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Board Meeting Agenda
BOARD OF EDUCATION, DISTRICT 98
January 27, 2022 - 6:30 PM.
Berwyn North District Office
6633 West 16th Street; Berwyn, IL 60402
Phone: (312)626-6799
Meeting ID: 920 2829 5572
Passcode: 662314

I. CALL TO ORDER

Meeting began at 6:41 p.m.

II. ROLL CALL

Members Present: Mounce, Swade, Cuevas, Brown, and Kulis-Kearns Valeriano

Members Absent: Paul-Emile and Bruno

Member Left Early: Brown at 11:22 p.m.

Also in Attendance: Dr. Michelle Smith, Superintendent, Regina Johnson, CSBO, and Dr. Robert Hubbard, Assistant Superintendent.

III. THE PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board President Mounce.

IV. COMMUNICATIONS

- A. Human Resources Manager, Mrs. Sabine Champagne's presentation on the District process for exit interviews has been tabled to the February board meeting.
- B. Mr. Craig R. Siepka, Ms. Raquel Morales, Mr. Nick Sleboda, and Mr. Dave Gassen of Wight & Co. provided a thorough and comprehensive presentation to the Board and community for the upcoming STEAM Lab Renovations for Prairie Oak Elementary School and Lincoln Middle School. The Board members and community were impressed with Wight's presentation highlighting the spectacular use of space and innovative work areas for both schools.
Wight also updated the Board and community on other pending projects they are working on such as the district Bus Garage Property project, the PTLC Food Service project, and the Mechanical Systems Analysis for district.
- C. Ms. Jennifer Sulentic of Compare CoOps, gave a presentation to the Board and community explaining the purpose and uses for Cooperative purchasing vs. going through the formal bidding process. Ms. Sulentic explained the Joint Solicitation and Piggybacking options available in Illinois in order to save the district time and money when buying contracts for commodities.
- D. Superintendent, Dr. Michelle Smith addressed the Board and community regarding an email that was sent to the Berwyn North School Board of Education in regards to what we are doing for Black History Month and how we incorporate Black History into our curriculum.
- E. Dr. Smith explained to the community that Berwyn North incorporates Culture Competence into our Mission and Belief Statement, which our district proudly displays at all our building.
- F. Mr. Vince Cefali, Assistant Principal of Prairie Oak Elementary School elaborated on the Cultural Responsiveness & Anti-Racism Training our district provides to staff. Explaining in detail the work and continuous trainings staff has participated in for the past two years which incorporate culture responsiveness sessions and BeWell anti-Racism Trainings.

- G. Superintendent Smith shared a video with the Board and community of a firsthand student testimony. Jayla Anderson Westbrook, in her own words explained how Black History and current events have been incorporated into the curriculum at Lincoln Middle School.
- H. Ms. Madalyn Laureto, District Level Curriculum & Instructional Specialist, presented the Board and community an in depth view of our current curriculum which incorporates not only Black History, but Hispanic, Asian, and Women History in our student's curriculum by school grade.
- I. Francela Lopez, Director of English Learners, spoke to the great work that is currently being developed within the Dual Language and English Learners curriculum incorporating Black History, Hispanic/Latino, and Women in History. This curriculum will be taught in both English and Spanish.

V. PUBLIC COMMENT

- A. Jeffery Eichholz, Program Assistant at Lincoln Middle School expressed his concern for the lack of substitute teachers in the district. Mr. Eichholz suggested that Berwyn North reach out to the Berwyn community in order to recruit parents, older sibling, or grandparents that may be able to be recruited by our district. Jeffery suggested that we try a recruitment video which has worked out for other districts.
- B. Summer Butler, community member expressed that she had sent the email to all board members, administrators, and alderman. Ms. Butler commends North Berwyn for the work that is currently being implemented and is very proud and happy to hear about the curriculum we have in the works and hopes that our teachers receive it well. As a teacher she is well versed in BeWell and appreciates the North Berwyn environment. Summer organizes community informal meet ups to spark conversations about anti-racism and the micro-aggressions that happens within the classroom. She has invited the Board and community to attend Juneteenth which is planned for Saturday, June 18, 2022.
- C. Ruanda Mejia, community member spoke in relation to the school Chromebooks and the unrestricted access students have to YouTube videos once they have viewed the teacher provided links. Ms. Mejia asks that district find a solution to restrict the access to age appropriate materials. Dr. Smith will express this concern to our Technology Director and try to find a solution for this issue.

VI. BOARD COMMENTS

- A. None stated.

VII. CONSENT AGENDA

- A. Approval of Minutes
 - 1. Regular Meeting Minutes - 12/16/2021
 - 2. Executive Meeting Minutes - 12/16/2021
- B. Approval of Personnel
 - 1. New Hires:
 - a. Janice Robinson, Paraprofessional at Jefferson Elementary School for the 2021-2022 School Year.
 - b. Rosemary Lopez-Martinez, Art Teacher for Jefferson Elementary & Prairie Oak Elementary Schools for the 2021-2022 School Year.
 - 2. Leaves: (2. b – Denied)
 - a. Lauren Vanthournout, Kindergarten Teacher at Jefferson Elementary School has requested an FMLA Leave to start on May 16, 2022 and end on August 8, 2022.

- b. Christine Wear, Teacher at Prairie Oak Elementary School has requested a Second Year Leave for the 2022-2023 School Year. (*Denied*)
- 3. Retirement:
- 4. Resignations:
 - a. Cynthia Michels, Paraprofessional at Prairie Oak Elementary School, has submitted a Letter of Resignation effective on January 13, 2022.
 - b. Breyana Able, Lunchroom Supervisor at Jefferson Elementary School, has submitted a Letter of Resignation effective December 22, 2021.
 - c. Xiomara Rivera, Paraprofessional at Havlicek Elementary School, has submitted a Letter of Resignation effective January 12, 2022.
 - d. Shannon Stevlic, Reading Interventionist at Prairie Oak Elementary School, has submitted a Letter of Resignation effective January 6, 2022.
- 5. Reassignments:
 - a. Josh Gutierrez, a Lunch Supervisor to Bookkeeper at Lincoln Middle School, for the 2021-2022 School Year.

C. Approval of Building Use Application

- 1. 6th Ward Alderman – Lincoln Middle School Commons – Community Meetings; 6:30 p.m. – 8:30 p.m. - 3/31/2022, 6/30/22, 9/29/22, 11/17/22, & 12/15/22.

D. Approval to Review the Substitute Teacher List Changes – *No Action Taken*

E. Approval of Authorization of next month's payroll

- 1. Approval of Invoices – \$ 2,055,777.94
- 2. Approval of Monthly Payroll – \$2,852,661.35
- 3. Approval of Authorization of next month's payroll – February

APPROVAL OF ITEMS ON THE CONSENT AGENDA

Member Cuevas moved and was seconded by Member Brown that the Board approve the following items listed on the Consent Agenda: Approval of Minutes, Item A 1-2 (Tabled, Item A1), Personnel, Item B 1-5 (Tabled - 2b), Building Use, Item C 1, Substitute Teacher List Changes, Item D (Tabled), and Finance Item E 1-3 as submitted.

ROLL CALL:

Ayes: Swade, Cuevas, Brown, Kulis-Kearns Valeriano, and Mounce

VIII. ACTION ITEMS

A. Approval of the Update to the Substitute Teacher List

APPROVAL OF THE UPDATE TO THE SUBSTITUTE TEACHER LIST

Tabled for further discussion.

B. Approval of Semiannual Review of Closed Meeting Minutes

APPROVAL OF SEMIANNUAL REVIEW OF CLOSED MEETING MINUTES

Member Cuevas moved and was seconded by Member Swade that the Semiannual Review of Closed Meeting Minutes will remain closed.

ROLL CALL:

Ayes: Swade, Cuevas, Brown, Kulis-Kearns Valeriano, and Mounce

- C. Direct the Superintendent and Business Manager to begin the development of the FY23 Budget.

APPROVAL TO DIRECT THE SUPERINTENDENT AND BUSINESS MANAGER TO BEGIN THE DEVELOPMENT OF THE FY23 BUDGET

Member Brown moved and was seconded by Member Cuevas that the Board approve to Direct the Superintendent and Business Manager to Begin the Development of the FY23 Budget.

ROLL CALL:

Ayes: Swade, Cuevas, Brown, Kulis-Kearns Valeriano, and Mounce.

D. Board Policies - Second Read

1. 2:105 Ethics and Gift Ban
2. 2:110 Qualifications, Term, and Duties of Board Officers
3. 2:120 Board Member Development
4. 2:120-E1 Exhibit - Guidelines for Serving as a Mentor to a New Board of Education Member
5. 2:20 Powers and Duties of the Board of Education; Indemnification
6. 2:220 Board of Education Meeting Procedure
7. 2:220-E1 Exhibit - Board Treatment of Closed Meeting Verbatim Recordings and Minutes
8. 2:220-E3 Exhibit - Closed Meeting Minutes
9. 2:220-E5 Exhibit - Semi-Annual Review of Closed Meeting Minutes
10. 2:220-E6 Exhibit - Log of Closed Meeting Minutes
11. 2:220-E8 Exhibit - Board of Education Records Maintenance Requirements and FAQs
12. 2:260 Uniform Grievance Procedure
13. 3:40 Superintendent
14. 3:50 Administrative Personnel Other Than the Superintendent
15. 3:60 Administrative Responsibility of the Building Principal
16. 4:120 Food Services
17. 4:160 Environmental Quality of Buildings and Grounds
18. 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
19. 4:170 Safety
20. 4:175 Convicted Child Sex Offender; Screening; Notifications
21. 4:60 Purchases and Contracts
22. 5:10 Equal Employment Opportunity and Minority Recruitment
23. 5:100 Staff Development Program
24. 5:120 Ethics; Conduct; and Conflict of Interest
25. 5:125 Personal Technology and Social Media; Usage and Conduct
26. 5:150 Personnel Records
27. 5:185 Family and Medical Leave
28. 5:20 Workplace Harassment Prohibited
29. 5:30 Hiring Process and Criteria
30. 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
31. 5:90 Abused and Neglected Child Reporting
32. 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

APPROVAL OF BOARD POLICIES – SECOND READ

Member Cuevas moved and was seconded by Member Brown that the Board approve the Board Policies – Second Read Items 1-32.

ROLL CALL:

Ayes: Swade, Cuevas, Brown, and Mounce

Pass: Kulis-Kearns Valeriano

IX. INFORMATION AND REPORTS

A. Monthly Fund Report

Regina Johnson, Chief School Business Official, will presented the monthly fund report to the Board and community.

B. Board Policies - First Read

1. 5:200 Terms and Conditions of Employment and Dismissal
2. 5:220 Substitute Teachers
3. 5:250 Leaves of Absence
4. 5:330 Sick Days, Vacation, Holidays, and Leaves
5. 6:120 Education of Children with Disabilities
6. 6:135 Accelerated Placement Program
7. 6:15 School Accountability
8. 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct
9. 6:340 Student Testing and Assessment Program
10. 6:50 School Wellness
11. 6:60 Curriculum Content
12. 7:10 Equal Educational Opportunities
13. 7:150 Agency and Police Interviews
14. 7:160 Student Appearance
15. 7:190 Student Behavior
16. 7:20 Harassment of Students Prohibited
17. 7:200 Suspension Procedures
18. 7:210 Expulsion Procedures
19. 7:240 Conduct Code for Participants in Extracurricular Activities
20. 7:250 Student Support Services
21. 7:260 Exemption from Physical Education
22. 7:290 Suicide and Depression Awareness and Prevention
23. 7:30 Student Assignment and Intra-District Transfer
24. 7:310 Restrictions on Publications; Elementary Schools
25. 7:340 Student Records
26. 7:345 Use of Educational Technologies; Student Data Privacy and Security
27. 7:60 Residence
28. 7:70 Attendance and Truancy
29. 7:80 Release Time for Religious Instruction/Observance
30. 8:100 Relations with Other Organizations and Agencies

C. FOIA Request:

1. A FOIA request was submitted on January 11, 2022 by Mr. Jonathan Fagg of ABC 7 Chicago requesting the following information:
Documentation of remote learning equipment reported as missing, damaged, broken, stolen, or otherwise unavailable for use. The request asked to please provide the information in aggregate including (if available): type of device, school that device-assigned student attends, date of issuance, data, or report of loss, and any other relevant information. In addition, please provide (if available) documentation showing the total number of remote learning equipment assigned.
This FOIA request was completed and returned to Mr. Fagg of ABC7 on January 12, 2022. Jefferson reported 3 units, Havlicek reported 8 units, Prairie Oak reported 10 units, and Lincoln reported 3 units that fell under the requested criteria. The total number of remote learning equipment assigned was as follows: Jefferson: 626, Havlicek: 619, Prairie Oak: 909, and Lincoln: 997.
2. A FOIA request was submitted on January 18, 2022 by Mr. Nathan Mihelich of the Illinois Retired Teachers Association, freedom@irtaonline.org requesting the following information: The name and email address of any certified staff (teacher, administrator, nurse, counselor, etc.) who are retiring this year.

D. Statement of Economic Interest Survey

The Cook County Clerk's Office will be emailing the Board sometime in March your filing information. Please keep an eye out for this email and submit your Statement of Economic Interests Survey online at cookcountyclerk.com. All Board members are required to submit a survey before May 1, 2022.

E. Upcoming Events

January 27

BOE Meeting - District Office - Virtual - 6:30 p.m.

February 17

Parent/Teacher Conferences - 3:30 p.m. - 6:30 p.m.

February 18

Parent/Teacher Conferences - 8:10 a.m. - 3:00 p.m.

February 21

President's Day - No school

February 24

BOE Meeting - District Office - Virtual - 6:30 p.m.

March 2

School Improvement Day - Students dismiss at 11:20 a.m.

March 24

BOE Meeting - District Office - Virtual - 6:30 p.m.

March 28-April 1

Spring Break

X. PUBLIC COMMENT

A. None stated.

XI. BOARD COMMENT

- A. Member Cuevas expressed how proud she is of our teachers. Mrs. Cuevas did not realize how much diversity had been integrated into the current curriculum.
- B. Member Swade commented that it has been in the work going on 10 years now and we have finally set it forth.

XII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

Member Brown moved and was seconded by Member Cuevas that the Regular Meeting of the District 98 Board of Education adjourn to Executive Session at 10:16 p.m., Thursday, January 27, 2022 for the purpose of discussing the following items:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1). (Open Meetings Act Exception #1)
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). (Open Meetings Act Exception #2)
3. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5) (Open Meetings Act Exception #5)

4. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of The closed meeting; 5 ILCS 120/2(c)(11). (Open Meetings Act Exception #11)
5. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21). (Open Meetings Act Exception #21)

ROLL CALL:

Ayes: Swade, Cuevas, Brown, Kulis-Kearns Valeriano, and Mounce

MOTION TO RECONVENE IN REGULAR SESSION

Member Brown moved and was seconded by Member Cuevas that the Regular Meeting of the District 98 Board of Education reconvenes from Executive Session at 11:21 pm, Thursday, January 27, 2022.

ROLL CALL:

Ayes: Swade, Cuevas, Brown, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE CONSENT AGENDA MEETING MINUTES – ITEM A-1

Member Swade moved and was seconded by Member Mounce that the Board approve Item A1 of the Consent Agenda with the correction of the Pass vote from Member Swade on Item C 1-2 for Board Member Conference Expense Reimbursements correction.

ROLL CALL:

Ayes: Swade, Cuevas, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE CONSENT AGENDA PERSONNEL – ITEM B-2a

Member Swade moved and was seconded by Member Mounce that the Board approve the Consent Agenda Personnel Item B-2a.

ROLL CALL:

Ayes: Swade, Cuevas, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE CONSENT AGENDA PERSONNEL – ITEM B-2b

Member Swade moved and was seconded by Member Cuevas that the Board approve the Consent Agenda Personnel Item B-2b for a second year leave.

ROLL CALL:

Ayes: Swade

Nays: Cuevas, Kulis-Kearns Valeriano, and Mounce

XIII. NEW BUSINESS

- A. Approval of Wight & Co. Construction Budget for the Prairie Oak Elementary School and Lincoln Middle School STEAM Lab Renovations.

APPROVAL OF WIGHT & CO. CONSTRUCTION BUDGET FOR THE PRAIRIE OAK ELEMENTARY SCHOOL AND LINCOLN MIDDLE SCHOOL STEAM LAB RENOVATIONS

Member Kulis-Kearns Valeriano moved and was seconded by Member Cuevas that the Board approve Wight & Co. Construction Budget for the Prairie Oak Elementary School and Lincoln Middle School STEAM Lab Renovations.

ROLL CALL:

Ayes: Swade, Cuevas, Kulis-Kearns Valeriano, and Mounce.

XIV. ADJOURNMENT

MOTION TO ADJOURN

Member Cuevas moved and was seconded by Member Mounce that the Regular Meeting of the District 98 Board of Education adjourn at 11:29 p.m., Thursday, January 27, 2022.

ROLL CALL:

Ayes: Swade, Cuevas, Kulis-Kearns Valeriano, and Mounce

Dr. Michelle Smith, Secretary

Adam R. Mounce, President

Jessica Ibarra

Visitors:

Craig R. Siepka, Amber Dawn, Anne Vaccaro, Arbnore Cara, Charles DeLeonardis, Dena Thill, Dina Trekas, Donna Miller, Eden Barragan, Emily Szymzak, Francela Lopez, Jeff Eichholz, Jennifer Sulentic, Jessica Garcia, Jessica Hartless, Jessica Lopez, Kristen Bauer, Laura Carbajal, Linda VanderNaala, Loriann Volin, Madalyn Laureto, Margaret Turner, Michael Murguia, Monica Deenahan, RMejia, Sandra Grecius, Sonia Ruiz, Stacy Goldman, Summer Butler, Vince Cefali, Yajira Diaz, Podolner.