

ASSISTANT MANAGER II DECLARATION OF INTEREST

Name _____ Date _____

Present School _____ Contact number _____

All Assistant Building Service Manager II (ABSM II) employees can utilize this form to indicate that they are looking to relocate to a different site. As positions come available at sites that qualify the employee for a lateral transfer, they will be contacted and offered an interview. This form is only to be used for lateral transfers with the same job title in the Operations Department. If employees are interested in advancement positions (Building Service Manager, Assistant Manager III, or any other advanced positions with SMCPs), online applications will need to be completed according to the terms set forth by SMCPs.

To become a member of the ABSM Pool of Applicants, please fill out the information below:

2. Please indicate up to **five school sites** you are interested in moving to:

- | | |
|--|--|
| <input type="checkbox"/> Benjamin Banneker Elementary | <input type="checkbox"/> Leonardtown Middle |
| <input type="checkbox"/> Dr. James A. Forrest Career & Technology Center | <input type="checkbox"/> Margaret Brent Middle |
| <input type="checkbox"/> Esperanza Middle | <input type="checkbox"/> Spring Ridge Middle |
| <input type="checkbox"/> Green Holly Elementary | |

Membership in the Assistant Building Service Manager II Applicant Pool will be established upon the Operations Department's receipt of this completed, signed, and dated form.

Signature _____

Date _____