RHS Student Parking Procedures
2022-2023

Parking is limited; submission of a parking application does not guarantee a space.
Spaces will be assigned via a random lottery.

PERMIT FEE: $5

- Only Seniors and Juniors (both In-District and Out-of-District) may apply for parking privileges.
- Parking applications will only be approved for students with a completed and signed application, correct fees, and current license (a learner's permit is not sufficient).
- Upon receipt of approval of your parking privileges, you may come to the office to pay the $5 fee, and collect your parking tag. We will make photocopies of your driver's license and your insurance information to have on file at that time.
- The parking application process must be completed each year. Having a parking spot one year does not guarantee you a spot next year.
- **Student parking on campus during the school day without a permit is not allowed.**

APPLICATION SUBMISSION:

We will begin accepting parking applications beginning June 6th through August 22nd.

Spots will be assigned following the submission deadline and students will be notified via their school email address. All valid applications turned in after the deadline will be placed on the waitlist.

Lottery for parking spots will be conducted in the following order of student categories:
Out-of-District Seniors, In-District Seniors, Out-of-District Juniors, and finally In-District Juniors.

This is to ensure that all seniors have priority for receiving a parking spot.

Please fill out the Google Form here: https://forms.gle/DbiEFFXf6Bw6KeaR8

SPOT REASSIGNMENT:

- You must be able to start using your spot within the first two weeks of school.
- Assigned spots that are consistently open during the first two weeks of school will be subject to reassignment. You will be given a warning at the end of the first week; if your spot continues to be open, it will be reassigned the third week of school.
- If your spot is unused and reassigned, you will receive a full $5 refund for the parking permit.

WAITLIST:

Riverdale High School has very limited parking on site, and we are only allowed to use a portion of our parking spaces for student parking per our City of Portland Land Use Agreement. Students who submit valid applications but do not receive a spot and students who apply after spots are assigned will be put on the waitlist. Students with invalid or incomplete applications (waiting for a license or car) will not be added to the waitlist.

If/when a student space opens up, there will be a lottery within the waitlist to determine the recipient of the open spot. Seniors will still be given priority over Juniors.

- Students on the waitlist are not guaranteed a parking space.
- Students on the waitlist will be given reassigned spots that are not used during the first two weeks of school. You will not receive a space any earlier than the third week of school. Please plan accordingly.
- Students on the waiting list are not authorized to park in open student, visitor or staff spaces while waiting for a spot to potentially be assigned.
- Students will be notified about space reassignment via email during the third week of school.

Mt Carmel Lutheran Church Parking

Students who may need to drive to school but do not receive a parking spot have the option to rent a parking space from Mt Carmel Lutheran Church, located behind the high school, for a small donation. You will need to contact them directly for this option:

Mt Carmel Lutheran Church

Address: 515 SW Maplecrest Drive, Portland, OR 97219

Phone: (503) 244-5143

Email: mtcarmelpdx@gmail.com

Riverdale High School
Rules for Student Driving Privileges

Parking privileges may be revoked and/or you may be suspended if regulations are not followed.

- Only use the numbered parking spot assigned to you.
- Parking permits must be displayed in the vehicle at all times.
- Update vehicle information with the office as changes occur.
- Riverdale High School is a closed campus. Students are not allowed to leave campus once they arrive for the day or go to their vehicles at any time during the day without specific permission.
- No alcohol/drugs in vehicles.
- Speed limit in the parking lot is **5 mph**.

Parking and Driving

Parking at Riverdale High School is limited. As a privilege, both parking and driving may be denied if a student behaves irresponsibly.

Students must obtain a parking permit, register their cars and abide by all regulations in order to park a car at school.

➔ Students are expected to hold a valid driver's license, be registered at Riverdale High School, and be driving under an insured motor vehicle liability policy (or the vehicle owner has provided the DMV with satisfactory proof of compliance with the financial responsibility requirement of the state.)

➔ The district assumes no responsibility or liability for loss or damage to vehicles on district property or at other functions associated with school life.

➔ Students must follow safe driving practices and obey all state regulations. As a condition of parking on Riverdale High School Campus, RHS officials may conduct searches of vehicles upon reasonable suspicion of a policy, rule, and/or procedure violation.

➔ Students, for purposes of safety, must check out with the office before going to their cars for approved off-campus appointments.

➔ Drivers who drive recklessly or speed in and out of the parking lot may be subject to the loss of the privilege of parking on campus

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