.
- 22. Locker rooms Equity and Safety, Privacy options, more toilet space needed.
- 23. Not enough gym space for PE.
- 24. No dedicated health space.
- 25. Technology for Gym Spaces.
- 26. Dry Rot on Stage Flooring.
- 27. Soundboard at Auditorium.
- 28. Wilshire Park handwashing stations outside toilet areas.
- C. The group quickly recapped Meeting 1. This included a reminder of past facility initiatives and District maintenance needs.
- D. Wold interviewed District Technology staff and provided a summary of their needs based on that discussion:
 - 1. Middle School / High School:
 - a. District is currently updating structured cabling and Wi-Fi.
 - b. High Needs Include (\$2M to \$2.5M):
 - 1) Building Paging.
 - 2) Bells.
 - 3) Clocks.
 - 4) AV (classrooms, sound systems).
 - 5) Access Control.
 - 6) Surveillance.
 - 7) Distributed Antenna.
 - c. Lower Priority Needs:
 - 1) Redundant Internet Connection / Fiber.
 - 2) Intrusion Detection.
 - 3) Digital Signage.
 - 4) Conference Rooms.
 - 5) Telephone System.
 - 6) Telecommunication Rooms.
 - 2. Wilshire Park:
 - a. District is currently updating structured cabling and Wi-Fi.
 - b. High Needs Include (\$500K to \$600K):
 - 1) AV (classrooms, sound systems).
 - 2) Distributed Antenna.



- c. Lower Priority Needs:
 - 1) Intrusion Detection.
 - 2) Digital Signage.
 - 3) Telephone System.
 - 4) Telecommunication Rooms.
- d. Recently Upgraded / Works Well:
 - 1) Building Paging.
 - 2) Bells.
 - 3) Clocks.
 - 4) Access Control.
 - 5) Surveillance.
- E. The group reviewed enrollment information and capacity information about the buildings.
- F. Commentary from the Principals during capacity meetings was shared with the group:
 - 1. Wilshire Park:
 - a. Wilshire Park has the right amount and type of space due to reinvestments.
 - 2. Middle School / High School Building:
 - a. Overall, the building lacks flexible space for students.
 - b. Hallways are used for small group breakout space often.
 - c. Intervention staff do not have any place to go currently.
 - d. Teacher team's do not have a place to meet in the facility.
 - e. Overall, there is a lack of meeting space within the building.
 - f. There is not a 150 student sized space.
 - g. Current spaces like the auditorium and commons are high use and not ideal spaces to bring one grade together.
 - h. Office space throughout the building is lacking.
 - i. Some teachers are in offices, some are not.
 - j. Support staff are distributed throughout the building.
 - k. Staff lounge space is too small, not ideal for a professional setting.
 - 1. There is an overall lack of storage space in the building.
 - m. The building does not really have a workroom / mailbox space.
 - n. Special Education:
 - 1) A setting III Special Education class is being added this year and will continue into the future. The space they are utilizing this year is not ideal.
 - 2) Every space currently used is very small.
 - 3) The building lacks a sensory room.
 - o. There is not much flexibility in adding any elective courses due to lack of space.
 - p. Health is not being offered this year, but when it comes back, it will limit flexibility in space.
- G. The group discussed safety and security in the facilities. In general, Wilshire Park is in good shape and the Middle School / High School generally has most of systems in place, but they are aged.



- H. Wold met with the Teaching and Learning team and reported findings on this interview:
 - 1. Top Three Needs:
 - a. Music spaces and theater would create flexibility and address our most aged facilities.
 - 1) Theater:
 - a) New MDE requirement (in a classroom, should be black box).
 - b) Cannot be in auditorium based on its utilization.
 - b. EBD / FACS spaces not conducive to what is being taught.
 - 1) Based on traditional home economics space, moving to professional setting.
 - 2) Most popular classroom, could fill it with more space.
 - c. Flexibility what does the classroom look like? Being future ready / students learning at their own pace.
 - 1) Lack of meeting / small group spaces.
 - 2) Media Center outdated.
 - 3) Furniture outdated / classrooms rigid.
 - 4) Staff space.
 - d. Other discussed topics:
 - 1) Toilets (MS/HS split on levels).
 - 2) Health will be coming back (likely on a cart).
 - 3) Electives:
 - a) Likely offering close to what is needed.
 - b) Engineering and Art could expand at some point.
 - 4) Wilshire is in good shape.
- I. Homework: Next meeting will begin prioritizing needs. Questions to answer include:
 - 1. What are the top five highest priorities?
 - 2. What are one or two items that could be addressed later on?
 - 3. What is the most critical issue?
- J. Next Meeting: November 9, 2022 at 6:00 p.m.
- cc: Dr. Renee Corneille, ISD #282 rcorneille@isd282.org Travis MacLeod, ISD#282 tmacleod@isd282.org Vaughn Dierks, Wold vdierks@woldae.com

LW/Promo/ISD_282/min/11.9.22 Meeting 2



Comm. No:	9999
Date:	November 30, 2022
From:	Ben Beery BB
10.	Attendees

Subject:Independent School District #282 – St. Anthony New Brighton Public Schools
Task Force Meeting No. 3
November 9, 2022 Meeting Minutes

Attendees:

Chris Ravndal, Independent School District #282	cravndal@isd282.org
Joan Nelson, Independent School District #282	jnelson@isd282.org
Troy Urdahl, Independent School District #282	turdahl@isd282.org
Mark Gibbs, Independent School District #282	mgibbs@isd282.org
Adam Falkner, Community Member	adam.falkner@me.com
AJ Siroin, Community Member	aj.siroin@securian.com
Eric Sonnenberg, Community Member	ehsonnenberg@gmail.com
Mary Przybilla, Community Member	mprzybilla@yahoo.com
Michael Dick, Community Member	duker519@yahoo.com
Bryan Jones, Community Member	bryanjones@comcast.net
Melanie Stewart, Community Member	msmelster12@gmail.com
Dustin Halverson, Community Member	dhalverson@villagegreenlandscapes.com
Ben Beery, Wold Architects and Engineers	bbeery@woldae.com

Discussion Topics:

- A. Wold shared a summary document of the discussed needs for the groups reference. It is attached to these minutes.
- B. Chris Ravndal also created a summary document which is attached to these minutes.
- C. After reviewing the summary documents, the group added:
 - 1. Under physical conditions, the group added:
 - 1. Exterior Lighting.

A LLara Jaco

- 2. Under athletics and activities, the group added:
 - 1. Official's space.
 - 2. Stadium visitor bleachers / accessibility.
- 3. Under the other category, the group added:
 - 1. Corridor size, stair congestion.
- D. With these modifications, the group felt this accurately summarized discussions to date.

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- E. The group was given post it notes and asked to answer the following questions:
 - 1. What are the top three to five highest priorities?
 - 2. What are one or two items that could be addressed later on?
 - 3. What is the most critical issue?
- F. The group placed the post it note responses on the wall. Volunteers from the group grouped similar post it notes into themes. The results were as follows:
 - 1. Question 1:
 - 1. Flex Space Needs (eight post its).
 - 2. Gym Space (six post its).
 - 3. Locker Rooms (six post its).
 - 4. Auditorium Needs (six post its).
 - 5. Music Remodel (Nine post its).
 - 6. Accessibility Needs (seven post its).
 - 7. Toilets (three post its).
 - 8. Security (seven post its).
 - 9. Classroom Technology (two post its).
 - 2. Question 2:
 - 1. Dome (four post its).
 - 2. Community School Concept (two post its).
 - 3. Solar Panels (two post its).
 - 4. Athletic / Gym Spaces (six post its).
 - 5. Auditorium Needs (two post its).
 - 3. Question 3:
 - 1. Music Spaces (two post its).
 - 2. Security (two post its).
 - 3. Safety / Accessibility (three post its).
 - 4. Gyms (two post its).
- G. Next Steps: Wold will aggregate the post its responses into prioritized need statements to review at the next meeting.
- H. Next Meeting: November 17, 2022 at 6:00 p.m.

cc:	Dr. Renee Corneille, ISD #282	rcorneille@isd282.org
	Travis MacLeod, ISD#282	tmacleod@isd282.org
	Vaughn Dierks, Wold	vdierks@woldae.com

LW/Promo/ISD_282/min/11.9.22 Meeting 3



Document from Chris Ravndal:

Homework questions from 11/3 meeting:

- 1. What are the top 5 highest priorities?
- 2. What are 1 or 2 items that could be addressed later on?
- 3. What is the most critical issue?
- 4. What are some of your questions?
- 5. What information do you want to make sure you see?

Summary of facilities needs discussed so far:

Instructional spaces (all MS/HS) -- * = unmet needs from 2008 referendum

*Music Dept. spaces

'60s-sized rehearsal rooms (square footage far below MDE recommendations) Space overall & storage

Percussion equipment & space needs greatly increased since 60 years ago

Acoustic improvements

No ensemble spaces

Band locker space pretty much maxed out

Limited practice rooms

Significant traffic flow space needs

*PE – Teaching spaces – 3rd Gym – PE/Fitness space (community based?)

*PE – Locker Rooms

Quantity & space Equity & safety Storage Privacy Bathrooms within

*Auditorium makeover (finish) – A/V elements, stage floor & walls, house is old/dated *Fully renovated Visual Art spaces

Theater class now exists & doesn't have a permanent, appropriate space (black box?) Shortage of flexible spaces & larger-group meeting space ("150-person gathering space") Classroom size w/ increasing class sizes – some feel dingy – could use paint/refresh Actual Health classrooms (PE idea: in the grassy space outside Door #12?)

Library storage & "modernization" for current needs

FACS – space doesn't meet current needs

Special Ed

EBD space (same as Level III need that was also brought up?) No sensory room



Building Interior – Physical

Bathrooms – quantity, condition, & gender-neutral Very congested stairways Very full hallways including by gyms (also no PE/athletics spacious entry area) Loud airhandlers <u>Staff</u> workspace/lounge/bathrooms Storage!!! MS/HS classroom door locks (none lock from within) Office space Accessibility concerns in some spaces Office space (Since it's smaller than originally intended, is the Commons size sufficient?)

Outdoors - Grounds

Dropoff congestion Front sidewalk Insufficient parking

<u>Outdoors – Sports/etc.</u>

Foul ball safety Pickleball Community-based fitness space? Skatepark Dome the stadium field Turf the practice field Backstop at WP Softball dugouts

Technology

Wi-Fi frequently brought up Highest concerns per Ben's presentation Building paging Bells Clocks A/V (board/screens/projectors) Access control Distribution antenna system

Other

Community school Welcome community in?



Saint Anthony New Brighton Public Schools

Community Task Force Discussion Summary

Draft November 9, 2022

Physical Conditions:

- Accessibility Needs
- Roofing and Exterior Envelope

Capacity & Enrollment:

- 92% MS.HS and 85% Wilshire
- Lack of Meeting Space

Safety & Security:

- Access Control System •
- Lockdown System
- HS Secure Vestibule

Curriculum Initiatives and Delivery:

- EBD Setting III Program •
- Sensory Room (Both Sites) •
- FACs Room
- Gym Space lacking for PE

Activities / Extracurricular:

- Foul Ball Safety
- Bleachers in Small Gym
- Auditorium Upgrade

Community Use:

Community Based Fitness Facility

Other:

- Toilet Availability
- Solar Panels

- **Pickleball Facilities**
- Skatepark
- **Privacy Toilets**
- **Community School**
- WiFi Coverage (in progress)
- Facility Refresh

- Mechanical Needs
- Approx. \$16M at MS.HS
- Approx. \$2M at WP
- Lack of Large Group Space
- Staff Meeting Space / Mailboxes / Staff Lounge
- **Distributed Antenna**
- Congested Drop Off Area
- Media Center
- Furniture
- Health Room
- Softball Dugouts .
- Gym Lobby
- Dome •
- **Turf Practice Field**
- •
- Community Access to Facilities

- Music Rooms
- Locker Rooms •
- •
- Charging for Devices
- Weight / Fitness (more)
- Storage •
- Backstop at Wilshire •
 - Stadium Bleacher Upgrades

- Theater Classroom

- Classroom Locks Surveillance Systems

Building Paging / Clocks

- Lack of Flexible Learning Space

- Lack of Office Space

Classroom Technology



To:AttendeesFrom:Ben Beery | BBDate:November 30, 2022Comm. No:9999

Subject: Independent School District #282 – St. Anthony New Brighton Public Schools Task Force Meeting No. 4 November 17, 2022 Meeting Minutes

Attendees:

<u></u>	
Chris Ravndal, Independent School District #282	cravndal@isd282.org
Joan Nelson, Independent School District #282	jnelson@isd282.org
Troy Urdahl, Independent School District #282	turdahl@isd282.org
Mark Gibbs, Independent School District #282	mgibbs@isd282.org
Adam Falkner, Community Member	adam.falkner@me.com
AJ Siroin, Community Member	aj.siroin@securian.com
Eric Sonnenberg, Community Member	ehsonnenberg@gmail.com
Mary Przybilla, Community Member	mprzybilla@yahoo.com
Michael Dick, Community Member	duker519@yahoo.com
Bryan Jones, Community Member	bryanjones@comcast.net
Melanie Stewart, Community Member	msmelster12@gmail.com
Dustin Halverson, Community Member	dhalverson@villagegreenlandscapes.com
Ben Beery, Wold Architects and Engineers	bbeery@woldae.com

Discussion Topics:

- A. The group toured the middle school / high school building to see the areas that have been discussed.
- B. The group reviewed the needs statements that Wold drafted that reflect the Task Force discussions.
 - 1. Both higher priority and lower priority needs were identified.
 - 2. With the exception of some minor changes, the group believed this document accurately reflected the discussion.
 - 3. All members of the task force were in agreement that this could be shared with the School Board.
- C. The needs statements are as follows:
 - 1. Highest priority needs identified by the Task Force include:
 - 1. Learning Spaces:
 - a. At the Middle School/High School building, we need spaces that support the type of learning happening in our schools. There are some spaces where we have challenges.

Wold Architects and Engineers 332 Minnesota Street, Suite W2000 Saint Paul, MN 55101 woldae.com | 651 227 7773 PLANNERS ARCHITECTS ENGINEERS



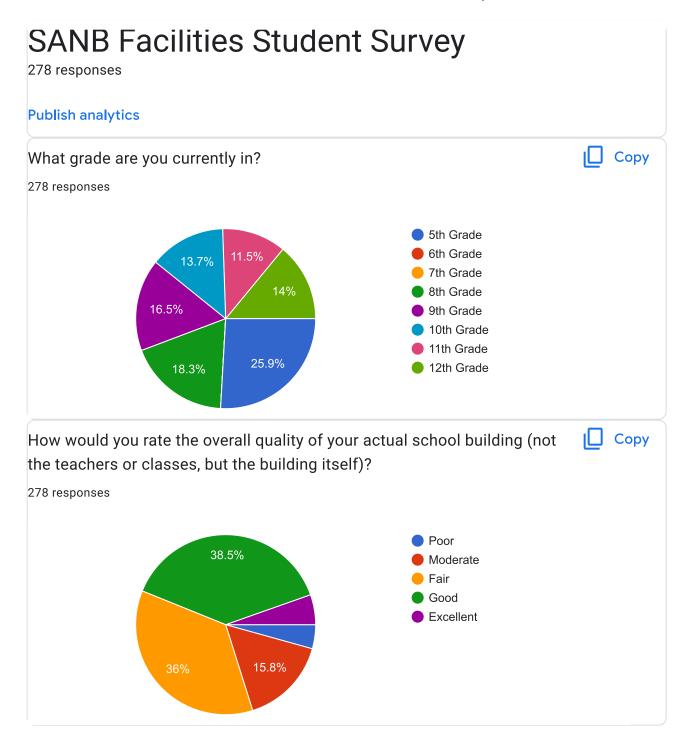
- b. Music spaces are largely original and do not meet current needs or best practices.
- c. Physical education space could be expanded. Currently, there is not enough gym space for the teachers and no dedicated space for health.
- d. The facility lacks flexible learning and meeting spaces. Oftentimes, hallways are used for this function and are not ideal for that type of learning. In addition, there is a lack of meeting space in the building for both large and small groups.
- e. The theater class is taught in a standard classroom setting which is not conducive to the learning that needs to occur in this class.
- f. In general, this building is highly utilized and nearing capacity. Any improvement to increase space use would be beneficial.
- 2. Physical Conditions:
 - 1. Our buildings are in relatively good shape however, there are several areas that current funding sources would be insufficient to accomplish:
 - a. Locker rooms at the middle school/high school building are largely original but have challenges with maintenance, accessibility, equity, and safety.
 - b. There are several accessibility challenges throughout the middle school/high school building including the auditorium stage and lower level, art rooms and generally tight corridors and stairwells.
 - c. Technology and Security Systems are aged. Systems to consider updating include classroom technology, surveillance, lock down and access control.
 - d. The Auditorium has had some investment, but the remaining deficiencies include sound systems, stage flooring, storage and aesthetic upgrades and accessibility to the lower level and stage.
 - e. Toilets in our facilities are in good shape but do not meet our needs. Items to consider are number of toilets, access to toilets and privacy in toilet facilities.
 - f. Maintenance needs are ongoing and generally have a funding source to address. Larger dollar items that do not fit into current funding plans should be incorporated into a long-term plan for funding.
- 3. Community Use:
 - 1. At the Middle School/High School building, it is difficult for the community to access our fitness facilities based on their consistent use. Items noted include:
 - a. Lack of a community fitness space use including pickleball
 - b. Lack of support spaces including an entrance, lobby, and flexible meeting space.
 - c. Weight room /fitness area is not conducive for community access. In addition, the space is tight for athletic and PE needs.
- 4. Several other needs were identified but may not be an immediate need. These items could change in their priority as projects are considered because they may make sense to accomplish alongside a similar project. Lower priority needs identified by the Task Force include:
 - 1. Updated and expanding staff support (mailboxes, lounge etc.) and office space.
 - 2. Site drop off/sidewalk congestion.
 - 3. Remodeling the secure vestibule at the high school.
 - 4. Adding or updating distributed antenna systems.
 - 5. Solar panels / energy efficiency upgrades.

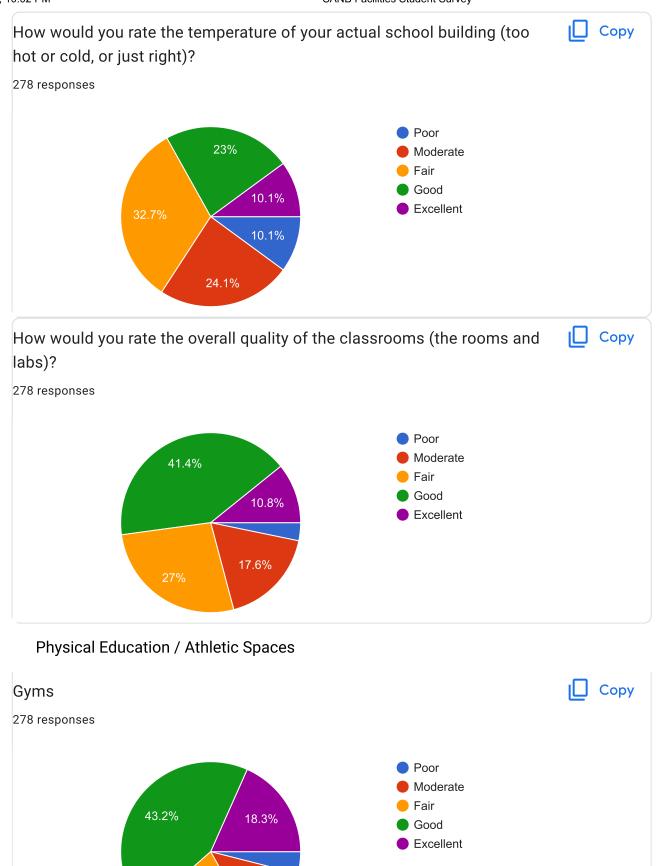


- 6. Aesthetic upgrades.
- 7. Community Based School spaces.
- 8. Exterior lighting expansion.
- 9. Learning spaces:
 - a. EBD Setting III
 - b. Sensory Room
 - c. FACS Room
 - d. Media Center
 - e. Furniture upgrades
- 10. Activities:
 - a. Dome
 - b. Practice Field Turf
 - c. Officials Space
 - d. Backstop at Wilshire
 - e. Visitor bleachers at the Stadium
 - f. Softball Dugouts
 - g. Foul Ball Safety
- 11. Other Technology Needs:
 - a. Building Paging
 - b. Bells
 - c. Clocks
 - d. Redundant Internet Connection / Fiber
 - e. Intrusion Detection
 - f. Digital Signage
 - g. Conference Rooms
 - h. Telephone System
 - i. Telecommunication Rooms
- D. The group reviewed the results of the student survey. The group was pleasantly surprised the student responses seemed to closely match their discussions.
- E. Wold and District Administration thanked the group for their time in studying. Next steps include presenting their work to the School Board. After School Board feedback, District Administration will begin to study how some of these items could be implemented.

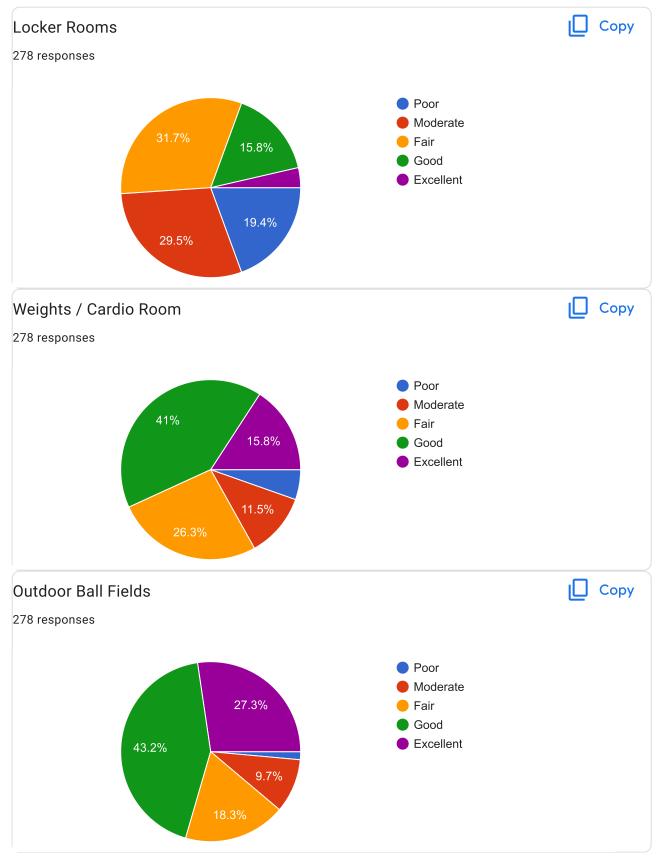
cc:	Dr. Renee Corneille, ISD #282	rcorneille@isd282.org
	Travis MacLeod, ISD #282	tmacleod@isd282.org
	Vaughn Dierks, Wold	vdierks@woldae.com

LW/Promo/ISD_282/min/11.17.22 Meeting 4

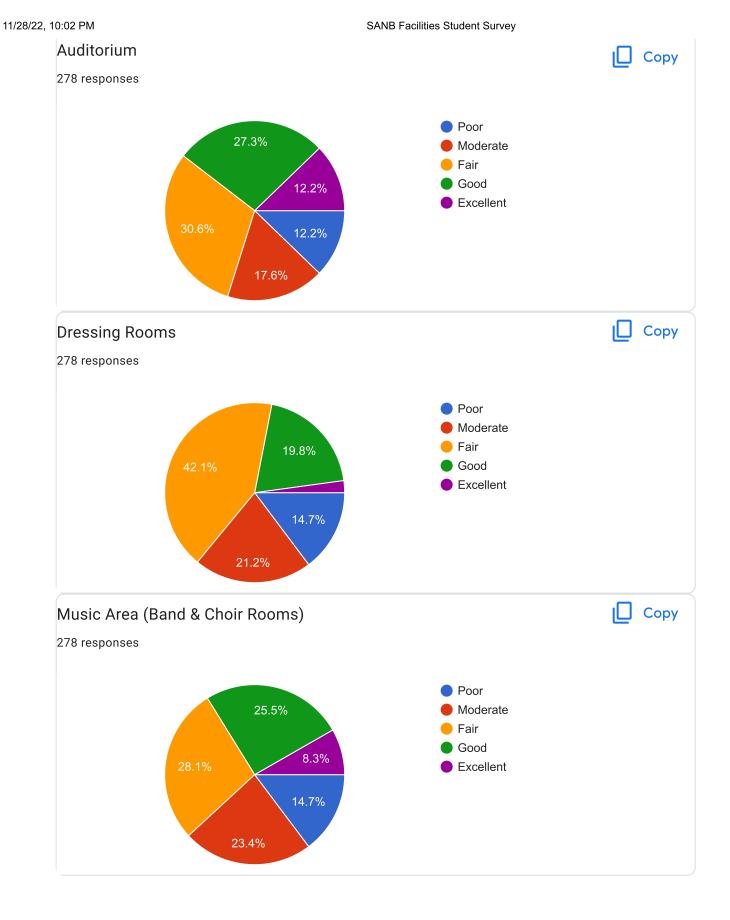




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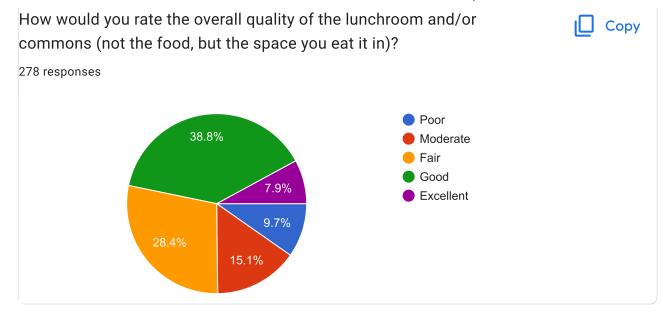


Performing Arts Spaces



1

SANB Facilities Student Survey





SAVHS Athletics/Activities Participation Summary

	21-22 # of 9-12 Participants	20-21 # of 9-12 Participants	19-20 # of 9-12 Participants	18-19 # of 9-12 Participants	17-18 # of 9-12 Participants	16-17 # of 9-12 Participants	15-16 # of 9-12 Participants		21-22 # of 9-12 Participants	20-21 # of 9-12 Participants	19-20 # of 9-12 Participants	18-19 # of 9-12 Participants	17-18 # of 9-12 Participants	16-17 # of 9-12 Participants	15-16 # of 9-12 Participants
Fall Sports	Fall 2021	Fall 2020	Fall 2019	Fall 2018	Fall 2017	Fall 2016	Fall 2015	Activities	Farticipants	Farticipants	Farticipants	Farticipants	rancipants	Farticipants	Farticipants
Cross Country (co-ed)	46	57	46	41	42	36	39	Fall Play	35	18	28	20	28	18	25
Football	50	42	54	43	39	62	57	One Act Play	12	8	8	14	17	17	15
Soccer, Boys	41	33	51	47	47	46	37	Spring Play	9	2	7	23	21	36	16
Soccer, Girls	29	33	38	38	41	21	29	Speech	29	11	22	18	28	33	38
Swimming, Girls	21	24	19	24	25	19	18	Knowledge Bowl	12	9	9	7	11	10	8
Tennis, Girls	26	19	23	29	30	25	21	Science Bowl	0	0	5	0	7	6	0
Volleyball	41	41	43	37	35	39	53	Science Olympiad	6	0	11	9	9	10	11
Adapted Soccer	0	0	0	0	0	1	2	RoboHuskies	16	0	38	47	42	45	47
Winter Sports								Key Club	34	44	2	29	31	61	53
Basketball, Boys	41	27	37	51	46	47	49	Bowling Team	11	7	0	16	19	24	17
Basketball, Girls	13	21	27	26	40	35	27	Trapshooting Club	1	1	1	14	19	20	15
Gymnastics	7	2	4	7	12	12	18	Math League	9	11	18	16	12	16	15
Hockey, Boys	9	8	7	7	7	6	3	Patriots Marching Band	60	1	3	85	85	70	75
Hockey, Girls	6	6	6	6	5	4	3	Fall Cheerleading	9	11	8	12	10	9	6
Nordic Skiing	16	14	14	17	15	20	22	Winter Cheerleading	0	2	13	23	11	7	13
Wrestling	3	0	2	8	6	4	0	Dare 2B Real	0	35	0	55	60	62	15
Spring Sports								GSA	9	0	0	10	17	18	17
Baseball	39	31	35	40	43	44	44	Green Team	41	0	0	0	0	0	0
Softball	30	22	21	19	23	21	21	Student Council	48	0	0	0	0	0	0
Golf, Boys	25	18	8	6	15	13	11	National Honor Society	74	66	0	40	62	79	85
Golf, Girls	11	10	10	18	18	16	14								
Lacrosse, Boys	9	4	0	1	1	1	5	DUPLICATED COUNT	415	230	173	439	490	542	476
Lacrosse, Girls	2														
Tennis, Boys	18	17	10	15	16	20	19	UNDUPLICATED COUNT	264	190	113	272	291	306	293
Track and Field	75	23	32	38	36	29	37								
								9-12 TOTAL PARTICIPATION RATE							
DUPLICATED COUNT	558	448	487	517	541	520	524	Enrollme	ent:	713					
								MSHSL SPORTS - UNDUPLICATED		52.73%	376				
UNDUPLICATED COUNT	376	326	351	367	370	357	359	ACTIVITIES - UNDUPLICATED		37.03%	264				
	570			207	270	207		COMBINED - UNDUPLICATED		69.14%	493				
								55			155				



SAMS Athletics/Activities Participation Summary

	21-22	20-21	19-20	18-19	17-18	16-17	15-16
	# of 6-8						
	Participants						
Fall Sports	Fall 2021	Fall 2020	Fall 2019	Fall 2018	Fall 2017	Fall 2016	Fall 2015
Cross Country (co-ed)	11	8	15	27	22	20	17
Football	0	0	0	0	0	0	0
Soccer, Boys	0	0	6	16	14	1	1
Soccer, Girls	13	5	7	12	11	1	4
Swimming, Girls	13	10	12	12	13	15	6
Tennis, Girls	3	6	5	4	7	5	6
Volleyball	0	18	27	16	3	0	0
MS Volleyball	29	0	0	0	18	31	32
Adapted Soccer	0	0	1	0	0	0	0
Winter Sports							
Basketball, Boys	0	1	0	0	0	0	1
Basketball, Girls	10	8	1	0	0	0	1
Gymnastics	10	2	1	0	3	2	2
Hockey, Boys	0	0	0	0	0	0	0
Hockey, Girls	1	0	2	1	1	1	0
Nordic Skiing	9	6	5	7	13	4	2
Wrestling	0	0	0	1	1	1	0
MS Wrestling	0	0	0	0	1	3	4
Spring Sports							
Baseball	0	9	0	1	0	0	0
Softball	14	14	18	18	14	15	12
Golf, Boys	8	7	7	12	3	5	5
Golf, Girls	2	3	2	2	4	6	0
Lacrosse, Boys	5						
Lacrosse, Girls	3						
Tennis, Boys	20	12	4	11	5	0	3
Track and Field	39	21	11	43	0	0	0
MS Track and Field	0	0	0	0	47	60	41
DUPLICATED COUNT	190	130	124	183	180	170	137
UNDUPLICATED COUNT	137	100	100	138	125	120	116

	21-22 # of 6-8 Participants	20-21 # of 6-8 Participants	19-20 # of 6-8 Participants	18-19 # of 6-8 Participants	17-18 # of 6-8 Participants	16-17 # of 6-8 Participants	15-16 # of 6-8 Participants
Activities							
MS Play	23	0	34	54	27	38	40
Bowling Team	0	1	0	0	5	7	1
Trapshooting Club	0	1	0	3	4	11	17
Patriots Marching Band	14	0	0	15	25	26	17
Fall Cheerleading	1	3	1	6	8	8	3
Winter Cheerleading	0	0	8	13	11	11	8
DUPLICATED COUNT	38	5	43	91	80	101	
UNDUPLICATED COUNT	36	27	44	89	69	87	
6-8 TOTAL PARTICIPATION RATE Enrollment:	432						

MSHSL SPORTS - UNDUPLICATED 31.71% ACTIVITIES - UNDUPLICATED 8.33%

COMBINED - UNDUPLICATED 36.34%



ISD #282 Athletics 2021-22

			Number of MS	Number of MS		
	Number of	Number of HS	Participants in HS	Participants in MS		
Sport	Participants	Participants	Sports	Sports		
Cross Country (co-ed)	57	46	11			
Football	50	50	0			
Soccer, Boys	41	41	0			
Soccer, Girls	42	29	13			
Swimming, Girls	34	21	13			
Tennis, Girls	29	26	3			
Volleyball	70	41	0	29		
Adapted Soccer	0	0	0			
Basketball, Boys	41	41	0			
Basketball, Girls	23	13	10			
Gymnastics	17	7	10			
Hockey, Boys	9	9	0			
Hockey, Girls	7	6	1			
Nordic Skiing	25	16	9			
Wrestling	3	3	0	0		
Baseball	39	39	0			
Softball	44	30	14			
Golf, Boys	33	25	8			
Golf, Girls	13	11	2			
Lacrosse, Boys	14	9	5			
Lacrosse, Girls	5	2	3			
Tennis, Boys	38	18	20			
Track and Field	114	75	0	0		
Total	748	558	122	29		

State Tournament Participants

Girls Soccer Girls Cross Country Bowling Math Team Science Olympiad Softball

Jadon Skinner - Boys Cross Country Alex Bjork - Boys Cross Country Josie Bossen - Gymnastics Violet Urdahl - Gymnastics Philip Kram - Nordic Ski Milo Keyes - Nordic Ski Samuel Benson - Boys Swim & Dive Grant Ravndal - Boys Swim & Dive Matthew Arens - Wrestling Caitlin Marsh - Speech **Rosemary Twohy - Speech** Joey Haddad - Speech Bella Hodgkins - Speech Sophie McPherson - Speech Ashley Swanson - Speech Will Martin - Speech Sierra Halverson - Track & Field Mara Larson - Track & Field Alex Bjork - Track & Field Charlie Iyegha - Track & Field Arthur Duncan - Track & Field Philip Kram - Track & Field

Section Champs:

Girls Soccer Softball

Conference Champions:

Girls Tennis Boys Cross Country Boys Swim & Dive Softball Baseball Boys Golf

Awards:

Eileen Cardona - Girls Soccer All-State Second Team Sue and Paul Pawlyshyn - Girls Soccer MN Small School Coaches of the Year Boys Hokcey - Section 5AA Academic Champs - GPA - 3.75 Lamar Brendemuehl - Section 4AAA Coach of the Year Region 4AA Triple 'A' Winners - Fina Mooney & Brendan Ravndal Athena Award - Tuscany Ballot

Academic All-State

Ashley Swanson - Girls Tennis Olivia Pauly - Girls Tennis Sophie McPherson - Girls Tennis Makenzie Weber - Girls Tennis Signe Johnson - Nordic Ski Art Duncan - Nordic Ski Milo Keyes - Nordic Ski



ISD #282 Athletics Participation Summary

Participants by	grade									Participants b
(duplicated):		2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015	(unduplicated
	6th gr	0	0	2	1	0	0	0	0	
	7th gr	95	53	51	83	91	63	63	60	
	8th gr	105	80	75	108	95	107	74	75	
	9th gr	150	137	161	159	146	165	175	171	
	10th gr	162	126	134	134	167	146	140	144	
	11th gr	146	101	105	127	121	116	116	124	
	12th gr	112	88	109	105	117	94	93	114	
TOTAL		770	585	637	717	737	691	661	688	TOTAL

Participants by grade								
(unduplicated):	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
6th gr	0	0	2	1	0	0	0	0
7th gr	63	44	38	63	60	46	53	49
8th gr	74	56	58	74	65	74	63	54
9th gr	98	97	100	98	95	106	113	107
10th gr	100	91	90	98	104	95	97	105
11th gr	103	71	80	93	83	86	87	82
12th gr	75	67	83	78	88	70	62	76
TOTAL	513	426	451	505	495	477	475	473

	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
Total 6-8	137	100	98	138	125	120	116	103
Total MS Enrollment*	432	437	437	437	432	432	429	434
Participation %	31.71%	22.88%	22.43%	31.58%	28.94%	27.78%	27%	24%
Total 9-12	376	326	353	367	370	357	359	370
Total HS Enrollment*	713	692	692	692	714	714	691	684
Participation %	52.73%	47.11%	51.01%	53.03%	51.82%	50%	52%	54%

Participants by

season (duplicated):	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
Fall	323	296	347	346	347	323	322	309
Winter	147	95	123	144	166	139	132	151
Spring	300	194	167	227	224	229	207	228
TOTAL	770	585	637	717	737	691	661	688

Estimated Revenues							
Estimated Revenues	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
Gate Fees	\$33,698		\$39,381			\$22,489	\$32,937
Particpation Fees	\$126,800.00	\$66,205.00	\$84,890.00	\$109,365.00	\$109,667.50	\$99,512.50	\$91,212.50
	\$160,498		\$124,271			\$122,002	\$124,150



ISD #282 Cooperative Agreements Summary

Sport and season:	Host School:	Other Schools Involved:	21-22 St. Anthony Participants			20-21 Total Participants		19-20 Total Participants		18-19 Total Participants	17-18 St. Anthony Participants	17-18 Total Participants	16-17 St. Anthony Participants	16-17 Total Participants	15-16 St. Anthony Participants	15-16 Total Participants	14-15 St. Anthony Participants	14-15 Total Participants
Soccer, Boys - Fall	St. Anthony Village	none			33	60	57	60	63	60	61	60	47	91	38	89	40	97
Soccer, Girls - Fall	St. Anthony Village	none			38	53	45	53	50	53	52	53	22	68	33	83	32	82
Soccer, Adapted CI - Fall	Columbia Heights	none	1		0	N/A	1	N/A	0	N/A	0	N/A	1	Х*	2	Х*	4	Х*
Swimming, Girls - Fall	St Anthony Village	DeLaSalle, St. Agnes	37	61	34		31		36		38		34	48	24	37	23	42
Nordic Skiing - Winter	Spring Lake Park	none	25	65	20	49	19		24		28		24	32	24	33	31	37
Wrestling - Winter	Irondale	none	3	41	0		2		9		8		8	22	4	26	10	38
Gymnastics - Winter	St. Anthony Village	Spring Lake Park, Columbia Heights	17	32														
Swimming, Boys - Winter	St. Anthony Village	DeLaSalle, St. Agnes	22	47														
Hockey, Boys - Winter	Irondale	Fridley, Columbia Heights	9	33	8		7		7		7		6	34	3	30	8	33
Hockey, Girls - Winter	Irondale	none	7	28	6		8		7		6		5	35	3	34	2	30
Lacrosse, Boys - Spring	Totino Grace	none	14	39														
Lacrosse, Girls - Spring	Totino Grace	none	5	45														
Track & Field - Spring	St. Anthony Village	none			44		43		81		36		29	112	37	122	51	206
		TOTAL	140	391	183	162	213	113	277	113	236	113	176	442	168	454	201	565

* Participation numbers for CH athletes is not known



ISD #282 Athletics Participation Breakdown

	Ame Ind	rican lian	As	ian	Hisp	oanic	Bl	ack	w	nite	2 or	More	Ger	der
Fall Sports	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct	м	F
Cross Country (co-ed)	0	0%	2	4%	3	5%	0	0%	50	91%	2	4%	35	22
Football	2	4%	1	2%	2	4%	6	13%	34	76%	5	11%	50	0
Soccer, Boys	0	0%	7	17%	15	37%	11	27%	8	20%	0	0%	41	0
Soccer, Girls	0	0%	0	0%	6	15%	3	8%	31	78%	2	5%	0	42
Swimming, Girls	0	0%	3	9%	2	6%	0	0%	27	84%	2	6%	0	34
Tennis, Girls	0	0%	1	3%	2	7%	1	3%	25	86%	0	0%	0	29
Volleyball	0	0%	5	13%	4	11%	8	21%	21	55%	3	8%	0	41
Adapted Soccer	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0
MS Volleyball	0	0%	3	11%	4	14%	7	25%	14	50%	1	4%	0	29
Winter Sports														
Basketball, Boys	1	3%	0	0%	1	3%	15	45%	16	48%	8	24%	41	0
Basketball, Girls	0	0%	0	0%	2	9%	4	17%	17	74%	0	0%	0	23
Gymnastics	0	0%	0	0%	5	31%	3	19%	8	50%	1	6%	0	17
Hockey, Boys	1	13%	0	0%	0	0%	0	0%	7	88%	1	13%	9	0
Hockey, Girls	0	0%	0	0%	0	0%	0	0%	7	100%	0	0%	0	7
Nordic Skiing	0	0%	0	0%	0	0%	0	0%	24	100%	1	4%	9	16
Wrestling	0	0%	1	33%	0	0%	0	0%	2	67%	0	0%	3	0
MS Wrestling	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0
Spring Sports														
Baseball	1	3%	0	0%	3	9%	0	0%	31	89%	4	11%	39	0
Softball	0	0%	1	2%	4	9%	2	5%	36	84%	1	2%	0	44
Golf, Boys	1	3%	0	0%	2	7%	0	0%	27	90%	3	10%	33	0
Golf, Girls	0	0%	1	8%	0	0%	0	0%	12	92%	0	0%	0	13
Lacrosse, Boys	0	0%	1	8%	1	8%	0	0%	11	85%	1	8%	14	0
Lacrosse, Girls	0	0%	0	0%	1	20%	1	20%	3	60%	0	0%	0	5
Tennis, Boys	0	0%	6	17%	0	0%	0	0%	29	83%	3	9%	38	0
Track and Field	0	0%	6	6%	7	7%	21	20%	73	68%	7	7%	55	59
MS Track and Field	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0
	1		1						1		1		1	
DUPLICATED COUNT	6	0.8%	38	5.1%	64	8.6%	82	11.0%	513	68.6%	45	6.0%	49.1%	50.9%
UNDUPLICATED COUNT	2	0.4%	28	5.5%	47	9.2%	62	12.1%	342	66.7%	32	6.2%	51.5%	48.5%
MS Demographics	2	0.5%	32	7.4%	50	11.6%	59	13.7%	260	60.2%	29	6.7%	206	226
HS Demographics	4	0.6%	61	8.6%	78	10.9%	97	13.6%	433	60.7%	40	5.6%	371	342
	•				•		•		•		•		•	•



Activities Summary

	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
Participants:								
Fall Play	35	18	28	20	32	18	25	26
One Act Play	12	8	8	14	17	17	15	21
Spring Play	9	2	7	23	22	36	16	14
MS Play	23	0	34	58	28	38	40	
Speech	29	11	22	18	28	33	38	36
Knowledge Bowl	12	9	9	7	11	10	8	12
Science Bowl	0	0	5	0	7	6	0	5
Science Olympiad	6	0	11	9	9	10	11	7
RoboHuskies	16	0	38	47	42	45	47	50
Key Club	34	44	2	29	31	61	53	50
Bowling Team	11	8	0	16	24	31	18	4
Trapshooting Club	1	2	1	17	23	31	32	20
Math Team	9	11	18	21	12	16	15	9
Patriots Marching Band	74	1	3	101	110	96	92	67
Fall and Winter Cheerleading	10	16	30	54	40	35	30	22
Dare 2B Real	0	35	0	56	60	64	15	
GSA	9	0	0	10	17	19	17	
Green Team	41							
National Honor Society	74	66	0	40	62	79	85	
Lacrosse, Boys		7	0	4	5	1	5	
TOTAL	405	238	216	544	580	646	562	293
Participation Fee:	<i></i>	<i></i>	<i></i>	ć ar	645	6.45	ć 45	¢ 45
Fall Play	\$45	\$45	\$45	\$45	\$45	\$45	\$45 ¢45	\$45
One Act Play	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45
Spring Play	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45
Knowledge Bowl	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$45
Science Bowl	\$45	\$45	\$45	\$45	45	45	45	45
Science Olympiad	\$45	\$45	\$45	\$45	45	45	45	45
RoboHuskies	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35
Bowling Team	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35
Trapshooting Club	x	x	x	×	X	x	×	X
Math Team	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$60
Patriots Marching Band	\$195	\$195	\$195	\$195	\$195	\$195	\$195	\$195
Cheerleading	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$90/\$90

x-no participation fee paid to district



ISD #282 Activities Participation Breakdown

	Ame Ind		As	ian	Hisp	anic	Bla	ack	w	hite	2 or N	lore	Gen	ıder
Activities	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct	Count	Pct	М	F
Fall Play	0	0%	2	6%	0	0%	2	6%	30	88%	1	3%	12	23
One Act Play	0	0%	1	8%	0	0%	0	0%	11	92%	0	0%	2	10
Spring Play	0	0%	0	0%	0	0%	0	0%	9	100%	0	0%	3	6
MS Play	0	0%	1	5%	0	0%	0	0%	19	95%	3	15%	4	19
Speech	0	0%	1	3%	0	0%	0	0%	28	97%	0	0%	5	24
Knowledge Bowl	0	0%	2	17%	0	0%	0	0%	10	83%	0	0%	5	7
Science Bowl	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0
Science Olympiad	0	0%	0	0%	1	20%	0	0%	4	80%	1	20%	4	2
RoboHuskies	0	0%	3	19%	4	25%	0	0%	9	56%	0	0%	11	5
Key Club	0	0%	14	42%	5	15%	9	27%	5	15%	1	3%	15	19
Bowling Team	0	0%	0	0%	0	0%	1	9%	10	91%	0	0%	8	3
Trapshooting Club	0	0%	0	0%	0	0%	0	0%	1	100%	0	0%	1	0
Math League	0	0%	5	56%	1	11%	0	0%	3	33%	0	0%	7	2
Patriots Marching Band	0	0%	7	10%	4	6%	1	1%	60	83%	2	3%	33	41
Fall Cheerleading	0	0%	0	0%	5	50%	0	0%	5	50%	0	0%	1	9
Winter Cheerleading	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0
Dare 2B Real	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0
GSA	0	0%	1	13%	0	0%	0	0%	7	88%	1	13%	1	8
Green Team	0	0%	5	13%	4	10%	1	3%	30	75%	1	3%	10	31
Student Council	0	0%	12	26%	12	26%	6	13%	17	36%	1	2%	10	38
National Honor Society	1	1%	9	13%	6	9%	3	4%	51	73%	4	6%	23	51
					1		1							
DUPLICATED COUNT	1	0.2%	63	13.9%	42	9.3%	23	5.1%	309	68.2%	15	3.3%	34.2%	65.8%
UNDUPLICATED COUNT	1	0.3%	30	10.5%	32	11.1%	20	7.0%	204	71.1%	13	4.5%	38.7%	61.3%
SIND OF LICKIED COONT	· ·	0.3/0		10.370	52	11.1/0	20	7.0/3	204	/ 1.1/0		7.3/0	30.770	01.3/0
MS Demographics	2	0.5%	32	7.4%	50	11.6%	59	13.7%	260	60.2%	29	6.7%	206	226
HS Demographics	4	0.6%	61	8.6%	78	10.9%	97	13.6%	433	60.7%	40	5.6%	371	342



ISD #282 Gender Analysis

Athletics Participation, Unduplicated: (HS Sports)

Grade	7	8	9	10	11	12	TOTAL	9 to 12
Female	36	37	47	43	46	29	238	165
Male	24	29	51	57	57	46	264	211
Activities Partio	cipation, Undu	uplicated: (A	ctivities)					
Activities Partie	cipation, Undu 7	uplicated: (Ad 8	ctivities) 9	10	11	12	TOTAL	9 to 12
	•			10 33	11 45	12 52	TOTAL 178	9 to 12 158

Total Participation, 9-12, Unduplicated:

Grade	9	10	11	12	TOTAL
Female	61	59	64	57	241
Percent	25.31%	24.48%	26.56%	23.65%	
Male	62	62	72	56	252
Percent	24.60%	24.60%	28.57%	22.22%	
Total	123	121	136	113	493
Percent	24.95%	24.54%	27.59%	22.92%	

Participation Matrix, 9-12, Unduplicated:

			4	# of Activitie	s			
# of Sports	0	1	2	3	4	5	6	TOTAL
0	220	68	26	15	6	2		337
1	125	46	33	6	2	1	1	214
2	87	25	15	3				130
3	17	11	4					32
TOTAL	449	150	78	24	8	3	1	713

GPA Matrix*, 9-12, Unduplicated:

		# of Activities										
# of Sports	0	1	2	3	4	5	6+	TOTAL**				
0	2.94	3.53	3.64	3.77				3.18				
1	3.29	3.54	3.82					3.46				
2	3.39	3.79	3.76					3.52				
3	3.22	3.88						3.56				
TOTAL**	3.14	3.60	3.76	3.86	3.72	4.06	3.96	3.35				

*Data set must be 7 or more students to be graphically represented in the matrix.

**Totals include all students, regardless of the size of data set.

Days Absent Matrix*, 9-12, Unduplicated:

			ł	# of Activitie	s			
# of Sports	0	1	2	3	4	5	6+	TOTAL**
0	23.86	15.83	17.87	11.69				21.05
1	18.01	15.36	15.00					16.64
2	16.91	17.16	21.51					17.47
3	15.66	18.93						17.16
TOTAL**	20.60	16.14	17.43	11.80	14.81	15.53	16.30	18.92

*Data set must be 7 or more students to be graphically represented in the matrix.

**Totals include all students, regardless of the size of data set.



ISD #282 Cross Country Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	9	3	3	12	12	4	7	6
8th gr	2	5	12	15	10	16	10	5
9th gr	6	20	15	9	15	11	10	7
10th gr	19	14	10	16	9	8	8	9
11th gr	11	10	14	7	9	8	9	14
12th gr	10	13	7	9	9	9	12	17
TOTAL	58	65	61	68	64	56	56	58
Per Participant Total Expenses:	\$529.13	\$0.00	\$211.85	\$190.04	\$201.92	\$240.25	\$177.21	\$157.22
Participation Fee:	\$140					\$130	\$130	\$130
Number of District Coaches:	4					3	2.5	2.5
Number of Volunteer Coaches:						0	0	0

Determination of Cost per Participant:



ISD #282 Football Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	0	0	0	0	0	0	0	0
8th gr	0	0	0	0	0	0	0	0
9th gr	17	9	15	18	3	14	18	11
10th gr	10	10	17	4	11	14	12	14
11th gr	10	14	5	11	9	16	14	16
12th gr	13	9	17	10	16	18	13	15
TOTAL	50	42	54	43	39	62	57	56
Per Participant Total Expenses:	\$694.71	\$0.00	\$607.80	\$763.28	\$841.56	\$582.68	\$609.83	\$603.38
Participation Fee:	\$165	\$155	\$155	\$155	\$155	\$155	\$155	\$155
Number of District Coaches:	4	5	5	5	5	5	5	5
Number of Volunteer Coaches:	4	4	4	4	4	4	4	4

Determination of Cost per Participant:



ISD #282 Boys Soccer Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15	13-14
6th gr	0	0	0	0	0	0	0	0	0
7th gr	0	0	1	9	9	1	0	1	1
8th gr	0	0	5	7	5	0	1	1	0
9th gr	6	10	12	13	10	13	9	14	12
10th gr	11	8	16	11	13	10	7	12	10
11th gr	15	8	9	15	10	11	13	8	7
12th gr	9	7	14	8	14	12	8	4	5
TOTAL	41	33	57	63	61	47	38	40	35
Per Participant Total Expenses:	\$418.14	\$0.00	\$324.73	\$293.81	\$303.44	\$317.14	\$277.69	\$249.38	\$305.48
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$125 / \$100
Number of District Coaches:	3	0	0	0	0	0	0	0	0
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Boys soccer was a cooperatively sponsored activity, hosted by Spring Lake Park

HS.



ISD #282 Girls Soccer Summary

6th gr 7th gr	0 8	0	0				15-16	14-15
- 1	8		0	0	0	0	0	0
o.,	U	3	1	3	7	0	0	3
8th gr	5	2	6	9	4	1	4	2
9th gr	7	9	11	6	12	7	10	7
10th gr	6	12	5	12	13	7	7	12
11th gr	13	3	11	12	8	4	9	4
12th gr	3	9	11	8	8	3	3	4
TOTAL	42	38	45	50	52	22	33	32
Per Participant Total Expenses:	\$417.96	\$0.00	\$443.52	\$399.17	\$383.82	\$410.21	\$262.05	\$308.79
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	3	0	0	0	0	0	0	0
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Girls soccer was a cooperatively sponsored activity, hosted by Spring Lake Park

HS.



ISD #282 Girls Swimming Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	8	5	5	6	6	5	5	0
8th gr	5	5	7	6	7	10	1	7
9th gr	6	9	5	7	9	2	5	4
10th gr	6	5	6	8	4	5	4	4
11th gr	4	2	6	3	6	6	6	3
12th gr	5	8	2	6	6	6	3	5
TOTAL	34	34	31	36	38	34	24	23
TOTAL other schools**	24	14	14	14	14	14	12	19
Per Participant Total Expenses:	\$468.20	\$565.74	\$580.67	\$522.60	\$502.50	\$364.04	\$468.40	\$331.16
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	3.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total expenses, including salaries and benefits, with no offset for ticket revenue or participation fees, divided by total number of athletes. Participating co-op schools pay St Anthony the shown 'Cost per Participant.'

**The St Anthony swimming program is currently a hosted cooperative sponsorship and includes participants from St. Croix Lutheran HS, St. Agnes HS, and DeLaSalle.



ISD #282 Girls Tennis Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	0	2	2	1	2	4	0	3
8th gr	3	4	2	3	5	1	6	2
9th gr	9	6	6	7	3	10	5	3
10th gr	4	7	6	4	13	6	7	2
11th gr	6	6	2	11	6	7	2	7
12th gr	7	0	10	7	8	2	7	1
TOTAL	29	25	28	33	37	30	27	18
Per Participant Total Expenses:	\$345.66	\$0.00	\$380.31	\$322.69	\$287.80	\$358.79	\$361.26	\$455.22
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	2	2	2	2	2	2	2	2
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:



ISD #282 Volleyball Summary

Participants:	21-22	20-21	19-20	19-20	18-19	17-18	16-17	15-16
6th gr	0	0	2	2	0	0	0	0
7th gr	9	8	14	14	7	8	8	19
8th gr	20	10	11	11	9	13	23	13
9th gr	12	10	13	13	8	18	16	22
10th gr	15	10	9	9	17	6	12	19
11th gr	9	8	17	17	5	10	5	8
12th gr	5	13	4	4	7	1	7	4
TOTAL	70	59	70	70	53	56	71	85
Per Participant Total Expenses:	\$484.91	\$0.00	\$441.14	\$441.14	\$582.64	\$551.43	\$432.65	\$359.72
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	6	6	6	6	6	6	6	6
Number of Volunteer Coaches:	0	0.5	0.5	0.5	0.5	0.5	0.5	0.5

Determination of Cost per Participant:



ISD #282 Boys Basketball Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	0	0	0	0	0	0	0	0
8th gr	0	1	0	0	0	0	1	0
9th gr	12	11	20	25	14	24	18	28
10th gr	15	8	3	11	14	11	17	6
11th gr	11	3	7	9	8	8	5	11
12th gr	3	5	7	6	10	4	9	8
TOTAL	41	28	37	51	46	47	50	53
Per Participant Total Expenses:	\$950.60	\$0.00	\$756.71	\$548.98	\$608.65	\$621.33	\$531.70	\$498.85
Participation Fee:	\$165	\$155	\$155	\$155	\$155	\$155	\$155	\$155
Number of District Coaches:	4	3.5	3.5	3.5	3.5	3.5	3	3
Number of Volunteer Coaches:	2	3	3	3	3	3	3	3

Determination of Cost per Participant:



ISD #282 Girls Basketball Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gi	0	0	0	0	0	0	0	0
7th gi	0	0	0	0	0	0	0	0
8th gi	10	8	1	0	0	0	1	0
9th gi	4	8	11	5	18	16	13	7
10th gi	3	5	4	9	13	11	5	11
11th gi	4	2	7	7	8	3	7	2
12th gi	2	6	5	5	1	5	2	4
TOTAL	23	29	28	26	40	35	28	24
Per Participant Total Expenses:	\$1,473.27	\$0.00	\$824.05	\$887.44	\$576.84	\$728.25	\$876.08	\$994.05
Participation Fee:	\$165	\$155	\$155	\$155	\$155	\$155	\$155	\$155
Number of District Coaches:	4	3	3	3	3	3	3	3
Number of Volunteer Coaches:	0	0	0	0	0	0	1	1

Determination of Cost per Participant:



ISD #282 Gymnastics Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	6	0	1	0	1	2	0	1
8th gr	4	2	0	0	2	0	2	8
9th gr	5	0	0	2	3	3	6	3
10th gr	0	1	2	2	3	5	3	6
11th gr	1	1	1	1	3	1	7	2
12th gr	1	0	1	2	3	3	2	0
TOTAL	17	4	5	7	15	14	20	20
Per Participant Total Expenses:	\$1,062.23	\$4,514.49	\$3,636.60	\$2,597.57	\$1,212.20	\$1,550.54	\$1,080.02	\$742.97
Participation Fee:	\$235	\$225	\$225	\$225	\$225	\$225	\$225	\$225
Number of District Coaches:	3	3	3	3	3	3	3	3
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:



ISD #282 Nordic Skiing Summary

Participants:		21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
	6th gr	0	0	0	0	0	0	0	0
	7th gr	5	4	2	4	5	4	1	0
	8th gr	4	2	3	3	8	0	1	7
	9th gr	3	4	5	8	0	2	8	7
	10th gr	3	4	8	1	2	10	4	5
	11th gr	4	6	0	1	10	6	3	12
	12th gr	6	0	1	7	3	2	7	10
TOTAL		25	20	19	24	28	24	24	41
Per Participant Total Expenses*:		\$343.01	\$428.76	\$752.05	\$595.37	\$510.32	\$869.16	\$488.13	\$300.00
Participation Fee:		\$215	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of Distric Coaches:	t	0	0	0	0	0	0	0	0
Number of Volun Coaches:	teer	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Nordic Skiing is a cooperatively sponsored activity, hosted by Spring Lake Park High School.

*Additional state meet expenses



ISD #282 Wrestling Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	
7th gr	0	0	0	1	0	2	2	4
8th gr	0	0	0	0	2	2	2	0
9th gr	1	0	0	1	0	1	0	3
10th gr	0	0	2	2	6	1	0	2
11th gr	0	0	0	3	0	1	0	1
12th gr	2	0	0	2	0	1	0	1
TOTAL	3	0	2	9	8	8	4	11
Per Participant Total Expenses:	\$907.22	#DIV/0!	\$901.90	\$200.42	\$225.48	\$665.08	\$0.00	\$554.82
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	0	0	0	0	0	0	0	0
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Wrestling is a cooperatively sponsored activity, hosted by Spring Lake Park High School.



ISD #282 Boys Hockey Summary

Participants:		21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
	6th gr	0	0	0	0	0	0	0	
	7th gr	0	0	0	0	0	0	0	0
	8th gr	0	0	0	0	0	0	0	0
	9th gr	1	0	0	0	0	1	0	0
	10th gr	4	2	2	4	4	3	1	1
	11th gr	2	3	4	1	2	2	1	1
	12th gr	2	3	1	2	1	0	1	1
TOTAL		9	8	7	7	7	6	3	3
Per Participant Total Expenses:		\$1,360.17	\$0.00	\$667.12	\$667.12	\$667.12	\$1,125.97	\$1,192.48	\$2,185.79
Participation Fee	:	\$315	\$305	\$305	\$305	\$305	\$305	\$305	\$305
Number of Distri Coaches:	ct	0	0	0	0	0	0	0	0
Number of Volur Coaches:	iteer	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes. ~In 09-10, our records showed 9 participants, the bill was for 8. Cost shown is per participant cost as billed by Irondale.

Boys Hockey is a cooperatively sponsored activity, hosted by Irondale High School.



ISD #282 Girls Hockey Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	
7th gr	0	0	0	0	0	0	0	0
8th gr	1	0	2	1	1	1	0	0
9th gr	0	2	1	1	2	2	2	0
10th gr	3	1	1	2	2	1	0	1
11th gr	1	2	2	2	1	0	1	1
12th gr	2	1	2	1	0	1	0	0
TOTAL	7	6	8	7	6	5	3	2
Per Participant Total Expenses:	\$1,295.29	\$0.00	\$700.00	\$800.00	\$933.33	\$1,029.25	\$822.41	\$1,777.20
Participation Fee:	\$315	\$305	\$305	\$305	\$305	\$305	\$305	\$305
Number of District Coaches:	0	0	0	0	0	0	0	0
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Girls Hockey is a cooperatively sponsored activity, hosted by Irondale High School until 21-22 and now hosted by Mounds View.



ISD #282 Baseball Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	
7th gr	0	0	0	0	0	0	0	0
8th gr	0	9	0	1	0	0	0	0
9th gr	15	11	9	16	4	15	16	21
10th gr	8	6	14	4	15	13	18	3
11th gr	6	12	4	11	9	14	3	9
12th gr	10	2	8	9	15	2	7	11
TOTAL	39	40	35	41	43	44	44	44
Per Participant Total Expenses:	\$692.15	\$0.00	\$550.03	\$469.54	\$447.70	\$447.35	\$446.86	\$511.19
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	4	3	3	3	3	3	3	3
Number of Volunteer Coaches:	2	2.5	2.5	2.5	2.5	2.5	3	3

Determination of Cost per Participant:



ISD #282 Softball Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15	13-14
6th gr									
7th gr	6	3	11	6	11	4	9	4	3
8th gr	8	11	6	12	3	11	3	4	4
9th gr	11	7	10	3	10	6	5	4	8
10th gr	8	8	4	10	4	5	6	8	7
11th gr	8	3	5	2	4	6	7	7	5
12th gr	3	4	3	4	5	4	3	4	11
TOTAL	44	36	39	37	37	36	33	31	38
Per Participant Total Expenses:	\$727.88	\$0.00	\$459.51	\$484.35	\$484.35	\$641.57	\$607.38	\$624.62	\$690.14~
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$125
Number of District Coaches:	4	3	3	3	3	3	3	3	3
Number of Volunteer Coaches:	1	1	1	1	1	1	1	1	1
	L		1	I	I	I	1	L	

Determination of Cost per Participant:

Total expenses, including salaries and benefits, with no offset for ticket revenue or participation fees, divided by total number of athletes.

 $^{\sim}$ Includes State Tournament expenses, a portion of which are reimbursed back to the district.



ISD #282 Boys Tennis Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	
7th gr	4	9	1	3	5	0	0	2
8th gr	16	3	2	8	0	0	3	1
9th gr	2	2	8	1	2	7	1	3
10th gr	4	11	0	2	9	2	4	9
11th gr	10	2	1	8	2	5	10	4
12th gr	2	2	2	4	3	6	4	2
TOTAL	38	29	14	26	21	20	22	21
Per Participant Total Expenses:	\$230.89	\$0.00	\$653.54	\$351.91	\$435.69	\$420.07	\$313.66	\$350.46
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	2	2	2	2	2	2	2	2
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:



ISD #282 Girls Golf Summary

Participants:		21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
61	th gr	0	0	0	0	0	0	0	
71	th gr	0	0	1	0	2	2	0	1
81	th gr	2	3	1	2	2	4	0	2
91	th gr	5	2	2	4	5	5	6	4
101	th gr	1	4	3	4	5	7	5	7
111	th gr	3	2	2	6	7	2	2	1
121	th gr	2	2	3	4	1	2	1	3
TOTAL		13	13	12	20	22	22	14	18
Per Participant Total Expenses:		\$723.83	\$0.00	\$646.35	\$387.81	\$352.56	\$358.49	\$415.72	\$358.54
Participation Fee:		\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:		1.5	1.5	1.5	1.5	1.5	1.5	1.25	1.5
Number of Volunteer Coaches:		0	0	0	0	0	0	0	0

Determination of Cost per Participant:



ISD #282 Boys Golf Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	
7th gr	4	4	3	9	0	4	1	0
8th gr	4	3	4	3	3	1	4	2
9th gr	5	11	3	2	1	4	3	4
10th gr	14	2	2	1	4	2	4	2
11th gr	2	3	1	1	3	5	2	2
12th gr	4	2	2	2	7	2	2	9
TOTAL	33	25	15	18	18	18	16	19
Per Participant Total Expenses:	\$359.00	\$0.00	\$644.95	\$537.46	\$537.46	\$499.09	\$474.33	\$231.76
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	1.5	1.5	1.5	1.5	1.5	1.5	1.25	1.5
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:



ISD #282 Girls Lacrosse Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0							
7th gr	0							
8th gr	3							
9th gr	0							
10th gr	1							
11th gr	1							
12th gr	0							
TOTAL	5							
Per Participant Total Expenses:	\$0.00							
Participation Fee:	\$140							
Number of District Coaches:	0							
Number of Volunteer Coaches:	0							
Coaches:	0							

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Track & Field is a cooperatively sponsored activity, hosted by Totino Grace High School.

^7th and 8th graders participate in High School Track only when invited by coaching staff.



ISD #282 Boys Lacrosse Summary

Participants:	21-22				
6th gr	0				
7th gr	1				
8th gr	4				
9th gr	1				
10th gr	2				
11th gr	4				
12th gr	2				
TOTAL	14				
Per Participant Total Expenses:	\$0.00				
Participation Fee:	\$140				
Number of District Coaches:	0				
Number of Volunteer Coaches:	0				

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Track & Field is a cooperatively sponsored activity, hosted by Totino Grace High School.

^7th and 8th graders participate in High School Track only when invited by coaching staff.



ISD #282 Track and Field Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	1	0	0	0	
7th gr	26	10	3	20	0	0	0	0
8th gr	13	11	8	22	0	0	0	0
9th gr	20	6	7	21	14	6	18	20
10th gr	21	5	17	4	13	13	9	12
11th gr	17	10	3	11	5	6	6	8
12th gr	17	2	5	2	4	4	4	11
TOTAL	114	44	43	81	36	29	37	51
Per Participant Total Expenses:	\$245.98	\$0.00	\$440.48	\$233.84	\$526.13	\$404.54	\$341.59	\$194.37
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	6	0	0	0	0	0	0	0
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total bill for activity from host school, divided by number of athletes.

Track & Field was a cooperatively sponsored activity, hosted by Spring Lake Park High School until 21-22.

^7th and 8th graders participate in High School Track only when invited by coaching staff.



ISD #282 Synchronized Swimming Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	0	0	0	0	0
7th gr	0	0	0	0	0	0	0	0
8th gr	0	0	0	0	0	0	0	0
9th gr	0	0	0	0	0	0	0	0
10th gr	0	0	0	0	0	0	0	0
11th gr	0	0	0	0	0	0	0	0
12th gr	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0
Per Participant Total Expenses:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Participation Fee:	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$0^
Number of District Coaches:	1.25	1.25	1.25	1.25	1.25	1.25	1.25	0
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

There is no cost to ISD #282 for Synchronized Swimming. Participants and Columbia Heights bear full cost of activity.

Synchronized Swimming is a cooperatively sponsored activity, hosted by Columbia Heights School.

^Participation fee for Synchro is paid directly to Columbia Heights.



ISD #282 MS Track and Field Summary

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
6th gr	0	0	0	1	0	0	0	0
7th gr	0	0	0	20	20	23	19	20
8th gr	0	0	0	22	27	37	22	20
9th gr	0	0	0	0	0	0	0	0
10th gr	0	0	0	0	0	0	0	0
11th gr	0	0	0	0	0	0	0	0
12th gr	0	0	0	0	0	0	0	0
TOTAL	0	0	0	43	47	60	41	40
Per Participant Total Expenses:	#DIV/0!	#DIV/0!	#DIV/0!	\$0.00	\$0.00	\$117.28	\$41.82	\$142.66
Participation Fee:	\$140	\$130	\$130	\$130	\$130	\$130	\$130	\$130
Number of District Coaches:	0	4	4	4	4	4	3	4
Number of Volunteer Coaches:	0	0	0	0	0	0	0	0

Determination of Cost per Participant:



ISD #282 Summary Free/Reduced Participants

HS/MS Athletics

Participants:	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
fall athletics	323	296	347	346	347	323	322	309
winter athletics	147	95	123	144	166	139	132	151
spring athletics	300	194	167	227	224	229	207	228
TOTAL	770	585	637	717	737	691	661	688
Participants on Free/Reduced lunch program	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
fall	46	51	46	0	70	60	67	56
winter	19	9	15	0	22	22	26	16
spring	29	19	10	0	42	26	32	33
TOTAL	94	79	71	0	134	108	125	105
% of participants on Free/Reduced Lunch Program	12%	14%	11%	0%	18%	16%	19%	15%
% of high school population on Free/Reduced Lunch Program	16.4%			22%	22%	22%	21%	21%

HS/MS Activities

	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
Total Participants:	300	217	157	362	361	393	371	202
	21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
Total Participants on Free/Reduced lunch program	23	40	16	0	80	83	77	34
% of participants on Free/Reduced Lunch Program	7.7%	18.4%	10.2%	0%	22%	21%	21%	17%



ISD #282 Cheerleading Summary

Participants:		21-22	20-21	19-20	18-19	17-18	16-17	15-16	14-15
	6th gr	0	0	0	0	0	0	0	0
	7th gr	0	1	4	7	9	9	7	0
	8th gr	1	2	5	12	10	10	4	0
	9th gr	1	2	10	16	10	4	6	4
	10th gr	1	5	3	11	2	6	2	0
	11th gr	4	1	5	3	6	4	1	13
	12th gr	3	5	3	5	3	2	10	1
TOTAL		10	16	30	54	40	35	30	18
Participation Fee:		\$100	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$95/\$95	\$90/\$90
Number of District Coaches:		1	1	1	1	1	1	1	1
Number of Volunte Coaches:	er	0	0	0	0	0	0	0	0

Determination of Cost per Participant:

Total expenses, including salaries and benefits, with no offset for ticket revenue or participation fees, divided by total number of athletes.

* \$95 per season, offered fall and winter until 20-21.



March 5, 2019

Adopted:	MSBA/MASA Model Policy 103
	Orig. 1995
Revised:	Rev. 2005,
2019-<u>2022</u>	

103 COMPLAINTS - STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

<u>A.</u> Students, parents, employees, or other persons, may report concerns or complaints to the school district.

While written reports are encouraged, a complaint may be made orally. Further information may be requested from the individual making the complaint in order to address it effectively.

Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent.

A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate. If a complaint is filed at the school district level, the individual receiving the complaint will determine the appropriate level at which to address the complaint and forward it to the correct individual or group. All staff within the district have a supervisory authority who will be sent the complaint. For example, complaints about school coaches will be sent to the Director of Athletics, Activities, Facilities, & Transportation or complaints about the Superintendent will be sent to the School Board Chair.

<u>B.</u> Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or <u>followupfollow-up</u> procedures.

If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent, who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or followupfollow-up relating to the complaint. The designated investigator shall ascertain

details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.

<u>C.</u> The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or <u>followupfollow up</u>, including any

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appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

A. Students, parents, employees or other persons, may report concerns or complaints regarding the Superintendent to the School Board Chair.

Legal References:	Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Cross References:	MSBA/MASA Model Policy 206 (Public Participation in School Board
	Meetings/Complaints about Persons at School Board Meetings and Data Privacy
	Considerations)
	MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School
	District Employees)
	MSBA/MASA Model Policy 413 (Harassment and Violence)
	MSBA/MASA Model Policy 514 (Bullying Prohibition)
	MSBA School Law Bulletin "I" (School Records – Privacy – Access to Data)

210 CONFLICT OF INTEREST – SCHOOL BOARD MEMBERS

[Note: The provisions of this policy substantially reflect legal requirements.]

I. PURPOSE

The purpose of this policy is to observe state statutes regarding conflicts of interest and to engage in school district business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to contract for goods and services in conformance with statutory conflict of interest laws and in a manner that will avoid any conflict of interest or the appearance thereof. Accordingly, the school board will contract under the statutory exception provisions only when it is clearly in the best interest of the school district because of limitations that may exist on goods or services otherwise available to the school district.

III. GENERAL PROHIBITIONS AND RECOGNIZED STATUTORY EXCEPTIONS

- A. A school board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially there from therefrom.
- <u>B.</u> In the following circumstances, however, the school board may as an exception, by unanimous vote, contract for goods or services with a school board member of the school district:
 - In the designation of a bank or savings association, in which a school board member is interested, as an authorized depository for school district funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minn. Stat. Ch. 118A. Any school board member having said interest shall disclose that interest and the interest shall be entered upon the minutes of the school board. Disclosure must shall be made when such bank or savings association is first designated as a depository or source of borrowing, or when such school board member is elected, whichever is later. Disclosure serves as notice of the interest and must need only be made once;
 - 2. The designation of an official newspaper, or publication of official matters therein, in which the school board member is interested when it is the only newspaper complying with statutory requirements relating to the designation or publication;
 - 3. A contract with a cooperative association of which the school board member is a shareholder or stockholder but not an officer or manager;
 - 4. A contract for which competitive bids are not required by law. A contract made under this exception will be void unless the following procedures are observed:
 - a. The school board mustshall authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.

- b. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated.
- <u>c.</u> Before a claim is paid, the interested school board member <u>mustshall</u> file with the clerk of the school board an affidavit stating:
 - (1) The name of the school board member and the office held;
 - (2) An itemization of the goods or services furnished;
 - (3) The contract price;
 - (4) The reasonable value;
 - (5) The interest of the school board member in the contract; and
 - (6) That to the best of the school board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.
- 5. A school board member may contract with the school district to provide construction materials or services, or both, when the sealed bid process is used. When the contract comes before the school board for consideration, the interested school board member may not vote on the contract. (Note: This section applies only when the school district has a population of 1,000 or less according to the last federal census.)
- <u>6.</u> A school board member may rent space in a public facility at a rate commensurate with that paid by other members of the public.
- C. In the following circumstances, the school board may as an exception, by majority vote at a meeting whereat which all school board members are present, contract for services with a school board member of the school district: A school board member may be newly employed or may continue to be employed by the school district as an employee whereonly if there is a reasonable expectation on July 1, or at the time the contract is entered into or extended, that the amount to be earned by that school board member under that contract or employment relationship, will not exceed \$8,000 in that fiscal year. If the school board member does not receive majority approval to be initially employed or to continue in employment at a meeting whereat which all school board members are present, that employment must beis immediately terminated and that school board member will have has no further rights to employment while serving as a school board member in the school district.

D. The school board may contract with a class of school district employees, such as teachers or custodians, wherewhen the spouse of a school board member is a member of the class of employees contracting with the school board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. In order for For the school board to invoke this exception, it must have a majority of disinterested school board members vote to approve the contract, direct the school

board member spouse to abstain from voting to approve the contract, and publicly set out the essential facts of the contract at the meeting where<u>in which</u> the contract is approved.

IV. LIMITATIONS ON RELATED EMPLOYEES

- A. The school board canmust hire or dismiss teachers only at duly called meetings. Where When a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full school board.
- **B.** The school board may not employ any teacher related by blood or marriage to a school board member, within the fourth degree as computed by the civil law, except by a unanimous vote of the full school board.

V. CONFLICTS PRIOR TO TAKING OFFICE

A school board member with personal financial interest in a sale, lease, or contract with the school district which was entered before the school board member took office and presents an actual or potential conflict of interest, shall immediately notify the school board of such interest. It shall thereafter be the responsibility of the school board member to refrain from participating in any action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the school board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

VI. DETERMINATION AS TO WHETHER A CONFLICT OF INTEREST EXISTS

The determination as to whether a conflict of interest exists is to be made by the school board. Any school board member who has an actual or potential conflict shall notify the school board of such conflict immediately. The school board member shall thereafter cooperate with the school board as necessary for the school board to make its determination.

Legal References:	Minn. Stat. § 122A.40, Subd. 3 (Teacher Hiring, Dismissal) Minn. Stat. § 123B.195 (Board Member's Right to Employment) Minn. Stat. § 471.87 (Public Officers; Interest in Contract; Penalty)
	Minn. Stat. § 471.88, Subds. 2, 3, 4, 5, 12, 13, and 21 (Exceptions)
	Minn. Stat. § 471.89 (Contract, When Void)
	Op. Atty. Gen. 437-A-4, March 15, 1935
	Op. Atty. Gen. 90-C-5, July 30, 1940
	Op. Atty. Gen. 90-A, August 14, 1957

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School Board)-MSBA/MASA Model Policy 209 (Code of Ethics) MSBA Service Manual, Chapter 1, School District Governance, Powers and DutiesMSBA/MASA Model Policy 209 (Code of Ethics)

214 OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS

[Note: School districts are required by statute to adopt a policy addressing this issue.]

I. PURPOSE

The purpose of this policy is to control out-of-state travel by school board members as required by law.

II. GENERAL STATEMENT OF POLICY

School board members have an obligation to become informed on the proper duties and functions of a school board member, to become familiar with issues that may affect the school district, to acquire a basic understanding of school finance and budgeting, and to acquire sufficient knowledge to comply with federal, state, and local laws, rules, regulations, and school district policies that relate to their functions as school board members. Occasionally, it may be appropriate for school board members to travel out of state to fulfill their obligations.

III. APPROPRIATE TRAVEL

Travel outside the state is appropriate when the school board finds it proper for school board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as school board members. Travel to regional or national meetings of the National School Boards Association is presumed to fulfill this purpose. Travel to other out-of-state meetings for which the member intends to seek reimbursement from the school district should be preapproved by the school board.

IV. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, and other reasonable and necessary school district-related expenses.

V. REIMBURSEMENT

- A. Any board member wishing to travel out of state for any school related meeting, conference, or other activity where the board member expects the school district to pay for or otherwise provide reimbursement for expenses, must seek prior approval of the board. Such approval must occur during a regularly scheduled School Board meeting.
- <u>A.</u> Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- <u>B.</u> Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.
- C. Amounts to be reimbursed shall be within the school board's approved budget allocations, including attendance at workshops and conventions.

VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

The superintendent shall develop a schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement. The superintendent shall also develop directives and guidelines to address methods and times for submission of requests for reimbursement.

Legal References:	Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training) Minn. Stat. §
	471.661 (Out-of-State Travel)
	Minn. Stat. § 471.661 (Out-of-State Travel)
	Minn. Stat. § 471.665 (Mileage Allowances)
	Minn. Op. Atty. Gen. 1035 (Aug. 23, 1999) (Retreat Expenses)
	Minn. Op. Atty. Gen. 161b-12 (Aug. 4, 1997) (Transportation Expenses)
Cross References:	MSBA/MASA Model Policy 212 (School Board Member Development) MSBA/MASA Model Policy 412 (Expense Reimbursement)

Adopted:_____

Revised:

MSBA/MASA Model Policy 502 Orig. 1995 Rev. 1999

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. <u>Desks</u>

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. <u>Personal Possessions and Student's Person</u>

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Personal possessions" includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.
- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.

- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References:	U. S. Const., amend. IV Minn. Const., art. I, § 10 Minn. Stat. § 121A.72 (School Locker Policy) <i>New Jersey v. T.L.O.</i> , 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985) <i>G.C. v. Owensboro Public Schools</i> , 711 F.3d 623 (6 th Cir. 2013)
Cross References:	MSBA/MASA Model Policy 417 (Chemical Use and Abuse) MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School) MSBA/MASA Model Policy 501 (School Weapons) MSBA/MASA Model Policy 506 (Student Discipline)



Adopted: January 5, 2010 Revised:

508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

I. PURPOSE

The purpose of this policy is to ensure that the school district complies with the overall requirements of law as mandated for certain students subject to individualized education programs (IEPs) when necessary to provide a free appropriate public education (FAPE).

II. GENERAL STATEMENT OF POLICY

- A. <u>Extended School Year Services Must Be Available to Provide a FAPE.</u> The school district shall provide extended school year (ESY) services to a student who is the subject of an IEP if the student's IEP team determines the services are necessary during a break in instruction in order to provide a FAPE.
- B. <u>Extended School Year Determination</u>. At least annually, the IEP team must determine that a student is in need of ESY services if the student meets any of the following conditions:
 - 1. There will be significant regression of a skill or acquired knowledge from the student's level of performance on an annual goal that requires more than the length of the break in instruction to recoup unless the IEP team determines a shorter time for recoupment is more appropriate; OR
 - 2. Services are necessary for the student to attain and maintain self- sufficiency because of the critical nature of the skill addressed by an annual goal, the student's age and level of development, and the timeliness for teaching the skill; OR
 - 3. The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a FAPE.
- C. <u>Required Factors Schools Must Consider in Making ESY Determinations</u>. The IEP team must decide ESY eligibility using information including:
 - I. Prior observations of the student's regression and recoupment over the **summer;**

- 2. Observations of the student's tendency to regress over extended breaks in instruction during the school year; and
- 3. Experience with other students with similar instructional needs.
- D. <u>Additional Factors to Consider, Where Relevant.</u> In making its determination of ESY needs, the following factors must be considered, where relevant:
 - I. The student's progress and maintenance of skills during the regular school year.
 - 2. The student's degree of impairment.
 - 3. The student's rate of progress.
 - 4. The student's behavioral or physical problems.
 - 5. The availability of alternative_resources.
 - 6. The student's ability and need to interact with nondisabled peers.
 - 7. The areas of the student's curriculum which need continuous attention.
 - 8. The student's vocational needs.
- E. <u>No Unilateral Decisions.</u> In the course of providing ESY services to children with disabilities, the school district may not unilaterally limit the type, amount, or duration of those services.
- F. <u>Services to Nonresident Students Temporarily Placed in School District.</u> A school district may provide ESY services to nonresident children with disabilities temporarily placed in the school district in accordance with applicable state law.

Legal References:	Minn. Stat.§ 125A.14 (Extended School Year) Minn. Rules Part 3525.0755
	20 U.S.C. § 1400 <i>et seq.</i> (Individuals with Disabilities Education Improvement Act of
	2004)
	34 C.F.R. Part 300

Cross References:



Adopted: January 5, 2010 Revised:

512 SCHOOL-SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES

I. PURPOSE

The purpose of this policy is to protect students' rights to free speech in production of official school publications and activities while at the same time balancing the school district's role in supervising student publications and the operation of public schools.

II. GENERAL STATEMENT OF POLICY

- A. The school district may exercise editorial control over the style and content of student expression in school-sponsored publications and activities.
- B. Expressions and representations made by students in school-sponsored publications and activities are not expressions of official school district policy. Faculty advisors shall supervise student writers to ensure compliance with the law and school district policies.
- C. Students who believe their right to free expression has been unreasonably restricted in an official student publication or activity may seek review of the decision by the building principal. The principal shall issue a decision no later than three (3) school days after review is requested.
 - 1. Students producing official school publications and activities shall be under the supervision of a faculty advisor and the school principal. Official publications and activities shall be subject to the guidelines set forth below.
 - 2. Official school publications may be distributed at reasonable times and locations.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing materials in internal staff or student mailboxes.
- B. "Official school publications" means school newspapers, yearbooks or material produced in communications, journalism or other writing classes as a part of the curriculum.

- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means: 1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- F. "School activities" means any activity of students sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

A. Expression in an official school publication or school-sponsored activity is prohibited when the material:

- 1. is obscene to minors;
- 2. is libelous or slanderous;
- 3. advertises or promotes any product or service not permitted for minors by law;
- 4. encourages students to commit illegal acts or violate school regulations or substantially disrupts the orderly operation of school or school activities;
- 5. expresses or advocates sexual, racial or religious harassment or violence or prejudice;
- 6. is distributed or displayed in violation of time, place and manner regulations.
- B. Expression in an official school publication or school-sponsored activity is subject to editorial control by the school district over the style and content so long as the school district's actions are reasonably related to legitimate pedagogical concerns. These may include, but are not limited to, the following:
 - 1. assuring that participants learn whatever lessons the activity is designed to teach;
 - 2. assuring that readers or listeners are not exposed to material that may be inappropriate for their level of maturity;
 - 3. assuring that the views of the individual speaker are not erroneously attributed to the school;
 - 4. assuring that the school is not associated with any position other than neutrality on matters of political controversy;
 - 5. assuring that the sponsored student speech cannot reasonably be perceived to advocate conduct otherwise inconsistent with the shared values of a civilized social order;
 - 6. assuring that the school is not associated with expression that is, for example, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences.
- C. Time, Place and Manner of Distribution

Students shall be permitted to distribute written materials at school as follows:

1. Time

Distribution shall be limited to the hours before the school day begins, during lunch hour and after school is dismissed.

2. Place

Written materials may be distributed in locations so as not to interfere with the normal flow of traffic within the school hallways, walkways, entry ways and parking lots. Distribution shall not impede entrance to or exit from school premises in any way.

3. Manner

No one shall induce or coerce a student or staff member to accept a student publication.

Legal References: U. S. Const., amend. I

Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed. 2d 592 (1988)

Bystrom v. Fridley High School, I.S.D. No. 14, 822 F. 2d 747 (8th Cir. 1987) *Morse v. Frederick*, U.S. , 127 S.Ct. 2618, 168 L.Ed. 2d 290 (2007)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)

MSBA/MASA Model Policy 506 (Student Discipline) MSBA/MASA Model Policy 904 (Distribution of Materials on School District

Property by Nonschool Persons)



MSBA/MASA Model Policy 526 Orig. 1997 Rev 2014, 2018 Adopted December 4, 2018

526 HAZING PROHIBITION

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

II. GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor, or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.
- E. False accusations or reports of hazing against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including termination or discharge.

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Consequences for other individuals engaging in prohibited acts of hazing may include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

- G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.
- H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- I. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

- A. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other school-related purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product, or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 - 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
 - B. "Immediately" means as soon as possible but in no event longer than 24 hours.

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C. "On school premises or school district property, or at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, schoolsponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

- D. "Remedial response" means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.
- E. "Student" means a student enrolled in a public school or a charter school.
- F. "Student organization" means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report hazing anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.

The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of hazing at the building level. Any adult school district personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a school district human rights officer (Wendy Webster) or to the superintendent (Renee Corneille). If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

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The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute hazing or who fail to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.

- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.
- F. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three (3) days of the receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students or others pending completion of an investigation of alleged hazing prohibited by this policy.
- C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines hazing has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe

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to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and applicable school district policies and regulations.

E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.

F. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing, who provides information about hazing, who testifies, assists, or participates in an investigation of alleged hazing, or who testifies, assists, or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

VII. DISSEMINATION OF POLICY

[Note: Proper reference should be made to the appropriate handbooks in each school district.]

- A. This policy shall appear in each school's student handbook and in each school's building and staff handbooks.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 121A.031 (School Student Bullying Policy)

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Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)

Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act) Minn. Stat. § 121A.69 (Hazing Policy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees) MSBA/MASA Model Policy 413 (Harassment and Violence) MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 500 (Student Discipline) MSBA/MASA Model Policy 514 (Bullying Prohibition Policy) MSBA/MASA Model Policy 525 (Violence Prevention [Applicable to Students and Staff]) 526-6

St. Anthony New Brighton INDEPENDENT SCHOOL DISTRICT 282

School District Policy

Adopted July 17, 2012

531 THE PLEDGE OF ALLEGIANCE

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References:

Minn. Stat. § 121A.11, Subd. 3 (Pledge of Allegiance) Minn. Stat. § 121A.11, Subd. 4 (Instruction)

Cross References:

Adopted:_____

Revised:_____

534 SCHOOL MEALS POLICY

[Note: In 2021, the Minnesota legislature amended Minnesota Statutes section 124D.111, that now states that Minnesota school districts that participate in the national school lunch program must adopt a school meals policy].

[Note: This MSBA/MASA model policy is drafted to be consistent for all grade levels. However, local school districts may vary the meal charge policy for elementary, middle, and high schools.]

[Note: School districts must follow appropriate debt collection practices when attempting to recover unpaid meal charges.]

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

[Note: Payment systems and procedures will likely vary from school district to school district. The school district should select one of the following options and delete the remaining options.]

A. [OPTION 1: All meal purchases are to be prepaid before meal service begins. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.).] A student who does not have sufficient funds will not be allowed to charge meals or a la carte items until additional money is deposited in the student's account.]

[OPTION 2: Students have use of a meal account. When the balance reaches zero, a student may charge no more than \$[insert amount] or [insert number of meals] to this account]. When an account reaches this limit, a student shall not be allowed to charge further meals or a la carte items until the negative account balance is paid. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.).]]

[OPTION 3: Insert a school district-specific process for payment of meals.]

- B. If the school district receives school lunch aid under Minnesota Statutes section 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.
- D. A student who has been determined to be eligible for free and reduced-price lunch always must be served a reimbursable meal even if the student has an outstanding debt.

- E. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.
- F. When a student has a negative account balance, the student will not be allowed to charge a snack item.
- G. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance once the negative balance reaches \$[insert amount] or [insert number of meals]. Families will be notified by [insert the method used to notify families (e.g., automated calling system, email, letters sent home)].
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$[insert amount], not paid prior to [enter time period (e.g., end of the month, end of the semester, end of the school year)], will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

V. COMMUNICATION OF POLICY

A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:

- 1. all households at or before the start of each school year;
- 2. students and families who transfer into the school district, at the time of enrollment; and
- 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district's website, or the website of the organization where the meal is served, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district's school meals policy.

Charge Policies (2016) USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016) USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A	Min Ac 42 7 (7 (US Ch US Co US	DA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Illection of Delinquent Meal Payments (2016) DA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and
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Cross References: None



Adopted: 2012 Revised: August 16, 2016

712 VIDEO SURVEILLANCE OTHER THAN ON BUSES

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

II. GENERAL STATEMENT OF POLICY

A. Placement

- 1. School district buildings and grounds may be equipped with video cameras.
- 2. Video surveillance may occur in any school district building or on any school district property.
- 3. Video surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms or locker rooms. Video surveillance in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.

B. Use of Video Recordings

- 1. Video recordings will be viewed by school district personnel on a random basis and/or when problems have been brought to the attention of the school district.
- 2. A video recording of the actions of students and/or employees may be used by the school district as evidence in any disciplinary action brought

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against any student or employee arising out of the student's or employee's conduct in school district buildings or on school grounds.

3. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the rules and/or regulations promulgated thereunder.

C. Security and Maintenance

- 1. The school district shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the rules and/or regulations promulgated thereunder.
- 2. The school district shall ensure that video recordings are retained in accordance with the school district's records retention schedule.

 Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) Minn. Stat. § 121A.585 (Notice of Recording Device) Minn. Stat. § 138.17 (Government Records; Administration) Minn. Stat. § 609.746 (Interference with Privacy) 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act) 34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
 MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
 MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
 MSBA/MASA Model Policy 506 (Student Discipline)
 MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
 MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
 MSBA/MASA Model Policy 711 (Video Recording on School Buses)
 MSBA Service Manual, Chapter 2, Transportation

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Adopted: November 14, 1973 Revised: February 1, 2011

902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT

I. PURPOSE

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

II. GENERAL STATEMENT OF POLICY

The St. Anthony-New Brighton School Board encourages maximum use of school facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.

III. SCHEDULED COMMUNITY EDUCATION CLASSES AND ACTIVITIES

- A. Community Services and/or the school district administration shall be charged with the process of scheduling rooms and special areas for community education classes and activities planned to be offered during each session.
- B. Procedures for providing publicity, registration and collection of fees shall be the responsibility of Community Services and/or the school district administration.
- C. Registration fees may be structured to include a pro-rata portion of costs for custodial services that may be needed.

IV. GENERAL COMMUNITY USE OF SCHOOL FACILITIES

- A. The school board may authorize the use of school facilities by community groups or individuals. It may impose reasonable regulations and conditions upon the use of school facilities as it deems appropriate.
- B. Requests for use of school facilities by community groups or individuals shall be made through Community Services and/or the school district administrative office. Community Services and/or the administration will present recommended procedures for the processing and review of requests to the school board. Upon approval by the school board, such procedures shall be an addendum to this policy.

- C. The school board may require a rental fee for the use of school facilities. Such fee may include the cost of custodial and supervisory service if deemed necessary. It may also require a deposit or surety bond for the proper use and repair of damage to school facilities. A rental fee schedule, deposit or surety bond schedule and payment procedure shall be presented for review and approval by the school board.
- D. When emergencies or unusual circumstances arise that necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space.

V. USE OF SCHOOL EQUIPMENT

Community Services and/or the administration will present a procedure to the school board for review and approval regarding the type of equipment that is available for community use, the extent to which it may be utilized and the manner by which it may be scheduled for use and any charges to be made relating thereto. Upon approval of the school board, such procedure shall be an addendum to this policy.

VI. RULES FOR USE OF FACILITIES AND EQUIPMENT

The school board expects members of the community who use facilities and equipment to do so with respect for school district property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment.

Legal References:	Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)
Cross References:	MSBA/MASA Model Policy 801 (Equal Access to School Facilities)

MSBA/MASA Model Policy 901 (Community Education)

School District Policy

Orig. 1995, Rev. 2017, 2018 Adopted June 5, 2018

903 VISITORS TO SCHOOL DISTRICT BUILDINGS AND SITES

I. PURPOSE

The purpose of this policy is to inform the school community and the general public of the position of the school board on visitors to school buildings and other school property.

II. GENERAL STATEMENT OF POLICY

- A. The school board encourages interest on the part of parents and community members in school programs and student activities. The school board welcomes visits to school buildings and school property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the school district.
- B. The school board reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

III. POST-SECONDARY ENROLLMENT OPTIONS STUDENTS

- A. A student enrolled in a post-secondary enrollment options course may remain at the school site during regular school hours in accordance with established procedures.
- B. A student enrolled in a post-secondary enrollment options course may be provided with reasonable access, during regular school hours, to a computer and other technology resources that the student needs to complete coursework for a post-secondary enrollment course in accordance with established procedures.

IV. RESPONSIBILITY

A. The school district administration shall present recommended visitor and post secondary enrollment options student procedures and requirements to the school board for review and approval. The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the school community and the general public. Upon approval by the school board,

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such procedures and requirements shall be an addendum to this policy.

B. The superintendent shall be responsible for providing coordination that may be needed throughout the process and providing for periodic school board review and approval of the procedures.

V. VISITOR LIMITATIONS

- A. An individual, post-secondary enrollment options student, or group may be denied permission to visit a school or school property or such permission may be revoked if the visitor(s) does not comply with the school district procedures and regulations or if the visit is not in the best interest of students, employees or the school district.
- B. Visitors, including post-secondary enrollment options students with valid parking passes, are authorized to park vehicles on school property at times and in locations specified in the approved visitor procedures and requirements which are an addendum to this policy or as otherwise specifically authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:
 - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
- C. An individual, post-secondary enrollment options student, or group who enters school property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the school principal or a person designated by the school principal in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

Legal References: Minn. Stat. § 123B.02 (General Powers of Independent School Districts) Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Program) Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited) Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)

Cross References: