

School Governance Council Meeting Minutes
Monday, November 7, 2022 @ 6:00 - 7:00 PM via Zoom

In Attendance: Shakira Brodnick, Allison DiCrosta, Rhonda Johnson (parent), Rhonda Johnson (teacher), Laura Rodriguez, Christine Simon-Patafio, Shaquetta Wilson

Agenda Item	Notes
<p>Welcome, Norms, Roles</p>	<ul style="list-style-type: none"> • Norms listed below • Roles: <ul style="list-style-type: none"> ○ Chairperson-Rhonda Johnson ○ Vice President - Vacant ○ Secretary - Vacant ○ Committee Liaison-Christine Simon-Patafio ○ PTA Member- Shakira Brodnick (parent) ○ Timekeeper-Rhonda Johnson (parent)
<p>Purpose & Structure of School Governance Council</p>	<ul style="list-style-type: none"> • The SGC supports the school’s vision and makes recommendations on school improvement <ul style="list-style-type: none"> ○ Vision Statement: To create a reciprocal, supportive culture of teaching and learning in which we value the diverse students in our care and want them to be and do the very best they can. We will establish relationships, trust, and expectations to foster the development of everyone’s best self through a focus on quality academic instruction and social-emotional support. • This year’s focus is on building stronger relationships with parents/guardians.
<p>Guiding Question: How will we actively engage parents within the Dunbar Hill School community to increase participation and build relationships?</p> <ul style="list-style-type: none"> • Review what we have done this year and ideas from last meeting • What can _____ do to engage parents? (fill in the blank with each of these words: teachers, the school, parents, community members, students?) 	<p>Parent engagement-Main Goal of Committee</p> <ul style="list-style-type: none"> • This year so far-warm Open House welcome, snacks, greeters, community resources, balloons etc. • Staff greeting families drop off/pick up time • Possible ideas for engaging families: <ul style="list-style-type: none"> ○ Free events, parent invitation into school ○ Morale Committee Events/ Fundraisers: 1. December-BINGO night. Use ALDI Grant (\$400) for prizes/gift cards. 2. In-school popcorn/movie day. • Report Card Conferences, December 15, 16, 19 <ul style="list-style-type: none"> ○ SGC Table-Shakira

	<ul style="list-style-type: none"> ○ Conferences-Incentives for coming- Donuts, PRIDE tickets, Pizza Party, Bagel Breakfast ○ Teachers- Make sure to get the word out, reach out via phone call, email, notes/Dojo ○ Create and send personal invitations that stands out ○ Offer childcare ○ Serve refreshments-cookies/water for families
<p>Questions and Comments</p>	<p>*Shakira’s question-What are other schools in GC doing? Homework: Come back with suggestions on ways to increase parent participation during report card night and to engage parents throughout the year</p>

Notetaker: Allison DiCrosta

Norms: *Participate. *One voice at a time. *Respect each other’s input. *Start and end on time.

Roles:

- Chairperson - prepare agenda in collaborate with Vice Chairperson, facilitate at all meetings, and ensures council operates in accordance with guidelines and goals
- Vice Chairperson - represent chairperson in assigned duties, substitute for Chairperson in his/her absence, perform duties as assigned by Chairperson or School
- Secretary - act as clerk of council, record and share minutes and records, perform other duties as are assigned by Chairperson or Council
- Committee Liaison - communicate with the chairs of DHS committees (Safety, PBIS, Morale, and School Governance Committee) at the end of each month to obtain a provide a brief, written report regarding committee activities and share out at SGC meetings
- PTA Member - facilitates connection between PTA and SGC
- Timekeeper - keep meeting on time
- Members (everyone on council) - participate in council meetings and school activities

2022-2023 Meeting Dates - 1st Monday of each month @ 6-7 PM on Zoom

12/5/22, 1/9/23, 2/6/23, 3/6/23, 4/3/23, 5/1/23, and 6/5/23