

West Side Education Authority

Regular Meeting

Minutes

Friday, April 8, 2022

via Zoom

The meeting was called to order at 1:04 PM by Chris Jew.

Attendee Name	Title	Status	Arrived
Clarissa Canady	DWK	Remote	
Graham Clark	FUHSD	Remote	
Chris Jew	CUSD	Remote	
Leslie Mains	CUSD	Remote	
Christine Mallery	FUHSD	Remote	
Jeremy Nishihara	SSD	Remote	

1. Adoption of Agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeremy Nishihara, SSD
SECONDER: Christine Mallery, FUHSD
AYES: Clark, Jew, Mains, Mallery, Nishihara

2. Approve Meeting Minutes

Deferred to next meeting

3. Public Comment

None

4. Member District Reports

5. Information/Discussion Items

A) Direction regarding Bylaws of the West Side Education Authority

Discussion regarding need for Bylaws of the West Side Education Authority.

Bylaws for the West Side Education Authority are embedded in the JPA agreement

B) Update on Research for Insurance Coverage

Christine Mallery provided an update on research for insurance providers for the Authority. NORCAL relief is in the process of putting a quote together. Clarifying question is “Will the West Side JPA ever own real property?”

C) Direction to Lead District to Prepare Authority Budget

Information, discussion and direction to Lead Direction of the Authority regarding contents and preparation of financial budget of the Authority. The main expenses are currently legal expenses. The JPA will have its own QCC Account/Ledger with the County. The Lead District will collect money in advance from member districts to cover the cost of estimated expenses.

D) Update on Workforce Housing Survey

Discussion regarding revised and updated workforce housing survey. Discussion regarding individual Member District and collaborative data collection efforts and process, including engagement with key stakeholders. Clarissa reviewed changes to the proposed survey. Changes include county of residence, family income levels and monthly rent amounts. The concept is that participation in the survey is voluntary and the purpose is to identify the need for workforce housing. The timing of the discussion was discussed in detail and the recommendation was to inform for the bargaining units and JPA Member Boards about the rationale and reasoning for the survey with the goal of distributing the document in the next school year. A subcommittee of Jeremy, Leslie and Graham was identified to work on messaging of the survey to bargaining units, the school boards and the public

6. Action Items

A) Adopt Conflict of Interest Code of the West Side Education Authority

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christine Mallery, FUHSD
SECONDER:	Graham Clark, FUHSD
AYES:	Clark, Jew, Mains, Mallery, Nishihara

B) Approve Continuation of Electronic Meetings during a State of Emergency pursuant to Government Code Section 54953(e) for next 30 days.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Graham Clark, FUHSD
SECONDER:	Jeremy Nishihara, SSD
AYES:	Clark, Jew, Mains, Mallery, Nishihara

7. Upcoming Agenda Items

None

8. Public Comments on Non-Agenda Items

Members of the public attending the meeting may share comments regarding the Authority on any item not listed on the agenda.

None

9. Adjournment

The meeting was adjourned at 2:10 PM.