



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

December 1, 2022 – 4:30 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/87479668758>

Meeting ID: 874 7966 8758

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

MODIFIED MEETING PROCEDURES AS PER EXECUTIVE ORDER N-15-21

Executive Order N-29-20, adopted in March of 2020, suspended various procedures under the Ralph M. Brown Act governing “Brown Act Committee” meetings due to the COVID-19 global pandemic. Pursuant to the later Executive Order N-08-21, those suspended provisions were to continue until September 30, 2021. On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 into law, which gave local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.). AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances: 1) State or local officials have imposed or recommended measures to promote social distancing; 2) the board holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; 3) the board holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
2. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers should rename their Zoom profile with their real name to expedite this process.
6. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Vice Chairperson of the Board – Yvette King-Berg
- B. **Roll Call** – Assistant to the Secretary of the Board – Coco Salazar
- C. **Approval of the Agenda** – Vice Chair King-Berg

The Vice Chair will request any amendments to the agenda, and then approval.

- D. **Minutes of Previous Regular Meeting** - Vice Chair King-Berg

Minutes of the October 27, 2022 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Vice Chair King-Berg

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

1. **Finance Committee:** *Sarah Ananta, Maria Patrón (FPC); Donald Ausherman, Kristine Khachian (SMBCCS); Jennifer Hines (FCLA); Dominica Chong (STEM)*
Budget, Facilities and Safety Council: *Martin Penner (FACS)*
2. **Instruction Committee:** *Brianna Ellis, Jackie Penner (FPC); Carmen Solis, Bunny Wolfer (SMBCCS); Yesenia Fuentes (FCLA); Elisa Vallejo (STEM)*
Curriculum and Assessment Council: *Christopher Torres (FACS)*
3. **Personnel Committee:** *Karen Knapp, Judy Lee (FPC); Marie Kirakossian, Megan Rol (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)*
Human Resource and Personnel Council: *Leanna Hendrix (FACS)*
4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); Evelia Manzo, Aaron Veals (SMBCCS); Brennan Mack (FCLA); Melissa Katchen (STEM)*
School-Community Relations Council: *Tony Peña (FACS)*

- a. [School Site Council](#): *Paige Piper (FACS); (FPC); Danielle Arce (SMBCCS); Lesmi Mendez (FCLA/STEM)*
- b. [English Learner Advisory Committee](#): *(FACS); (FPC); Jennifer Flynn (SMBCCS); (FCLA/STEM)*

C. [Financial Business Manager's Report](#):

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, any variations in revenues and expenditures from the approved 2022-2023 budgets for all sites, and present the First Interim Report (Item IV.B. for on Action Agenda).

D. [Directors' Reports](#)

1. [Fenton Avenue Charter School \(FACS\)](#) – *Ms. Monica Castañeda*
2. [Santa Monica Boulevard Community Charter School \(SMBCCS\)](#) – *Mr. Cary Rabinowitz*
3. [Fenton Primary Center \(FPC\)](#) – *Mr. Richard Parra*
4. [Fenton STEM Academy \(STEM\)](#) – *Mrs. Jennifer Miller*
5. [Fenton Charter Leadership Academy \(FCLA\)](#) – *Mrs. Jennifer Miller*

E. [Chief Operating Officer's Report](#) – Mr. Jason Gonzalez

F. [Chief Executive Officer's Report](#) – Dr. David Riddick

III. [CONSENT AGENDA ITEMS](#)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

- A. [Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21](#)
- B. [Recommendation to approve revised conference attendance during the 2022-2023 school year](#)
- C. [Recommendation to approve Transitional Kindergarten Lead Teachers at Santa Monica Boulevard Community Charter School and Fenton Primary Center, and a Primary Lead Teacher at Fenton Avenue Charter School](#)

IV. ITEMS SCHEDULED FOR ACTION

- A. Recommendation to approve LAUSD Certification of Board Compliance Review
- B. Recommendation to receive and file First Interim Report
- C. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer
- D. Recommendation to approve Special Education Policies and Procedures in alignment with the California Department of Education's Special Education Cyclical Monitoring for Small LEAs
- E. Recommendation to approve the 2022–23 California Community Schools Partnership Program: Planning Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

V. ITEMS SCHEDULED FOR INFORMATION

None

VI. ANNOUNCEMENTS

VII. FUTURE MEETINGS

January 26, 2023
March 2, 2023
April 13, 2023
May 18, 2023
June 15, 2023

VIII. ADJOURNMENT

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, January 26, 2023 at 4:30 pm via Zoom.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

October 27, 2022

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, October 27, 2022, at 4:30 p.m. via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:36 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Walter Wallace, *Community Representative*

Board Members Not Present

Jed Wallace, *Community Representative*

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner

Nay: (0)

Abstentions: (0)

D. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Daniel Laughlin **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 4 (YES), 0 (NO), and 1 (ABSTENTION), the minutes of the September 15, 2022 Regular Meeting (Item I.D.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner

Nay: (0)

Abstentions: (1) Erin Studer

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. **Financial Business Manager’s Report**

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following information:

- Ending fund balances remain strong as an organization.
- One-time funds have a significant impact on the financial outlook. All schools would be in a negative situation without one-time funds (noted in red):
 - FACS Operating Income
 - § Current forecast - \$854,996
 - § **Without one-time funds - \$1,192,721**
 - FPC Operating Income
 - § Current forecast - \$255,239
 - § **Without one-time funds - \$1,704,966**
 - SMBCCS
 - § Current forecast - \$1,320,699
 - § **Without one-time funds - \$1,352,164**
 - STEM
 - § Current forecast - \$137,537
 - § **Without one-time funds - \$553,541**
 - FCLA
 - § Current forecast - \$104,983
 - § **Without one-time funds - \$552,624**
- Previous vs. current forecast: All sites experienced a positive change, and only STEM and FCLA have not reached the 4 months “cash on hand” as per Board-policy.

- FACS – Positive change driven by decrease in CMO fee expense (from forecast of \$842,000 last month to \$855,000 this month)
Months Cash on Hand – 6.0
- FPC – Positive change driven by increase in enrollment with addition of 9 students (from forecast of \$5,000 last month to \$255,000 this month)
Months Cash on Hand – 5.4
- SMBCCS – Positive change driven by increase in enrollment with addition of 17 students (from forecast of \$1,126,000 last month to \$1,321,000 with month)
Months Cash on Hand – 8.0
- STEM – Positive change driven by increase in enrollment with addition of 8 students (from forecast of \$5,000 last month to \$138,000 this month)
Months Cash on Hand – 1.9
- FCLA – Positive change driven by increase in enrollment with addition of 3 students (from forecast of \$5,000 last month to \$105,000 this month)
Months Cash on Hand – 1.3
- Bond Covenants: The obligated group (FPC, STEM and FCLA) is expected to meet both bond covenants:
 - Liquidity – Minimum requirement is 45 days of cash on hand
 - § Forecast for obligated group (including FPC) – 116 days
 - § STEM and FCLA only – 68 days
 - Debt Service – Minimum requirement ratio of 1.10
 - § Forecast for obligated group (including FPC) – 2.07
 - § STEM and FCLA only – 1.03

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Mr. Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

E. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

F. Chief Executive Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

Board member, Walter Wallace, joined the meeting at 5:00 p.m.

A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Walter Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Daniel Laughlin, **SECONDED** by Carrie Wagner and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.A.) was approved as presented. *Specific expenditures approved:*

Think Together: \$812,887.93 - Think Together will provide non-instructional day services for up to 900 students across five program sites for the 2022/23 school year as listed below. This amount was included in the ELO-P Budget approved by the board on September 15, 2022.

- Fenton Primary Center: Serving 220 students, six hours a day for nine program days and nine hours a day for 21 program days.
- Fenton Ave Charter School: Serving 200 students, six hours a day for nine program days and nine hours a day for 17 program days.
- Santa Monica Blvd. Community Charter School: Serving 240 students, six hours a day for nine program days and nine hours a day for 17 program days.

- Fenton STEM Academy: Serving 120 students, five hours a day for nine program days and nine hours a day for 16 program days.
- Fenton Charter Leadership Academy: Serving 120 students, five hours a day for nine program days and nine hours a day for 16 program days.

Think Together will assign 45 Program Leaders to deliver the services at a supervision ratio of not more than one staff member to 20 students (1:20) and a supervision ratio of not more than one staff member to 10 students (1:10) for Transitional Kinder/Kinder students, incorporating 14 “floaters” to help maintain ratios. Each Site will be supervised by a Site Coordinator. The project will be managed by a Quality Assurance Coach. Think Together will pay for all curricular materials, consumable supplies and personal protective equipment required to deliver the services. Think Together will apply a 15% administrative fee to cover the additional costs involved in ramping up our staffing capacity to meet this request.

Think Together: \$62,077.76 - Think Together will accommodate up to 40 additional students at Fenton Avenue Charter School in selected 21st CCLC and/or ASES programs for the remaining number of school days in the school year. This amount is equal to \$37,000 per additional Program Leader annually. Think Together will hire additional Program Leaders to supervise the additional students, at a ratio of 1:20, and assign them accordingly under the supervision of 21st CCLC and/or ASES Site Coordinator(s).

Think Together: \$114,253.00 - Think Together will provide student supervision services for up to 70 students at Santa Monica Boulevard Community Charter School for 3.25 hours a day over 142 school days. Think Together will assign five Program Leaders to deliver the services at a supervision ratio of not more than one staff member to 20 students (1:20) (1:10 supervision ratio for Transitional Kinder/Kinder students). The site will be supervised by a Site Coordinator, and the project will be managed by a Quality Assurance Coach. Think Together will apply a 15% administrative fee to cover the additional costs involved in ramping up our staffing capacity to meet this request.

Defoe Furniture 4 Kids: \$100,798.94 - Defoe Furniture 4 Kids will provide classrooms at Santa Monica Boulevard Community Charter School with cabinets to replace outdated computer countertops that are in need of repair. The original computer countertops were installed in 2012. These new cabinets will be used to provide additional storage to teachers and will house classroom technology (iPads and laptops) via customized shelving. All cabinet doors will have locks as well as customized cut-outs to assist with wire management. Larger classrooms in the main building will receive two cabinets (left side and right side) that will span the back of the room. Smaller classrooms and bungalows will receive one due to available space.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Walter Wallace
 Nay: (0)
 Abstentions: (0)

B. Recommendation to approve the updated FCPS Volunteer Handbook

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the updated FCPS Volunteer Handbook (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to ratify the contract with Kate Dove funded through the LAUSD Charter Operated Programs Impact Grant

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to ratify the contract with Kate Dove to provide consulting services related to Special Education programs and policies funded through the LAUSD Charter Operated Programs Impact Grant (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer, Carrie Wagner, Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

- A. Update on OPEB Trust**
- B. Fenton Academies Fiscal Improvement Plan**
- C. LCAP Update and Instructional Report**
- D. Acceleration Program Update**
- E. ELO-P Program Update**

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54956.9 – Conference with Legal Counsel – Anticipated Litigation.”

A. Government Code 54956.9

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

The Board convened to Closed Session at 6:10 p.m.

VII. RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION

The Board reconvened to Open Session at 6:25 p.m.

Chair Lucente announced that no action had been taken in Closed Session.

VIII. FUTURE MEETINGS

December 1, 2022

January 26, 2023

March 2, 2023

April 13, 2023

May 18, 2023

June 15, 2023

IX. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, December 1, 2022 at 4:30 p.m. via Zoom.

X. ADJOURNMENT

The meeting was adjourned at 6:26 p.m.

Respectfully submitted:

Irene Sumida, Secretary of the Board

II. B.

Committee and Council Reports

There were no Budget, Facilities and Safety Council or Finance Committee meetings during the month of November.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

November 8, 2022

Call to Order: Christopher Torres–Chairperson

The Curriculum and Assessment Council Meeting was called to order at 7:25 am by Chairperson, Christopher Torres.

Roll Call: Robin McNutt

Members Present: Patricia Aparicio, Barbara Ausherman, Monica Castañeda, Emily Gillmore, Hayley Martin, Robin McNutt, Lorena Sanchez, Christopher Torres, Rebecca Williamson

Members Absent: N/A

Non-Members Present: N/A

Members Excused: Myriam Arechiga, Paige Piper, Tiffany Walker

Additions/Corrections to the Agenda: Christopher Torres, Chairperson

Item #1 **Minutes from the October 10th, 2022 meeting of the Curriculum and Assessment Council** (*Motion to Approve*)

On **MOTION** of Patricia Aparicio, **SECONDED** by Barbara Ausherman, and **CARRIED**, the Minutes of the Curriculum and Assessment Council Meeting October 10th, 2022, were approved as submitted.

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

New Business:

Item #3 **COST Meetings (LCAP Goal 1, AMO 2)** – Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda shared that FACS will begin holding COST meetings once the Reporting Period is over. She reviewed the process of submitting student information, via a COST Form, which can be found in the FACS Documents and Resources Shared Drive. The administrative team will host these meetings alongside teachers, to determine next steps - either via more intervention or monitoring, or if the students should be recommended for an SST. Teachers are also reminded to review the student's Cumulative File for any history of prior COST meetings, SSTs, or other means of teacher intervention

from a previous grade. Teachers should reach out to an administrator, the school site Counselor or Psychologist to best determine how to approach specific students.

Item #4 Professional Development Opportunities (LCAP Goal 3, AMO) – Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda informed the council that from December 6th- 8th, Solution Tree will be hosting another RTI At Work Institute in Pasadena, CA. Seeing that FACS Leads were just in attendance at the PLC At Work Institute in Long Beach, this seems like the best opportunity to offer Leads with more information about RTI, which goes “hand in hand” with developing a PLC. Ms. Castañeda also shared that she is in contact with Solution Tree’s Paula Maeker about possibly coming to FACS to offer support for developing our PLC and RTI models in the Spring (April 21st). FCPS is hopeful to also have Dr. Luis Cruz, an expert in developing PLCs at school sites, host an organization-wide PD later this year. If teachers have other PD opportunities that they feel would greatly benefit their teaching, they should reach out to the Administration team for support and registration.

Item #5 iReady Math PD (LCAP Goal 3, AMO) - Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda updated the council about the i-Ready Math Professional Development session that took place on Tuesday November 1st, led by Curriculum Associates representative Peter Murphy. The Upper Grades and Primary Grades alternated their time between meeting with Peter and working with their respective grade level teams to map out their pacing and plan in a PLC setting. There is much flexibility with rolling out the program throughout the rest of the year, in terms of how lessons and sessions are implemented, modifying assessments to best meet the needs of students, and utilizing i-Ready resources.

Item #6 GLOW Update (LCAP Goal 1, AMO 2) - Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castañeda shared a few updates regarding the FACS GLOW program. Moving forward, FACS will no longer be utilizing the i-Ready Standards Mastery assessments for Formative Assessments. Teams will develop Common Formative Assessments to use as Mid-Unit Assessments. 3rd through 5th grades will be using modified versions of Benchmark Advance Week 1 Assessments, with Mrs. McNutt supporting teams in creating the assessments.

Announcements: N/A

Next Regular Meeting: TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Curriculum and Assessment Council Meeting was adjourned at 7:47.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

November 9, 2022

A meeting of the Human Resource and Personnel Council was held on Wednesday, November 9, 2022 at 7:15 A.M., in the Conference Room at Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Leanna Hendrix, Chair

The Human Resource and Personnel Council meeting was called to order at 7:16 A.M. by Chair, Leanna Hendrix.

Roll Call: Feather Gentry, Co-Secretary

Personnel Committee Members Present: Lizette Adkisson, Barbara Aragón, Feather Gentry, Katherine Sheppard, Leanna Hendrix, Bernite Oandasan, Elsie Orellana, Karen Shcarf, Monica Castañeda

Excused Members: Jann Manorothkul, Paige Piper

Non-Committee Members: None

Additions/Corrections to the Agenda: Leanna Hendrix, Chair

The following item was added to the agenda: Item #6, Approval of Primary Lead Teacher.

Approval of Minutes from October 12, 2022: Leanna Hendrix, Chair

Item #1 **Minutes from the October 12, 2022 meeting of the Human Resource and Personnel Council** (*Motion to Approve*)

On **MOTION** of Barbara Aragón, **SECONDED** by Lizette Adkisson, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Leanna Hendrix, Chair

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Paraprofessional Update (LCAP Goal 3, AMO 1) - Paige Piper and Juan Gomez, Administrative Coordinators (*Informational Item*)

Ms. Castañeda provided an update on behalf of the Administrative Coordinators. The team has hired a teacher's aide (TA) and an adult assistant. Both new hires began last week and are transitioning into their new roles. The TA positions are now full. There are a few outstanding adult aide positions. We are currently using TAs from Scoot Education. Ms. Castañeda and the administrative team will continue to monitor the use of the aides through Scoot and assess the impact on the budget and long-term cost efficiency.

Item #4 Social Committee Update - Monica Castañeda, FACS Director (*Informational Item*)

Ms. Castañeda provided an update on the social committee meeting held last week. A spreadsheet has been shared with the staff to provide additional transparency about funds collected and where/how these funds are allocated. The spreadsheet also identified all committee members, collected dues, and an ongoing expense worksheet. Additionally, a memo was sent out to address the change to birthday breakfasts and staff luncheons. We will be holding these three times a year due to the increase in costs related to these events. Lorena Sanchez joined the committee.

Item #5 Earned Increase Walkthroughs (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

Walkthroughs are in progress this week, but due to scheduling conflicts the administrative coordinators will split the classrooms they visit. Ms. Castaneda will be seeing every classroom. Teachers will only have two administrators walk through their rooms. Ms. Castañeda has shared the walkthrough documentation with staff through a memo and the shared Google drive.

Item #6 Approval of Primary Lead Teacher, (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Motion to Approve*)

Ms. Castañeda shared that Leanna Hendrix has agreed to be the lead for the newly formed primary team at FACS. She has been an asset to the primary team and serving unofficially from the start of the school year.

On **MOTION** of Katherine Sheppard, **SECONDED** by Lizette Adkisson, and **CARRIED**, Leanna Hendrix was approved as the primary lead.

Announcements:

No new announcements.

Next Regular Meeting:

TBD

Adjournment:

On **Motion** of Elsie Orellana, **SECONDED** by Lillian De La Torre and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:28 A.M.

Minutes respectfully submitted by: Feather Gentry

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School - Community Relations Council

Thursday, November 10, 2022

A meeting of the School-Community Relations Council was held on Thursday, November 10, 2022, at 7:18 a.m. at Fenton Avenue Charter School at 11828 Gain Street, Lakeview Terrace, CA 91342.

Call to Order: Tony Peña, Chair

The School-Community Relations Council Meeting was called to order at 7:18 a.m. by Chair, Tony Peña.

Roll Call: Tony Peña, Chair

Members Present: Tony Peña, Anna Flores, Christina Melkonian, Emily Waterbury, Andrea Cuba, Tiffany Fisher, Evelyn Martinez, Saul Ulloa, Ileana Venegas, Monica Castañeda, Juan Gomez, Paige Piper.

Members Excused: None

Members Absent: None

Additions/Corrections to the Agenda: Tony Peña, Chair

Approval of Minutes: Tony Peña, Chair

Item #1 **Minutes from the October 13, 2022 meeting of the School-Community Relations Council** (*Motion to Approve*)

On **MOTION** of Tiffany Fisher, **SECONDED** by Christina Melkonian, and **CARRIED**, the Minutes of the School-Community Relations Council Meeting of October 13, 2022 were approved as submitted.

Presentations from the Public: Tony Peña, Chair

Item #2 **Any persons desiring to address the School, Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Ned Show and Yoyo Sales (LCAP Goal Goal 1, AMO 1) - Anna Flores, School Counselor (Informational Item)**

Mrs. Flores presented information regarding the NED show and corresponding yoyo sales. Mrs. Flores reported that between Monday, October 31 and Tuesday, November 8, she conducted The NED Show yo-yo sales. Through their Pay-It-Forward program, The NED Show visited FACS and conducted a character education performance, valued at \$1,400. Some of the themes covered in the show are “the power of yet!” and adopting a growth mindset. In return, FACS agreed to sell yo-yo’s with the show’s message of “Never Give Up, Encourage Others and Do Your Best”.

Mrs. Flores announced that FACS’ yo-yo sale total has exceeded that show fee of \$1,400! The unsold yo-yos will be returned and shipped out by the end of day Thursday, November 10th. FACS will be awarded 10% of the entire sale amount (\$231.60) in the form of a gift certificate for NED-messaged items. The gift certificate funds will be used towards the purchase of “Caught You Being a Light” prizes and awards. The cash that was collected from the sales will be deposited into the FACS Student Body account and a check will be made out to “All For Kidz” in the amount of \$2,322. Thank you to teachers, staff, and the front office for helping to run a smooth and efficient sale. We look forward to having The NED Show visit FACS in the near future!

Item #4 **Parent Conferences (LCAP Goal 2, AMO 1) - Monica Castañeda, Director (Informational Item)**

Ms. Castañeda presented information about the upcoming Parent Conferences. She shared that Parent Conferences will be held on the week of November 14, 2022. FACS is offering three conference options to families: In-person, Zoom, or phone. The school will follow a shortened schedule with dismissal at 12:50 (TK-2nd Grade) and 1:00 pm (3rd-5th Grades) to facilitate conferences. In addition, Psychomotor and formal GLOW time will be canceled the week of November 14th. Teachers are encouraged to hold GLOW time within their classes.

Item #5 **ELOP Update (LCAP Goal 2, AMO 2) - Mercedes Cordoba Meeks, ELOP Coordinator (Informational Item)**

Ms. Castañeda shared an ELOP update on Mrs. Cordoba Meeks’ behalf. Per Ms. Castañeda, the Expanded Learning Opportunities Program completed the first 8-week session of before-school and after-school classes. Students were able to participate in a wide range of classes, including soccer, recycled art workshop, cooking, Tech Kids Game Design, dance workshops, and ninja academy. The second 8-week program began on Monday, November 7, with approximately 175 students enrolled in enrichment classes. During this session, Fenton teachers offered enrichment opportunities as well. In October, Fenton students participated in an ELOP field trip to El Capitan Theater for a screening of “The Nightmare Before Christmas”. Students enjoyed popcorn, drinks, and a fun-filled 4D version of the film with special effects throughout the movie.

Item #6 **Think Together Field Trips LCAP Goal 2, AMO 2) - Mercedes Cordoba Meeks, ELOP Coordinator (Informational Item)**

Ms. Castañeda shared a Think Together update on behalf of Mrs. Cordoba Meeks. Ms. Castañeda shared that Think Together will be hosting three field trips during the Thanksgiving break. The trips will be held on November 21, 22, and 23, 2022. Students will be visiting The Aquarium of the Pacific, Underwood Farms, and The California Science Center. These field trips help FACS to fulfill the

requirement for ELOP funds to be used for providing an additional 30 days of enrichment activities to the school calendar.

Announcements:

Mr. Pena discussed that FACS just finished the chocolate sales. We sold about \$8,000 which is less than expected but will be doing another one in early March.

Next Regular Meeting: TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the School-Community Relations Council Meeting was adjourned at 7:34 a.m.

Minutes respectfully submitted by: Tiffany Fisher and Christina Melkonian, Co-Secretaries

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy
Fenton Charter Leadership Academy

Unapproved Minutes of the School Site Council (SSC)

October 24, 2022

A meeting of the School Site Council was held on Monday, October 24, 2022 at 3:00 p.m. via Zoom.

Call to Order & Pledge: Jennifer Miller, Interim Chair

The School Site Council meeting was called to order at 3:13 p.m. by Chair, Jennifer Miller.

Roll Call: Jennifer Miller, Interim Chair

Members Present: Jennifer Miller, Alex Muñoz, Lindsey Western, Lesmi Mendez, Sindy Serrano, Amanda Spinola

Members Excused: Jennifer Pimentel, Cecilia Quijano, Amarjeet Gonzalez, Alexander Cantwell

Non-Members in Attendance: None

Additions/Corrections to the Agenda: Jennifer Miller, Interim Chair

There were none.

Item #1 **Minutes from the January 25, 2022 meeting of the School Site Council (SSC)**
- Lesmi Mendez, Chair (*Motion to Approve*)

On **MOTION** of Jennifer Miller, **SECONDED** by Alex Munoz and **CARRIED**, the minutes from the January 25, 2022 meeting are approved.

Presentations from the Public: Jennifer Miller, Interim Chair

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **School Site Council Bylaws** - Jennifer Miller, FCLA/STEM Director (*Motion to Approve*)

Mrs. Miller presented the council with information regarding the School Site Council Bylaws and the rules regarding SSC operations. These bylaws explain the election and voting process of the council members, the commitments and terms of membership, and the roles and responsibilities of its members. These bylaws also expound on the process and norms by which the meetings are carried out.

On **MOTION** of Jennifer Miller, **SECONDED** by Alex Munoz and **CARRIED**, the School Site Council Bylaws are approved.

Item #4 **School Site Council Responsibilities** - Jennifer Miller, FCLA/STEM Director
(Informational Item)

Mrs. Miller informed the council of its roles and responsibilities. These duties include providing input, recommendations, and related expenditures for the school's Local Control Accountability Plan (LCAP). The council members are to evaluate the progress made towards the school's academic goals at each semester, trimester, and annually. Additionally, the council is responsible for carrying out all other duties assigned by the district governing board and by state law.

Item #5 **School Site Council Members Terms of Office (LCAP Goal 1, AMO 1)** -
Jennifer Miller, Director *(Informational Item)*

Mrs. Miller reviewed the SSC directory and the term commitments of its members. All members hold either a one- or two-year term, with staff typically maintaining a one-year term and parents holding consistent two-year terms. Members are given roles including the Chair, Vice Chair, Secretary, and Parliamentarian. The following roles will continue in the coming year:

Lesmi Mendez (Parent Representative) – Chair of the School Site Council – 2-year term
Amarjeet Gonzalez (Parent Representative) – Vice-Chair of the School Site Council – 2-year term
Sindy Serrano (Parent Representative) – Parliamentarian of the School Site Council – 2-year term
Alexander Cantwell (Parent Representative) – School Site Council Member – 2-year term
Amanda Spinola (Parent Representative) – School Site Council Member – 2-year term
Lindsey Western (School Representative) – Secretary of the School Site Council – 1-year term
Jennifer Miller (School Representative) – School Site Council Member – 1-year term
Jennifer Pimentel (School Representative) – School Site Council Member – 1-year term
Cecilia Quijano (School Representative) – School Site Council Member – 1-year term
Alex Muñoz (School Representative) – School Site Council Member – 1-year term

Item #6 **Schoolwide Updates** - Jennifer Miller, FCLA/STEM Director *(Informational Item)*

Mrs. Miller provided an overarching schoolwide update. She first reviewed several school-wide assessments that provide both internal and external testing data. These assessments guide the staff's teaching practices to better meet the needs of the students. The council reviewed the academies' i-Ready scores and discussed the areas of growth and areas of focus. One way the academies are meeting students' reading needs is by implementing the new acceleration program. Additionally, we have adopted a new math program called i-Ready Math to provide stronger math instruction.

After returning to in-person instruction, the administration also noticed challenges with in-seat attendance. There are several incentives in place including semester awards, monthly brag tags and free dress, class banners, in-class incentives, and an up-and-coming 100s Club for perfect in-seat attendance

for the month. For chronic absences, the school will be sending letters home, making phone calls home, and eventually having meetings with parents and families.

In regards to afterschool activities, Ms. Muñoz has created a schedule with many opportunities for expanded learning. There is an array of vendor programs offered to students including dance, music, and cooking. Teacher-led clubs have also begun and include activities such as art, soccer, and homework help. Another exciting offering is afterschool assemblies and weekend field trips. Lastly, Mrs. Miller addressed the ways the school is engaging the community through social media as well as on-campus events such as Fall Family Math Night.

Item #7 **FCLA Local Control Accountability Plan** - Jennifer Miller, FCLA/STEM Director (*Discussion Item*)

Mrs. Miller and the council discussed the purpose of the Local Control Accountability Plan. The LCAP is a tool for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes. The school's three main goals are to increase student achievement, engage the community, and provide safe conditions for learning.

Item #8 **STEM Local Control Accountability Plan** - Jennifer Miller, FCLA/STEM Director (*Discussion Item*)

Mrs. Miller and the council discussed the purpose of the Local Control Accountability Plan. The LCAP is a tool for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes. The school's three main goals are to increase student achievement, engage the community, and provide safe conditions for learning.

Announcements:

There are several events taking place in the coming weeks. The Scholastic Book Fair is taking place from October 24th-28th; Red Ribbon Week is from October 24th- 31st; Fall Family Math Night will take place on Friday, October 28; Parent Teacher Conference is the week of November 14th-18th; and Thanksgiving Break will be the week of November 21st- 25th.

Next Regular Meeting:

The next regular meeting of the School Site Council is to be held on November 28, 2022 at 3:00p.m.

Adjournment:

On **MOTION** of Sindy Serrano, **SECONDED** by Jennifer Miller, and **CARRIED**, the School Site Council meeting adjourned at 4:06p.m.

Minutes respectfully submitted by: Lindsey Western

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council Meeting

November 10, 2022

Call to Order: Cary Rabinowitz, Interim Chair

Roll Call: Cary Rabinowitz, Interim Chair

Members Present: Johana Juarez, Sandra Campos, Denise Molina, Cary Rabinowitz, Danielle Arce, Karla Lara, Jamesha Myles,

Members Excused: Jazmin Luna, Iberta Naranjo

Members Absent: Shelena Baker

Additions/Corrections to the Agenda: Cary Rabinowitz, Interim Chair

Approval of Minutes: Cary Rabinowitz, Interim Chair

There were no minutes to be approved.

Presentations from the Public: Cary Rabinowitz, Interim Chair

Item #1 Any persons desiring to address the School Site Council on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 School Site Council Bylaws - Cary Rabinowitz, SMBCCS Director
(*Motion to Approve*)

Mr. Rabinowitz presented the committee with the School Site Council Bylaws and reviewed them. The Laws discussed such items as council membership, composition, and requirements.

On **MOTION** of Sandra Campos, **SECONDED** by Danielle Arce, and **CARRIED**, the School Site Council Bylaws were approved as submitted.

Item #3 School Site Council Responsibilities - Cary Rabinowitz, SMBCCS Director
(*Informational Item*)

The School Site Council is responsible for reviewing and advising the school on updates to the Local Control Accountability Plan. The Council also provides insights on other schoolwide plans such as our Charter Petition. Minutes are submitted to the Board to provide their advisement on proposed programming and expenditures that support student achievement.

Item #4 School Site Council Members Terms of Office - Cary Rabinowitz, SMBCCS Director (*Informational Item*)

The following terms of office are currently in place:

Completing their second year - Johana Juarez, Sandra Campos, Karla Lara (parent) and Danielle Arce (parent).

During conversation, Denise Molina (staff) showed interest in staying on the committee for 2 years (2022-2023, 2023-2024). Jamesha Myles (parent) was also interested in remaining on the council for two years contingent upon her son's enrollment next year.

Item #5 Selection of School Site Council Officers - Cary Rabinowitz, SMBCCS Director (*Motion to Approve*)

We are pleased to report that Danielle Arce will be stepping forward as Chair of the School Site Council this year. Mr. Rabinowitz will serve as Secretary.

On **MOTION** of Denise Molina, **SECONDED** by Danielle Arce, and **CARRIED**, the School Site Council Officers were approved as discussed.

Item #6 Overview of SMBCCS Schoolwide Plans: Local Control Accountability Plan, EL Master Plan, Expanded Learning Opportunities - Program, SMBCCS Charter Renewal Petition, WASC Action Plan - Cary Rabinowitz, SMBCCS Director (*Discussion Item*)

An overview of each schoolwide plan was reviewed during the SSC meeting. A further in depth look into each plan will be provided in subsequent meetings. The purpose of this was to ensure the council had a clear understanding of the purpose of each plan and how they are implemented at the school.

Announcements:

There were no announcements.

Next Regular Meeting:

December 8, 2022

Adjournment: The School Site Council meeting was adjourned at 4:02pm.

The English Learner Advisory Committee members are in the process of being elected. Once committee members are in place, chairs will be elected and recognized in the main agenda. Minutes will also be shared here.

II. C.

Financial Business Manager's Report
(See presentation slides)

II.D.

Directors' Reports

*Directors' Reports are shared here, but presentations will not be made at the meeting.
Presentations will resume at the January meeting.*

FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR'S REPORT

December 1, 2022

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.33%

Cumulative ADA – 98.48%

Date	TK	K	1st	2nd	3rd	4th	5th	Total
11/25/22	18	40	24	24	161	180	186	633

Fenton Avenue continues its efforts to meet the 98.5% attendance average. The number of independent studies continues to remain high. The staff will work together to develop a plan to increase in-seat attendance to minimize the large number of independent studies being completed regularly. Despite the amount of additional work this has added to the teachers, FACS is excited to report that five teachers have received a 100% ADA for the third reporting period. Congratulations to **Evelyn Martinez (3rd)**, **Barbara Aragón (3rd)**, **Emily Gilmore (3rd)**, **Christopher Torres (3rd)**, and **Leanna Hendrix (1st)**! These classes will be recognized at the monthly FACS Firefly Attendance Assembly at the end of November.

LAUSD Annual Performance-Based Oversight Visit

This year, Fenton Avenue will be visited by the LAUSD oversight team on **February 8th**. The FACS leadership team will meet with Yolanda Jordan and her team to discuss and debrief the on-site observations, the school's responses to the oversight focus questions, the virtual binder document review, and a special education program review. The administrative team is currently working to prepare and compile the virtual oversight binders for the scheduled visit.

CURRICULUM AND INSTRUCTION

Professional Development

Fenton Avenue has offered several professional development opportunities to various staff members over the past several months as part of the effort to develop further and strengthen the acceleration program at FACS.

Accelerate to Educate Workshop, October 24th - 25th (San Francisco, CA)

Attendee: Monica Castañeda

This workshop focused on moving away from remediation and moving towards acceleration. Topics covered included: learning how to build prerequisite skills into existing units of study at the point of need, developing a system of assessment that includes pre-assessments, daily check-ins, common formative assessments, and unit assessments, and gaining differentiation practices that can be applied immediately.

Most importantly, the acceleration pathway was shared, providing practical instructional strategies to ensure high levels of learning for all. Following the workshop, Ms. Castañeda presented at a staff meeting, focusing on school improvement for all. The staff participated in a reflection survey to identify where they feel FACS currently stands in the areas needed for a successful acceleration program.

Professional Learning Communities at Work Institute, November 2nd - 4th (Long Beach, CA)
Attendees: Lorena Sanchez and Christopher Torres

Alongside various other leaders in the organization, Ms. Sanchez and Mr. Torres had the opportunity to build their knowledge base around PLCs and delve deeper into the three big ideas of a PLC - focus on learning, build a collaborative culture, and results orientation. Attendees were able to gain specific, practical, and inspiring strategies for transforming the school into a place where all students learn at high levels.

Yes, We Can! An Unprecedented Opportunity to Improve Special Education Outcomes, November 7th - 9th (Utah)
Attendees: Myriam Arechiga and Paige Piper

This was a hands-on workshop where participants were able to understand how to design what a balanced and coherent system of assessment looks like, discover a protocol for unpacking and prioritizing units at the team level, including scaffolding instruction, and realize the connections among response to intervention (RTI), professional learning communities (PLCs), and special education and how they all work together in a continuum of service.

Response to Intervention at Work Institute, December 6th - 8th (Pasadena, CA)
Attendees: Monica Castañeda (admin), Juan Gomez (admin), Leanna Hendrix (1st), Feather Gentry (2nd), Evelyn Martinez (3rd), Christina Melkonian (4th), Andrea Cuba (4th), Lorena Sanchez (5th), Tiffany Fisher (5th), Emily Waterbury (SDC), and Myriam Arechiga (Ed. Specialist)

A team of eleven educators from FACS will be attending this institute to strengthen their knowledge base of RTI. Through interactive and highly engaging keynotes, this institute explores how to build an intervention system by looking at the four essential elements of a successful RTI model: collective responsibility, concentrated instruction, convergent assessment, and certain access. These educators have committed to the work of the acceleration program (GLOW) at FACS. They will work alongside the Acceleration Specialist, Robin McNutt, to develop and implement strategies that can immediately increase effectiveness for students and staff.

HUMAN RESOURCE AND PERSONNEL

Primary Lead

The addition of the primary grades at FACS has created a need for a lead teacher to support the teachers in TK through 2nd grade. Leanna Hendrix recently moved to 1st grade and expressed interest in the role, as most of the primary teachers are new to FACS. The Human Resource and Personnel Committee voted

to approve Leanna Hendrix as the Primary Lead Teacher for the 2022-2023 school year. We are thankful for her efforts as this role is challenging, supporting four different grade levels.

Earned Increase Walkthroughs

The Fenton Avenue teachers participated in Earned Increase Walkthroughs the week of November 7th. It was a pleasure observing the teaching and learning taking place across the grade levels. Those visited during GLOW time had clear expectations and appropriate curriculum in place. Student collaboration, Kagan Structures, and the use of Thinking Maps were observed throughout. Teachers have created classroom environments conducive to learning, including a warm, welcoming, and safe atmosphere.

BUDGET, FACILITIES, AND SAFETY

Facility Improvements

The administrative team, COO Jason Gonzalez, FCPS Facilities Manager Juan Alvarez, FACS Plant Manager Jose Aceves, and Maintenance Worker Tony Zamora, are working together to address facilities projects, repairs, and upgrades at FACS. After a campus walkthrough, a list was developed to include the work expected to be completed over the next two years. Funding for these projects will come from ESSER II and III funds. The list of items can be found in the [ESSER Facilities Projects spreadsheet](#). FACS is thankful for the efforts of the maintenance and custodial teams to update, repair, and maintain many areas of the campus thus far. Over the fall break, the team worked to freshen up the staff lounge with much-needed new paint. Over the winter break, the main office will receive the same attention.



SCHOOL-COMMUNITY RELATIONS

Parent Conferences

Fenton Avenue held Parent Conferences the week of November 14th. Parent participation was higher than in past years. This may be due to the options for meeting via zoom, phone, or in person. Teachers expressed that conferences were positive, and parents voiced their thanks for the teachers' work for their children's success. It was a pleasure having families back on campus, allowing them to see their child's classroom and the beautiful campus.

NED Show

On October 27th, FACS hosted the NED Show, an assembly that teaches students about a growth mindset and how to face challenges. Through their Pay-It-Forward program, The NED Show visited FACS and conducted a character education performance valued at \$1,400. In return, FACS agreed to sell yo-yos with the show's message of Never Give Up, Encourage Others and Do Your Best. FACS' yo-yo sale exceeded the show fee of \$1,400 with a total of \$2,322! FACS will be awarded 10% of the sale amount (\$231.60) as a gift certificate for NED-messaged items. The gift certificate funds will be used towards the purchase of "Caught You Being a Light" prizes and awards. The cash collected from the sales will be deposited into the FACS Student Body account, and a check will be made out to "All For Kidz" in the amount of 2,322. Thank you to Anna Flores, the school counselor, for organizing this event

for the students. The students truly enjoyed the assembly, especially watching the yoyo skills of the presenter.

Upcoming Events:

12/13-16	Semester Awards Assemblies
12/16	Minimum Day
12/19-1/9	Winter Break
1/9	Staff PD Day #5
1/16	MLK Day - No School
1/20	Minimum Day

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

December 1, 2022

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ENROLLMENT AND ATTENDANCE

Cumulative Average Daily Attendance (ADA) – 98.86%

Monthly Average Daily Attendance (ADA) – September - 98.70%; October – 99.10%; November – 98.78

Date	TK	K	1st	2nd	3rd	4th	5th	6th	Total
Nov. 2022	54	98	84	119	122	108	110	79	774

LAUSD ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT

Santa Monica will participate in this year's oversight visit by the Los Angeles Unified School District on **March 1, 2022**. The Charter School Division (CSD) will complete a comprehensive review of the school's practices focusing on and reporting a score in four main areas: 1) governance, 2) student achievement and educational performance, 3) organizational management, programs and operations, and 4) fiscal operations. Representatives from the CSD will compile data through staff observations, document review, interviews, and discussion with school representatives. Elements of the oversight process may be modified as the LAUSD continues to respond to the COVID-19 pandemic. Administration and staff will meet prior to and after the Winter Holiday to prepare for our visit.

INSTRUCTION

STEAM Integrations

SMBCCS looks forward to December and Computer Science Education Week, *December 5th – December 9th*. Our STEAM Leads, Gaby Arroyo, Christy Namkung, and Jennifer Nishimoto have been working with our Expanded Learning Coordinator, Jazmin Luna to plan our annual Family Code Event held on Wednesday, December 7th. After school, families will have the opportunity to come on campus and join their students in various activities surrounding coding and computer science. The school will celebrate Computer Science Week with daily postings on Instagram and Class Dojo as well as has been done in past years.

Professional Development

Santa Monica staff attended various trainings in October – November to support the school's focus on Acceleration.

Accelerate to Educate Workshop, *October 24th -25th*
Attendance: Sandra Hernandez, Carmen Solis

The Accelerate to Educate Workshop provided Santa Monica's Acceleration Specialists with a framework to further build and strengthen the program currently in place. Some areas of focus included learning how to build prerequisite skills into existing units, limiting standards to the skills and concepts underpinning on-level curriculum, acquiring instructional strategies to close gaps across content areas and developing a system of assessment that includes pre-assessments, daily check-ins, common formative assessments, and unit assessments. Time was also spent identifying time for providing effective Tier 3 interventions based on diagnostic needs and working through prerequisite skills and concepts.

Professional Development Day #4, iReady Mathematics Instruction, *November 1st*
Attendance: All Staff

All staff participated in a training with iReady specifically focused on the Try it, Discuss It, Connect It model of teaching that blends constructivist mindsets with explicit instruction and embeds language routines to ensure engagement, participation, and instruction that meets students at all levels.

Professional Learning Communities (PLC) Conference, *November 2nd-4th*
Attendance: Amanda Hill (K), Diana Ramos (K), Jocelyn Condo (2), Evelia Manzo (2), Zoe Weiss (3), Ariana Gomez (4), Grisel Benn (6), Angela Boyd (RSP), Nicole Langlois (Administrator)

Grade level leads attended the Professional Learning Community Conference from November 2nd – 4th alongside representatives from each of the Fenton schools. It was a great opportunity for Fenton staff from each of the schools to delve deep into the three big ideas of PLC – focus on learning, build a collaborative culture, and results orientation. Attendees had the opportunity to mingle with their colleagues and those from other educational communities around the country to gain specific, practical, and inspiring strategies for transforming schools.

Yes We Can! Conference, *November 7th-8th*
Attendance: Jennifer Allen, Angela Boyd, Beth Henschel

Special education lead teachers, Jennifer Allen and Angela Boyd, and Administrative Coordinator, Beth Henschel, attended the Yes We Can! Conference in Salt Lake City. The conference focused on how to utilize PLC best practices to strengthen collaboration amongst staff and level the playing field to support all learners, and in specific, students with special needs.

Orton-Gillingham Training (Online), *November 14th-18th*
Attendance: Sandra Hernandez, Carmen Solis

Acceleration Specialists from each of the Fenton schools attended this training and found it to be a great supplement to help fuel our accelerated approach to instruction. The Orton-Gillingham approach focuses on the learning needs of the individual student and designs lessons and materials for students at the level they present. It is particularly successful when implemented one to one and in small groups.

PERSONNEL

Transitional Kindergarten Lead Teacher: Jennifer Flynn

Thank you to the FCPS Board of Directors for approving a new Lead Teacher Stipend for Transitional Kindergarten at our September meeting. Santa Monica held the following discussion on the addition of this position at our Personnel Committee Meeting on October 11th:

An additional primary lead teacher position has already been approved at the FCPS Board of Directors level; however, input is being requested of the committee on this topic given certain circumstances present at Santa Monica.

Only one TK classroom was planned for the 2022-2023 school year. Due to increased enrollment, two additional classrooms have been added. Guidance and support are needed as the majority of teachers at the grade level have minimal experience with the age group. The committee is also aware that the only current eligible TK teacher also holds a focus lead position. The committee discussed past precedent at the school where a staff member cannot hold two stipend positions in any one year. The committee feels that we are in a unique situation given increases in enrollment. The committee feels that allowing this to potentially occur this year would be in the best interest of all TK classrooms.

With staff approval via nomination and vote, we are pleased to request Jennifer Flynn as Transitional Kindergarten Lead Teacher for the 2022-2023 school year.

Mid-Year Teacher Assistants Evaluations

Teachers at SMBCCS are completing teacher assistant (TA) evaluations for Fall 2022. Teachers work as a grade level to complete one evaluation for their assigned TA. They then conference with their TA and provide commendations and recommendations for performance in the Spring semester. TAs are scored on a scale of 1-5 with a score of 3 considered as “meeting job requirements.” TAs are evaluated on *attendance, working with students, performance within the classroom setting, and general professionalism*. Absences and tardies are also reviewed during this meeting as well as transcript submissions and Spring placements. Thank you to Nicole Langlois for overseeing this process.

SELF Program Coach Visit, October 26th

Angela Boyd and Kristine Khachian welcomed coaches from their Special Education Leadership Fellowship (SELF) program on October 26th. In collaboration with Charter Operated Programs, the program supports and develops special education leaders to increase their effectiveness with the students they serve. Thank you to Mrs. Wolfer, Ms. Allen, and Mr. Hidalgo for welcoming the team into your classrooms.

COMMUNITY RELATIONS

Red Ribbon Week, October 24th -28th

During Red Ribbon Week we promote healthy living and a life free of drugs and bullying. Thank you to Xareni Robledo alongside Fenton’s team of counselors for creating daily themed challenges and activities to celebrate and reinforce positive decision-making at Santa Monica and each of the five schools.

Young Storytellers “BIG Show”

Santa Monica’s partnership with Young Storytellers continued throughout the Fall culminating with our BIG SHOW on November 9th. Student stories were brought to life by professionally trained actors and

presented to all 5th grade classes and the families of our student writers. Thank you to our school's longtime YS Ambassador, Lisa DeFrancesco for ensuring this engaging program continued at SMBCCS. Thank you also to Beth Henschel for her administrative support with organization and scheduling. We look forward to our Spring program!

School Site Council (SSC) and English Learner Advisory Council (ELAC)

On Thursday, November 10th, Santa Monica held its first SSC and ELAC meetings of the year. Members on the councils were elected by their peers and compositions follow required state requirements. At the meetings, we reviewed council bylaws, terms of office and responsibilities and provided an overview of various school plans including our Local Control Accountability Plan.

We are pleased to bring forward the following Chairs for each council:

School Site Council

Chairperson(s): Danielle Arce (Parent)

Secretary: Cary Rabinowitz (Director)

English Learner Advisory Council

Chairperson(s): Jennifer Flynn (Teacher)

Secretary: Diana Ou (Parent)

SSC and ELAC Meetings will be held on the following days this year. ELAC meetings will be held at 3:00pm and SSC meetings will be held at 3:30pm:

December 8th

January 12th

February 2nd

March 9th

March 30th

May 11th

Parent Conference Week, November 14th- 18th

On the week of November 14th, Santa Monica will welcome our parents for in-person Parent-Teacher Conferences. Teachers will review student work, identify and discuss student strengths and challenges, and next steps for the year. Among other items, teachers will review with parents their child's iReady ELA and Math data, specifying their student's growth over time, current academic level, and projected growth at the end of the year. We look forward to welcoming our parents for this valuable opportunity to collaborate with the community.

FACILITIES AND SAFETY

2022-2023 SMBCCS Facilities Projects

Thank you to Juan Alvarez and Jason Gonzalez for their support and partnership in scheduling and planning for various facility enhancements via Elementary and Secondary Emergency Relief (ESSER) Funding. A large portion of funding has a deadline of September 30, 2023. Our current list of projects can be found [here](#).

Los Angeles County of Education (LACOE)/Head Start Visit, November 15th

Santa Monica welcomed representatives from Head Start and the LACOE for a site visit as part of our journey to bring a preschool program back to Santa Monica. The purpose of the visit was to allow the

County to review the facility to ensure compliance with various early education standards. The following items have been requested in order to move forward:

1. Existing Floor Plans of the Buildings
2. School Emergency Disaster Plan
3. Fire Permit
4. Fire Protection Inspection and Test Reports
5. Playground Safety Inspection Report

Upcoming Events:

11/21	ELOP Field Trip (TK-6): Huntington Library (8:00-3:00)
11/22	ELOP Field Trip (TK-6): Aquarium of the Pacific (8:00-3:00)
11/23	ELOP Field Trip (TK-6): La Brea Tar Pits (8:00-3:00)
11/28	ELOP Assembly (TK-2): Music Center (3:00)
11/29 - 12/1	Tech Team Conference
11/29	SMBCCS Lead Teacher Meeting (7:15)
11/30	Instruction Committee Meeting (7:15)
12/1	Finance Committee Meeting (7:15)

FENTON PRIMARY CENTER (FPC) DIRECTOR'S REPORT

December 1, 2022

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

November 2022 Enrollment Report (TK-2):

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
82	130	156	167	535	99.34%	99.27%

October 2022 Enrollment Report (TK-2):

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
82	130	156	166	534	99.3%	99.24%

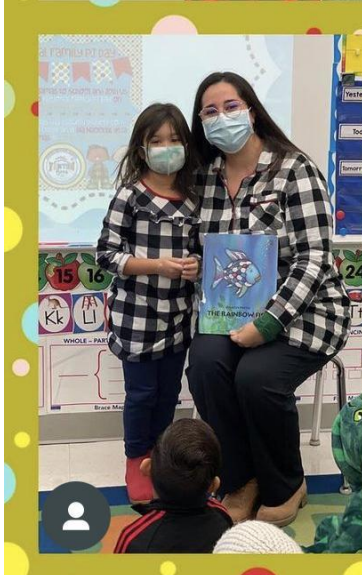
Enrollment and Recruitment

FPC is starting to prepare and plan for recruiting and enrolling for the 2023-2024 school year. The school has created a newspaper article for the Daily News that will run at the end of January. The school is also creating merchandise (flyers, stickers, banners, etc.) for marketing during events in the community.

Instruction

Report Cards and Parent Conferences: Fenton Primary Center's first trimester reporting period concluded with virtual or phone parent conferences held the week of November 14, 2022. Parents and teachers participated in one-to-one Zoom or phone conferences with parents to discuss each child's academic strengths and needs. Teachers also shared important information about grade level standards and provided a variety of resources to support students and their academic and social emotional needs. Each of the grade levels found unique ways to share resources and activities with parents to support students at home.

National Family Literacy Day: One Monday, November 14, FPC held its first Literacy Day event. The event was in combination with National Family PJ Day and FPC invited all students to come to school in their pajamas. As part of the event, parents were invited, to read a story to the students in their child's class. It was a successful event and we had over fifty parents participate.



#NATIONALFAMILYPJDAY

Transitional Kindergarten (TK) Lead Teacher Position: With 5 TK classrooms at FPC, it was requested that a Lead teacher position be created for TK. FPC has selected Sarah Ananta and Bridget Ruiz to share the position of Lead Teacher for the remainder of the 2022-2023 school year. This request was presented at the Instruction Committee meeting on October 18, 2022 and Personnel Committee on October 11, 2022. With FCPS Board approval, they will share the stipend.

Personnel and Compliance

Attendance and Independent Study: The FPC teachers continue to do an excellent job of following the revised independent study guidelines. The FPC administrative team met with the school leadership team to discuss ways to support teachers with completing independent studies. With many independent studies completed at FPC this year, we will need to support teachers to continue completing as many independent study contracts as possible. The team decided to have additional support staff such as office staff assist with obtaining signatures, printing the independent study contracts, and assisting Maria Reyes with accountability and accuracy.

LAUSD Oversight Visit: FPC has scheduled its annual **LAUSD oversight visit for February 21, 2023**. The oversight visit will be conducted in-person on campus. The school's digital oversight binders are currently being worked on by the administrative team and will be ready for board approval in January and will be presented to the visiting team in February. The oversight binders are available via Dropbox.

Facilities and Safety

FPC custodial and facility staff were busy maintaining the campus in the month of November. Here are a few items that were completed in November:

Teacher Chairs – An inspection of all teacher office chairs at FPC was done. The chairs are now nine years old and have never been ergonomically safe. With some chairs needing repair an inventory was done. A quote to replace chairs was received from Staples Advantage for the amount of \$6,270. The school will see if funds are available in the maintenance account to pay for this amount.

Classroom Carpet Rugs – The classrooms at FPC each have a carpet/rug. An assessment was made regarding the current quality of the carpets. The carpets/rugs are nine years old. They have a 10-year warranty and some might be replaced by Lakeshore but the majority are getting worn out by daily use. The school is working with Lakeshore on a solution and possibly replacing all the carpets/rugs. The expected cost will be about \$16,000.

Parent Advocacy and Community Outreach

October 31st – Halloween Activities: Fenton Primary Center students were invited to participate in a Halloween parade that was streamed live via Instagram Live. Students and staff were able to share their elaborate costumes with their families and community. The event was extremely organized and successful with the support of the teachers, administrators, support staff, custodial staff, and security staff. FPC has over 1,100 followers on Instagram.



Red Ribbon Week: Fenton Primary Center celebrated Red Ribbon Week from October 24 through October 31. The theme this year was “Celebrate Life, Live Drug Free.” Students took the pledge to be drug free and received special treats throughout the week. The week consisted of the following spirit days:

Monday, October 24: Proud to be Drug Free – Wear Red

Tuesday, October 25: Check Yourself – Wear checkered or plaid attire

Wednesday, October 26: Our Pumpkin Patch is Drug Free – Wear orange or pumpkin attire

Thursday, October 27: Let’s BEE Drug Free – Wear black and yellow or dress up like a bee

Friday, October 28: Team Up Against Drugs – Wear sports attire

Monday, October 31 (Halloween): Say Boo to Drugs – Wear a Halloween costume



Upcoming Events:

12/15/22	FPC Staff Holiday Luncheon (12:30 p.m. to 3:00 p.m.)
12/19/22 – 1/9/23	Students on Winter Break
1/9/23	PD Day #4
1/16/23	Martin Luther King Jr. Observance – No School
1/17/23	Student Progress Reports Sent this Week
1/26/23	FCPS Board Meeting
2/21/23	LAUSD Oversight Visit

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

December 1, 2022

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

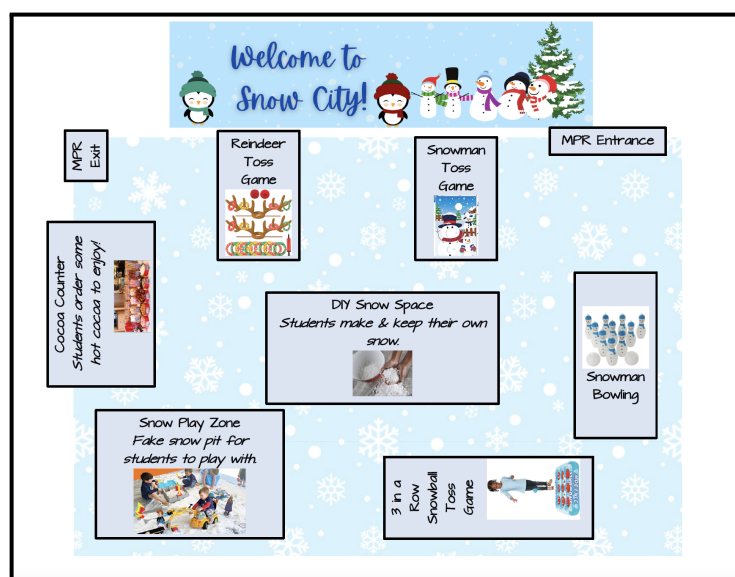
ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
12/01/2022	22	21	40	45	44	69	41	24	306	99.36%	99.17%

Enrollment and Average Daily Attendance (ADA) – (Fiscal Improvement Plan Goal 2)

Fenton STEM Academy continues to enroll new students and strive for an Average Daily Attendance rate of at least 98.5%. Fenton STEM Academy has maintained an Average Daily Attendance rate of 99%.

100% ADA Incentives have continued to yield positive outcomes. Students and staff are recognized and celebrated for achieving such phenomenal goals.



100s Club (Students)

Students who maintain 100% in seat attendance are eligible for the monthly 100s Club event. On November 10, 2022 approximately 240 students who had 100% in seat attendance for October, were invited to an interactive animal assembly. On December 8, 2022 all students with 100% in seat attendance for November will be invited to participate in “Snow City.” The multipurpose room will be transformed into a winter wonderland with artificial snow stations. Students will be encouraged to dress in snow attire and will take home snow themed projects. Thank you to Alex Muñoz for her creativity with designing this wonderful event.

100% ADA Teacher Award (Teachers)

Congratulations to the 10 Academies teachers for achieving 100% ADA for the month of October. These teachers were recognized during the November 18, 2022 monthly Spirit Day Assembly and will be awarded a prize of their preference from the [Teacher ADA Prize Menu](#) courtesy the admin team. Teachers can select from a variety of items, including one of the administrators taking over their classroom for one hour. We are grateful for the hard work of our teachers and look forward to supporting their efforts.



Mrs. Miller “taking over” Fong Chau’s class for earning 100% ADA.

Compliance

LAUSD Charter Schools Division Oversight Review Visit: The LAUSD Charter Schools Division (CSD) will conduct their yearly oversight visit to STEM on Tuesday, February 7, 2023. The Charter School Division (CSD) will complete a comprehensive review of the school’s practices focusing on and reporting a score in four main areas: 1) governance, 2) student achievement and educational performance, 3) organizational management, programs and operations, and 4) fiscal operations. Teachers look forward to demonstrating their effective implementation of a STEM infused program, use of Responsive Classroom, and engagement strategies such as Explicit Direct Instruction. Fenton STEM Academy is the first Fenton school to participate in the yearly oversight review process during the 2022-2023 school year.

Instruction

Professional Learning Community (PLC) Implementation: The Fenton Academies continues to follow the school site implementation plan. Grade level teams have incorporated data chats, SMART goal setting, and collaborative discussion at each grade level meeting.

During November, the majority of FCLA/STEM lead teachers attended the PLC at Work Institute in Long Beach, CA. Another small group representing special education attended the Yes, We Can workshop in Salt Lake City, UT. Both groups reported learning new strategies and gained resources for reinforcing our PLC model. Elisa Vallejo continues to support teachers during Collab meetings and the FCLA/STEM Guiding Coalition continues to reflect and refine our collective work.

Develop a Dynamic Community Engagement Plan– (Fiscal Improvement Plan Goal 1)

Fall Family Math Night: On Friday, October 28th, Fenton STEM Academy held its annual Fall Family Math Night event. The campus was overflowing with families engaged in fun mathematics games hosted by our incredible teachers. Stations spanned from the Annex MPR all the way to the playground which created a very comfortable environment. Numerous families stopped to share wonderful compliments about our school and the incredible educators.



Families thoroughly enjoyed the creative games aimed at building math fluency. This event continues to be a great source of community engagement.

Expanded Learning at the Fenton Academies: Our Expanded Learning program continues to grow and thrive. On November 28th, our second session of Vendor programs commenced. This session has us continuing our partnership with BEAR for Youth, Los Angeles School of Music and Parker Anderson Enrichment. We will also have new clubs offered by Mad Science and Reptacular Animals. Vendor clubs offer students opportunities to develop their interests in a variety of artistic fields (such as Music, Dance, Visual Arts, Ukulele, Recorder, and Creative Sculpture, as well as dive into the sciences (with clubs such as Robotics, NASA Academy, Chem Kidz, and Animal Encounters). Students will even have the opportunity to learn some cooking skills in Kids Cooking Academy class. All clubs selected are always a direct result of Family Interest Surveys, as well as frequent informal observations of quality and engagement conducted by the Expanded Learning coordinator. This second session of vendor programming will continue through February 13th.

Our first session of teacher programs began the week of October 3rd and will end the month of December. A special thank you to all of our participating teachers for devoting their time, effort, and interests to provide a variety of enriching opportunities for our students. Students had the chance to develop their artistic skills (in clubs such as Art Club, Ballet, Musical Club, and Poetry Club), workout their brains and bodies (in Basketball and Chess Club), make our school a better place (in Environmental Club and Student Council), and have opportunities for teacher support (through Homework and Enrichment Clubs). Teachers have been surveyed for interest in participating in Session 2, which will run from January 16th - March 10th.

The Academies is excited to announce that the month of December will have some exciting ELOP special events. On Wednesday, December 14th, our Ballet Club and Musical Club students will put on a Winter Show ([View Flyer](#)). Our talented dancers and musicians will showcase their skills with three daytime performances for their peers, as well as a special performance for their proud parents. A very special thank you to Mrs. Akopyan, Ms. Carias, Ms. Christenson, and Mr. Ramirez for devoting their time and passion to ensure a high quality and memorable performance. Lastly, on December 16th, we are excited to share that we will once again partner with The Music Center to provide a music assembly featuring Mariachi Los Camperos! ([View Flyer](#)). All are welcome to stop by for what will surely be an

unforgettable experience. As always, stay tuned for more exciting opportunities from our Expanded Learning program. Thank you to Alex Munoz, the FCLA/STEM Expanded Learning Coordinator for her passion, dedication, and enthusiasm which have resulted in a dynamic after school program!

STEM Focus

Students in TK-6th grade continue to participate in monthly STEM challenges, coordinated by Krista Casanova (STEM Focus Lead Teacher). During November students were challenged with the “Ivory Soap Challenge.”

This science experiment exposes students to states of matter. Ivory soap is whipped with air when it’s made. Those tiny air bubbles also contain water molecules. When these air bubbles and the water within are heated in the microwave, the water vaporizes, changing from a liquid to a gas. According to Charles’ Law, as the temperature of a gas increases, the volume of the gas increases too. This expanding of the gases (both the air and water contained inside the soap) causes the soap to expand and become fluffy. The heat also makes the cloud-like soap to be soft and pliable.

Scholars were provided materials and directions. Families can choose to participate at home or during school at our STEM Challenge After School Lab.

Click to see – [November STEM Challenge](#).

The Great Kindness Challenge Week: The Great Kindness Challenge Week will take place January 23rd – 27th. This weeklong event is dedicated to promoting a culture of kindness and compassion across our school community. Last year, over 24,000 schools participated in over 90 countries, equaling over 13 million students which resulted in over 650 million acts of kindness! During Kindness Week, students will participate in classroom lessons and activities centered on kindness.

Semester Award Assemblies: Fenton STEM Academy parents will be invited to attend Semester Award Assemblies January 23rd – 27th. Awards will be given to students that have demonstrated achievement in overall Academics, Improvement, Citizenship, STEM or Leadership, and Attendance.

Personnel (Fiscal Improvement Plan Goals 3 & 4)

Contracted Agencies: The Fenton Academies continue to closely monitor spending with the goal of reaching four months of cash on hand. The schools are closing monitoring utilization of contracted agencies to ensure costs remain as budgeted. Contracted agencies include outside service providers for Special Education services, Substitute Teacher and Teacher Assistants.

Facility & Operations

Classroom Printers: Based on the age and function of current classroom printers, Richard Pearson and Cedric Ramirez recommended a full replacement of every classroom device. Classroom printers were ordered and have arrived. Cedric Ramirez and the tech team will begin the tedious process of setting up each printer and preparing it for classroom use. Thank you to the FCPS Tech Team for continually monitoring functionality of current tools and providing a timely response.

Upcoming Events:

- December 8 – Snow City 100s Club Event
- December 12 – Staff Holiday Breakfast
- December 16 – Spirit Day Assembly
- December 19 – January 9 – Winter Break
- January 9 – FCPS PD Day 5
- January 10 – Students return from break

FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

December 1, 2022

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

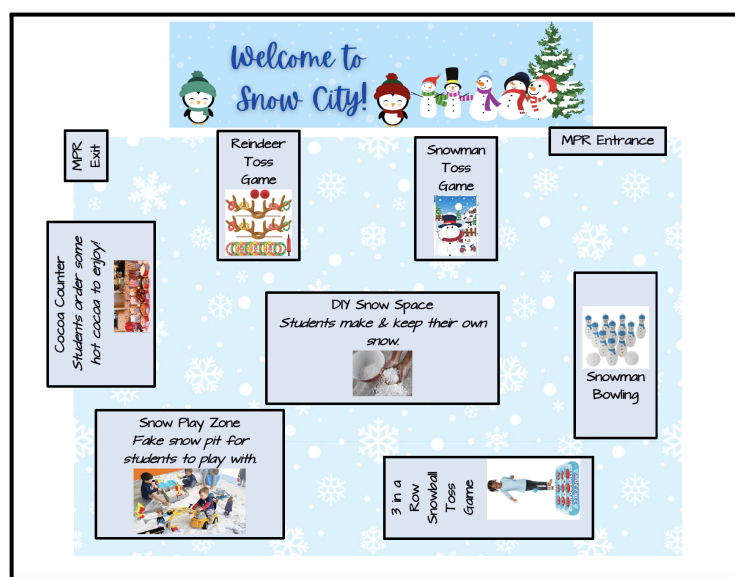
	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
10/27/2022	18	36	40	40	40	45	49	46	314	99.06%	98.82%

Enrollment and Average Daily Attendance (ADA) – (Fiscal Improvement Plan Goal 2)

Fenton Charter Leadership Academy continues to enroll new students and strive for an Average Daily Attendance rate of at least 98.5%. Fenton Charter Leadership Academy has maintained an Average Daily Attendance rate of 99%.

100% ADA Incentives have continued to yield positive outcomes. Students and staff are recognized and celebrated for achieving such phenomenal goals.

100s Club (Students)



Students who maintain 100% in seat attendance are eligible for the monthly 100s Club event. On November 10, 2022 approximately 240 students who had 100% in seat attendance for October, were invited to an interactive animal assembly. On December 8, 2022 all students with 100% in seat attendance for November will be invited to participate in “Snow City.” The multipurpose room will be transformed into a winter wonderland with artificial snow stations. Students will be encouraged to dress in snow attire and will take home snow themed projects. Thank you to Alex Muñoz for her creativity with designing this wonderful event.

100% ADA Teacher Award (Teachers)

Congratulations to the 10 Academies teachers for achieving 100% ADA for the month of October. These teachers were recognized during the November 18, 2022 monthly Spirit Day Assembly and will be awarded a prize of their preference from the [Teacher ADA Prize Menu](#) courtesy the admin team. Teachers can select from a variety of items, including one of the administrators taking over their classroom for one hour. We are grateful for the hard work of our teachers and look forward to supporting their efforts.



Mrs. Miller “taking over” Fong Chau’s class for earning 100% October ADA.

Compliance

LAUSD Charter Schools Division Oversight Review Visit: The LAUSD Charter Schools Division (CSD) will conduct their yearly oversight visit to FCLA on Thursday, February 23, 2023. The Charter School Division (CSD) will complete a comprehensive review of the school’s practices focusing on and reporting a score in four main areas: 1) governance, 2) student achievement and educational performance, 3) organizational management, programs and operations, and 4) fiscal operations. Teachers look forward to demonstrating their effective implementation of a SEL/Leadership infused program, use of Responsive Classroom, and engagement strategies such as Explicit Direct Instruction. Fenton Charter Leadership Academy is the fourth Fenton school to participate in the yearly oversight review process during the 2022-2023 school year.

Instruction

Professional Learning Community (PLC) Implementation: The Fenton Academies continues to follow the school site implementation plan. Grade level teams have incorporated data chats, SMART goal setting, and collaborative discussion at each grade level meeting.

During November, the majority of FCLA/STEM lead teachers attended the PLC at Work Institute in Long Beach, CA. Another small group representing special education attended the Yes, We Can workshop in Salt Lake City, UT. Both groups reported learning new strategies and gained resources for reinforcing our PLC model. Elisa Vallejo continues to support teachers during Collab meetings and the FCLA/STEM Guiding Coalition continues to reflect and refine our collective work.

Develop a Dynamic Community Engagement Plan– (Fiscal Improvement Plan Goal 1)

Fall Family Math Night: On Friday, October 28th, Fenton Charter Leadership Academy held its annual Fall Family Math Night event. The campus was overflowing with families engaged in fun mathematics games hosted by our incredible teachers. Stations spanned from the Annex MPR all the way to the playground which created a very comfortable environment. Numerous families stopped to share wonderful compliments about our school and the incredible educators. Families thoroughly enjoyed the creative games aimed at building math fluency. This event continues to be a great source of community engagement.



Expanded Learning at the Fenton Academies: Our Expanded Learning program continues to grow and thrive. On November 28th, our second session of Vendor programs commenced. This session has us continuing our partnership with BEAR for Youth, Los Angeles School of Music and Parker Anderson Enrichment. We will also have new clubs offered by Mad Science and Reptacular Animals. Vendor clubs offer students opportunities to develop their interests in a variety of artistic fields (such as Music, Dance, Visual Arts, Ukulele, Recorder, and Creative Sculpture), as well as dive into the sciences (with clubs such as Robotics, NASA Academy, Chem Kidz, and Animal Encounters). Students will even have the opportunity to learn some cooking skills in Kids Cooking Academy class. All clubs selected are always a direct result of Family Interest Surveys, as well as frequent informal observations of quality and engagement conducted by the Expanded Learning coordinator. This second session of vendor programming will continue through February 13th.

Our first session of teacher programs began the week of October 3rd and will end the month of December. A special thank you to all of our participating teachers for devoting their time, effort, and interests to provide a variety of enriching opportunities for our students. Students had the chance to develop their artistic skills (in clubs such as Art Club, Ballet, Musical Club, and Poetry Club), workout their brains and bodies (in Basketball and Chess Club), make our school a better place (in Environmental Club and Student Council), and have opportunities for teacher support (through Homework and Enrichment Clubs). Teachers have been surveyed for interest in participating in Session 2, which will run from January 16th - March 10th.

The Academies is excited to announce that the month of December will have some exciting ELOP special events. On Wednesday, December 14th, our Ballet Club and Musical Club students will put on a Winter Show ([View Flyer](#)). Our talented dancers and musicians will showcase their skills with three daytime performances for their peers, as well as a special performance for their proud parents. A very special thank you to Mrs. Akopyan, Ms. Carias, Ms. Christenson, and Mr. Ramirez for devoting their time and passion to ensure a high quality and memorable performance. Lastly, on December 16th, we are excited to share that we will once again partner with The Music Center to provide a music assembly featuring Mariachi Los Camperos! ([View Flyer](#)). All are welcome to stop by for what will surely be an unforgettable experience. As always, stay tuned for more exciting opportunities from our Expanded Learning program. Thank you to Alex Munoz, the FCLA/STEM Expanded Learning Coordinator for her passion, dedication, and enthusiasm which have resulted in a dynamic after school program!

Leadership Focus

Students in TK-6th grade continue to participate in monthly Leadership challenges, coordinated by Mikki Raxlin (FCLA Focus Lead Teacher). During November students were challenged with a Leadership Challenge menu, as well as a schoolwide food drive for Valley Food Bank. Students donated over **900** items during this food drive and filled approximately 5 bins of supplies. All items will be donated to families in need through the Valley Food Bank. Thank you to Mikki Raxlin (FCLA Focus Lead Teacher) for driving these efforts. We are so proud of the generosity of our school community!



Click to see – [November Leadership Challenge](#).

The Great Kindness Challenge Week: The Great Kindness Challenge Week will take place January 23rd – 27th. This weeklong event is dedicated to promoting a culture of kindness and compassion across our school community. Last year, over 24,000 schools participated in over 90 countries, equaling over 13 million students which resulted in over 650 million acts of kindness! During Kindness Week, students will participate in classroom lessons and activities centered on kindness.

Semester Award Assemblies: Fenton Charter Leadership Academy parents will be invited to attend Semester Award Assemblies January 23rd – 27th. Awards will be given to students that have demonstrated achievement in overall Academics, Improvement, Citizenship, STEM or Leadership, and Attendance.

Personnel (Fiscal Improvement Plan Goals 3 & 4)

Contracted Agencies: The Fenton Academies continue to closely monitor spending with the goal of reaching four months of cash on hand. The schools are closing monitoring utilization of contracted agencies to ensure costs remain as budgeted. Contracted agencies include outside service providers for Special Education services, Substitute Teacher and Teacher Assistants.

Facility & Operations

Classroom Printers: Based on the age and function of current classroom printers, Richard Pearson and Cedric Ramirez recommended a full replacement of every classroom device. Classroom printers were ordered and have arrived. Cedric Ramirez and the tech team will begin the tedious process of setting up each printer and preparing it for classroom use. Thank you to the FCPS Tech Team for continually monitoring functionality of current tools and providing a timely response.

Upcoming Events:

- December 8 – Snow City 100s Club Event
- December 12 – Staff Holiday Breakfast

- December 16 – Spirit Day Assembly
- December 19 – January 9 – Winter Break
- January 9 – FCPS PD Day 5
- January 10 – Students return from break

II. E.

Chief Operating Officer's Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF OPERATING OFFICER'S REPORT**

DECEMBER 1, 2022

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Finance](#), and [Facilities](#).

Finance [\(Back to Top\)](#)

State - Proposition 28 Estimates for LEAs

From School Services of California

Posted November 16, 2022

By a 26-point margin in last week's 2022 Midterm Election (63%-37%), voters approved [Proposition 28](#), which will provide K-12 public schools (including charter schools) an annual allocation for arts and music programs beginning with the 2023-24 fiscal year.

The funding will come from the General Fund side of the State Budget and will not come out of the Proposition 98 minimum guarantee. The annual funding for this measure is equal to 1% of the Proposition 98 funding that K-12 schools received in the prior fiscal year, which for 2022-23 is about \$95.5 billion. This means there will be nearly \$1 billion available for the measure for the 2023-24 fiscal year.

The funding will be allocated directly to local educational agencies (LEAs), with 70% of the share based on 2022-23 LEA enrollment while the remaining 30% will go to LEAs based on their share of low-income students, defined as students who qualify for the National School Lunch Program. LEAs will then have to distribute those funds to their school sites based on the specified 70/30 split. LEAs are required to certify that at least 80% of the funding goes to hire staff for arts and music instruction; however, LEAs with less than 500 students are exempt from this requirement. Additionally, the California Department of Education is permitted to provide a waiver from the 80% staffing requirement to school sites upon written request from the principal. LEAs are also allowed to set aside 1% of their funding for administrative purposes.

The initiative empowers principals (or the program director of a preschool) to determine how to expand a site's arts programs, including combining funds with other schools to develop joint programs and shared staff. The principal or program director must develop a plan for spending the funding they receive. Additionally, LEAs are required to annually submit a report that details the types of art programs funded, program staff (the number of full-time equivalent teachers, classified personnel, and teaching aides), the number of students served, and the number of school sites providing art education programs using the initiative's funds.

While we have provided specific programmatic details of the measure in previous Fiscal Report articles (see “[Proposition 28 and the Minimum Guarantee](#)” and “[K-12 Art and Music Education Funding Initiative Qualifies for November Election](#)”), we want to highlight that there is language within the proposition that requires this funding to supplement existing arts and music programs. Specifically, the language requires LEAs to certify that the funds received from the measure are used to supplement funding for arts and music education programs and that any funds received in prior fiscal years are, in fact, used to supplement these art and music programs.

To help LEAs plan for their share of the Proposition 28 funding for the 2023-24 fiscal year, we are providing preliminary estimates of what each LEA will receive broken down by school site. Our estimates show that each LEA will receive \$113.45 per student based on the enrollment metric and \$84.15 per student based on the low-income metric. Keep in mind that these estimates were derived using the latest data available—they will fluctuate as more current information becomes available.

	Proposition 28 Estimates (Arts & Music)
FACS	\$103,835
FPC	\$111,027
SMBCCS	\$151,696
STEM	\$61,409
FCLA	\$57,684

** SSC estimates based on 2021-22 Free and Reduced Priced Meals data and subject to change.*

Facilities [\(Back to Top\)](#)

FCLA-STEM Playground Expansion

The FCLA-STEM playground expansion project, originally estimated at \$1,073,917, was determined to be over the \$944,785 contingency (-\$129,132) at the October meeting. Several items were removed from the scope of the project, and a new cost of \$755,177 (\$189,607 below the contingency) was presented at the November 10, 2022 meeting attended by Fenton personnel, Blackwell Construction, and Pacific Charter School Development. Several soft charges, such as fees related to services associated with the Franco and Associates (architecture), Pacific Charter School Development (management), permit fees, and a 10% contingency (\$75,517) have yet to be added to the project total, and will undoubtedly diminish the margin between the contingency and project expense.

The SFV Education board will be meeting in January to formally approve and finalize the use of bond dollars, mainly the contingency funds, for the obligated group. The use of the funds has been shared with the SFV board, and the FCPS board, throughout the construction process. This final SFV Education board approval in January is to formally close out the bond through the lead agency, SFV Education, and to inform the associated agency, FCPS. The final approval by SFV Education also serves to document the communication across boards, although funds can only be spent as approved by the lead agency, SFV Education.

The items removed from the original scope have not impacted the overall motivation of the project, which was to create a larger, uninterrupted play space for students. A handful of items are still being actively discussed.

Removal of the proposed ramp that runs parallel to the alley - although the removal of the ramp would allow for added cost savings, the ramp provides easy access to the playground area.

Area outside the pedestrian gate on Sunland Boulevard - potential paver application used as flooring treatment to create a waiting area for student pick up/drop off.

Irrigation for artificial grass - Blackwell stated that this practice greatly reduces the life of the artificial grass although customers are known to use it as a method to cool the surface on hot days.

Flowerbed located along the alley - Blackwell will explore outfitting the perimeter along the alley with a faux greenery cover, and plant vegetation in the flower bed.

ESSER Funds Facilities Projects

The Facilities Manager, Directors, CEO and COO continue to explore facility-related needs that can benefit from ESSER II and III funds. Per the California Department of Education (CDE):

An LEA may use ESSER funds for the broad range of activities listed in section 18003(d) of the CARES Act, section 313(d) of the CRRSA Act, and section 2001(e) of the ARP Act, based on guidance that what is allowable under one of the ESSER funds is allowable under all of the ESSER funds. Use of any ESSER funds (ESSER I, ESSER II, or ESSER III) must be in accordance with allowable uses in any of these three federal stimulus acts, and in alignment with the statutory purpose of the program: to prevent, prepare for, or respond to the COVID-19 pandemic.

ESSER II funds remaining for the '22-'23 school year per campus:

FACS	FPC	SMBCCS	STEM	FCLA
\$876,170	\$619,165	\$1,040,079	\$0	\$27,519

To track the progress of concurrent projects funded by ESSER II and III, project statuses will be listed in a shared [spreadsheet](#). Due to the increase of projects that require completion by September 30, 2022 and September 30, 2023 (ESSER II and III respectively), the organization will contract the services of a project manager to facilitate the added workload.

II.F.

Chief Executive Officer's Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF EXECUTIVE OFFICER'S REPORT**

December 1, 2022

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

National

[Split House of Representatives](#); [Inflation Update](#)

State

[Legislative Analyst Office Releases 2023-24 Fiscal Outlook](#); [State Elections](#)

LAUSD

[LAUSD Oversight Visit](#)

FCPS

[Enrollment](#); [ADA Rates](#); [Budget Review](#)

National:

Split House of Representatives ([Back to Top](#))

From School Services of California –

“What Does Split Congress Mean for FY 2023 Budget and Debt Ceiling Negotiations?”

posted November 23, 2022

While there are still four House of Representative contests that have yet to be called three weeks removed from the November 8, 2022, Midterm Election, we do know that congressional power will be split when Congress gavels in the new 2023-24 session in January. On January 3, 2023, Republicans will officially retake the House with a thin majority while the Senate will remain in Democratic control.

The 2023 split Congress makes things interesting for the current lame-duck session, which still has business to conduct before the new congressional members can be sworn in in January. There are two huge fiscal issues looming for this current Congress before the end of the calendar year, the fiscal year (FY) 2023 federal budget and the raising of the national debt ceiling.

Right now, the federal government is operating on a continuing resolution (CR) that is set to expire on December 16, 2022 (see “[Biden Signs Stopgap Measure to Avert Shutdown](#)” in the September 2022 Fiscal Report). This current session of Congress has two choices to avoid a partial government shutdown on December 17, and that is either approve a FY 2023 omnibus spending package that funds the federal

government through the end of the fiscal year or pass another stopgap measure to keep the government funded at FY 2022 levels.

While President Joe Biden and congressional Democrats are pushing to get an omnibus FY 2023 package approved with both chambers still under Democratic control, there is resistance from a number of Republicans who would rather pass another CR and punt the budget discussions to January when they are in control of the House. While Senate Minority Leader Mitch McConnell has signaled that he is willing to work with Democratic leadership to get a federal spending package done before December 16, he's facing increasing pressure from the conservative wing of his party to delay those budget negotiations to the new calendar year.

The debt ceiling will also need to be raised again soon as the limit that covers the federal borrowing is expected to expire in the early part of 2023 (see "[President Biden Signs Bill to Raise National Debt Limit Into 2023](#)" in the December 2021 Fiscal Report). There is no precise date on when the actual funding will expire as it is dependent upon actual federal spending and revenue levels over the coming year. This issue is critical because if the limit is not raised, then the country could default on its financial obligations, which could lead to dire economic consequences globally. Again, while President Biden and congressional Democrats would love to raise the debt limit before the lame-duck session comes to an end, they are poised to receive strong pushback from their Republican colleagues.

If Republicans are successful in punting these two issues into 2023, there is a strong chance we will see a scenario similar to 2011 play out. After Republicans took control of the House in 2011, they negotiated a deal with the Obama Administration and the Democratic-controlled Senate to increase the debt ceiling in exchange for significant future spending cuts. If the scenario does play out, we could see federal funding implications for education as many House Republican candidates ran on the platform to reign in government spending.

While we don't know what the next several weeks will bring, we will keep you posted with our analysis via subsequent Fiscal Report articles. Stay tuned.

Inflation Update ([Back to Top](#))

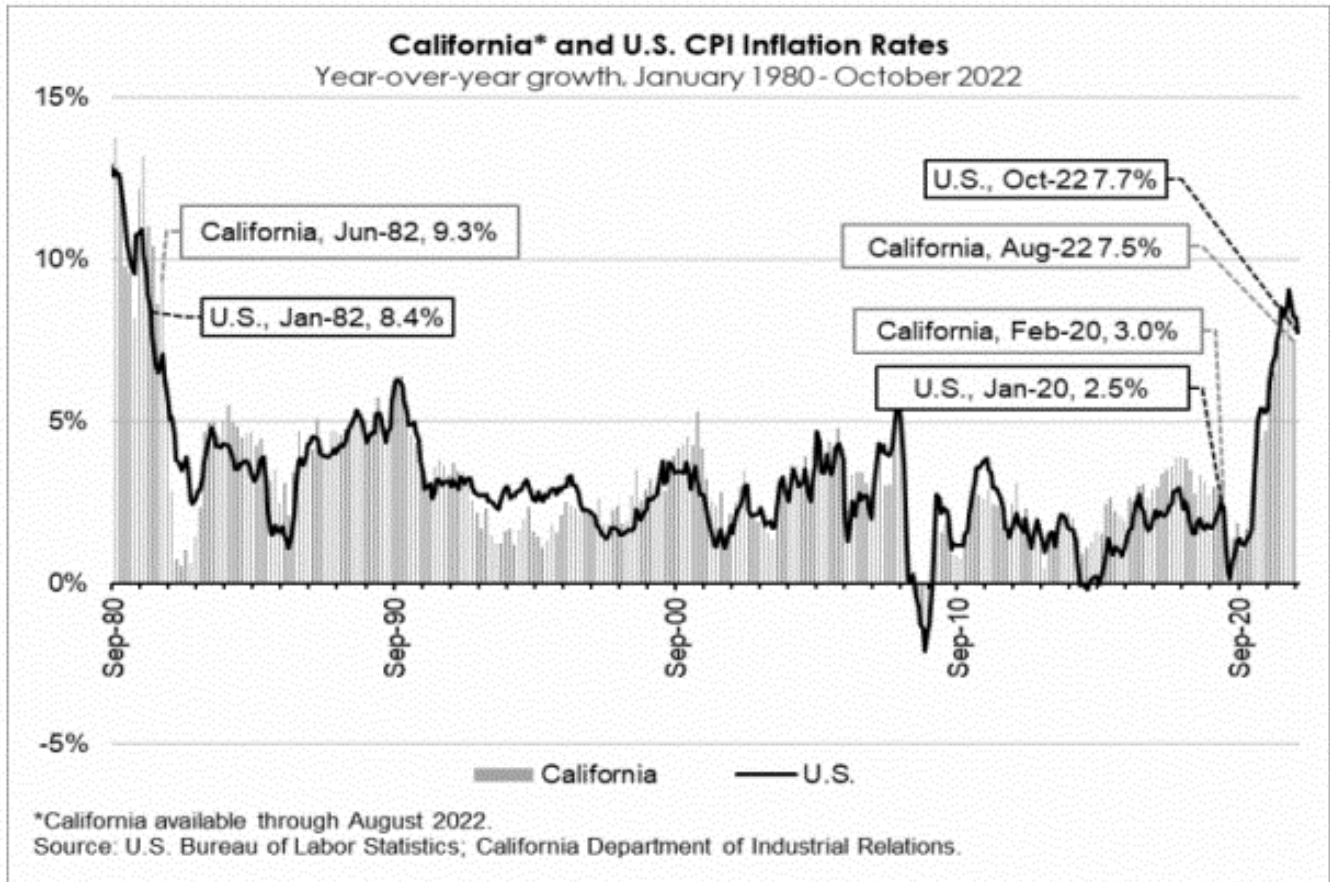
From School Services of California –

“Inflation Decelerates While Downsides Continue”

posted November 23, 2022

According to the latest Department of Finance (DOF) bulletin, the annual headline and core inflation rate in the United States continued to slow with slight declines in the general price levels, particularly in transportation costs, which include gasoline. Deceleration of inflation, or deflation, occurs when prices broadly fall in an economy, and October marks the fourth month of slowing of inflation. Deflation is influenced by supply of goods being higher than demand and can be impacted by the buying power of money. The deceleration of inflationary pressures has been the goal of the Federal Reserve (Fed), which has been raising the federal funds rate to cool the economy. Higher borrowing rates typically lead to decreased spending and can incentivize people to save, which reduces the amount of money in circulation, and should lead to lower inflation. U.S. headline inflation, which had reached a peak of 9.1% in July of 2022, decreased to 7.7%, while core inflation, which excludes costs of food and energy, declined to 6.3%. As campaigns for the elections were hitting their fever pitch, transportation inflation

declined to 11.2%. The chart below, from the U.S. Bureau of Labor Statistics, shows California's inflation rate keeping pace with overall U.S. rates for the period of 1980 through October of 2022.



Among the downsides of increasing interest rates is the potential impact on unemployment, which is seeing small increases in the U.S. and in California, with rates of 3.7% and 4.0%, respectively, according to the DOF. California continues to make small gains in some sectors, including education, health, and professional services. However, the October data does not include the large number of technology layoffs that have occurred in November, which will influence upcoming unemployment numbers and the California economy. The slight increases in unemployment across the nation may influence the Fed to continue raising the federal funds rate, as the decelerations currently underway are not sufficient to meet the Fed's goal for a low and steady inflation of 2.0%.

With respect to the state's General Fund condition, following on the heels of below estimated receipts in September (see "[September Revenue Collections Down](#)" in the October 2022 Fiscal Report), California's cash receipts for the month of October were well above the forecast for a variety of reasons. Personal income tax (PIT) refunds were lower than anticipated, which is likely related to a recent law allowing qualified taxpayers to claim pass-through entity (PTE) tax credits, resulting from corporation tax payments, as part of their PIT filings. This resulted in substantial PIT revenue differences for October over the 2022 Budget Act forecast. The DOF projects that much of the large gain may be due to a timing issue, as the PTE credits can be used in future tax years.

October's "Big Three" revenue performance improves the state's General Fund condition, which, according to the DOF bulletin, is a change from the first three months of the fiscal year. This may prove temporary, however, as the DOF notes that the PTE credit may reduce PIT revenues—the state's single largest source of revenue—in the months to come.

California 2022-23 “Big Three” Taxes (Year-to-Date)
In millions

	2022 Budget Act	Actual	Difference
Personal Income Tax	\$30,292	\$33,012	\$2,720
Sales and Use Tax	\$10,827	\$9,914	-\$913
Corporation Tax	\$3,997	\$4,299	\$302

State:

Legislative Analyst Office Releases 2023-24 Fiscal Outlook ([Back to Top](#))

From California Association of School Business Officials –

“Legislative Analyst Office Releases 2023-24 Fiscal Outlook
Revealing a \$24 Billion Budget Deficit”

posted November 22, 2022

On Wednesday, November 16, 2022, the Legislative Analyst Office (LAO) released their [2023-24 Budget Fiscal Outlook](#), revealing a budget deficit in the coming year and an estimated statutory cost-of-living adjustment (COLA) of 8.73 percent. When the report was released, it revealed an estimated \$25 billion deficit and as of today, the LAO updated their report to reflect a \$24 billion budget deficit. Below are some of the highlights from the report.

The Economic Picture

Inflation has been surging which has been due to supply chain challenges and a tight labor market. In response, the federal reserve has been raising interest rates significantly, which increases the risk of an economic downturn. The last couple of months, we have seen the state income tax withholding down compared to last year. The LAO’s revenue estimates are down \$42.4 billion, and the state is not only facing a \$24 billion deficit in the 2023-24 fiscal year, but that deficits will continue through 2026-27.

Figure 2

General Fund Condition Under Fiscal Outlook

(In Millions)

	2021-22	2022-23	2023-24
Prior-year fund balance	\$38,334	\$19,885	-\$1,166
Revenues and transfers	224,089	208,280	208,252
Expenditures	242,539	229,331	226,486
Ending Fund Balance	\$19,885	-\$1,166	-\$19,400
Encumbrances	\$4,276	\$4,276	\$4,276
SFEU Balance	\$15,609	-\$5,442	-\$23,676
Reserves			
BSA balance	\$21,925	\$21,925	\$21,925
Safety Net Reserve	900	900	900

SFEU = Special Fund for Economic Uncertainties.

Proposition 98 Guarantee

The LAO shared that the Proposition 98 Guarantee is below the previously enacted budget level going from \$110.4 billion down to an estimated \$108.2 billion, a \$2.2 billion decrease. There are also three key adjustments to make additional funding available in 2023-24 which include:

- \$5.7 billion in ongoing Proposition 98 funds to one-time activities (including programs and reserve deposits) that was allocated in the 2022-23 budget and set to expire in 2023-24.
- Through the three-year rolling average calculation, there was a gradual ramp down, generating \$2.7 billion in savings in 2023-24.
- There is a \$2.4 billion Proposition 98 reserve withdrawal required due to weakness in the guarantee.

Cost-of-Living Adjustment

The estimated COLA in 2023-24 is 8.73 percent and the state could cover up to 8.38 percent of that. Each percentage point change equates to \$910 million. Estimates for future COLA includes 5.3 percent in 2024-25, 4.5 percent in 2025-26 and 4.2 percent in 2026-27.

Proposition 28: Arts and Music in Schools

California voters decided to pass [Proposition 28](#) in this November general election. The proposition creates a new ongoing program to fund arts education. The LAO estimates the initial amount in 2023-24 to be \$941 million, allocating 70 percent of funding based on total prior-year enrollment and 30 percent based on the share of low-income students. School districts will be required to spend 80 percent of the new funding on hiring staff, and publish annual reports on how they spend the money.

School Outlook Through 2026-27

Figure 2

General Fund Condition Under Fiscal Outlook

(In Millions)

	2021-22	2022-23	2023-24
Prior-year fund balance	\$38,334	\$19,885	-\$1,166
Revenues and transfers	224,089	208,280	208,252
Expenditures	242,539	229,331	226,486
Ending Fund Balance	\$19,885	-\$1,166	-\$19,400
Encumbrances	\$4,276	\$4,276	\$4,276
SFEU Balance	\$15,609	-\$5,442	-\$23,676
Reserves			
BSA balance	\$21,925	\$21,925	\$21,925
Safety Net Reserve	900	900	900

SFEU = Special Fund for Economic Uncertainties.

**Dollars in billions*

Key Takeaways

The LAO recognizes that there is not much room for new ongoing commitments and advises the legislature to think about building a resilient budget, while encouraging a revisit of the \$4 billion investment in the Expanded Learning Opportunities Program (ELOP).

From School Services of California –

“Proposition 28 and Two Other Statewide Ballot Measures Approved”

posted November 23, 2022

The California 2022 Midterm Election included seven statewide ballot measures for voters to consider. Of those seven propositions, five were placed on the ballot through the initiative process (requiring registered voter signatures), one was placed on the ballot by the California State Legislature, and the final one was placed on the ballot via the state’s referendum process (requiring registered voter signatures) whereby voters have the power to approve or reject statutes enacted through the legislative process.

Although there are still a number of unprocessed ballots left to count, the races for all seven propositions officially have been called by the campaigns and media outlets.

Below, we provide the results for each ballot proposition, including a brief description of the measure.

Successful Propositions

Proposition 1—Approved 65% to 35%, this measure prohibits the state from interfering with or denying an individual’s reproductive freedom, which is defined to include a right to an abortion and a right to contraceptives

Proposition 28—Approved 61% to 39%, this proposition provides additional funding outside of Proposition 98 each year for arts and music education in all K-12 public schools (including charter schools) beginning with the 2023-24 fiscal year (see Fiscal Report articles “[Proposition 28 and the Minimum Guarantee](#)” and “[K-12 Art and Music Education Funding Initiative Qualifies for November Election](#)” for more information)

Proposition 31—Approved 62% to 38%, this referendum upholds Senate Bill 793 (Hill, Statutes of 2020), which prohibits the sale of flavored tobacco products or a tobacco product flavor enhancer. These three successful ballot measures will officially become state law on the fifth day after the Secretary of State certifies the 2022 election results unless a different effective date is specified by the measure.

Unsuccessful Propositions

Proposition 26—Defeated 70% to 30%, this measure would have legalized sports betting at American Indian gaming casinos and licensed racetracks in California.

Proposition 27—Defeated 83% to 17%, this initiative would have legalized online and mobile sports betting for those 21 years of age or older.

Proposition 29—Defeated 70% to 30%, this proposition would have required dialysis clinics to have at least one physician, nurse practitioner, or physician assistant while patients are being treated.

Proposition 30—Defeated 59% to 41%, this measure would have increased the tax on personal income above \$2 million by 1.75% and would have dedicated the revenue to zero-emission vehicle subsidies/infrastructure and wildfire suppression and prevention programs.

District:**LAUSD Oversight Audit** ([Back to Top](#))

We have received the dates of the LAUSD Charter School Divisions Oversight Visits. The dates are as follows.

	Oversight Visit Date
Fenton STEM	2/7/2023
Fenton Avenue Charter	2/8/2023
Fenton Primary Center	2/21/2023
Fenton Charter Leadership Academy	2/23/2023
Santa Monica Blvd. Community Charter	3/1/2023

FCPS:**Enrollment** ([Back to Top](#))

We are pleased to share enrollment has stabilized across the Fenton schools. We will continue to monitor the enrollment of students across the Fenton schools closely throughout the year. Please see the [Director's Reports](#) for specific details on enrollment trends.

	September (2022)	October (2022)	December (2022)
FACS	634	633	633
FPC	525	534	535
SMBCCS	763	780	774
STEM	300	308	306
FCLA	308	311	314

ADA Rates ([Back to Top](#))

All Fenton schools have currently met the ADA target of 98.5%. The following are the cumulative ADA Rates for the School Year.

	September (2022)	October (2022)	December (2022)
FACS	98.49%	98.63%	98.48%
FPC	99.20%	99.24%	99.27%
SMBCCS	98.70%	99.10%	98.86%
STEM	98.68%	99.48%	99.17%
FCLA	98.17%	98.87%	98.82%

Budget Review ([Back to Top](#))

The following is an update on the operating income for the Fenton schools.

	September (2022)	October (2022)	December (2022)
FACS	\$841,690	\$854,996	\$811,991
FPC	\$5,384	\$255,239	\$349,429
SMBCCS	\$1,126,179	\$1,320,699	\$1,215,708
STEM	\$4,726	\$137,537	\$102,383
FCLA	\$5,444	\$104,983	\$101,172

Please see the [Financial Business Manager's Report](#) for additional information.

The following chart compares the operating income, expenses, and reliance on one-time funds for the Fenton Charter Public Schools. Fenton schools are using a combination of ESSER II and ESSER III during the 2022-2023 school year. Currently, without the use of ESSER funds, all schools would have a negative balance based on the expenses for the current school year. Each Fenton school has one-time funds available for the 2023-2024 school year and 2024-2025 school year. However, based on the current fiscal climate of the state, uncertainty exists regarding how much the schools will receive in general funds. We will learn more once we receive the Governor's Budget for 2023-2024 in January.

	2022-2023 Budget Forecast (FY23)	FACS	FPC	SMBCCS	STEM	FCLA
	Income					
1	Operating Income (Current)	\$811,991	\$349,429	\$1,215,708	\$102,383	\$101,172
2	<i>Operating Income Prior Month)</i>	<i>\$854,996</i>	<i>\$255,239</i>	<i>\$1,320,699</i>	<i>\$137,537</i>	<i>\$104,983</i>
	Expenses					
3	Expenses (Current)	\$12,576,377	\$14,053,511	\$15,900,640	\$6,795,197	\$4,712,361
4	<i>Expenses (Prior Month)</i>	<i>\$12,532,313</i>	<i>\$13,953,535</i>	<i>\$15,785,538</i>	<i>\$6,707,216</i>	<i>\$6,724,109</i>
	One Time Funds					
5	One Time Funds (In Budget)	1,192,721	\$1,704,966	\$1,352,164	\$543,541	\$652,624
6	<i>ESSER II</i>	<i>1,192,721</i>	<i>\$931,041</i>	<i>\$1,352,164</i>	<i>\$16,168</i>	<i>\$195,942</i>
7	<i>ESSER III</i>		<i>\$773,925</i>		<i>\$527,373</i>	<i>\$456,682</i>
	One Time Funds (Not In Budget)					
8	<i>ESSER III</i>	<i>\$2,681,166</i>	<i>\$1,319,000</i>	<i>\$3,039,585</i>	<i>\$298,000</i>	<i>\$294,000</i>
9	<i>UPK Grant</i>		<i>\$143,491</i>	<i>\$125,960</i>	<i>\$57,733</i>	<i>\$58,658</i>
10	<i>EEF Grant Revenue</i>	<i>\$185,292</i>	<i>\$196,888</i>	<i>\$199,424</i>	<i>\$73,827</i>	<i>\$89,940</i>
11	<i>Learning Recovery Revenue</i>	<i>\$1,106,223</i>	<i>\$1,214,790</i>	<i>\$1,697,265</i>	<i>\$622,023</i>	<i>\$595,091</i>
12	<i>Arts/Music/Instruction Revenue</i>	<i>\$351,242</i>	<i>\$385,185</i>	<i>\$489,080</i>	<i>\$214,270</i>	<i>\$205,451</i>

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21

BACKGROUND

On December 2, 2021, the Board approved Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e). Under Executive Order N-29-20, adopted in March of 2020, various procedures under the Ralph M. Brown Act governing “Brown Act Committee” meetings were suspended due to the COVID-19 global pandemic. Pursuant to a later Executive Order N-08-21, those suspended provisions were to continue until September 30, 2021. On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 (Rivas, R., D-Salinas) into law, which gives local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.).

AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances:

1. State or local officials have imposed or recommended measures to promote social distancing;
2. The board holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees;
3. The board holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 specifies that if a local legislative body determines it is entitled to use the exemptions afforded to it in this bill, then it must abide by the following requirements when conducting a public meeting:

- Notice the meeting and post agendas as the Brown Act requires;
- Allow the public to access the meeting and give notice for how the public can access the meeting and provide public comment;
- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet-based service option;
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body;
- Provide a public comment period where the public can address the legislative body directly and allow for public comment up until the period is closed;
- Prohibits limiting public comments to only those submitted in advance and specifies that the legislative body must provide an opportunity for the public to offer comment in real time;
- In the event of a disruption that prevents the public agency from broadcasting the meeting or prevents members of the public from offering public comment, the legislative body is prohibited from taking action on items appearing on the meeting agenda until public access to the meeting via the teleconferencing option is restored.

The teleconferencing flexibilities for local agencies under AB 361 sunset on January 1, 2024. This means that unless subsequent legislation extends the provisions of AB 361 for local agencies, they will expire on January 1, 2024, and that local agencies would be expected to follow all of the rigid Brown Act requirements regardless of an emergency beginning in 2024.

ANALYSIS

AB 361 stipulates that if the state of emergency remains active for more than 30 days, a local agency must make the following findings every 30 days by majority vote in order to continue utilizing the bill's teleconferencing provisions:

- The FCPS Board of Directors has reconsidered the circumstances of the state of emergency
- Any of the following circumstances exist:
 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 2. State or local officials continue to impose or recommend measures to promote social distancing.

In consideration of the state of emergency, the following circumstances continue to exist:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
2. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION

Given current health conditions, it is recommended that the Board of Directors approve teleconferencing provisions for continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21.



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve conference attendance for selected FCPS staff during the 2022-2023 school year

BACKGROUND

Professional conferences are important events to ensure the Fenton Charter Public Schools remain current on best practices related to instruction, finances, operations, human resources and parent advocacy. In general, employees will be reimbursed for any actual expenses incurred up to the limit of the prevailing Federal Per Diem rate, while on school-related travel and per the terms of Fenton's Expense Reimbursement Policy. These expenses must be submitted on a Travel Reimbursement Request Form and require approval by the Director. If the Director is requesting reimbursement, the Chief Executive Officer or Chief Operating Officer or designee must approve the form.

The following conferences were approved by the Board on September 15, 2022.

PLC Conference (Sacramento, CA, July 13-15, 2022)

Resources - PLC Conference - Sacramento, CA

Presentation - Building Commitment Presentation - Learning By Doing

Attendees (14)

FACS: Monica Castañeda, Paige Piper, Juan Gomez, Robin McNutt

FPC: Sirui Thomassian, Michelle Shahogian

SMBCCS: Beth Henschel, Sandy Hernandez, Carmen Solis

FCLA/STEM: Jennifer Miller, Elisa Vallejo

FCPS: David Riddick, Angie Castellana Ferri, Judy Werner

Administrator Leadership Training with Jeff Bills (Long Beach, CA, July 26-27, 2022)
Resources - Leadership Disposition Training (Jeff Bills) ([Direct Link](#)) [Leadership Disposition Presentation - Leadership Retreat](#)
(Administrators, CEO, COO)

Accelerate to Educate (San Francisco, CA, October 24-25, 2022)
Resources - Acceleration Conference - Online File - Sacramento
Presentation - (TBD)
Attendees (11)

FACS: Robin McNutt, Monica Castañeda
FPC: Michelle Shahogian, Sirui Thomassian
SMBCCS: Sandy Hernandez, Carmen Solis
FCLA/STEM: Elisa Vallejo, Jennifer Pimentel
FCPS: Angie Castellana Ferri, Yesenia Fuentes, Kelley Christenson

PLC Conference (Long Beach, CA, November 2-4, 2022)
Resources - PLC Conference
Presentation - (TBD)
Attendees (25)

FACS: Christopher Torres, Lorena Sanchez
FPC: Richard Parra, Nitima Angus, Maria Cardenas, Sarah Ananta
SMBCCS: Jocelyn Condo, Zoe Weiss, Amanda Hill, Evelia Manzo, Angela Boyd, Nicole Langlois, Ariana Gomez, Grisel Benn, Diana Ramos
FCLA/STEM: Kate Hetu, Joanna Tepper, Jennifer Pimentel, Martha May, Veronica McCaughin, Lilia Padilla-Zuniga, Elizabeth Marquez
FCPS: David Riddick, Yesenia Fuentes, Kelley Christenson

Yes We Can! Improve Special Education Outcomes (Salt Lake City, UT, November 7-8, 2022)
Resources - Presentation (Padlet) ([Google Slide](#))
Presentation - (TBD)
Attendees (10)

FACS: Myriam Arechiga, Paige Piper
FPC: Maria Cardenas, Wendy Kaufman
SMBCCS: Jennifer Allen, Angela Boyd, Beth Henschel
FCLA/STEM: Melissa Andrade, Cecilia Quijano
FCPS: Judy Werner

California IT in Education (CITE) Conference (Long Beach, CA, November 29 -December 2, 2022)
(IT Manager, IT Specialists)
Resources - (TBD)
Presentation - (TBD)

ANALYSIS

The following are additional conferences and professional development opportunities that have not yet been approved by the Board. The following are conferences that have been requested by staff and are recommended by the Chief Executive Officer to facilitate the implementation of best practices related to instruction, finances, operations, human resources and parent advocacy.

Director Leadership Training with Jeff Bills (FCPS Business Office, November 1, 2022)

(Administrators, CEO, COO)

Resources - [Director Meeting - \(Jeff Bills\)](#)

Presentation - (TBD)

Response to Intervention at Work Institute (Pasadena, CA, December 6th - 8th)

Resources - (TBD)

Presentation - (TBD)

FACS Attendees (11)

Leanna Hendrix (1st), Feather Gentry (2nd), Evelyn Martinez (3rd), Christina Melkonian (4th), Andrea Cuba (4th), Lorena Sanchez (5th), Tiffany Fisher (5th), Emily Waterbury (SDC), Myriam Arechiga (Ed. Specialist), Monica Castañeda (Admin), Juan Gomez (admin),

Charter Schools Development Center (CSDC) Conference (Long Beach, CA, Nov. 13-15, 2022)

(Site Directors, CEO, COO)

Resources - [CSDC Conference Resources](#)

Presentation - ([Presentation](#))

Administrator Leadership Training with Jeff Bills (FCPS Business Office, January 5, 2022)

(Administrators, CEO, COO)

Resources - (TBD)

Presentation - (TBD)

California Charter Schools Association (CCSA) Conference (Sacramento, CA, March 13 - 16, 2022)

Resources - (TBD)

FCPS Presenting at CCSA Conference (*Transitional Kindergarten: The Hidden Jewel*)

Presenters

FCPS: David Riddick

FPC: Richard Parra, Bridget Ruiz (TK), Sarah Ananta (TK)

Attendees (TBD) (Directors, COO)

The Chief Executive Officer may invite other individuals (FCPS staff) to attend the above conferences and be reimbursed by Fenton as the appropriate need arises. Reimbursement is per the terms of Fenton's Expense Reimbursement Policy.

RECOMMENDATION

It is recommended that the Board of Directors approve conference attendance for selected FCPS staff during the 2022-2023 school year.

Attachments: [Memo - Conference Attendance and Guidelines](#)



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve Transitional Kindergarten Lead Teachers at Santa Monica Boulevard Community Charter School and Fenton Primary Center, and a Primary Lead Teacher at Fenton Avenue Charter School

BACKGROUND

On September 15, the Board of Directors approved new Lead Teacher Stipends for Transitional Kindergarten and a Primary Lead Teacher at Fenton Avenue Charter School.

Primary Lead Teacher - Fenton Avenue Charter School (FACS)

FACS has enrolled over a hundred (100) students in grades TK-2nd for the 2022-2023 school year. A Primary Lead Teacher at Fenton Avenue Charter School would assist with the unique instructional needs of these grade levels.

Transitional Kindergarten at SMBCCS and FPC

Enrollment in Transitional Kindergarten has increased significantly across all schools compared to the 2021-2022 school year. This is likely due to action the Board took on June 23, 2022 to allow Directors to enroll students who will have their fourth birthday by August 1, 2022 into transitional kindergarten.

	FPC	FACS	SMBCCS	STEM	FCLA
2021-2022	65	14	22	0	13
2022-2022	82	18	54	22	18

Due to the increase in students in TK at FPC and SMBCCS, a TK Lead Teacher would enhance our ability to provide services offered to our youngest students at these schools.

ANALYSIS

Protocols and procedures for identifying Lead Teachers in May/June were extended to identify the Primary Lead Teacher at FACS and TK Lead Teachers at FPC and SMBCCS.

Leanna Hendrix - Primary Lead Teacher (FACS)

On November 9, 2022, The Human Resource and Personnel Committee voted to approve Leanna Hendrix as the Primary Lead Teacher for the 2022-2023 school year.

Transitional Kindergarten at Fenton Primary Center (FPC)

FPC has selected Sarah Ananta and Bridget Ruiz to share the position of Lead Teacher for the remainder of the 2022-2023 school year. This request was presented at the Instruction Committee meeting on October 18, 2022 and Personnel Committee on October 11, 2022.

Jennifer Flynn Transitional Kindergarten (SMBCCS)

On October 11, 2022, the Personnel Committee voted to approve Jennifer Flynn as the Transitional Lead Teacher for the 2022-2023 school year.

RECOMMENDATION

It is recommended that the Board of Directors approve Transitional Kindergarten Lead Teachers at Santa Monica Boulevard Community Charter School and Fenton Primary Center and a Primary Lead Teacher at Fenton Avenue Charter School.

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve LAUSD Certification of Board Compliance Review

BACKGROUND

As part of the responsibility set forth in Education Code § 47604.3, the authorizing district of the five Fenton schools, the Los Angeles Unified School District (LAUSD), through the Charter Schools Division (CSD), monitors each school's compliance with applicable legal and policy requirements.

ANALYSIS

The oversight requires action on the part of the FCPS Board of Directors and is explained in the excerpt below from the Director of the LAUSD Charter Schools Division which was addressed to the Governing Board President and Charter School Leaders:

Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. The Charter Schools Division has created the *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* to document this process for each LAUSD-authorized charter school. The document is due to the CSD no later than January 13, 2023, along with the relevant Board agenda and minutes from this school year.

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

RECOMMENDATION

It is recommended that the Board of Directors certify the *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* documents for the five Fenton schools.

Attachments: [*Compliance Monitoring and Certification of Board Compliance Review 2022-2023 documents for FACS, SMBCCS, FPC, STEM and FCLA*](#)



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve First Interim Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify, at least twice a year, the district's ability to meet its financial obligations for the remainder of the fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report is the first of two reports and is due to the Los Angeles County Office of Education by December 15, 2022.

The First Interim Financial Report provides an opportunity to evaluate actual enrollment for the 2022-2023 school year and the projected fund balance at the end of June 30, 2023.

ANALYSIS

The First Interim Report for the five Fenton schools is presented here for the Board's review. All five Fenton schools are in good financial standing with strong projected ending fund balances.

RECOMMENDATION

It is recommended that the Board of Directors approve the First Interim Reports as received.

Copies of the First Interim Reports for each of the Fenton schools are included in the *Fenton Charter Public Schools Board Financial Update for December 2022* (Item II.C. - Financial Business Manager's Report), beginning at the end of the slide presentation.

Attachment: [First Interim Reports for each of the Fenton schools](#)



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$40,000. All expenditures over \$40,000 must be approved by the Board of Directors.

ANALYSIS

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

Los Angeles County Office of Education (LACOE): \$97,131.04 - This is a charge from LACOE for the implementation of the Business Enhancement System Transformation (BEST) System, pursuant to the original Memorandum of Understanding (MOU) entered into on or about 1/13/2017. The BEST System is an Enterprise Resource Planning ("ERP") system, which provides a comprehensive human capital management ("HCM") and financial services ("Finance"). This expenditure will be placed on the budget for the 2023-2024 school year.

RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for LACOE for the BEST System in the amount of \$97,131.04.

Attachments: [Expenditures Above the Spending Authority of Chief Executive Officer](#)



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve Special Education Policies and Procedures in alignment with the California Department of Education's Special Education Cyclical Monitoring for Small LEAs

BACKGROUND

On September 19, 2022, Fenton Primary Center (FPC) and Fenton Charter Leadership Academy (FCLA) received notification that they have been selected for the Special Education Cyclical Monitoring for Small LEAs in Cycle A, beginning in fall 2022. The California Department of Education (CDE) is required by the Individuals with Disabilities Education Act (IDEA) and *Code of Federal Regulations (CFR)*, Title 34 Section 300.600 to monitor student performance in special education programs operated by local educational agencies (LEAs).

For monitoring purposes, small LEAs are defined as school districts and charter schools serving 100 or fewer students with disabilities on census day. Due to the small n-size of small LEAs, performance data are not assessed in the manner typical of larger LEAs. Therefore, small LEAs are selected once every three years to conduct a self-review of its policies, practices, and procedures related to special education and report the results to the CDE. Areas of noncompliance identified in the self-review will result in corrective action. Information gathered from the self-review will assist the CDE in determining additional supports based on LEA needs.

Selected Cycle A 2022 LEAs must conduct a self-review of the following monitoring activities beginning **September 2022:**

1. Policies and Procedures Review (PPR)
2. Practices, or Student Record Review (SSR), of up to 25 student records
3. Educational Benefit Review (EBR) of up to 10 student records

The CDE will provide virtual and recorded training opportunities to assist LEA staff in the completion of each required monitoring activity. Please see the CDE's Cyclical Monitoring for Small LEAs web page at

<https://www.cde.ca.gov/sp/se/qa/cyclicalmonitoring.asp> for additional information about the Small LEA Monitoring process, self-review activities, timelines, training resources and archives available to you. Additionally, please join us for an Overview Webinar for Cyclical Monitoring on either Wednesday, September 28, 2022, from 2 p.m. to 3:30 p.m., or Friday, September 30, 2022, from 10 a.m. to 11:30 a.m., and click on your selected date for registration information. If you are unable to attend, Overview Webinars will be archived on the website for access and reference.

Cycle A 2022 LEAs must complete the self-review and report the results to the CDE no later than **December 5, 2022**.

ANALYSIS

Judy Werner, Special Education Coordinator, has worked with Richard Parra, Director of FPC, and Jennifer Miller, Director of FCLA, to ensure the self-review and reporting process are completed by December 5th. Based on the self-review process, the following items are in compliance.

1-1-4.2	Do policies and procedures include a provision that all referrals for special education and related services are documented and ensure the LEA provides parents with a written notice that the student is being referred to determine eligibility for special education?
3-2-8.4	Does the LEA have policies and procedures that utilize State guidelines for participation of students with disabilities in alternate assessments?
1-1-1	Does the LEA have policies and procedures to ensure the LEA identifies, locates, and assesses all students aged birth through 21, in need of special education and related services residing in its jurisdiction, including:(a) students in private, including religious, schools; (b) highly mobile individuals with exceptional needs, such as students who are migrant or homeless; (c) students who are advancing from grade to grade even though they are suspected of being an individual with exceptional needs and in need of special education and related services; (d) students who are wards of the State?
4-1-1	Does the LEA have policies and procedures to ensure that a free appropriate public education is available to all eligible students, who are between the ages of 3 and 22?
4-1-15	Do LEA policies and procedures provide a provision to ensure state guidelines for low incidence disabilities are considered in the identification, evaluation, planning, and provision of services and program reviews?
5-1-3	Do LEA policies and procedures include a provision that a full continuum of services and placements are available if needed for each individual with disabilities?
6-2-1.1	Does the LEA have policies and procedures to ensure the LEA provides the parent with a document describing the procedural safeguards when they ask for it and upon initial referral for evaluation?

6-6-1.1	Does the LEA have policies and procedures that include a provision within the LEA's procedural safeguards documenting information about nondiscriminatory assessment and independent educational evaluations, including the fact that testing and evaluation materials and procedures used for the purpose of evaluation and placement are selected and administered so as not to be racially, culturally or sexually discriminatory?
1-1-3	Does the LEA have policies and procedures to ensure school site staff consider the resources of the general education program and appropriately utilize those resources, including policies and procedures to ensure there is documentation of the attempts to modify the general instructional program prior to referral for special education services?
10-1-1	Does the LEA have policies and procedures to ensure the adoption of instructional materials for kindergarten through eighth grade are consistent with state content standards and frameworks and have been adopted by the State Board of Education?
10-1-2.1	Does the LEA have policies and procedures that ensure the governing board of the LEA has adopted a policy to implement a course of instruction that sufficiently prepares pupils to meet state graduation requirements?
10-1-4	Does the LEA have policies and procedures to ensure teachers who provide instruction to children with disabilities meet the standards for state certification as a special education teacher?
10-2-7	Do LEA policies and procedures include a provision that teachers who provide instruction to English learners with disabilities have appropriate special education credentials as well as supplementary authorization to provide English language development and primary language support (e.g., CLAD, BCLAD, or equivalent)?
2-5-8	Do LEA policies and procedures include a provision that the behavioral emergency report shall include the following: the name and age of the individual; the setting and location of the incident; the name of the staff or other persons involved; a description of the incident and the emergency intervention used; whether the individual is currently engaged in any systemic behavioral intervention plan; and the details of any injuries sustained by the individuals or others including staff, as a result of the incident.
2-5-9	Does the LEA have policies and procedures that ensure if a student does not have a behavioral intervention plan, the administrator schedules an IEP team meeting within two days of the behavioral emergency to review the emergency report, to determine the necessity for a functional behavioral assessment, and to determine the necessity for an interim (behavioral) plan?
3-1-1.1	Do LEA policies and procedures include a provision that an IEP is developed and implemented for each student, within 60 days of obtaining written parental consent to the assessment plan?

3-3-5.2	Do LEA policies and procedures include a provision that the LEA provide notification to parents about IEP meetings and does the notice include information relating to the participation of other individuals on the IEP team that the parent may invite who has knowledge or special expertise about the student?
3-5-7	For a student whose behavior impedes his or her learning or that of others, does the LEA have policies and procedures that ensure the IEP team considers the provision of positive behavior interventions and strategies and/or supports to address the behavior?
3-5-8	For a student who is an English learner, does the LEA have policies and procedures that ensure the IEP team considers the language needs of the student, as such needs relate to the student's IEP, and does the IEP include linguistically appropriate goals, programs, and services?
4-1-3	Does the LEA have policies and procedures that ensure the LEA provides special education instruction and related services in accordance with the student's IEP?
5-1-5	Does the LEA have policies and procedures that ensure all placement decisions are made by a team that includes the parents and not less than one general education teacher, not less than one special educator, and an LEA representative?
5-1-6	Do LEA policies and procedures include a provision that transportation is available when required for students with disabilities?
6-1-1.1	Does the LEA have policies and procedures that ensure parents are provided a prior written notice a reasonable time before the LEA proposes to initiate or change the identification, evaluation, or educational placement of the student, or the provision of FAPE?
3-5-8	For a student who is an English learner, does the LEA have policies and procedures that ensure the IEP team considers the language needs of the student, as such needs relate to the student's IEP, and does the IEP include linguistically appropriate goals, programs, and services?
4-1-3	Does the LEA have policies and procedures that ensure the LEA provides special education instruction and related services in accordance with the student's IEP?
5-1-5	Does the LEA have policies and procedures that ensure all placement decisions are made by a team that includes the parents and not less than one general education teacher, not less than one special educator, and an LEA representative?

RECOMMENDATION

It is recommended that the Board of Directors approve the Special Education Policies and Procedures in alignment with the California Department of Education's Special Education Cyclical Monitoring for Small LEAs.

Attachments: [*Small LEA Policy and Procedure Review Protocol 2022*](#)



FENTON CHARTER PUBLIC SCHOOLS

December 1, 2022

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve the 2022–23 California Community Schools Partnership Program: Planning Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

BACKGROUND

The California Community Schools Partnership Program (CCSPP) supports schools' efforts to partner with community agencies and local governments to align community resources to improve student outcomes. These partnerships provide an integrated focus on academics, health and social services, youth and community development, and community engagement.

Community school strategies can be an effective approach to mitigate the academic and social impacts of emergencies that affect local communities, improve school responsiveness to student and family needs, and to organize school and community resources to address barriers to learning. Community schools often include four evidence-informed programmatic features, which are aligned and integrated into high-quality, rigorous teaching and learning practices and environments:

- Integrated support services;
- Family and community engagement;
- Collaborative leadership and practices for educators and administrators; and
- Extended learning time and opportunities.

In 2021, the California legislature passed the California Community Schools Partnership Act ([California Education Code 8900-8902](#)). In 2022, the legislature expanded the program by adding funds and extending the program to 2031.

California Community Schools Framework

Beyond the four programmatic features, the State Board of Education approved the [California Community Schools Framework](#) (DOCX) at their January 2022 meeting. The Framework drives both the design for and implementation strategies of the CCSPP.

There are three separate funding opportunities for the CCSPP.

Planning Grants

The CCSPP Planning Grants are for local educational agencies (LEAs) with no existing community schools. The grant awards are up to \$200,000 and can be used for up to two-years. There are two rounds for Planning Grants.

[2022-23 CCSPP Funding Profile for Planning Grants](#)

Implementation Grants

The CCSPP Implementation Grants are for new community schools, or for the expansion or continuation of existing community schools. The grant awards are up to \$500,000 annually. There are multiple rounds for Implementation Grants.

[2021-22 CCSPP Funding Profile for Implementation Grants](#)

Extension Grants

The CCSPP Extension Grants are for CCSPP Implementation grantees to extend CCSPP funding for an additional two years. The grant awards are up to \$100,000 annually, beginning in the 2025–26 fiscal year. The California Department of Education will publish the CCSPP Extension Grant Request for Applications at a later date.

ANALYSIS

All five (5) of the Fenton schools are eligible to submit a grant for the CSPP. These grants are awarded up to \$200,000 each for up to two years planning for Community Schools. As each Fenton school is a separate LEA, each of the five Fenton schools, as an individual LEA, can apply in a separate application and receive \$200,000 for planning. In reviewing the application, the Four Cornerstone Commitments and Four Proven Practices are in alignment with Fenton’s approach to serve our community.

The Four Cornerstone Commitments

While recognizing and appreciating the vast diversity of our state in every way, the CCSPP is an explicitly equity driven initiative in statute, principle, and practice. As such this Framework also identifies the following four commitments as essential components to all California community schools. These commitments are aligned with consistent themes expressed in the initial phase of our community engagement process

Commitment to Assets-Driven and Strength-Based Practice: California’s community schools view students, their families, and their community through the lens of their assets and strengths and value the collective wisdom derived from experience, family, history, and culture. California community schools view the language of students and family members as a vital asset to be uplifted. California’s community schools understand language to be family, history, culture, and community. Community schools focus on building an embracing culture of individual and communal wellness. An essential component to this assets-based lens towards sustaining wellness is ensuring that healing-centered physical, emotional, and mental health supports are integrated into the school community in ways that are accessible, destigmatized and culturally fluent.

Commitment to Racially Just and Restorative School Climates: California’s community schools commit to creating, nourishing, and sustaining school climates that are centered in the embrace of and support for all students in the totality of school interactions. This commitment extends not only onto the playground and cafeteria, but into every classroom and office. The

commitment explicitly expects the presence of restorative practice rather than punitive, exclusionary discipline that detaches students from school and from needed supports, too often activating a school to prison pipeline. Such punitive disciplinary practices are inconsistent with this commitment and run counter to the spirit and intent of the CCSPP Framework.

Commitment to Powerful, Culturally Proficient and Relevant Instruction: California's community schools commit to be driven by teaching and learning that are relevant to, inclusive of, and centered in the wisdom, history, culture, and experience of students, families, and communities. This culturally rooted instructional practice should be inspiring, inquiry-oriented, project-based, multimodal, collaborative, interactive, and informed by the ideals of co-learning. Community schools prioritize experiential learning that deepens connection to and engagement with the community. By expanding learning beyond the school walls and the school day, community schools redefine the traditional constructs of who teaches, where we learn and how we build understanding.

Commitment to Shared Decision Making and Participatory Practices: California's community schools all share a commitment to authentic and dynamic shared leadership in all aspects of school governance and operations. All school interest holders including students, families, staff, and community members must have genuine engagement in decision making about school climate, curriculum, and services. Shared decision-making practices must also prioritize transparency and shared accountability to ensure information is both available and accessible, so that all interest holders can fully participate. This commitment to authentic power sharing at both the school site and within the LEA should also be evidenced through demonstrated support from all interest holders at each step of a school's community school implementation plan.

The Four Proven Practices

As school districts and school sites have implemented versions of community school approaches across the nation, there are an array of approaches and practices that have been successful in diverse communities and school sites.^[1] California community schools should both attend to research and listen to interest holder voices to confirm appropriate best practices rooted in the ethos of the specific school community. There are a small set of proven practices that all California community schools should adopt and adapt to meet the needs of their school:

Community Asset Mapping and Gap Analysis: An essential element for successful community school efforts are strategies to engage school and community interest holders in a coherent process of identifying and curating assets and wisdoms throughout the community. This process should also allow for school and community members to identify gaps in programs, services and resources that inhibit student achievement and community coherence.

The Community School Coordinator: There are many models for staffing community schools for success. All of these models include a coordinator who is responsible for the overall implementation of community school processes, programs, partnerships, and strategies at the school site. While districts and schools will approach budgeting and staffing differently, the essential practice is that a discreet position is a threshold for community school success.

Site-Based and LEA-Based Advisory Councils: Authentic shared decision making is a hallmark of the California community schools approach. Similar to the school coordinator position, LEA's and school sites may design shared decision-making models differently in terms of their composition and scope, but both school site-based and LEA-based shared

decision-making councils are also a threshold mechanism for implementing the California community schools model. The threshold practice will engage interest holders, including students, staff, families, and community members, in determining the focus and direction of the community school effort.

Integrating and Aligning with other relevant Programs: The community schools movement in California is intentionally situated in a suite of initiatives that stand to transform public education at schools throughout the State. Specifically, the work to expand restorative practices and racially just schools, multi-tiered systems of support, statewide systems of support, mental health services for students and families, expanded learning time, universal transitional kindergarten, and the state-wide literacy initiative are all initiatives that can be aligned to and integrated with the community schools movement. Proven positive practice will also align, integrate, and cross stitch with other education justice and equity initiatives at the district and school site level.

The Chief Executive Officer has contracted with Stan Saunders and Heather Fukunaga of Grant Republic for \$3,000 to assist with the submission of the proposal by the December 20, 2022 deadline. The Fenton schools will likely use these funds toward one (1) Community School Coordinator that will work with Directors, Expanded Learning Coordinators, and Parent Center Directors to engage in community asset mapping and gap analysis. The Community School Coordinator will work with site advisory committees/councils and all stakeholders. Funding is available for professional development and identifying resources to integrate current programs such as Expanded Learning Programs and Mental Health Programs to serve our community.

RECOMMENDATION

It is recommended that the Board of Directors approve the 2022–23 California Community Schools Partnership Program: Planning Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy.

Attachments: [2022–23 California Community Schools Partnership Program: Planning Grant](#)

V. ITEMS SCHEDULED FOR INFORMATION

There are no items scheduled for the information agenda this month.