

# 2022 - 2023 PAYROLL DATES

TIME WORKED	DUE TO CENTRAL OFFICE	PAY DATE
JULY 1 - JULY 9	JULY 13	JULY 29
JULY 10 - JULY 23	JULY 27	AUGUST 15
JULY 24 - AUGUST 6	AUGUST 10	AUGUST 30
AUGUST 7 - AUGUST 20	AUGUST 24	SEPTEMBER 15
AUGUST 21 - SEPTEMBER 3	SEPTEMBER 7	SEPTEMBER 30
SEPTEMBER 4 - SEPTEMBER 17	SEPTEMBER 21	OCTOBER 14
SEPTEMBER 18 - OCTOBER 1	OCTOBER 5	OCTOBER 28
OCTOBER 2 - OCTOBER 15	OCTOBER 19	NOVEMBER 15
OCTOBER 16 - OCTOBER 29	NOVEMBER 2	NOVEMBER 30
OCTOBER 30 - NOVEMBER 12	NOVEMBER 16	DECEMBER 15
NOVEMBER 13 - NOVEMBER 26	NOVEMBER 30	DECEMBER 30
NOVEMBER 27 - DECEMBER 10	DECEMBER 14	JANUARY 13
DECEMBER 11 - DECEMBER 31	JANUARY 4	JANUARY 30
JANUARY 1 - JANUARY 14	JANUARY 18	FEBRUARY 15
JANUARY 15 - JANUARY 28	FEBRUARY 1	FEBRUARY 28
JANUARY 29 - FEBRUARY 11	FEBRUARY 15	MARCH 15
FEBRUARY 12 - FEBRUARY 25	MARCH 1	MARCH 30
FEBRUARY 26 - MARCH 11	MARCH 15	APRIL 14
MARCH 12 - MARCH 25	MARCH 29	APRIL 28
MARCH 26 - APRIL 15	APRIL 19	MAY 15
APRIL 16 - APRIL 29	MAY 3	MAY 30
APRIL 30 - MAY 13	MAY 17	JUNE 15
MAY 14 - JUNE 3	JUNE 7	JUNE 15
JUNE 4 - JUNE 17	JUNE 21	JUNE 30
JUNE 18 - JUNE 24	JUNE 26	JUNE 30
JUNE 25 - JUNE 30	JUNE 30	JULY 14

All payroll is distributed via direct deposit according to a schedule approved annually by the Board. Paystubs will be provided electronically.

Permanent employees will be paid on the 15th and 30th of the month following these rules:

- 195 day contracts or less receive paychecks starting August 15th - June 30th, with 2 additional paychecks in June.
- 196-205 day contracts receive paychecks starting July 30th - June 30th, with 1 additional paycheck in June.
- 206 day contracts and higher receive paychecks starting July 15th - June 30th.

*If the 15th or 30th falls on a holiday or weekend, pay will be direct deposited the business day prior.*

The pay date on this schedule will be used to pay substitute employee time worked and additional time worked.

All timesheets with approval signatures are due to payroll by noon on the due date.