



NOVI COMMUNITY SCHOOL DISTRICT

PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING.

Board of Education 2022 Agenda

Dr. Danielle Ruskin
President

Mr. Paul Cook
Vice President

Mrs. Bobbie Murphy
Secretary

Mrs. Kathy Hood
Treasurer

Mr. Tom Smith
Trustee

Mr. Willy Mena
Trustee

Mrs. Mary Ann Roney
Trustee

Meeting Date: December 1, 2022
Educational Services Building
25345 Taft Road
Novi, MI 48374



Community School District

NOVI BOARD OF EDUCATION

Regular Meeting: December 1, 2022

7:00 PM

AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE AGENDA**
- IV. CELEBRATIONS**
- V. CONSENT AGENDA**
 - A. Approval of Minutes
 - B. Approval of Field Trip(s)
- VI. COMMENTS FROM THE AUDIENCE**

The board respectfully requests that any individual wishing to speak to the board provide their name, address, any organization they represent, keep their comments to the allotted time, and refrain from directing comments to individual members of the board, district employees, or members of the audience.
- VII. DONATIONS**
- VIII. CLOSED SESSION FOR THE PURPOSES OF NEGOTIATIONS**

For the purposes of negotiations [OMA Sect. 8(2)].
- IX. ACTION ITEMS**
 - A. Personnel Report
 - B. Telecommunications Infrastructure: Phone System Upgrade
 - C. Bid Package #12 – Novi Storage Addition to Maintenance Campus
 - D. Visitor Policy
 - E. Novi Educational Personnel Association (NESPA) Contract
- X. INFORMATION AND DISCUSSION**
 - A. Bid Package #10B – Novi Middle School
- XI. COMMITTEE REPORTS**
 - A. Curriculum Committee
- XII. SUPERINTENDENT’S REPORT**
- XIII. ADMINISTRATIVE REPORTS**
- XIV. BOARD COMMUNICATION**
- XV. ADJOURNMENT**

PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS

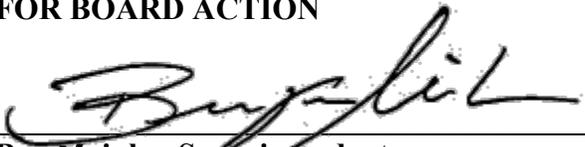
- A. Approval of Minutes
 - a. Regular Meeting Minutes of November 17, 2022

- B. Approval of Field Trip(s)
 - a. State Thespian Festival

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



Minutes of a Regular Board Meeting, November 17, 2022
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, November 17, 2022, beginning at 7:00 PM.

Present: Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
by Roll Call Vote

Absent: Mr. Cook

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mrs. Roney and supported by Mr. Mena that the Novi Community School Board of Education approve the agenda as presented.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

CELEBRATIONS

Board members celebrated the staff for the phenomenal way they took care of our kids in a stressful situation and the timely communications that went out. They expressed their gratitude to the staff for their hard work and effort. Board members celebrated Kimberly Sinclair who took upon herself to cook for the thousand kids and it was an amazing feat.

Board members celebrated the phenomenal staff who were involved with the Washington DC trip; shuffling people around because there were not enough rooms. They thanked Megan Barnakas who organized the trip and managed everything with grace and represented our District well.

Board Member celebrated the Saturday, November 5, State Championship Marching Band competitions where Novi Wildcat Marching Band placed fourth above bands that have placed above them in the past. Bands were judged in five (5) categories: music, visual, percussion, auxiliary, and general effect. They mentioned that Novi's percussion placed first and gave our students a shout out.

Board members thanked Jason, Betsy, Chris, and Latasha for running for the school board and for traveling that difficult road of political campaigning. They mentioned that they look forward to welcoming the new trustees and celebrating our outgoing trustees.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mrs. Hood and supported by Mr. Smith that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE

There were two (2) comments from the audience thanking the NEF and regarding the visitor policy.

DONATIONS

Novi Athletic Boosters

The Novi Athletic Boosters is donating funds to areas of the District’s Athletic Program including: Basketball, Border Cross, Cheer, Hockey, Wrestling, Football, LaCrosse, Track, Baseball, Golf, om, Soccer, Field Hockey, Swim and Dive, and Volleyball, that totaled \$ 39,345.00.

Novi Athletic Boosters		Nov-2022
Winter Grants		\$6,000
Basketball (Boys) - Hudl		\$1,000
Basketball (Girls) - Hudl		\$1,000
Border Cross - Training Equipment		\$1,000
Cheer (Competitive) - Training Equipment		\$1,000
Hockey - Power Skating Lessons		\$1,000
Wrestling - Training Equipment		\$1,000
Board Donations		\$3,000
<i>Monetary donations earned by individuals performing NAB Board duties</i>		
Border Cross		\$250
Field Hockey		\$250
Football		\$500
Hockey		\$500
Lacrosse (Boys)		\$1,250
Track (Boys)		\$250
Committee Donations		
<i>Monetary donations earned by individuals/teams performing NAB Committee duties and/or running Concessions</i>		\$27,490
Baseball (Boys)		\$250
Basketball (Boys)		\$650
Basketball (Girls)		\$700
Border Cross		\$2,000
Cheer (Sideline)		\$2,000
Cross Country (Boys)		\$1,700
Field Hockey (Girls)		\$2,350
Football		\$6,400
Golf (Girls)		\$500
Hockey		\$2,000
Lacrosse (Boys)		\$2,000
Lacrosse (Girls)		\$1,000
Pom		\$900
Soccer (Boys)		\$690
Swim & Dive (Boys)		\$250
Volleyball		\$1,200
Wrestling		\$2,900

School Beautification \$2,855

Sideline Chairs - Performance Gym NHS \$2,855

It was moved by Mrs. Murphy and supported by Mr. Mena that the Novi Community School Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

NEF Grants and Donations

The Novi Educational Foundation (NEF) is presenting their list of donations and grants to the Board of Education in the total amount of \$12, 217.00 as attached.

It was moved by Mrs. Hood and supported by Mrs. Murphy that the Novi Community School Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

ACTION ITEMS

Personnel Report

Laura Carino, Assistant Superintendent of Human Resources, presented for the Board’s consideration the personnel changes.

It was moved by Mrs. Roney and supported by Mr. Mena that the Novi Community School Board of Education adopts the personnel report recommendations as presented.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

HS4 Door Access Management System (Maintenance, Transportation, ESB) Report

On Thursday, July 7 2022, the Novi Community School District Board of Education awarded the NCSD District Wide Card Access system contract to LaForce, LLC. The intent of the pricing was to apply to the interiors of the District Buildings.

The project team and LaForce, LLC had developed a project scope with the Novi Educational Services Building, Transportation, Maintenance, and the Meadows Soccer Pavilion for the retrofit existing interior doors. The project team has conducted a cost review of the scope of work and based up that review, they are proposing a contract amendment to be presented tonight and return for approval at the November 20, 2022 Board meeting.

Amend the contract incorporating added scope for buildings listed below, utilizing contracted unit pricing applied to access doors at the following buildings, per the attached cost quotations:

1. ESB, Transportation, Maintenance, Soccer Pavilion (Quote dated 10/26/2022)	\$ 166,830.00
Total this Amendment	\$ 166,830.00

Original Contract Amount	\$ 291,722.00
Previous Amendments	\$ 1,328,842.00
Current Amendment	<u>\$ 166,830.00</u>
Amended Contract Amount	\$ 1,787,394.00

AWARD RECOMMENDATION AMOUNT: \$ 1,787,394.00

It was moved by Mrs. Murphy and supported by Mrs. Roney that the Novi Community School Board of Education the Novi Community School District Board of Education approve the amended contract, incorporating the added scope for Educational Services Building, Transportation, Maintenance, and the Meadows Soccer Pavilion as presented.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

Novi Meadows – IT Infrastructure Change Order

In a letter to the Novi Community School District, Plante Moran Cresa (PMC) updated the district on the recommended proposals associated with Bulletin #06. The bid set did not include the IT Infrastructure design documents. A final set of design documents was issued and included these missing drawings and needed to be requested.

The attached summary of costs, which totals \$162,907.99 will be funded from the previously Board approved Meadows contingency funds.

It was moved by Mrs. Murphy and supported by Mr. Smith that the Novi Community Schools Board of Education approve the attached summary of costs, totaling \$162,907.99 to be funded out of the previously approved Meadows contingency funds.

Ayes: 6 Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

INFORMATION AND DISCUSSION

Telecommunications Infrastructure: Phone System Upgrade

In the 2019 Bond, there is an allocation for the replacement of the telecommunications infrastructure to support the safety and operations of the District. This upgrade will route calls through Oakland Schools One Network using fiber optics versus the old copper lines. This upgrade should result in a net monthly profit of approximately \$1,000 for the District.

It is the recommendation of the administration that the Novi Board of Education award the Telecommunications Phone System Upgrade Project to Logicalis, Inc. in the amount \$218,872.42 with an additional \$32,830.87 will be budgeted and managed by the District as a project contingency.

The total project cost is \$251,703.29.

This comes tonight for information and discussion and will come back to the Board for approval at the December 1, 2022 meeting.

Bid Package #12 – Novi Storage Addition to Maintenance Campus

On Tuesday, October 25th 2022 at 1:00 PM and Wednesday November 2nd at 1:00 PM, sealed bids were received and publicly opened for the above referenced project. In attendance for the bid opening were representatives from Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc. and interested bidders.

The project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors. Based upon the project team's review of the proposals and bidders, we propose the attached recommendations for a total award of \$1,134,769.

This comes before the Board tonight for information and discussion and will come back for approval at the December 1, 2022 meeting.

Visitor Policy

The Governance and Policy Committee met on November 6, 2022 to review a Policy for Visitors and Volunteers. The sub-policy adds new language to policy 2002, as stated below. It comes tonight for Board information and discussion.

Policy 7010 - Volunteers

The Board encourages the use of volunteers to support the School District. Because the safety of the School District's students is of paramount importance, every individual volunteer is required to undergo a criminal background check through the Michigan State Police Internet Criminal History Access Tool (ICHAT) before s/he is permitted to volunteer, regardless of whether or not the volunteer will work directly with students. ICHAT criminal background checks will be performed annually for each volunteer.

No individual will be permitted to volunteer if s/he has been convicted of a misdemeanor described in, or a felony that is a "listed offense" as defined in, MCL [380.1535a](#) or MCL [380.1539b](#). If an individual has been convicted of a felony that is not a listed offense, as defined in MCL [380.1535a](#) or MCL [380.1539b](#), the individual may only be permitted to volunteer if the Board and the Superintendent both approve the volunteer assignment in writing. This policy does not grant any individual who passes an ICHAT background check with the right to be approved as a volunteer.

New Proposed Language:

Volunteers and visitors, when desiring to be present when students are in attendance during the school day, are required to produce a driver's license or state-issued identification card before being permitted around students that day. The driver's license or state-issued identification card will be used to determine whether the prospective volunteer/visitor appears on the Michigan Sex Offender Registry or a comparable registry in another state. An individual who is identified as appearing on a state registry will not be permitted to volunteer/visit that day. The Assistant Superintendent of Human Resources will review the specific circumstances surrounding the individual's inclusion on the list and may determine eligibility for a parent/guardian who wants to visit the school for future events. In cases where large numbers of visitors may be present (i.e. holiday concert), exceptions to this practice may be made assuming that the building

administrator ensures extensive staff supervision.

A volunteer is an individual serving in an unpaid position who has direct volunteer contact with students, including direct interaction or guidance of one or more children. A volunteer must be acting under the direct supervision of a staff member. Volunteers are not permitted to be alone with students at a location without a staff supervisor present. A visitor is an individual whose actions do not rise to the level of a volunteer and may include a parent, guardian, close relative, or community member who visits a school for a reason such as meeting with a staff member, dropping off or picking up a student or materials, acting in an observational capacity such as an audience member observing a performance, or someone who will not be directly interacting with or supervising students.

COMMITTEE REPORTS

Governance and Policy

Mr. Smith, Board Trustee and Chair of the Governance and Policy Committee, reported that they met a week ago, on Monday, at 3:30 PM. He stated that it was a very short meeting because they had, at the prior meeting, recommended shifting firms to Thrun to update our policy and guidelines manual. Mr. Smith said that they, Dr. Carino, and Mr. Mainka spent some time discussing the proposed visitor policy. He mentioned that Justin and Carolyn, from McCarthy Smith, escorted the committee member through the new fifth and sixth grade building that is under construction. Mr. Smith reported that next summer they will break ground on the gymnasiums, band and orchestra rooms, and the new cafeteria.

Capital Projects

Mr. Mainka reported for Mr. Cook that one of the conversations that the committee will have is going through the Master planning process as well as the current Bond. He stated that there are some major projects to consider and one is the ROAR Center as well as the phase three (3) high school with an activity center on that site. Mr. Mainka said that we will also have the sixth grade house and as we think about that facility could become and how we would best use it to serve the needs and programming needs for our students and community. He mentioned that this will be part of this master planning process. Mr. Mainka reported that we will be developing a finalized master plan by June.

DEI Committee

Mrs. Murphy, Board Secretary and Chair of the Board DEI Committee, reported that they met this morning at 7:30 AM. She stated that Sarah David, of the District DEI Committee, came and gave an overview of the District DEI work that is being done and talked about the past 12 years and initial cohorts that have gone through a U of M program. Mrs. Murphy said that the District DEI Committee has set some goals of having a representative from each building and hoop to achieve that goal by the end of the year. She mentioned that this is an opportunity for them to come together and talk about what the different buildings are doing and then creating a more comprehensive plan.

Mrs. Murphy reported that they thought a tangible way to represent the diversity in our District was to create a calendar with all of the various holidays and special months that celebrate the different groups. She stated that having this calendar available to everyone, including teachers, would allow everyone to have a better understanding of that culture. Mrs. Murphy said that Mrs. Holly has been working hard on this calendar and it is very comprehensive. She mentioned that when you click on a

day, the historical information for that day pops up. Mrs. Murphy reported that it is live on our District website right now and show the diversity of the District. She stated that there were some high school students involved in creating this, which is another way for us to have student voice.

Mrs. Murphy said that one of the next steps is defining what those terms mean as they relate to the Novi Community School District; diversity, equity, and inclusion. She mentioned that the committee said it would be great to be able to engage the students and stakeholder groups and really come up with some defining terms. She encouraged teachers/staff to be a part of that committee and to reach out to Sarah David.

Finance Committee

Mrs. Hood, Board Treasurer and Committee Chair, reported that the Finance Committee met this afternoon at 5:00 PM and went through the documents that Plante Moran presented this evening in their report. She stated that Plante Moran always does a nice job for us and talks to us at our level, so that we can understand the points that are important like the unqualified and modified.

SUPERINTENDENT'S REPORT

Mr. Benjamin Mainka, Superintendent of Schools, reported that he had heard about some things that communities can do to support Oxford one year after the tragedy. He passed out Novi's Light Up Oxford with Love packages to the Board members. He stated that in each bag is a rea light, instructions, and a white bag. Mr. Mainka gave another shout out to Sheila Holly and said that she does not get enough credit for the work she does in this District. He said that he told her that he had a little project and would like to send it home with all of the oldest kids to show unity with Oxford on the anniversary of this terrible event.

Mr. Mainka reported that the kids are going to be coming home with these and the hope is to have them shining in remembrance of the students who were lost. He stated that Sheila literally turned this room into Santa's Workshop with people and boxes. Mrs. Mainka said the she coordinated everything and deserves a lot of credit for the work that she does. He showed the Board a few pictures from the day. He mentioned that it was great to see people like Sheila and our entire staff from across the District coming in to stuff bags and it was really a touching thing. Mr. Mainka reported that people were here all day stuffing 4500 bags and said these will be going home on Monday.

Mr. Mainka reported that he had the Coffee with the Superintendent this morning. He stated this is typically an event that has about five (5) people show up. Mr. Mainka said that a hundred people showed up and did not know if it was attributed it to the events of the past few weeks or because Detective Warren was there or because we have really food scones. He mentioned that the topic of discussion was school safety and he challenged the group that next time our discussion is on curriculum he hopes that they all would come back.

Mr. Mainka reported that it was a great opportunity for him to talk directly to families and it is difficult to engage with nearly 7,000 students' families. He expressed his gratitude to Dr. Carino for coming stating that she has been a breath of fresh air in the school safety space and trying to coordinate a lot of the systems behind that. Mr. Mainka stated that she did a great job speaking to the families.

Mr. Mainka reported that tomorrow he has the opportunity to have his second Superintendent Student Advisory Council at the middle school. He stated that he will be meeting with the high school students the day we get back from Thanksgiving break. Mr. Mainka reminder the Board that next week is a short week due to the holiday break.

ADMINISTRATIVE REPORTS

Dr. Laura Carino, Assistant Superintendent of Human Resources, commended the Novi Meadows staff for the way that they cared for their students was just amazing. She reported that John and Lisa did an incredible job of making sure that staff were informed and remained calm. Dr. Carino expressed a special thank you to Detective Julie Warren and Detective John Zabick who were there, along with the Novi Police Department, making sure the building was safe for our kids to return.

Dr. Carino stated that they have a tentative agreement with the NESPA bargaining unit and they will be brining that to the Board for their review in December.

She thanked all of the staff as they are wrapping up the parent/teacher conferences and for those long days they spent preparing to share student successes, struggles, and how we wrap around and support each child. Dr. Carino, also thanked our community for attending, participating, and partnering with us. She wished everyone a Happy Thanksgiving.

Mr. Mike Giromini, Assistant Superintendent of Academic Services, acknowledged our special education department, Novi Adult Transition Center, and our SEPAC group. He reported that they held their Winter Woodland last weekend, at the ROAR Center. Mr. Giromini stated that they took pictures with Santa, therapy dogs raced around the building, students selling necklaces, reeds, and other things that they made. He said that it was a huge success.

Mr. Giromini mentioned a point of clarification with regards to his conference on virtual schools. He reported that it was about virtual and hybrid learning, held in Dallas, and hosted by a group called The Learning Accelerator. Mr. Giromini stated that it is the group that our Novi Virtual School is working with and thinking about action steps they can take to improve the programming. He said that he was there along with Tammy Raffle, our Student Success Coach and Emily Pohlonski. Mr. Giromini mentioned that it was a great opportunity to learn, collaborate, and support our work.

Mr. Giromini reported that the November 8 District Provided Professional Development (DPPD) day Was very successful. He stated that they continued their work on the MiCIP plan, the Understanding by Design curriculum work, and the Advantage Math Recovery training. Mr. Giromini said the nest DPPD is not until February 21st. He thanked the planning team for their work on that.

Mr. Giromini reported that he, Dr. Carino, and Jennifer Kerbrat attended the Professional Construction Trade Program in Howell, hosted by the Operating Engineers 224. He stated that they learned about construction trade opportunities that exist for careers as well as pre-apprenticeship programs that are available. Mr. Giromini said that it was helpful for us to think about potential programming for our students.

BOARD COMMUNICATION

A Board member recognized Tammy Raffle, at the Novi Virtual, because it was brought to his

attention that the virtual school has undertaken a new initiative to recognize students. He stated that he talked with Principal Polonski about the work they are doing touched him with regards to a student and about all of the reasons why a student may choose or be required to attend the virtual school. The Board member said that he thinks it is awesome and would love an update on the fantastic work that staff and Tammy are undertaking with this new initiative. He congratulated them.

A Board member reported that a couple of kids would like to start a fishing club and who do they need to talk to about the process.

A Board member reported that he attended the band competition at Ford Field and said that it was excellent and Novi band gets the whole school like balance. He stated that the amount of time that other districts put in for band is a lot different than ours. The Board member said that it is a big deal when anytime someone finishes in the top four (4); it is basically like winning the championship based on the difference in the amount of time. He congratulated our band members and community.

A Board member mentioned the Mr. LeTarte and his calls produce the Cats Eye New twice a week and it is available to everyone to view on YouTube. He reported that in one of the recent episodes he got a glimpse of the new video podcast room. The Board member stated that it would be nice to get some details and it is going to be fun for kids.

A Board member report that he attended a middle school basketball game. He stated that he looks forward to transitioning into the winter season. The Board member said that tryouts are happening for high school basketball. He mentioned that he is looking forward to a future report on this and using all of the technology that was invested in the gym.

A Board member reported that there is a big event tomorrow Novi will host schools from across the state for the semi-final football games. He stated that Novi was chosen by the MHSAA because of the great facilities that we have and the great reputation we have. The Board member said that the game will be live on WJR, Fox Sports, and Bally Sport Detroit.

A Board member reported that she and Ben went to the Oakland County School Board meeting and they talked about the IT that we are going to share with Oakland County. She stated that a person talked about all of the services we are using, but most importantly, Amber Zarb did a wonderful job with the statistics on mental health. The Board member said that what struck her the most was that 20 percent of the children in school have thought about suicide. She mentioned that when she gets the program that they are sending out, she will send it to the Board. The Board member reported that it is a snapshot of the mental health services. She stated that she thought it would be good for the DEI to look at because it is an awesome tool.

A Board member expressed kudos to SEPAC and the special education department for the wonderful Sensory Friendly Winter Woodland event. She reported that the NATC students had all kinds of things to purchase and they are just so proud of the things they are selling. The Board member said that it is a great event and so special to see kiddos see Santa. She mentioned that SEPAC is doing great things and this followed the amazing safety event that had 100 participants. The Board member reported that they are pack in action after the pandemic and putting their hearts and souls in it. She stated that the parent has been volunteering for several years.

A Board member paid tribute to a woman who was her mentor when she first came on the Board, Carol Elfring. She stated that Carol served on the Board for 12 years and was president multiple times. The Board member said that prior to that she was very active as a PTO president. She mentioned that Carol lost her very long battle on Monday.

ADJOURNMENT

It was moved by Mr. Smith and supported by Mrs. Hood that the Novi Board of Education Regular Board meeting be adjourned.

Ayes: 6 Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

The meeting adjourned at 8:43 p.m. The next regular meeting of the Board is scheduled for December 1, 2022 at 7:00 p.m., at the Educational Services Building.

Bobbie Murphy, Secretary

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Michigan Thespian Festival, December 9-10, 2022

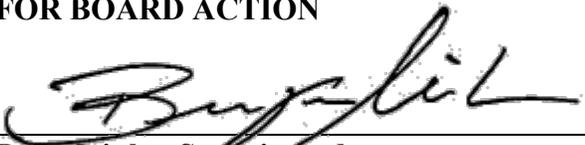
Heather McKaig, the Novi High School play director, is requesting to have students of the High School Drama Club participate in a unique opportunity for them to grow as thespians by attending the Michigan Thespian Festival held in Lansing, Michigan. She led a group to the same event last year. The event includes workshops that improve technical and performance skills and numerous performances by other high school theatre companies. All students will have the ability to compete and seniors will have the opportunity to compete for a collegiate scholarship.

Students will be asked to pay \$210 to attend the event and bring money for food. They will be spending the night on December 9th, at the Radisson Hotel Lansing, at the Capitol.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Michigan Thespian Festival in Lansing, December 9, 2022 through December 10, 2022.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: State Thespian Festival

Dates of Trip: December 9-10 2022

Group: Theater Department

Sponsor: Heather McKaig

Summary: This trip offers a unique opportunity for students to grow as thespians by attending the Michigan Thespian Festival held in Lansing. Ms. McKaig has led groups to the same event in the past. The event includes workshops that improve technical and performance skills and numerous performances by other high school theatre companies.

On Friday, December 9 and Saturday, December 10 three Novi High School students will compete in the State Thespian Festival. Students will be individually adjudicated and audition for scholarships. Additionally they will attend workshops and shows. The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

11/21/22

December 9-10, 2022

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Heather McKaig Other Staff Members Attending: N/A

Have you coordinated this trip in previous years?: Yes If yes, when? Last year/many others

◊ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◊ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip _____

TRIP INFORMATION

Title of Field Trip: State Thespian Festival

Organization/Club/Course Name: Theatre Dept

Date(s) of Trip: December 9-10, 2022

School Days Missed (by students): 1

Field Trip Destination: Lansing

City/State: MI

Departure Time: 8:00 AM on 12/9

Departure Location: 10 Mile Lot

Arrival Time: 9:00 AM

Arrival Location: Lansing Center

Cost per Student: \$210

Items included in cost: Hotel, Fest Registration

Trip Funded By: Student

LODGING

Lodging name: Radisson Hotel Lansing Contact Number: (517) 482-0188

Number of students attending: 3 Number of Chaperones: 1

Cost Per Student: \$210 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. IBe sure to include enough chaperones to support your group size.

Names of Chaperones: N/A

TRANSPORTATION

Method of Transportation (select one): Private Car

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company _____ Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: \$210 **Funded By (select one):** Student

Address of Destination 111 N Grand Ave, Lansing, MI 48933 _____ Pickup Location 10 Mile Lot

Group Theatre Department Pickup Building High School

Of Adults 1 # Of Students 3 Parking Facilities Structure

Departure Time 8:00 AM on 12/9 Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time 9:00 AM Special Equipment Needed N/A

Time Leaving Destination 9:00 PM on 12/10 Does the Bus Need to Stay with the Group? No

Approx. Return Time 10:00 PM

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
 (MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

N/A; this is the Theatre Department, not a course

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

N/A for classroom: for students attending, preparation for individual events and auditions.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

N/A for classroom: for department, live theatre and interaction is the best way to learn more about theatre.

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

N/A

Summary of Trip to Present to the Board of Education for Approval:

Students are individually adjudicated, audition for scholarships, attend workshops and shows.

APPROVAL

Heather McKaig (electronic signature)

Sponsor's Signature



Administrator's Signature

Schedule for the 2022 Michigan Thespian Festival

Check back from time to time. Updates will be made periodically as we near the big event.

Friday, December 9, 2022

7:30am - 9:00am Registration

9:00am - 10:30am Opening Ceremony (Mainstage Hall)

10:45am – 5:45pm Thespy Competitions (in 100s & 200s rooms)

10:45am - 11:45am Workshop #1

11:45am – 1:15pm Lunch

1:15pm - 2:15pm Workshop #2

2:30pm – 3:30pm Workshop #3

3:45pm – 4:45pm Workshop #4

5:00pm-6:00pm - Improv Olympics (Mainstage Hall)

6:00pm – 7:30pm Dinner

6:45pm – 8:00pm Acting College Scholarship Callbacks (Radisson Meeting Rooms)

8:15pm - 10:00pm Tech College Scholarship Callbacks (Radisson Meeting Rooms)

8:00pm – 10:00pm Mainstage Show #1 (Mainstage Hall)

Saturday, December 10, 2022

9:00am - 11:00am Musical Theatre College Scholarship Callbacks (Radisson Meeting Rooms)

9:30am - 10:30am Workshop #5

9:30am - 10:30am Director's & Sponsor's Reception (Governor's Room)

10:45am – 12:45pm Mainstage Show #2 (Mainstage Hall)

12:45pm – 2:00pm Lunch

2:00pm – 3:00pm Workshop #6

2:00pm - 4:00pm College Scholarship Interviews (Vendor's Hall)

3:15pm - 4:15pm Workshop #7

4:30pm - 5:30pm Workshop #8

5:30pm – 6:45pm Dinner

7:00pm – 8:00pm Student Showcase (Mainstage Hall)

8:00pm – 9:30pm Awards & Closing Ceremony (Mainstage Hall)

Chapter Director Jason Pratt

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Moving to a Closed Session

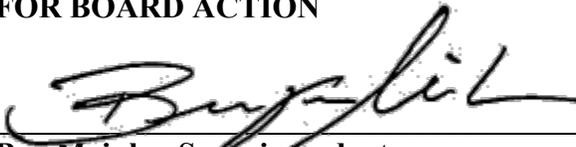
The Board of Education will move into a closed session for the following reasons:

- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations [OMA Sect.8(2)].

RECOMMENDATION:

That the Novi Community Schools Board of Education move into a Closed Session for the purposes of negotiations.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Personnel Recommendations

Laura Carino, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Mack, Stephanie	Trans.	Bus Driver	Position Chg.	Hourly	12-02-22

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



**Benjamin Mainka
Superintendent**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

ASSISTANT SUPERINTENDENT OF ACADEMICS

TOPIC: Telecommunications Infrastructure: Phone System Upgrade

In the 2019 Bond, there is an allocation for the replacement of the telecommunications infrastructure to support the safety and operations of the District. This upgrade will route calls through Oakland Schools One Network using fiber optics versus the old copper lines. This upgrade should result in a net monthly profit of approximately \$1,000 for the District.

It is the recommendation of the administration that the Novi Board of Education award the Telecommunications Phone System Upgrade Project to Logicalis, Inc. in the amount \$218,872.42 with an additional \$32,830.87 will be budgeted and managed by the District as a project contingency.

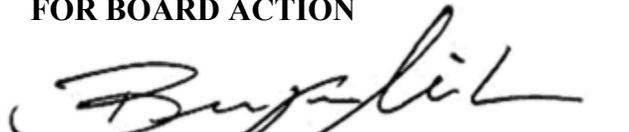
The total project cost is \$251,703.29.

This came before the Board tonight for information and discussion at the November 17, 2022 Board meeting and comes back tonight for approval.

RECOMMENDATION:

That the Novi Community School District Board of Education award the Telecommunications Phone System Upgrade Project to Logicalis, Inc. for a total project cost of \$251,703.29 and authorize the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond Fund.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



Department of Technology
25345 Taft Road, Novi, Michigan 48374
(248) 449-1260 • Fax (248) 449-1269

November 17, 2022

Michael Giromini
Assistant Superintendent of Instruction
Novi Community School District
Educational Services Building
25345 Taft Road, Novi, MI 48374

RE: Telecommunications Infrastructure: Phone System Upgrade Project (2019 Bond)

The 2019 School Bond Millage, approved by the NCS D community, included an allocation for the replacement of the telecommunications infrastructure to support the safety and operations of the district.

Upgrading the NCS D phone infrastructure will route calls through the Oakland Schools One Network (fiber) as opposed to the current outdated T1 copper lines. The change will bring a net savings of approximately \$1,000.00 per month to the District.

The project scope will include new phone controllers, licensing, configuration and installation services for all existing buildings. The current phone handsets will continue to be utilized at all buildings, except for the new Meadows building, which will receive new phones.

Due to extended lead times for the system components as a result of the COVID-19 Pandemic, the Technology Department is presenting this recommendation to help ensure that a summer completion is possible.

Project Summary

Hardware	\$82,788.80
Licensing (thru 8.17.2025)	\$85,641.64
Professional Services/Implementation	\$50,441.98
Project Total	\$218,872.42
Contingency (15%)	\$32,830.87
Total Project Cost	\$251,703.29

Once the project is awarded, work may begin as early as this spring, with an anticipated completion of August 11th, 2023. We are currently discussing project timelines with Logicalis based upon product availability.

The purchase will be funded from the 2019 Bond Fund.

All pricing in the quote provided by Logicalis is based on the Wayne/Oakland ISD Cooperative bid. The contract and licensing expire on 8/17/2025.

It is the recommendation of the administration that the Novi Board of Education award the Telecommunications Phone System Upgrade Project to Logicalis, Inc. in the amount of two hundred eighteen thousand, eight hundred seventy-two dollars and forty-two cents (\$218,872.42). An additional thirty-two thousand, eight hundred thirty dollars and eight-seven cents (\$32,830.87) will be budgeted and managed by the District as a project contingency. The total project cost is two hundred fifty-one thousand, seven hundred three dollars and twenty-nine cents (\$251,703.29).

This project is within the amount allocated in the technology bond budget for the phone system upgrade.

Please contact Jeff Mozdierz or Anthony Locricchio if you would like additional information or clarification on the project details or proposals.

Sincerely,

Jeffrey Mozdierz	Director of Technology- Field Services, Oakland Schools
Anthony Locricchio	Senior Technology Coordinator - Field Services, Oakland Schools

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Bid Package #12 – Novi Storage Addition to the Maintenance Campus

On Tuesday, October 25th 2022 at 1:00 PM and Wednesday November 2nd at 1:00 PM, sealed bids were received and publicly opened for the above referenced project. In attendance for the bid opening were representatives from Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc. and interested bidders.

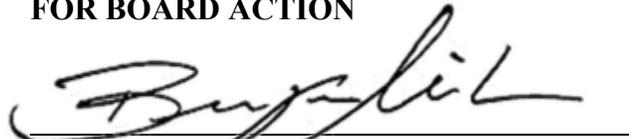
The project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors. Based upon the project team's review of the proposals and bidders, we propose the attached recommendations for a total award of \$1,134,769.

This came before the Board tonight for information and discussion at the November 17, 2022 Board meeting and comes back tonight for approval.

RECOMMENDATION:

That the Novi Community School District Board of Education award the contracts as listed for a total award of \$1,134,769 and authorize the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond Fund.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



November 10, 2022

Mr. Benjamin Mainka
Superintendent
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community School District 2019 Bond Program
Bid Package #12 – Novi Storage Addition To The Maintenance Campus

SUBJ: Contract Award Recommendation

Dear Mr. Mainka,

On Tuesday, October 25th 2022 at 1:00 PM and Wednesday November 2nd at 1:00 PM, sealed bids were received and publicly opened for the above referenced project. In attendance for the bid opening were representatives from Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc. and interested bidders. Bids were opened, recorded, and tabulated through a zoom meeting.

The project team conducted post bid interviews with the each of the following, qualified bidders, for each bid division of work listed below. During the post bid interviews, the project team reviewed the scope of work, project schedule, manpower requirements, and specified materials with each of the contractors. Based upon the project team's review of the proposals and bidders, we propose the following recommendations to Novi Community School District for contract award:

Bid Division 101: Sitework

Mr. Aaron Pietila
Eagle Excavation, Inc.
4219 3rd Ave
Detroit, MI 48201

Base Bid	\$	260,000
PLM Bond (Merchants Bonding)	\$	<u>2,500</u>
TOTAL	\$	262,500

Bid Division 102: Asphalt Paving / Site Concrete

Mr. Brad Hanson
Best Asphalt
6334 Beverly Plaza
Romulus, MI 48174

Base Bid	\$	99,207
PLM Bond (Westfield insurance)	\$	<u>592</u>
TOTAL	\$	99,799

Bid Division 104: Concrete Footings & Foundations

Mr. Marc Messina

CI Contracting

7135 Dan McGuire Dr.

Brighton, MI 48116

Base Bid \$ 58,880

PLM Bond (Hudson Insurance Co.) \$ 890

TOTAL \$ 59,770

Bid Division 105: Interior Concrete Flatwork

Mr. Matt Cosby

Midtown Group

5650 West Jefferson Ave.

Detroit, MI 48209

Base Bid \$ 78,480

PLM Bond (Zervos) \$ 1,100

TOTAL \$ 79,580

Bid Division 106: Masonry

Mr. John Connolly

Connolly Masonry Inc.

9706 Andersonville Rd.

Village of Clarkston, MI 48346

Base Bid \$ 177,820

PLM Bond (Valenti, Trobec & Chandler) \$ 2,135

TOTAL \$ 179,955

Bid Division 107: Steel

Mr. Joe McFate

Morkin & Sowards Inc.

38058 Van Born Rd.

Wayne, MI 48184

Base Bid \$ 87,600

PLM Bond (Construction Bonding Specialists LLC.) \$ 2,950

TOTAL \$ 90,550

Bid Division 108: General Trades / Carpentry

Mr. Greg Krueger

E&L Construction Group

3040 Airpark Drive South

Flint, MI 48507

Base Bid \$ 91,740

PLM Bond (Travelers) \$ 760

TOTAL \$ 92,500

Bid Division 109: Roofing

Mr. Steve Eskelinen
Esko Roofing & Sheet Metal
14000 Simone Dr
Shelby Charter Township, MI 48315

Base Bid	\$	111,720
PLM Bond (Westfield Insurance Company)	\$	1,680
TOTAL	\$	113,400

Bid Division 120: Painting

Mr. Xhuliano Pjetrushu
Continental Contracting
23450 Telegraph Rd.
Southfield, MI 48033

Base Bid	\$	15,000
PLM Bond (Not Required)	\$	0.00
TOTAL	\$	15,000

Bid Division 140: Plumbing

Mr. Paul Bowers
Contrast Mechanical
24546 21 Mile Road
Macomb, MI 48042

Base Bid	\$	77,000
Voluntary Alternate (B-Vent)	\$	(5,000)
PLM Bond (Travelers)	\$	1,000
TOTAL	\$	73,000

Bid Division 143: Electrical

Mr. Ryan Howard
Advance Contracting and Electrical Services
P.O. Box 320123
Flint, MI 48532

Base Bid	\$	67,900
PLM Bond (J. Ryan Bonding)	\$	815
TOTAL	\$	68,715

AWARD RECOMMENDATION AMOUNT: \$1,134,769

I trust the above recommendation meets the approval of the administration and the Board of Education. A representative from McCarthy and Smith will be available on November 17, 2022 and December 1, 2022 to address any questions or concerns that may arise during the Board of Education meetings.

Please feel free to contact me with any questions.

Sincerely,

Justin Bott

Justin Bott
Sr. Project Manager

cc: Mike Dragoo, Novi Community School District Stewart Reich, TMP Architecture, Inc. Bill McCarthy, McCarthy and Smith, Inc.
Sandra Brasil, Novi Community School District Kevin Donnelly, Plante Moran Cresa Carolyn Whiting, McCarthy and Smith, Inc.

Novi Community School District
 2019 Bond Program
 BP #12 Maintenance Storage Facility
 Award Recommendation Summary
 November 10, 2022

BID Divisions	Company	Base Bid	PLM Bond	Voluntary Alternates	Total Award Rec	Bid Range		
						Bids Received	Low	High
BD101: Sitework	Eagle Excavation, Inc	\$260,000	\$2,500		\$262,500	2	\$262,500	\$294,750
BD 102: Asphalt / Site concrete	Best Asphalt	\$99,207	\$592		\$99,799	4	\$99,799	\$138,300
BD 104: Concrete Foundations	CI Contracting	\$58,880	\$890		\$59,770	5	\$59,770	\$208,065
BD 105: Interior Concrete Flatwork	Midtown Group	\$78,480	\$1,100		\$79,580	7	\$79,580	\$179,900
BD 106: Masonry	Connolly Masonry Inc	\$177,820	\$2,135		\$179,955	7	\$179,955	\$272,430
BD 107: Steel	Morkin & Sowards Inc.	\$87,600	\$2,950		\$90,550	8	\$90,550	\$133,580
BD 108: General Trades	E&L Construction Group	\$91,740	\$760		\$92,500	2	\$92,500	\$113,600
BD 109: Roofing / Sheetmetal	Esko Roofing	\$111,720	\$1,680		\$113,400	3	\$113,400	\$198,900
BD 120: Painting	Continental Contracting Co.	\$15,000			\$15,000	6	\$15,000	\$60,000
BD 140 / 142: Plumbing / HVAC	Contrast Mechanical	\$77,000	\$1,000	(\$5,000)	\$73,000	3	\$78,000	\$106,866
BD 143: Electrical	Advance Contracting and Electrical Service	\$67,900	\$815		\$68,715	3	\$68,715	\$89,587
Total:		\$1,125,347	\$14,422	(\$5,000)	\$1,134,769	50	\$1,139,769	\$1,795,978

* Represents Second Low Bidder

BD 101 Voluntary Alternate-Delete Temp Fencing Allowance

BUDGET SUMMARY	
Storage Building Budget	\$ 750,000
Total Budget	\$ 750,000
Total Award Recommendation	\$1,134,769
VARIANCE	\$ (384,769)
TOTAL ACCEPTED ALTERNATES	\$ -
Current Budget Variance	\$ (384,769)

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 101: Sitework
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Sitework Bid Division

Cost for Performance and Labor & Material
Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security
in the amount of five (5%) percent (Bid Bond or
Certified Check)

Bidder has signed and uploaded the Familial
Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked
Business Affidavit Form.

Bidder has signed and uploaded the Criminal
Background Check Affidavit Form.

Base Bid Total

Eagle Excavation, Inc.
Submitted by Aaron Pietila

\$262,500

Original Proposal, October 25, 2022

Unit	Total Cost
	\$262,500
	\$260,000
	\$2,500

	YES
	YES
	YES
	YES

\$262,500

Cortis Brothers Trucking & Excavating
Submitted by Joseph Robinson

\$294,750

Revision #1, October 25, 2022

Unit	Total Cost
	\$294,750
	\$291,803
	\$2,947

	YES
	YES
	YES
	YES

\$294,750

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 102: Asphalt Paving / Site
Concrete
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Asphalt Paving / Site
Concrete Bid Division

Cost for Performance and Labor & Material
Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security
in the amount of five (5%) percent (Bid Bond or
Certified Check)

Bidder has signed and uploaded the Familial
Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked
Business Affidavit Form.

Bidder has signed and uploaded the Criminal
Background Check Affidavit Form.

Base Bid Total

Best Asphalt Inc. Submitted by Brad Hanson		Nagle Paving Company Submitted by Chris Leideker		T&M Asphalt Paving, Inc. Submitted by Scott Ford		Asphalt Specialists, Inc. Submitted by Paul Myers	
\$99,799		\$111,890		\$124,640		\$138,300	
Original Proposal, October 24, 2022		Original Proposal, October 25, 2022		Original Proposal, October 25, 2022		Original Proposal, October 25, 2022	
Unit	Total Cost	Unit	Total Cost	Unit	Total Cost	Unit	Total Cost
	\$99,799		\$111,890		\$124,640		\$138,300
	\$99,207		\$110,990		\$123,440		\$137,400
	\$592		\$900		\$1,200		\$900
	YES		YES		YES		YES
	YES		YES		YES		YES
	YES		YES		YES		YES
	YES		YES		YES		YES
	\$99,799		\$111,890		\$124,640		\$138,300

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 104: Concrete Footings & Foundations

Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Concrete Footings & Foundations	\$58,880
Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid	\$890

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)	YES
Bidder has signed and uploaded the Familial Disclosure Affidavit Form	YES
Bidder has signed and uploaded the Iran Linked Business Affidavit Form	YES
Bidder has signed and uploaded the Criminal Background Check Affidavit Form	YES

Base Bid Total

\$59,770

CI Contracting	
Submitted by Marc Messina	
\$59,770	
Original Proposal, October 24, 2022	
Unit	Total Cost
	\$59,770
	\$58,880
	\$890

Moretti Foundation	
Submitted by Dennis Moretti	
\$59,825	
Original Proposal, October 25, 2022	
Unit	Total Cost
	\$59,825
	\$58,650
	\$1,175

Midtown Group, LLC	
Submitted by Matthew Cosby	
\$64,000	
Original Proposal, October 25, 2022	
Unit	Total Cost
	\$64,000
	\$63,000
	\$1,000

Graham Construction	
Submitted by Dylan Butterworth	
\$187,000	
Original Proposal, October 25, 2022	
Unit	Total Cost
	\$187,000
	\$185,200
	\$1,800

DeMaria	
Submitted by Acacia Aikens	
\$208,065	
Original Proposal, October 25, 2022	
Unit	Total Cost
	\$208,065
	\$204,281
	\$3,784

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 105: Interior Concrete Flatwork
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Interior Concrete Flatwork Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Midtown Group, LLC
Submitted by Matthew Cosby

\$79,580

Original Proposal, October 25, 2022

Unit	Total Cost
	\$79,580
	\$78,480
	\$1,100

	YES
	YES
	YES
	YES

\$79,580

Albanelli Cement Contractors, Inc.
Submitted by Nick Silveri

\$82,600

Revision #2, October 24, 2022

Unit	Total Cost
	\$82,600
	\$81,400
	\$1,200

	YES
	YES
	YES
	YES

\$82,600

Metropolitan Concrete Corp.
Submitted by tony tony

\$88,135

Revision #1, October 24, 2022

Unit	Total Cost
	\$88,135
	\$86,935
	\$1,200

	YES
	YES
	YES
	YES

\$88,135

Mccarthy Construction Company
Submitted by Carrie McCarthy

\$99,295

Original Proposal, October 24, 2022

Unit	Total Cost
	\$99,295
	\$97,355
	\$1,940

	YES
	YES
	YES
	YES

\$99,295

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 105: Interior Concrete Flatwork
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Interior Concrete Flatwork Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

- Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)
- Bidder has signed and uploaded the Familial Disclosure Affidavit Form.
- Bidder has signed and uploaded the Iran Linked Business Affidavit Form.
- Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

DSP Constructors
Submitted by Victor Ferrini

\$122,636

Original Proposal, October 25, 2022

Unit	Total Cost
	\$122,636
	\$120,372
	\$2,264

	YES
	YES
	YES
	YES

\$122,636

Simone Companies
Submitted by Joe Rubino

\$143,875

Revision #1, October 24, 2022

Unit	Total Cost
	\$143,875
	\$141,800
	\$2,075

	YES
	YES
	YES
	YES

\$143,875

Graham Construction
Submitted by Dylan Butterworth

\$179,900

Original Proposal, October 25, 2022

Unit	Total Cost
	\$179,900
	\$178,100
	\$1,800

	YES
	YES
	YES
	YES

\$179,900

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 106: Masonry
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Masonry Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check).

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Connolly Masonry, Inc.
Submitted by John Connolly

\$179,955

Original Proposal, October 25, 2022

Unit	Total Cost
	\$179,955
	\$177,820
	\$2,135
	YES
	YES
	YES
	YES
	\$179,955

BNE
Submitted by Brian Anton

\$197,096

Original Proposal, October 25, 2022

Unit	Total Cost
	\$197,096
	\$194,198
	\$2,898
	YES
	YES
	YES
	YES
	\$197,096

J&J Construction Company
Submitted by J&J Construction

\$204,995

Original Proposal, October 24, 2022

Unit	Total Cost
	\$204,995
	\$200,995
	\$4,000
	YES
	YES
	YES
	YES
	\$204,995

HMC Mason Contractors
Submitted by Julie Gentile

\$208,910

Original Proposal, October 24, 2022

Unit	Total Cost
	\$208,910
	\$206,310
	\$2,600
	YES
	YES
	YES
	YES
	\$208,910

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 106: Masonry
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Masonry Bid Division

Cost for Performance and Labor & Material
Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security
in the amount of five (5%) percent (Bid Bond or
Certified Check).

Bidder has signed and uploaded the Familial
Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked
Business Affidavit Form.

Bidder has signed and uploaded the Criminal
Background Check Affidavit Form.

Base Bid Total

Schiffer Mason Contractors, Inc.
Submitted by Steve Meyer

\$213,800

Original Proposal, October 25, 2022

Unit	Total Cost
	\$213,800
	\$212,000
	\$1,800
	YES
	YES
	YES
	YES
	\$213,800

Albaugh Masonry
Submitted by Jim Burnand

\$241,200

Revision #1, October 25, 2022

Unit	Total Cost
	\$241,200
	\$237,000
	\$4,200
	YES
	YES
	YES
	YES
	\$241,200

Brazen & Greer Masonry, Inc.
Submitted by Brian Curr

\$257,280

Revision #1, October 25, 2022

Unit	Total Cost
	\$257,280
	\$255,000
	\$2,280
	YES
	YES
	YES
	YES
	\$257,280

Navetta Mason Contractors, Inc.
Submitted by Steve Dudek

\$272,430

Original Proposal, October 25, 2022

Unit	Total Cost
	\$272,430
	\$270,000
	\$2,430
	YES
	YES
	YES
	YES
	\$272,430

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 107: Steel

Generated October 25, 2022

Base Bid

LINE ITEMS

* Lump Sum Bid for Steel Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Morkin and Sowards, Inc.

Submitted by Joe McFate

\$90,550

Original Proposal, October 25, 2022

Unit	Total Cost
	\$90,550

	\$87,600
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	\$2,950
--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

\$90,550

Nelson Iron Works

Submitted by John Knill

\$91,690

Original Proposal, October 25, 2022

Unit	Total Cost
	\$91,690

	\$90,500
--	----------

	\$1,190
--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

\$91,690

Zak Welding & Custom Work,LLC

Submitted by PAUL BHAVSAR

\$97,000

Original Proposal, October 25, 2022

Unit	Total Cost
	\$97,000

	\$95,600
--	----------

	\$1,400
--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

\$97,000

B & A Structural Steel LLC

Submitted by Al Wriston

\$100,809

Original Proposal, October 25, 2022

Unit	Total Cost
	\$100,809

	\$98,350
--	----------

	\$2,459
--	---------

	YES
--	-----

	YES
--	-----

	YES
--	-----

	YES
--	-----

\$100,809

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 107: Steel

Generated October 25, 2022

Base Bid

LINE ITEMS

* Lump Sum Bid for Steel Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Judd Industrial Contracting, Inc.

Submitted by Mark Mocerì

\$100,950

Original Proposal, October 25, 2022

Unit	Total Cost
	\$100,950
	\$98,850
	\$2,100
	YES
	YES
	YES
	YES
	\$100,950

Cass Erectors, Inc.

Submitted by Timothy Meagher

\$109,585

Revision #2, October 24, 2022

Unit	Total Cost
	\$109,585
	\$108,500
	\$1,085
	YES
	YES
	YES
	YES
	\$109,585

Kirby Steel, Inc.

Submitted by Brian Beasinger

\$112,800

Revision #1, October 24, 2022

Unit	Total Cost
	\$112,800
	\$110,600
	\$2,200
	YES
	YES
	YES
	YES
	\$112,800

Howard Structural Steel, Inc.

Submitted by Patrick Wilding

\$133,580

Original Proposal, October 25, 2022

Unit	Total Cost
	\$133,580
	\$130,980
	\$2,600
	YES
	YES
	YES
	YES
	\$133,580

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 108: Carpentry / General Trades
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Carpentry / General Trades
Bid Division

Cost for Performance and Labor & Material
Payment Bonds, to be added to the Base Bid is

**FOLLOWING DOCUMENTS MUST BE UPLOADED
WITH BID**

- Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)
- Bidder has signed and uploaded the Familial Disclosure Affidavit Form.
- Bidder has signed and uploaded the Iran Linked Business Affidavit Form.
- Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

E&L Construction Group
Submitted by David Johnston

\$92,500

Original Proposal, October 25, 2022

Unit	Total Cost
	\$92,500
	\$91,740
	\$760
	\$0
	YES
	YES
	YES
	YES
	\$92,500

Graham Construction
Submitted by Dylan Butterworth

\$113,600

Original Proposal, October 25, 2022

Unit	Total Cost
	\$113,600
	\$112,400
	\$1,200
	\$0
	YES
	YES
	YES
	YES
	\$113,600

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 109: Roofing
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Roofing Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

- Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check).
- Bidder has signed and uploaded the Familial Disclosure Affidavit Form.
- Bidder has signed and uploaded the Iran Linked Business Affidavit Form.
- Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Esko Roofing & Sheet Metal
Submitted by Steve Eskelinen

\$113,400

Original Proposal, October 25, 2022

Unit	Total Cost
	\$113,400
	\$111,720
	\$1,680
	\$0
	\$0
	YES
	YES
	YES
	YES
	\$113,400

Quality Roofing
Submitted by Estimating Department

\$125,048

Original Proposal, October 25, 2022

Unit	Total Cost
	\$125,048
	\$118,548
	\$6,500
	\$0
	\$0
	YES
	YES
	YES
	YES
	\$125,048

Royal Roofing
Submitted by Matt Dawson

\$198,900

Original Proposal, October 25, 2022

Unit	Total Cost
	\$198,900
	\$196,900
	\$2,000
	\$0
	\$0
	YES
	YES
	YES
	YES
	\$198,900

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 140 / BD 142: Plumbing & HVAC
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Plumbing & HVAC	
Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid	

INCLUSIONS

FOLLOWING DOCUMENTS MUST BE UPLOADED WITH BID

Bidder has uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check)	YES
Bidder has signed and uploaded the Familial Disclosure Affidavit Form	YES
Bidder has signed and uploaded the Iran Linked Business Affidavit Form	YES
Bidder has signed and uploaded the Criminal Background Check Affidavit Form	YES

Base Bid Total

Contrast Mechanical, Inc.
Submitted by Paul Bowers

\$78,000

Original Proposal, October 25, 2022

Unit	Total Cost
	\$78,000
	\$77,000
	\$1,000

\$78,000

Danboise Mechanical Inc.
Submitted by Tim Lehto

\$88,339

Original Proposal, October 25, 2022

Unit	Total Cost
	\$88,339
	\$87,464
	\$875

\$88,339

Tempco Mechanical Contractors, inc.
Submitted by Jim Jagodzinski

\$106,866

Original Proposal, October 25, 2022

Unit	Total Cost
	\$106,866
	\$104,866
	\$2,000

\$106,866

Novi Community School District

BP#12 Novi Storage Addition to the Maintenance Campus

BD 143: Electrical
Generated October 25, 2022

Base Bid

LINE ITEMS

Lump Sum Bid for Electrical Bid Division

Cost for Performance and Labor & Material Payment Bonds, to be added to the Base Bid is

INCLUSIONS

Bidder has signed and uploaded the Bid Security in the amount of five (5%) percent (Bid Bond or Certified Check).

Bidder has signed and uploaded the Familial Disclosure Affidavit Form.

Bidder has signed and uploaded the Iran Linked Business Affidavit Form.

Bidder has signed and uploaded the Criminal Background Check Affidavit Form.

Base Bid Total

Advance Contracting And Electrical S
Submitted by Gene Meeks

\$68,715

Original Proposal, October 24, 2022

Unit	Total Cost
	\$68,715
	\$67,900
	\$815

	YES
	YES
	YES
	YES

\$68,715

Pierce Powerline Co Pierce Power EI
Submitted by Dennis Huff

\$77,914

Original Proposal, October 25, 2022

Unit	Total Cost
	\$77,914
	\$74,019
	\$3,896

	YES
	YES
	YES
	YES

\$77,914

Ecker Mechanical
Submitted by Jeff Richardson

\$89,587

Original Proposal, October 25, 2022

Unit	Total Cost
	\$89,587
	\$88,263
	\$1,324

	YES
	YES
	YES
	YES

\$89,587

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Visitor Policy

The Governance and Policy Committee met on November 6, 2022 to review a Policy for Visitors and Volunteers. The sub-policy adds new language to policy 2002, as stated below. It comes tonight for Board approval.

Policy 7010 - Volunteers

The Board encourages the use of volunteers to support the School District. Because the safety of the School District's students is of paramount importance, every individual volunteer is required to undergo a criminal background check through the Michigan State Police Internet Criminal History Access Tool (ICHAT) before s/he is permitted to volunteer, regardless of whether or not the volunteer will work directly with students. ICHAT criminal background checks will be performed annually for each volunteer.

No individual will be permitted to volunteer if s/he has been convicted of a misdemeanor described in, or a felony that is a "listed offense" as defined in, MCL [380.1535a](#) or MCL [380.1539b](#). If an individual has been convicted of a felony that is not a listed offense, as defined in MCL [380.1535a](#) or MCL [380.1539b](#), the individual may only be permitted to volunteer if the Board and the Superintendent both approve the volunteer assignment in writing. This policy does not grant any individual who passes an ICHAT background check with the right to be approved as a volunteer.

New Proposed Language:

Volunteers and visitors, when desiring to be present when students are in attendance during the school day, are required to produce a driver's license or state-issued identification card before being permitted around students that day. The driver's license or state-issued identification card will be used to determine whether the prospective volunteer/visitor appears on the Michigan Sex Offender Registry or a comparable registry in another state. An individual who is identified as appearing on a state registry will not be permitted to volunteer/visit that day. The Assistant Superintendent of Human Resources will review the specific circumstances surrounding the individual's inclusion on the list and may determine eligibility for a parent/guardian who wants to visit the school for future events. In cases where large numbers of visitors may be present (i.e. holiday concert), exceptions to this practice may be made assuming that the building administrator ensures extensive staff supervision.

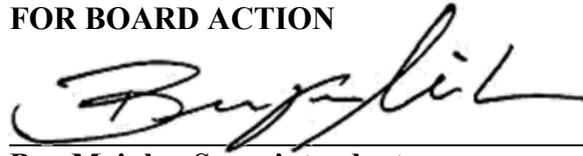
A volunteer is an individual serving in an unpaid position who has direct volunteer contact with students, including direct interaction or guidance of one or more children. A volunteer must be acting under the direct supervision of a staff member. Volunteers are not

permitted to be alone with students at a location without a staff supervisor present. A visitor is an individual whose actions do not rise to the level of a volunteer and may include a parent, guardian, close relative, or community member who visits a school for a reason such as meeting with a staff member, dropping off or picking up a student or materials, acting in an observational capacity such as an audience member observing a performance, or someone who will not be directly interacting with or supervising students.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Visitor Policy as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read "Ben Mainka", written over a horizontal line.

Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: NESPA Contract

On Thursday, October 27, 2022, the Novi Educational Support Personnel Association (NESPA) team met to discuss a wage reopener for their members.

On the negotiation teams were:

NCSD:

Mr. Ben Mainka, Superintendent

Dr. Laura Carino, Assistant Superintendent of Human Resources

NESPA:

Grat Dalton, MEA Executive Director

Mary Abraham, NESPA President

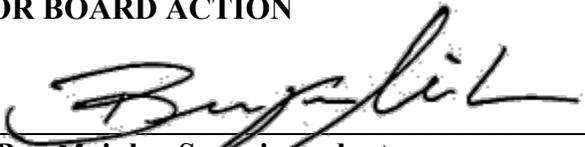
Ashley Bootz, NESPA Vice President

A tentative agreement has been reached with the Novi Educational Support Personnel Association (NESPA). The administration recommends the contract agreement be approved.

It comes before the Board tonight for information and discussion and will come back for approval on December 15, 2022.

RECOMMENDATION: That the Novi Community School District Board of Education approve the contract agreement with the Novi Educational Support Personnel Association (NESPA).

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
December 1, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Bid Package #10B – Novi Middle School

On Thursday, July 7 2022, the Novi Community School District Board of Education awarded the NCSD District Wide Card Access system contract to LaForge, LLC. The intent of the pricing was to apply to the interiors of the District Buildings.

The project team and LaForce, LLC had developed a project scope with the Novi Middle School for the retrofit existing interior doors. The project team has conducted a cost review of the scope of work and based up that review, they are proposing a contract amendment to be presented tonight and return for approval at the December 15, 2022 Board meeting.

Amend the contract incorporating added scope for buildings listed below, utilizing contracted unit pricing applied to access doors at the following buildings, per the attached cost quotations:

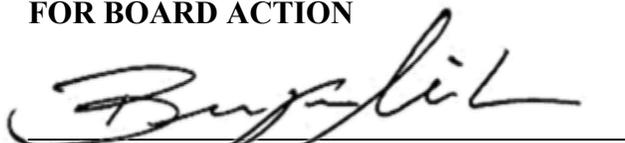
1. Novi Middle School	<u>\$560,348.00</u>
Total this Amendment	\$560,348.00

Original Contract Amount	\$ 291,722
Previous Amendments	\$1,495,672
Current Amendment	<u>\$ 560,348</u>
Amended Contract Amount	\$2,347,742

AMENDMENT RECOMMENDATION AMOUNT \$ 560,348

This comes before the Board tonight for information and discussion and will return for approval at the December 15, 2022 Board meeting.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent



November 23, 2022

Mr. Benjamin Mainka
Superintendent
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community School District 2019 Bond Program
Bid Package #10B – Novi Middle School

SUBJ: Change Amendment Recommendation

Dear Mr. Mainka,

Novi Community School District awarded the contract for the District Wide Card Access System to Laforce, LLC on July 7, 2022. The contract base scope included conversion of selected exterior doors to the HS4 Access System to all District Buildings. Unit Pricing was also included as part of the contract. The intent of this unit pricing is to apply to developed scope for the interiors of District Buildings. The contract would be amended accordingly for this added scope.

The project team and Laforce, LLC developed a project scope for the Novi Middle School for the retrofit of the existing interior doors. The scope of work was surveyed and priced in accordance with the districts security door hardware replacement initiative established by representatives from Novi Community School District, Secure Ed, Plante Moran Cresa, The Eisen Group, McCarthy & Smith, Inc.

The project team has conducted a cost review of the scope of work outlined in the proposal. During the cost review, the project team examined the scope of work, project schedule, manpower requirements, and specified materials with LaForce. Based upon the project team's review of Laforce's proposal, we propose the following recommendation to Novi Community School District for attached Contract Amendment to be approved.

Please feel free to contact me with any questions.

Sincerely,

Justin Bott

Justin Bott
Sr. Project Manager

cc: Mike Drago, Novi Community School District
Sandra Brasil, Novi Community School District
Kevin Donnelly, Plante Moran Cresa

Bill McCarthy, McCarthy and Smith, Inc.
Carolyn Whiting, McCarthy and Smith, Inc.
Stewart Reich, TMP Architecture, Inc.

QUOTE

26225 Sherwood Avenue
Warren, MI 48091
Questions: 248-928-6597

QUOTE NUMBER	464909QU
QUOTE DATE	11/21/2022
CUSTOMER REQUISITION	
MODE OF DELIVERY	Security Integrations install
CUSTOMER	204204
CONTACT	JUSTIN BOTT

SOLD TO	NOVI COMMUNITY SCHOOL DISTRICT 25345 TAFT RD NOVI, MI 48374 USA
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SHIP TO	NOVI MIDDLE SCHOOL 49000 W. 11 MILE ROAD NOVI, MI 48374 USA
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JOB *** NOVI MIDDLE SCHOOL INTERIOR RETROFIT

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.000	1	START	GATEWAYS & NODES INSTALLED (PARTS PROVIDED FROM THE HIGH SCHOOL ORDER)	45,650.0000	45,650.00
2.000		HDW	HAGER HS4 GATEWAY GATEWAYW3CUS (PARTS PRICED IN HIGH SCHOOL JOB - 7 TOTAL)		
3.000		HDW	HAGER HS4 NODE RFNODE300 (PARTS PRICED IN HIGH SCHOOL JOB - 28 TOTAL)		
4.000		WIRE	CAT6PL		
5.000	35	MHDW	MISCELLANEOUS MOUNTING HARDWARE, WIRE MOLD, ETC		
6.000	1	REFERENCE	LABOR: CABLE PULL INSTALL & PROGRAMMING		
7.000		ELINSTALL	SI INSTALLATION OF MATERIAL		
8.000	1	END	END		
9.000	1	START	LOCKDOWN BUTTONS	100,123.0000	100,123.00
10.000	73	HDW	LOCKDOWN BUTTON STI SS2025LD-EN		
10.500	8	HDW	HAGER HS4 INPUT/OUTPUT MODULE CU4EB8TUS		
11.000		WIRE	22-2PL		
12.000	73	MHDW	MISCELLANEOUS MOUNTING HARDWARE, WIRE MOLD, ETC		
13.000	1	REFERENCE	LABOR: CABLE PULL INSTALL & PROGRAMMING		
14.000		ELINSTALL	SI INSTALLATION OF MATERIAL		
15.000	1	END	END		

QUOTE

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
16.000	1	START	WIRELESS LOCKS ONLINE & OFFLINE	413,775.0000	413,775.00
17.000	145	HDW	HAGER HS4 ENTRANCE MORTISE LOCK HE38M32DBBW23M		
18.000	5	HDW	HAGER HS4 EXIT DEVICE TRIM HF45M32DBBW0300R		
18.500	28	HDW	HAGER HS4 EXIT DEVICE TRIM HF99M32DBBW0300R		
19.000	116	HDW	HAGER HS4 WIRELESS MODULE SPACE-OPT-0033		
20.000	55	HDW	HAGER HS4 STOREFRONT LOCK HT38M32DBBW23M		
20.500	229	MHDW	MISCELLANEOUS MOUNTING HARDWARE, HARDWARE, BATTERIES, ETC		
21.000		ELINSTALL	SI INSTALLATION OF MATERIAL - ONLINE & OFFLINE LOCKS		
22.000	1	END	END		
23.000	1	START	SONITROL INTEGRATION	800.0000	800.00
24.000		INSTALL	INSTALLATION OF MATERIAL		
25.000	1	END	END		

RECEIPT REQUIRED FOR REFUNDS OR EXCHANGES.

<p>Stock materials are subject to 45% restocking fee. Special order materials are not returnable. No returns after 90 days.</p> <p>A transaction fee of 3% will be charged on all payments made via credit card, which is not greater than our cost of acceptance.</p> <p>This quotation is subject to the Terms and Conditions found at http://laforceinc.com/terms-conditions/, which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance.</p>	FREIGHT	\$0.00
	SUBTOTAL	\$560,348.00
	SALES TAX	\$0.00
	TOTAL	\$560,348.00
		PAY TERMS: NET 30

QUALIFICATIONS

- Covid-19 note: quoted leadtimes subject to delays/impacts arising out of pandemic.
- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.
- See attached qualifications and terms for this project.
- Federal project note: Federal Contractor vaccine mandate compliance not available.
- All work to be performed after hours or on Saturdays.
- All existing door hardware assumed to be in good working condition.
- No warranty on existing or re-used door hardware.
- NCSO to provide & configure network switch.
- All cable pulls & programming for alarm integration to be performed by Sonitrol.

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank you for your order!

We appreciate your business!

ANDY NEIGH
Email: Andy.Neigh@laforceinc.com
Phone: 248-928-6597

<p>Quote Number: 464909QU</p> <p>Authorized By: _____</p> <p>Company: _____</p> <p>Date: _____</p>
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