

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES
Monday, November 28, 2022 6:30 p.m.
VIRTUAL MEETING

1. CALL TO ORDER

Chair Eileen Daly called the Library Board to order at 6:02 p.m. Present, via Town of West Hartford WebEx were Board members Kim Cohen, Eileen Daly, Gail Crockett, Dr. Natalia Menjivar and Jill Spear, Library Director Laura Irmischer, and Janet Valencis, recorder. Present from the public were Brett Freiburger, library staff member and Deb Polun, Town Council Member.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 4 & 8a i, 8a ii,)

MOTION: On a motion made by Gail Crockett and seconded by Dr. Natalia Menjivar, the Board unanimously approved the Consent Agenda.

4. THE MEETING MINUTES of October 24, 2022, were approved as part of the consent agenda.

5. CHAIR'S REPORT – none

6. OLD BUSINESS:

a. Staff Spotlight: Brett Freiburger, Local History Librarian

Brett shared some of the resources available to patrons. He is working to expand and organize the collection. The Local History Room has a schedule when it is open, but you can contact Brett at any time.

He highlighted a photograph collection of a particular house in West Hartford, that held decades worth of photos of the interior and exterior of the house.

b. New Community Center & Library Project

The results of the Feasibility study will be presented to the Town Council in early 2023. The study will document community needs and site possibilities. The next phase of the project is the Building Design.

c. Library Board Meeting Dates

i. December 2022 meeting

MOTION: On a motion made by Jill Spear and seconded by Dr. Natalia Menjivar, the Board unanimously approved the cancellation of the December meeting.

ii. 2023 schedule

MOTION: On a motion made by Gail Crockett and seconded by Dr. Natalia Menjivar, The Board unanimously approved the 2023 Board meeting calendar as presented

7. NEW BUSINESS

a. Review of Piano Policy

The Piano Policy will be incorporated into the Meeting Room policy, when it is reviewed. The Piano Policy contents will be reviewed then.

8. DIRECTOR'S REPORT

a. October Report, submitted:

- i. Library Administrative Report
- ii. Budget Report
- iii. Circulation Statistics (issued quarterly)

b. Current Month Briefing.

The sixth annual Kindness project is underway, collecting hygiene products for the West Hartford Food Pantry and the Fern Street Universalist Church. The Mayors' Youth Council is also involved in the collection.

The Celebrate All of Us program initiative is underway with programs being held monthly.

Pramod Pradhan and Ellen Phillips, of the Faxon Branch Library, were recognized by the Town for their Faxon Fun program.

9. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:29 pm. The next scheduled Board Meeting is on January 23, 2023.

Respectfully submitted,

Kim Cohen
Board Secretary