



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP MEETING MINUTES
NOVEMBER 7, 2022**

CALL TO ORDER

The November 7, 2022 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444 by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
	Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Greg MacSweeney
	Mr. Brian Senyk	Mrs. Cara Shenton	

ABSENT: Mr. Leonard Smith

ALSO PRESENT: Michael Portas, Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Dr. Elizabeth Sheridan, Director of Curriculum
Jaclyn M. Morgese, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President's Report – Mr. Joseph Blumert

Reported that the Board attended the NJSBA Workshop and the Board shared their feedback and experiences. Reported that the QSAC committee met and the district is on track to score well. Participated in greeting the amazing caravan that welcomed the band home after winning their championship. Announced that the negotiations committee and the PTEA settled on a contract. Explained how the negotiations process went smoothly and that both sides are happy with the outcome. Thanked all involved for the positive experience.

Student Representatives' Report – Valerie Cabrera

Reported on activities at PTHS including band championships, girls' volleyball, field hockey, girls' soccer, conclusion of 1st marking period, sports sign-ups, sports/activity fair, fall cabaret, HSA/Interact Club clothing drive, App Night for Academics, Veterans' Day celebrations.

NJSLA and ACCESS for ELLs Presentation - Dr. Elizabeth Sheridan and Mr. Michael Portas

Superintendent's Report – Mr. Michael Portas

Congratulated the band and commented that dedication is rewarded. Mentioned that the district will be closed on Thursday and Friday for the teachers' convention. Talked about town council members being honored at the Veterans' Day celebrations. Wished the boys' soccer team good luck.

School Business Administrator's Report – Mr. Gordon E. Gibbs

Announced that a contract for fencing at North Boulevard for the preschool playground is on the agenda for approval. Reported that responses to two OPRA requests were reviewed by the attorney and submitted in a timely fashion. Working on a grant through the Clean Energy Program for air conditioning installation and repairs. Reported that the audit was completed successfully and there are no audit findings. Reported that an audit presentation and report will be provided at the November 21st Board meeting.

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-99-23	Acceptance of Reports - 2022-2023 School Year
PMC-100-23	Approval to Amend Medical and/or Family Leave of Absence - 2022-2023 School Year
PMC-101-23	Approval of Unpaid Absences - 2022-2023 School Year
PMC-102-23	Approval of Appointments - 2022-2023 School Year
PMC-103-23	Approval of Appointments for Full-Time Aides - 2022-2023 School Year
PMC-104-23	Approval of Additional Period Assignments - 2022-2023 School Year

RESOLUTION NO. PMC-99-23

ACCEPTANCE OF REPORTS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-100-23

APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	UNPAID ABSENCE (on or about)	RETURN TO WORK DATE (on or about)
#4450	9/6/2022-10/3/2022	20 days	10/4/2022-10/31/2022	11/1/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-101-23

APPROVAL OF UNPAID ABSENCES - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid absence for the following personnel for the 2022-2023 school year:

EMPLOYEE ID	DATE	
#4450	11/3/2022	3/16/2023
	12/1/2022	4/6/2023
	12/22/2022	4/27/2023
	1/12/2023	5/18/2023
	2/2/2023	6/8/2023
	2/23/2023	
#4984	12/15/2022	12/16/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-102-23**APPROVAL OF APPOINTMENTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Denoia-Grace, Colleen <i>New Position</i>	Special Education/PSD Teacher North Boulevard School	12/19/2022-6/30/2023	MA, Step 9 \$67,195 (prorated)
DiMattina, Jacqueline <i>Replacing Edward Kopp</i>	Science Teacher Pequannock Valley School	1/1/2023-6/30/2023	MA, Step 13 \$76,345 (prorated)
Macey, Rebecca <i>New Position</i>	.4 Occupational Therapist District Wide	11/16/2022-6/30/2023	MA, Step 3 (prorated) \$25,296
Zacek, Danielle <i>New Position</i>	.7 Special Education Aide North Boulevard School	11/8/2022-6/30/2023	Step 2 (prorated) \$13,608

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-103-23**APPROVAL OF APPOINTMENTS FOR FULL-TIME AIDES - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, per approved sidebar letter of agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education for "single only" coverage as provided by NJEHP. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Corbo, Karli	Special Education Aide	11/8/2022	Step 3 \$19,790 (prorated)
Smith, Nancy	Special Education Aide	11/8/2022	Step 15 \$25,930 (prorated)

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-104-23**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Braun, Kimberly <i>6th Period Assignment</i>	Pequannock Township High School	45 minutes/day 5 days/week	Allied Health	10/24/2022-6/30/2023	\$4,772.50

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

- FFA-54-23 Approval of 2022-2023 Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1)
FFA-55-23 Acceptance of QSAC District Performance Report (DPR)
FFA-56-23 Approval of Contract with Freedom Fence

RESOLUTION NO. FFA-54-23

APPROVAL OF 2022-2023 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the Comprehensive Maintenance Plan Report for the years 2021-2022 Actual, 2022-2023 Budgeted, 2023-2024 Planned; and Annual Maintenance Budget Worksheet (Form M-1) as per attachments.

Motion by: Senyk	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-55-23

ACCEPTANCE OF QSAC DISTRICT PERFORMANCE REPORT (DPR)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the QSAC District Performance Report (DPR).

Motion by: Senyk	Second by: MacSweeney	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-56-23

APPROVAL OF CONTRACT WITH FREEDOM FENCE

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Freedom Fence, Pompton Plains, NJ in the amount of \$1,900.00 to provide fencing at North Boulevard School, for the preschool program.

Motion by: Senyk	Second by: MacSweeney	Roll Call Vote: 8-0-0
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OTHER

O-1-23 Approval of HIB Investigation Decision

RESOLUTION NO. O-1-23

APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
HV-01-23

Motion by: Shenton	Second by: Esposito	Roll Call Vote: 8-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

School Start Time Committee Meetings

Mr. Portas reported that the process has begun at PTHS and PV and that the elementary school discussion is still to come. Board members discussed helpful information that they gathered from the NJSBA Workshop and that speakers are willing to come to the district to present their data.

SGO and PDP Process for Staff and Administrators

Mr. Portas referred to the goal of student and staff success in the Strategic Plan, and how it is of benefit to use data from multiple measures.

NB Principal Transition Team

Mr. Portas emphasized that the goal is to keep open communication with the incoming principle.

Action Items for November 21, 2022 Regular Business Meeting:

PMC-105-23

PMC-XXX-23 Accept Resignations - 2022-2023 School Year
PMC-XXX-23 Approval to Amend Medical and/or Family Leave Of Absence - 2022-2023 School Year
PMC-XXX-23 Approval of Medical and/or Family Leave Of Absence - 2022-2023 School Year
PMC-XXX-23 Approval of Appointments - 2022-2023 School Year
PMC-XXX-23 Approval to Rescind Extra-Curricular Stipend Position - 2022-2023 School Year
PMC-XXX-23 Approval of Extra-Curricular Stipend Positions - 2022-2023 School Year
PMC-XXX-23 Approval to Rescind Interscholastic Sports Stipend Position - 2022-2023 School Year
PMC-XXX-23 Approval of Alternate Teacher Evaluation Process - 2022-2023 School Year
PMC-XXX-23 Approval of Revised and New Job Descriptions
PMC-XXX-23 Approval of Memorandum of Agreement and Salary Guides Between the Pequannock Township Board of Education and the Pequannock Township Education Association for the period July 1, 2022 through June 30, 2025

RESOLUTION NO. PMC-XXX-23

ACCEPT RESIGNATIONS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE (on or about)
XXXXX	XXXXX XXXXX	XXXXX
XXXXX	XXXXX XXXXX	XXXXX

RESOLUTION NO. PMC-XXX-23**APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#5143	9/12/2022-10/5/2022	18 days	10/6/2022-12/19/2022	N/A

RESOLUTION NO. PMC-XXX-23**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#1044	12/13/2022-3/13/2023	57 days		3/14/2023
#4046	12/5/2022-2/3/2023	38 days	2/4/2023-5/7/2023	5/8/2023

RESOLUTION NO. PMC-XXX-23**APPROVAL OF APPOINTMENTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX XXXXX	12/13/2022-3/13/2023	BA, Step 1 \$56,805 (prorated)

RESOLUTION NO. PMC-XXX-23**APPROVAL TO RESCIND EXTRA-CURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the following stipend position for the 2022-2023 school year.

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-XXX-23**APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-XXX-23**APPROVAL TO RESCIND INTERSCHOLASTIC SPORTS STIPEND POSITION - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following district personnel as coaches/volunteers for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Winter, 2022-2023

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-XXX-23**APPROVAL OF ALTERNATE TEACHER EVALUATION PROCESS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the alternate observation method for the first evaluation of highly effective staff for the period July 1, 2022 through June 30, 2023.

RESOLUTION NO. PMC-XXX-23
APPROVAL OF REVISED AND NEW JOB DESCRIPTIONS

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following job descriptions, *per attached*:

Administrative Assistant to the Directors
Work Based Learning/Academy Coordinator

RESOLUTION NO. PMC-XXX-23
APPROVAL OF MEMORANDUM OF AGREEMENT AND SALARY GUIDES BETWEEN THE
PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP
EDUCATION ASSOCIATION FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2025

RESOLVED, that the Board of Education, upon the recommendation of the Negotiations' Committee, approves the Memorandum of Agreement and Salary Guides between the Pequannock Township Board of Education and the Pequannock Township Education Association for the period July 1, 2022 through June 30, 2025.

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

Discussion:

Ready Math

Dr. Sheridan reported that the program continues to roll out and there will be professional development on December 6th. She remarked that math is a productive struggle for students, as they work together to solve problems.

Fountas and Pinnell

Dr. Sheridan reported that the program is getting positive feedback and aligns with elementary goals. She went on to say that 4th and 5th graders will have more of an independent reading experience and that teachers will visit other districts to observe examples of independent reading.

G&T and Title I

Dr. Sheridan reported that students have been identified and they will start after Thanksgiving.

Action Items for November 21, 2022 Regular Business Meeting:

CIS-37-23

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|-----------|---|
| CIS-xx-23 | Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses |
| CIS-xx-23 | Approval of Title I Tutoring Facilitators |
| CIS-xx-23 | Approval of Student Field Trips |
| CIS-xx-23 | Approval of Out-of-State Student Field Trips |
| CIS-xx-23 | Approval of Intern Placement in District for 2022-2023 |
| CIS-xx-23 | Approval of Student Teacher Placement in District for 2022-2023 and 2023-2024 |
| CIS-xx-23 | Approval of District Mentor for the 2022-2023 School Year |
| CIS-xx-23 | Approval of Staff for Professional Development Presentations |
| CIS-xx-23 | Approval of Out-of-District Placement of Students 2022-2023 |

RESOLUTION NO. CIS-xx-23

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
Virtual	C. Dorn	Legal One Establishing HIB Systems	\$75.00	n/a	n/a	\$75.00
Virtual	Y. McBain	Practicums - Wilson Level II Certification	\$2,200.00	n/a	n/a	\$2,200.00
11/3/22	C. Marshall	Quinnipiac Univ. Hamden, CT	\$-0-	\$-0-	n/a	\$-0-
12/2/22	M. Cohen	School Psychologist Conf., East Windsor	\$125.00	\$59.12	n/a	\$184.12
12/4 - 12/6/22	V. Munro	NJASL Annual Conference, Atlantic City	\$250.00	\$405.98	\$300.00	\$955.98
12/4 - 12/6/22	K. Meyerson	NJASL Annual Conference, Atlantic City	\$250.00	\$389.35	\$300.00	\$939.35
12/7/22	M. Madison	NGSS Institute - Science Raritan	\$-0-	\$-0-	\$150.00	\$150.00
12/21/22	M. Portas	Negotiation Strategies New Brunswick	\$235.00	\$44.43	n/a	\$279.43
2/10/23	R. Hayzler	Integrated Pest Mgmt. Mahwah	\$-0-	\$12.78	n/a	\$12.78
2/10/23	M. Reiner	Integrated Pest Mgmt. Mahwah	\$-0-	\$13.63	n/a	\$13.63
2/10/23	J. Seborowski	Integrated Pest Mgmt. Mahwah	\$-0-	\$13.36	n/a	\$13.36
2/10/23	A. Stager	Integrated Pest Mgmt. Mahwah	\$-0-	\$13.63	n/a	\$13.63
2/10/23	M. Portas	Integrated Pest Mgmt. Mahwah	\$-0-	\$12.78	n/a	\$12.78
5/26/23	G. Gibbs	Integrated Pest Mgmt. Sparta	\$-0-	\$25.85	n/a	\$25.85

RESOLUTION NO. CIS-xx-23

APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2022-2023 school year to take place at Pequannock Valley, Hillview, and Stephen .J. Gerace Schools before or after regular school hours, at \$35 per 30-minute session or \$105 per 90-minute session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Education Act (ESEA) Title I funds.

NAMES		
Meghan Ciandella	Meghan Luterzo	Samantha Lyon
Yvette McBain	Christine Rodeiro	Cheryl Sinopoli
Jacqueline Stringer	Charlene Valero	

RESOLUTION NO. CIS-xx-23**APPROVAL OF STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/30/22	Build Site Randolph	J. Cohen	PTHS/-/10	Habitat For Humanity	\$-0-	\$-0-

RESOLUTION NO. CIS-xx-23**APPROVAL OF INTERN PLACEMENT IN DISTRICT FOR 2022-2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Shyla Leonard from Montclair State University as a Speech Therapist Intern in District for the 2022-2023 school year with Nicole Aristizabal at NBS.

RESOLUTION NO. CIS-xx-23**APPROVAL OF STUDENT TEACHER PLACEMENT IN DISTRICT FOR 2022-2023 AND 2023-2024**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placement in the District for the 2022-2023 and 2023-2024 school years.

From William Paterson University:

Amanda Marion - Elementary K-3	North Boulevard School
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RESOLUTION NO. CIS-xx-23**APPROVAL OF DISTRICT MENTOR FOR THE 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the New Staff and/or Novice Provisional Teacher Program and mentor as assigned for the 2022-2023 school year. Further, payroll deductions are to be made in June 2023, to satisfy total mentoring fees of \$1,000.00 for an Alternate Route Teachers holding a CE, prorated for new mentor beginning January 2023.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Nicole Gill	CE/Formal	Brian Resigno	PTHS

RESOLUTION NO. CIS-xx-23**APPROVAL OF STAFF FOR PROFESSIONAL DEVELOPMENT PRESENTATIONS**

RESOLVED, that the Board of Education, upon recommendation of Superintendent, approves staff for professional development presentations, in accordance with PTEA Article 32, A.6.n., \$95 for up to a four-hour session:

NAMES		

RESOLUTION NO. CIS-xx-23**APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2022-2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following out-of-district placements for 2022-2023 School Year:

STUDENT	PLACEMENT		FEE
#3021397	Sage Alliance	SY	\$68,900.00
#3021804	Bancroft (Start date 11/1/22)	SY	\$136,620.00

FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Discussion:

ESIP Update

Mr. Senyk reported that parts we have been awaiting have been shipped for the buildings that are still in progress to be completed.

PPA Update

Mr. Senyk reported that North Boulevard is complete, and the other buildings are near completion.

Demographic Study Discussion

A discussion ensued as to which vendor to select. The Board agreed that further analysis will be helpful in the decision-making process.

Federal Grant for AC Update

Mr. Gibbs provided an update in his report earlier in the meeting.

Action Items for November 21, 2022 Regular Business Meeting:

FFA-57-23

FFA-xx-23	Transfer of Funds for October 2022
FFA-xx-23	Payment of Bills - October 18, 2022 to November 21, 2022
FFA-xx-23	Approval of Financial Reports/Monthly Certifications for October 2022
FFA-xx-23	Monthly Reports from Schools and Programs for October 2022
FFA-xx-23	Approval to Accept Donations to the Pequannock Township School District
FFA-xx-23	Approval to Accept Funds from Gov.Deals for Sale of Obsolete Computers
FFA-xx-23	Approval to Conduct Demographic Study
FFA-xx-23	Acceptance of 2021-2022 Annual Comprehensive Financial Report and Auditor's Management Report
FFA-xx-23	Approval to Renew Contract with Chilton Occupational Health Center for 2023

RESOLUTION NO. FFA-xx-23

TRANSFER OF FUNDS FOR OCTOBER 2022

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from October 2022, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-23

PAYMENT OF BILLS – OCTOBER 18, 2022 TO NOVEMBER 21, 2022

RESOLVED, that the Board of Education approves the Bills List, from October 18, 2022 to November 21, 2022, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	
Capital Projects	Fund 30	
Food Service	Fund 6x	

RESOLUTION NO. FFA-xx-23

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR OCTOBER 2022

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for October 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2022, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-23

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR OCTOBER 2022

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of October 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xx-23

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
25 Backpacks for New Varsity Players on Soccer Teams Value \$1,407.64	PTHS	PTHS Soccer Association
\$50.00	Courtney Rankin Scholarship Fund	Honor M. Connell

RESOLUTION NO. FFA-xx-23

APPROVAL TO ACCEPT FUNDS FROM GOV.DEALS FOR SALE OF OBSOLETE COMPUTERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the acceptance of funds, in the amount of \$7,200.00, from the sale of computers, declared obsolete and approved by the Board of Education for disposal on August 22, 2022, Resolution No. FFA-17-23.

RESOLUTION NO. FFA-xx-23

APPROVAL TO CONDUCT DEMOGRAPHIC STUDY

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves _____ to conduct a demographic study.

RESOLUTION NO. FFA-xx-23

ACCEPTANCE OF 2021-2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDITOR'S MANAGEMENT REPORT

RESOLVED, that the Board of Education accepts the "Annual Comprehensive Financial Report" and the "Auditors' Management Report on Administrative Findings – Financial Compliance and Performance for the Fiscal Year Ended June 30, 2022," which was submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting on November 21, 2022. A copy of the Audit Synopsis, which was distributed at the meeting, shall be attached to and made a part of the record of this meeting. (There were no audit findings.)

RESOLUTION NO. FFA-xx-23

APPROVAL TO RENEW CONTRACT WITH CHILTON OCCUPATIONAL HEALTH CENTER FOR 2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to renew the professional services contract with Atlantic Health System Chilton Occupational Health Center, to provide employee physicals, employee drug-testing, and employer related health services for 2023.

POLICY**Ms. Megan Dempsey, Chair****Discussion:****Sub-Committee Meeting**

Mrs. Dempsey reported that the committee met on November 3rd in order to have a more detailed discussion of policies up for review and to be reported on at the December workshop meeting, including 5120, 2530, 2525, 9130, and 5512.

Action Items for November 21, 2022 Regular Business Meeting:

P-08-23

P-xx-23 Approval of Revised Board Policies for Second Reading and Adoption

P-xx-23 Approval of Revised Board Policy for First Reading

RESOLUTION NO. P-xx-23**APPROVAL OF REVISED BOARD POLICIES FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2426 - Study Skills
	2322 - Honors Program

RESOLUTION NO. P-xx-23**APPROVAL OF REVISED BOARD POLICY FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Student</i>	5512 - Harassment, Intimidation, or Bullying

OTHER

O-2-23 Approval of HIB Investigation Decision

RESOLUTION NO. O-2-23

APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
PV-01-23
PV-02-23
PV-03-23

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

OLD BUSINESS

Mr. Blumert explained that the presentation was given this evening because its reporting is time-sensitive.

NEW BUSINESS

Mr. Blumert announced that Ms. Charlene Peterson, NJSBA Field Representative, will be giving a board training on Wednesday, November 9th. He asked the Board to email him their topic choices.

BOARD MEMBER ANNOUNCEMENTS

Mr. Senyk announced that he attended a SEPAC meeting, and a Morris County SBA presentation. He congratulated the girls' soccer team and the band. He remarked that it is good for the students to honor and appreciate veterans at the Veterans' Day ceremonies at PV and SJG. Mr. Ciresi congratulated the band and the soccer teams. He remarked that it has been a great fall season. He added that it has been great for the football team to have extra games. Mrs. Dempsey attended the Empty Bowls event and remarked that she enjoyed hearing the Nocktaves.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss attorney – client privilege and student matters. No action will be taken. Said matters will be made public upon their disposition.

Motion by: Esposito	Second by: MacSweeney	Voice Vote: 8-0-0	Time: 9:22 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Senyk	Second by: MacSweeney	Voice Vote: 8-0-0	Time: 9:56 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, November 21, 2022	Regular Business Meeting	7:00 P.M.	PTHS
Monday, December 5, 2022	Workshop Meeting	7:00 P.M.	PTHS