

**Northwest Mississippi Community College**  
**Agenda**  
**Student Services Council Meeting**

November 15, 2022

3:00 p.m. via Zoom

**Minutes**

**Present:** Noah Fraser, Sheena Etherton, Katina Johnson, Angela Dortch, Jere Herrington, Lekeisha Hibbler, Parker Jones, TJ Walker, Kerry Goff, Brie Corlew, Emily Davis, Catherine Kelly, Steven Bennett, Brian Hale, Tonyalle Rush, Janalisha Heard, Missy Kelsay

**Absent:** Aaron Payne, Candis Walker, Dakoyta Lesure, Hannah Dickerson, Laquita Parker, Liesl Mote

I. **Call to Order/Review Agenda**

Dr. Rush called the meeting to order at 3:00 pm. All council members reviewed the agenda. The agenda was accepted as printed.

II. **Mission, Vision, & Values**

Dr. Rush read the college's mission, vision, and values.

III. **Withdrawal Process - Angela Dortch**

Mrs. Dortch informed the committee that we are going paperless with the withdrawal process. Students will have to submit a complete withdrawal form online starting today. Students can visit their advisor or the ARC center to submit a complete withdrawal form online.

Dr. Rush informed the committee that we have multiple terms in one semester. Students may come in and indicate they want to withdraw from the semester. Still, we need to be very cautious about the enrollment dates and terms because that student may not receive a complete withdrawal. For example, if a student has 15 hours and 6 hours is either 1<sup>st</sup> or 2<sup>nd</sup> mini-term, that's not a full withdrawal. Please refer to the instructional calendar for the withdrawal deadline for each term.

IV. **Winter 2022 and Spring 2023 Registration**

Dr. Rush shared that we are currently in pre-registration for Winter 2022 and Spring 2023. She wants staff and faculty to remind students to pre-register for the Spring semester. Dr. Rush also wants to Thank the committee for all the students they have already pre-registered.

## Winter 2022

- Winter Session classes begin Dec. 12<sup>th</sup> (4-week term)
- Last day to withdraw - Dec. 30<sup>th</sup>
- Final Exam - January 5<sup>th</sup> & 6<sup>th</sup>
- Grades posted - Jan. 6<sup>th</sup>

## Spring 2023

- Dr. Rush anticipates that students will be able to complete Spring 2023 registration after the Thanksgiving Break.
  - The earlier is Nov. 28<sup>th</sup>
  - The latest is Dec. 5<sup>th</sup>

## V. Announcements

- Residence Hall will be closed this Friday for Thanksgiving Break
  - Reopen Sun. Nov 27<sup>th</sup>
  - Dinner will be served at 4 pm
- My Next Move 11/28 Haraway Center 11-2 pm
  - Resume
  - Professional Headshots
  - Mock Interviews
- Fall Graduation 12/9
  - Academic & Career Tech 10 AM
  - School of Health Science 1 PM
- Spring 2023 SAP Deadline - Dec. 1<sup>st</sup>
- Online & On-campus classes begin Tues, Jan. 17<sup>th</sup>
  - Spring Registration Jan. 10-12<sup>th</sup>
    - Late Day: Jan. 10<sup>th</sup>
    - Last day to lock schedule - Jan. 11<sup>th</sup>

## VI. Adjournment

There were no further questions or comments. Dr. Rush adjourned the meeting at 3:18 pm.