

MY SCHOOL BUCKS—SCHOOL STORE

Computer / PC

Parent Log-in / User Instructions

Please follow these instructions when using a computer to log into My School Bucks to pay your student(s) fees.

Go to website: www.myschoolbucks.com

Click on "Log In"

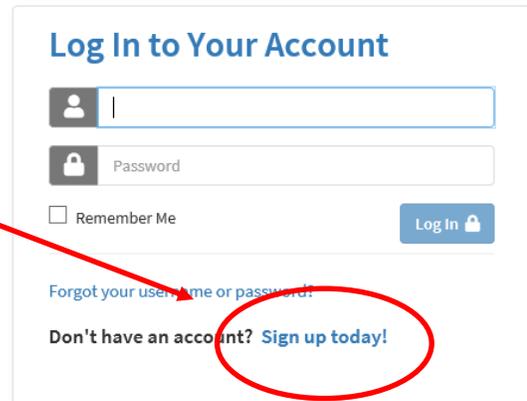
The screenshot shows the My School Bucks website interface. At the top left is the logo "MY SCHOOL BUCKS". To its right are navigation links for "Families", "Schools", and "Partners". On the far right, there is a language selector set to "English" and a blue "Log In" button, which is circled in red. A red arrow points from the "Log In" button to the text "Click on 'Log In'" located above the screenshot. The main content area features a large "#1" in red, followed by the text "School payments made easy". Below this is a sub-headline: "From the cafeteria to the classroom, pay anytime, anywhere from your mobile phone or computer." There are two buttons: "Sign Up Free" and "Download App →". A section titled "Explore more from Heartland" contains two links: "MV MealViewer Cafeteria Menus" and "M MySchoolApps Meal Applications". At the bottom, there is a blue banner with the text "READY TO SEE HOW? Get the most from MySchoolBucks". Below the banner are three columns for "Families", "Schools", and "Partners", each with an icon. The browser's taskbar is visible at the very bottom.

#2



Log in to your existing account, or click on "Sign up today!" to create an account.

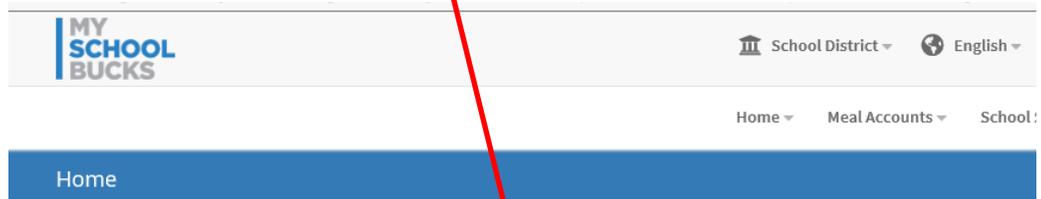
When creating a new account you will need to "Add" your students to your account.



#3

On this screen, you have two options.

Choose School Store



1. Meals - add money to or view meal account



Click Here for Meals

2. School Store - pay annual student fees



Click Here for the School Store

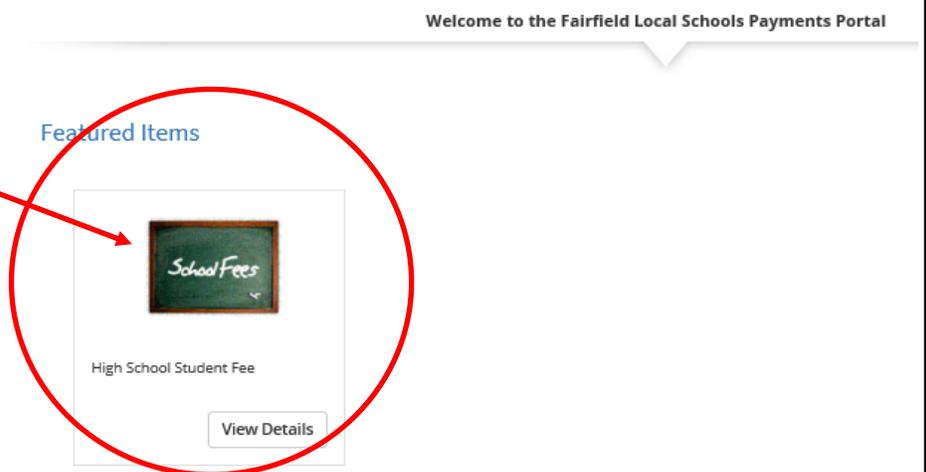
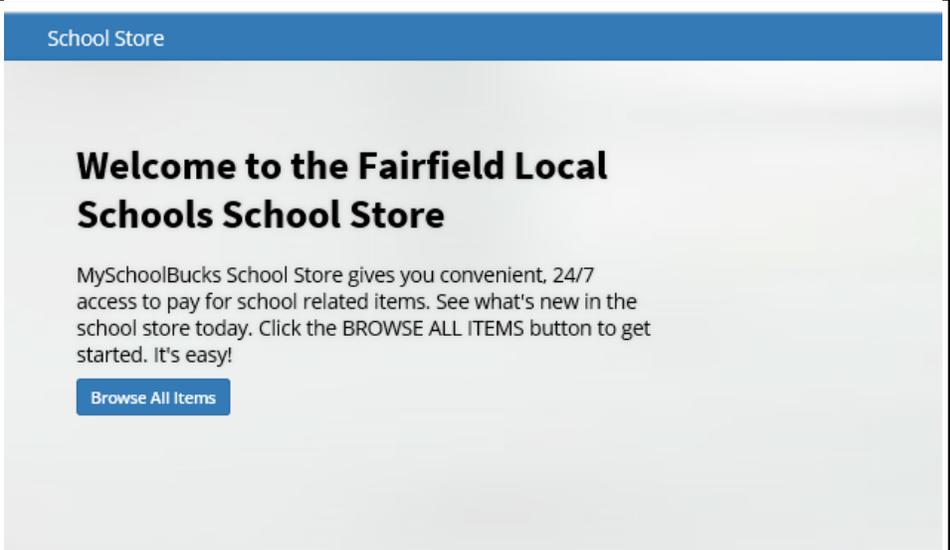
#4

In the “Featured Items”, you will now see any associated fees with your students.

If you have more than one student in more than one building, you will see multiple buildings (Elementary, Middle School, High School).

Each fee/students must be selected separately.

Click on “School Fees”.



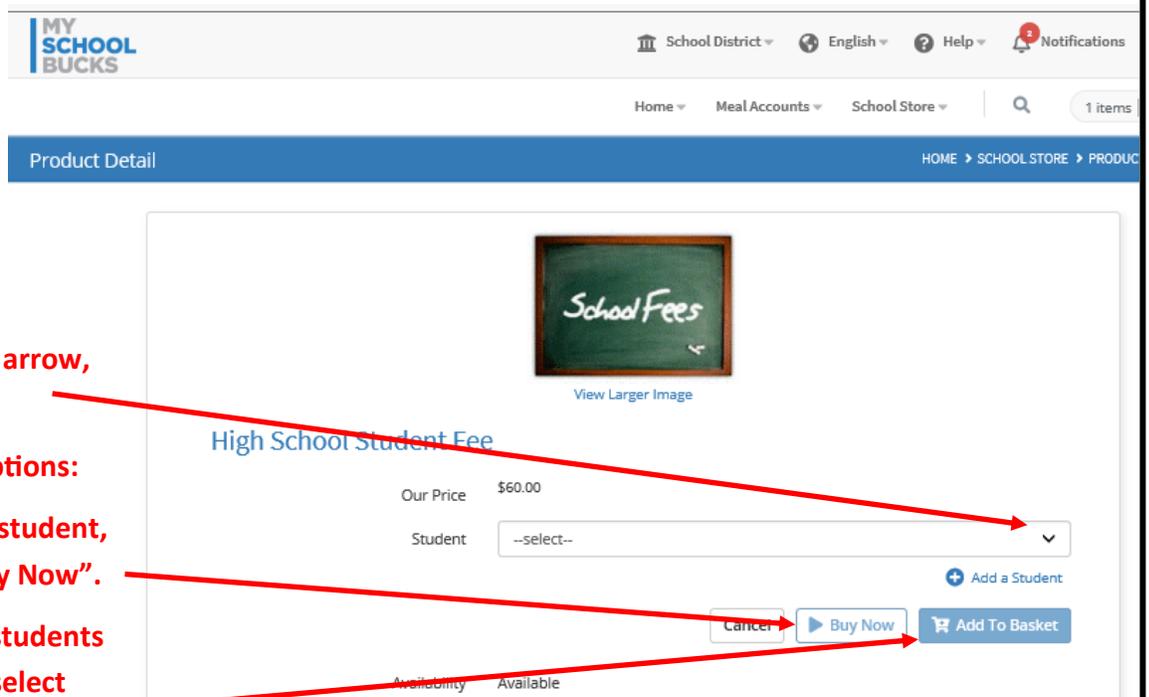
#5

The fee associated with the building will display under “Our Price”.

Using the drop-down arrow, select your student.

You now have two options:

1. If this is your only student, you can select “Buy Now”.
2. If you have other students you want to pay, select “Add to Basket”.



#6

MY SCHOOL BUCKS

School District English Help Notifications Amy

Home Meal Accounts School Store 1 items \$60.00

Browse Items HOME > SCHOOL STORE > BROWSE ITEMS

Filter by school
 Fairfield Local Schools

Filter by category
No categories found

Featured Items
High School Student Fee

High School Student Fee
View Details

After you have added all of your students' fees to your cart, click on the shopping cart icon.

#7

MY SCHOOL BUCKS

School District English Help Notifications

Home Meal Accounts School Store 1 items \$60.00

Place Store Order HOME > SCHOOL STORE > PLACE STORE

NAME	STUDENT	UNIT PRICE	QUANTITY	AMOUNT
High School Student Fee		\$60.00	1	\$60.00

Choose a payment method: ?

e-Check VISA MASTERCARD DISCOVER AMERICAN EXPRESS Credit Card

Bank Routing #
Only U.S. bank accounts are accepted

Checking Account #
 Confirm Checking Account #
Name on Account
 Make this my primary billing account

Address Line 1
Address Line 2 (Optional)
City
Select State/Province
ZIP Code

Subtotal	\$60.00
Sales Tax	\$0.00
Program Fee	\$0.00
Total	\$60.00

Continue

By clicking this button, you agree to our Terms of Service

You will then be taken to the payment screen.

NOTE: If you select "Buy Now" from the previous screen, you will be taken directly to the payment screen.

Enter your payment information as requested then click "Continue".

Your are now finished!

If you have any questions or issues, please contact:

My School Bucks—Customer Service at 1-855-832-5226

Fairfield Local Schools—Amy Buddemeyer at 937-780-2221