



**LARAMIE COUNTY
SCHOOL DISTRICT 2**
Students First

INTENT TO PURSUE A MASTERS OR DOCTORATE DEGREE

This form provides preapproval for your degree program by the Superintendent to ensure your degree will be eligible for potential pay scale advancement. Only graduate level courses directly related to your teaching responsibility or endorsement and taken after the coursework required for certification are allowed for horizontal movement on the salary schedule.

If approved, and then once your degree is completed, refer to [Policy GCB](#) for the procedure to apply for a change of placement on the pay scale.

Name _____

Degree Start Date _____ Projected Degree End Date _____

Projected Degree Program _____

Institution/College _____ Recognized by PTSB Yes No

Describe how the above listed degree pertains to your current teaching assignment:

Signature _____ Date _____

Superintendent
Signature _____ Date _____

CC Building Principal
Payroll Specialist