Winona Area Public Schools
Finance Committee
10/13/2022 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Steve Schild, Nancy Denzer, Karl Sonneman, Sarah Slaby*

Members Absent: *Dr. Annette Freiheit*

Others Present: *Emily Solheid, Alexandra Retter (Winona Post)*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:02 pm)

Medical Insurance Bid
● Emily Solheid, Human Resources Director, joined the Finance Committee to discuss the process followed for the medical insurance bid. The discussion included the desire to reduce the number of plans offered and the need to approach this in future labor negotiations. Given the restriction of maintaining all seven plans currently offered due to labor contract language, the recommendation of the Insurance Committee is to remain with Blue Cross Blue Shield with all 7 plans offered. This recommendation has a 12.2% increase for calendar year 2023 and comes with a rate cap of 9.5% for calendar year 2024.

Office Professionals Contract
● Emily Solheid, Human Resources Director, joined the Finance Committee to discuss recommended changes to the Office Professionals Contract. Changes to the contract include a 1% addition to the top step of each lane to recognize years of service, a longevity stipend of $500 paid annually after completing a set number of years in the unit, retroactive steps for 2023, salary schedule increases of 3.5%, 3.0% and 3.0% in each of the respective years of the contract. The contract was recommended to move forward for board approval.

Policy 421 - Gifts to Employees and School Board Members
● The Finance Committee discussed this policy and recommended it move on to the Board Operations Committee without any changes but with clarification regarding general concerns about the policy including:

- Is the policy currently being observed?
- Is the policy being applied equally to teachers and coaches?
- Does there need to be an accompanying document with the policy defining the difference between “donations” to the organization vs. “gifts” to an individual and that this policy is trying to prevent the latter?

Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources
● The Finance Committee discussed this policy and recommended it move on to the Board Operations Committee without any changes.

Winona/St. Charles ABE Operating Agreement
- The Committee reviewed the ABE (Adult Basic Education) agreement with St. Charles. This is a

renewal of an ongoing relationship for this program. The funding for the agreement comes from the ABE Consortium State Aid. The contract was recommended to move forward for board approval.

Amity Contracts

- The contracts with Amity were reviewed. The district has native speaking interns for the Slipa program both at the Winona Middle School and Jefferson Elementary. Under these contracts the district commits to paying the interns $300 per month while they are providing services as well as a fee directly to Amity which is to be invoiced separately. The contracts were recommended to move forward for board approval.

Implicit Subsidy

- As a follow-up to a discussion previously had at the April 2022 Finance Committee meeting regarding the OPEB Trust, the Committee discussed the 2022 implicit subsidy and whether to make the transfer from the OPEB Trust as budgeted for 2022 or to leave the funds in the OPEB Trust in an effort to extend the life of the Trust. After some discussion, the recommendation of the Finance Committee was to follow the Board-approved budget and make the implicit subsidy transfer for 2022.

Review Meeting Minutes

- Meeting minutes for the 9/8/2022 meeting were moved on to the consent agenda by the Committee.

Review of the Consent Agenda Items

- The consent agenda for the next board meeting was brought to the committee for review.
    - Payment Register (summary and detail)
        - Document reflects September 2022, recommended to move on to consent agenda
    - Consent Agenda
        - Document reflects September 2022, recommended to move on to consent agenda
    - 2022 Budget Analysis recommended to move on to consent agenda, noted it is not final
        - 2022 General Fund revenues as of 6/30/22 at 99.09% of budget
        - 2022 General Fund expenditures as of 6/30/22 at 98.8% of budget
    - 2023 Budget Analysis recommended to move on to consent agenda
        - 2023 General Fund revenues as of 9/30/22 at 11.23% of budget
        - 2023 General Fund expenditures as of 9/30/22 at 16.87% of budget

COVID-19 Grants

- An updated snapshot of the COVID-19 related grants as of 9/30/2022 was provided and passed along to the consent agenda.

Cash Flow Data

- Cash balance data as of 9/30/2022 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

- Meeting adjourned at 2:47 pm.