

On October 24, 2022 The Spring-Ford Area School District Work Session was called to order at 7:32 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle, Karen Weingarten, and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and Colleen Zasowski
Region III: Abby Deardorff, Erica Hermans, and Dr. Jennifer Motzer
Presiding Officer: Dr. Margaret D. Wright
Superintendent: Robert W. Rizzo
Assistant Superintendents: Dr. Kelly M. Murray and Dr. Tina L. Giambattista
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Aditi Mangal and Arhan Kaul (both absent)
Absent: David R. Shafer

CALL TO ORDER

Dr. Wright called the meeting to order at 7:32 p.m.

Mrs. Bickert noted that Mr. Shafer was absent and all other members were in attendance.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

1. There will be a Special Board Meeting on Monday, October 31, 2022 at 5:00 p.m. at the District Office.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Diana Hursh, Royersford - GESA Project

II. BOARD AND COMMITTEE REPORTS

Extracurricular Activities

David Shafer

1st Tue. 6:30 p.m.

Dr. Giambattista reported some of the items discussed were the 22/23 fall reports, there was a lengthy discussion on the elimination of the second soccer team or also known as the blue soccer team due to low enrollment. Also discussed was the need for additional coaches for Track. Seth Jones was also selected as the Band Director of the year.

Property

Clinton L. Jackson

2nd Thur. 6:00 p.m.

Mr. Jackson noted the GESA Project was discussed as well as the 5/6/7 project, the auction items, and a lengthy Spring City Planning project, as well as School Police, fire and alic drills.

Finance

Clinton L. Jackson

2nd Thur. 7:00 p.m.

Mr. Jackson noted the items discussed were the monthly reports, overview of the 20/21 budget review and is still in audit. There was a presentation on the GESA project and the Act 57 Tax Waiver was also reviewed.

Legislative Committee

Abby Deardorff

3rd Wed. 7:30 p.m.

No Report from a meeting, but Mrs. Deardorff noted there will be a meeting in early November to debrief on the election.

MCIU
No Report

Dr. Margaret Wright

4th Wed. 7:00 p.m.

PSBA Liaison
No Report

David Shafer

Superintendent's Report

Robert Rizzo

Mr. Rizzo noted Mary Jo's retirement from last month as she was missed. Act 55 school safety requires 1 hour per year of training for each staff member and is required for 100% of the staff.

Solicitor's Report

Mark Fitzgerald

No Report

III. MINUTES

Motion by Mrs. Earle to approve Minutes A-B, seconded by Mr. Jackson.
Motion carries 8-0.

A. The Board approved the September 19, 2022 Work Session minutes. **(Attachment A1)**

B. The Board approved the September 26, 2022, Board Meeting minutes. **(Attachment A2)**

IV. PERSONNEL

Motion by Mrs. Deardorff to approve Personnel A-G, seconded by Mrs. Weingarten.
Motion carries 8-0.

A. NEW Resignations

1. **Anne L. Bowen**; Instructional Support Teacher, Limerick Elementary School.
Effective: October 19, 2022.

B. Leave of Absence

1. **Ashley H. Pettinelli**; Elementary Teacher, Oaks Elementary School for an extension of leave of absence per the Professional Agreement. Effective: August 23, 2022 through June 9, 2023.
2. **Megan L. Smith**; Speech Therapist, Royersford Elementary School for an extension of leave of absence per the Professional Agreement. Effective: August 23, 2022 through January 25, 2023.

NEW Leave of Absence

3. **Jamie S. Schaffer**; Custodian, Senior High School for an unpaid leave of absence per Board Policy. Effective: October 20, 2022 through November 8, 2022.

C. Temporary Professional Employee

1. **Julia T. Teter**; Special Education Teacher, Royersford Elementary School replacing Emily E. Marzewski who resigned. Compensation has been set at B, Step 1, \$51,000.00 prorated with benefits per the Professional Agreement. Effective: October 6, 2022.

2. General Fund, Food Service, Capital Reserve & Projects ACHs
ACH No. 222300544 - 222300730 \$ 3,506,711.34
3. Wires
Wire No. 202200047 - 202200071 \$ 8,599,258.03
4. Procurement Payments
Transaction No.220000012 - 220000039 \$ 18,658.47

C. The Board approved the monthly Board reports are submitted for your approval:

1. Skyward Reports
 - Check Report (All funds)
 - ACH Report (All funds)
 - Wires Report (All funds)
 - Procurement Report (All funds)

D. The Board approved the following **independent contracts**.

1. **Academic Entertainment, Inc. Pullman WA.** to provide “*ToBe Fit Show*” at Spring City Elementary School with a cost not to exceed \$1,195.00. Funding will be paid from the Spring City Elementary Budget.
2. **Eric Geoffrey Belcher, Philadelphia PA.** to provide “*Give and Take Jugglers Little Circus*” at Spring City Elementary School with a cost not to exceed \$950.00. Funding will be paid from the Spring City Elementary Budget.
3. **The Magic of Joe Romano, Alexandria, VA.** to provide “The Magic in You along with Snowman Trick” at Upper Providence Elementary with a cost not to exceed \$1,395.00. Funding will be paid from the Upper Providence Elementary Budget.
4. **Robert Rivest, Springfield, MA.** to provide “*Robert Rivest’s Mindfulness*” at Spring City Elementary and Evans Elementary school. The total cost for Spring City Elementary for 1 assembly shall not exceed \$600.00 and will come from the Spring City Elementary Budget and the total cost for Evans Elementary for 2 assembly programs shall not exceed \$1,200.00 and will come from the Evans Elementary School Budget.
5. **Michael Straka, Bushkill, PA.** to provide “*Dinosaur Dig Assembly*” at Spring City Elementary. The total cost is not to exceed \$550.00 and will be paid from the Spring City Elementary School Budget.
6. **Chester County Intermediate Unit (CCIU)** to provide School Year Services for students who receive special education services per their IEP. The total cost of the contract is not to exceed \$1,202,500.00. The contract will be funded from the Special Education Budget.
7. **PAAL Preparing Adolescents & Adults for Life** to provide 12 months of services (ESY and School Year) for one student as per the IEP. The total cost for all services is not to exceed \$107,301.25. The funding will be paid from the Special Education Budget.
8. **Overbrook School for the Blind (APS)** to provide Extended School Year services for one student who receives special education services as per the IEP. Overbrook will provide nineteen (19) days of ESY programming for the 2021-22 School Year at a total cost not to exceed \$5,700.00. The contract will be funded from the Special Education Budget.

- E. The Board approved **Resolution 2022-59** of the Board of School Directors consistent with the requirements of Act 57 of 2022 which amends the Local Tax Collection Law. By approving this resolution, the administration of the District is authorized to notify the tax collectors of the School District of the changes to the law. The changes to the law shall be effective in the first tax year after October 11, 2022. **(Attachment A4)**
- F. The Board approved the purchase of the **Practical Assessment Exploration System Lab (PAES)** to support the transition goals of special education students in the district. The cost will not exceed \$36,531.00. Funding will come from the IDEA-ARP grant.
- G. The Board approved additional funds for educational services for students who receive special educational services from **Lakeside Educational Network** for the 2021-2022 school year. The total cost shall not exceed \$23,675.20. The contract will be paid from the Special Education Budget.
- H. The Board approved **Resolution 2022-60** authorizing the issuance of General Obligation Bonds in the amount of up to twenty-nine million eight hundred and forty-five thousand dollars (\$29,845,000) for purposes of the planning, designing, constructing, and equipping the proposed GESA project and other capital projects as presented; providing for the date, maximum interest, maximum maturity dates and place of payment in respect to the Bonds; setting forth the parameters for acceptance of a proposal and authorizing acceptance of a proposal for the purchase of the Bonds; and authorizing and directing the preparation, certification and filing of the proceedings with the Department of Community and Economic Development. Projects to be funded with the bond proceeds of \$24,500,000.00 include:
 1. \$17,000,000.00 District wide (less Spring City Elementary) GESA project scheduled for completion by 12/31/2023.
 2. \$5,600,000.00 Heat pump replacement project at 5/6/7 Grade Center scheduled for completion for phase 1 by 12/31/2023, and phase 2 by 12/31/2024.
 3. \$980,000.00 roof replacement at the 9th Grade Center scheduled for completion by 12/31/2023.
 4. \$920,000.00 roof replacement at Oaks Elementary School scheduled for completion by 12/31/2023.**(Attachment A5)**
- I. The Board approved to accept a Bond Purchase Agreement offered by **Stifel Public Finance, Inc.** in conjunction with Resolution 2022-60, and authorize other necessary action as stipulated. (See Attachment A5 - Resolution 2022-60)

VI. PROPERTY

Motion by Mr. Jackson to approve Property A-B, seconded by Mrs. Earle.
Motion carries 8-0.

- A. The Board approved professional services performed by **ICS Consulting Inc.** for the 5-6-7 GC heat pump replacement project. The total cost shall not exceed \$86,450.00 and will be funded from the issuance of general obligation bond Series of 2022.
- B. The Board approved to auction out of service equipment which is identified on the attached list through a contract with **Geyer Auction Companies**. The contracted commission amount of 20% will be paid through gross proceeds of the sale. **(Attachment A6)**

VII. PROGRAMMING AND CURRICULUM

Motion by Mrs. Weingarten to approve Programming and Curriculum A-E, seconded by Mrs. Deardorff.
Motion carries 8-0.

- A. The Board approved **Thom Stecher and Associates** for Unity Day at the High School. The cost will not exceed \$2,500.00 and will be paid for from the Pottstown Health and Wellness Grant.
- B. The Board approved **Bodymetrix** for a nutrition education assembly entitled “Let’s Eat a Rainbow” for each elementary school during the 22/23 school year. The cost will be \$500 per school, not to exceed \$3,500.00, and will be paid for by the Pottstown Health and Wellness Grant and the Phoenixville Community Health Foundation Grant.
- C. The Board approved **Pickup-Patrol** dismissal software from Pickup Patrol LLC. for Oaks Elementary school for the remainder of the 2022-2023 school year. Cost will not exceed \$800.00 and will be paid out of the Oaks Elementary Building Budget.
- D. The Board approved a **Memo of Understanding** between the Spring-Ford Area School District and the Spring-Ford Education Association for the purpose of adding an English Language Development Department Chair at a cost of \$4,194.00.
- E. The Board approved **Thom Stecher and Associates** for Professional Development for school nurses. The cost will not exceed \$500.00 and will be paid for by ESSER 7% Set Aside.

VIII. CONFERENCES AND WORKSHOPS

Motion by Mrs. Deardorff to approve Conference and Workshops A-E, seconded by Mrs. Earle.
Motion carries 8-0.

- A. **Christina Moyer**, Art Teacher and **Heather Gardan**, Art Teacher to attend “*2022 C.A.R.E, 83rd Annual Kutztown University Art Education Conference.*” in Kutztown, PA on November 18, 2022. The total cost of the conference is \$619.50 (Registration and transportation). Substitute coverage is required.
- B. **Ashley Baisch**, 7th and 8th grade Strings Teacher, to attend “*PMEA District 11 16th Annual Professional Staff Development*” at Council Rock High School on November 8, 2022. The total cost of the conference is \$35.00 (Registration). Substitute coverage is not needed.
- C. **Susan Miscavage**, Social Studies Teacher, to attend “*National Council for Social Studies Annual Conference*” in Philadelphia, PA December 1-3, 2022. The total cost of the conference is \$1,220.88 (Registration, transportation, and meals). Substitute coverage is needed for 2 days.
- D. **Jaclyn Gospodarek, Jennifer Kurian, Erin Lewandowski, Bridget Mullins, Laura McNeil Murphy, Shelley Robbins, Carly Smith, Trisha Smith, Melissa Wasko, and Jill Yeager**, all Certified School Nurses to attend “*Southeastern PA School Nurse Orientation*” in West Chester, PA November 8, 2022. The total cost of the conference is \$626.00 (Registration and transportation). Substitute coverage is not needed.
- E. **Robert Catalano**, Technology Director to attend “*How to Balance the Evolving Role of the District Technology Leader*” in State College, PA on November 9-10, 2022. The total cost of the conference is \$409.75 (Transportation, hotel, and meals). Substitute coverage is not needed.

IX. OTHER BUSINESS

Mrs. Deardorff motioned to approve Other Business A-C, seconded by Mrs. Weingarten.
Motion carries 8-0.

- A. The Board approved the overnight trip of twenty (20) students and four (4) adult/chaperones to compete in the **WGI World Color Guard Championships** in Dayton, OH from April 12, 2023, through April 16, 2022. Students will miss three (3) days of school and will be responsible for any missed work. The cost to the district is \$1,155.00 for nurse sub coverage for 3 days.

B. The Board approved the High School Baseball team to attend the **KSA Baseball Tournament** in Orlando, Florida on March 11, 2023 to March 16, 2023. The total cost to the district will be \$1,536.00 for 4 days of substitute coverage for 2 coaches.

C. The following policies were Board approved:

1. **Policy #101** - Philosophy of Education (**Attachment A7**)
2. **Policy #102** - Academic Criteria (**Attachment A8**)
3. **Policy #105** - Curriculum Development (**Attachment A9**)
4. **Policy #123** - Interscholastic Athletics (**Attachment A10**)
5. **Policy #146.1** - Trauma-Informed Approach (**Attachment A11**)

D. The following policies are submitted for **first reading**:

1. **Policy #204** - Attendance (**Attachment A12**)
2. **Policy #815.2** - District Social Media (**Attachment A13**)
3. **Policy #827** - Conflict of Interest (**Attachment A14**)
4. **Policy #907** - Classroom Visitation (**Attachment A15**)

X. BOARD COMMENT

Mrs. Zasowski gave a shout out to everyone that attended Homecoming.
Dr. Motzer wished Happy Diwali to those celebrating tonight.
Mr. Jackson, Happy Birthday wishes to Dr. Wright.

XI. PUBLIC TO BE HEARD

None

XII. ADJOURNMENT

The Board unanimously adjourned the meeting at 8:00 p.m. with a motion from Mrs. Weingarten, seconded by Mr. Jackson.

Respectfully submitted,

Laurie J. Bickert
Board Secretary

On September 19, 2022 The Spring-Ford Area School District Work Session was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle and Dr. Margaret D. Wright
Region II: Clinton L. Jackson, David Shafer, and Colleen Zasowski
Region III: Abby Deardorff, Erica Hermans, and Dr. Jennifer Motzer
Presiding Officer: Dr. Margaret D. Wright
Superintendent: Robert W. Rizzo
Assistant Superintendents: Kelly M. Murray and Tina L. Giambattista
Chief Financial Officer: James D. Fink
Solicitor: Alicia Luke, Esq.
Student Reps.: Aditi Mangal and Arhan Kaul
Virtual: Karen Weingarten

CALL TO ORDER

Dr. Wright called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

Mrs. Bickert noted that Mrs. Weingarten was virtual and all other Board members were in person.

Dr. Wright noted the Personnel committee met to discuss the Instructional Assistant Pipeline.

1. The Personnel Committee met on September 9, 2022 to discuss the Instruction Assistant Pipeline.

I. PRESENTATIONS

A. Elizabeth Leiss and Sydney Wiesner, Human Resources Department Update

Mrs. Leiss introduced the HR Staff: Sue Saylor, Brittany Eisnehouer and Sydney Wiesner then presented a general overview of the responsibilities of each position as well as the number of employees, volunteers, temporary employees, contractors, and volunteers. Also presented was the summer volume of staffing changes.

Dr. Tina Giambattista and Elizabeth Leiss, Instructional Assistant Pipeline Proposal.

Mrs. Leiss said there are individuals in the Instructional Assistant position that are interested in getting into a program for certification. Dr. Giambattista noted 27 are very interested in getting their certification from the survey that went out in the spring. The proposal they are asking the Board for consideration at \$6,000 per year for their special education certification. Dr. Wright thanked the Personnel Committee and noted that the ask on the agenda for next week is \$6,000 per year per instructional assistant. The benefit to this program is they will be able to get their student teaching while in a special education classroom while maintaining their benefits and salary. They will have a commitment of 3 years with an agreement. Mrs. Hermans asked if there is any interview process for these 10 candidates. Dr. Giambattista said no, they do need to pay everything upfront and must be a grade of a B or better.

II. DISCUSSION**A. Revision to Health & Safety Plan - Language Regarding Outbreak Management**

Mr. Rizzo reported that he does not have any new information from last month and definition of outbreak has not been defined since August 2021. We are not collecting Covid cases within the school. There was Board discussion on if a change to the Health & Safety plan is desired and several members stated they didn't want to be backed into a corner with having this added. Superintendent Rizzo suggested that the plan is still required to revisit the plan and it can be revised then if the board chooses and the Board agrees to leave the plan as is.

III. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

None

IV. ACTION ITEM

Dr. Wright noted that the Administration is in the process of hiring a candidate, and this would allow them to have a person start tomorrow until that hired person can start and administration feels this is in the best interest of the students.

Mrs. Earle made a motion for Action Item A, seconded by Dr. Motzer.

There was some Board discussion on the responsibilities of this position, Mr. Rizzo stated that this is a seasoned principal. It was also noted that this contract would be able to be canceled should the person being hired for the position be able to start before 60 days.

Motion carries 9-0.

- A.** Administration recommends the approval of an Explorations contract providing the Spring-Ford Area School District with an appropriately certified House Principal from September 20, 2022 through December 2, 2022 for a staff vacancy. Services will be provided at a per diem rate of \$495.00.

V. BOARD AND COMMITTEE REPORTS**Student Rep. Report****Aditi Mangal/Arhan Kaul**

Student Reps Arhan Kaul stated that emails have been sent out with important updates and information and Aditi Mangal noted some of the events that have taken place such as the open houses, Fall play tryouts and clubs and sports are underway.

Policy**Wendy Earle****2nd Mon. 6:30 p.m.**

Mrs. Earle gave a brief overview of the policies discussed and several policies are on the agenda for first read. The minutes for this meeting will be available on the district website.

Curriculum/Technology**Dr. Margaret Wright****2nd Mon. 7:30 p.m.**

Dr. Wright stated the Committee discussed a program that would allow parents to submit pick up notes as well as the Technology department is looking to hire temporary employees as they are having difficulty hiring staff and the TLS contract that will be on for approval next week at the Board meeting. The minutes of this meeting will be available on the District website. The Board discussed the TLS contract and if other vendors were considered.

Finance**Clinton L. Jackson****2nd Tue. 6:30 p.m.**

Mr. Jackson stated he will report out next week.

Property**Clinton L. Jackson****2nd Tue. 7:30 p.m.**

Mr. Jackson stated he will report out next week.

WMCTC**Earle/Weingarten/Zasowski 1st Mon. 7:00 p.m.**

Mrs. Zasowski said this meeting was held via zoom. The WMCTC is close to a teacher contract.

Asst. Superintendent's Report Dr. Kelly Murray/Dr. Tina Giambattista

Dr. Giambattista noted the college and career fair will be held next week. The first SEPAC meeting is later this week and all special education parents are encouraged to attend.

Dr. Murray noted the sports have started and has created a nice buzz around the district. She also noted the Limerick to Limerick international trip is on the agenda for approval and includes an overnight trip to New York as well as the trip to Ireland. Two other overnight trips are on for approval.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald was absent, Alicia Luke from Fox Rothschild was in attendance and did not have a report.

VI. MINUTES

No questions or comments.

- A.** Administration recommends approval of the August 15, 2022 Work Session minutes. **(Attachment A1)**
- B.** Administration recommends approval of the August 22, 2022, Board Meeting minutes. **(Attachment A2)**

VII. PERSONNEL

No questions or comments.

A. Resignations

1. **Julia A. Avans**; Volleyball Coach- Girls' (8th Grade). Effective: August 18, 2022.
2. **Denise M. Bedard**; Instructional Assistant, Evans Elementary School. Effective: August 30, 2022.
3. **Melinda J. Borgnis**; Asst. Swimming Coach- HS. Effective: September 7, 2022.
4. **Trudy Durante**; Part-Time Food Service (5 hours/day), 8th Grade Center for the purpose of retirement. Effective: August 23, 2022.
5. **Mary Jo Evans**; Administrative Assistant, 8th Grade Center for the purpose of retirement. Effective: January 2, 2023.
6. **Kimberly A. Green**; HS Club #17 Library Club/Reading Olympics, Senior High School. Effective: August 25, 2022.
7. **Allyson B. Hansell**; Part-Time Food Service (4 hours/day), 5/6th Grade Center. Effective: August 24, 2022.
8. **Zoe D. Jacobs**; Yearbook- Grade 8 (1/2 Contract). Effective: September 13, 2022.
9. **Zoe D. Jacobs**; 8th Grade Club #9- History Club. Effective: September 13, 2022.
10. **Tonya M. MacCoy**; Instructional Assistant, Upper Providence Elementary School. Effective: August 22, 2022.
11. **LeAnn E. Miles**; Instructional Assistant, 5/6th Grade Center. Effective: August 22, 2022.
12. **Joseph A. Miscavage**; Athletic/Activity Business Liaison-7-12. Effective: August 31, 2022.
13. **Dennis D. Park**; Support Technician, 9th Grade Center. Effective: September 23, 2022.

B. Leave of Absence

1. **Elyse F. Ohms**; Learning Support Teacher, 5/6th Grade Center for a leave of absence per the Professional Agreement. Effective: August 23, 2022 through January 25, 2023.
2. **Corinna M. Vieira**; Instructional Support Teacher, Spring City Elementary School for a leave of absence per the Professional Agreement. Effective: October 24, 2022 through March 30, 2023.

C. Professional Employees

1. **Alyssa C. Dougherty**; Elementary Teacher, Evans Elementary School replacing Rebecca R. Novia who had a change of assignment. Compensation has been set at M, Step 2, \$53,500.00, prorated, with benefits per the Professional Agreement. Effective: October 26, 2022.
2. **Christina M. Stadlin**; English Language Development Teacher, Elementary Schools. Compensation has been set at M, Step 5, \$56,500.00, prorated, with benefits per the Professional Agreement. Effective: November 28, 2022.

D. Temporary Professional Employee

1. **Ivy R. Clinard**; Part-Time (0.5) RAM Quest Teacher, Spring City Elementary School replacing Kimberly A. Themens who had a change of status. Compensation has been set at B, Step 1, \$25,500.00, prorated, with benefits per the Professional Agreement. Effective: August 30, 2022.
2. **Sienna Coleman**; English Teacher, 9th Grade Center replacing Kaylee J. Wallis who had a change of assignment. Compensation has been set at B, Step 1, \$51,000.00, prorated, with benefits per the Professional Agreement. Effective: August 24, 2022.

E. Support Staff

1. **Sean M. Coyle**: Administrative Assistant, District Office replacing Elizabeth E. Rio who resigned. Compensation has been set at \$19.23/hour with benefits per the Secretary Benefit Summary. Effective September 26, 2022.
2. **Kathleen S. DiPietro**; Instructional Assistant, Limerick Elementary School replacing Vanessa G. Donatelli who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2022.
3. **Lauren Drakeley**; Instructional Assistant, Evans Elementary School replacing Denise M. Bedard who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 28, 2022.
4. **Ashley M. Lambert**; Instructional Assistant, Upper Providence Elementary School replacing Tonya M. MacCoy who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 21, 2022.
5. **Amy E. Remp**; Instructional Assistant, Upper Providence Elementary School replacing Lisa Ward who had a change of assignment. Compensation has been set at \$16.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 27, 2022.

F. Change of Status

1. **Johannah M. Timbario**; Part-Time (0.6) Speech Therapist to Full-Time Speech Therapist at the 5/6th Grade Center. Compensation has been set at M, Step 9, \$67,146.00, prorated with benefits per the Professional Agreement. Effective: September 12, 2022.

G. Administration recommends approval of **Gavin Lawler**, Senior High House Principal, replacing Douglas K. Reigner who retired. Compensation will be set at \$122,000.00, prorated based upon start date, with benefits per the Act 93 Administrators Plan. Effective: To be determined.

H. Administration recommends an increase in the amount of tuition reimbursement from \$2,500.00 per school year to \$6,000.00 per school year for Instructional Assistants enrolled in the Point Park ABCTE Program for Special Education certification.

- I. Administration recommends approval of the following professional staff member(s) for before and after school tutoring for the 2022-2023 school year:
1. **Susan Hammond**, Senior High 9-12
 2. **Tara O'Toole**, Senior High 9-12
- J. Administration recommends approval of the following Professional Staff as SFCL teachers for the 2022-2023 school year. Compensation has been set according to the Memorandum of Agreement matrix (FICA & Retirement). Funding will be from the ESSER grant.
1. **Krista M. Brooke**
 2. **Holli Burghardt**
 3. **Maria Carroll**
 4. **Megan M. Stauffer**
- K. Administration recommends approval of the attached extra-curricular contracts for the 2022-2023 school year. **(Attachment A3)**
- L. Administration recommends approval of the attached job description for Department Head - English Language Development. **(Attachment A4)**

VIII. FINANCE

No questions or comments however Dr. Wright noted that item D3 is for Spring City and the Board Meeting will have that correction next week.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.
- B. Payments:
- | | | |
|----|--|-----------------|
| 1. | <u>General Fund Checks</u> | |
| | Check No. 215137 - 215334 | \$ 464,303.17 |
| 2. | <u>Food Service Checks</u> | |
| | Check No. 2473 - 2476 | \$ 620.58 |
| 3. | <u>Scholarship Checks</u> | |
| | Check No. 378 | \$ 400.00 |
| 4. | <u>General Fund, Food Service, Capital Reserve & Projects ACHs</u> | |
| | ACH No. 222300272 - 222300543 | \$ 7,256,971.30 |
| 5. | <u>Wires</u> | |
| | Wire No. 202200022 - 202200046 | \$ 3,677,650.88 |
| 6. | <u>Procurement Payments</u> | |
| | Transaction No. 220000001 - 220000011 | \$ 6,894.58 |
- C. The following monthly Board reports are submitted for your approval:
1. Skyward Reports
 - Check Report (All funds)
 - ACH Report (All funds)
 - Wires Report (All funds)
 - Procurement Report (All funds)

(Attachment A1)

D. Administration recommends approval of the following independent contracts.

1. **Prismatic Magic, Fort Worth Tx.** to provide four (4) “*Laser Safari Programs*” at Upper Providence Elementary School with a cost not to exceed \$1,449.00. Funding will be paid from the Upper Providence Elementary Budget.
2. **Academic Entertainment, Everett, Wa.** to provide “Wacky Science Show” at Upper Providence Elementary school with a cost not to exceed \$1,795.00. Funding will be paid from the Upper Providence Elementary Budget.
3. **Prismatic Magic, Fort Worth Tx.** to provide one (1) “*Laser Safari Programs*” at Upper Providence Elementary School with a cost not to exceed \$699.00. Funding will be paid from the Spring City Elementary Budget.
4. **Royale Management Group, LLC. (Go Green Live BMX Show), Dana Point, Ca.** to provide a “*BMX outdoor assembly*” at Spring City Elementary with a cost not to exceed \$1,897.00. Funding will be paid from the Spring City Elementary Budget.
5. **Austill’s Inc, Exton, Pa.** for the provision of direct and indirect Speech and Language Therapy for the 2022-2023 school year per 1 student IEP. A speech therapist will be provided for up to 123 total hours of speech services and consultation at the cost of \$68.34 per hour for a total not to exceed \$8,405.82. Funding will come from the Special Education Budget.
6. **Jessica Liddel (Bella Mosaic Art), Philadelphia PA** to design and create “Glass Mosaic Mural” for Mrs. Swisher’s Art Class at Spring City Elementary. The cost shall not exceed \$3,000.00 and will be paid from the EITC Grant.
7. **Buxmont Academy** to provide educational services for one special education student for the 2022-2023 school year. The total cost of the contract is not to exceed \$35,257.04). The funding will be paid from the 2022-2023 Special Education Budget.
8. **The Pathway School, Jefferson, PA.** to provide school year services for one (1) student as per the IEP. The total cost for all services is not to exceed \$58,600.00. The funding will be paid from the Special Education Budget.
9. **The Lifeworks School, Doylestown, PA.** to provide school year services for one (1) student as per the IEP. The total cost for all services is not to exceed \$43,560.00. The funding will be paid from the Special Education Budget.

E. Administration recommends approval of a letter of Agreement between Creative Health Services and the Spring-Ford Area School District. Creative Health will provide Student Assistance Program (SAP) Liaison assistance including the provision of consultant services, student assessments and parent assistance based on the Student Assistance Program (SAP) referrals and student support groups for the 2022-2023 school year. There is no cost to the district for these services.

F. Administration recommends approval to extend an independent contract with Behavior Interventions to provide additional Extended School Year (ESY) services for one student. The cost for the evaluation is not to exceed \$80,660.00 and will be funded from the Special Education Budget.

G. Administration recommends approval of a confidential settlement agreement #2022-12 with the parent of a special education student in an amount not to exceed \$32,250.00. Funding will be paid from the Special Education Budget.

- H. Provisional of educational services from Lakeside Educational Network to provide services through the Lakeside Mobile Support Program for one special education student. The total contract cost shall not exceed \$35,000.00. The contract will be paid from the Special Education Budget.
- I. Administration recommends approval of an addendum to the 3-year (7/1/2020 through 6/30/2023) independent contract agreement with Pediatric Therapeutic Services Inc. (PTS), 525 Fayette Street, Conshohocken PA 19428 which was board approved in June 2020. This addendum is necessary due to additional costs for OT/PT services for the 21-22 school year. The total cost will not exceed \$28,449.79. Funding will come from the Special Education Budget.

IX. PROPERTY

Mr. Hunter provided the rationale for items A & B. Mrs. Zasowski requested the district explore other options instead of scrapping the old vehicles to offset some of the cost.

- A. Administration recommends the revision to the October 2021 board approval to purchase 2 cargo vans through the COSTARs purchasing agreement for a cost not to exceed \$62,256.00. The revised amount for both vehicles is \$87,600.00 and funding will come from the capital reserve.
- B. Administration recommends approval to purchase 1 cargo van through the COSTARs purchasing agreement for a cost not to exceed \$43,800.00. This purchase has been budgeted in FY22/23 equipment replacement plan and funding will come from the capital reserve.
- C. The Administration recommends the following additions to phase one of the camera plan: 2 additional entrance vetting systems; 2 cameras in subsequent identified areas, and a video decoder for video display systems. The costs shall not exceed \$33,000.00 and will be funded from the capital reserve, which will be reimbursed from the Safety and Security operating budget over 5 years.

X. PROGRAMMING AND CURRICULUM

No questions or comments.

- A. Administration recommends the approval of the Teaching Learning Succeeding (TLS) Differentiated Instruction Strategy Toolkit with Teaching Learning Succeeding, LLC to support teacher and administrator professional development. The annual renewal will not exceed \$450.00 and will be paid from the Curriculum Budget.
- B. Administration recommends an agreement with EBS, Inc. of Media, PA for Information Technology Consultants. These consultants will be used for the remainder of the 2022-2023 school year. The total cost shall not exceed \$100,000.00. This will be financed from the Technology Budget 2022-2023 Operating Budget.

XI. CONFERENCES AND WORKSHOPS

Mr. Shafer plans to report the information learned at the conference to the other Board members.

- A. **David Shafer, School Board Member**, to attend "*PSBA School Leadership Conference*" in Pocono, PA October 31st and November 1, 2022. The total cost of the conference is \$403.00. (Registration only) Mr. Shafer is covering all other costs and substitute coverage is not needed.
- B. **Jacob R. Marushak, Technology Education Teacher**, to attend "*PLTW Intro to Engineering*" virtually. The total cost of the conference is \$2,400.00. (Registration only). Substitute coverage is not needed.
- C. **Dr. Tina Giambattista, Assistant Superintendent of Special Education and Student Services** and **Dr. Kelly Murray, Assistant Superintendent of Teaching, Learning, and Innovation**, to attend "*PASA Summit for Assistant Superintendents*" in Harrisburg, PA on

October 14, 2022. The total cost of the conference is \$420.00 (Registration, transportation). Substitute coverage is not needed.

- D. **Nina Federman, School Psychologist** to attend “PA Model Threat Assessment Training” virtually with the MCIU on November 8, 2022. The total cost of the conference is \$250.00 (Registration). Substitute coverage is not needed.
- E. **Yvonne O’Dea, Music/Choir** to attend “National Association for Music Educators National Conference” in National Harbor, MD November 2-5, 2022. The total cost of the conference is \$2,258.00 (Registration, transportation, hotel and meals) 3 days of substitute coverage needed.
- F. **Tracy Bogucki, Child Accounting, Jessica Kemp, Child Accounting** to attend “*A/CAPA Fall Conference 2022*” in Hershey, PA on October 26-28, 2022. The total cost of the conference is \$1,730.00 (Registration, hotel, and transportation). Substitute coverage is not needed.

XII. OTHER BUSINESS

Board discussion on the PSBA Election items, members requested that these be placed under the information section of the Board meeting agenda next week and going forward. Dr. Wright thinks it should be looked at each year and then decided where it should be placed on the agenda.

- A. Administration recommends the approval of the **2022-23 student-funded exchange program** with the Coláiste Chiaráin High School in Limerick, Ireland. This exchange would provide a 2-week opportunity between students at Spring-Ford High School and students at Coláiste Chiaráin High School. Spring-Ford families will host fourteen (14) students from Ireland (November 17, 2022 to December 1, 2022) and, in turn, fourteen (14) Spring-Ford students will travel to Ireland March 10, 2023 through March 25, 2023. Chaperones for the trip are Veronica Orts and Stacey Bogus. The total cost to the district is \$4,224.00 to cover the costs of substitutes for two (2) teachers for eleven (11) days each.
Approval is also needed for the overnight trip for 14 students to travel to New York City as part of the Limerick Exchange Program. The trip will take place from November 19, 2022 - November 21, 2022.
The cost per student to participate in the Limerick Exchange Program is \$3,500.00.
- B. Administration recommends approval of the overnight trip of forty (40) students and ten (10) adult/chaperones to compete in the **WGI World Championship in Dayton, OH** from Wednesday, April 19, 2023, through Saturday, April 22, 2023. Students will miss three (3) days of school, and will be responsible for any missed work. The total cost for each student and chaperone is \$650.00 and includes registration, hotel, meals, and transportation. Students have the opportunity to fundraise through SFMA. The total cost to the district is \$1,155 which covers subs for 1 nurse for 3 days.
- C. Administration recommends approval of the overnight trip for one (1) student and one (1) chaperone to participate in the **All National Honor Ensemble in Forest Heights, MD** from Thursday, November 3, 2022 through Sunday November 6, 2022. The student will miss (2) days of school and will be responsible for any missed work. The total cost for the student is \$995.00 and includes registration, meals and lodging. The cost of the trip will be paid for by the student/family.
- D. A Board majority vote is needed to select a candidate for the office of **PSBA Present-Elect** (One Year Term). There is only one candidate running for this office: Michael Gossert, Cumberland Valley School District.
- E. A Board majority vote is needed to select a candidate for the office of **PSBA Vice President** (One Year Term). There is only one candidate running for this office: Allison Mathis, North Hills School District.

- F. A Board majority vote is needed to select a candidate for the **PSBA Section E4 Advisor** (Two Year Term). There is only one candidate running for this office: Amy Goldman, Radnor Township School District.
- G. A Board majority vote is needed to select two candidates for the **PSBA Trustee** (Three Year Term). There are only two candidates running for this office: Kathy K. Swope and Roberta M. Marcus.
- H. The following policies are submitted for **first reading**:
 1. **Policy #101** - Philosophy of Education (**Attachment A5**)
 2. **Policy #102** - Academic Criteria (**Attachment A6**)
 3. **Policy #105** - Curriculum Development (**Attachment A7**)
 4. **Policy #123** - Interscholastic Athletics (**Attachment A8**)
 5. **Policy #146.1** - Trauma-Informed Approach (**Attachment A9**)

XIII. BOARD COMMENT

Mrs. Deardorff ordered a RAM on behalf of the Board and Mr. Fitzgerald.

Mrs. Deardorff asked the board if they support having a Full Day Kindergarten presentation that would provide what would be required to make this happen. Several members discussed a previous presentation several years ago and noted that it would mean a significant cost to the district with many factors such as property, staffing etc. There are at least 5 members that feel this is worth looking into and would like the presentation to also include the educational value of full day Kindergarten and information on how many students that attend outside the district. One member noted that many districts in the county currently have this. Mr. Rizzo stated that the Administration will gather information and present that to the Board in January.

Mrs. Zasowski is reminding the Board about the Homecoming Wagon coming up in October.

Mrs. Hermans reminded the community that tomorrow is Bee Kind Ella Day with RAK and wear Blue.

Dr. Wright stated that she would like to discontinue the use of Zoom for Board and Committee meetings. The Live feed that RCTV provides through YouTube would continue for Board meetings. Any individual's wishing to make public comments are invited to attend in person or can email. This would not include the Board Members. After Board discussion, 5 members were in favor of discontinuing this practice, Zoom will no longer be available for the Public beginning with the October meetings.

XIV. PUBLIC TO BE HEARD

MaryJoe McNamara, Limerick - Zoom, Staffing, Special Education IA, Curriculum/Technology Summar Rams Data, Paw Patrol, Conference, Football Stands, Help Desk

Diana Kirsh, Royersford - The App for the notes to teachers, the Principal Per Diem, Van purchases, Health and Safety Plan

Toni Patrick, Oaks - Tours for the Community in the School, Full Day Kindergarten, Vans,

Danielle Folino, Upper Providence Township - Full Day Kindergarten, Covid Reporting

XV. ADJOURNMENT

The Board unanimously adjourned the meeting at 9:35 p.m. with a motion from Mrs. Deardorff seconded by Mrs. Earle.

Respectfully submitted,

Laurie J. Bickert
Board Secretary

On September 26, 2022 The Spring-Ford Area School District Board Meeting was called to order at 7:39 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Karen Weingarten, and Dr. Margaret D. Wright
Region II: Clinton L. Jackson, David Shafer, and Colleen Zasowski
Region III: Erica Hermans, and Dr. Jennifer Motzer
Presiding Officer: Dr. Margaret D. Wright
Superintendent: Robert W. Rizzo
Assistant Superintendents: Kelly M. Murray and Tina L. Giambattista
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Aditi Mangal and Arhan Kaul
Virtual: Mrs. Deardorff and Mrs. Earle

CALL TO ORDER

Dr. Wright called the meeting to order at 7:39 p.m.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

1. Executive Session at 7:00 p.m. to discuss Superintendents' Goals
2. Motion by Mrs. Zasowski to amend the agenda to add item C to Programming & Curriculum. Administration recommends approval for admission of Student #2022-13, a foreign exchange student, for the 2022-23 school year. Student #2022-13 is sponsored by Youth for Understanding Intercultural Exchange Programs, Mrs. Weingarten seconded the motion to amend. Motion carries 9-0.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY.

Toni Patrick, Oaks - Zoom meetings

Steve Frye, Royersford - EDI

Mrs. Bickert noted the Roll: Mrs. Deardorff and Mrs. Earle are on Zoom. Mrs. Hermans, Mr. Jackson, Dr. Motzer, Mr Shafer, Mrs. Weingarten, Dr. Wright, Mrs. Zasowski are all in person.

II. PRESENTATIONS

- A. Robert Rizzo, Superintendent, Elizabeth Leiss, Director of Human Resources, Phillip Leddy, 6th Grade Principal, and Mark Moyer, Oaks Elementary School Principal** to present an EDI Update (Mr. Moyer-Virtual on Zoom)

Mrs. Lease discussed the Goals for 21-22. Mr. Rizzo reviewed data points and the story behind the data for the dropout rate, AP participation and Keystone Exams to name a few. Mr. Moyer and Mr. Leddy reported on the structure to move the work forward which includes creating a district Core Team in each building with staff and administrators as well as parents. An October Core team meeting is scheduled then building teams will meet monthly after that.

There was Board discussion that included the structure going forward, the budget, and the committee will use experts where needed. Going forward, professional development will be both voluntary and mandatory. Also an update from Mrs. Leiss on stay interviews as well as updates going forward.

B. Robert Hunter, Director of Planning, Operations, and Facilities to present the 10-year plan

Mr. Hunter's presentation included funding options, steps involved in the process, and the 10-year draft budget. He noted that equipment replacement is the most important part of the plan and the scope of work was reviewed. The 10 year plan has 4 parts but does not reflect all the needs of the district. There was Board discussion around the costs and guaranteed savings with utilities.

III. BOARD AND COMMITTEE REPORTS

Community Relations **Colleen Zasowski** **1st Tue. 6:30 p.m.**
Mrs. Zasowski reported that the bulk of the meeting was discussion on the Chester County Intermediate Unit Audit. The presentation was posted to the website.

Finance **Clinton L. Jackson** **2nd Tue. 6:30 p.m.**
Mr. Jackson reported the committee discussed the financial reports and the free breakfast program.

Property **Clinton L. Jackson** **2nd Tue. 7:30 p.m.**
Mr. Jackson reported that a few of the items discussed included the tennis courts, football practice fields and 199 Bechtel Road

Legislative Committee **Abby Deardorff** **3rd Wed. 7:30 p.m.**
No meeting this month, however Mrs. Deardorff received an update on several bills that were approved and moved to the senate.

MCIU **Dr. Margaret Wright** **4th Wed. 7:00 p.m.**
No report

PSBA Liaison **David Shafer**
No report

American Legion **Dr. Jennifer Motzer**
No report

Superintendent's Report **Robert Rizzo**
Mr. Rizzo reported the District received the Green Ribbon award and the resource fair coming soon.

Solicitor's Report **Mark Fitzgerald**
No Report

IV. MINUTES

Motion by Mrs. Weingarten to approve Minutes A-B, seconded by Dr. Motzer.
Motion carries 9-0.

- A.** Administration recommends approval of the August 15, 2022 Work Session minutes. **(Attachment A1)**
- B.** Administration recommends approval of the August 22, 2022, Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

Motion by Mr. Shafer to approve Personnel A-F and I-L, seconded by Mrs. Weingarten.
Motion carries 9-0.

Motion by Mrs. Hermans to approve Personnel G, seconded by Mrs. Weingarten.
The Board asked about his start date, Mr. Rizzo said he could be held.
Motion carries 8-1. (Mr. Jackson was the dissenting vote)

Motion by Dr. Motzer to approve Personnel H, seconded by Mrs. Weingarten.
Motion carries 9-0.

A. Resignations

1. **Julia A. Avans**; Volleyball Coach- Girls' (8th Grade). Effective: August 18, 2022.
2. **Denise M. Bedard**; Instructional Assistant, Evans Elementary School. Effective: August 30, 2022.
3. **Melinda J. Borgnis**; Asst. Swimming Coach- HS. Effective: September 7, 2022.
4. **Trudy Durante**; Part-Time Food Service (5 hours/day), 8th Grade Center for the purpose of retirement. Effective: August 23, 2022.
5. **Mary Jo Evans**; Administrative Assistant, 8th Grade Center for the purpose of retirement. Effective: January 2, 2023.
6. **Kimberly A. Green**; HS Club #17 Library Club/Reading Olympics, Senior High School. Effective: August 25, 2022.
7. **Allyson B. Hansell**; Part-Time Food Service (4 hours/day), 5/6th Grade Center. Effective: August 24, 2022.
8. **Zoe D. Jacobs**; Yearbook- Grade 8 (1/2 Contract). Effective: September 13, 2022.
9. **Zoe D. Jacobs**; 8th Grade Club #9- History Club. Effective: September 13, 2022.
10. **Tonya M. MacCoy**; Instructional Assistant, Upper Providence Elementary School. Effective: August 22, 2022.
11. **LeAnn E. Miles**; Instructional Assistant, 5/6th Grade Center. Effective: August 22, 2022.
12. **Joseph A. Miscavage**; Athletic/Activity Business Liaison-7-12. Effective: August 31, 2022.
13. **Dennis D. Park**; Support Technician, 9th Grade Center. Effective: September 23, 2022.

NEW Resignations

14. **Charles G. Agudio**; Maintenance III, Maintenance and Operations. Effective: September 30, 2022.
15. **Ava M. Gonteski**; Administrative Assistant, 9th Grade Center. Effective: October 14, 2022.
16. **John T. Hughes**; Softball Coach-HS. Effective: August 25, 2022.

B. Leave of Absence

1. **Elyse F. Ohms**; Learning Support Teacher, 5/6th Grade Center for a leave of absence per the Professional Agreement. Effective: August 23, 2022 through January 25, 2023.
2. **Corinna M. Vieira**; Instructional Support Teacher, Spring City Elementary School for a leave of absence per the Professional Agreement. Effective: October 24, 2022 through March 30, 2023.

C. Professional Employees

1. **Alyssa C. Dougherty**; Elementary Teacher, Evans Elementary School replacing Rebecca R. Novia who had a change of assignment. Compensation has been set at M, Step 2, \$53,500.00, prorated, with benefits per the Professional Agreement. Effective: October 26, 2022.

2. **Christina M. Stadlin**; English Language Development Teacher, Elementary Schools. Compensation has been set at M, Step 5, \$56,500.00, prorated, with benefits per the Professional Agreement. Effective: November 28, 2022.

NEW Professional Employee

3. **Danielle L. Pellegrini**; School Counselor, Upper Providence Elementary School and Evans Elementary School replacing Steven M. Mest who had a change of assignment. Compensation has been set at M, Step 3, \$54,500.00, prorated with benefits per the Professional Agreement. Effective: November 28, 2022.

D. Temporary Professional Employee

1. **Ivy R. Clinard**; Part-Time (0.5) RAM Quest Teacher, Spring City Elementary School replacing Kimberly A. Themens who had a change of status. Compensation has been set at B, Step 1, \$25,500.00, prorated, with benefits per the Professional Agreement. Effective: August 30, 2022.
2. **Sienna Coleman**; English Teacher, 9th Grade Center replacing Kaylee J. Wallis who had a change of assignment. Compensation has been set at B, Step 1, \$51,000.00, prorated, with benefits per the Professional Agreement. Effective: August 24, 2022.

NEW Temporary Professional Employee

3. **Cameron L. Greco**; Special Education Teacher, Senior High School replacing Chelsea K. Flynn who resigned. Compensation has been set at B, Step 1, \$51,000.00, prorated with benefits per the Professional Agreement. Effective: September 27, 2022.
4. **Megan E. O'Hara**; Special Education Teacher, Limerick Elementary School replacing Jamie D. Nguyen who resigned. Compensation has been set at B, Step 1, \$51,000.00, prorated, with benefits per the Professional Agreement. Effective: September 27, 2022.

E. Support Staff

1. **Sean M. Coyle**; Administrative Assistant, District Office replacing Elizabeth E. Rio who resigned. Compensation has been set at \$19.23/hour with benefits per the Secretary Benefit Summary. Effective September 26, 2022.
2. **Kathleen S. DiPietro**; Instructional Assistant, Limerick Elementary School replacing Vanessa G. Donatelli who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2022.
3. **Lauren Drakeley**; Instructional Assistant, Evans Elementary School replacing Denise M. Bedard who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 28, 2022.
4. **Ashley M. Lambert**; Instructional Assistant, Upper Providence Elementary School replacing Tonya M. MacCoy who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 21, 2022.
5. **Amy E. Remp**; Instructional Assistant, Upper Providence Elementary School replacing Lisa Ward who had a change of assignment. Compensation has been set at \$16.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 27, 2022.

F. Change of Status

1. **Johannah M. Timbario**; Part-Time (0.6) Speech Therapist to Full-Time Speech Therapist at the 5/6th Grade Center. Compensation has been set at M, Step 9,

4. General Fund, Food Service, Capital Reserve & Projects ACHs
ACH No. 222300272 - 222300543 \$ 7,256,971.30
5. Wires
Wire No. 202200022 - 202200046 \$ 3,677,650.88
6. Procurement Payments
Transaction No.220000001 - 220000011 \$ 6,894.58

C. The following monthly Board reports are submitted for your approval:

1. Skyward Reports
 - Check Report (All funds)
 - ACH Report (All funds)
 - Wires Report (All funds)
 - Procurement Report (All funds)

D. Administration recommends approval of the following **independent contracts**.

1. **Prismatic Magic, Fort Worth Tx.** to provide four (4) “*Laser Safari Programs*” at Upper Providence Elementary School with a cost not to exceed \$1,449.00. Funding will be paid from the Upper Providence Elementary Budget.
2. **Academic Entertainment, Everett, Wa.** to provide “Wacky Science Show” at Upper Providence Elementary school with a cost not to exceed \$1,795.00. Funding will be paid from the Upper Providence Elementary Budget.
3. **Prismatic Magic, Fort Worth Tx.** to provide one (1) “*Laser Safari Programs*” at Spring City Elementary School with a cost not to exceed \$699.00. Funding will be paid from the Spring City Elementary Budget.
4. **Royale Management Group, LLC. (Go Green Live BMX Show), Dana Point, Ca.** to provide a “*BMX outdoor assembly*” at Spring City Elementary with a cost not to exceed \$1,897.00. Funding will be paid from the Spring City Elementary Budget.
5. **Austill’s Inc, Exton, Pa.** for the provision of direct and indirect Speech and Language Therapy for the 2022-2023 school year per 1 student IEP. A speech therapist will be provided for up to 123 total hours of speech services and consultation at the cost of \$68.34 per hour for a total not to exceed \$8,405.82. Funding will come from the Special Education Budget.
6. **Jessica Liddel (Bella Mosaic Art), Philadelphia PA** to design and create “Glass Mosaic Mural” for Mrs. Swisher’s Art Class at Spring City Elementary. The cost shall not exceed \$3,000.00 and will be paid from the EITC Grant.
7. **Buxmont Academy** to provide educational services for one special education student for the 2022-2023 school year. The total cost of the contract is not to exceed \$35,257.04. The funding will be paid from the 2022-2023 Special Education Budget.
8. **The Pathway School, Jefferson, PA.** to provide school year services for one (1) student as per the IEP. The total cost for all services is not to exceed \$58,600.00. The funding will be paid from the Special Education Budget.
9. **The Lifeworks School, Doylestown, PA.** to provide school year services for one (1) student as per the IEP. The total cost for all services is not to exceed \$43,560.00. The funding will be paid from the Special Education Budget.

- E. Administration recommends approval of a letter of Agreement between Creative Health Services and the Spring-Ford Area School District. Creative Health will provide Student Assistance Program (SAP) Liaison assistance including the provision of consultant services, student assessments and parent assistance based on the Student Assistance Program (SAP) referrals and student support groups for the 2022-2023 school year. There is no cost to the district for these services.
- F. Administration recommends approval to extend an independent contract with Behavior Interventions to provide additional Extended School Year (ESY) services for one student. The cost for the evaluation is not to exceed \$80,660.00 and will be funded from the Special Education Budget.
- G. Administration recommends approval of a confidential settlement agreement #2022-12 with the parent of a special education student in an amount not to exceed \$32,250.00. Funding will be paid from the Special Education Budget.
- H. Provisional of educational services from Lakeside Educational Network to provide services through the Lakeside Mobile Support Program for one special education student. The total contract cost shall not exceed \$35,000.00. The contract will be paid from the Special Education Budget.
- I. Administration recommends approval of an addendum to the 3-year (7/1/2020 through 6/30/2023) independent contract agreement with Pediatric Therapeutic Services Inc. (PTS), 525 Fayette Street, Conshohocken PA 19428 which was board approved in June 2020. This addendum is necessary due to additional costs for OT/PT services for the 21-22 school year and ESY. The total cost will not exceed ~~\$28,449.79~~ \$34,920.72. Funding will come from the Special Education Budget.

NEW Finance

Motion by Mrs. Weingarten to amend New Finance item K, to read Administration recommends approval for MOVIA RAI (Robot-Assisted Instruction) Systems to be used in special education classrooms who serve students with autism and other developmental disabilities. The total cost is not to exceed \$48,306.00 and will be paid from GEER and ESSR grant funds, seconded by Mrs. Hermans. Motion carries 9-0.

- J. Administration recommends approval to commission the **Chester County Intermediate Unit** to perform duties, as required by PA School Code Section 1327.1, as a Hearing Examiner for home school programming. Funding will be paid from the Assistant Superintendent Budget and will not exceed \$150 per hour.
- K. Administration recommends approval for MOVIA RAI (Robot-Assisted Instruction) Systems to be used in special education classrooms who serve students with autism and other developmental disabilities. The total cost is not to exceed \$48,306.00 and will be paid from GEER and ESSR grant funds.

VII. PROPERTY

Motion by Mr. Jackson to approve Property A, seconded by Mr. Shafer. Motion carries 9-0.

Motion by Mr. Jackson to approve Property B, seconded by Mrs. Weingarten. Motion carries 9-0.

Motion by Mrs. Weingarten to approve Property C, seconded by Mr. Jackson. Motion carries 9-0.

- A. Administration recommends the revision to the October 2021 board approval to purchase 2 cargo vans through the COSTARs purchasing agreement for a cost not to exceed \$62,256.00. The revised amount for both vehicles is \$87,600.00 and funding will come from the capital reserve.
- B. Administration recommends approval to purchase 1 cargo van through the COSTARs purchasing agreement for a cost not to exceed \$43,800.00. This purchase has been budgeted in FY22/23 equipment replacement plan and funding will come from the capital reserve.
- C. The Administration recommends the following additions to phase one of the camera plan: 2 additional entrance vetting systems; 2 cameras in subsequent identified areas, and a video decoder for video display systems. The costs shall not exceed \$33,000.00 and will be funded from the capital reserve, which will be reimbursed from the Safety and Security operating budget over 5 years.

VIII. PROGRAMMING AND CURRICULUM

Motion by Mrs. Weingarten to approve Property A-C, seconded by Mrs. Hermans.
Motion carries 9-0.

- A. Administration recommends the approval of the Teaching Learning Succeeding (TLS) Differentiated Instruction Strategy Toolkit with Teaching Learning Succeeding, LLC to support teacher and administrator professional development. The annual renewal will not exceed \$450.00 and will be paid from the Curriculum Budget.
- B. Administration recommends an agreement with EBS, Inc. of Media, PA for Information Technology Consultants. These consultants will be used for the remainder of the 2022-2023 school year. The total cost shall not exceed \$100,000.00. This will be financed from the Technology Budget 2022-2023 Operating Budget.
- C. Administration recommends approval for admission of Student #2022-13, a foreign exchange student, for the 2022-23 school year. Student #2022-13 is sponsored by Youth for Understanding Intercultural Exchange Programs.

IX. CONFERENCES AND WORKSHOPS

Motion by Dr. Motzer to approve Conferences and Workshops B-F, seconded by Mrs. Weingarten.
Motion carries 9-0.

Motion by Mrs. Weingarten to approve Conferences and Workshops A, seconded by Dr. Motzer.
Motion carries 8-0-1. (Mr. Shafer abstained from the vote)

- A. **David Shafer, School Board Member**, to attend "*PSBA School Leadership Conference*" in Pocono, PA October 31st and November 1, 2022. The total cost of the conference is \$403.00. (Registration only) Mr. Shafer is covering all other costs and substitute coverage is not needed.
- B. **Jacob R. Marushak, Technology Education Teacher**, to attend "*PLTW Intro to Engineering*" virtually. The total cost of the conference is \$2,400.00. (Registration only). Substitute coverage is not needed.
- C. **Dr. Tina Giambattista, Assistant Superintendent of Special Education and Student Services** and **Dr. Kelly Murray, Assistant Superintendent of Teaching, Learning, and Innovation**, to attend "*PASA Summit for Assistant Superintendents*" in Harrisburg, PA on October 14, 2022. The total cost of the conference is \$420.00 (Registration, transportation). Substitute coverage is not needed.
- D. **Nina Federman, School Psychologist** to attend "*PA Model Threat Assessment Training*" virtually with the MCIU on November 8, 2022. The total cost of the conference is \$250.00 (Registration). Substitute coverage is not needed.

- E. **Yvonne O’Dea, Music/Choir** to attend “National Association for Music Educators National Conference” in National Harbor, MD November 2-5, 2022. The total cost of the conference is \$2,258.00 (Registration, transportation, hotel and meals) 3 days of substitute coverage needed.
- F. **Tracy Bogucki, Child Accounting, Jessica Kemp, Child Accounting** to attend “**A/CAPA Fall Conference 2022**” in Hershey, PA on October 26-28, 2022. The total cost of the conference is \$1,730.00 (Registration, hotel, and transportation). Substitute coverage is not needed.

X. OTHER BUSINESS

Motion by Mrs. Weingarten to approve Property A-C, seconded by Mrs. Hermans.
Motion carries 9-0.

- A. Administration recommends the approval of the **2022-23 student-funded exchange program** with the Coláiste Chiaráin High School in Limerick, Ireland. This exchange would provide a 2-week opportunity between students at Spring-Ford High School and students at Coláiste Chiaráin High School. Spring-Ford families will host fourteen (14) students from Ireland (November 17, 2022 to December 1, 2022) and, in turn, fourteen (14) Spring-Ford students will travel to Ireland March 10, 2023 through March 25, 2023. Chaperones for the trip are Veronica Orts and Stacey Bogus. The total cost to the district is \$4,224.00 to cover the costs of substitutes for two (2) teachers for eleven (11) days each.
Approval is also needed for the overnight trip for 14 students to travel to New York City as part of the Limerick Exchange Program. The trip will take place from November 19, 2022 - November 21, 2022.
The cost per student to participate in the Limerick Exchange Program is \$3,500.00.
- B. Administration recommends approval of the overnight trip of forty (40) students and ten (10) adult/chaperones to compete in the **WGI World Championship in Dayton, OH** from Wednesday, April 19, 2023, through Saturday, April 22, 2023. Students will miss three (3) days of school, and will be responsible for any missed work. The total cost for each student and chaperone is \$650.00 and includes registration, hotel, meals, and transportation. Students have the opportunity to fundraise through SFMA. The total cost to the district is \$1,155 which covers subs for 1 nurse for 3 days.
- C. Administration recommends approval of the overnight trip for one (1) student and one (1) chaperone to participate in the **All National Honor Ensemble in Forest Heights, MD** from Thursday, November 3, 2022 through Sunday November 6, 2022. The student will miss (2) days of school and will be responsible for any missed work. The total cost for the student is \$995.00 and includes registration, meals and lodging. The cost of the trip will be paid for by the student/family.
- D. The following policies are submitted for **first reading**:
 1. **Policy #101** - Philosophy of Education (**Attachment A5**)
 2. **Policy #102** - Academic Criteria (**Attachment A6**)
 3. **Policy #105** - Curriculum Development (**Attachment A7**)
 4. **Policy #123** - Interscholastic Athletics (**Attachment A8**)
 5. **Policy #146.1** - Trauma-Informed Approach (**Attachment A9**)

XI. INFORMATIONAL ITEMS

The Board did not vote on any items in the Informational Items section.

- A. A Board majority vote is needed to select a candidate for the office of **PSBA Present-Elect** (One Year Term). There is only one candidate running for this office: Michael Gossert, Cumberland Valley School District.

- B.** A Board majority vote is needed to select a candidate for the office of **PSBA Vice President** (One Year Term). There is only one candidate running for this office: Allison Mathis, North Hills School District.
- C.** A Board majority vote is needed to select a candidate for the **PSBA Section E4 Advisor** (Two Year Term). There is only one candidate running for this office: Amy Goldman, Radnor Township School District.
- D.** A Board majority vote is needed to select two candidates for the **PSBA Trustee** (Three Year Term). There are only two candidates running for this office: Kathy K. Swope and Roberta M. Marcus.

XII. BOARD COMMENT

Mr. Jackson discussed public comment at Committee Meetings. Mrs. Earle noted her committee has had comments not pertaining to the committee.

The Board discussed using Zoom for Committee meetings. Two members received emails. The Board was polled and decided they will no longer be using Zoom for Committee but this can be looked at again in the future.

Mrs. Deardorff wanted to discuss the Board meeting schedule, specifically holding meetings on holidays when school is off in both September and October. With 5 members wishing to discuss, Mr. Rizzo stated this will be added to the Work Session agenda in October.

XIII. PUBLIC TO BE HEARD

- Diana Kirsch**, Royersford - EDI
- Toni Patrick**, Oaks - ESSER Funds, EDI, Zoom
- Katherine Morris**, Royersford - Zoom, EDI
- Pat Marrony**, Limerick - EDI
- Mary Jo McNamara**, Limerick - Communication
- Steve Frye**, Royersford - EDI, Remote Participation
- Theresa Westwood**, Royersford - Zoom, EDI

XIV. ADJOURNMENT

The Board unanimously adjourned the meeting at 11:01 p.m. with a motion from Mr. Jackson seconded by Mrs. Weingarten

Respectfully submitted,

Laurie J. Bickert
Board Secretary

	Contract Title	Season	Last	First	Stipend
1	Volunteer Assistant Wrestling Coach -HS	Winter	Algeo	Bryan	Volunteer
2	Co-Ed Fitness Intramural # 14 - Grade 5-6 - Running	Spring	Ames	Megan M.	\$402.00
3	Co-Ed Fitness Intramural # 20 - Grade 5-6 - Running	Spring	Ames	Megan M.	\$402.00
4	Marching Band Mallet Percussion-HS	Fall	Baggerly	Benjamin D.	\$2,215.00
*5	5/6 Club #12- Reading Olympics	Year	Bailey	Emily R.	\$402.00
*6	Marching Band Condition Facilitator-HS (1/2 Contract)- prorated	Fall	Bashline	Nathan	\$860.73
*7	RCTV Sportscasters	Year	Brennan	John A.	\$30/hour
8	Costumer/Make-Up Designer HS (Both)	Year	Burke	Hannah S.	\$800.00
*9	Asst. Wrestling Coach-HS	Winter	Busa	Michael G.	\$ 6,892.29
*10	Co-Ed Fitness Intramural # 3 - Upper Providence- Walking Club	Fall	Cieszkowski	Katherine M.	\$402.00
*11	Co-Ed Fitness Intramural # 4 - Upper Providence- Walking Club	Fall	Cieszkowski	Katherine M.	\$402.00
12	Reading Olympics – 5/6	Year	Craig	Jessica M.	\$402.00
*13	RCTV Sportscasters	Year	Culp	William	\$30/hour
*14	8 th Gr. Club #15- The World & It's Cultures	Year	Ewing	Jasmine	\$402.00
*15	8 th Gr. Club #5- World Language Club	Year	Ewing	Jasmine	\$402.00
*16	Swimming Coach-HS	Winter	Graham	John F.	\$6,918.00
*17	Co-Ed Fitness Intramural # 1 - Upper Providence- Walking Club	Fall	Hauseman	Jessica A.	\$402.00
*18	Co-Ed Fitness Intramural # 2 - Upper Providence- Walking Club	Fall	Hauseman	Jessica A.	\$402.00
19	Lacrosse Coach-Girls'-HS	Spring	Holstein	Kristi M.	\$6,146.91
*20	Head Cheerleading-Winter-HS	Winter	Householder	Dawn M.	\$ 4,256.18
21	HS Club #29 - Robotics/Tech Club	Year	Iannelli	Jeramie J.	\$402.00
*22	Asst. Cheerleading-Winter-HS	Winter	Kajak	Brittany E.	\$2,555.00
*23	Co-Ed Fitness Intramural # 4 - Grade 8- Football	Spring	Kerkusz	Jason A.	\$402.00
*24	Co-Ed Fitness Intramural # 6 - Grade 8- Wrestling	Winter	Kerkusz	Jason A.	\$402.00
25	Reading Olympics – 5/6	Year	Kirby	Yvonne N.	\$402.00
*26	RCTV Sportscasters	Year	Kissel	Brent E.	\$30/hour
27	5/6 Club #11 - Photography Club	Spring	Kraeer	Brian J.	\$402.00
*28	RCTV Sportscasters	Year	Kraeer	Brian J.	\$30/hour
29	Indoor Winter Percussion Director - HS	Winter	Lalli	Michael A.	\$3,197.00
30	Marching Band Percussion-HS (1/2 Contract)	Fall	Lalli	Michael A.	\$2,749.00
31	Indoor Percussion Asst. Director - HS (1/2 Contract)	Winter	Lukens	Alyssa R.	\$1,107.50
*32	Indoor Winter Color Guard Coach-HS	Winter	Marone	Danielle M.	\$3,692.54
33	Basketball Coach-Girls'-HS	Winter	McDaniel	Michael P.	\$8,482.20

34	Event Workers (Announcers, Clock Operators, Ticket Takers)	Year	McDaniel	Michael P.	\$50/game
*35	Assistant Play Director-HS (Fall)	Fall	Mindte	Reagan E.	\$2,000.00
*36	National Junior Honor Society - 8th Grade (1/2 Contract)	Year	Mozi	Meghan A.	\$552.00
*37	8 th Gr. Club #6- World Language Club	Year	Murphy	Autumn R.	\$402.00
*38	RCTV Sportscasters	Year	Pence	David R.	\$30/hour
39	Indoor Percussion Asst. Director - HS (1/2 Contract)	Winter	Sapp	Michelle	\$1,107.50
40	Asst. Cross Country-Boys'-Grade 7/8	Fall	Satterthwaite	David	\$2,772.00
*41	Asst. Track Coach-Girls' & Boys'-Winter-HS	Winter	Satterthwaite	David	\$ 5,189.00
42	Co-Ed Fitness Intramural # 9 - Grade 5-6 - Kickball	Year	Schulz	Shonna C.	\$402.00
43	Yearbook- Grade 7 (1/2 Contract)	Year	Skarbek	Amy M.	\$735.50
*44	Track Coach Boys' & Girls'-Winter-HS	Winter	Stauffer	Danielle L.	\$9,648.28
*45	RCTV Sportscasters	Year	Strickler	Chadwick A.	\$30/hour
*46	Assistant Senior High Program Planner	Fall	Tabar	Abigail M.	\$2,325.75
47	HS Club #20 - Pep Club Advisor - HS	Year	Talley	Tara M.	\$402.00
*48	Basketball Coach-Girls' (7th Grade)	Winter	Templeton	Mark	\$4,231.80
*49	Co-Ed Fitness Intramural # 17 - Grade 8- Walk & Talk	Fall	Terry	Vincent E.	\$402.00
*50	Co-Ed Fitness Intramural # 18 - Grade 8- Walk & Talk	Winter	Terry	Vincent E.	\$402.00
*51	Co-Ed Fitness Intramural # 19 - Grade 8- Walk & Talk	Spring	Terry	Vincent E.	\$402.00
52	Reading Olympics – 5/6	Year	Wilson	Taylor N.	\$402.00



RESOLUTION 2022-59

RESOLUTION OF THE SPRING-FORD AREA SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS INVOLVING ACT 57 OF 2022

WHEREAS, consistent with Act 57 of 2022 the Board of School Directors of the Spring-Ford Area School District is required to resolve by ordinance or resolution requiring a tax collector to waive additional charges for real estate taxes beginning in the first tax year after the effective date of the law; and

WHEREAS, by approving this resolution the Board of School Directors is in compliance with the requirements of the law and shall provide a copy of the approved resolution to the tax collectors of the School District

NOW, be it resolved:

1. The Board of School Directors of the Spring-Ford Area School District hereby directs the Tax Collector(s) of Real Estate Taxes to waive additional charges for real estate taxes beginning in the first tax year after the effective date of Act 57, so long as the taxpayer does all of the following:
 - a. Provides a waiver request of additional charges to the tax collector in possession of the claim within twelve months of a qualifying event;
 - b. Attests that a notice was not received;
 - c. Provides the tax collector in possession of the claim with one of the following:
 - (i) a copy of the deed showing the date of real property transfer; or
 - (ii) a copy of the title following the acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and
 - d. Pays the face value amount of the tax notice for the real estate tax with the waiver request.
2. The Department of Community and Economic Development shall develop and make available to each taxing district a form by which a taxpayer may request a waiver of additional charges under this section, which shall include a space for attestation by the taxpayer.
3. A taxpayer granted a waiver and paying real estate tax as provided in this Resolution shall not be subject to an action at law or in equity for an additional charge, and any claim existing or lien filed for an additional charge shall be deemed satisfied.

4. A tax collector that accepts a waiver and payment in good faith in accordance with this subsection shall not be personally liable for any amount due or arising from the real estate tax that is the subject in the waiver.
5. Consistent with this Resolution and Act 57, the following definitions shall apply:
 - a. The term “additional charge” shall mean any interest, fee, penalty or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.
 - b. The term “qualifying event” shall mean:
 - (i) For purposes of real property, the date of transfer of ownership.
 - (ii) For purposes of manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a mobile or manufactured home on a parcel of land not owned by the owner of the mobile or manufactured home. The term does not include the renewal of a lease for the same location.
 - (iii) The term “tax collector” shall mean a tax collector as defined in section 2, a delinquent tax collector as provided in section 26.1, the tax claim bureau or an alternative collector of taxes as provided in the act of July 7, 1947 (P.L. 1368, No. 542), known as the “Real Estate Tax Sale Law,” an employee, agent or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against, the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.
6. Effective beginning with the July 1, 2023 tax year.

Laurie J. Bickert, Secretary
Board of School Directors

Dr. Margaret Wright, President
Board of School Directors

SFASD Board Members

Mrs. Abby Deardorff | Mrs. Wendy Earle | Mrs. Erica Hermans, Vice President
Mr. Clinton L. Jackson | Dr. Jennifer Motzer | Mr. David R. Shafer
Dr. Margaret D. Wright, President | Mrs. Karen Weingarten | Mrs. Colleen Zasowski

RESOLUTION – 2022-60
SPRING-FORD AREA SCHOOL DISTRICT
MONTGOMERY AND CHESTER COUNTIES, PENNSYLVANIA

A RESOLUTION AUTHORIZING THE ISSUANCE OF ONE OR MORE SERIES OF BONDS IN THE AMOUNT OF UP TO TWENTY-NINE MILLION EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$29,845,000); PROVIDING FOR THE DATES, MAXIMUM INTEREST RATES, MAXIMUM MATURITY DATES AND PLACE OF PAYMENT IN RESPECT TO THE BONDS; SETTING FORTH THE PARAMETERS FOR ACCEPTANCE OF A PROPOSAL AND AUTHORIZING ACCEPTANCE OF A PROPOSAL FOR THE PURCHASE OF THE BONDS; AUTHORIZING THE PROPER OFFICERS TO EXECUTE AND DELIVER THE BONDS; AUTHORIZING AND DIRECTING THE PREPARATION, CERTIFICATION AND FILING OF THE PROCEEDINGS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND SETTING FORTH A FORM OF BOND.

WHEREAS Spring-Ford Area School District, Montgomery and Chester Counties, Pennsylvania (“School District” or “Local Government Unit”) has determined to undertake a project and provide funds for and towards: (1) the planning, designing, constructing, equipping, furnishing, and financing of a District-wide Guaranteed Energy Savings Act project, (2) the planning, designing, constructing, equipping, furnishing and financing of certain capital improvements to school facilities within the School District, including, without limitation, heat pump replacement at the intermediate school, roof replacement at the 9th grade building, and roof replacement at the Oaks Elementary School, and (3) paying the costs and expenses related to the issuance of the Bonds (collectively, the “Project”); and

WHEREAS, the School District has determined to finance the Project by incurring indebtedness and issuing its Bonds in accordance with the Pennsylvania Local Government Unit Debt Act, as codified by the Act of December 19, 1996 (P.L. 1158, No. 177) (the “Act”), the proceeds of which shall be used for the purpose of financing the Project and paying the costs and expenses of issuing the Bonds (as hereinafter defined); and

WHEREAS, the School District has determined to establish certain parameters under which it will accept a proposal (the “Proposal”) for the purchase of the Bonds, hereinafter described, and has determined that it is in the best interest of the School District to secure a purchase proposal by private negotiated sale in connection with the above-described financing; and

WHEREAS, the School District has received an acceptable Proposal for the purchase of the Bonds from Stifel, Nicolaus & Company, Incorporated (the “Purchaser”) and desires to authorize the acceptance of such Proposal and authorize the issuance of its Bonds in one or more series for the purposes set forth herein, upon the terms and conditions, within and subject to the parameters and in the form of Proposal as herein provided; and

WHEREAS, the Board of Directors has determined to and desires to accept the Proposal, which Proposal will be supplemented by the Purchaser's Addendum (hereinafter defined) thereto, and to incur non-electoral debt to be evidenced by one or more series (or subseries) of the Bonds pursuant to the provisions of the Act; and

WHEREAS, the School District desires to authorize the issuance of its General Obligation Bonds, in one or more series, in the aggregate principal amount of up to TWENTY-NINE MILLION EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$29,845,000) for the purposes set forth herein, upon the terms and conditions and in the form as herein provided (the "Bonds"), and to authorize the acceptance of the Proposal of the Purchaser for the purchase of the Bonds; and

WHEREAS, the United States Department of the Treasury, acting by and through the Internal Revenue Service, on June 18, 1993, promulgated regulations in the Federal Register, Vol. 58, No. 11, Section 1.150-2 (the "Reimbursement Regulations"), which are applicable to the Project; and

WHEREAS, the Reimbursement Regulations require this School District to adopt an "official intent" to reimburse itself from tax-exempt proceeds for certain capital expenditures made and to be made by this School District in connection with the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of the School District (the "Board of Directors"), that:

SECTION 1. Establishment of Parameters for Bonds. The School District hereby establishes that the issuance of the Bonds authorized hereunder shall be subject to the Bonds satisfying the following parameters: (a) the Bonds shall be issued in one or more series, and shall not exceed TWENTY-NINE MILLION EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$29,845,000) in aggregate principal amount (net original issue discount); (b) the Bonds shall not mature later than the dates set forth on Schedule "A" attached hereto and made part hereof (or such other dates within the same fiscal year as determined by the School District); (c) the purchase price for the Bonds shall not be less than 95.0% nor more than 125.0% of par of the Bonds; (d) the Underwriter's discount shall not exceed \$8.00 per \$1,000.00 of Bonds; and (e) the maximum principal amounts and the maximum interest rates shall not exceed those stated on Schedule "A".

The School District hereby acknowledges receipt of a form of Proposal from the Purchaser submitting a final Proposal in the form thereof pursuant to which the School District agrees to sell its Bonds to the Purchaser subject to the Purchaser satisfying the conditions and parameters set forth therein as shall be confirmed as set forth below. A copy of the form of Proposal, as well as the Addendum to the Proposal, for each series of the Bonds, shall be delivered to the Secretary of this School District and shall be affixed to and shall become part of this Resolution. Upon a determination by the President or Vice President that the final Proposal and Addendum to the Proposal submitted to the School District by the Purchaser meets the parameters set forth above, the President and Secretary of the Board of Directors or the Vice President or Assistant Secretary, in the absence of the President or Secretary, respectively, or any duly appointed successors, as the case may be, are hereby authorized and directed to accept the Proposal and Addendum to the

Proposal on behalf of the School District and execute the Proposal and Addendum to the Proposal in accordance therewith, and deliver a copy of the same to the Secretary of the Board of Directors of the School District pursuant to the procedure set forth below.

The Purchaser shall determine the final terms of each series of the Bonds within the parameters set forth in the Proposal and this Resolution, including without limitation the final interest rates, initial offering prices and yields and any other appropriate terms and conditions applicable to each such series of the Bonds, and shall present such final terms to the Chief Financial Officer of the School District. The Chief Financial Officer is hereby authorized and directed to review and approve the final terms of the Bonds presented by the Purchaser and to determine if such terms are within the parameters established hereunder. Upon presentation by the Purchaser of the final terms of the Bonds in satisfaction of the conditions and parameters set forth in the Proposal and this Resolution, and with the concurring approval of the Chief Financial Officer of the School District, the President and Secretary of the Board of Directors or the Vice President or Assistant Secretary, in the absence of the President or Secretary, respectively, or any duly appointed successors, as the case may be, are hereby authorized and directed to confirm in writing that such conditions and parameters have been satisfied, to accept the final terms of the applicable series of the Bonds, to execute and deliver an Addendum to the Proposal (the “Addendum to the Proposal”) setting forth the final terms of the Bonds and to authorize the release of the applicable series of the Bonds upon settlement thereof.

SECTION 2. Authorization of Issuance of Bonds and Approval of Project. The School District hereby approves the Project described in the recitals hereto and authorizes the incurring of indebtedness pursuant to the Act by the issuance of the Bonds in the principal amount of up to TWENTY-NINE MILLION EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$29,845,000) for the purpose of providing funds for and toward the costs of the Project, including the financing of expenses associated therewith. The Bonds are to be sold and delivered as hereinafter provided.

SECTION 3. Capital Project and Useful Life Thereof.

(a) The proceeds of the Bonds designated for the capital projects comprising the Project shall be deposited in the School District’s Capital Project Fund and shall be applied by the School District from time to time to the capital projects as approved by the Chief Financial Officer. It is hereby determined and declared that the average estimated useful life of the components of the capital projects is not less than fifteen (15) years and that the School District has obtained realistic estimates of the costs of such projects through bid prices or estimates from qualified persons as required by Section 8006 of the Act.

(b) The School District reserves the right to undertake the individual components of the capital projects in such order and at such time or times as it shall determine and to allocate the proceeds of the Bonds and other available moneys to the components of the capital projects in such amounts and order of priority as it shall determine, but the proceeds of the Bonds shall be used solely to pay the “costs”, as defined in the Act, of the Project, or, upon appropriate amendments to this Resolution, to pay the costs of other projects for which the School District is authorized to incur indebtedness. The School District hereby further reserves the right to modify the scope of the capital projects by deleting, adding or modifying components.

(c) It is hereby determined that the Bonds are scheduled to mature in accordance with the limitations set forth in Section 8142 of the Act.

SECTION 4. Non-Electoral Debt. All of the debt to be incurred upon issuance of the School District's Bonds shall be incurred as non-electoral debt.

SECTION 5. Execution of Debt Statement and Bonds and Filing of Debt Proceedings. The President and Secretary of the Board of Directors or the Vice President or Assistant Secretary, in the absence of the President or Secretary, respectively, or any duly appointed successors, as the case may be, are hereby directed to prepare and certify and to file the debt statement required by Section 8110 of the Act, to execute and deliver the Bonds evidencing the debt to be incurred to the purchaser thereof, and to prepare and certify all filings required pursuant to Section 8111 of the Act, pertaining to submission to the Pennsylvania Department of Community and Economic Development (the "Department"), of the transcript of the proceedings, which shall include certified copies of this Resolution, proofs of proper publication, the accepted proposal for the purchase of the Bonds and such other documents as may be necessary in connection with the same and to take all such further action and to execute and deliver such other documents as may be necessary or appropriate to comply with all requirements of the Act or to carry out the intent and purposes of this Resolution. Any actions taken with respect to the foregoing prior to the date of this Resolution are hereby ratified and approved.

SECTION 6. Terms and Form of Bonds. The Bonds when issued shall be general obligation bonds issued in fully registered form and shall be in the denomination of Five Thousand Dollars (\$5,000), or in any integral multiple thereof within the limitations provided herein. The Bonds shall be issued in one or more series in the aggregate principal amount of not more than \$29,845,000, shall be dated such dates as shall be determined in accordance with the final terms of the Bonds (each, a "Bond Issuance Date"), shall bear interest from the Bond Issuance Date at the rates per annum in accordance with and within the parameters established pursuant hereto, all as set forth in Schedule "A" and in the Proposal, and shall mature on those dates contained therein, but in no event later than April 1, 2037 (or such other dates determined by the School District within the same fiscal year). The Bonds shall be payable at the place and in the manner and shall be substantially in the form attached hereto as Schedule "B" and made a part hereof. The Bonds shall be numbered as issued, without regard to denomination or maturity.

SECTION 7. Appointment of Paying Agent and Sinking Fund Depository. U.S. Bank National Association, Philadelphia, Pennsylvania, is hereby appointed to serve as paying agent, bond registrar and sinking fund depository (the "Paying Agent") for the Bonds and the President and Secretary of the Board of Directors, or the Vice President or Assistant Secretary (or any Acting Secretary or Assistant Secretary appointed for such purpose), or any duly appointed successor, as the case may be, are directed to contract with the Paying Agent to obtain its services in the aforementioned capacities. The School District shall cause to be kept, and the Paying Agent is hereby directed to keep, at the designated corporate trust offices of the Paying Agent, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. The Paying Agent is hereby directed to make such registrations, exchanges and transfers without charge to bondholders, except for actual costs,

including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

SECTION 8. Establishment of Sinking Fund. The School District covenants to establish, and there is hereby established, a sinking fund (the “Sinking Fund”) for the payment of each series of the Bonds with the Paying Agent. The School District Treasurer shall pay the amounts required pursuant to the covenants contained herein into the Sinking Fund which shall be maintained until such series of the Bonds are paid in full. Sums sufficient to meet the requirements of the semi-annual interest payments and scheduled maturities shall be deposited into the Sinking Fund not later than the date when interest and/or principal is to become due on the applicable series of Bonds. The funds in the Sinking Fund shall be subject to withdrawal by the Paying Agent only to pay the principal and interest on the applicable series of Bonds as the same becomes due and payable in accordance with the terms thereof. The School District hereby covenants that such monies, to the extent required, will be applied to such purpose. The principal of and interest on the Bonds shall be payable in lawful money of the United States of America at the designated corporate trust offices of the Paying Agent.

SECTION 9. Covenant to Pay Bonds. The School District covenants that, to the fullest extent authorized under law:

- a. The amount of the debt service with respect to the Bonds payable in each fiscal year shall be included in the School District budget for that year;
- b. The School District shall appropriate such amounts from its general revenues necessary for the payment of such debt service;
- c. It shall duly and punctually pay, or cause to be paid from its sinking fund or any other of its revenues or funds, the principal of and interest due upon the Bonds, to the extent of its obligation, on the dates, at the places and in the manner stated in the Bonds, according to the true intent and meaning thereof; and
- d. For such payment, budgeting and appropriation the School District herewith irrevocably pledges its full faith, credit and taxing power.

The covenant contained in this Section shall be specifically enforceable.

SECTION 10. Sale of Bonds. In compliance with Section 8161 of the Act, the Board of Directors hereby determines that a private sale by negotiation is in the best financial interest of the School District and that the Bonds shall be sold as provided herein.

SECTION 11. Acceptance of Proposal for Purchase of Bonds. The Proposal presented at this meeting by the Purchaser is hereby found by this Board of Directors to be in conformity with the requirements of the Act and of this Resolution for the purchase and sale of the Bonds, and is, together with any Addendum to the Proposal executed pursuant hereto, hereby authorized to be accepted, and the Bonds are hereby authorized to be awarded to the Purchaser subject to the provisions of Section 1. of this Resolution and the submission of a final Proposal and Addendum to the Proposal satisfying the parameters set forth therein. The officers of the School District are

hereby authorized to deliver the Bonds to the Purchaser upon receipt of the principal amount thereof and upon compliance with all of the conditions precedent to such delivery required by the Act, the Resolution, the Proposal, and Addendum to the Proposal.

SECTION 12. Execution, Authentication and Delivery of Bonds. The Bonds, when issued, shall be executed either manually or by facsimile by the President or Vice President of the Board of Directors and shall have the corporate seal or facsimile thereof of the School District affixed thereto and be duly attested by the Secretary or Assistant Secretary (or any acting Secretary or Assistant Secretary appointed for such purpose) of the Board of Directors. The Bonds shall be authenticated by the manual signature of the Paying Agent. Furthermore, the President or Vice President and Secretary (or any acting Secretary or Assistant Secretary appointed for such purpose) are authorized and directed to deliver the Bonds, but only after the Department has certified its approval pursuant to Section 8204 of the Act, and to execute and deliver such other documents and to take such other action as may be necessary or appropriate in order to effectuate the issuance, sale and delivery of the Bonds, all in accordance with this Resolution and the Act and/or the Proposal.

SECTION 13. Appointment of Securities Depository. The Depository Trust Company, New York, New York (“DTC”), shall act as securities depository for the Bonds on behalf of the firms which participate in the DTC book-entry system (“DTC Participants”). The ownership of one fully registered Bond for each maturity of the Bonds will be registered in the name of Cede & Co., as nominee for DTC. Each bond will be in the aggregate principal amount of such maturity as established in accordance with the final terms of the Bonds within the parameters set forth herein shown on Schedule “A” attached hereto and as accepted by the School District in accordance with Section 1 hereof. The School District shall cause the Bonds to be delivered to DTC for the benefit of the Purchaser on or before the date of issuance of the Bonds.

Pursuant to the book-entry only system, any person for whom a DTC Participant acquires an interest in the Bonds (the “Beneficial Owner”) will not receive certificated Bonds and will not be the registered owner thereof. Ownership interest in the Bonds may be purchased by or through DTC Participants. Each DTC Participant will receive a credit balance in the records of DTC in the amount of such DTC Participant’s interest in the Bonds, which will be confirmed in accordance with DTC’s standard procedures. Receipt by the Beneficial Owners (through any DTC Participant) of timely payment of principal, premium, if any, and interest on the Bonds, is subject to DTC making such payment to DTC Participants and such DTC Participants making payment to Beneficial Owners. Neither the School District nor the Paying Agent will have any direct responsibility or obligation to such DTC Participants or the persons for whom they act as nominees for any failure of DTC to act or make any payment with respect to the Bonds.

The School District is authorized to execute such documents as may be necessary or desirable in connection with DTC’s services as securities depository. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the School District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances, the School District officials then holding the offices set forth in Section 13 of this Resolution are hereby authorized to designate a successor securities depository or to deliver certificates to the Beneficial Owners of the Bonds.

SECTION 14. Redemption Provisions. Specific redemption provisions, including mandatory redemption provisions, if any, will be as set forth in the Proposal and as further set forth in the Bonds.

The Paying Agent shall give notice of any such redemption by first-class mail, postage prepaid, mailed not less than thirty (30) nor more than forty-five (45) days prior to the redemption date to each registered owner of Bonds to be redeemed at its registered address as it appears on the bond register maintained by the Paying Agent, or such other notice of redemption as deemed appropriate. Such notice having been mailed and funds sufficient for redemption having been deposited with the Paying Agent, the Bonds so called for redemption shall become due and payable on the date fixed for redemption and interest thereafter shall cease to accrue thereon, whether such Bonds shall be presented for payment or not.

SECTION 15. Limitation on Indebtedness. It is declared that the debt to be incurred hereby, together with any other indebtedness of this Local Government Unit, is not in excess of any limitation imposed by the Act upon the incurring of debt by the School District.

SECTION 16. Federal Tax Covenants. The School District hereby covenants with the holders from time to time of the Bonds that it will at all times do and perform all actions and things within its power which are necessary or desirable in order to assure that interest paid on the Bonds will, for purposes of federal income taxation, be and remain excludable from the gross income of the recipients thereof, and that it will refrain from doing or performing any act or thing that would cause such interest not to be so excludable, and to otherwise comply with the requirements of Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the "Code"). The School District further covenants with the holders from time to time of the Bonds that it will make no investment or other use of the proceeds of the Bonds, which, if such investment or use had been reasonably expected on the date of issuance of the Bonds, would cause the Bonds to be "arbitrage bond(s)" within the meaning of Section 148 of the Code, and the regulations applicable thereto, and that this covenant shall extend throughout the term of the Bonds and shall apply to all amounts which are proceeds of the Bonds for purposes of said section and regulations. Neither the Treasurer nor any other official or agent of the School District shall make any investment inconsistent with the foregoing covenant. The Treasurer and all other School District officials responsible for investment shall request and follow, if given, the advice or direction of bond counsel for the School District (the "Bond Counsel") as to investments, which may be made in compliance with this covenant. The appropriate officers of the School District are hereby authorized to execute a tax compliance agreement (the "Tax Compliance Agreement") to carry out the foregoing covenants.

The Tax Compliance Agreement shall be substantially in the form acceptable to Bond Counsel, with such changes as may be approved by the officer executing the Tax Compliance Agreement, upon the advice of Bond Counsel, such approval to be conclusively evidenced by such officer's execution of the Tax Compliance Agreement. If required under the Tax Compliance Agreement, there shall be established a "bond rebate fund," which shall be held and maintained by the School District in accordance with the Tax Compliance Agreement, separate and apart from other funds of the School District. The foregoing tax covenants in this Section 16 may be excused or modified if, and to the extent that, the School District receives an opinion of nationally

recognized bond counsel that such absence of compliance will not adversely affect the exemption from federal income taxation of interest on the Bonds.

SECTION 17. Continuing Disclosure. The School District covenants to provide, pursuant to Rule 15c2-12(b) promulgated by the Securities and Exchange Commission, for the benefit of the holders of the Bonds certain financial and operating data in accordance with the terms of a continuing disclosure agreement to be executed by the School District in connection with the issuance of the Bonds, upon terms and in the form approved by the solicitor and bond counsel to the School District.

SECTION 18. Approval of Official Statement. The appropriate officers of the School District authorized by Section 1 of this Resolution to accept the final terms of each series of the Bonds in accordance with such Section 1 are hereby authorized to approve the Preliminary Official Statement for each applicable series of the Bonds in the form to be prepared in connection with the public offering and sale of the Bonds by the Purchaser, and such Preliminary Official Statement as so approved shall be “deemed final” by the School District as of its date for purposes of United States Securities and Exchange Commission Rule 15c2-12. A final Official Statement to be dated on or about the date of the Addendum to the Proposal setting forth the final terms of each series of the Bonds within the parameters established hereunder as accepted by the School District, substantially in the form of the Preliminary Official Statement approved by the appropriate officers of the School District in accordance with the foregoing provisions with such additions and other changes, if any, as may be approved by the appropriate officers of the School District with the advice of the School District Solicitor and containing the final terms of each series of the Bonds, shall be prepared and delivered to the Purchaser within seven (7) business days from the date of the applicable Addendum to the Proposal, and the School District hereby approves the use thereof in connection with the public offering and the sale of the Bonds..

SECTION 19. Bond Insurance. If the proposal for the purchase of any series of the Bonds offering the lowest interest cost to the School District is based on insurance for the Bonds, the officers of the School District are hereby authorized to purchase a policy of insurance guaranteeing the payment of the principal of and interest on the Bonds, to pay the premium for such policy from the proceeds of the Bonds and to execute such documents as may be necessary to effect the issuance of such policy. If applicable, the Bonds issued under this Resolution may include a statement of the terms of such insurance policy and the Authentication Certificate of the Paying Agent appearing on each Bond may include a statement confirming that the original or a copy of the insurance policy is on file with the Paying Agent.

SECTION 20. Application of Bond Proceeds. The purchase price of each series of the Bonds and any accrued interest payable by the Purchaser shall be paid to the Paying Agent on behalf of the School District. The Paying Agent, under instruction from the proper officers of the School District, shall deposit the accrued interest in the Sinking Fund, pay the issuance costs on behalf of the School District upon presentation of proper invoices therefor, and deposit the balance of such proceeds in one or more accounts of the School District as designated by its officers for application to pay the costs of the Project when due and payable. The final amounts of the issuance costs shall be set forth in such instructions, the execution and delivery of which on behalf of the School District shall constitute the approval of such costs. In addition, the School District shall deposit with the Paying Agent any deposits from Purchaser and make such additional deposits of

cash from the funds of the School District as shall be necessary to cover all of the issuance costs of each series of the Bonds.

SECTION 21. Qualified Tax-Exempt Obligations. The School District may (if applicable) designate all or any portion of the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3)(B) of the Code. In the event of such designation, as confirmed by the Chief Financial Officer, the School District hereby authorizes the proper officers of the School District to execute a certificate to that effect at the time of closing.

SECTION 22. Reimbursement Resolution. This School District may, from time to time, apply money from its general fund (consisting of general tax and related revenues, including proceeds of any tax and revenue anticipation notes), or from any capital reserve fund, for the purpose of paying certain expenditures relating to the Project. The School District declares its intention to reimburse its general fund (consisting of general tax and related revenues, including proceeds of any tax and revenue anticipation notes), or any capital reserve fund, for such amounts paid for expenditure allocable to the Project from and after the date which is sixty (60) days prior to the date of this Resolution, from proceeds of a borrowing by this School District, through the incurrence of tax-exempt debt.

SECTION 23. Further Actions. The President and Vice President and Secretary or Assistant Secretary (or any Acting Secretary or Assistant Secretary appointed for such purpose), or any duly appointed successors, as the case may be, in the name of and on behalf of the School District are hereby authorized to execute any agreements, instruments or documents and to do or cause to be done any and all acts and things deemed necessary or appropriate for the carrying out of the purposes of this Resolution and to comply with the Act.

SECTION 24. Severability. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of the School District that such remainder shall be and shall remain in full force and effect.

SECTION 25. Repealer. All prior resolutions or parts thereof inconsistent herewith, are hereby repealed.

SECTION 26. Effective Date. This Resolution shall take effect on the earliest date permitted by the Act.

[signature page follows]

ADOPTED by the Board of School Directors of the Spring-Ford Area School District
this 24th day of October, 2022.

SPRING-FORD AREA SCHOOL DISTRICT
Montgomery and Chester Counties

Attest: _____ By: _____
Laurie Bickert Dr. Margaret Wright
Board Secretary Board President

SCHEDULE "A"

BOND INTEREST RATES & MATURITY SCHEDULE

Period Ending	Principal	Coupon	Interest	Debt Service
04/01/2023			519,800.42	519,800.42
04/01/2024	3,990,000	5.500%	1,641,475.00	5,631,475.00
04/01/2025	4,070,000	5.500%	1,422,025.00	5,492,025.00
04/01/2026	2,625,000	5.500%	1,198,175.00	3,823,175.00
04/01/2027	2,765,000	5.500%	1,053,800.00	3,818,800.00
04/01/2028	2,950,000	5.500%	901,725.00	3,851,725.00
04/01/2029	3,070,000	5.500%	739,475.00	3,809,475.00
04/01/2030	1,460,000	5.500%	570,625.00	2,030,625.00
04/01/2031	1,790,000	5.500%	490,325.00	2,280,325.00
04/01/2032	1,895,000	5.500%	391,875.00	2,286,875.00
04/01/2033	1,045,000	5.500%	287,650.00	1,332,650.00
04/01/2034	990,000	5.500%	230,175.00	1,220,175.00
04/01/2035	1,025,000	5.500%	175,725.00	1,200,725.00
04/01/2036	1,060,000	5.500%	119,350.00	1,179,350.00
04/01/2037	1,110,000	5.500%	61,050.00	1,171,050.00
	29,845,000		9,803,250.42	39,648,250.42

SCHEDULE "B"
FORM OF BONDS

Unless this certificate is presented by an Authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein.

NO: R- _____ \$ _____

_____ SCHOOL DISTRICT
 _____ COUNTY, PENNSYLVANIA
 _____ GENERAL OBLIGATION BONDS
 SERIES 20 _____

INTEREST RATE	MATURITY DATE	DATED DATE OF SERIES	CUSIP
_____ %	_____	_____	_____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: _____ DOLLARS

_____ SCHOOL DISTRICT, _____ County, Commonwealth of Pennsylvania, (the “School District”), for value received, hereby promises to pay to the registered owner named above, or registered assigns, on the maturity date specified above, unless this Bond shall have been previously called for redemption in whole or in part and payment of the redemption price shall have been duly made or provided for, the principal sum shown above and to pay interest thereon calculated on the basis of a year of 360 days comprised of (12) twelve (30) thirty-day months, at the annual rate specified above from the interest payment date next preceding the date of registration and authentication of the Bond, unless: (a) such Bond is registered and authenticated as of an interest payment date, in which event such Bond shall bear interest from said interest payment date, or (b) such Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such Bond shall bear interest from such interest payment date, or (c) such Bond is registered and authenticated on or prior to the Record Date preceding the first payment date of _____, in which event such Bond shall bear interest from _____, or (d) as shown by the records of the Paying Agent, interest on such Bond shall be in default, in which event such Bonds shall bear interest from the date to which interest was last paid on such Bond. Interest shall be paid initially on _____ and thereafter, semi-annually on _____ and _____ of each year, until the principal sum is paid. The principal or redemption price of and interest on this Bond may be paid in any coin or currency of the United States of America, which, at the time of payment, is legal tender for the payment of public or private debts.

The principal or redemption price of this Bond is payable upon presentation and surrender hereof at the principal corporate office of _____ Bank, _____, Pennsylvania, as Paying Agent (the “Paying Agent”). Interest shall be paid by check mailed to the registered owner hereof as shown on the registration books kept by the Paying Agent as of the close of business on the applicable Record Date (as hereinafter defined) or at the election of such registered owner of a Bond in a denomination of \$500,000 or more, by wire transfer to a designated account, provided that any such election shall be received by the Paying Agent in writing not less than 10 days prior to the first payment of interest to which it relates.

Interest on each Bond is payable by check drawn on the Paying Agent which shall be mailed to the registered owner whose name and address shall appear at the close of business on the fifteenth day (whether or not a day on which the Paying Agent is open for business) next preceding each interest payment date (the “Record Date”), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of the Bond subsequent to such Record Date and prior to such interest payment date, unless the School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name the Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owners of such Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names such Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth of Pennsylvania are authorized by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment.

This Bond is not insured [or This Bond is insured by _____ pursuant to the Statement of Insurance attached hereto and incorporated herein.]

This Bond is one of a duly authorized issue of \$ _____ principal amount of General Obligation Bonds, Series of 20__ (the “Bonds”) of the School District consisting of Bonds in the denomination of \$5,000 or integral multiples thereof maturing on _____, 20__, and on each _____ thereafter to and including _____, 20__. [if term bond: and then on _____, 20__.] The Bonds are issued in accordance with the Local Government Unit Debt Act of the Commonwealth of Pennsylvania, as codified by the Act of December 19, 1996 (P.L. 1158, No. 177) (the “Act”), without the assent of the electors, pursuant to a resolution of the Board of School Directors of the School District adopted _____ (the “Resolution”) which authorized issuance of the Bonds. The Bonds have been issued by the School District for the purposes of: (i) _____, (ii) _____, and (iii) paying the costs and expenses related to the issuance of the Bonds.

Reference is hereby made to the Resolution and the Act for a complete statement of the right of the holders hereof, which by acceptance of this Bond, such holder accepts.

Reference is hereby also made to the further provisions of this Bond set forth in the terms and conditions, which provisions shall for all purposes have the same effect as if set forth in full herein.

This Bond shall not be valid or become obligatory for any purpose unless the Certificate of Authentication shall have been signed by the manual signature of an authorized signatory of the Paying Agent.

[intentionally left blank]

IN WITNESS WHEREOF, the School District has caused this Bond to be executed in its name by the signature of its President and attested by the signature of its Secretary.

SCHOOL DISTRICT

Attest: _____

By: _____

Secretary, Board of School Directors

President, Board of School Directors

(SEAL)

OPTIONAL REDEMPTION

The Bonds maturing on or after _____ are subject to optional redemption prior to maturity, at the option of the School District out of monies deposited with or held by the Paying Agent for such purpose as a whole or in part on _____, 20__ or any date thereafter, in either case upon payment of a redemption price of 100% of principal amount plus interest accrued to the redemption date. If less than all Bonds of any particular maturity are to be so redeemed, the Bonds are to be redeemed by maturities and amounts designated by the School District and by lot within each maturity.

MANDATORY REDEMPTION

[if mandatory redemption]

The Bonds maturing on _____, 20__ in the amount of \$ _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity, in part, by lot from monies to be deposited in the sinking fund created under the Resolution at a redemption price of 100% of the principal amount thereof plus accrued interest to the redemption date. The School District covenants that it will or will cause the Paying Agent to select by lot, give notice of redemption, and redeem Term Bonds at said redemption price in the principal amount as outlined in the Resolution on _____ of the following years in the following amounts:

Bonds stated to mature _____:

20__	\$ 00,000.00
20__	\$ 00,000.00
20__	\$ 00,000.00
20__*	\$000,000.00

*final maturity

MANDATORY REDEMPTION

[if no mandatory redemption]

The Bonds are not subject to mandatory redemption.

NOTICE OF REDEMPTION

Notice of any redemption shall be given by depositing a copy of the redemption notice by first class mail, postage prepaid, not more than forty-five (45) days and not less than thirty (30) days prior to the date fixed for redemption addressed to each of the registered owners of Bonds to be redeemed, in whole or in part, at the addresses shown on the registration books maintained by the Paying Agent. Such notice shall also be mailed to the registered owners of the Bonds and shall be posted on the Electronic Municipal Market Access system maintained by the Municipal Securities Rulemaking Board (EMMA). Such notice shall be given in the name of the School District, shall identify the Bonds to be redeemed (and, in the case of a partial redemption of any Bonds, the respective principal amount thereof to be redeemed), shall specify the redemption date and the redemption price, and shall state that on the redemption date the Bonds called for redemption will be payable at the designated corporate trust office of the Paying Agent and that

from the date of redemption interest will cease to accrue. The Paying Agent shall use “CUSIP” numbers (if then generally in use) in notices of redemption as a convenience to Bond owners, provided that any such notice shall state that no representation is made as to the correctness of such numbers either as printed on the Bonds or as contained in any notice of redemption. Failure to give such notice by mailing, or any defect therein or in the mailing thereof, shall not affect the validity of any proceeding for redemption of other Bonds called for redemption as to which proper notice has been given.

With respect to any optional redemption of Bonds, if at the time of mailing such notice of redemption, the School District shall not have deposited with the Paying Agent moneys sufficient to redeem all the Bonds called for redemption, such notice may state that it is conditional, that is, subject to the deposit of the redemption moneys with the Paying Agent not later than the redemption date, and such notice shall be of no effect unless such moneys are so deposited.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect to such Bonds, except to receive payment of the principal of and accrued interest on such Bonds to the date fixed for redemption. Any notice of redemption of Bonds may state that the redemption is conditioned upon the deposit of sufficient funds prior to the redemption date. If sufficient funds are not received, such notice of redemption shall be of no effect.

If a Bond is of a denomination larger than \$5,000, a portion of such Bond may be redeemed. For the purposes of redemption, a Bond shall be treated as representing that number of Bonds which is obtained by dividing the principal amount thereof by \$5,000, each \$5,000 portion of such Bond being subject to redemption. In the case of partial redemption of a Bond, payment of the redemption price shall be made only upon surrender of such Bond in exchange for Bonds of authorized denominations in aggregate principal amount equal to the unredeemed portion of the principal amount thereof.

If the redemption date for any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth of Pennsylvania are authorized by law or executive order to close, then the date for payment of the principal, if any, and interest upon such redemption shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of redemption.

If the School District deposits with the Paying Agent funds sufficient to pay the principal or redemption price of any Bonds becoming due at maturity, by call for redemption or otherwise, together with interest accrued to the due date, interest on such Bonds will cease to accrue on the due date, and thereafter the holders shall have no rights with respect thereto, except to receive payment of principal to be redeemed and accrued interest thereon to the date fixed for redemption.

This Bond is registered as to both principal and interest on the registration books to be kept for that purpose at the principal office of the Paying Agent, and both principal and interest shall be payable only to the registered owner hereof. This Bond is transferable or exchangeable by the registered owner thereof upon surrender of the Bond to the Paying Agent, at its principal corporate trust office, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of such Bond in the registration books, or his/her attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of Bonds in the registration books and shall authenticate and deliver in the name of the transferee or transferees a new fully registered bond or bonds of authorized denominations of the same maturity and interest rate for its aggregate principal amount which the registered owner is entitled to receive at the earliest practicable time. The School District and the Paying Agent shall not be required (a) to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day on which the applicable notice of redemption is mailed or (b) to register the transfer of or exchange any portion of any Bond selected for redemption until after the redemption date. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate. The School District and Paying Agent may deem and treat the registered owner of this Bond as the absolute owner hereof for all purposes, whether or not this Bond shall be overdue, and shall not be affected by any notice to the contrary.

This Bond is not valid unless the Paying Agent Authentication Certificate endorsed hereon is duly executed.

The School District, pursuant to recommendations made by the Committee on Uniform Security Identification Procedures, has caused CUSIP numbers to be printed on the Bonds, and has directed the Paying Agent to use such numbers in notices of redemption and other notices, if any, as a convenience to bondholders. No representation is made as to the accuracy of such numbers either as printed on the Bonds or as contained in any notice and reliance may be placed only on the identification number printed hereon.

No recourse shall be had for the payment of the principal of, or interest on this Bond, or for any claim based hereon or on the Resolution against any director, officer, or employee, past, present, or future, of the School District or of any successor body, as such, either directly or through the School District or any such successor body, under any constitutional provision, statute or rule of law, or by the enforcement of any assessment or by any legal or equitable proceeding or otherwise, and all such liability of such directors, officers or employees is released as a condition of and as consideration for the issuance of this Bond.

It is hereby certified that the approval of the Department of Community and Economic Development of the Commonwealth of Pennsylvania for the School District to issue and deliver this Bond has been duly given pursuant to the Act; that all acts, conditions and things required by the laws of the Commonwealth of Pennsylvania to exist, to have happened or to have been performed precedent to or in the issuance of this Bond or in the creation of the debt of which this Bond is evidence, exist, have happened and have been performed in regular and due form and manner as required by law; that this Bond, together with all other indebtedness of the School

District, is within every debt and other limit prescribed by the Constitution and the statutes of the Commonwealth of Pennsylvania; and that the School District has established with the Paying Agent as Sinking Fund Depositary a sinking fund for the Bonds and shall deposit therein amounts sufficient to pay the principal of and interest on the Bonds as the same shall become due and payable.

This Bond is hereby declared to be a general obligation of the School District. The School District, in the Resolution authorizing the issuance of the series of Bonds of which this Bond is one, has covenanted with the holders from time to time, of the Bonds of said series that, to the fullest extent authorized by law, the School District will include the amount of the debt service charges on the same for each fiscal year in which such sums are payable, in its budget for that year, that it will appropriate such amounts to the payment of such debt services, and will duly and punctually pay or cause to be paid the principal of every Bond, and the interest thereon and will duly and punctually pay or cause to be paid the maturity amount of every Bond, at the dates and places and in the manner stated in the Bonds, according to the true intent and meaning thereof, and for such budgeting, appropriation and payment, the School District has irrevocably pledged its full faith, credit and taxing power. This covenant is specifically enforceable.

[intentionally left blank]

AUTHENTICATION CERTIFICATE

This Bond is one of the _____ School District's General Obligation Bonds, Series _____ described in the within mentioned Resolution. Printed on the reverse hereof is the complete text of the opinion of Fox Rothschild LLP, 980 Jolly Road, Suite 110, Blue Bell, Pennsylvania, Bond Counsel to the _____ School District, a signed copy of which is on file with the undersigned, which was dated the date of initial delivery of, and payment for, the Bonds.

Paying Agent

BY: _____
Authorized Signature

Date of Authentication: _____

(FORM OF ASSIGNMENT)

ASSIGNMENT

For value received _____ hereby sells, assigns and transfers unto _____, # _____ (please insert social security or taxpayer-identification number) the within Bond issued by the _____ and all rights thereunder, hereby irrevocably appointing _____ Attorney to transfer said Bond on the Bond Register, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Notice: Signature(s) must be guaranteed by an approved eligible guarantor institution, an institution which is a participant in a Securities Transfer Association recognized signature guarantee program.

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular without alteration or any change whatsoever.

(FORM OF ABBREVIATIONS)

The following abbreviations, when used in the inscription on the face of the within Bond shall be construed as though they were written out in full according to applicable laws or regulations:

- TEN COM - as tenants in common
- TEN ENT - as tenants by the entireties
- JT TEN - as joint tenants with the right of survivorship and not as tenants in common

UNIFORM GIFT MIN ACT - _____ Custodian _____
(Cust) (Minor)
under Uniform Gifts to Minors Act _____
(State)

Additional abbreviations may also be used though not in the above list.

[STATEMENT OF INSURANCE]

PURCHASER'S PROPOSAL

BOND PURCHASE PROPOSAL

For

SPRING-FORD AREA SCHOOL DISTRICT
Montgomery and Chester Counties, Pennsylvania

\$29,845,000 Maximum Aggregate Principal Amount

General Obligation Bonds, Series of 2022

October 24, 2022

Stifel, Nicolaus & Company, Incorporated

BOND PURCHASE PROPOSAL

October 24, 2022

SPRING-FORD AREA SCHOOL DISTRICT
Montgomery and Chester Counties, Pennsylvania

\$29,845,000 Maximum Aggregate Principal Amount

General Obligation Bonds, Series of 2022

Spring-Ford Area School District
857 South Lewis Road
Royersford, PA 19468-2711

Dear President Wright and Members of the Board of School Directors:

The undersigned, Stifel, Nicolaus & Company, Incorporated (the “Underwriter”) acting on its own behalf, offers to enter into this Bond Purchase Proposal (the “Proposal”) with Spring-Ford Area School District, Montgomery and Chester Counties, Pennsylvania (the “School District”) which, upon the School District’s written acceptance of this offer, will be legally binding upon the School District and upon the Underwriter. This offer is made subject to the School District’s written acceptance of this Proposal on or before 11:59 p.m. prevailing eastern time, on the date hereof, and, if not so accepted, will be subject to withdrawal by the Underwriter upon notice delivered to the School District at any time prior to the acceptance hereof by the School District.

Capitalized terms and phrases used in this Proposal shall have the meanings ascribed thereto in the further provisions of this Proposal or, if not defined in this Proposal, in the Resolution to which reference is hereinafter made.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

1. Purchase and Sale of the Bonds

Subject to the terms and conditions and in reliance upon the representations, warranties and agreements set forth herein, the Underwriter hereby agrees to purchase from the School District for offering to the public, and the School District hereby agrees to sell and deliver to the Underwriter for such purpose, all, but not less than all, of the School District's General Obligation Bonds, Series of 2022, in the maximum aggregate principal amount of \$29,845,000 (the "Bonds"). The Bonds may be issued in multiple series, so long as the aggregate principal amount of any such series does not exceed \$29,845,000. The Bonds are to be issued for the purpose of providing funds for (i) renovations, improvements, and equipment for certain School District facilities under Pennsylvania's Guaranteed Energy Savings Act ("GESA"); (ii) the planning, designing, constructing, equipping, furnishing and financing of certain capital improvements to school facilities within the School District, including, without limitation, heat pump replacement at the intermediate school, roof replacement at the 9th grade building, and roof replacement at the Oaks Elementary School, and (iii) to pay the costs and expenses related to the issuance of the Bonds. The Bonds shall have such other terms and conditions as are set forth in the Resolution and the Addendum (each as hereinafter defined), including the various schedules attached thereto (the "Schedules"), any of which may be amended only by mutual written agreement of the School District and the Underwriter, and as will be described in the Preliminary Official Statement and in the Official Statement (each as hereinafter defined).

The Bonds shall be described in, and shall be issued and secured under and pursuant to, the terms and conditions of the Resolution (defined below) and the provisions of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania (the "Act").

The final aggregate principal amount of the Bonds, the final annual principal maturities or mandatory sinking fund payment amounts with respect to the Bonds, and the final annual interest rates per each maturity of the Bonds shall be set forth in the Addendum and shall not exceed the respective amounts and rate(s) set forth in Schedule I attached hereto (as hereinafter defined).

The purchase price for the Bonds, including underwriting discount and net original issue discount or net original issue premium, if any, shall be negotiated and set forth in a written addendum to this Proposal (the "Addendum") to be executed by both parties prior to the Closing Date (as hereinafter defined). The net purchase price for the Bonds, including the Underwriter's discount and total net original issue discount or premium, shall not be less than 95.0% nor more than 125.0% of the aggregate principal amount of the Bonds to be issued and delivered by the School District, plus accrued interest, if any, on the Bonds from the dated date of the Bonds to the Closing Date. The Bonds shall be subject to optional redemption and mandatory sinking fund redemption prior to maturity as described in the Addendum. The final interest rates, initial offering prices and yields to maturity, redemption provisions (optional and mandatory), sources and uses of funds and any other appropriate terms and conditions applicable to the Bonds, not inconsistent with the Resolution, also shall be set forth in the Addendum. The Bonds will be issued and delivered by the School District

on the Closing Date (as hereinafter defined) and the Underwriter shall, at the time of Closing, pay, in immediately available funds, the purchase prices for the Bonds to be issued as set forth in the Addendum, plus accrued interest, if any, from the dated date of such Bonds to the date of delivery of such Bonds.

The School District acknowledges and agrees that (i) the primary role of the Underwriter is to purchase securities pursuant to this Proposal and the Addendum, in an arm's length commercial transaction between the School District and the Underwriter, for resale to investors, and the Underwriter has financial and other interests that differ from those of the School District, (ii) the Underwriter is acting solely as a principal and is not acting as a municipal advisor, financial advisor or fiduciary to the School District and has not assumed an advisory or fiduciary responsibility to the School District with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether the Underwriter has provided other services or is currently providing other services to the School District on other matters), (iii) the only obligations the Underwriter has to the School District with respect to the transaction contemplated hereby are expressly as set forth in this Proposal and the Addendum, and (iv) the School District has consulted its own financial and/or municipal, legal, accounting, tax, and other advisors, as applicable, to the extent it has deemed appropriate. The School District acknowledges that it has received a letter dated August 9, 2022 from the Underwriter that provides certain disclosures required by the MSRB Rule G-17.

The Underwriter agrees to make a bona fide public offering of all the Bonds at the initial offering prices set forth on the inside cover page of the Official Statement and execute one or more Issue Price Certificates in substantially the form attached hereto and marked "Appendix A" with any such modifications as acceptable to Bond Counsel and the Underwriter, verifying such bona fide public offering. Such offering prices may be changed without notice from time to time by the Underwriter.

2. The Bonds

The School District shall prepare or cause to have prepared a Preliminary Official Statement containing appropriate descriptions of the School District, the Bonds and other material information with respect to the School District and the Bonds (the "Preliminary Official Statement") prior to the marketing and public offering of the Bonds. The School District also shall prepare or cause to be prepared a final Official Statement, with such amendments and supplements to a date not more than seven (7) business days after the Addendum has been signed by both parties, but not later than the Closing Date, or otherwise as may be mutually agreed to by the School District and the Underwriter (the "Official Statement").

The Bonds shall be described in the Schedules and the Official Statement and shall be authorized, issued and secured pursuant to a resolution adopted by the School District on October 24, 2022 (the "Resolution"). The Resolution, this Proposal and the Addendum shall comply with the provisions of the Act. The paying agent for the Bonds is U.S. Bank National

Association (the “Paying Agent”), having a corporate trust office in Philadelphia, Pennsylvania.

3. Use of Documents; Certain Covenants and Agreements of the School District

(a) The School District hereby authorizes the use by the Underwriter of the Resolution, the Preliminary Official Statement and the Official Statement, including any supplements or amendments thereto, and the information therein contained in connection with the public offering and sale of the Bonds.

(b) The School District covenants and agrees:

(i) To cause to be made available to the Underwriter such reasonable quantities of the Preliminary Official Statement as the Underwriter may request for use in connection with the offering and sale of the Bonds and to cause copies of the final Official Statement to be delivered to the Underwriter in sufficient quantity and in such format as may reasonably be requested by the Underwriter in order to comply with Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the terms of the Securities Exchange Act of 1934, as amended, and the rules of the Municipal Securities Rulemaking Board (“MSRB”), to the extent applicable and appropriate, without charge, not less than fifteen (15) days prior to the Closing Date, and in any event in sufficient time to accompany any confirmation requesting payment for Bonds from any customers of the Underwriter;

(ii) To notify the Underwriter in writing of any event which occurs prior to the Closing Date or within twenty-five (25) days following the Closing Date that may cause the Official Statement to contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they are made, not misleading, and if, in the opinion of the Underwriter, it is necessary to amend or supplement the Official Statement in order to make the statements therein, in light of the circumstances when the Official Statement is delivered to a purchaser, not misleading, to prepare and furnish promptly and at its own expense (in a form and manner approved by the Underwriter), a reasonable number of copies of appropriate amendments or supplements to the Official Statement, as requested by the Underwriter, in form and content satisfactory to the Underwriter so that the statements in the Official Statement as so amended and supplemented will not be misleading or so that the Official Statement will comply with applicable law;

(iii) To advise the Underwriter immediately of receipt by the School District of any written notification with respect to (A) the suspension of the qualification of the Bonds for sale in any jurisdiction or (B) the initiation or threat of any proceeding for that purpose;

- (iv) To notify the Underwriter in writing of any event that constitutes or may constitute a Change in Law (as herein defined) or casts doubt upon, or questions the ability of the School District to issue or deliver the Bonds on the Closing Date as provided in this Proposal, promptly upon the School District becoming aware of such event and the Underwriter hereby agrees to notify the School District in writing of any event that constitutes or may constitute a Change in Law (as herein defined) in the same manner as imposed upon the School District in this clause (iv);
- (v) If any event occurs prior to Closing that would cause the Official Statement, as of the Closing Date, to contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they are made, not misleading, to deliver to the Underwriter promptly following the occurrence of such event a written notice thereof and setting forth all information necessary to ensure that the Official Statement can be amended or supplemented in a manner that will permit the School District to make and deliver the certification required by Section 6(g)(iii) below on and as of the Closing Date. If it is necessary to amend or supplement the Official Statement to permit the delivery of such certification, the Issuer shall cooperate in amending or supplementing the Official Statement to permit such certification on the Closing Date;
- (vi) To notify the Underwriter of the proposed issuance of any other bonds or notes or the incurrence of any other indebtedness of the School District prior to, the Closing Date;
- (vii) To obtain, and maintain in full force and effect, all consents of any governmental or regulatory authority that are required to be obtained by it with respect to this Proposal and the authorization, sale, issuance, execution or delivery of the Bonds or the execution and delivery of any other agreements or documents contemplated by the Resolution, this Proposal, the accepted Addendum or the Official Statement to be executed and delivered by or on behalf of the School District in connection with the authorization, sale, issuance and delivery of the Bonds, and shall use reasonable efforts to obtain any that may become necessary in the future;
- (viii) To comply in all material respects with all applicable laws and orders to which it may be subject if failure to comply would impair its ability to perform its obligations under this Proposal, the accepted Addendum, the Bonds or the School District Documents (hereinafter defined); and

4. Representations and Warranties of the School District

The School District hereby represents and warrants to the Underwriter, which representations and warranties shall survive the purchase and offering of the Bonds, as follows:

- (a) The information contained in the Preliminary Official Statement as of its date, and the information contained in the final Official Statement as of its date and as of the Closing Date, are and will be true and correct in all material respects, and the Preliminary Official Statement as of its date, and the Official Statement as of its date and as of the Closing Date, does not and will not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein contained, in light of the circumstances under which they were made, not misleading (however, the School District makes no representation regarding the information therein related to The Depository Trust Company or any Insurer or Bond Insurance Policy).
- (b) The School District, pursuant to the Act, is a local government unit of the Commonwealth of Pennsylvania, duly existing under the laws thereof and, as such, has the power to issue the Bonds for the purposes described in the Resolution, this Proposal, the accepted Addendum, the Bonds, the Preliminary Official Statement and the final Official Statement.
- (c) As of the Closing Date, the School District has duly authorized and has taken all necessary action for: (a) the adoption of the Resolution, (b) the issuance and sale of the Bonds upon the terms set forth herein and in the Resolution, the accepted Addendum and the Official Statement, and (c) the approval, execution and delivery or receipt, as appropriate, by it of the Bonds, the Official Statement, this Proposal, the accepted Addendum, the tax compliance agreement or certificate to be executed by the School District simultaneously with the issuance of the Bonds (the "Tax Certificate"), the continuing disclosure agreement or certificate to be executed by the School District simultaneously with the issuance of the Bonds (the "Continuing Disclosure Agreement"), the Resolution, and all other documents in connection with the issuance of the Bonds as may be required to be executed and delivered or received by the School District in order to carry out, give effect to, and consummate the transactions contemplated hereby and by the Official Statement (collectively, including the Bonds, the "School District Documents").
- (d) The Bonds, when issued, delivered and paid for, as provided herein and in the School District Documents, will have been duly authorized and issued and will constitute legal, valid and binding general obligations of the School District entitled to the benefits and security of the Resolution and will be enforceable in accordance with their terms, except to the extent that the enforcement of remedies contained therein may be limited by applicable bankruptcy, reorganization, insolvency, moratorium or other laws affecting the enforcement of creditors' rights generally.

- (e) The execution and delivery by the School District of the School District Documents do not, and compliance with the provisions thereof will not, conflict with or constitute on the part of the School District a breach of or a default under any existing law, court or administrative regulation, decree, order, agreement, indenture, mortgage or lease by which the School District is or may be bound.
- (f) The School District has complied with, and as of the Closing will be in compliance with, the Act in all material respects.
- (g) As of the time of Closing, the School District Documents will have been duly executed and delivered by the School District and will constitute legal, valid, and binding obligations of the School District (except as enforcement may be limited by bankruptcy or similar laws, to general principles of equity and to the exercise of judicial discretion), and the Official Statement will have been duly executed and delivered by the School District.
- (h) All approvals and consents of any governmental authority, board, agency or commission including without limitation the Pennsylvania Department of Community and Economic Development (the “Department”), to the extent required as a condition precedent to the issuance of the Bonds or performance by the School District of its obligations under the Act or the Resolution, will have been obtained prior to the Closing.
- (i) The School District has disclosed to the Underwriter as of the date hereof, and as of the Closing Date will have disclosed to the Underwriter and in the Official Statement, all material information about the School District and the application of the proceeds of the Bonds.
- (j) The School District as of the date hereof is not, and upon issuance and delivery of the Bonds will not be, in breach of or in default under any agreement or other instrument to which the School District is a party or by or to which it or its revenues, properties, assets or operations are bound or subject, except breaches or defaults that are not material to the legal or financial standing of the School District or the transactions contemplated hereby and by the Resolution, the Official Statement and the Bonds; and as of the date hereof no event has occurred and is continuing and upon issuance and delivery of the Bonds no event will have occurred and be continuing, that, with the passage of time or the giving of notice, or both, constitutes or will constitute any such breach or default.
- (k) Except as specifically set forth in any Preliminary Official Statement, as of its date, and, except as specifically set forth in the Official Statement, as of its date and as of the time of Closing, no action, suit, proceeding or investigation, in equity or at law, before or by any court or governmental agency or body, is or will be pending or, to the best knowledge of the School District, threatened (i) that reasonably might result in material liability on the part of the School District or materially and adversely affect the Project; or (ii) wherein an adverse decision, ruling or finding might adversely affect (A) the transactions contemplated by this Proposal, the Addendum, the Resolution or, as

applicable, the Official Statement, (B) the validity or enforceability of any agreement or instrument to which the School District is a party and which is used or is contemplated for use in the consummation of the transactions contemplated hereby and by the Resolution, the Official Statement, as applicable, and the Bonds or (C) the issuance of the Bonds.

- (l) Since June 30, 2021, no material adverse change has occurred in the financial position of the School District or in its results of operations, except as may be set forth in the Official Statement, nor has the School District, since such date, incurred any material liabilities other than in the ordinary course of business or as may be set forth or contemplated in the Official Statement.
- (m) The School District will not take or omit to take any action within its control which in any way will cause or result in the proceeds of the sale of the Bonds being applied in a manner other than as provided in the Resolution or as will be described in the Official Statement.
- (n) The School District will not take or omit to take any action within its control, which action or omission might in any way cause the interest on the Bonds to be includable in gross income of the holders thereof for federal income tax purposes.
- (o) Except as disclosed in the Preliminary Official Statement and as to be disclosed in the final Official Statement, the School District has not failed during the previous five (5) years to comply in all material respects with any previous undertakings in a written continuing disclosure undertaking under Rule 15c2-12.

5. Closing

- (a) At approximately 10:00 a.m., prevailing Eastern Time, on such date following the execution of the Addendum as shall have been mutually agreed upon by the School District and the Underwriter in, or in accordance with, the Addendum (the “Closing Date”), the School District will, subject to the terms and conditions hereof, cause the Bonds to be delivered to the Underwriter as further set forth in subparagraph (b) below, together with the other documents hereinafter mentioned, and the Underwriter will, subject to the terms and conditions hereof, accept such delivery and pay the purchase price of the Bonds as set forth in Section 1 hereof in federal funds, or in other immediately available funds, by wire transfer to the Paying Agent for the account of the School District (payment for the Bonds and the mutual delivery of the Bonds and the other documents, certificates and opinions required by this Proposal to be made on the Closing Date is herein referred to as the “Closing”).
- (b) Delivery of the Bonds shall be made to the Underwriter through the book-entry system of The Depository Trust Company (“DTC”), New York, New York. The Bonds shall be issued and delivered to DTC or its agent in fully registered form, without coupons, and shall bear assigned CUSIP numbers. One Bond (or such number of Bonds as may

then be required by DTC in accordance with its operational guidelines and procedures) shall be issued for each maturity of the Bonds and shall be registered in the name of CEDE & CO. or such other nominee of DTC as DTC shall require. Upon the Underwriter's prior written request, the Bonds shall be made available for inspection by the Underwriter at least one business day before the Closing Date. Nothing in this subsection (b) shall prohibit the School District or the Underwriter from using some other method for delivery of the Bonds, including DTC's "FAST" System.

- (c) Delivery of all other documents required to be delivered to the Underwriter as of the Closing Date shall be made at the offices of Bond Counsel (as defined herein) or at such other place as shall have been mutually agreed upon by the School District and the Underwriter.

6. Closing Conditions

The Underwriter has entered into this Proposal in reliance upon the representations, warranties and agreements of the School District contained herein, and will be in reliance upon the representations, warranties and agreements to be contained in the documents and instruments to be delivered at the Closing and upon the performance by the School District of all its obligations hereunder, both as of the date hereof and as of the Closing Date. Accordingly, the Underwriter's obligations under this Proposal to purchase, to accept delivery of and to pay for the Bonds shall be conditioned upon the performance by the School District of all its obligations to be performed hereunder and under such documents and instruments at or prior to the Closing, and shall also be subject to the following additional conditions:

- (a) The representations and warranties of the School District contained herein shall be true and correct on the date hereof and on and as of the Closing Date, as if made on the Closing Date.
- (b) At the time of the Closing, this Proposal, the accepted Addendum and the Resolution shall be in full force and effect and shall not have been amended, modified or supplemented, and the Official Statement shall not have been supplemented or amended, except in any such case as may have been agreed to by the Underwriter and the School District.
- (c) At the time of the Closing, all official action of the School District relating to this Proposal, the Bonds and the Resolution shall be in full force and effect and shall not have been amended, modified or supplemented; and the Underwriter shall have received, in appropriate form, evidence thereof.
- (d) The Bond Insurance Policy, if applicable, shall have been delivered to the Paying Agent.

- (e) The issuance of the Bonds and the incurring of the related nonelectoral indebtedness by the School District shall have been approved by the Department in accordance with the Act, and, the Underwriter shall be provided with evidence of such approval.
- (f) At or prior to the Closing, the Underwriter shall have received copies of each of the following documents:
 - (i) The Official Statement, and each supplement or amendment, if any, thereto, executed on behalf of the School District;
 - (ii) The Resolution, certified by an appropriate officer of the School District as having been duly enacted by the Board of School Directors of the School District and as being in full force and effect at the time of the Closing, with only such supplements or amendments as may have been agreed to by the Underwriter;
 - (iii) A certificate, dated the Closing Date, of an appropriate officer of the School District, in form and substance satisfactory to the Underwriter and Bond Counsel stating, among other things, that the information relating to the School District contained in the Preliminary Official Statement as of its date and the Official Statement as of its date and as of the Closing Date is true and correct in all material respects and the Preliminary Official Statement as of its date and the Official Statement as of its date did not, and as of the Closing Date does not, contain any untrue statement of a material fact, or omit to state a material fact necessary to make the statements therein relating to the School District, in light of the circumstances in which they are made, not misleading;
 - (iv) An opinion, dated the Closing Date, of Fox Rothschild LLP, Blue Bell, Pennsylvania, Solicitor to the School District (or, if applicable, any successor solicitor), addressed to the Underwriter, in form and substance satisfactory to the Underwriter, stating, among other things, that, in reliance upon the Certificate of an officer of the School District, (i) this Proposal and the Addendum have been duly authorized, executed and delivered by the School District; (ii) the Preliminary Official Statement and the Official Statement have been duly authorized and delivered by the School District; and (iii) to the best of their knowledge, the information relating to the School District contained in the Preliminary Official Statement as of its date and the Official Statement as of its date and as of the Closing Date is true and correct in all material respects and the Preliminary Official Statement as of its date and the Official Statement as of its date did not, and as of the Closing Date does not, contain any untrue statement of a material fact, or omit to state a material fact necessary to make the statements therein, in light of the circumstances in which they are made, not misleading, provided that no opinion is expressed as to the statistical and financial data or continuing disclosure representations of the School District contained in the Preliminary Official Statement and the Official Statement;

- (v) An opinion, dated the Closing Date, of Fox Rothschild LLP, Blue Bell, Pennsylvania, (“Bond Counsel”), as bond counsel, in form and substance satisfactory to the Underwriter, *inter alia*, stating that under federal tax law, interest on the Bonds is not includible in gross income of the holders thereof for federal income tax purposes (forms of which shall be included as an appendix to the Official Statement);
- (vi) A supplemental opinion of Bond Counsel dated the Closing Date, addressed to the Underwriter and the School District, to the effect that: (i) the statements contained in the Preliminary Official Statement and the Official Statement under the captions “INTRODUCTION,” “PURPOSE OF THE ISSUE,” “THE BONDS,” “LIMITATION ON REMEDIES,” and “TAX EXEMPTION AND CERTAIN OTHER TAX MATTERS,” in so far as such statements summarize certain provisions of the Bonds and the Resolution, accurately summarize the provisions purported to be summarized therein in all material respects; (ii) the statements in the Preliminary Official Statement and the Official Statement under the heading “TAX EXEMPTION AND CERTAIN OTHER TAX MATTERS” and the statements related thereto on the cover page of the Preliminary Official Statement and the Official Statement accurately reflect our opinion with respect to the matters discussed therein, and (iii) the Bonds are exempt from registration under the Securities Act of 1933, as amended, and the Resolution is exempt from qualification under the Trust Indenture Act of 1939, as amended;
- (vii) Written evidence from Moody’s Investor Service (“Moody’s”) assigning the Bonds an underlying rating satisfactory to the Underwriter;
- (viii) An opinion dated the Closing Date addressed to the School District, Bond Counsel and the Underwriter from counsel to the Insurer, if applicable, in form and substance satisfactory to the Underwriter and Bond Counsel;
- (ix) If a Bond Insurance Policy is utilized, a certificate of an authorized officer of the Insurer in form and substance satisfactory to the Underwriter and Bond Counsel;
- (x) A certificate or certificates of the Paying Agent with respect to the incumbency and signatures of the officers of the Paying Agent authenticating the Bonds and executing any agreements relating to the Bonds;
- (xi) A copy of an accepted Letter of Representations or Blanket Letter of Representations, as may be appropriate, from the School District to The Depository Trust Company with respect to the applicability of the book-entry-only system to the Bonds;
- (xii) The Continuing Disclosure Agreement in form and substance satisfactory to the Underwriter;

- (xiii) Written evidence satisfactory to the Underwriter that the Department has approved the issuance of the Bonds and the School District's incurrence of the related nonelectoral indebtedness in an amount not less than the aggregate principal amount of the Bonds in accordance with the Act, together with copies of the related proceedings filed by the School District with said Department under the Act;
- (xiv) A copy of the fully executed Addendum; and
- (xv) Such additional bond documents, and such additional legal opinions, certificates, instruments and other documents as the Underwriter may request to evidence the truth and accuracy, as of the date hereof and as of the Closing Date, of the School District's representations and warranties contained herein and of the statements and information contained in the Official Statement and the due performance or satisfaction by the School District on or prior to the Closing Date of all the respective agreements then to be performed and conditions then to be satisfied by the School District.

All of the opinions, letters, certificates, instruments and other documents mentioned above or elsewhere in this Proposal shall be deemed to be in compliance with the provisions hereof if, but only if, they are in form and substance satisfactory to the Underwriter.

If the School District shall be unable to satisfy the conditions to the obligations of the Underwriter to purchase, to accept delivery of and to pay for the Bonds contained in this Proposal and the accepted Addendum, or if the obligations of the Underwriter to purchase, to accept delivery of and to pay for the Bonds shall be terminated for any reason permitted by this Proposal or the accepted Addendum, this Proposal and the accepted Addendum shall terminate and neither the Underwriter nor the School District shall be under any further obligation hereunder, except that the respective obligations of the School District and the Underwriter set forth in Section 7 hereof shall continue in full force and effect.

The Underwriter may terminate this Proposal and any accepted Addendum to this Proposal by notification to the School District if at any time at or prior to the Closing: (i) legislation having an effective date or dates at or prior to the Closing Date shall be enacted, or reported out of committee, by the Congress of the United States or the Pennsylvania General Assembly or adopted by either House thereof, or recommended to the Congress of the United States or otherwise endorsed for passage by the President of the United States, or a decision by a Court of the United States or the United States Tax Court shall be rendered, or a ruling, regulation or official statement by or on behalf of the Treasury Department of the United States, the Internal Revenue Service or other governmental agency shall be made with respect to federal taxation upon interest received on bonds or notes of the general character of the Bonds or which would have the effect of changing directly or indirectly the federal income tax consequences of interest on bonds of the general character of the Bonds in the hands of the owners thereof, or any decision by any state court, or ruling, regulation or official statement by or on behalf of any state authority with appropriate jurisdiction with respect to state taxation related to obligations of the general character of the Bonds in the hands of the owners thereof,

and which, in either case, in the reasonable judgment of the Underwriter materially and adversely affects the marketability of the Bonds; or (ii) legislation shall have been enacted by the Congress of the United States or shall have been favorably reported out of committee or be pending in committee, or shall have been recommended to the Congress for passage by the President of the United States, or a stop order, ruling, regulation, proposed regulation or statement by or on behalf of the Securities and Exchange Commission or any governmental agency having jurisdiction shall be issued or made to the effect that the issuance, offering or sale of obligations of the general character of the Bonds is in violation of any provisions of the Securities Act of 1933, as amended or other securities laws; or (iii) there shall have occurred any other Change in Law; or (iv) there shall have occurred (a) an outbreak or escalation of hostilities or the declaration by the United States of a national emergency or war, (b) any other calamity or crisis in the financial markets of the United States or elsewhere or the escalation of such calamity or crises, (c) the sovereign debt rating of the United States is downgraded by any major credit rating agency or a payment default occurs on United States Treasury obligations, or (d) a default with respect to the debt obligations of, or the institution of proceedings under any federal bankruptcy laws by or against, any state of the United States or any city, county or other political subdivision located in the United States having a population of over 500,000; the effect of which on the financial markets in the United States being such as, in the reasonable judgment of the Underwriter, would make it impracticable for the Underwriter to market the Bonds or to enforce contracts for the sale of the Bonds; or (v) there shall be in force a general suspension of trading on the New York Stock Exchange or other major exchange; or (vi) a general banking moratorium shall have been declared by federal, New York or Pennsylvania authorities having jurisdiction and be in force; or (vii) an adverse event described in Section 3(b)(ii) hereof occurs which requires or has required a supplement or amendment to the Official Statement and which, in the reasonable judgment of the Underwriter, even if the Official Statement were so supplemented, would materially and adversely affect the marketability of the Bonds; or (viii) the Underwriter has not received, at or prior to the delivery of the Bonds, in form and substance reasonably satisfactory to the Underwriter, evidence that the School District (a) has entered into the Continuing Disclosure Agreement, and (b) is in compliance with any existing disclosure agreements.

7. Expenses

The Underwriter shall be under no obligation to pay any expenses incident to the performance of the School District's obligations hereunder, including, but not limited to the cost of preparation, printing and delivery of a sufficient number of copies of the Preliminary Official Statement, the Official Statement and copies of any supplement or amendments to the Official Statement, the cost of preparation and printing of the Bonds, the fees and disbursements of Bond Counsel, the fees and disbursements of Solicitor, the fees and disbursements of the Paying Agent, the cost of assignment of CUSIP, and any engineers, accountants, financial advisors and other experts, consultants or advisers retained by the School District, if any; and the fees, if any, for bond ratings.

8. Blue Sky

The Underwriter shall, in its sole discretion, determine the jurisdictions in which the Bonds shall be offered and sold. The Underwriter shall use its best efforts to qualify the Bonds for offer, sale and delivery under the securities or blue sky laws of each jurisdiction to the extent required. The School District shall cooperate with the Underwriter in its efforts to qualify the Bonds for such offer, sale and delivery under the securities or blue sky laws of such jurisdictions as the Underwriter may require, but shall not be required to pay any related fees or expenses or to consent to service of process in any jurisdiction.

9. Notices

Any notice or other communication to be given to the School District under this Proposal may be given by delivering the same in writing to the School District at 857 South Lewis Road Royersford, PA 19468-2711 Attention: Chief Financial Officer, and any notice or other communication to be given to the Underwriter under this Proposal may be given by delivering the same in writing to Stifel, Nicolaus & Company, Incorporated, 1600 Market Street, Suite 1414, Philadelphia, Pennsylvania 19103 Attention: Public Finance Department.

10. Parties in Interest

This Proposal, including the Addendum, as heretofore specified shall constitute the entire agreement between the School District and the Underwriter and is made solely for the benefit of the School District and the Underwriter (including successors or assigns of any Underwriter) and no other person shall acquire or have any right hereunder or by virtue hereof.

11. Effectiveness

This Proposal shall become effective upon the acceptance hereof by the School District and shall be valid and enforceable at the time of such acceptance.

All of the School District's representations, warranties and agreements contained in this Proposal shall remain operative and in full force and effect, regardless of (i) any investigations made by or on behalf of the Underwriter; (ii) delivery of and payment for the Bonds pursuant to this Proposal and the Addendum; and (iii) any termination of this Proposal and the Addendum.

12. Choice of Law

This Proposal shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

13. Business Day

For purposes of this Proposal, “business day” means any day on which commercial banks in Philadelphia, Pennsylvania, are not required or authorized to be closed, and the New York Stock Exchange is not closed.

14. Change in Law

For purposes of this Proposal, “Change in Law” means any event between the date of this Proposal and the Closing Date which occurs as a result of the passage, promulgation, issuance or rendering of any legislation, regulation, ruling, order, release, court decision or judgment or other action by a governmental body, regulatory agency or court of competent jurisdiction the effect of which is any of the following:

- (a) Bond Counsel is or will be unable to deliver to the Underwriter at Closing an approving opinion of bond counsel with the content required by this Proposal;
- (b) The School District does not have the power to levy an annual ad valorem tax on all taxable property located within the School District for the purpose of paying the principal of and interest on the Bonds;
- (c) The offering or sale of the Bonds is subject to registration under Pennsylvania or Federal securities laws, or the Bonds or any document executed in connection therewith is subject to registration or qualification under Pennsylvania or Federal securities laws; or
- (d) In the reasonable judgment of the Underwriter, the offering or sale of the Bonds would be or would result in a violation of applicable Pennsylvania or Federal securities laws.

15. Section Headings

Section and paragraph headings have been inserted in this Proposal as a matter of convenience of reference only, and it is agreed that such section headings are not a part of this Proposal and will not be used in the interpretation of any provisions of this Proposal.

16. Counterparts

This Proposal may be executed in several counterparts each of which shall be regarded as an original (with the same effect as if the signatures thereto and hereto were upon the same document) and all of which shall constitute one and the same document. Documents executed, scanned and transmitted electronically and electronic signatures shall be deemed original signatures for all purposes and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures. The School District may approve

this Proposal by delivering to the Underwriter by the time and date herein provided a signed counterpart of this Proposal.

[SIGNATURE PAGE FOLLOWS]

Very truly yours,

**STIFEL, NICOLAUS & COMPANY,
INCORPORATED**

By: _____
Edward Murray, Managing Director

Duly accepted by appropriate action of the Board of School Directors of Spring-Ford Area School District and agreed to this 24th day of October, 2022.

SPRING-FORD AREA SCHOOL DISTRICT,
Montgomery and Chester Counties, Pennsylvania

By: _____
Dr. Margaret Wright President, Board of School Directors

ATTEST:

BY: _____
Laurie Bickert, Secretary, Board of School Directors

SCHEDULE I
 TO
 BOND PURCHASE PROPOSAL

Spring-Ford Area School District
 Montgomery and Chester Counties, Pennsylvania
 General Obligation Bonds, Series of 2022

Maximum Annual Principal Payment Schedule*

Maximum Principal Amount \$29,845,000

School District Fiscal Year (ending June 30)	Maximum Annual Interest Rate (%)	Maximum Annual Principal Amount (\$)
2024	5.500	3,990,000
2025	5.500	4,070,000
2026	5.500	2,625,000
2027	5.500	2,765,000
2028	5.500	2,950,000
2029	5.500	3,070,000
2030	5.500	1,460,000
2031	5.500	1,790,000
2032	5.500	1,895,000
2033	5.500	1,045,000
2034	5.500	990,000
2035	5.500	1,025,000
2036	5.500	1,060,000
2037	5.500	1,110,000

* Includes principal maturities and mandatory sinking fund redemptions.

APPENDIX A

**\$ _____ AGGREGATE PRINCIPAL AMOUNT
SPRING-FORD AREA SCHOOL DISTRICT
(Montgomery and Chester Counties, Pennsylvania)
GENERAL OBLIGATION BONDS, SERIES OF 2022**

FORM OF ISSUE PRICE CERTIFICATE

The undersigned, on behalf of Stifel, Nicolaus & Company, Incorporated (the “Purchaser”), the purchaser of the above-captioned obligations (the “Bonds”) pursuant to a Bond Purchase Proposal dated October 24, 2022, as amended by an Addendum to Bond Purchase Proposal dated _____, 2022 (collectively, the “Agreement”), between the Purchaser and Spring-Ford Area School District, Montgomery and Chester Counties, Pennsylvania (the “Issuer”), hereby certifies to the Issuer and to Fox Rothschild LLP, Blue Bell, Pennsylvania (“Bond Counsel”) as set forth below with respect to the sale and issuance of the Bonds.

1. ***Sale of the General Rule Maturities.*** On the Sale Date, for each Maturity of the General Rule Maturities, the first price at which at least 10% of such Maturity was sold to the Public is the respective price listed in Schedule A.

2. ***Initial Offering Price of the Hold-the-Offering-Price Maturities.***

(a) The Purchaser offered the Hold-the-Offering-Price Maturities to the Public for purchase at the respective initial offering prices listed in Schedule A (the “Initial Offering Prices”) on or before the Sale Date. A copy of the pricing wire or equivalent communication for the Bonds is attached to this certificate as Schedule B.

(b) As set forth in the Agreement, the Purchaser has agreed in writing that, (i) for each Maturity of the Hold-the-Offering-Price Maturities, it would neither offer nor sell any of the Bonds of such Maturity to any person at a price that is higher than the Initial Offering Price for such Maturity during the Holding Period for such Maturity (the “hold-the-offering-price rule”), and (ii) any selling group agreement shall contain the agreement of each dealer who is a member of the selling group, and any third-party distribution agreement shall contain the agreement of each broker-dealer who is a party to the third-party distribution agreement, to comply with the hold-the-offering-price rule. Pursuant to such agreement, no Underwriter (as defined below) has offered or sold any Maturity of the Hold-the-Offering-Price Maturities at a price that is higher than the respective Initial Offering Price for that Maturity of the Bonds during the Holding Period.

3. ***Defined Terms.***

(a) *General Rule Maturities* means those Maturities of the Bonds listed in Schedule A hereto as the “General Rule Maturities.”

(b) *Hold-the-Offering-Price Maturities* means those Maturities of the Bonds listed in Schedule A hereto as the “Hold-the-Offering-Price Maturities.”

(c) *Holding Period* means, with respect to a Hold-the-Offering Price Maturity, the period starting on the Sale Date and ending on the earlier of (i) the close of the fifth business day after the Sale Date, or (ii) the date on which the Purchaser has sold at least 10% of such Hold-the-Offering-Price Maturity to the Public at prices that are no higher than the Initial Offering Price for such Hold-the-Offering-Price Maturity.

(d) *Maturity* means Bonds having the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

(e) *Public* means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

(f) *Sale Date* means the first day on which there is a binding contract in writing for the sale of a Maturity of the Bonds. The Sale Date of the Bonds is _____, 2022.

(g) *Underwriter* means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the Public).

The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents the Purchaser’s interpretation of any laws, including specifically Sections 103 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations thereunder. The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Federal Tax Certificate and with respect to compliance with the federal income tax rules affecting the Bonds, and by Bond Counsel in connection with rendering its opinion that the interest on the Bonds is excluded from gross income for federal income tax purposes, the preparation of any Internal Revenue Service Form 8038 (including Forms 8038-G, 8038-GC and 8038-T), and other federal income tax advice that it may provide to the Issuer from time to time relating to the Bonds.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, I have executed this Certificate of the Purchaser as a duly authorized officer on behalf of the Purchaser on this date, _____, 2022.

**STIFEL, NICOLAUS & COMPANY,
INCORPORATED**

By: _____

Name: Edward Murray

By: _____

Name: Craig Burdulis

SCHEDULE A
SALE PRICES OF THE GENERAL RULE MATURITIES AND
INITIAL OFFERING PRICES OF THE HOLD-THE-OFFERING-PRICE MATURITIES

GENERAL RULE MATURITIES

Maturity Date	Principal Amount	Rate	Yield	Issue Price
—	\$	%	%	

HOLD-THE-OFFERING-PRICE MATURITIES

Maturity Date	Principal Amount	Rate	Yield	Issue Price
—	\$	%	%	

SCHEDULE B
PRICING WIRE OR EQUIVALENT COMMUNICATION
(Attached)

CERTIFICATE

I, the undersigned, Secretary of the Board of School Directors of the Spring-Ford Area School District, Montgomery and Chester Counties, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that was duly adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on the October 24, 2022, said Resolution has been duly recorded in the minute book of the Board of School Directors of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice requirements of Act No. 175 of the General Assembly of the Commonwealth of Pennsylvania, approved July 19, 1974, as amended, by advertising the time and place of said meeting and by posting prominently a notice of said meeting at the public building in which said meeting was held.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

<u>Name</u>	<u>Vote</u>
Dr. Margaret Wright	
Erica Hermans	
Gabrielle Deardorff	
Wendy Earle	
Clinton L. Jackson	
Dr. Jennifer Motzer	
David Shafer	
Karen Weingarten	
Colleen Zasowski	

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District this 24th day of October 2022.

(SEAL)

SPRING-FORD AREA SCHOOL DISTRICT

BY: _____
Laurie Bickert
Secretary of the Board of School Directors

Vehicle not in service	1GCHG39R911128797	Van	Chevy	9 PASSENGER	2001
Vehicle not in service	1GCHG35R1X1022424	Van	Chevy	Express	1999
Vehicle not in service	1GCHG35R9X1024132	Van	Chevy	Express	1999
Vehicle not in service	1GCHG39R6X1147011	Van	Chevy	Express	1999
Vehicle not in service	1GCHG29R2X1132706	Van	Chevy	Express	1999
Vehicle not in service	1GCFG25W21161648	Van	Chevy	Express	1999
Vehicle not in service	1GCHG39RX11128503	Van	Chevy	9 PASSENGER	1999
Vehicle not in service	1FDWF37P96EA66681	Dump Truck	Ford	F350	2006
Equipment not in service	*TC16001030313*	Mower	John Deere	1600 Turbo	Prior to 2000
Equipment not in service	670143477	Mower	Jacobson	Tri-King 1900I	2000
Salvage		Trailer	36'ft enclosed trailer unknown owner		
Salvage		Chiller	Slavage from 8th grade replacment in 2016		

Book	Policy Manual
Section	100 Programs
Title	Philosophy of Education
Code	101
Status	Draft
Last Revised	November 23, 2009

Authority

A democratic society is founded on the worth of each individual and the value of their unique contribution to that society. The Board is committed to providing a system of education that will offer equal educational opportunities in accordance with a student's interests, abilities and needs, consistent with available resources.[1]

The Board, as the agent responsible for the education of the students of the Spring-Ford Area School District directs the development of a planned program of learning which meets the needs of the students in the district.

The Board recognizes its responsibility to provide a broad educational program consistent with the mental and physical potential of every child in our school community.[2]

The purpose of education in the schools of this district is to facilitate the development of the potential of each student to the fullest. Education is the guidance of the student through the learning processes to the end that they become personally effective in a dynamic society.[2]

District Mission Statement

Spring-Ford Area School District cultivates academic excellence, embraces inclusivity, fosters wellness and purposefully integrates technology and innovation.[3]

District Vision Statement

Spring-Ford Area School District is committed to empowering students to follow individual and diverse educational pathways, preparing them for success in local and global communities.

Legal

1. 22 PA Code 4.1
2. 22 PA Code 4.11
3. 22 PA Code 4.13

22 PA Code 4.4

Book	Policy Manual
Section	100 Programs
Title	Academic Criteria
Code	102
Status	Draft
Last Revised	January 24, 2011

Purpose

The Board recognizes the importance of developing, assessing and expanding academic criteria to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic criteria in accordance with, and may expand upon, those standards adopted by the State Board of Education.[1][2]

Definition

Academic Criteria - shall be defined as what a student should know and be able to do at a specified grade level. For purposes of Board policy, the term academic criteria shall be deemed to encompass Pennsylvania Core Standards, state academic standards and local academic standards.[3]

Authority

The Board shall approve academic criteria for district students to attain, in the following content areas:[2]

1. English Language Arts
2. Mathematics
3. Science and Technology - to include history, geography, civics and government, and economics
4. Environment and Ecology
5. Social Studies (history, geography, civics and government, economics) - to include reading in history and social studies, and writing for history and social studies
6. Arts and Humanities
7. Career Education and Work
8. Health, Safety and Physical Education
9. Family and Consumer Science
10. World Languages

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic criteria.[2][4][5]

| The district shall assess individual student attainment of established academic criteria and provide assistance for students having difficulty attaining academic criteria.[2][6][7]

| Students with disabilities may attain academic criteria by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]

Legal

1. 22 PA Code 4.11
2. 22 PA Code 4.12
3. 22 PA Code 4.3
4. Pol. 105
5. Pol. 107
6. Pol. 127
7. Pol. 213
8. Pol. 113
- 22 PA Code 4.4

Book	Policy Manual
Section	100 Programs
Title	Curriculum Development
Code	105
Status	Draft
Last Revised	April 24, 2000

Purpose

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[\[1\]](#)

Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction in each subject that is coordinated, articulated and implemented in a manner designed to result in all students achieving Board-established academic criteria at the proficient level. The Board-established academic criteria shall, at a minimum, meet state regulatory requirements for academic standards.

[\[2\]](#)[\[3\]](#)[\[4\]](#)

Authority

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic criteria established by the Board. Attaining the academic criteria requires students to demonstrate the acquisition and application of knowledge.[\[1\]](#)[\[3\]](#)[\[4\]](#)

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[\[1\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

Guidelines

The district's curriculum shall provide the following:

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational

- program.[9]
3. Guidance and counseling services for all students to assist in career and academic planning.[10]
 4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation.[11]
 5. **Language Instruction Educational Program** for **English Learner** students, pursuant to law, regulation **and Board policy**.[\[12\]](#)[\[13\]](#)
 6. Compensatory education programs for students, pursuant to law and regulation.
 7. Equal educational opportunity for all students, pursuant to law and regulation.[\[14\]](#)[\[15\]](#)
 8. Career awareness and vocational education, pursuant to law and regulation.[\[16\]](#)
 9. Educational opportunities for identified gifted students, pursuant to law and regulation.[\[17\]](#)
 10. Regular and continuous instruction in required safety procedures.[\[18\]](#)

Delegation of Responsibility

As the educational leader of the district, the Superintendent or designee shall be responsible to the Board for the district's curriculum. They shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators and teaching staff members [\[1\]](#).

A listing of all curriculum materials shall be made available for the information of persons in parental relations, students, staff and Board members.[\[1\]](#)[\[19\]](#)

With prior Board approval, the Superintendent or designee may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent or designee shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue, actively, state and federal aid in support of research activities.

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Legal

1. 22 PA Code 4.4
2. 22 PA Code 4.3
3. 22 PA Code 4.12
4. Pol. 102
5. 24 P.S. 1511
6. 24 P.S. 1512
7. Pol. 107
8. Pol. 127
9. Pol. 109
10. Pol. 112

11. Pol. 113
12. 22 PA Code 4.26
13. Pol. 138
14. Pol. 103
15. Pol. 103.1
16. Pol. 115
17. Pol. 114
18. Pol. 805
19. Pol. 105.1
22 PA Code 4.21
22 PA Code 4.22
22 PA Code 4.23
22 PA Code 4.25
22 PA Code 4.27
22 PA Code 4.29
22 PA Code 4.82
Pol. 100
Pol. 106
Pol. 116

Book	Policy Manual
Section	100 Programs
Title	Interscholastic Athletics
Code	123
Status	Draft
Last Revised	November 26, 2001

Purpose

The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all district students and as a conduit for community involvement.

The program fosters the growth of school loyalty within the student body as a whole and stimulates community interest.

The game activities and practice sessions provide opportunities to teach the values of competition, sportsmanship, and teamwork.

Definition

For purposes of this policy, the program of interscholastic athletics shall include all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this district or outside this district.

Authority

It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to students on as equal a basis as is practicable and without discrimination, in accordance with law and regulations.[1][2][3][4][5]

The Board shall approve a program of interscholastic athletics and require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.[6]

The Board shall determine the standards of eligibility to be met by all students participating in an interscholastic program. Such standards shall require that each student, before participating in any interscholastic activity, be covered by student accident insurance; be free of injury; and undergo a physical examination by a licensed physician.[6]

The Board further adopts those eligibility standards set by the Constitution of the Pennsylvania Interscholastic Athletic Association and shall review such standards

annually to ascertain that they continue to be in conformity with the objectives of this district.

The Board directs that no student may participate in interscholastic athletics who has not:[6]

1. Met the requirements for academic eligibility.
2. Complied with the requirements of the Athletic Handbook.
3. Complied with the requirements of the Code of Conduct for Interscholastic Athletics and Board policies and administrative regulations related to student discipline.
4. Attended school regularly.[7]
5. Been in attendance on the day of the athletic event or practice for the hours required.
6. Returned all school athletic equipment previously used.
7. Adhered to applicable discipline standards.[8]

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist:[8]

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities, in accordance with law.
3. Student conduct materially and substantially disrupts or interferes with the school environment or the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions.[Mahanoy Area School District v. B.L., 594 U.S. ____ (2021)].
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

Delegation of Responsibility

Each school year, prior to participation in an interscholastic athletic activity, every student athlete and their person in parental relation shall sign and return the acknowledgement of receipt and review of the following:[9][10][11][12]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet.

The Superintendent or designee shall annually prepare, approve and present to the Board for its consideration a program of interscholastic athletics, which shall include a complete schedule of events.

The Superintendent shall inform the Board of changes in that schedule as they occur.

The Superintendent or designee shall disseminate rules for the conduct of students participating in interscholastic athletics. Such rules shall be in conformity with regulations of the State Board of Education, the P.I.A.A. and the school district.

The Superintendent shall ensure that similar athletic programs are offered to both sexes in proportion to the district's enrollment.

The Superintendent shall ensure that interscholastic athletics are open to all eligible students and that all students are fully informed of the opportunities available to them.[\[13\]](#)[\[14\]](#)

Guidelines

Interscholastic Athletic Opportunities Disclosure Form

By October 15 of each year, on the designated disclosure form, the Superintendent or designee shall report to the PA Department of Education the interscholastic athletic opportunities and treatment for secondary school students for the preceding school year.[\[15\]](#)

By November 1 of each year, the completed disclosure form shall be made available for public inspection during regular business hours and posted on the district's website.[\[15\]](#)

The availability of the completed disclosure form shall be announced by posting a notice on school bulletin boards, in the school newspaper, on any electronic mailing list or list serve, and by any other reasonable means.[\[15\]](#)

PSBA Revision 9/20 © 2020 PSBA

Legal

1. 22 PA Code 4.27
2. 24 P.S. 1601-C et seq
3. 34 CFR 106.41
4. Pol. 103
5. Pol. 103.1
6. 24 P.S. 511

7. Pol. 204
8. Pol. 218
9. 24 P.S. 5323
10. 24 P.S. 1425
11. Pol. 123.1
12. Pol. 123.2
13. 22 PA Code 12.1
14. 22 PA Code 12.4
15. 24 P.S. 1603-C
- 24 P.S. 5321 et seq

Book	Policy Manual
Section	100 Programs
Title	Trauma-Informed Approach
Code	146.1
Status	Draft (PNN Vol III 2020)
Adopted	
Last Revised	

Purpose

The Board recognizes the impact that trauma may have on the educational environment of the schools, individual student achievement, and the school community as a whole. The Board desires to address the effects of trauma in order to meet the academic, behavioral and professional needs of students and staff. The purpose of this policy is to direct district staff to develop and implement a plan for trauma-informed approaches to education throughout the district.

Definitions

Evidence-Based - evidence-based refers to any concept or strategy that is derived from or informed by objective evidence - most commonly, educational research or metrics of school, teacher, and student performance. [\[38\]](#)

Trauma - for purposes of this policy, includes effects of an event, series of events or set of circumstances that is experienced by an individual as physically or emotionally harmful or threatening. This addresses experiences that have lasting adverse effects on the individual's functioning in cognitive functioning, mental, physical, social, emotional, or spiritual well-being. [\[1\]](#)

Trauma-informed approach - Includes a school-wide approach to education and/or a classroom-based approach that recognizes the signs and symptoms of trauma and responds by integrating knowledge about trauma from professional learning, procedures and practices to minimize the recurrence of trauma. [\[1\]](#)

Secondary trauma - the impact of working with students experiencing trauma on a regular basis, which may cause traumatic responses and/or burnout to the individual providing support and care.

Authority

The Board directs district staff to develop and implement a trauma-informed approach plan that uses evidence-based practices and reflects the needs and resources of the district and school community. [\[2\]](#)

The Board shall review current district resources, programs, procedures, and Board policies through a trauma-informed lens, and make necessary revisions or determinations to facilitate implementation of the district's trauma-informed approach plan.

This shall include, but not be limited to:

1. Student attendance policy that focus on reasons for absence and school attendance improvement.[3]
2. Student disciplinary policies and the Code of Student Conduct that incorporates restorative practices.[4][5][6][7]
3. Planned instruction that embeds social and emotional learning.[8][9]
4. School wellness policy, instruction and practices that promote healthy behaviors.[20]
5. Policies that promote student safety and security, and build positive relationships with law enforcement agencies.[21][22][23][24][25]
6. Culturally responsive practices that focus on valuing and integrating the cultures of all students and staff to ensure a supportive school climate and community.[28]

Delegation of Responsibility

The Board designates the Assistant Superintendent of Special Education and Student Services to oversee the implementation of the district's trauma-informed approach plan and serve as a member of the district's Student Assistance Program team.[2][13][15][16][21][29]

The Board directs the Assistant Superintendent of Special Education and Student Services to research and apply for available funding opportunities for implementation of the district's trauma-informed approach plan aligned with the provisions of law.[2]

Guidelines

Training

In accordance with applicable laws and Board policy, the district's trauma-informed approach plan shall include provisions for evidence-based training and professional development, based on assigned roles and responsibilities, including but not limited to:[2]

Required training on best practices related to trauma-informed approach for:

- Newly elected/appointed or re-elected/appointed school directors, certified administrative and professional employees as part of the professional education plan, and all district staff and contracted service personnel [16][33]
- All school security personnel employed or contracted by the district, as well as invitation to training for local law enforcement agencies with which the district maintains a Memorandum of Understanding.[22][23]
- Opportunities for volunteers, persons in parental relations and other community members to obtain resources and/or training.[18][19][34]

Screening

The Board directs district staff to identify and implement evidence-based screening tools for students and the school community. Screening tools may include those identifying the prevalence of Adverse Childhood Experiences, social-emotional needs, and school climate indicators. Screening shall be conducted by qualified district staff or community agencies contracted by the district.[13][15][35]

The trauma-informed approach plan shall require that screening results are reviewed by appropriate district staff or other contracted providers. Referrals for individual services are made when indicated by individual or universal screening. Identification and referrals for special education and related services evaluations shall comply with applicable state and federal laws and regulations, and Board policy.[11][12][36][37]

Services

The district's trauma-informed approach plan shall include provisions for identification of student needs, a referral system for individual assessments and coordination of services among the student and student's family, the school, and community-based organizations.[2][10][11][12][13][14][15][29][36]

Parental notification and consent may be required prior to referral for or implementation of student services.[13][14][15]

The district shall develop partnerships with community-based services and organizations, public health entities, nonprofit youth service providers and other community groups to implement the trauma-informed approach plan.

The Board shall, where appropriate, review and approve a Memorandum of Understanding or other agreement with each partnering organization for the provision of services.

Education

The district's trauma-informed approach plan shall integrate age-appropriate instruction for students related to trauma-informed topics and social-emotional learning as part of the district's approved curriculum. Instructional topics may include, but not be limited to [8][25]

- resilience;
- self-awareness, self-management, responsible decision-making, relationship skills and social awareness;
- safe and healthy choices and behaviors;
- coping strategies;
- seeking help for self or others.

Staff Wellness and Support

The district shall monitor and address the impact of trauma on school employees as part of the trauma-informed approach plan. The plan shall include training and resources to identify the warning signs of trauma and provide confidential support and services to promote staff wellness, including but not limited to

- Employee Assistance Program;
- work environment that provides space for separation and self-regulation; and
- training on development of self-care plans and peer support.

Data Collection and Plan Review

The district shall review and revise the trauma-informed approach plan as needed as part of the district's K-12 student services plan based on data that may include, but not be limited to:

- Aggregate data from evidence-based screening tools administered.
- Anecdotal information from staff and students related to trauma and secondary trauma impact in the school environment.
- Feedback from persons in parental relations and the community on the district's implementation of trauma-informed approach to education.
- Results of surveys on school environment.
- Aggregate data on student absences, Student Assistance Program referrals, health services, student removal discipline and graduation rates.
- Aggregate data on Employee Assistance Program use and staff feedback on training related to trauma-informed approach.
- Office for Safe Schools reports.
- Safe2Say Something aggregate data.
- PBIS inventories and surveys.

Legal

1. 24 P.S. 102
2. 24 P.S. 1311-B
3. Pol. 204
4. Pol. 113.1
5. Pol. 113.2
6. Pol. 218
7. Pol. 233
8. Pol. 105
9. Pol. 107
10. Pol. 112
11. Pol. 113
12. Pol. 114
13. Pol. 146
14. Pol. 209

15. Pol. 236
16. Pol. 333
17. Pol. 824
18. Pol. 917
19. Pol. 918
20. Pol. 246
21. Pol. 805
22. Pol. 805.1
23. Pol. 805.2
24. Pol. 806
25. Pol. 819
26. Pol. 602
27. Pol. 701
28. Pol. 832
29. Pol. 100
30. 24 P.S. 328
31. Pol. 004
32. 24 P.S. 1205.7
33. Pol. 818
34. Pol. 916
35. Pol. 235.1
36. Pol. 103.1
37. Pol. 113.3

38. [The Glossary of Education Reform](#)

PA Commission on Crime and Delinquency, School Safety and Security Committee - Model Trauma-Informed Approach Plan

Book	Policy Manual
Section	200 Pupils
Title	Attendance
Code	204
Status	Draft
Adopted	March 25, 1991
Last Revised	March 22, 2021

Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[1]

Authority

The Board requires the attendance of all students during the days and hours that school is in session, except that temporary student absences may be excused by authorized district staff in accordance with applicable laws and regulations, Board policy and administrative regulations.[2][3][4][5][6][7]

The Board hereby authorizes the Superintendent or designee to identify and appoint appropriate school officials to act as Attendance Officers for the District.

Definitions

Compulsory school age shall mean the period of a student's life from the time the student's person in parental relation elects to have the student enter school, which shall mean no later than age six (6) until age eighteen (18). The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.[8][9]

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[8]

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[8]

Person in parental relation shall mean a:[8]

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the student.
4. Person with whom a student lives and who is acting in a parental role of a student.

This term shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.[10]

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.[8]

Guidelines

Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.[2]

The Board shall issue notice to those persons in parental relations who fail to comply with the statutory requirements of compulsory attendance that such infractions will be prosecuted according to law.

Enforcement of Compulsory Attendance Requirements

Student is Truant –

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.[11]

The notice shall:[11]

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the student's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference.[11]

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.[11]

School Attendance Improvement Conference (SAIC) –

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the SAIC.[11]

The purpose of the SAIC is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.[8]

The following individuals shall be invited to the SAIC:[8]

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the SAIC shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.[11]

The outcome of the SAIC shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.[11]

The district may not take further legal action to address unexcused absences until the scheduled SAIC has been held and the student has incurred six (6) or more days of unexcused absences.[11]

Student is Habitually Truant –

When a student under fifteen (15) years of age is habitually truant, district staff:[12]

1. Shall refer the student to:
 - a. A school-based or community-based attendance improvement program;
or
 - b. The local children and youth agency.
2. May file a citation in the office of the appropriate magisterial district judge against the person in parental relation who resides in the same household as the student.[12]

When a student fifteen (15) years of age or older is habitually truant, district staff shall:[12]

1. Refer the student to a school-based or community-based attendance improvement program; or

2. File a citation in the office of the appropriate magisterial district judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.[12]

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate magisterial district judge, district staff shall provide verification that the school held a SAIC.[12]

Filing a Citation –

A citation shall be filed in the office of the appropriate magisterial district judge whose jurisdiction includes the school in which the student is or should be enrolled, against the student or person in parental relation to the student.[13]

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.[13]

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.[14][15][16][17]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.[14][15][17]

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.[11]

Delegation of Responsibility

The Superintendent or designee shall annually notify students, persons in parental relation, staff, local children and youth agency, and local magisterial district judges about the district's attendance policy by publishing such policy in student handbooks and newsletters, on the district website and through other efficient communication methods.[1][18]

The Superintendent shall require the signature of the person in parental relation confirming that the policy has been reviewed and that the person in parental relation understands the compulsory school attendance requirements.

The Superintendent or designee, in coordination with the building and/or house principals, Attendance Officer, and/or Home and School Visitor shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law.[19][20]
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate magisterial district judge.
4. Clarify the district's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.
5. Ensure that students legally absent have an opportunity to make up work.

Legal

1. 22 PA Code 11.41
2. 24 P.S. 1327
3. 24 P.S. 1329
4. 24 P.S. 1330
5. 22 PA Code 11.23
6. 22 PA Code 11.25
7. 22 PA Code 12.1
8. 24 P.S. 1326
9. 22 PA Code 11.13
10. 42 Pa. C.S.A. 6302
11. 24 P.S. 1333
12. 24 P.S. 1333.1
13. 24 P.S. 1333.2
14. Pol. 103.1
15. Pol. 113
16. Pol. 113.3
17. Pol. 114
18. 24 P.S. 510.2
19. 24 P.S. 1332
20. 24 P.S. 1339
- 24 P.S. 1327.1
- 24 P.S. 1333.3
- 24 P.S. 1546
- 22 PA Code 11.21
- 22 PA Code 11.22
- 22 PA Code 11.24
- 22 PA Code 11.26
- 22 PA Code 11.28

22 PA Code 11.31
22 PA Code 11.31a
22 PA Code 11.32
22 PA Code 11.34
22 PA Code 11.5
22 PA Code 11.8
Pol. 115
Pol. 116
Pol. 117
Pol. 118
Pol. 137
Pol. 251

Book	Policy Manual
Section	800 Operations
Title	District Social Media
Code	815.2
Status	Draft (PNN Vol II 2021)
Adopted	
Last Revised	

Purpose

The purpose of this policy is to establish the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

Definitions

Directory Information includes, but is not limited to, the student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status (e.g., undergraduate or graduate, full-time or part-time); dates of attendance; participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors, and awards received; and the most recent educational agency or institution attended. As the policy notes, the district can share this information on its social media accounts unless parents have opted out. [30]

Social media - a category of Internet-based resources that integrate user-generated content and user participation to share information, ideas, personal messages and other content, including photos and videos. Social media includes **social networks**, which are online platforms where users can create profiles, share information and personal messages, and connect with others.

District-owned social media account - a social media account, regardless of platform, that is approved by the Board and operated by a designated district employee(s), and is designed to further the educational mission of the district by providing information to the school community and general public.

Personal social media account - a social media account, regardless of platform, that is attributed to and operated by an employee, individual school director or student for personal use and is not approved by the Board as an official communications channel of the district.

Personally Identifiable Information includes, but is not limited to:

1. The student's name;
2. The name of the student's parent or other family members;
3. The address of the student or student's family;
4. A personal identifier, such as the student's social security number, student number, or biometric record;
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name;

6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or
7. Information requested by a person who the educational agency or institution reasonably believes knows the identity of the student to whom the education record relates. [31]

Designated public forum - created when a district-owned social media account is intentionally opened for use by the public as a place for expressive activity where members of the public may communicate, post or comment on information, subject to viewpoint neutral rules designated by the Board. In terms of social media, this would include the ability of public users to comment on or reply to social media posts, pictures, or videos.

Authority

The Board shall approve all official social media accounts created and/or maintained as district-owned accounts, including social media accounts for individual schools within the district [1].

All district-owned social media accounts shall display the official name and logo and/or seal of the district and/or the individual district school.

The Board establishes that district-owned social media accounts may operate as a **designated public forum**, where the public may comment and interact with information posted by the district, subject to the Board's established rules.

The Board approves the following rules for public interaction with district-owned social media accounts and directs staff to post this information on the district website and all social media accounts:

The district encourages community members to respond to posts and share comments that are constructive and courteous toward the school community. Statements and opinions expressed by visitors to the account do not reflect the opinions of the district. Questions regarding information should be directed to the building principal or to the Superintendent's office for district-wide information. The district shall review comments and may remove comments which:

1. Are profane, vulgar, harmful to minors or obscene, in accordance with Board policy.[2]
2. Contain threats.
3. Promote, suggest or encourage illegal activity or incite violence.
4. Promote or endorse commercial products, services or businesses.[3]
5. Contain confidential information.
6. Contain false or libelous statements.
7. Contain hate speech directed at a protected class of individuals, in accordance with Board policy on discrimination and harassment.[4][5]
8. Are spamming in nature (same comment posted repeatedly).

Delegation of Responsibility

The Board designates the Superintendent or designee, the Director of Communications, Marketing, and Media, and/or Manager of Communications Media to oversee all district-owned social media accounts and serve as the primary contact person for district-owned social media accounts.

The Superintendent or designee shall notify students and staff about this policy through employee and student handbooks, posting on the district website and by other appropriate methods.

All district staff assigned to monitor and maintain district-owned social media accounts shall receive training on:

1. Regularly reviewing district-owned social media accounts, in coordination with the district's chief communications representative, to update, remove and/or correct information.[6]
2. Complying with confidentiality provisions of student and staff information, in accordance with applicable law, regulations and Board policy and administrative regulations.[7][8]
3. Monitoring content for confidentiality and intellectual property violations, documenting potential violations, and notifying appropriate district staff to consider further action.[7][8][9]
4. Monitoring content for web accessibility standards and responding to public requests for accommodations.[2][4][5]
5. Monitoring public comments and responding, where appropriate, with clarification or redirection to additional information.
6. Monitoring public comments according to the Board's established rules, documenting potential violations, and notifying appropriate district staff to consider further action. Staff shall be provided training to assess comments in a viewpoint neutral manner, based on the Board's approved rules, regardless of the specific subject matter of comments.

The Board authorizes designated district staff maintaining district-owned social media accounts to remove individual posts or comments by public users that violate the established social media rules of this policy. The Board directs that review and consideration of posts or comments shall not discriminate on the basis of content or viewpoint, and staff must always be able to articulate the reason for removing a specific post, in accordance with Board policy. Staff may consult with the Superintendent or designee and the school solicitor in determining appropriate actions. Posts and comments may not be removed solely because they are critical of the district or district leadership, because they promote an unpopular opinion, or because of their viewpoint if the post or comment otherwise complies with the established social media rules.

Designated district staff may not block users from accessing or commenting on district-owned social media accounts unless the outside account is identified as a security or system threat or spam account. Staff may consult with the Superintendent or designee and the school solicitor in determining appropriate actions.

Guidelines

Posting of Personally Identifiable Information

The Board authorizes posting of student images in photos or videos depicting the educational process or school-related events on district-owned social media accounts, unless the students' persons in parental relations have opted out of sharing directory information under the Family Educational Rights and Privacy Act and Board policy.[7][8][10][11]

The Board prohibits posting of staff images in photos or videos when a staff member has submitted a request to the Superintendent or designee that their image not be posted publicly online.

The Board directs district staff to post images and information to social media accounts in a manner that protects the safety and security of students and staff, such as posting images without extensive identification when possible.

Accessibility

The Board directs district staff who maintain district-owned social media accounts to post content that is accessible to individuals with disabilities, to the greatest extent possible based on the limitations of the platform. This shall include, but is not limited to:[4][5][12][13][14][15]

1. Including alternate text descriptions or captions for images.
2. Including captions for video content.
3. Avoiding text that is posted as an image.
4. Creating links and attachments in formats that are accessible to screen readers and other assistive technology.
5. Formatting text so that it is accessible to screen readers and other assistive technology.

All district-owned social media accounts shall contain clear contact information that may be used by members of the public to request accommodations or assistance.

Intellectual Property Rights

The illegal use of copyrighted, branded or trademarked materials or trade secrets is prohibited on district-owned social media accounts. All content shall be subject to copyright fair use guidelines and applicable laws, regulations and Board policy and administrative regulations.[9]

Connecting with Other Social Media Accounts

District-owned social media accounts shall not be connected to social media accounts of individual students through linking or tagging.

District-owned social media accounts may be connected through linking or tagging to social media accounts of parent-teacher organizations, district-related booster

organizations or similar school-related groups when the content or information has been reviewed and approved by the district's chief communications representative.

Personal Social Media Accounts

The district shall not authorize, endorse or participate in posting on private social media accounts of individual school directors or school employees.

School directors and employees are strongly encouraged to use privacy settings on social media accounts and to clearly identify that it is their personal social media account and that it does not officially represent the Board or district.

In accordance with Board policy establishing professional boundaries, school employees should only communicate with students through district-provided communication devices or platforms.

The district respects employees' freedom of expression. The district does not actively monitor personal social media accounts of current school employees; however, the district reserves the right to address employees' job-related speech or employee speech posted on social media that has the potential to affect the district's operations. Speech that takes place off-site and on an employee's own time, including posting on personal social media accounts, may be addressed if the district establishes that the employee's expression infringed on the interests of the district in promoting the efficient and effective functioning and educational purpose of the district. If employee speech or expression would violate law or Board policy in a traditional forum, it is also prohibited in an online forum. When an employee speaks as a citizen on a matter of public concern, the district shall consult with the school solicitor in determining the appropriate course of action, in accordance with applicable law, regulations and Board policy.^{[17][18][19][20][21][22]}

Student use of personal social media accounts shall be addressed in accordance with applicable Board policies and administrative regulations related to student conduct, expression and students' individual rights and responsibilities. In accordance with Board policy, the district shall provide education on network etiquette and appropriate online behavior for students, including interaction with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.^{[2][4][23][24][25][26][27][28]}

Consequences

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy and administrative regulations.^{[16][21][29]}

Legal

1. 24 P.S. 510
2. Pol. 815
3. Pol. 913
4. Pol. 103
5. Pol. 104

6. Pol. 911
 7. Pol. 113.4
 8. Pol. 216
 9. Pol. 814
 10. 20 U.S.C. 1232g
 11. 34 CFR Part 99
 12. 42 U.S.C. 12101 et seq
 13. 29 U.S.C. 794
 14. 28 CFR 35.160
 15. Pol. 103.1
 16. Pol. 824
 17. 24 P.S. 1122
 18. 24 P.S. 2070.1a et seq
 19. 22 PA Code 235.1 et seq
 20. U.S. Const. Amend. I
 21. Pol. 317
 22. Pol. 320
 23. 24 P.S. 1303.1-A
 24. 47 U.S.C. 254
 25. Pol. 218
 26. Pol. 220
 27. Pol. 235
 28. Pol. 249
 29. Pol. 317.1
 30. 20 U.S.C. 1232g
 31. 34 CFR 99.3
- Knight First Amendment Inst. at Columbia Univ. v. Trump, 928 F.3d 226 (2d Cir. 2019)
- Davison v. Randall, 912 F.3d 666 (4th Cir. 2019)
- Garcetti v. Ceballos, 547 U.S. 410 (2006)
- Mike Campbell v. Cheri Toalson Reish, 986 F.3d 822 (8th Cir. 2021)
- Pickering v. Board of Education, 391 U.S. 563 (1968)
- Connick v. Myers, 461 U.S. 138 (1983)
- Rankin v. McPherson, 483 U.S. 378 (1988)
- Pol. 801

Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Code	827
Status	Draft
Adopted	June 27, 2016
Last Revised	

Purpose

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

Definitions

Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[1]

Conflict or **Conflict of interest** shall mean use by a Board member or district employee of the authority of their office or employment, or any confidential information received through them holding public office or employment, for the private pecuniary benefit of them, a member of their immediate family or a business with which they or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of their immediate family or a business with which they or a member of their immediate family is associated.[1]

De minimis economic impact shall mean an economic consequence which has an insignificant effect.[1]

Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[1]

Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[1]

Immediate family shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.[1]

Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

Delegation of Responsibility

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

Guidelines

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

Disclosure of Financial Interests

No Board member shall be allowed to take the oath of office or enter or continue upon their duties, nor shall they receive compensation from public funds, unless they have filed a statement of financial interests as required by law.[2]

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.[3][4]

Standards of Conduct

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.[5]

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if they have a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of their immediate family, their business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.[5]

The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or their spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.[1]

When advertised formal bidding is not required or used, an "open and public process" noted in the above paragraph shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of their interest as a public record.[1]

No Board member, and no non-teacher school district employee who is authorized to take official action with greater than de minimis economic impact on another person, shall accept an honorarium.[1]

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.[5][6][7]

Improper Influence

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of their immediate family or a business with which they are associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

Organizational Conflicts

Organizational conflicts of interest may exist when due to the district's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[5]

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If

such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;
2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;
3. A competitive bid, quote or other basis of valuation is considered; and
4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

Reporting

The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest.

Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred with respect to a particular federal grant or group of federal grants, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.

Disciplinary Actions

If an investigation results in a finding that the facts underlying the perceived or suspected conflict of interest occurred and constituted a violation of this policy, the district shall take prompt corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws.[8][9][10]

Legal

1. 65 Pa. C.S.A. 1101 et seq
 2. Pol. 004
 3. 51 PA Code 15.2
 4. 65 Pa. C.S.A. 1104
 5. 2 CFR 200.318
 6. Pol. 322
 7. Pol. 422
 8. Pol. 317
 9. Pol. 417
 10. Pol. 517
- Pol. 011
Pol. 319
Pol. 419
Pol. 519
Pol. 609
Pol. 702

Book	Policy Manual
Section	900 Community
Title	Classroom Visitation
Code	907
Status	Draft
Adopted	
Last Revised	April 27, 2009

Authority

The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by person in parental relation, adult residents, educators and other officials. To ensure order in the schools and to protect students and employees, it is necessary for the Board to establish policy governing school visits.[1]

Delegation of Responsibility

The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines and state and federal law and regulations.

The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.

The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and classrooms as well as to ensure confidentiality.

Guidelines

Persons wishing to visit a school should make arrangements in advance with the school office in that building.

Upon arrival at the school, visitors must register at the office where they must provide any required information or identification to protect the health and safety of students, staff and the school community, as well as

- sign in and sign out,
- receive a pass,
- receive a badge,
- receive instructions,
- be provided with a guide, and/or
- be informed of the school's health and safety rules, which must be followed prior to entry and while the visitor is in the school building and on school property.[2]

Only one (1) designated entrance that is monitored and capable of controlling visitor entry shall be used by visitors to the school. All other entrances shall be locked.[3]

All staff members shall be responsible for requiring a visitor demonstrate that the visitor has a visitor's pass.

No visitor may confer with a student in school without the approval of the building principal.

Should an emergency require that a student be called to the school office to meet a visitor, the building principal or designee shall be present during the meeting.

Failure to comply with this policy shall result in more limited access to the school as determined by the building principal, consistent with Board policies, administrative regulations, school rules and federal and state law and regulations.

Classroom Visitations

Persons in parental relations may request to visit their child's classroom, but the request must be made prior to the visit, in accordance with established administrative regulations.[1][4]

The building principal or program supervisor must grant prior approval for the visit, and shall notify the classroom teacher prior to the visit.

Persons in parental relations shall be limited to 45 minutes per semester per child in the school for classroom visitations, in order to minimize disruption of the classroom schedule and the educational program. Parental participation in classroom activities or programs such as room parents, back-to-school events, and chaperones for field trips shall not constitute a classroom visit for purposes of this policy.

The building principal or program supervisor and classroom teacher have the authority to ask a visitor to leave if the visitor disrupts the classroom routine, educational program or daily schedule, or if a visitor violates Board policy. Failure to leave when asked or repeated, documented disruptions may result in loss of classroom visitation privileges.

Under exceptional circumstances and upon request of the building principal, program supervisor, classroom teacher or parent/guardian, the Superintendent or designee may authorize additional or longer classroom visits by a person in parental relation.

Military Personnel

Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:[5][6]

Visit and meet with district employees and students when such visit is in compliance with Board policy and district procedures.

Wear official military uniforms while on district property.

Legal

1. 24 P.S. 510
2. Pol. 705
3. Pol. 709
4. 22 PA Code 14.108
5. 24 P.S. 2402 (Military Uniform)
6. Pol. 250