

Board of Education Meeting Briefs

Dedicated to achieving personal, academic and civic potential

(Official meeting minutes will be posted upon approval by the Board)

October 29, 2020 – Regular Meeting (Video Conference – Zoom Meeting)

District Office

CALL TO ORDER

Meeting began at 6:36 p.m. with the Pledge of Allegiance led by Member Mounce.

COMMUNICATIONS

A. FY20 Financial Audit

John Michalesko of Gassensmith & Michalesko, LTD presented the FY 20 Financial Audit Report to the Board and community. Mr. Michalesko gave a brief summation of the audit. Through the audit Gassensmith & Michalesko, LTD formed a clean opinion or non-modified opinion of the Berwyn North School District 98 financial records. They found that all financial statements were accurately recorded, giving Berwyn North a score of 4.0 out of a 4.0. District 98 received the best rating possible. John stated that while completing the audit they had no difficulty in obtaining any of the information requested from the business office.

B. Achievement Data Presentations

Dr. Robert Hubbard, Assistant Superintendent presented the current achievement data to the Board and community.

PUBLIC COMMENT

A. Ms. Lori Volin, 6th Grade Math teacher at Lincoln Middle thanked the Board for taking into consideration her request to extend instructional minutes to each day and for including two Mondays a month for instruction. She believes it will make a great difference and her students are very excited with the news.

B. Donna Miller, teacher at Havlicek thanked the Board for everything

PUBLIC HEARING – Limitation of Administrative Cost

A. Regina Johnson, Business Manager held a public hearing to inform the Board and the community that there is a handout that the state requires to be filled when there is 5% increase in Administrative Costs. In comparison with the last fiscal to this current fiscal year there will be a 17% increase in Administrative Costs. Ms. Johnson will be asking the Board to approve the Resolution to waive the Administrative Cost.

BOARD COMMENT

A. Member Arenella thanked Ms. Regina Johnson for her great work with Berwyn North School District 98 finances.

B. Member Swade thanked not only Dr. Smith but administrators and all the staff from the district that help achieved this great outcome. He appreciates Ms. Johnson's great work in having taken over the position and continuing to expand the fund balance. Member Arenella agreed.

- C. Superintendent, Dr. Michelle Smith wished a “Happy Administrator’s Month” to all building level Principals. Dr. Smith delivered gifts to all Principals and Assistant Principals in the district. She wanted to publically acknowledge all their great work.
- D. Member Mounce requested that an item be added to next month’s meeting agenda. He would like this years’ Columbus Day to be the last for District98. He is requesting that Berwyn North School District 98 acknowledges the second Monday in October as Indigenous Peoples Day moving forward.

CONSENT AGENDA

A. Approved of Minutes

- 1. Regular Meeting Minutes - 9/24/2020
- 2. Executive Meeting Minutes - 9/24/2020
- 3. Special Meeting Minutes - 10/20/2020
- 4. Executive Meeting Minutes - 10/20/2020

B. Approved Personnel

1. New Hire:

- a. Andrew Byerwalter, IT Specialist at Jefferson Elementary School for the 20-21 School Year.

2. Leaves:

- a. Vanessa Alvarado, Program Assistant at Lincoln Middle School, has requested an FMLA Leave starting on January 15, 2021, and returning on April 22, 2021.
- b. Charles Kim, Teacher at Lincoln Middle School, has requested an FMLA Leave starting on April 6, 2021, and returning on June 7, 2021.
- c. Nicole Jedlowski, Teacher at Lincoln Middle School, has requested a Leave of Absence starting on November 12, 2020, and returning on June 7, 2021.
- d. Bianca Taylor, Teacher at Havlicek Elementary School has requested an FMLA Intermittent Leave starting on November 2, 2020, through May 2, 2021. This leave will need to be recertified in May 2021 and may go through November 2, 2021.
- e. Georgine Mullen, Speech Path at Prairie Oak Elementary School, has requested a Sick Leave starting on October 28, 2020. Sick leave .5 day off on Wednesdays for 3 weeks on, 1 week off & will be reviewed monthly.

3. Resignations:

- a. Cari Smolarczyk, Teacher at Jefferson Elementary School has submitted a Letter of Resignation effective September 25, 2020.
- b. Keith Henderson, HR Manager at District Office has submitted a Letter of Resignation effective October 13, 2020.

C. Approved Authorization of next month's payroll

- 1. Approved Invoices - \$ 1,137,319.54
- 2. Approved Monthly Payroll - \$ 2,726,169.47
- 3. Approved Authorization of next month's payroll - November

ACTION ITEMS

- A. Approved – American Reading Company Units
- B. Approved – Lincoln A/C Rooftop 25 Ton Unit Awarded Bid
- C. Approved – Resolution Limitation of Administrative Cost
- D. Approved – Human Resources Job Description
- E. Approved – Resolution for School Board Member's Day - November 15, 2020
- F. Approved – Resolution for American Education Week - November 16 - 20, 2020
- G. Approved – Resolution for Educational Support Professional Day - November 20, 2019

INFORMATION AND REPORTS

- A. Monthly Fund Report
Regina Johnson, Business Manager will present to the Board and community the monthly fund report.
- B. FOIA Request:
FOIA request from Vince Espi of Local Labs was received on Monday, October 19, 2020. The request was for a copy of the contracts for any guest speaker from 2019-2020. Local Labs is an online publication that informs the public and local government activities. This request was completed and submitted within the allotted time frame.
- C. IASB Resolutions to be voted by 2020 - Delegate Assembly
This is a Yearly Agenda Item.

UPCOMING EVENTS

October 30

End of First Quarter

November 2

Lincoln Middle School - Infinite Campus Parent Workshop - Hosted by PTSA

<https://zoom.us/j/97036563979?pwd=R0ZnUIEyMzQwNlIOb0dVSGQrN3Nadz09#success>

November 2-16

Lincoln Middle School - PTSA Food Drive - Bring donations to the office

November 3

Election Day - No School

November 11

Veteran's Day

PUBLIC COMMENT

- A. None stated.

BOARD COMMENT

- A. None stated.

NEW BUSINESS

- A. None stated.

Adjourned meeting at 9:34 p.m.