

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

September 15, 2022

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, September 15, 2022, at 4:30 p.m. via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:35 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Erin Studer, *Community Representative*
Carrie Wagner, *Community Representative*

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Jed Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

D. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the August 18, 2022 Regular Meeting (Item I.D.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. **Financial Business Manager’s Report**

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following information:

2021-2022 Unaudited Actuals

- 2021-2022 Unaudited Actuals by site reveal ending fund balances remain strong as an organization.
 - Change driven by hold harmless funding and OPEB liability decrease for FACS, FPC and SMBCCS resulted in positive change.
 - FACS from previous forecast of \$16,000 to Unaudited Actuals of \$658,000
 - FPC from previous forecast of \$18,000 to Unaudited Actuals of \$324,000
 - SMBCCS from previous forecast of \$250,000 to Unaudited Actuals of \$1,621,000
 - Change driven by deferment of one-time State and Federal revenues and minimal hold harmless funds due to slight increase in enrollment (rather than decrease) at STEM and FCLA) resulted in negative change at the Academies.
 - STEM from previous forecast of \$60,000 to Unaudited Actuals of \$0
 - FCLA from previous forecast of \$60,000 to Unaudited Actuals of \$1,000
 - Cash balances remain positive across the organization, but STEM and FCLA have not reached the Board-established

goal of at least 4 months cash on hand. STEM is at 2.0 and FCLA is at 1.5 as of June 30, 2022.

2022-2023 Forecast Update

- Ending fund balances remain strong as an organization. One-time funds, however, have a significant impact on the financial outlook. All schools would be in a negative situation without the one-time funds (noted in red).
- Approved budget vs. current forecast:
 - *FACS*: Positive change driven by shift in ESSER funding and LCFE COLA increase
 - Approved budget forecast: \$250,000
 - Current forecast: \$842,000
 - Without one-time funds: -\$1,192,721
 - *FPC*: Negative change driven by staffing adjustments and additional stipends
 - Approved budget forecast: \$130,000
 - Current forecast: \$5,000
 - Without one-time funds: -\$1,719,966
 - *SMBCCS*: Positive change driven by increases in enrollment and LCFE COLA
 - Approved budget forecast: \$248,000
 - Current forecast: \$1,126,000
 - Without one-time funds: -\$1,352,164
 - *STEM*: Negative change driven by staffing adjustments and additional stipends
 - Approved budget forecast: \$83,000
 - Current forecast: \$5,000
 - Without one-time funds: -\$581,541
 - *FCLA*: Negative change driven by staffing adjustments and additional stipends
 - Approved budget forecast: \$81,000
 - Current budget forecast: \$5,000
 - Without one-time funds: -\$551,624
- Cash balances remain positive across the organization. However, STEM and FCLA have not met the Board-established goal of 4 months cash on hand as of July 31, 2022: STEM is at 1.8 and FCLA is at 1.1.

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Mr. Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

E. Chief Operating Officer’s Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

F. Chief Executive Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the revised Comprehensive School Safety Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.A.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve the revised Youth Suicide Prevention Policy

On **MOTION** of Jed Wallace, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the revised Youth Suicide Prevention Policy (Item IV.B.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to approve conference attendance for selected FCPS staff during the 2022-2023 school year

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve conference attendance for selected FCPS staff during the 20222023 school year (Item IV.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

D. Recommendation to approve the Expanded Learning Budget for the 2022-2023 school year

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Expanded Learning Budget for the 2022-2023 school year (Item IV.D.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

E. Recommendation to approve new Lead Teacher Stipends for Transitional Kindergarten and a Primary Lead Teacher at Fenton Avenue Charter School

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve new Lead Teacher Stipends for Transitional Kindergarten and a Primary Lead Teacher at Fenton Avenue Charter School (Item IV.E.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace,
Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on OPEB Trust

B. LCAP Update and Instructional Report

C. Acceleration Program Update

D. Budget Update – Looking Forward

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, October 27, 2022 at 4:30 p.m. via Zoom.

VII. FUTURE MEETINGS

October 27, 2022

December 1, 2022

January 26, 2023

March 2, 2023 April

13, 2023

May 18, 2023

June 15, 2023

VIII. ADJOURNMENT

The meeting was adjourned at 6:39 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Irene Sumida".

Irene Sumida
Secretary of the Board