



	COMMON AREAS & OUTSIDE	FRONT OFFICE	LIBRARY	BREAK & LUNCH	FIELD & BLUE TOP	CLASSROOM
S	<ul style="list-style-type: none"> - Report problems to adults - Help others - Resolve conflicts 	<ul style="list-style-type: none"> - Use office phone with permission - Call slips check into front office 	<ul style="list-style-type: none"> - Consult with the librarian - Be resourceful 	<ul style="list-style-type: none"> - Be responsible for your belongings - Report problems to adult - Clean up spills 	<ul style="list-style-type: none"> - Do the right thing, even when no one is looking 	<ul style="list-style-type: none"> - Think critically - Be flexible - Be organized - Advocate for yourself/others
M	<ul style="list-style-type: none"> - Enter calmly - Do the right thing, even when no one is looking - Include others - Follow dress code - Use appropriate language 	<ul style="list-style-type: none"> - Enter calmly - Speak quietly - Wait for your turn - Be polite and courteous when speaking to adults 	<ul style="list-style-type: none"> - Enter calmly and quietly - 4 students to a table - Collaborate quietly - Follow LBUSD technology agreement 	<ul style="list-style-type: none"> - Wait patiently in line - Take only what is paid for - Throw away trash around you 	<ul style="list-style-type: none"> - Keep area clean - Think about your safety, and others, before acting - Follow guidelines given by adults 	<ul style="list-style-type: none"> - Be collaborative - Take initiative - Show integrity - Empower others
A	<ul style="list-style-type: none"> - Move with purpose from one area or class to the next (go straight to your next location) 	<ul style="list-style-type: none"> - Fill out a purple slip to make an appointment with the counselors - Check in with the health clerk if you are sick 	<ul style="list-style-type: none"> - Contribute to a productive work environment - Academic Honesty – cite sources 	<ul style="list-style-type: none"> - Make healthy choices - See teachers for extra help - Study in the library 	<ul style="list-style-type: none"> - Encourage others - Be a good sport - Follow rules of the game 	<ul style="list-style-type: none"> - Be open-minded - Make positive contributions - Do your personal best - Actively participate - Maximize use of class time - Embrace growth mindset
R	<ul style="list-style-type: none"> - Use appropriate language - Keep hands and feet to self - Treat campus with care - Pick up trash, stay on walkways - Respect property of school/others 	<ul style="list-style-type: none"> - Wait patiently to be helped - Use manners (“excuse me”, “please”, “thank you”, etc.) - Wait quietly during morning announcements 	<ul style="list-style-type: none"> - Treat resources with care - Pick up after yourself - Return resources to appropriate place - Tuck in chairs - Move quietly, work quietly - Keep food outside library 	<ul style="list-style-type: none"> - Respect personal space - Hands and feet to yourself - Greet cafeteria staff – be courteous - Respect others’ lunches - Include others, share table space - Follow instructions of any/all supervisors 	<ul style="list-style-type: none"> - No food/drinks on the field or blue top - No backpacks on the field or blue top - Include others - Use appropriate language 	<ul style="list-style-type: none"> - Be inclusive - Show empathy - Honor teacher expectations - Be an Upstander
T	<ul style="list-style-type: none"> - Stay in supervised areas - Respond to first bell 	<ul style="list-style-type: none"> - Check in with the attendance clerk when you arrive late to school - Sign out when leaving school early 	<ul style="list-style-type: none"> - Return equipment on time - Work independently - Sign in for computers - Have ID ready for book checkout - Return books on time 	<ul style="list-style-type: none"> - Return equipment on time - Remain in supervised areas 	<ul style="list-style-type: none"> - Return equipment on time - Remain in supervised areas 	<ul style="list-style-type: none"> - Be on time - Enter quietly - Be prepared - Follow directions - Monitor your learning progress