



Harrington High School

of Lower Merion School District

TRANSCRIPT RELEASE FORM

This form gives your permission to release the transcript to all colleges or universities that you have documented in your "Colleges I'm Applying To" list in Naviance and as you have listed below. For every college you add later, you must submit a new TRF and you must also update your Naviance "Colleges I'm Applying To" list.

This form must be turned in signed by student and parent to the Harrington Registrar at least 15 days prior to the college application deadline.

BEFORE TURNING IN YOUR TRANSCRIPT REQUESTS, COMPLETE THE FOLLOWING:

- _____ List each college in the "Colleges I'm Applying To" tab in Naviance.
- _____ Match your Common App account with Naviance.
- _____ List any Common App colleges in your Common Application account.

FOR OFFICE USE ONLY:

RECEIVED:

In accordance with the Federal Privacy Rights of parents and students, the following signed consent is necessary in order for Lower Merion School District to release student records.

The undersigned hereby consents to the release of all education records about the student (identifying data, birth date, academic work completed, level of achievement, grades, and attendance), letters of recommendation, and such other information as may be requested.

Yes _____ No _____

The undersigned hereby consents to the release of disciplinary records as requested by the post-secondary educational institution application process including all suspensions, removals, and expulsions.

Yes _____ No _____

** If "No" is marked on this form, the high school will indicate this lack of consent on the student's application and the student and parent will be responsible for the decision of the post-secondary educational institution to process the application without this information.*

Note: *I understand that I am responsible for sending my SAT/SAT Subject Area Tests and/or ACT scores directly from the testing company to the college/university.*

EARLIEST APPLICATION

DEADLINE:

Student Name (Please Print) _____

Student Signature _____ Date _____

Guardian Signature _____ Date _____

(Only required ONCE per school year)

COLLEGE	APPLICATION DEADLINE	APPLICATION TYPE (<i>Circle One</i>)	Needs Envelope?
_____	_____	EA/ED/Rolling /Regular	<input type="checkbox"/>
_____	_____	EA/ED/Rolling /Regular	<input type="checkbox"/>
_____	_____	EA/ED/Rolling /Regular	<input type="checkbox"/>
_____	_____	EA/ED/Rolling /Regular	<input type="checkbox"/>
_____	_____	EA/ED/Rolling /Regular	<input type="checkbox"/>

If a college does not accept electronic transcripts, you must provide a stamped, addressed, 9"X12" envelopes in order to submit this form.