

Background Checks

Please follow the steps below to begin your background check:

Go to <https://app.sterlingvolunteers.com/en/Candidates/Account/Register>

Register for an account by creating a username and password

Enter the Good Deed Code: **d8mdmw2**

Step 1 of 4 – Enter your personal information

Step 2 of 4 – Enter your address information

This screenshot shows the 'Begin Your Background Check' page at Step 2 of 4. The page title is 'Begin Your Background Check'. The main heading is 'Your Current Address'. There are input fields for 'Address Line 1*', 'Address Line 2', 'City*', 'State*', and 'Zip Code*'. The 'State*' dropdown is set to 'United States'. Below these fields is a section titled 'How long have you lived at this address?' with 'From' and 'To' dropdowns, where 'To' is set to 'Present'. There are 'Back' and 'CONTINUE' buttons. On the right, a 'Step 2 of 4' message says 'OK, you're on to Step 2. Please continue to enter the information requested, then select Continue.' Below this is a security badge that says 'WITH STERLING VOLUNTEERS, YOUR INFORMATION IS SECURE'. At the bottom, there are social media icons and a footer with 'Home | Privacy Policy | Terms Of Use | Get Support | © Copyright 2022 Sterling Volunteers - All Rights Reserved | Top'.

Step 3 of 4 – Consent to the background check

This screenshot shows the 'Begin Your Background Check' page at Step 3 of 4. The page title is 'Begin Your Background Check'. The main heading is 'You, as a consumer, have a number of rights when it comes to your personal information and your background check report. Boardale School District is required by law to provide you with information regarding those rights and to gain your consent for a background check before allowing you to continue with your order. Please review and sign, by checking the boxes, to indicate your consent to begin the background check process and to acknowledge your rights under the federal and applicable State Fair Credit Reporting Act(s)'. Below this is a section titled 'Consent to Use of Electronic Records and Signatures' with a scrollable text area. There are three checkboxes for consent: 1) 'I acknowledge receipt of the preceding Consumer Financial Protection Bureau's notices "A Summary of Your Rights Under the Fair Credit Reporting Act" and "Consumers Have a Right to a Security Freeze."', 2) 'I have read the Disclosure Regarding the Employment and/or Volunteerism/Non-Employee Position Background Report provided by Sterling Volunteers and the Authorization to Obtain Employment and/or Volunteerism/Non-Employee Position Background Report. By my signature below, I hereby consent to the preparation by Sterling Volunteers, a consumer reporting agency located at 1 State Street Plaza, New York, NY 10004, 855-326-1860, Option 3, www.sterlingvolunteers.com, of background reports regarding me and the release of such reports to any organization I authorize and its designated representatives, to assist the organization in making an employment and/or volunteerism/non-employee position decision involving me at any time after receipt of this authorization and throughout my employment and/or volunteerism/non-employee position, to the extent permitted by law. To this end, I hereby authorize, without reservation, any state or federal law enforcement agency or court, educational institution, motor vehicle record agency, credit bureau or other information service bureau or data repository, to furnish any and all information regarding me to Sterling Volunteers and/or the organization itself, and authorize Sterling Volunteers to provide such information to the organization. I agree that a facsimile "fax", electronic or photographic copy of this Authorization shall be as valid as the original.', and 3) 'I understand that by typing my name where indicated below, I consent to the use of electronic records and signatures in the manner described above, and the electronic storage of such documents.' There are 'Back' and 'CONTINUE' buttons. On the right, a 'Step 3 of 4' message says 'You're almost there! Please review the information to the left and acknowledge when prompted to continue with your background check order.' Below this is a 'Print Consent and Rights' link and a security badge that says 'WITH STERLING VOLUNTEERS, YOUR INFORMATION IS SECURE'. At the bottom, there are input fields for 'Your First Name' and 'Your Last Name', and 'Back' and 'CONTINUE' buttons.

Step 4 of 4 – Confirm the order

You will receive an email from Sterling Volunteers when your results are available.