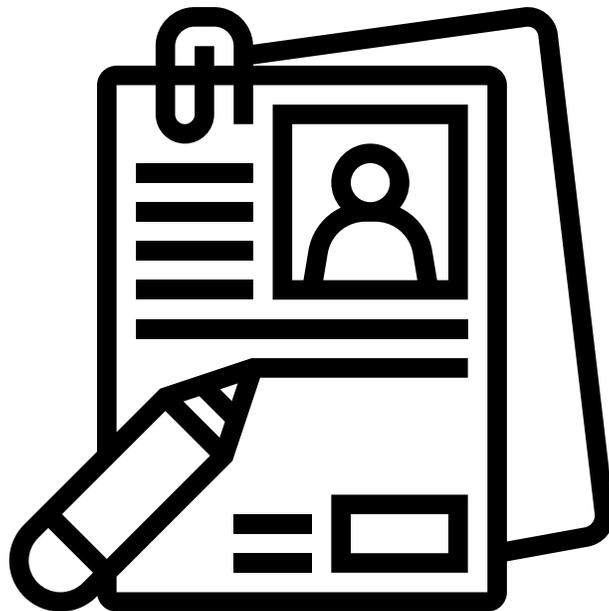




CEDAR CREST ACADEMY

HOW TO USE RAVENNA: FAMILY GUIDE

APPLICATIONS & MORE



STEP 1: VISIT - WWW.RAVENNA-HUB.COM

Click the website link above or search www.ravenna-hub.com. The website will lead you to the following page below as pictured below.



Online Applications

For students applying to private and independent PS-12 schools.

[Create an account](#)

[About Ravenna Solutions](#)

[Click here if you are a school user](#)

Login

Using your Ravenna credentials:

Email Address

Password

Remember Me

[Log in](#)

[Forgot Your Password?](#)

Get Help

STEP 2: CREATE AN ACCOUNT OR LOG IN

If you have not already done so, create an account with Ravenna. Through this account you can apply to Cedar Crest Academy, track your application, receive notifications, and register for admission events. If you have already created an account, log in with your credentials using the section to the right.

Online Applications

For students applying to private and independent PS-12 schools.

[Create an account](#)

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Login

Using your Ravenna credentials:

Email Address

Password

Remember Me

[Log in](#)

[Forgot Your Password?](#)

Get Help



Create an Account



Where you log in once your account has been created.

STEP 3: CREATING AN ACCOUNT & CONFIRMATION

When creating a Ravenna account use an email that you primarily use for daily communication. This email should be accessible to you throughout the year. We highly recommend using a personal or family email address rather than a work account. Once your Ravenna account has been created, check for a verification email before proceeding.

Create account



Parent / Guardian First Name

Last Name

Parent / Guardian Email

Re-type Email

Password

Must be a minimum of 9 characters including letters of mixed case, digits, and symbols.

✓ Your email has successfully been verified

Get started →

STEP 4: STUDENT & FAMILY INFORMATION

After you login, you will need to set up your student and family information. If you have more than one student applying this year, please choose one student's information to enter first. You can add the other student(s) in a later step.

Student Information

Education History

Family Information

Student information

Please complete this section for your student. Basic information, such as name and birthdate, is required and will later be accessible by schools to which you inquire and/or apply. You may add additional information, such as your student's preferred name and a photo, if you would like to share that with schools. You can edit this section at any time. If you have more than one student looking at or applying to schools this year, you will have the opportunity to add his/her information in a future step.

First name *

Middle name

Last name *

STEP 5: SCHOOL DIRECTORY

Once your student profile(s) and family information is complete, you can register for Cedar Crest Academy's admission events, inquire, or start your application by first searching for our school via the **School Directory**. The School Directory lists all the schools using Ravenna in your area.

The screenshot shows the Ravenna CommunityGrands user interface. At the top, it says "Applying for the fall of 2023" and "Account Holder Name". The left navigation menu includes "GENERAL" (Dashboard, School Directory, Events, Get Help) and "MAYA JONES" (Applications, Decisions, Student Profile). The "School Directory" link is highlighted with a red dashed box and a red arrow points to it. The main content area shows the user's profile for "Maya Jones" with "Apply grade: PK". It also displays "Applying to" status ("This student is not applying to any schools yet.") and "Upcoming events" ("No events scheduled"). A green button labeled "Apply to a school" is visible.

Within the School Directory, filter the schools by selecting Seattle Area or searching Cedar Crest Academy. Here you can click on a school's name to view their mission or educational approach, along with upcoming admission events, useful contacts, and you can either explore or start your application to the school.

The screenshot shows the School Directory search results page. It has two tabs: "Regional schools" and "Boarding schools". Below the tabs, it says "Found 52 schools in" and a dropdown menu is set to "Seattle Area". There are three filter sections: "Filter By Name" (empty text box), "Filter By City" (empty text box), and "By Grade:" (dropdown menu set to "Select grades"). The results list two schools:

- Cascadia School**: 4239 162ND AVE NE REDMOND WA 98052. Grades: PK, K, 1, 2, 3, 4.
- Cedar Crest Academy**: 2125 112th Ave NE BELLEVUE WA 98004. Grades: Young Preschool, PS, PK, K, 1, 2, 3, 4, 5.

A red arrow points to the Cedar Crest Academy entry.

Within all school profiles you will see Explore & Apply. Here are the key differences between the two:

Explore

When you click "Explore" you can view some of the steps for a school's application process. You are also indicating to the school that you are interested but not ready to apply. The school will receive your basic family contact information and they may reach out to send you further information.

Apply

When clicking "Apply" you begin the process of applying to the school, similar to receiving a paper application packet.



Cedar Crest Academy
Grades: Young Preschool, PS, PK, K, 1, 2, 3, 4, 5

2125 112th Ave NE BELLEVUE WA 98004

Show Useful Contacts

Upcoming Events Explore **Apply**



Cedar Crest Academy
PARK HIGHLAND | KIRKLAND | REDMOND | BELLEWOOD
www.cedarcrestacademy.org

Welcome to Cedar Crest Academy!

At Cedar Crest Academy, our goal is to equip our students with the tools they need to learn and express themselves inside and outside school successfully. While igniting their passion for learning, we want to provide our students with an enriching environment

STEP 6: APPLYING TO CEDAR CREST

Once you click "Apply" you will be asked to select a student, confirm their application grade, and choose their application type. Please note that our 2023 Applications are for the 2023-2024 school year. Here are some important reminders:

- Application Types are organized by campus. Please choose the Application Type for the campus that is your first choice. Depending on your grade, within the application it will ask you to specify your 2nd, 3rd, and 4th campus choices.
- If you do not see an Application Type for the campus of your choice, this is likely because the campus you are looking for does not offer the grade your student is applying for. Please see our helpful guide on the next page to see what grades are offered at each campus.
- Your child's default apply grade will be written below. Please make sure this default apply grade matches the grade you have selected. If it does not match, you will need to change your child's student profile to ensure the apply grade is correct.

The screenshot shows the 'Apply to Cedar Crest Academy' form. The form includes the following fields and options:

- Select Student:** Maya Jones
- Application is for:** Entry into school in 2023
- Apply to grade:** K (indicated by a red arrow)
- Maya Jones's default apply grade is K** (indicated by a red dashed line)
- Does the student live outside the US?:** Yes No
- Type of application:** A dropdown menu is open, showing three options: Redmond Kindergarten Application, Bellewood Elementary Application, and Kirkland Kindergarten Application. The first option is highlighted in blue. A red dashed box surrounds this dropdown menu.
- How did you first hear about our school?:** (Empty text field)
- Additional details?:** (Empty text field)

At the bottom of the form are two buttons: **Apply** (green) and **Cancel** (white).

Annotations on the form include:

- A red arrow pointing to the 'Apply to grade' dropdown.
- A red dashed box around the 'Type of application' dropdown menu.
- Two red arrows pointing to the 'Type of application' dropdown menu.
- Text at the bottom left: **The application types you see will depend on the grade your child is applying for.**
- Text at the bottom center: **Be sure to select the application for the campus that is your first choice**

PARK HIGHLAND

KIRKLAND

REDMOND

BELLEWOOD



- Young Preschool
- Preschool
- Pre-Kindergarten



- Preschool
- Pre-Kindergarten
- Kindergarten



- Preschool
- Pre-Kindergarten
- Kindergarten



- Preschool
- Pre-Kindergarten
- Kindergarten - 5th Grade

STEP 7: APPLICATION PAGE

Once you have selected your student and application type, you will be taken to Cedar Crest Academy's Application Page. Here you can do the following:

- See the Application Steps required to apply
- Complete & submit forms
- Delegate forms to teachers & others who are writing recommendations
- Register for events

Application Deadline. This includes when your Teacher Recommendation Form is due.



All blue sections indicate you need to click and complete a form



Go back to applications

Cedar Crest Academy
Justice Kirkland Kindergarten Application • Grade K
Admission for 2023-2024

Edit settings Withdraw School info

Preliminary Application Steps
Forms due by Feb 3rd 2023 6:00 pm

The Pay & Submit button will turn Green when your forms are ready to submit

Go to Pay & Submit →

Show me what's left

Welcome to our school!

Welcome to Cedar Crest Academy!

Thank you for considering our school! We offer a prestigious Pre-Primary & Elementary program to our families and take pride in cultivating students who are curious, imaginative, and kind. At Cedar Crest Academy, we value a healthy balance between academic excellence and social, emotional, and creative expression.

As your child begins their educational journey, they will create some of their most special childhood memories with us.

- Please click [HERE](#) to view our [application requirements](#).
- Learn more about our Pre-Primary and Elementary Programs on our website by clicking [HERE](#).

Campus Tour or Open House

We invite you to explore all four Cedar Crest Academy campuses and the wonderful communities they reside in. Click [HERE](#) to see our locations and explore our staff.

Use the link below to register for an Open House or Campus Tour event.

Register for an event

Application and Application Fee

Elementary Application
Required questions unanswered
Due: Feb 3rd 2023 6:00 pm

School acknowledgement of required steps

- Not complete
- Form awaiting acknowledgement
- Complete

Preliminary Application Steps

- Campus Tour or Open House
- Application and Application Fee

Additional Steps

- Teacher Recommendation
- Assessment/Student Visit Day

Messages

No messages.

Click here to register for an event

STEP 8: TRACKING YOUR APPLICATION

Cedar Crest Academy's Application Page will be the main place where you can track the status of your application and see whether the school has received your forms. Processing and reviewing applications take time, so please allow us time to mark your steps as complete.



Preliminary Application Steps

Forms due by Feb 3rd 2023 6:00 pm

Go to Pay & Submit →

Show me what's left

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School acknowledgement of required steps

- Not complete
- Form awaiting acknowledgement
- Complete

Preliminary Application Steps

- Campus Tour or Open House
- Application and Application Fee

Additional Steps

- Teacher Recommendation
- Assessment/Student Visit Day

Messages

No messages.

Click "Show me what's left" to see what required steps are left

Once your forms are accepted, you will receive a message in this area

This section shows the steps the school has marked as complete.

STEP 9: ACCEPTANCES & DEADLINES

We understand this is the most exciting step! Reviewing your application will take time, so we ask you to check your Ravenna account and primary email around the acceptance date listed below to receive notification of your child's acceptance.

1. **Application Deadline** - Friday, February 3rd, 2023
2. **Acceptance Date** - Tuesday, February 28th, 2023

Important Reminders:

- Applications are not considered in the order received; all applications go into a general pool from which students are chosen.
- Applications submitted after the deadline will be reviewed and processed on a space-available basis.
- We cannot guarantee admission for a specific campus.
- Application fees are non-refundable.

If you have questions at any point, please email ravenna-help@communitybrands.com

Ravenna Help is available at the following times
Monday - Friday - 5:00 am - 5:00 pm Pacific Standard Time

