

# Potlatch Elementary



## It's That Time of Year!

Dear Parents,

As we settle in after Thanksgiving, the winter holiday season is quickly approaching. It is just three short weeks until Christmas break and the end of the second quarter as well as the first semester.

I want to take the opportunity to thank you all for your support of our work here at school. Thanks for reading at home, reinforcing the lessons we learn at school about how to act with kindness towards each other, and celebrating all the educational milestones along the way. We look forward to supporting your student's learning everyday. They bring joy and hope into our lives. Thank you for sharing your greatest treasure (your children) with us.

From our Potlatch Elementary Staff, we wish the best of the holiday season to each and every one of you. We hope that you find many festive, family traditions to fill your break with joy. We also hope you find moments of rest and restoration too. Please take care, be safe, and enjoy the holidays!

Thank you,

Jill Diamond

### Dates to Remember

12.01 Family Reading Night @ 6:00-7:30

12.08 Day of Code with SEL

12.10 Christmas Store 10am-12 pm  
Sponsored by the PTO

12.20 Holiday Concert @ 12:00

12.20 Early Release-1:15

12.21-01.02.23 Winter Break

01.03 School Resumes

01.13 End of Second Quarter

### Winter Music Program

Our K-6 Winter program will take place in the Elementary Gym from 12:00-1:00. Students will be released from school at 1:15 pm. We are excited to bring this community tradition back to Potlatch!

### If Your Student will be Absent

If your child is not coming to school for any reason, please email:

[sherry.pollock@psd285.org](mailto:sherry.pollock@psd285.org) or call the office at 208-875-1331 by 9 AM. If you choose to email your student's teacher, please also CC Sherry at the email above.

### Wednesday Folder

Remember to complete and return the paperwork in each Wednesday folder back to the classroom.

## DROPPING OFF STUDENTS BEFORE SCHOOL:

Please drop your student(s) off at the crosswalk on Highway 6. There is a crossing guard stationed there every morning to help them cross safely from 7:45-8:15. You may drop them off on Ponderosa Drive at the crosswalk near the pool. Please watch your student(s) enter the fenced playground to walk to the school before you drive away. There is no supervision on either playground before 7:45. Please wait to drop students off. If students are joining us for free breakfast, please drop them off at the primary side.

## INTERMEDIATE PLAYGROUND DROP OFF ZONE:

Please make sure that you are **driving slowly** and **carefully** through the school zone on Ponderosa behind the school. We have added a crossing guard at the intermediate playground. There is not enough parking for an extended goodbye at this location. If you need more time, park in the parking lot by the swimming pool and instruct your students to walk through the school.

## PICKING UP STUDENTS AFTER SCHOOL

Please pick your student(s) up at the crosswalk on Highway 6. There is a crossing guard there every day until 3:00 to help your student cross the street. If you arrive early, please plan to pick them up at the crosswalk (also called the pickup-line) on Ponderosa Drive near the swimming pool between 2:50-3:00. You may park and wait in the lot between the red building and the swimming pool. There are adults there to help them cross safely every day after school until 3:00.

## BE A SAFE DRIVER FOR OUR STUDENTS:

**Safety is our priority.** Drive slowly and cautiously while near the school. It is unlawful to go past a school bus until the lights have stopped flashing. Remember, students are walking in both parking lots.

## ABSENCE POLICY

Our school district has a 90% attendance policy. Students who miss more than 9 days per semester may not be eligible for promotion, based on attendance alone. When it is determined that a student is habitually absent or truant, the following procedure will be followed.

- A letter is sent to the student's parent/guardian indicating the number of days of absence during the current semester.
- If the student does not return to school and attend regularly a second letter will be sent to the parent/guardian indicating the total days of absences. The letter will also state that a copy of the attendance record, with a copy of this letter, will be forwarded to the Prosecuting Attorney's Office if the absences continue.

## INCLEMENT WEATHER SCHOOL CLOSURES:

In the event of a weather related closure, closures can be found on our website. These radio/TV stations broadcast info by 7:00 AM:

**TV:** KREM 2, KXLY 4, KHQ 6 **AM:** KRPL 1400, KCLX 1450, KRLC 1350, KMAX 840, KQQQ 1150

**FM:** KZFN 106.1, KMOK 106.9, KRAO 102.5, KHTR 104.3, KZZL 99.5, KVTY 105.1