PLUMMER-WORLEY JOINT SCHOOL DISTRICT NO. 44

BOARD OF TRUSTEES

RECORD OF PROCEEDINGS

The special August 21, 2019, meeting of the Plummer-Worley Joint School District No. 44 Board of Trustees was called to order by Vice-Chairman Marlow Thompson at 6:00 p.m. Board members present were Ryan Ortivez, Tami Gauthier, Ida Gustin, Chris Smith, and Marlow Thompson. Absent was Paul Daman.

Also present was Judi Sharrett, Karyn Stockdale, Jennifer Hall, and Russ Mitchell.

Amendment of Agenda
Chris Smith moved to amend the agenda to include information from the superintendent regarding continuing broadband services. Tami Gauthier seconded. All members voted yes.

Oath of Office
The Oath of Office was administered to Ryan Ortivez (Exhibit "A").

Zone 4 Trustee Position
The board received a resignation from Jaycee Goudy (Exhibit "B"). Ida Gustin moved to accept the resignation and to advertise the vacancy. Chris Smith seconded. All members voted yes.

Personnel Report
Tami Gauthier moved to approve the Personnel Report as presented (Exhibit "C"). Ida Gustin seconded. All members voted yes.

Employee Handbook
Revisions were made to the employee handbook as discussed at the August 12, 2019, meeting. Chris Smith moved to approve the Staff Handbook as presented (Exhibit "D"). Tami Gauthier seconded. All members voted yes.

Worley Property Lease
Mrs. Sharrett advised the contractor (Bowden Construction) for the Boys & Girls Club in Worley has requested to lease the district's property to use as a staging area for equipment and materials. The contractor will adhere to requirements in the facility use agreement, carry insurance as required, pay rent of $750 per month, and pay the utility expenses. Marlow Thompson asked if the district can require the lessee to keep the grounds watered, mowed and trash free. Discussion was held. Ida Gustin moved to approve the lease as recommended by Superintendent Sharrett as discussed above. Ryan Ortivez seconded. All members voted yes.

Work Session – Strategic Planning
Mrs. Sharrett advised they will be reviewing data and the Board's strategic plan. This will be for discussion purposes tonight with formal adoption at the September meeting.

Mr. Mitchell reviewed **student data** from the elementary level (Exhibit "E") and the Early Warning System (Exhibit "F"). He recommended eliminating a number of the assessments at the elementary school and focusing only on assessments aligned to the standards. This will provide more instructional time and still allow for an adequate amount of data. Mrs. Sharrett advised there are better assessments now that don't take as much time. Overall, Mr. Mitchell's general concerns are attendance in the second grade – three students are chronically absent. 21 of 27 students had greater than four absences. Another concern is the 6th grade academically, with attendance, and behaviorally. Successes include Star Reading which showed 27 percent growth across the board and Star math with 19 percent growth schoolwide. Reading intervention groups provided 260+ more interventions. On the IRI eight percent of students moved up a tier. As far as proficiency, schoolwide showed 41 percent on the IRI. IRI is closely connected to the iStation. IRI tests grades K-3 (individualized reading inventory). ISATs are tested in grades 3-6 and include writing. It incorporates typing ability, capitalization, punctuation, etc. ISATs are very rigorous. The good news about the IRI is we are seeing readers in our primary grades which provides a solid base for moving forward. Class sizes are kept very low at the primary grades to focus on early instruction. Attendance increased this year to 91.3 percent at the elementary. The state average is 94 percent which equates to 7,000 less hours of instruction than average. An attendance specialist will be working with the staff in October. Tribal School will be collaborating as well. Staff have come in early this summer to learn how best to utilize the tools and assessments provided. We have utilized SWIP monies to update our curriculum.

Mrs. Hall reviewed the **ISAT summaries** (Exhibit "G"). She is challenged by how to get the students to take the test seriously since passing is no longer required for graduation. Mrs. Hall believes the students achieve higher than the results would indicate. 11th graders now must take the SAT as a graduation requirement. The secondary will also be limiting the assessments. The ISAT (SBAC) is much harder than it used to be and has more components with two tests to every subject area. Mrs. Hall explained the trackers and the benchmarks, grade equivalency, and how the trackers correlate to the Early Warning System. Mrs. Hall is very concerned about the incoming freshman class. The strongest classes are the 11th and 12th grades. The 10th grade students will need a lot of support. The secondary is focusing on literacy. The Language Arts curriculum was updated, and staff unpacked the standards this week.

Tami Gauthier asked if we do any tracking of students from grade to grade, i.e. a first grade student moving to second grade and reporting the growth of a particular students. The principals agree it needs to be done and is very important.

Mrs. Sharrett reviewed the **SOAR grant** report (Exhibit "H") and directed the board's attention to Page 8 which reflects the attendance rates for the past four years. Continuing through the report, the out-of-school suspensions have decreased dramatically over the past three years. The data on teacher retention and educators on alternate routes to certification vary from year to year. This number will continue to vary. ISAT and IRI proficiencies were reviewed. Graduating students who enrolled in post-secondary in the fall have increased from 2016 to 2017.

The board reviewed the **Strategic Plan** (Exhibit "I") in detail:
Focus Area – **Collaboration**:

- Goal #1 – Maintain. An additional task will be attendance at the regional ISBA meeting in September of each year.
- Goal #2 – Maintain.

Focus area – Student **Achievement**:

- Goal #1 – Maintain.
- Goal #2 – Maintain.
- Goal #3 – Maintain. Change from semester to trimester. Local measures to be used will be iReady and iStation, IRI, ISAT, SAT, GPA, and graduation readiness (on track to graduate)
- Goal #4 – Maintain and Modify

Focus Area – **School Climate and Communication:**

- Goal #1 – Discussion was held. Ida Gustin believes meetings should be community driven. Ryan Ortivez stated they do community meetings quarterly and suggested piggybacking on a topic of interest to the parents, i.e. a short presentation on a subject, and then answer questions from community members. Ida Gustin suggested keeping the community involved in the senior project as much as possible because they are very interested. Board members will try to attend the upcoming Tail Gate Event in conjunction with Marimn Health.
- Goal #2 – Maintain.
- Goal #3 – Maintain
- Goal #4 – Maintain. Change to Employee of the Trimester. Selected employees should be announced in Council Fires and posted on Social Media. Discussion was held on ideas for social media usage.

Focus Area – **Character, Citizenship, Community:**

- Goals #1 – A couple of slight revisions will be made.

Continuation of Broadband Services

Mrs. Sharrett advised the board of an issue which has surfaced regarding the availability of internet services to the school. As background, the district receives e-Rate reimbursement of 90 percent for broadband services and is required to comply with numerous federal regulations and bidding requirements for the services. Currently, the district is under contract with e-Rate and Spectrum for internet service to the school. Spectrum leases poles from the City of Plummer and the contract is in dispute. The City of Plummer has threatened to cancel the lease with Spectrum which would have devastating consequences on the district. Internet is required for some online courses, online special education services, financial software, the student management system, telephone system, and many other aspects of district operations. Mrs. Sharrett is very concerned about the potential impact and the ability to provide sufficient internet services if the City decides to withdraw permission for Spectrum to utilize their poles.

Meeting adjourned at 8:17 p.m.

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Marlow Thompson, Vice-Chairman Karyn Stockdale, Board Clerk