



## Special Education Advisory Council (SEAC) Committee Meeting

<b>Meeting Date:</b>	September 20, 2022
<b>Meeting Start/EndTime:</b>	6:00-7:30 PM <b>NOTE:</b> There will not be childcare.
<b>Meeting Location:</b>	Goodview Elementary In-Person  OR virtually via ZOOM: <a href="https://us02web.zoom.us/j/89976369757?pwd=c1NUbUdJUkR4dVVPS25CODIXNG8wQT09">https://us02web.zoom.us/j/89976369757?pwd=c1NUbUdJUkR4dVVPS25CODIXNG8wQT09</a>
<b>Members Present:</b>	Cassie Gudmundson, Melanie Brunsdon, Molli Kook, Mindy Reinardy, Anna Gaffey, Sarah Knudsen
<b>Other Attendees:</b>	7 non-voting members attended in person and virtually
<b>Members Absent:</b>	NA

<p><b><i>Our Vision:</i></b> A safe and inclusive community of compassionate, curious and resilient lifelong learners.</p>	<p><b><i>Our Mission:</i></b> Inspire, curiosity, empower resilience, engage community.</p>
<p><b><i>District Belief Statements:</i></b></p> <ul style="list-style-type: none"> <li>● We believe that public schools should serve and engage students, families, staff and the community.</li> <li>● We believe learning and teaching is maximized in a safe, respectful and inclusive environment.</li> <li>● We believe every individual's diversity and experience is valued.</li> <li>● We believe healthy relationships are crucial for the success of our schools.</li> <li>● We believe that every student can achieve to the</li> </ul>	<p><b><i>Core Values:</i></b></p> <ul style="list-style-type: none"> <li>● <b>Safety:</b> Everyone's physical and emotional well-being is a priority.</li> <li>● <b>Integrity:</b> Everyone does the right thing and makes positive choices, even if it is difficult.</li> <li>● <b>Inclusivity:</b> Everyone belongs, is valued and is heard.</li> <li>● <b>Equity:</b> Everyone has the opportunities, access, information and support provided in the individual way they need it.</li> </ul>

- best of their ability.
- We believe all decisions should be focused on students and their success.

- **Respect:** Everyone’s differences are recognized, acknowledged and celebrated.

***Committee Purpose and Collective Commitments:***

<b><u>Agenda Item:</u></b>	<b><u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u></b>	<b><u>Discussion/Action:</u> <u>(Minutes)</u></b>	<b><u>Person Responsible:</u></b>
Welcome, Call to Order  Note: There will not be childcare for this meeting.	Procedural	Meeting (attendees both in-person and virtual) called to order by co-chairs at 6:11 pm. Brief rundown of basic meeting process and SEAC goals for any new attendees, with links to documentation. More in-depth on this with later topic (brief review of SEAC guidelines).  **Reminder of confidentiality. Student specific questions should be addressed directly with Dr. Knudsen outside of the Meeting.	Co-chairs
<a href="#"><u>Meeting Slides/Powerpoint</u></a>			
Overview of WAPS new Strategic Plan w/ Mission and Vision	<a href="#"><u>Information</u></a>	Dr. Knudsen passed out copies of the new WAPS district-wide strategic plan outline/goals. Briefly discussed questions about terminology (PBIS, MTSS, tier systems, “level/setting 3”, etc). The following are specific questions raised and answered: Q: Regarding Goal #3 – how will the data collected be analyzed? Who will do the analysis? A: <i>collection and analysis will be done in/by the school district; AVID program encompasses all those parts of the process.</i>	Dr. Knudsen

		<p><i>Not being implemented at the elementary level yet.</i></p> <p><i>Q: will PBIS still be used/part of this strategic plan? A: yes. Fully implemented at the middle school.</i></p> <p><i>Q: What are some examples of PBIS? A: 3-tiered intervention system. Tier 1: general education, Tier 2: kids needing more support/special ed, etc, etc. Creation of safe spaces, consistent/predictable environment, etc.</i></p> <p><i>Q: Is PBIS like MTSS? A: conceptually the same but different systems? PBIS: for behaviors, MTSS: for academics. The systems can be related/likened to how we do resource allocation.</i></p> <p><i>Q: Does Winona have a tier 3 space? A: yes. Clarifies terminology as “Setting 3”, Yes, and in all areas of the district.</i></p> <p><i>Q: Re: Goal 7, how will this be done? A: The district has done book studies, professional development, use of a diversity framework/checklist for curriculum development/adoption and work practices, data analysis by subgroups like race/ethnicity, learning skills/disability, gender, etc. Working on culturally relevant learning practices across the district.</i></p> <p><i>Q: Is MTSS focused on mental health? A: includes everything, PBIS focuses on behavior, but MTSS encompasses that. Focuses on both kids and staff.</i></p>	
<p>Briefly Review SEAC Guidelines</p>	<p><a href="#">Information</a></p>	<p>Prior to discussion, co-chairs suggested we add SEAC co-chair emails to agendas, recruitment form, and SEAC webpage.</p> <p>Briefly reviewed SEAC guidelines document.</p> <p>Discussed:</p> <ul style="list-style-type: none"> <li>- ways to make SEAC more accessible and visible, on website and elsewhere to potential members/attendees.</li> <li>- SEAC resources available through PACER’s website. Idea is to use these to possibly</li> </ul>	<p>Co-chairs Co-chairs and Dr. Knudsen</p>

		<p>further adjust our guidelines and give insight to our purpose and mission. <b>Plan to add to agenda for next meeting.</b> Cassie sent link to voting members and also linked in the meeting chat window:  <a href="https://www.pacer.org/parent/pdf/FAPE-36.pdf">https://www.pacer.org/parent/pdf/FAPE-36.pdf</a>,  <a href="https://www.pacer.org/parent/parent-leaders/hip/seac/energize-your-local-seac.asp">https://www.pacer.org/parent/parent-leaders/hip/seac/energize-your-local-seac.asp</a></p> <ul style="list-style-type: none"> <li>- Membership. Always has been a struggle to fill all voting positions and reach out.</li> <li>- Different pathways to reach potential members: case managers/special education teachers, social media, community ed newsletter, district flyers emails, Dr Knudsen’s interest form, etc. More ideas welcome as long as they do not run afoul of privacy concerns/laws.</li> </ul>	
<p>Discuss open positions and process to fill</p>	<p>Procedural</p>	<p>Open voting positions:  District Staff Member, Parent, Co-facilitator (Cassie’s place), Community Member, Non-public School Rep.  All two-year terms.</p> <p>Additionally:  Actively seeking non-voting members to represent buildings, levels and across disability groups</p> <p>Following the meeting tonight, a short “application” survey will be emailed to everyone at the meeting, sent by case managers to parents/guardians and posted on social media in order to recruit new members.</p> <p>New voting members will be voted on in November.</p>	<p>Co-chairs and Dr. Knudsen</p>

		<p>Discussion:</p> <ul style="list-style-type: none"> <li>- Position expectations varies, but include working on committee documents, guidelines, working on PNN ideas and function, seeking feedback from the community about how best to support families. Need to think more about subcommittees and accompanying expectations.</li> <li>- Q: how many voting members? Supposed to have 7? A: <i>Currently have 5, due to the aforementioned troubles with increasing our membership.</i></li> <li>- Q: Is this info available anywhere? A: <i>website?</i></li> <li>- Looked at form draft for committee membership interest.</li> <li>- More discussion on how to engage potential members.</li> <li>- Need to shift committee work to committee members and have less on Dr Knudsen, having role expectations will help with that.</li> <li>- Will need to have another quick meeting with voting members to go over procedure for voting in new members.</li> </ul>	
Summary of COVID Recovery Services	Information	Tabled for next meeting due to time constraints.	Dr. Knudsen
Program Updates	Information	Tabled for next meeting due to time constraints..	Dr. Knudsen
Parent Network Night Planning	Discussion	<p>SEAC/PNN Monday, November 28, 2022</p> <ul style="list-style-type: none"> <li>-discuss program options</li> <li>-develop a planning sub-committee</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>- reviewed previous most recent PNN, virtual</li> </ul>	Co-chairs

		<p>event with two separate breakout sessions: one on technology and one with counselor Erica Thibodeaux on parent resources and support ideas, services, techniques. Events prior to pandemic, parents surveyed for topics.</p> <ul style="list-style-type: none"><li>- Childcare a must. Mel and others will reach out to WSU students to seek volunteers.</li><li>- Possible concept: SPED/ED camp within following format: childcare dropoff, brief mixer for parents to mingle/network/chat, brief rundown on SEAC and guidelines, short brainstorming/topic session to create topics for discussion, break into groups to discuss topics raised. Come back together at the end.</li><li>- Attendees agreed a PNN interest form with options (and blank spaces) would be a good idea to send out to parents to feel out and generate ideas, interest.</li><li>- Create a subcommittee for PNN to meet in the next couple weeks to nail down the event and potentially start search for a speaker/presenter for the spring 2023 PNN.</li></ul> <p><b>Monday Oct 3, 630 pm. Mel will send out link.</b></p> <p>One final unrelated note: OERC and DAPE groups are enhancing/adapting equipment and activities on WSU campus. Group coming in on Oct 7 and 8<sup>th</sup>, Paradox sports 9-11am, adaptive rock climbing experience available, if anyone is interested! Pass along to case managers.</p> <p>Meeting was adjourned by co-chairs at 7:45 pm.</p>	
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