

## **Board of Education Meeting Briefs**

*Dedicated to achieving personal, academic and civic potential*

**(Official meeting minutes will be posted upon approval by the Board)**

December 16, 2021 – Regular Meeting

Berwyn North District Office – Conference Room B – Virtual Meeting

### **CALL TO ORDER**

Meeting began at 6:33 p.m. with the pledge of allegiance led by Board President Mounce.

### **COMMUNICATIONS**

#### **A. Tax Levy Presentation**

Regina Johnson, Chief School Business Official presented the Board and community with the yearly tax levy.

### **PUBLIC COMMENT**

#### **A. Donna Miller wished the Board a very happy holiday season and a prosperous New Year on behalf of the NBEA.**

### **BOARD COMMENT**

#### **A. None stated.**

### **CONSENT AGENDA**

#### **A. Approved Minutes**

1. Regular Meeting Minutes - 11/18/2021
2. Executive Meeting Minutes - 11/18/2021

#### **B. Approved Personnel**

1. New Hires for the 2021-2022 School Year:
  - a. Cynthia Zuniga, Paraprofessional at Havlicek Elementary School.
  - b. Ashley Warren, Paraprofessional at Jefferson Elementary School.
  - c. Ashley Chatman, School Counselor at Lincoln Middle School.
2. Leaves:
  - a. Noreen Lally, Nurse at Jefferson Elementary School has requested an Intermittent FMLA Leave to start on November 1, 2021, and will end when days have been exhausted.
  - b. Roseann Truppa, Reading Interventionist at Lincoln Middle School has requested an FMLA Leave to start on November 29, 2021, and end on January 28, 2022.
  - c. Frances Zavala, Secretary at Prairie Oak Elementary, has requested an Intermittent FMLA Leave to start on December 15, 2021, and will end when days have been exhausted.
3. Resignations:
  - a. Sandra Jedrzejewski, Art Teacher at Prairie Oak Elementary School has submitted a Letter of Resignation effective December 23, 2021.
  - b. Caitlin Moore, 6<sup>th</sup> Grade Teacher at Lincoln Middle School, has submitted a Letter of Resignation effective December 23, 2021.
  - c. Anais DeJesus, ELA Teacher at Lincoln Middle School has submitted a Letter of Resignation effective December 23, 2021.

- d. Karrie Schlichting, DRC Paraprofessional at Lincoln Middle School has submitted a Letter of Resignation effective December 22, 2021.
- e. Janine Lezza, Special Education Teacher at Jefferson Elementary School has submitted a Letter of Resignation effective January 28, 2022.
- f. Susana Armira, Substitute Lunchroom Supervisor at Prairie Oak Elementary School has submitted a Letter of Resignation effective December 10, 2021.

C. Approved Board Member's Conference Expense Reimbursement

- 1. Adam Mounce – \$ 203.75
- 2. Jake Brown – \$ 179.77

D. Approved Building Use Applications

- 1. Building Use – Jefferson Elementary School – St. Leonard's, Basketball Practice – 1/10/22-3/2/2022 from 6:00 p.m. – 8:30 p.m.

E. Approved Authorization of next month's payroll

- 1. Approval of Invoices – \$ 1,400,759.78
- 2. Approval of Monthly Payroll – \$1,935,725.53
- 3. Approval of Authorization of next month's payroll – January

## ACTION ITEMS

- A. Approved – Tax Levy Resolution
- B. Tabled – Approval to Begin the Bidding Process for the Jefferson Roof Repair

## INFORMATION AND REPORTS

- A. Monthly Fund Report  
Regina Johnson, Chief School Business Official will present the monthly fund report to the Board and community.
- B. Board Policies - First Read
  - 1. 2:105 Ethics and Gift Ban
  - 2. 2:110 Qualifications, Term, and Duties of Board Officers
  - 3. 2:120 Board Member Development
  - 4. 2:120-E1 Exhibit - Guidelines for Serving as a Mentor to a New Board of Education Member
  - 5. 2:20 Powers and Duties of the Board of Education; Indemnification
  - 6. 2:220 Board of Education Meeting Procedure
  - 7. 2:220-E1 Exhibit - Board Treatment of Closed Meeting Verbatim Recordings and Minutes
  - 8. 2:220-E3 Exhibit - Closed Meeting Minutes
  - 9. 2:220-E5 Exhibit - Semi-Annual Review of Closed Meeting Minutes
  - 10. 2:220-E6 Exhibit - Log of Closed Meeting Minutes
  - 11. 2:220-E8 Exhibit - Board of Education Records Maintenance Requirements and FAQs
  - 12. 2:260 Uniform Grievance Procedure
  - 13. 3:40 Superintendent
  - 14. 3:50 Administrative Personnel Other Than the Superintendent
  - 15. 3:60 Administrative Responsibility of the Building Principal
  - 16. 4:120 Food Services
  - 17. 4:160 Environmental Quality of Buildings and Grounds
  - 18. 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
  - 19. 4:170 Safety
  - 20. 4:175 Convicted Child Sex Offender; Screening; Notifications
  - 21. 4:60 Purchases and Contracts
  - 22. 5:10 Equal Employment Opportunity and Minority Recruitment
  - 23. 5:100 Staff Development Program
  - 24. 5:120 Ethics; Conduct; and Conflict of Interest

25. 5:125 Personal Technology and Social Media; Usage and Conduct
26. 5:150 Personnel Records
27. 5:185 Family and Medical Leave
28. 5:20 Workplace Harassment Prohibited
29. 5:30 Hiring Process and Criteria
30. 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
31. 5:90 Abused and Neglected Child Reporting
32. 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

## CALENDAR OF EVENTS

### December 23

Teacher Institute Day - No School

### December 24

Christmas Observed - No School

### December 27 - January 7

Winter Break - No School

### January 17

Martin Luther King Jr. - No School

### January 27

BOE Meeting – District Office – Virtual – 6:30 p.m.

### February 17

Parent/Teacher Conferences – 3:30 p.m. – 6:30 p.m.

### February 18

Parent/Teacher Conferences – 8:10 a.m. – 3:00 p.m.

### February 21

President's Day – No school

### February 24

BOE Meeting – District Office – Virtual – 6:30 p.m.

### March 2

School Improvement Day – Students dismiss at 11:20 a.m.

## PUBLIC COMMENT

- A. Ms. Cara presented concerns and questions in regards to the rise in teacher resignations. Dr. Smith address the issue of teacher resignations and assured that teacher resignations is a statewide issue not just a Berwyn North issue. Superintendent Smith acknowledged that it has been a difficult year for teacher especially coming out of Covid.
- B. Ms. Cara also asked the Board about the nationwide tiktok threat. Dr. Smith addressed the issue of tiktok through the school's communications to the parents and posting a notice on all district social media outlets letting parents know that the district is aware of the tiktok threat. Lincoln Middle School admin has reached out to the Berwyn Police Department. The superintendent has assured the Board and community that the threats are being taken seriously, however no one knows where the threats are coming from making it very difficult for school districts to do much about the matter.

## BOARD COMMENT

- A. Member Cuevas would like to see the Board Meeting dates at the entrance of the district office.
- B. Member Kulis-Kearns Valeriano would like that the school marques be updated. Prairie Oak still has information from November.

**NEW BUSINESS**

A. None stated.

Adjourned meeting at 9:55 p.m.