

Minutes for the Open Classroom Steering Body

November 8, 2022 @ 6:30 pm ZOOM! Meeting

<https://slcschools-org.zoom.us/j/81454476992?pwd=ZEtEen1aFBYN1NFQTBfZW80a0VQUOT09>

Please refer to the attached presentation pdf for more details, including budget spreadsheets.

Takeaways: Public Meetings for Feasibility Studies
Get feedback from classes about Gifts for Donation Subscribers Fundraising proposal, to vote on next month
Calendar Items below under C., including Dec. 23 sales at Solstice Celebration

Attendees: Absent marked in blue

Expected Attendees:

Role (Term until)	Name	Grade (Teacher)	Rep	Grade (Teacher)	Rep
Chair (SY 22-23)	Tim Kryselmire	Kindergarten (Mia)	Jaki Wadsworth	3/4 (James)	Cicely Stewart
Co-Chair (SY 23-24)	Alejandra Acosta	Kindergarten (Tina M)	Christopher Wilson	3/4 (Chantelle)	Ana Sanchez
Past Chair (SY 22-23)	Aliska Julian	1/2 (Shelly/ Kristin)	Michael Nguyen	Upper (Lena)	Sarrah Connole
Vice Chair (SY 24-25)	Danielle Polk	1/2 (Jamie)	Michelle Poe	Upper (Julian)	Amber Alvey
Secretary (SY 24-25)	Aileen Hampton	1/2 (Tina B)	John Hall	Upper (Hillary)	Mike Lowe
Treasurer (SY 23-24)	Maile Cowley	1/2 (Amanda)	Carrie Kikuchix	Little Rep Teacher	Kristen
Principal	Karen Holman	3/4 (O'Lynn)	Luke Loutensock	Middle Rep Teacher	Julian
				Upper Rep Teacher	Julian SIC Rep

Additional Attendees: None

Information Items

A. Introductions

B. Announcements

- a. Paul Shulte - was not able to attend to present West High Feasibility Studies
 - i. [Reimagine West High School \(qualtrics.com\)](https://qualtrics.com)

Many of our students would attend West as our district high school (if not a charter one)

Tomorrow night at 6 pm at West High: Public meeting about its feasibility study

Thursday night at 6 pm at Highland High: Public meeting about its feasibility study

Emails on these were sent Nov 4. Please resend an email on this topic, and Youtube video link to a previous presentation on the topic will be sent to reps tonight. See Slide 5.

C. Calendar Items

- a. At each meeting, there will be an opportunity to share upcoming events and calendar items with the community. Reps should then share this information with their classes.
- b. (The projected calendar for SY 2022-23 is provided below. **Steering Reps, please especially share with your classes the dates/events/calendar items highlighted in yellow in the table below**)

Date	Time	Event	Comments
9-Nov	4:30pm	SCC on Zoom	Join if you like
10-Nov	6:30pm	New Families Meeting	In Cafeteria
15-Nov	6:30pm	½ Parent Meeting	
17-Nov	6:30pm	¾ Parent Meeting	Cafeteria
23-Nov		Thanksgiving Break	
24-Nov		Thanksgiving Break	
25-Nov		Thanksgiving Break	
30-Nov	8am-2pm	Make Up Picture Day	Redo if you need to
2-Dec	6pm-8pm	Holiday Service and Craft Bazaar	
13-Dec	6:30pm - 8:30pm	Steering Body Meeting	On ZOOM!

December 23 9:00am Solstice Celebration Playground

D. Acknowledgments

- a. At each meeting, we take time to make public acknowledgments of successes and exceptional people and efforts within the community.

Given By	Given To Comments
Maile for Karen Larsen	Library Committee for doing Book Fair, and OC community for supporting and sharing love of reading
Julian	Uppers Parents who have stepped up to do Explore courses
Kristen	Parents who provided lovely staff dinner for PTKs
Alejandra	OC community as a whole: Parents who are participating as a new normal after COVID
Maile	Uppers Teachers for working hard to teach the dance for the Halloween Flash Mob. And the kids did great!

John Hall: Aileen for doing minutes. Helped a lot when I was out of town last month.

E. Procedural Notes

Anyone making a motion will address the Secretary and dictate the exact statement of their motion that they want recorded into the meeting minutes, before the motion is seconded and/or discussed to be voted upon. Amendments will be similarly dictated and/or confirmed by the secretary. The Secretary will read out the final version of the motion prior to the vote commencing.

F. PFOE Budget Report – Given by SEC Treasurer

- The District is really behind on sharing reconciliation reports, so we don't have final Walkathon funds yet
- Believe it's about \$15,800. Should know final amount by the end of Dec. or Nov.
- Three teachers applied for and received grants for \$200 for different classroom items
- Halloween sales made \$260 for coffee, \$150 for merchandise

G. Karen: Enrollment and Budget Reports

- Overall numbers haven't changed since last month. Although we got 1 more kindergartener and 1 more 1st grader since then, we lost 2 older students
- There is a net loss in funding since lower grade students are funded at a lower rate than higher grades
- We're funded a little less from ADM if students enroll after Oct. 1
- 5th grade is getting full, 3rd and 4th grades have healthy enrollment

Budget – District is way behind in reconciliation

- Still have \$3500 buffer – \$288K value is not accurate, though. Some of \$166K must be saved to stay in the black for next year.
- Keep SR budget – Need to stay within budget, and be mindful of spending so things stay
- Hopefully, next month's budget will be updated
- Need more students to grow budget for next year since we are running short-staffed
- Nicole is doing 4 jobs, we need more paras, want to get a math specialist back
- New grant Karen is working on – 100% For Kids Foundation – used to be up to \$5000 but limit has increased, so she hopes to receive it to buy still-needed Literacy Curriculum

Approved Budget is based on estimates and was planned in the previous year. Working Budget is adjusted as actual expenses start to come in

Fiscal year is July 1 - June 30 each year

Safe Technology & Digital Citizenship and **Title 1** will be discussed in December.

Voting Items

A. Approval of minutes from previous meeting

Since this item is already on the agenda, we need to make a motion, but no second is necessary.

Motion made by Julian. Unanimous in affirmative, previous minutes are approved.

Any other items:

- A. Before adjourning each meeting, we will ask Representatives if they have any other items.

Subscription Fundraising: Fundraising Committee has a proposal that requires additional PFOE funds. It has been approved already by SIC and Exec. **Reps, take back to classrooms for discussion and vote on it in the next Steering Meeting.**

- Only 5-6 people currently do recurring monthly donations. Would like to give swag bags to subscribers to encourage more people to donate this way.
- We already have a number of items that have been donated or already purchased to make these bags.
- If done year after year, PFOE funds will be used to purchase T-shirts. Our current stock used PFOE funds, so approval is necessary
- Timeframe for donations would be shorter this year, and bags will be given out to those who subscribe whenever they started
- Going forward in future years, timeframe would be Sept-June.
- Is this targeted only to OC families, or also to wider community? Let's ask Fundraising Chair.
- This proposal is for the current year and recurring years, until it's eventually placed in the regular PFOE budget, if proven successful.

Taking back to class: How is consensus best decided? Does a vote need to be taken?

Suggestions: Email to class, discuss at parent meeting; gauge vibe/gauge mood, if it's a little contentious and you feel it's necessary, may take vote in class; or announce, "I'm inclined to vote... Email me if you disagree."

B. Maile motions to discuss moving February Steering Meeting to a day other than Valentine's Day.

Cicely seconds, suggesting the previous week so there's no conflict with Parent Meetings.

- There are no Parent Meetings in February because of PTKs.
- Julian wants to hear from teachers before deciding. Will take back to teachers with suggestion for Feb 21.

Motion: Tim: Table subject so it can go back to SIC. Seconded: Alejandra. Vote: Consensus.

Next meetings:

- A. December 13, 2022
- B. January 10, 2023
- C. February 14, 2023 may change to February 21, 2023
- D. March 14, 2023

Alejandra motions to adjourn. Tim seconds. Unanimous.